AGENDA
PINE COUNTY BOARD MEETING

District 1 Commissioner Hallan (Chair)
District 2 Commissioner Pangerl
District 3 Commissioner Chaffee
District 4 Commissioner Rossow
District 5 Commissioner Carlson (Vice-Chair)

Tuesday, March 5, 2013, 7:00 pm – Public Health Building, Sandstone, Minnesota

A) Call meeting to order

B) Pledge of Allegiance

C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.

D) Approve Agenda

E) Approve Minutes of February 19, 2013 board meeting and Summary for publication.

F) Minutes of Boards, Committees and Correspondence
Pine County Land Surveyor Monthly Report – February 2013
Pine County Probation Advisory Committee – November 27, 2012

G) Approve Consent Agenda

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **February 2013 Disbursements (attached)**
   Review Disbursement Journal Report.

2. **Donations**
   Accept $100.00 donation from Peter Mitchell. These funds will be placed in the volunteer posse fund.

REGULAR AGENDA

1. **Congressman Nolan**
   Rick Olseen from Congressman Nolan's staff.

2. **2013 State Boating Grant**
   Approve the 2013 State Boating Grant in the amount of $7,087.00 and authorize Board Chair and County Administrator to sign. No match required by the County. Will be used to provide water safety.

3. **Final Payment – Contract #1201**
   Approve final payment to Hardrives, Inc. in the amount of $47,504.24 for the following:

CP 058-017-002	Located on CSAH 17; between 1.73 miles N of CR 140 and CSAH 26
SAP 058-617-017	Located on CSAH 17; between 140 W to 1.73 miles N of CR 140 W
SAP 058-655-006	Located on CSAH 55; between 1.85 miles SW of CR 125

4. **Planning and Update from Minnesota Department of Transportation**
   Discussion.

5. **Highway Department Annual Report**
   Accept the 2012 Pine County Highway Department Annual Report.

6. **East Central Regional Library Board Appointments**
   Correction to the term appointments for trustees Margery Swanson and Carol Goddard.

7. **Special Meeting – Health and Human Services**
   Set special meeting for March 19, 2013 at 4:30 p.m., Boardroom, Pine County Courthouse, Pine City, Minnesota, and cancel the regular March 19, 2013 Health and Human Services meeting which was scheduled to follow the 7:00 p.m. board meeting.

8. **Commissioner Updates**

9. **Other**

10. **Upcoming Meetings**
    a. **Facility Committee Meeting, March 6, 2013, 9:00 a.m.,** Administrator Conference Room, Pine County Courthouse, Pine City, Minnesota.
    b. **Personnel Committee Meeting, Tuesday, March 12, 2013, 9:00 a.m.,** Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota.

c. **Technology Committee Meeting, Tuesday, March 19, 2013, 8:30 a.m.,** Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota.
d. **Pine County Health and Human Services Meetings, Tuesday, March19, 2013, 4:30 p.m.,** Boardroom, Pine County Courthouse, Pine City, Minnesota.
e. **Pine County Board Meeting, Tuesday, March 19, 2013, 7:00 p.m.,** Boardroom, Pine County Courthouse, Pine City, Minnesota.
f. **NLX meeting, Wednesday, March 27, 2013, 9:30 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota.

11.<u>Adjourn</u>

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, February 19, 2013, 10:00 a.m.
Boardroom, Pine County Courthouse, Pine City, Minnesota

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Curt Rossow and Doug Carlson. Also present were County Attorney John Carlson and County Administrator David Minke. Commissioners Mitch Pangerl and Steve Chaffee were absent (excused).

The Pledge of Allegiance was said.

Chair Hallan called for public comment. Connie Takala requested the board recognize Sheriff Cole publically and award him an accommodation for his public comment on behalf of the citizens of Pine County for his stance on the Second Amendment.

Chair Hallan requested the following additions to the Regular Agenda:

(1) Item 8a.: Settlement of Labor Agreement -- AFSCME MN Council 65, Local #1904, AFL-CIO Non-Licensed Employees of Sheriff's Department (Corrections Officer/Dispatch Contract)

(2) Closed meeting to address a personnel issue.

Commissioner Rossow moved to approve the amended agenda. Second by Commissioner Carlson. Motion carried 3-0.

Commissioner Carlson moved to approve the Minutes of the February 5, 2013 board meeting and Summary for publication. Second by Commissioner Rossow. Motion carried 3-0.

Commissioner Rossow moved to approve the Consent Agenda. Second by Commissioner Carlson. Motion carried 3-0. Commissioner Carlson inquired of Auditor-Treasurer Cathy Clemmer as to the payment procedure to the townships for the gas tax distribution. Clemmer indicated the county has received the funds and has 30 days to distribute. Hallan commented the townships collectively maintain over 700 miles of roads for maintenance.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Review January, 2013 Cash Balance**

Fund	January 31, 2012	January 31, 2013	Increase(Decrease)
Revenue Fund	$649,939.37	$1,669,961.41	$1,020,022.04
Health and Human Services Fund	$1,929,458.13	$1,566,122.21	($ 363,335.92)
Road and Bridge Fund	$7,456,774.07	$4,870,595.73	($2,586,178.34)
Land Management Fund	1,317,282.89	$1,485,194.73	$ 167,911.84
TOTAL (inc non-major funds)	$12,370,164.81	$9,373,969.25	($2,996,195.56)

2. **Applications for Abatement**:
   a. Jerry & Jessica Williams, 509 Oak Avenue, Hinckley, PID 40.5427.000, pay 2012
   b. Leo & Shirley Derungs, Scotch Pine Road, Willow River, PID 17.0261.003, pay 2010-2012.

3. **Cancellation of 2010 Outstanding Warrants**
   Approve cancellation of 2010 outstanding warrants.

4. **2012 Gas Tax Distribution to Townships**
   Approve 2012 gas tax distribution to townships.

5. **Training Request**
   Authorize Tamara Tricas to attend MCRA Recording Institute, June 11–14, 2013 in Deerwood, Minnesota. Registration cost $150; 3 nights lodging, $529.03 (meals and sales tax included). Funds for this seminar are in the 2013 budget.

REGULAR AGENDA

1. **Personnel Committee**
   The Personnel Committee met February 12, 2013 and made the following recommendations:
   A. Accept resignation of full-time Corrections Officer Shanna Draves effective January 14, 2013 and authorize filling of position.
   B. Accept resignation of Children's Mental Health Social Worker Roxanne Anderson, effective February 5, 2013 and authorize filling of position.

Motion by Commissioner Carlson to approve the recommendations of the Personnel Committee. Second by Commissioner Rossow. Motion carried 3-0.

2. **Facilities Committee**
   Pine County Facility Committee met February 6, 2013.
   No board action is required. Commissioner Carlson restated his concern for the security of staff at the "frontlines" of the courthouse.

3. **Arrowhead Transit**
   Chair Hallan explained that due to the dramatic increase in ridership with Arrowhead Transit, the county's contribution toward operation costs is reduced from $58,000 to $50,000. Commissioner Carlson inquired of a Phase representative in the gallery of their use of Arrowhead Transit -- Phase has been utilizing Arrowhead Transit's services since January 2011 and will be expanding to other areas. They have no concerns.
   Motion by Commissioner Carlson to approve the $50,000 payment to Arrowhead Transit. Second by Commissioner Rossow. Motion carried 3-0.

4. **East Central Regional Library Board**
   Motion by Commissioner Rossow to reappoint Margery Swanson for a two-year period, term ending January 1, 2015, and the reappointment of Carol Goddard for a three-year period, term ending January 1, 2016 as trustees on the East Central Regional Library Board. Second by Commissioner Carlson. Motion carried 3-0.

5. **Resolution 2013-06 for Cancellation for Tax-Forfeited Lands and Tax-Forfeited Repurchase Contracts**
   Auditor-Treasurer Clemmer explained this resolution will allow the county to start the process of cancelling of land purchased or repurchased contracts and to allow the forfeiture process on select tax-forfeited land.
   Commissioner Carlson commented on the land committee meeting and the progress made and thanked Forester Greg Beck for his hard work.
   Motion by Commissioner Carlson to accept Resolution 2013-06 for Cancellation for Tax-Forfeited Lands and Tax-Forfeited Repurchase Contracts and authorize Board Chair and County Administrator to sign. Second by Commissioner Rossow. Motion carried 3-0.

6. **Land Committee**
   The Land Committee met February 5, 2013 and made the following recommendations:

A. Withdraw/Retention of 2012 Land Sale Parcels

Forester Greg Beck provided information regarding Pine County withdrawing select parcels of unsold land previously offered at the 2012 land auction and to reappraise and offer those parcels at the 2013 land auction.

Motion by Commissioner Rossow to approve Resolution 2013-07, Withdraw/Retention of 2012 Land Sale Parcels, and authorize Board Chair and County Administrator to sign. Second by Commissioner Carlson. Motion carried 3-0.

B. 2012 Tax Forfeit Land Sale Tract Classification and Distribution

Forester Beck provided information as to the new list of parcels not having previously been offered for sale and requests to classify the lands as non-conservation. Beck also indicated he would need to obtain approval from the DNR and townships for the sale of said parcels.

Motion by Commissioner Carlson to approve Resolution 2013-08, 2012 Tax Forfeit Land Sale Tract Classification and Distribution (Non Conservation), and authorize Board Chair and County Administrator to sign. Second by Commissioner Rossow. Motion carried 3-0.

C. Repurchase and Contract Re-Instatement Deadline

Forester Beck explained the procedure and timeframe for non-homestead and homestead parcels to be sold at the land auction.

The Department of Revenue recommends the board establish a date of sale. Commissioner Carlson inquired as to notification received by the landowner. Auditor-Treasurer Clemmer stated they receive multiple notices and they will again receive notification now that the sale date has been set. Beck also requested, due to the county receiving insufficient funds checks, that all applications for repurchase or reinstatement be by either cash or certified funds (this item not discussed at land meeting).

