AGENDA
PINE COUNTY BOARD MEETING

District 1 Commissioner Hallan (Chair)
District 2 Commissioner Pangerl
District 3 Commissioner Chaffee
District 4 Commissioner Rossow
District 5 Commissioner Carlson (Vice-Chair)

Tuesday, January 15, 1:00 pm – Public Health Building, Sandstone, MN

A) Call meeting to order

B) Pledge of Allegiance

C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.

D) Approve Agenda

E) Minutes of Boards, Committees and Correspondence

F) Approve Consent Agenda

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review December Cash Balance (attached)

Fund	December 31, 2011	December 31, 2012	Increase(Decrease)
Revenue Fund	$1,634,274.11	$2,495,333.06	$861,058.95
Health and Human Services Fund	$2,412,234.77	$1,855,366.42	-$556,868.35
Road and Bridge Fund	$5,839,814.23	$5,324,159.01	-$515,655.22
Land Management Fund	$1,192,118.54	$1,474,268.53	$282,149.99
TOTAL (inc non-major funds	$13,902,829.07	$13,375,860.67	-$526,968.40

2. **Applications for Exempt Permits**

Approve:

a. Kerrick Firefighters' Relief Association to conduct Minnesota lawful gambling on February 9, 2013 at the south end of Oak Lake, adjacent to the public access for the Annual Kerrick Fire and Rescue Department Ice Fishing Contest (Kerrick Twp).

b. Kerrick Firefighters' Relief Association to conduct Minnesota lawful gambling on February 23, 2013 at the Nickerson Bar, 94430 Main St., Nickerson (Nickerson Twp).

3. **Tax Forfeit Receipts for Timber Development Fund**

Approve setting the annual allocation of Tax Forfeit receipts to the Timber Development Fund per M.S. §282.08.

4. **Donation**

A. Pokegama Lake Association.

Accept $500 donation from Pokegama Lake Association and designate to the Pine County Sheriff's Office K-9 program to be used to help offset expense of canine program.

B. ARMER portable radios

Approve the Sheriff's Office donation of 10 ARMER portable radios and chargers and accessories to the following fire departments: Askov, Brook Park, Bruno, Duxbury, Finlayson, Hinckley, Kerrick, Pine City, Sandstone, Sturgeon Lake, Willow River. These radios were purchased with grant funds.

5. **Training**

Authorize County Forester Greg Beck to attend the Annual Minnesota Association of County Land Commissioners Meeting, February 26 and 27, 2013, at the Embassy Suites, St. Paul. No registration fee; room cost approximately $121 (plus parking and meals).

6. **Amendment to Swift Contract**

Approve Amendment 1 to SWIFT Contract 52973 and SWIFTPO #3000027577 and authorize Board Chair to sign three (3) copies of the Amendment. This will allow an additional $1,857.60 to be allotted from the State to the Northern Pine Riders to provide grooming and maintenance of the Pine Snowmobile Trails 1, 2 and 3.

REGULAR AGENDA

1. **Recognition of Retirement**
Recognition of Health & Human Services Supervisor George French's retirement and 13 years of service to Pine County.

2. **Personnel Committee Report**
The Personnel Committee met on January 8, 2013 and made the following recommendations (minutes attached):
   A. Approve the job description for the position of Human Resources Specialist and authorize filling the position.

Other items are for information only or action was taken at the January 8 board meeting.

3. **2012 Budget Adjustment**
Approve the following 2012 budget adjustments:
   A. Dept 111 – Government Buildings (to account for the receipt of insurance settlement funds from MCIT for water damage)
      01-111-5860 from $0 to $150,000;
      01-111-6263 from $15,000 to $165,000.

   B. Fund 21 – 800 MHz Project (to account for receipt of state grant funds)
      21-201-5230 from $0 to $300,000;
      21-201-6803 from $0 to $300,000

These amendments change the budget to reflect the actual expenditures.

4. **Commissioner Updates**

5. **Upcoming Meetings**

Technology Committee Meeting, Monday, January 14, 2013, 1:30 p.m., Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota

Pine County Health and Human Services Meeting, Tuesday, January 15, 2013, 2012 at 10:00 a.m., Public Health Building, Sandstone, Minnesota

Pine County Board Meeting, Tuesday, January 15, 2013, 1:00 p.m., Public Health Building, Sandstone, Minnesota

Flood Meeting, Thursday, January 17, 2013, 7:00 p.m., Rutledge Community Building

NLX meeting, Wednesday, January 23, 2013, 10:00 a.m., Boardroom, Pine County Courthouse, Pine City, Minnesota

Strategic Planning Meeting, Tuesday, January 29, 2013, 10:00 a.m., Boardroom, Pine County Courthouse, Pine City, Minnesota

Pine County Board Meeting, February 5, 2013, 1:00 p.m., Public Health Building, Sandstone, Minnesota

Personnel Committee Meeting, Tuesday, February 12, 2013, 9:00 a.m., Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota

Pine County Board Meeting, February 19, 2013, 10 a.m., Boardroom, Pine County Courthouse, Pine City, Minnesota

6. **Adjourn**