AGENDA
PINE COUNTY BOARD MEETING

District 1 Commissioner Hallan (Chair)
District 2 Commissioner Pangerl
District 3 Commissioner Chaffee
District 4 Commissioner Rossow
District 5 Commissioner Carlson (Vice-Chair)

Tuesday, February 5, 2013, 1:00 pm – Public Health Building, Sandstone, MN

A) Call meeting to order

B) Pledge of Allegiance

C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.

D) Approve Agenda

E) Approve Minutes of January 8, 2013 board and organizational meeting and Summary for publication.

F) Approve Minutes of January 15, 2013 board meeting and Summary for publication.

G) Minutes of Boards, Committees and Correspondence
   Pine County HRA Senior Housing Regular Meeting – November 29, 2012
   Pine County HRA Annual Meeting – November 29, 2012
   Pine County HRA Senior Housing Regular Meeting – December 27, 2012
   East Central Regional Library Board Minutes - December 2012
   Land Surveyor Monthly Report – January, 2013
   Pine County Soil & Water Board Minutes – January 10, 2013
   Pine County Methamphetamine Task Force Minutes - January 14, 2013

H) Approve Consent Agenda

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **January 2013 Disbursements**
   a. Disbursements Journal Report (attached), January 1, 2013 – January 31, 2013

2. **Applications for Abatement**:
   a. Internal Revenue Service, 21207 Pioneer Road, Pine City, PID 28.0064.000, pay 2012 and 2013
   b. Jamie Pearson, 1390 Sherwood St., Braham, PID 29.0197.001, pay 2012
   c. Steve & Diane Jacobson, 18689 Autumn Cir, Pine City, PID 28.8900.015, pay 2012
   d. Gary Hartl, 42239 Elk Horn Rd, Hinckley, PID 01.0060.000, pay 2012
   e. Matt Gebhart, 39994 Mulling Rd, Askov, PID 25.0161.000, pay 2012
   f. Rachelle Dobosenski, 3268 Aspen Ln, Sturgeon Lake, PID 33.0546.000, pay 2012

3. **Application for Exempt Permit**
   Approve Finlayson Giese Sportsmen Club to conduct Minnesota lawful gambling on May 18, 2013 at the Finlayson Giese Sportsmen Club Building, 70172 Norway Spruce Rd., Finlayson (Pine Lake Twp).

4. **Liquor License – West Beroun Liquor**
   Approve liquor license for West Beroun Liquor under new ownership of Bruce and Lisa Westerman (formerly Double A Liquor owned by Mike Aderman) for the period of April 1, 2013 through August 31, 2013. Subject to approval of the Pine County Sheriff, Pine County Attorney and the township board.

5. **Tobacco License – West Beroun Liquor**
   Approve tobacco license for West Beroun Liquor under new ownership of Bruce and Lisa Westerman (formerly Double A Liquor owned by Mike Aderman) for the period of April 1, 2013 through December 31, 2013. Subject to approval of the Pine County Sheriff, Pine County Attorney and the township board.

6. **Donations**
   a. Joseph Hattenberger
   Accept $100 donation from Joseph Hattenberger and designate to the Pine County Sheriff's Office K-9 division. This donation will be used to help offset the expense of the canine program.

b. "Tuff Book" Laptop Computers
Accept the donation of 10 used 'Tuff Book" laptop computers, with mounting accessories. These computers will replace outdated or nonfunctioning computers currently in cars. These laptop computers were purchased with grant funds. Value $49,000.

7. **Amendment to Pine County Hazard Mitigation Plan**
Approve the Pine County Hazard Mitigation Plan Amendment and authorize Board Chair to sign. This will allow Pine County to move forward in the property acquisition process for flooded properties.

8. **Contracted Vendor Change - Probation**
Recognize Ravi Roelfs as the new agent for the Juvenile Diversion – Restorative Justice Contract through the end of fiscal year 2013 (June 30th).

9. **New Employee Hires**
Approve the hiring of Amber Stumne as Registered Nurse, effective February 11, 2013, C42, Step 2, $20.39 per hour, with grant funds.

REGULAR AGENDA

1. **Special Personnel Committee Report**
The Personnel Committee met on January 25, 2013 and recommends the following action(s) (minutes attached):
    a. Accept the job description of the Human Resources and Payroll Specialist and authorize filling of position.
    b. Setting the wages for the following non-union employees, retroactive to January 1, 2013:
        i. Mark LeBrun, County Engineer (E82), $44.96/hour; $93,517/annual
        ii. Tammy Tricas, County Recorder (C43), $28.99/hourly; $60,300/annual
        iii. Dean Dronen, Veterans Service Officer, (C42), $28.42/hourly; $51,724/annual (based on 1,820 hours/year)

2. **Repurchase of Forfeited Land in Full – Rodney Green and Cindy Vogel-Green, Parcel 18.0228.000**
Approve Resolution 2013-03 allowing for repurchase of tax forfeited land, parcel 18.0228.000 to Rodney Green and Cindy Vogel-Green, and authorize Board Chair and County Auditor to sign Resolution 2013-03.

3. **Repurchase of Forfeited Land With 10 Year Contract – Julie Wherley, Parcel 32.0061.000**
Approve Resolution 2013-04 allowing for repurchase of tax forfeited land (with 10 year contract), parcel 32.0061.000 to Julie Wherley, and authorize Board Chair and County Auditor to sign Resolution 2013-04.

4. **Legacy Trail Grant**
   Approve Terry Peterson to administer the Legacy Trail Grant on behalf of the county with the final agreement subject to review by the county attorney.

5. **Funding of County Probation Positions**
   Approve Resolution 2013-02, Pine County support of appropriation of funds by state legislature for 50% reimbursement of probation officer salaries, and authorize Board Chair and County Administrator to sign Resolution 2013-02. This reimbursement would allow the probation department to meet other unmet needs at little to no cost of the county.

6. **Minnesota Disaster Relief Grant Agreement**
   Approve $40,000 grant with Minnesota Disaster Relief Grant Agreement and authorize Board Chair and County Administrator to sign. Services to be provided by Pine County Health & Human Services, Lakes and Pines Community Action Council, Therapeutic Services Agency (TSA) and Riverwood Center.

7. **Letter of Support for Pine Technical College**
   Approve letter of support for Pine Technical College and authorize Board Chair to sign.

8. **Strategic Planning Results**

9. **Commissioner Updates**

10. **Other**

11. **Upcoming Meetings**
    a. **Facility Committee Meeting, Wednesday, February 6, 2013, 9:00 a.m.** Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota
    b. **Personnel Committee Meeting, Tuesday, February 12, 2013, 9:00 a.m.,** Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota
    c. **Technology Committee Meeting, Tuesday, February 19, 2013, 8:30 a.m.,** Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota
    d. **Pine County Board Meeting, Tuesday, February 19, 2013, 10:00 a.m.,** Boardroom, Pine County Courthouse, Pine City, MN
    e. **Pine County Health and Human Services Meetings, Tuesday, February 19, 2013, to commence after Pine County Board Meeting,** Boardroom, Pine County Courthouse, Pine City, MN
    f. **NLX meeting, Wednesday, February 27, 2013, 10:00 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota

12. **Adjourn**