Motion by Commissioner Carlson to approve Resolution 2013-09, Repurchase and Contract Re-Instatement Deadline, and authorize Board Chair and County Administrator to sign. Second by Commissioner Rossow. Motion carried 3-0.

D. 2012 Forfeit Land Sale

Motion by Commissioner Rossow to approve the list of lands to be offered for sale in 2013, authorize appraisals, reappraisals and miscellaneous land sale preparation for the attached listing; set date for public land auction to September 20, 2013. Second by Commissioner Carlson. Motion carried 3-0.

E. Access Acquisition of Properties Received in the State Land Exchange

Motion by Commissioner Carlson to approve the request of land department to pursue purchase of easements for properties received in the state land exchange in Section 16-40-20 and Section 36-43-19 to improve legal access. Second by Commissioner Rossow. Motion carried 3-0.

F. Classification of State Land Exchange Properties

Forester Beck explained the process of the state land exchange between Pine County and the State of Minnesota and the request for the land to be classified as conservation land. The county received 2,560 acres in exchange for 2,700 acres.

Commissioner Rossow questioned why the exchange is not acre-for- acre. Beck explained the exchange is a value-to-value exchange, indicating the county has received land with better access or more timber.

Motion by Commissioner Carlson to approve Resolution 2013-10, Classification of State Land Exchange Properties, and authorize Board Chair and County Administrator to sign. Second by Commissioner Rossow. Motion carried 3-0.

7. Tax Reform Seminar

Deputy Auditor-Treasurer Paul Johnson presented a slide presentation following attendance at Governor Dayton's Tax Reform Seminar in Isanti in December, 2012. The purpose of the seminar was tax reform education.

8. Update on County Strategic Planning

Chair Hallan gave an overview of the assignments to the Goals as set forth in the Strategic Planning Session held January 29, 2013, stating that that information from outside parties was welcomed.

8a. AFSCME MN Council 65, Local #1904, AFL-CIO (Non-Licensed Employees of Sheriff's Department) Contract.

County Administrator Minke informed the Board of the settlement of the labor agreement with AFSCME MN Council 65, Local #1904, AFL-CIO (Non-Licensed Employees of Sheriff's Department) effective January 1, 2012 through December 31, 2013.

Motion by Commissioner Carlson to approve the Labor Agreement with AFSCME MN Council 65, Local #1904, AFL-CIO (Non-Licensed Employees of Sheriff's Department), effective January 1, 2012 through December 31, 2013, and authorize Board Chair and County Administrator to sign. Second by Chair Hallan. Motion carried 3-0.

9. **Commissioner Updates**

Commissioner Carlson commented he attend the dedication of the trail for Tony Schweigert.

Commissioner Rossow commented that the ATV signs are up in his district, and that he also wanted to thank the negotiation committee for their hard work with settlement of the labor negotiation contracts. Chair Hallan agreed.

Chair Hallan acknowledged and thanked the rescue squads for their hard work overseeing our snowmobile and ATV trails and our waterways.

10. **Other**

Health and Human Services Board will commence today at 12:00 p.m.

11. **Upcoming Meetings**

a. **Technology Committee Meeting, Tuesday, February 19, 2013, 8:30 a.m.**, Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota
b. **Pine County Board Meeting, Tuesday, February 19, 2013, 10:00 a.m.,** Boardroom, Pine County Courthouse, Pine City, MN
c. **Pine County Health and Human Services Meetings, Tuesday, February 19, 2013, to commence after Pine County Board Meeting,** Boardroom, Pine County Courthouse, Pine City, MN
d. **Arrowhead Counties Association Meeting, February 20, 2013, 6:00 p.m.**. Hampton Inn, Duluth, Minnesota.
e. **NLX meeting, Wednesday, February 27, 2013, 10:00 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota
f. **East Regional Broadband Summit, February 28, 2013, 8:30 a.m.,** Grand Casino – Hinckley.
g. **Pine County Board Meeting, March 5, 2013, 7:00 p.m.**, Public Health Building, Sandstone, Minnesota
h. **Facility Committee Meeting, March 6, 2013, 9:00 a.m.,** Administrator Conference Room, Pine County Courthouse, Pine City, Minnesota.

12. **Personnel Issue**

Chair Hallan called a five minute recess at 11:00 a.m.

The board reconvened at 11:20 a.m.

Motion by Commissioner Rossow to close the meeting in accordance with Minnesota Statutes §13D.05, Subd. 3(b). Second by Commissioner Carlson. Motion carried 3-0.

Motion by Commissioner Rossow to open the meeting. Second by Commissioner Carlson. Motion carried 3-0.

Motion by Commissioner Carlson to approve the settlement agreement with Linda Cassman and authorize County Administrator to sign. Second by Commissioner Rossow. Motion carried 3-0.

Motion by Commissioner Carlson to adjourn. Second by Commissioner Rossow. Motion carried 3-0.

13. Adjourn

With no further business, Chair Hallan adjourned the county board meeting at 11:45 a.m. The next county board meeting is scheduled for March 5, 2013 at 7:00 p.m. at the Public Health Building, Sandstone, Minnesota.

David J. Minke, Administrator Clerk to County Board	Stephen M. Hallan, Chair Board of Commissioners

SUMMARY
OF
MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

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The Pledge of Allegiance was said.

Chair Hallan called for public comment. Connie Takala requested the board recognize Sheriff Cole publically and award him an accommodation for his public comment on behalf of the citizens of Pine County for his stance on the Second Amendment.

Commissioner Rossow moved to approve the amended agenda. Second by Commissioner Carlson. Motion carried 3-0.

Commissioner Carlson moved to approve the Minutes of the February 5, 2013 board meeting and Summary for publication. Second by Commissioner Rossow. Motion carried 3-0.

Commissioner Rossow moved to approve the Consent Agenda. Second by Commissioner Carlson. Motion carried 3-0.

1. Approve January, 2013 Cash Balance.

2. Applications for Abatement:
   a. Jerry & Jessica Williams, 509 Oak Avenue, Hinckley
   b. Leo & Shirley Derungs, Scotch Pine Road, Willow River

3. Approve cancellation of 2010 outstanding warrants.

4. Approve 2012 gas tax distribution to townships.

5. Authorize Tamara Tricas to attend MCRA Recording Institute. Registration $150; lodging and meals, $529.03.

REGULAR AGENDA

1. The Personnel Committee met February 12, 2013 and made the following recommendations:
   A. Accept resignation of full-time Corrections Officer Shanna Draves effective January 14, 2013 and authorize filling of position.
   B. Accept resignation of Children's Mental Health Social Worker Roxanne Anderson, effective February 5, 2013 and authorize filling of position.

   Motion by Commissioner Carlson to approve the recommendations of the Personnel Committee. Second by Commissioner Rossow. Motion carried 3-0.

2. **Motion** by Commissioner Carlson to approve the $50,000 payment to Arrowhead Transit. Second by Commissioner Rossow. Motion carried 3-0.

3. **Motion** by Commissioner Rossow to reappoint Margery Swanson for a two-year period, term ending January 1, 2015, and the reappointment of Carol Goddard for a three-year period, term ending January 1, 2016 as trustees on the East Central Regional Library Board. Second by Commissioner Carlson. Motion carried 3-0.

4. **Motion** by Commissioner Carlson to accept Resolution 2013-06 for Cancellation for Tax-Forfeited Lands and Tax-Forfeited Repurchase Contracts. Second by Commissioner Rossow. Motion carried 3-0.

5. The Land Committee met February 5, 2013 and made the following recommendations:

   Motion by Commissioner Rossow to approve Resolution 2013-07, Withdraw/Retention of 2012 Land Sale Parcels. Second by Commissioner Carlson. Motion carried 3-0.

   Motion by Commissioner Carlson to approve Resolution 2013-08, 2012 Tax Forfeit Land Sale Tract Classification and Distribution (Non Conservation). Second by Commissioner Rossow. Motion carried 3-0.

   Motion by Commissioner Carlson to approve Resolution 2013-09, Repurchase and Contract Re-Instatement Deadline. Second by Commissioner Rossow. Motion carried 3-0.

   Motion by Commissioner Rossow to approve the list of lands to be offered for sale in 2013, authorize appraisals, reappraisals and miscellaneous land sale preparation for the attached listing; set date for public land auction

to September 20, 2013. Second by Commissioner Carlson. Motion carried 3-0.

Motion by Commissioner Carlson to approve the request of land department to pursue purchase of easements for properties received in the state land exchange in Section 16-40-20 and Section 36-43-19 to improve legal access. Second by Commissioner Rossow. Motion carried 3-0.

Motion by Commissioner Carlson to approve Resolution 2013-10, Classification of State Land Exchange Properties, and authorize Board Chair and County Administrator to sign. Second by Commissioner Rossow. Motion carried 3-0.

6. **Motion** by Commissioner Carlson to approve the Labor Agreement with AFSCME MN Council 65, Local #1904, AFL-CIO (Non-Licensed Employees of Sheriff's Department), effective January 1, 2012 through December 31, 2013. Second by Chair Hallan. Motion carried 3-0.

7. Chair Hallan called a five minute recess at 11:00 a.m.
The board reconvened at 11:20 a.m.
Motion by Commissioner Rossow to close the meeting in accordance with Minnesota Statutes §13D.05, Subd. 3(b). Second by Commissioner Carlson. Motion carried 3-0.
Motion by Commissioner Rossow to open the meeting. Second by Commissioner Carlson. Motion carried 3-0.
Motion by Commissioner Carlson to approve the settlement agreement with Linda Cassman and authorize County Administrator to sign. Second by Commissioner Rossow. Motion carried 3-0.
Motion by Commissioner Carlson to adjourn. Second by Commissioner Rossow. Motion carried 3-0.

8. With no further business, Chair Hallan adjourned the county board meeting at 11:45 a.m. The next county board meeting is scheduled for March 5, 2013 at 7:00 p.m. at the Public Health Building, Sandstone, Minnesota.

David J. Minke, Administrator Clerk to County Board	Stephen M. Hallan, Chair Board of Commissioners

The full text of the board's Minutes are available at the County Administrator's Office and the county's website (www.co.pine.mn.us). Copies may also be requested from the administrator's office.

PINE COUNTY PUBLIC WORKS

HIGHWAY DEPARTMENT
405 Airport Road NE
Pine City, MN 55063

Telephone 320-216-4200
Fax: 320-629-6736
1-800-450-7463 Ext. 4200

Mark A. LeBrun, P.E.
County Engineer

Pine County Land Surveyor Monthly Report

February 2013

County Ditch No. 12, T43N and T44N R18W and T44N R17W research records, compute previous ditch inventory items, search for previous inventory items and identify new inventory items, GPS and photograph inventory items, create a 2013 ditch inventory report, update files.

CSAH 51, T45N R19W compute corner search areas, search for and GPS private/ROW corners, update files.

CR 167, T45N R19W, research records, set GPS control, compute corner search areas, search for, GPS and tie out PLSS corners, search for and GPS private/ROW corners, update files.

CSAH 19, T40N R20W section 1, tie out PLSS corner, update files.

Township Xing, T41N R19W section 31, research records, set GPS control, compute corner search areas, search for PLSS corner, update files.

Provide HARN coordinate data to County Recorder as needed for GIS.

Review legal descriptions for ROW Dept. and Land Dept. as needed.

Review Plats and Minor Subdivisions for Zoning Dept. as needed.

Review and file PLSS corner certificates provided by private surveyors.

Robin T. Mathews, Pine County Surveyor

Pine County Probation Advisory Committee
APPROVED MINUTES
November 27, 2012

Present: Terryl Arola, George Horbacz , Brent Jahnz, Bill Morgan, Jeremie Reinhart, Commissioner of Corrections Tom Roy, Bill Steele, Randy Tenge, Suzanne Thompson, Lee Williams, Amanda Wimmer
Excused: Cheryl Bjerke, Chief Deputy Steve Blackwell, Becky Foss, Sarah Weikle

Call to Order 6:05 pm

1) **COMMITTEE BUSINESS**
- Per Diems
- Approve last minutes (August 2012-as attached) Brent/Bill M.

2) **PRESENTATION**
- **Pine County Repeat DWI ISP Program** – Jeremie Reinhart
  See attachment
- **International Committee of DWI Best Practices** – DOC Commissioner Tom Roy
  He had great praise for the work Terryl Arola and Randy Tenge are doing for Pine County.
  Commissioner Roy presented us with a PowerPoint presentation on the dynamics of DWI's in rural areas.
  –see attached handout.

3) **GENERAL UPDATES**
- County Probation news – Terryl Arola
  - Pre-Trial Vacancy – Tessa has accepted a job with Washington County and is now gone. The vacancy has been listed in the papers and on the website and applications are being accepted through 11/29/12. Initial interviews will be held on Wednesday, 12/5/12 and second interviews to be on Thursday, 12/6/12. Terryl went over some of the details of the job requirements and the salary.
  - Juvenile Diversion Agent –Restorative Justice Contract
    Terryl advised the committee that this contract position had also opened up. Tia Lartch accepted a fulltime position with Anoka County Child Support and the position is currently empty. Terryl explained that she will be soliciting interest from local Pre Trial Agent applicants.
  - Workload strategies – PSI report format, court updates, intake
    Terryl had asked the county board for an additional position for 2013 which was not approved. She has been working on strategies to reduce the workload of each agent. These efficiencies include:
    - A new PSI report that has been revamped and is much shorter. The new format focuses on the risk areas out of assessment tool. The goal during the vacancy is to have each agent complete at least one PSI in the new format. Terryl will be going over it with the judges in the near future.
    - A CSTS update in approximately February 2013. The update provides a lot of changes that hopefully will be timesavers. Statutes will be used instead of MOC codes and will be more efficient and easier to use. There will be a button the agents can just push to get immediate updates on court information. This should eliminate some court attendance especially for the Pre-Trial agent who can hopefully assist in some other areas.
- DOC Probation news –Randy Tenge
  - DOC-Pine City has one person out on parental leave and expected to return in March. Kanabec county agents are assisting in the Pine City office and everyone is helping in different areas now.

- PSI format will not be changing in their offices. Their PSI serves additional purposes such as going along with an offender on commitment to prison where the additional detail is very important.
- DOC is looking at risk assessments for specialized population with a pilot kickoff on January 1st.
- Randy is committed to continued assistance and quality control for the Pine County Probation Cog Skills classes.
- The Driving with Care Cog program is specific to DWI offenders. Pine County will continue to use our program first to build the fundamental concepts. Isanti County's Driving with Care program will be the next level for our DWI offenders who still need more.

4) **2012 Probation Comp Plan** Presentation to PICK Judges September 13th, 2012

- Terryl presented the Comp Plan to the PICK judges in September. Judges had a very positive response to the Comp Plan. At the February PAC meeting the 2012 program outcomes will be available for review.

5) GOAL # 1: Follow the Implementation of EBP

- Client Management Classification System (attached)
- "Lighting the Way- Improving Corrections Policies & Practices" (attached)
  - How is Pine County meeting the CJI Eight?
  - Is Pine County on target with the Keys to Success?

5) Next Meeting: **February 26th, 2013 at 6 pm** – Public Health Building, Sandstone

2013 Calendar:

May 28th at 6 pm – Pine City Courthouse
August 27th at 6 pm - Public Health Building, Sandstone
November 26th at 6 pm – Pine City Courthouse

DWI-ISP Program Overview by Jeremie Reinhart

DWI ISP started in 1998.
To be sentenced to DWI-ISP program you must be a resident of the county with 2 DWI in last 2 years, 3 DWI's in past 10 years or 4 or more DWI's in your lifetime.
The cost of the program is $720 fee averages out to a cost of $15 per week.
Risk needs assessment is completed and a LS-CMI gets done. The goal is to lower risk.
3 Phases –

- 1st Phase – Face to Face visit 1 x a week and considered the treatment process.
- 2nd phase – High successful rate once they make it to this process. About 6 months long. Face to Face meeting 1 x every 2 weeks.
- Complete conditions of cogs skills, MADD panel, etc. Considered maintenance stage.
- 3rd phase – lower contact level to 1x a month face to face. Get conditions completed and complete a reassessment of the client and move them into a new area accordingly.

Field Duties
Random visits to clients home, UA's collected. Very large county to cover.

Interesting Things of Pine County

- 2005-2010 recidivism reoccurrence reduction rate is 40%. Statewide it is only 30%. Cogs started in 2004 and we would like to think that this has helped our recidivism rates to decline.
- 82% completion rate of Cogs class.
- 4% recidivism of DWI
- Program completion and offense is 10% recidivism
- 28% didn't complete had higher recidivism rate.
- Jeremie supervises the very high risk offenders and any that are sentenced to DWI-ISP. These clients have a high level of mental health issues.
- Our program requires interlock participation when/if the offender gets their license back. The longer the offender is on Intertech the lower the recidivism rate. We currently have 2 vendors in Pine County working with this program.
- A positive reading on the Intertech causes the car to lock up after 72 hours and then they will need to bring it to a shop. The agent is also notified at this time.
- Pine Counties annual electronic home monitoring program is for 30 days per year and begins December 5 and ends January 4. This program saves the county approximately $34,000 a year using this program vs putting the offender into jail.
- Department of Public Safety has a payment plan to use in reinstating your license.

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date:	Consent Agenda *(Please Circle)*
March 5, 2013	Regular Agenda Estimated Time: *(Please Circle)* 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action: **Auditor/Treasurer**	2-25-13 Department Head Signature Date

Item for Discussion:

February 2013 Disbursements

Board Action Requested: (Attach additional pages if needed)

Supporting Documents: Attached None

DISBURSEMENTS JOURNAL REPORT Specific Dates: 02/01/2013 - 02/28/2013

RECAP BY FUND	FUND	AMOUNT	NAME
	1	553,844.66	GENERAL REVENUE FUND
	13	279,523.43	ROAD & BRIDGE FUND
	22	385.79	LAND MANAGEMENT FUND
	76	224,892.02	GROUP HEALTH INS FUND 5/1/95 (GEN)
	80	7,343.50	COUNTY COLLECTIONS AGENCY FUND
	82	2,616.68	TAXES AND PENALTIES AGENCY FUND
	84	19,643.59	EAST CENTRAL DRUG TASK FORCE AGENCY F
		1,088,249.67	Total Disbursements

RECAP BY TYPE	TYPE	AMOUNT	NAME
	1	1,088,559.67	AUD
	3	310.00-	MVC
		1,088,249.67	Total Disbursements

Copyright 2010 Integrated Financial Systems

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: March 5, 2013	Consent Agenda *(Please choose)* Regular Agenda Estimated Time: *(Please Circle)* _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department requesting action: **Sheriff**	2-25-2013 Department Head Signature Date

Item for Discussion: (one form per item)

The Pine County Sheriff's Office received a donation of $100.00 from Peter Mitchell, These funds will be placed in the volunteer pose fund.

Board Action Requested: (Attach additional pages if needed)

Request the Pine County Board of Commissioners approve and except this donation.

Supporting Documents: Attached None

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date:	Consent Agenda *(Please choose)*
March 5, 2013	Regular Agenda Estimated Time: *(Please Circle)* _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department requesting action: **Sheriff**	2-19-2013 Department Head Signature Date

Item for Discussion: (one form per item)

To the County Board of Commissioners

The Pine County Sheriff requests the Pine County Board of Commissioners to approve the 2013 State Boating Grant.

In the amount of $7,087.00. No match required.

This grant will be used to provide water safety.

Board Action Requested: (Attach additional pages if needed)

Supporting Documents: Attached None

2013 STATE OF MINNESOTA
ANNUAL COUNTY BOAT AND WATER SAFETY
GRANT AGREEMENT

Contract #: 57812 **Receipt ID:**

State Accounting Information:

Dept. ID	PC Bus. Unit	Fiscal Year	Source Type	Vendor Number	
R29	R2901	2013	Match	0000197310	
Total Amount		Project ID		Billing Location	DUNS
$7,087		R29G80110127		A50	019066948

Accounting Distribution:

Fund	Fin. Dept. ID	Approp. ID	Category	Account	Activity
2100	R2937714	R297400	84101501	441302	A800002 - Enforcement

P.O. #	Grant Begin Date	Grant End Date
3000032512	January 1, 2013	June 30, 2014

Grantee Name and Address:

Pine Co. Sheriff's Office
635 Northridge Dr. NW, Ste. 100
Pine City, MN 55063

Fiscal Agent and Address:

Pine County Auditor-Treasurer's Office
635 Northridge Dr. NW, Ste. 230
Pine City, MN 55063

2013 STATE OF MINNESOTA
ANNUAL COUNTY BOAT AND WATER SAFETY
GRANT AGREEMENT

This grant agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources, Enforcement Division ("State") and Pine Co. Sheriff's Office, 635 Northridge Dr. NW, Ste. 100, Pine City, MN 55063 ("Grantee"). The Fiscal Agent for this grant agreement is Pine County Auditor-Treasurer's Office, 635 Northridge Dr. NW, Ste. 230, Pine City, MN 55063.

Recitals

1. Under Minnesota Statutes § 86B.701 & .705 the State is empowered to enter into this grant.
2. The State is in need of Sheriff's duties to carry out the provisions of Chapter 86B and the Boat and Water Safety Rules, hereinafter referred to as the "Minnesota Rules", including patrol, enforcement, search and rescue, watercraft inspection, issuance of temporary structure & event permits, waterway marking and accident investigation, all hereinafter referred to as the "Sheriff's Duties".
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State.

Grant Agreement

1 Term of Grant Agreement

1.1 ***Effective date***: January 1, 2013. Once this grant agreement is fully executed, the Grantee may claim reimbursement for 2013 grant expenditures incurred back to the effective date. Reimbursements will only be made for expenditures made according to the terms of this grant.

1.2 ***Expiration date:*** As allowed under Minnesota Statute § 16A.28, Subdivision 6, the expiration date of the grant is certified through June 30, 2014 (one year beyond the fiscal year in which the funds were originally appropriated), or until all obligations have been satisfactorily fulfilled, whichever occurs first. Reimbursement requests for 2013 funds must also be received no later than that date, unless an extension is approved in writing by the State.

1.3 ***Survival of Terms.*** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will provide county sheriff services for boat and water safety activities. As stated in Minnesota Statute § 86B.701, the Grantee will submit to the State a spending plan (Exhibit "A" to this grant) along with this form to carry out the Sheriff's Duties. Boat and water safety activities are those outlined in Minnesota Statutes § 86B, Minnesota Rules, Chapter 6110, search and recovery operations in the waters of the State and the portions of Chapter 169A that are applicable to motorboats. Exhibit "B" to this grant further defines the allowable expenditures.

Reporting Requirements: The Grantee must satisfactorily submit all activity and financial reports by the date(s) requested by the State, unless the State grants an extension in writing.

3 Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4 Consideration and Payment

4.1 ***Consideration***. The State will pay for all services performed by the Grantee under this grant agreement as follows:

(1) ***Compensation.*** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant up to Seven thousand eighty-seven dollars ($7,087).

(2) ***Total Obligation.*** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed Seven thousand eighty-seven dollars ($7,087).

4.2 ***Payment***

(1) ***Invoices.*** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices shall be submitted in a form prescribed by the State within the dates previously noted in "Term of Grant Agreement" in this contract.

(2) ***Federal funds.*** (Where applicable, if blank this section does not apply) Payments under this grant agreement will be made from federal funds obtained by the State through Title NA CFDA number _____ of the _____ Act of _____. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

5 Conditions of Payment

All services provided by the Grantee under this grant agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is Jim Konrad, Director, Enforcement Division – Central Office, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, (651) 259-5042, jim.konrad@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is the County Sheriff or designee. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7 Assignment, Amendments, Waiver, and Grant Agreement Complete

7.1 ***Assignment.*** The Grantee may neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.

7.2 ***Amendments.*** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.

7.3 ***Waiver.*** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.

7.4 ***Grant Agreement Complete.*** This grant agreement, including Exhibits "A" and "B," contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

9 State Audits

Under Minnesota Statute § 16B.98, Subdivision 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 Government Data Practices and Intellectual Property

10.1 **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute § 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

11 Workers' Compensation

The Grantee certifies that it is in compliance with Minnesota Statute § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 ***Publicity.*** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant agreement.

12.2 ***Endorsement.*** The Grantee must not claim that the State endorses its products or services.

13 **Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 **Termination**

14.1 ***Termination by the State.*** The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 ***Termination for Cause.*** The State may immediately terminate this grant agreement if the State finds that there has been a failure to comply with the provisions of this grant agreement, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.3 ***Termination for Insufficient Funding.*** The State may immediately terminate this grant agreement if:

(a) Funding for Agreement No. NA is withdrawn by the NA;

(b) It does not obtain funding from the Minnesota Legislature,

(c) Or, if funding cannot be continued at a level sufficient to allow for the payment of services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 **Data Disclosure**

Under Minnesota Statute § 270C.65, Subdivision 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15 and 16C.05.

Signed: Roleen C Marchetti

Date: 01-25-2013

SWIFT Contract/PO No(s) 57812 / 30000 32512

2. GRANTEE:

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: RB

Title: County Sheriff

Date: 2-19-2013

By: _____

Title: Chairman of County Board

Date: _____

By: _____

Title: County Auditor or Administrator

Date: _____

3. STATE AGENCY: NATURAL RESOURCES

By: _____
(with delegated authority)

Title: Director, Enforcement Division – Central Office

Date: _____

Attachments: Exhibits "A" & "B"

Distribution:

1. DNR - OMBS
2. Grantee - 2 (Sheriff's Office & Co. Board)
3. State's Authorized Representative - Photo Copy

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date:	Consent Agenda *(Please Circle)*
March 5, 2013	Regular Agenda Estimated Time: *(Please Circle)* 5min 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action: **Pine County Public Works**	Mark A LeB 2/11/13 Department Head Signature Date

Item for Discussion: (one form per item)

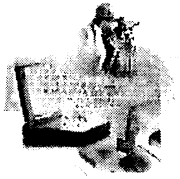
Final Payment-

Contract #1201

CP 058-017-002	**Located on CSAH 17; between 1.73 miles N of Cr 140 and CSAH 26**
SAP 058-617-017	**Located on CSAH 17; between 140 W to 1.73 miles N of CR 140 W**
SAP 058-655-006	**Located on CSAH 55; between 1.85 miles SW of CR 125**

Board Action Requested: (Attach additional pages if needed)
Final Payment for above contract to Hardrives, Inc. in the amount of $47,504.24

Supporting Documents: Attached None



PINE COUNTY HIGHWAY

405 Airport Road NE
Pine City, MN 55063
Project SAP 058-617-017 - Aggregate Base, Bituminous Surfacing, & Aggregate Shouldering
Project SAP 058-655-006 - Aggregate Base, Bituminous Surfacing, & Aggregate Shouldering
Project CP 058-017-002 - Aggregate Base, Bituminous Surfacing, & Aggregate Shouldering
Contract Final Pay Request No. 2

Contractor: Hardrives, Inc.
14475 Quiram Drive
Rogers, MN 55374

Contract No. 1201
Vendor No. 2170
For Period: 9/11/2012 - 2/8/2013
Warrant # _____ Date _____

Contract Amounts

Original Contract	$974,614.08
Contract Changes	($4,002.53)
Revised Contract	$970,611.55

Funds Encumbered

Original	$974,614.08
Additional	$0.00
Total	$974,614.08

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
SAP 058-617-017	($2,029.97)	$375,787.33	$0.00	$358,926.43	$16,860.90	$375,787.33
			Percent Retained: 0%			
SAP 058-655-006	$651.47	$402,327.93	$0.00	$381,592.64	$20,735.29	$402,327.93
			Percent Retained: 0%			
CP 058-017-002	$407.05	$190,427.00	$0.00	$180,518.95	$9,908.05	$190,427.00
			Percent Retained: 0%			
Contract 1201	($971.45)	$968,542.26	$0.00	$921,038.02	$47,504.24	$968,542.26
			Percent Retained: 0%			
				Amount Paid This Contract Final Pay Request	$47,504.24	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

County/City/Project Engineer

2/8/13
Date

Approved By Hardrives, Inc.

Contractor

2/19/13
Date

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: March 5, 2013	Consent Agenda *(Please Circle)* Regular Agenda Estimated Time: *(Please Circle)* ___5 min_____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action: **PINE COUNTY PUBLIC WORKS**	Mark A LeB 2/11/13 Department Head Signature Date

Item for Discussion: (one form per item)

Planning and Update from MN Department of Transportation

Board Action Requested: (Attach additional pages if needed)

Discussion

Supporting Documents: Attached None

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: **March 5, 2013**	Consent Agenda *(Please Circle)* Regular Agenda Estimated Time: *(Please Circle)* 5 min 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action: Pine County Public Works	Mark A Lee 2/11/13 Department Head Signature Date

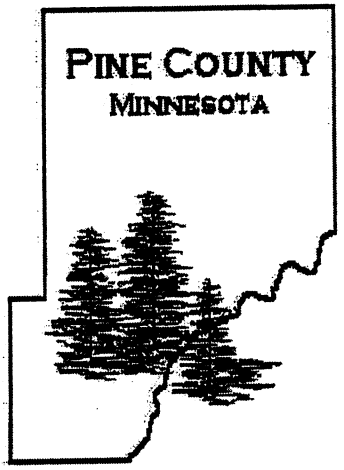
Item for Discussion: (one form per item)

2012 Highway Annual Report

Board Action Requested: (Attach additional pages if needed)

Accept and Approve

Supporting Documents: Attached None



ANNUAL REPORT

Of

COUNTY HIGHWAY DEPARTMENT

PINE COUNTY, MINNESOTA

For the Year Ended

December 31, 2012

PINE COUNTY, MINNESOTA

Brief of Activities, Comments and Recommendations
Year Ended December 31, 2012

The following summary of accomplishments has resulted from the authorized expenditures and operations on public highways in Pine County during the year 2012.

1. STATE AID HIGHWAYS

a). CONSTRUCTION REGULAR

	Contracts			
	1)	Reclaim/Paving	$	1,163,929.55
	3)	Culverts, Bridges	$	1,817,339.71
	4)	Grading	$	115,060.00
	5)	Bike Path	$	123,689.33

b). CONSTRUCTION MUNICIPAL

	Contracts			
	2)	Paving/Reclaim	$	723,799.99

c). MAINTENANCE

	Regular	$	2,641,056.97
	Municipal	$	479,271.21

2. COUNTY ROADS

a.) MAINTENANCE $ 1,271,005.41

3. CONSTRUCTION PROJECTS 2012

The following contracts were awarded during 2012:

CP 058-017-002	Located on CSAH 17; Between 1.73 miles N of CR 140W & CSA	Hardrives, Inc.
SAP 058-617-017	located on CSAH 17;Between CR 140 W & 1.73 miles n of CR 1	Hardrives, Inc.
SAP 058-655-006	located on CSAH 55 Between 1.85 miles SW of CR 125	Hardrives, Inc.
CP 058-040-001	Located on CSAH 40; Between CSAH 52 and CSAH 46	Hardrives, Inc.
CP 058-051-001	Located on CSAH 51; Between CSAH 50 and Carlton CSAH 10	Hardrives, Inc.
CP 058-052-001	Located on CSAH 52; Between CSAH 40 and Edgewood Road	Hardrives, Inc.
SAP 058-598-025	Located 1.0 mile S of CSAH 11 on CR 120 over Mud Creek	Midwest Contracting, LLC
SAP 058-640-011	Located on CSAH 40; Between CSAH 52 and CSAH 46	Redstone Construction, Inc.

4. EQUIPMENT PURCHASES IN 2012

1201	CAT 420E BACKHOE
1202	CAT 272C Skidsteer
1203	PJ Trailer 12,000 lb
1204	2012 Ford F-150 4X4
1205	Mack GU 713 TdmDmp Trk w/P&W
1206	2012 Chevroler Impala

COMMENTS

The Pine County Public Works Department completed several projects in 2012 including two bridge replacements, several major culvert replacements, and 4.75 miles of bituminous surfacing. In addition, planning and engineering for a bike trail project in Pine City continues.

The Fund Balance increased in 2012 from $3,621,424 to $3,810,288 and provides good cash flow throughout the year. The fund is about 42% of our average annual budget. Future financial plans include some funding for upgrades to the County Roads not on the State Aid system.

Future equipment replacement of tandem trucks, loaders, and graders has been increased to $450,000 each year. This will need to be increased again over time due to the continued rise in equipment costs. Future needs include roof and exterior maintenance of Willow River and Sandstone shops as well as Fleet Services and wash bay improvements in Sandstone. The Hinckley Shop has been closed and demolition of the building is planned for the summer of 2013.

Pine County Highway Department
Financial Statement
For the Year Ended December 31, 2012

ASSETS			
Cash Balance as of December 31, 2012		5,324,159.01	
Petty Cash		150.00	
Current Taxes Receivable		1,397,236.49	
Delinquent Taxes Receivable		56,198.30	
Accounts Receivable			
Due from Townships	37.46		
Due from Municipalities	0.00		
Due from Other Departments	9,392.46		
Due from other County Funds	-11,312.86		
Total Accounts Receivable		-1,882.94	
Due from State Aid			
Regular Maintenance	230,184.40		
Regular Construction	132,483.59		
Municipal Maintenance	47,506.30		
Municipal Construction	38,335.61		
Town Bridge	18,125.46		
Bridge Bonding	46,890.05		
Total from State Aid		513,525.41	
Allotments			
State Aid Regular Maintenance	0.00		
State Aid Regular Construction	1,635,614.85		
State Aid Municipal Maintenance	0.00		
State Aid Municipal Construction	405,401.87		
Town Bridge	-18,125.46		
Total Allotments		2,022,891.26	
Inventory		535,116.70	
TOTAL ASSETS			**$ 9,847,394.23**

Pine County Highway Department
Financial Statement
For the Year Ended December 31, 2012

LIABILITIES			
Vendors Payable		54,418.34	
Salaries Payable		53,776.43	
Benefits Payable		152,071.94	
Contracts Payable		251,761.00	
TRL Loan		378,000.00	
Deferred Revenue			
Regular Maintenance	0.00		
Regular Construction	1,641,721.27		
Municipal Maintenance	0.00		
Municipal Contruction	405,401.87		
Town Bridge	-18,125.46		
	26,766.13		
Total Deferred Revenue		2,055,763.81	
Delinquent Taxes Deferred Taxes		56,198.30	
Due to State Aid-Regular Construction	0.00		
Due to State Aid-Municipal Construction	0.00		
		0.00	
TOTAL LIABILITIES			**$3,001,989.82**
FUND BALANCE			
Reserve for Inventory		535,116.70	
Reserve for CSAH 61 PC Improvement		2,500,000.00	
Fund Balance (Undesignated)		3,810,287.71	
TOTAL FUND BALANCE			**6,845,404.41**
TOTAL LIABILITIES AND FUND BALANCE			**$9,847,394.23**

Pine County Highway Department
Accounts Receivable
For the Year Ended December 31, 2012

	Beginning Balance	Current Year Billings	Current Year Payments	Ending Balance
Due from Townships				
Arlone	0.00	54.48	54.48	0.00
Crosby	0.00	113.50	113.50	0.00
Hinckley	0.00	37.46	0.00	37.46
Munch	0.00	221.78	221.78	0.00
Pokegama	193.22	0.00	193.22	0.00
Total Due from Townships	**$193.22**	**$427.22**	**$582.98**	**$37.46**
Due from Municipalities				
Finlayson	209.37	-	209.37	0.00
Hinckley	0.00	172.10	172.10	0.00
Total Due from Municipalities	**$209.37**	**$172.10**	**$381.47**	**$0.00**
Due from Other County Funds				
Pine County Assessor	193.87	4,100.25	4,294.12	0.00
Pine County Probation	109.78	874.55	984.33	0.00
Pine County Human Services	8,072.49	55,032.75	55,247.63	7,857.61
Pine County Land Dept	485.98	2,739.97	2,890.38	335.57
Pine County Sheriff	19,187.47	121,346.06	140,533.53	0.00
Pine County Soil& Water	130.55	1,680.82	1,747.82	63.55
Pine County STS	100.12	1,548.88	1,649.00	0.00
Pine County Veterans Service	501.24	3,891.85	3,257.36	1,135.73
Pine County Zoning	5,271.95	-40.76	5,231.19	0.00
Total Due from Other County Funds	**$34,053.45**	**$191,174.37**	**$215,835.36**	**$9,392.46**
Due from State Aid				
Regular Maintenance	0.00	2,314,504.00	2,084,319.60	230,184.40
Regular Construction	750,562.89	1,487,098.38	2,105,177.68	132,483.59
Municipal Maintenance	0.00	475,063.00	427,556.70	47,506.30
Municipal Construction	410,279.80	0.00	371,944.19	38,335.61
Town Bridge	25,539.57	99,937.47	107,351.58	18,125.46
Federal Funding	120,486.75	193,051.81	313,538.56	(0.00)
Bridge Bonding	0.00	842,095.34	821,971.42	20,123.92
Park Funds	0.00	0.00	0.00	(0.00)
Total Due from State Aid	**$1,306,869.01**	**$5,411,750.00**	**$6,231,859.73**	**$486,759.28**
Due from Intragovernmental				
Current Taxes Receivable	1,308,061.22	1,517,087.03	1,427,911.76	1,397,236.49
Delinquent Taxes Receivable	68,365.72	37,856.31	50,023.73	56,198.30
Total Due from Intragovernmental	**$1,376,426.94**	**$1,554,943.34**	**$1,477,935.49**	**$1,453,434.79**
Total Receivables	**$2,717,751.99**	**$7,158,467.03**	**$7,926,595.03**	**$1,949,623.99**

Pine County Highway Department
Town Road Allotment
For the Year Ended December 31, 2012

ARLONE	$8,026.86
ARNA	6,085.31
BARRY	10,452.94
BIRCH	7,376.01
BREMEN	7,579.06
BROOK PARK	9,461.39
CHENGWATANA	19,249.57
CLOVER	7,028.69
CROSBY	3,498.38
DANFORTH	3,987.78
DELL	15,993.05
FINLAYSON	12,895.84
HINCKLEY	17,350.59
KERRICK	6,211.27
KETTLE RIVER	11,769.85
MISSION CREEK	13,373.53
MUNCH	7,677.21
NEW DOSEY	6,180.11
NICKERSON	4,700.77
NORMAN	10,018.47
OGEMA	5,992.91
PARK	1,933.64
PARTIDGE	13,619.20
PINE	25,549.79
PINE LAKE	16,428.06
POKEGAMA	43,587.83
ROYALTON	18,889.25
SANDSTONE	16,858.67
STURGEON LAKE	10,766.94
WILMA	4,598.55
WINDEMERE	30,082.49
Total Town Road Allotment	$377,224.00

Distributed by County Auditors Office

Pine County Highway Department
Inventory of Supplies and Materials
For the Year Ended December 31, 2012

Parts and Replacements		
Miscellaneous Repair Parts	$35,692.79	
Routine Replacement Parts	$78,194.33	
Total Parts and Replacements		**$113,887.12**
Motor Fuels, Fluids, Oil and Grease		
Diesel Fuel/ Gasoline	$67,446.64	
Total Motor Fuels		**$67,446.64**
Field Materials and Supplies		
Bituminous Materials	$14,531.76	
Sand/Salt Mixture and Calcium Chloride	$130,491.19	
Gravel Material in Stockpile	$48,703.89	
Culverts, Aprons, and Bands	$128,610.50	
Signs and Posts	$31,445.60	
Total Field Materials and Supplies		**$353,782.94**
Total Inventory and Supplies		**$535,116.70**

Pine County Highway Department
Accounts Payable
For the Year Ended December 31, 2012

Accounts Payable Vendor Name	Admin.	Road Const.	Road Maint.	Shop Equip.	
ACE HARDWARE OF SANSTONE				265.08	
ACS	402.98				
AMERIPRIDE				285.31	
AMERIPRIDE				393.00	
ANDERSON ELECTRIC				2,341.51	
AQUATIC ENGINEERING		1,290.40			
AUTO VALUE-HINCKLEY				33.64	
BONK'S SAND AND GRAVEL			1,333.80		
BOYER TRUCKS				1,984.91	
BRUNO DEEP ROCK				2,541.18	
CAVALLIN FORD				67.64	
CENTURY LINK	457.19				
COMMISSIONER OF REVENUE-VOID				1,449.23	
DAKA CORPORATION			38.48		
DEPT OF EMPLOYMENT	429.44				
ECE	455.32	7,326.00	90.78	494.07	
FASTENAL COMPANY				65.51	
FEDERATED CO-OPS				469.68	
FLEETPRIDE				77.68	
FRONTIER COMMUNICATIONS	119.16				
GILSON COMPANY		94.04			
HOFFMAN ACE HARDWARE				236.45	
LABONVILLE			594.97		
LAKEHEAD CLUTCH				389.47	
LAWSON PRODUCTS				256.91	
MARCO	422.69				
MATHEWS/ROBIN		12.80			
MATT'S SANITATION				178.50	
MID-AMERICAN RESEARCH				245.86	
MN ENERGY	340.83			462.51	
MN POWER		127.22		187.32	
MOHR PARTS				2,248.87	
NOVUS AUTO GLASS				249.63	
NUSS TRUCK				11,007.07	
OFFICE MAX	128.60				
OREILLY AUTOMOTIVE				545.46	
OXYGEN SERVICE				7.95	
PINE CITY HINCKLEY GARBAGE				117.78	
PINE CITY WATER			1,023.35	92.99	
PINE COUNTY HHS	5.30			18.00	
PINE COUNTY TREASURER	306.29				
PIRTEK SUPPLY				539.20	
POMP'S TIRE				10,047.99	
QUALITY HOME CENTER				16.38	
QLT	14.67				
SANDSTONE NAPA				23.19	
SANDSTONE WATER			88.20		
SHE		369.49			
SRJ SUPPLIES				108.00	
STAN'S RADIATOR				134.09	
STRUSS/MICHAEL			200.00		
TODD ELLIOTT EXCAVATING					
23 HARDWARE				112.20	
VERIZON	440.84				
ZIEGLER				611.24	
Total Accounts Payable	**3,523.31**	**9,219.95**	**3,369.58**	**38,305.50**	**54,418.34**

Pine County Highway Department
Accounts Payable
For the Year Ended December 31, 2012

Personal Services Payable	**Admin.**	**Road Const.**	**Road Maint.**	**Shop Equip.**	**TOTAL**
Salaries Payable	5,103.20	15,056.81	27,714.21	5,902.21	**53,776.43**
Vacation Payable	28,830.63	37,716.41	42,588.20	10,817.80	**119,953.04**
Comp Time Payable	-	32.89	8,734.22	-	**8,767.11**
County Beneifits Payable	933.45	15,056.81	6,083.23	1,278.30	**23,351.79**
Total Personal Services Payable	**34,867.28**	**67,862.92**	**85,119.86**	**17,998.31**	**$205,848.37**

Contracts Payable	
CP 58-17-2	9,501.00
CP 58-40-01	6,874.52
CP 58-51-01	10,234.78
CP 58-52-01	3,266.73
SAP 58-598-25	11,232.35
SAP 58-617-16	45,447.59
SAP 58-617-17	18,890.87
SAP 58-633-14	13,330.87
SAP 58-640-11	35,922.96
SAP 58-641-14	48,306.19
SAP 58-655-06	20,083.82
SAP 58-664-04	6,457.55
SAP 58-666-02	22,211.77
Total Contracts Payable	**$ 251,761.00**

EQUIPMENT NUMB	DESCRIPTION / ACQUIRED DATE	ORG. COST	EST. LIFE	BEGIN BAL. JAN 2012	STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPREC'TION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2012
	EQUIPMENT									
1301	2013 F-450 CREW CAB 2/01/2013	.00	00	.00		.00	.00	.00	.00	.00
	TOTAL EQUIPMENT	.00		.00		.00	.00	.00	.00	.00
	AUTO EQUIPMENT									
0806	2008 CHEVROLET IMPALA 6/25/2008	16,636.72	10	.00		9,638.50	2.80	9,635.70-	.00	.00
0807	2008 CHEVROLET IMPALA 6/25/2008	16,636.72	00	.00		8,707.31	27.30	8,680.01-	.00	.00
0808	2008 CHEVROLET IMPALA 6/25/2008	16,636.72	10	.00		3,034.13	.00	3,034.13-	.00	.00
0902	2010 CHEVROLET IMPALA 12/03/2009	19,486.25	10	.00		7,162.19	.00	7,162.19-	.00	.00
0903	2010 CHEVROLET IMPALA 12/03/2009	19,486.25	10	.00		2,622.21	.00	2,622.21-	.00	.00
1005	2011 CHEV IMPALA LS #5821 8/16/2010	19,378.44	10	.00		3,447.48	.00	3,447.48-	.00	.00
1103	2011 CHEVROLET IMPALA LS 6/14/2011	18,635.81	10	.00		6,550.13	.00	6,550.13-	.00	.00
1104	2011 CHEVROLET IMPALA LS 6/14/2011	18,635.81	00	.00		5,047.28	.00	5,047.28-	.00	.00
1206	2012 CHEVROLET IMPALA 11/30/2012	20,000.00	10	.00		237.28	.00	237.28-	.00	.00
7226	2003 CHEVROLET TAHOE 1/01/2003	10,000.00	10	.00		116.78	.00	116.78-	.00	.00
7401	2008 CHEVY ACADIA 8/01/2012	22,000.00	10	.00		13,161.05	.00	13,161.05-	.00	.00
7402	2003 CHEV TAHOE 8/01/2012	23,000.00	10	.00		2,322.08	.00	2,322.08-	.00	.00
7403	1998 FORD VAN 8/01/2012	10,000.00	10	.00		4,356.78	.00	4,356.78-	.00	.00
7407	1987 FORD VAN 8/31/2012	5,000.00	00	.00		1,812.38	.00	1,812.38-	.00	.00
7409	2007 CHEVY IMPALA 8/01/2012	6,000.00	10	.00		5,619.94	.00	5,619.94-	.00	.00
7411	1999 FORD F-250 8/01/2012	1,200.00	10	.00		5,477.43	.00	5,477.43-	.00	.00
7412	2009 CHEVY IMPALA 8/01/2012	22,000.00	10	.00		20,364.97	.00	20,364.97-	.00	.00
7413	1987 FORD F150 GREEN 8/01/2012	6,000.00	10	.00		118.44	.00	118.44-	.00	.00
7414	2007 CHEVY IMPALA		10							

EQUIPMENT NUMB	DESCRIPTION	ACQUIRED DATE	ORG. COST	EST. LIFE	BEGIN BAL. JAN 2012	STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPREC'TION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2012
		8/01/2012	6,000.00		.00		1,341.19	.00	1,341.19-	.00	.00
7415	2008 CHEV IMPALA			10							
		8/01/2012	22,000.00		.00		4,441.75	.00	4,441.75-	.00	.00
7418	2007 CHEVY IMPALA			10							
		8/01/2012	22,000.00		.00		8,157.25	.00	8,157.25-	.00	.00
7420	2008 GMC ACADIA			10							
		8/01/2012	29,000.00		.00		2,874.84	.00	2,874.84-	.00	.00
7421	2009 CHEV IMPALA			10							
		8/01/2012	22,000.00		.00		3,656.07	.00	3,656.07-	.00	.00
7422	2008 CHEVY IMPALA			10							
		8/01/2012	22,000.00		.00		7,278.08	.00	7,278.08-	.00	.00
7423	2010 CHEVY TRAVERSE			10							
		8/01/2012	22,000.00		.00		5,214.35	.00	5,214.35-	.00	.00
7427	2007 CHEVY IMPALA			10							
		8/01/2012	22,000.00		.00		5,048.85	.00	5,048.85-	.00	.00
7428	2010 CHEVY IMPALA			10							
		8/01/2012	22,000.00		.00		9,526.04	.00	9,526.04-	.00	.00
7429	2009 CHEVY IMPALA			10							
		8/01/2012	22,000.00		.00		9,376.18	.00	9,376.18-	.00	.00
7430	2007 CHEVY IMPALA			10							
		8/01/2012	6,000.00		.00		13,613.76	.00	13,613.76-	.00	.00
7431	2006 CHEVY IMPALA			10							
		8/01/2012	5,000.00		.00		4,585.29	.00	4,585.29-	.00	.00
7433	2007 CHEVY IMPALA			10							
		8/01/2012	6,000.00		.00		14,268.84	.00	14,268.84-	.00	.00
7434	2012 FORD TAURUS			10							
		8/01/2012	33,000.00		.00		3,792.71	.00	3,792.71-	.00	.00
7435	2012 FORD TAURUS			10							
		8/01/2012	33,000.00		.00		10,554.37	.00	10,554.37-	.00	.00
7436	2012 FORD TAURUS			10							
		8/01/2012	33,000.00		.00		6,730.15	.00	6,730.15-	.00	.00
7437	2012 FORD TAURUS			10							
		8/01/2012	33,000.00		.00		14,504.85	.00	14,504.85-	.00	.00
7438	2012 FORD TAURUS			10							
		8/01/2012	33,000.00		.00		9,559.18	.00	9,559.18-	.00	.00
7439	2012 FORD TAURUS			10							
		8/01/2012	33,000.00		.00		15,078.67	.00	15,078.67-	.00	.00
7467	2007 CHEVY IMPALA			10							
		8/01/2012	22,000.00		.00		1,857.08	.00	1,857.08-	.00	.00
7471	2004 CHEVY IMPALA			10							
		8/01/2012	2,000.00		.00		7,466.34	.00	7,466.34-	.00	.00
7474	2007 CHEVY IMPALA			10							
		8/01/2012	22,000.00		.00		.00	.00	.00	.00	.00
7479	2010 CHEVY IMPALA			10							
		8/01/2012	22,000.00		.00		14,263.22	.00	14,263.22-	.00	.00
7483	2002 CHEVY IMPALA			10							
		8/01/2012	1,000.00		.00		.00	.00	.00	.00	.00
7486	2012 FORD EXPLORER WHITE			10							

EQUIPMENT NUMB DESCRIPTION / ACQUIRED DATE	ORG. COST	EST. LIFE	BEGIN BAL. JAN 2012	STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPREC'TION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2012
8/01/2012	34,000.00		.00		5,515.01	.00	5,515.01-	.00	.00
7489 2012 FORD EXPLORER		10							
8/01/2012	34,000.00		.00		8,157.52	.00	8,157.52-	.00	.00
7490 2012 FORD EXPLORER		10							
8/01/2012	34,000.00		.00		6,048.28	.00	6,048.28-	.00	.00
7501 2004 FORD CROWN VIC		10							
8/01/2012	6,000.00		.00		5,010.10	.00	5,010.10-	.00	.00
7502 2007 CHEV IMPALA		10							
8/01/2012	14,000.00		14,000.00		4,575.19	.00	5,898.03-	1,322.84	12,677.16
7503 2003 CHEV IMPALA		10							
8/01/2012	5,000.00		5,000.00		1,605.82	.00	2,078.26-	472.44	4,527.56
7504 2008 CHEV G2500 VAN		10							
8/01/2012	23,000.00		23,000.00		2,771.83	.00	4,945.07-	2,173.24	20,826.76
7505 2003 CHEV G2500 VAN		10							
8/01/2012	15,000.00		15,000.00		5,668.93	.00	7,086.26-	1,417.33	13,582.67
7506 2007 CHEV G2500 VAN		10							
8/01/2012	9,000.00		9,000.00		166.30	.00	1,016.70-	850.40	8,149.60
7507 2006 PACE 16' TRAILER		10							
8/01/2012	5,000.00		5,000.00		.00	.00	472.44-	472.44	4,527.56
7508 1992 UNK 16' ENCLOSED TRAILE		10							
8/01/2012	5,000.00		5,000.00		.00	.00	472.44-	472.44	4,527.56
TOTAL AUTO EQUIPMENT	949,732.72		76,000.00		312,504.40	30.10	319,655.43-	7,181.13	68,818.87

BIT EQ EQUIPMENT

0701 STEPP TAR KETTLE OJK 250		10							
1/26/2007	36,428.33		.00		2,381.32	1,260.00	1,121.32-	.00	.00
0702 BITUMINOUS HTD PATCH TRLR		07							
3/06/2007	16,166.70		4,887.65		1,849.29	3,240.00	865.09-	2,255.80	2,631.85
0703 CIMLINE PCR 2025 ROUTER		10							
5/04/2007	7,449.68		3,973.13		51.08	1,140.00	343.95	744.97	3,228.16
0704 LINE LAZER 3400 STRIPE PAINT		10							
5/11/2007	2,870.18		1,530.75		183.63	420.00	50.65-	287.02	1,243.73
1022 B180 KIWK-A TACK ASPHALT CUT		10							
4/01/1979	796.00		.00		.00	.00	.00	.00	.00
7807 WACHER COMPACTOR		10							
1/01/1978	997.50		.00		.00	.00	.00	.00	.00
7808 WACHER COMPACTOR		10							
1/01/1978	997.50		.00		.00	.00	.00	.00	.00
9006 MH 8' TRUCK MOUNT SWEEPER		10							
9/12/1990	5,900.00		.00		.00	.00	.00	.00	.00
9805 STEPP SPH-3.0 HOT MIX TRAILE		08							
11/01/1998	10,926.90		.00		1,678.67	2,565.00	886.33	.00	.00
TOTAL BIT EQ EQUIPMENT	82,532.79		10,391.53		6,143.99	8,625.00	806.78-	3,287.79	7,103.74

EQUIPMENT NUMB DESCRIPTION / ACQUIRED DATE	ORG. COST	EST. LIFE	BEGIN BAL. JAN 2012	STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPREC'TION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2012
BKH/LD EQUIPMENT									
0205 CAT 420D VIN FDP08452 8/20/2002	73,889.70	10	4,926.23		16,986.76	25,830.00	3,917.01	4,926.23	.00
0207 CAT 950G LOADER 3JW02785 8/22/2002	180,282.45	10	12,019.43		12,412.26	24,335.00	96.69-	12,019.43	.00
0301 CAT 262 SKIDSTEER 3/05/2003	32,742.59	10	3,820.07		5,948.62	23,805.00	14,582.13	3,274.25	545.82
0602 CHALLENGER MT 525 TRACTOR 5/31/2006	80,493.55	07	.00		15,628.83	24,926.50	9,297.67	.00	.00
1102 2011 VOLVO L 110F WHEEL LOAD 5/24/2011	164,427.19	10	.00		15,147.07	48,240.00	33,092.93	.00	.00
1105 2011 CHALLENGER MT525B 8/08/2011	119,362.28	00	.00		10,852.33	33,732.50	22,880.17	.00	.00
1201 CAT 420D BACKHOE 5/31/2012	66,166.00	10	.00	NEW	4,589.09	45,450.00	40,860.91	.00	.00
1202 CAT272C SKIDSTEER 5/31/2012	55,398.00	12	.00	NEW	1,818.36	8,190.00	6,371.64	.00	.00
7408 TRACTOR/LDR - FORD 3000 (G#3 1/01/1974	4,775.00	10	.00		862.50	.00	862.50-	.00	.00
7903 TRACTOR/LOADER/MOWER-FORD 54 1/01/1979	25,371.00	12	.00		216.68	120.00	96.68-	.00	.00
9304 BACKHOE/LOADER-FORD 555D 7/13/1993	43,968.53	10	.00		6,837.47	6,630.00	207.47-	.00	.00
9305 TRCTR/LDR-FORD 545D 1/20/1994	23,579.11	10	.00		2,327.11	480.00	1,847.11-	.00	.00
9608 TRCTR-LDR-BRSH CTTR FORD 784 8/28/1996	67,426.22	10	.00		4,699.98	19,730.00	15,030.02	.00	.00
9703 TRCTR-LDR-BRSH FORD/NH 7740S 12/01/1997	69,427.09	12	.00		10,997.62	8,490.00	2,507.62-	.00	.00
9901 CAT D5C III LGP HYSTAT DOZER 4/23/1999	26,776.23	10	.00		1,702.84	775.00	927.84-	.00	.00
TOTAL BKH/LD EQUIPMENT	1,034,084.94		20,765.73		111,027.52	270,734.00	139,486.57	20,219.91	545.82
DMPTRK EQUIPMENT									
0208 DMP TRK/FORD LT9511 W/P & W 9/27/2002	126,623.55	10	9,496.77		21,497.85	38,570.00	7,575.38	9,496.77	.00
0309 STERLING DUMP LT9511 7/10/2003	133,180.00	08	.00		22,835.93	23,835.00	999.07	.00	.00
0310 STERLING DMP TRUCK LT 9511 7/10/2003	133,180.00	08	.00		38,293.65	47,827.50	9,533.85	.00	.00

EQUIPMENT NUMB	DESCRIPTION / ACQUIRED DATE	ORG. COST	EST. LIFE	BEGIN BAL. JAN 2012	STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPREC'TION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2012
0705	2007 MACK DUMP TRUCK 8/08/2007	178,653.75	10	99,747.75		33,333.57	49,315.00	1,883.95-	17,865.38	81,882.37
0803	DMPTRK/MACK GU712 4/11/2008	167,877.02	10	.00		25,934.15	62,125.00	36,190.85	.00	.00
0804	DMP TRK/MACK GU712 4/11/2008	167,877.02	10	.00		33,576.79	55,107.50	21,530.71	.00	.00
1001	2010 MACK GU-713 TANDEM AXEL 1/06/2010	171,217.95	08	128,413.47		30,981.67	58,660.00	6,276.08	21,402.25	107,011.22
1002	2010 MACK GU 713 TANDEM AXEL 1/06/2010	171,217.95	08	128,413.47		35,655.12	69,282.50	12,225.13	21,402.25	107,011.22
1205	2013 MACK GU-713 8/28/2012	189,802.00	10	.00	NEW	7,690.25	520.00	7,170.25-	.00	.00
9310	DMP TRK/FORD TDM LT9000 W/P& 12/07/1993	71,172.71	10	.00		2,922.50	5,915.00	2,992.50	.00	.00
9705	DMP TRK/FORD TDM LT9511 W/P& 3/24/1998	104,221.07	10	.00		11,808.78	9,485.00	2,323.78-	.00	.00
9802	DMP TRK/FORD TDM LT9511 W/P& 3/13/1998	104,266.56	10	.00		20,208.33	21,507.50	1,299.17	.00	.00
9806	DMP TRK/FORD TDM LT9511 W/P& 12/31/1998	96,009.98	10	.00		23,319.64	29,366.20	6,046.56	.00	.00
9807	DMP TRK/FORD TDM LT9511 W/P& 12/31/1998	95,916.48	10	.00		23,427.47	9,344.35	14,083.12-	.00	.00
9808	DMP TRK/FORD F450 CREW CAB 11/20/1998	35,996.18	10	.00		8,869.69	34,300.00	25,430.31	.00	.00
9902	DMP TRK/STERLING LT9511 W/P& 12/10/1999	81,224.69	10	.00		25,277.15	82,810.00	57,532.85	.00	.00
9903	DMP TRK/STERLING LT9511 W/P& 12/10/1999	81,224.69	10	.00		7,423.63	15,610.00	8,186.37	.00	.00
	TOTAL DMPTRK EQUIPMENT	2,109,661.60		366,071.46		373,056.17	613,580.55	170,357.73	70,166.65	295,904.81

MAINT EQUIPMENT

0504	FISCHER 8 1/2" "V" PLOW 12/30/2005	4,452.80	10	.00		.00	75.00	75.00	.00	.00
0802	BANDIT MODEL 150XP BRUSH CUT 4/01/2008	27,335.35	00	.00		3,466.92	4,785.00	1,318.08	.00	.00
1003	ALL AMER. DISK 3 PT SHOULDER 5/12/2010	5,130.00	10	.00		.00	970.00	970.00	.00	.00
7706	RIVINULS SHOULDERING MACHINE 1/01/1977	19,149.00	10	.00		.00	.00	.00	.00	.00
8703	BEUTHLING B300T VIB ROLLER 12/31/1999	6,000.00	10	.00		542.21	150.00	392.21-	.00	.00
9203	TGC-18 SANDER, SHOULDERING 1/09/1992	4,315.00	05	.00		5,321.33	.00	5,321.33-	.00	.00
9301	AIR COMPRESSOR-DAVEY		10							

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2/12/1993	900.00		.00		1,057.10	1,185.00	127.90	.00	.00
9401 TD 2000 RIDGEMULCHER		10							
1/13/1994	12,460.50		.00		.00	.00	.00	.00	.00
9405 ROLLER/RUBBER-TIRED		10							
9/02/1994	14,642.69		.00		6,595.45	2,145.00	4,450.45-	.00	.00
9803 CRAFCO 200 PAVEMENT CUTTER		05							
2/19/1998	7,668.00		.00		12,719.55	975.00	11,744.55-	.00	.00
9809 TESTING TRAILOR/LAYTON(FEMA)		10							
10/07/1998	200.00		.00		.00	.00	.00	.00	.00
9904 VIBRO/PAC ROLLER		05							
12/31/1999	6,000.00		.00		.00	.00	.00	.00	.00
TOTAL MAINT EQUIPMENT	108,253.34		.00		29,702.56	10,285.00	19,417.56-	.00	.00
MISC EQUIPMENT									
0901 HONDA RANCHER 4 X 4 ATV		10							
5/01/2009	5,984.00		.00		727.11	.00	727.11-	.00	.00
TOTAL MISC EQUIPMENT	5,984.00		.00		727.11	.00	727.11-	.00	.00
PATROL EQUIPMENT									
0101 CAT 140H PATROL W/P&W		10							
6/15/2001	187,952.27		.00		38,025.01	60,526.00	22,500.99	.00	.00
0204 CAT 140H VIN 2ZK07885		10							
7/24/2002	191,544.51		11,172.79		35,768.24	60,018.75	13,077.72	11,172.79	.00
0307 VOLVO G 720B MOTORGRADER		12							
4/29/2003	155,170.50		43,102.49		110,455.71	80,898.00	42,488.59-	12,930.88	30,171.61
0601 CAT 12 H MOTORGRADER		10							
5/16/2006	140,685.44		.00		30,718.37	64,618.50	33,900.13	.00	.00
0801 CAT PATROL 12H W/WING		10							
3/20/2008	217,150.74		.00		28,876.19	58,662.50	29,786.31	.00	.00
TOTAL PATROL EQUIPMENT	892,503.46		54,275.28		243,843.52	324,723.75	56,776.56	24,103.67	30,171.61
PKP EQUIPMENT									
0004 FORD EXPEDITION-4DR		10							
4/24/2000	26,822.80		.00		11,764.60	.00	11,764.60-	.00	.00
0005 FORD F150 S/C 4X4 PICKUP		10							
5/17/2000	21,111.00		.00		2,679.52	125.20	2,554.32-	.00	.00

EQUIPMENT NUMB	DESCRIPTION / ACQUIRED DATE	ORG. COST	EST. LIFE	BEGIN BAL. JAN 2012	STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPREC'TION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2012
0006	FORD F150 S/C 4X4 PICKUP 7/01/2000	21,110.00	10	.00		9,523.84	.00	9,523.84-	.00	.00
0202	2002 CHEV LD 1500 EXTCAB PKP 5/30/2002	23,248.91	10	968.78		5,805.59	2,296.40	4,477.97-	968.78	.00
0203	2002 CHEV LD 1500 EXTCAB PKP 5/30/2002	23,248.91	10	968.78		6,763.76	1,592.85	6,139.69-	968.78	.00
0206	2002 CHEV 1GCEK14T13Z111019 8/22/2002	18,979.92	10	1,265.39		5,944.52	1,796.80	5,413.11-	1,265.39	.00
0302	2003 DODGE RAM 1500 4 X 4 3/26/2003	17,835.56	10	2,229.44		7,008.32	1,480.40	7,311.47-	1,783.55	445.89
0303	2003 DODGE RAM 1500 4 X 4 3/26/2003	17,835.56	10	2,229.44		16,741.60	4,395.60	14,129.55-	1,783.55	445.89
0304	2003 DODGE RAM 1500 4 X 4 3/26/2003	17,835.56	10	2,229.44		5,176.90	1,947.20	5,013.25-	1,783.55	445.89
0305	2003 DODGE RAM 1500 4 X 4 3/26/2003	17,835.56	10	2,229.44		12,766.74	2,893.60	11,656.69-	1,783.55	445.89
0603	2007 FORD F250 4 X 4 8/09/2006	20,302.38	10	.00		8,326.68	2,769.20	5,557.48-	.00	.00
0604	2007 FORD F250 4 X 4 8/09/2006	20,302.38	10	.00		7,388.27	2,242.40	5,145.87-	.00	.00
0605	2007 FORD F250 4 X 4 SUPERCA 8/09/2006	21,418.50	10	.00		9,825.46	3,827.60	5,997.86-	.00	.00
0706	F350 4X4 CREWCAB SURVEY PANE 9/18/2007	39,767.00	10	22,866.02		24,515.69	6,299.60	22,192.79-	3,976.70	18,889.32
0707	2008 FORD F-350 PKP 10/08/2007	21,291.24	10	12,242.47		13,323.50	2,310.00	13,142.63-	2,129.13	10,113.34
0708	2008 FORD F-350 4 X 4 PKP 10/08/2007	21,291.24	10	12,242.47		12,432.38	2,953.80	11,607.71-	2,129.13	10,113.34
0709	2008 FORD F-350 CREW CAB 11/07/2007	21,626.28	10	12,615.25		10,111.01	3,280.00	8,993.64-	2,162.63	10,452.62
0904	2010 FORD F-150 4 X 4 PKP 1/27/2010	21,867.35	05	.00		24,720.12	8,959.20	15,760.92-	.00	.00
0905	2010 FORD F-150 4 X 4 PKP 12/29/2009	21,867.35	05	13,120.41		22,553.91	10,029.20	16,898.18-	4,373.47	8,746.94
1004	2010 F-150 4 X 4 PICKUP 8/02/2010	20,829.00	10	.00		20,571.58	7,012.95	13,558.63-	.00	.00
1106	2011 FORD F-150 4 X 4 8/22/2011	21,712.85	15	.00		49,027.15	4,079.37	44,947.78-	.00	.00
1107	2011 FORD F-150 4 X 4 8/22/2011	20,903.45	15	.00		7,739.21	.00	7,739.21-	.00	.00
1108	2011 FORD F-150 4 X 4 8/22/2011	20,903.45	15	.00		6,783.16	.00	6,783.16-	.00	.00
1109	2003 CHEVROLET 4 X 4 PKP 9/19/2011	12,500.00	15	.00		8,520.52	3,047.55	5,472.97-	.00	.00
1110	2003 CHEVROLET 4 X 4 PKP 9/19/2011	12,500.00	15	.00		3,951.13	2,483.80	1,467.33-	.00	.00
1204	2012 FORD F-150 4 X 4 PKP 7/30/2012	21,982.05	10	.00	NEW	8,980.58	.00	8,980.58-	.00	.00

EQUIPMENT NUMB DESCRIPTION / ACQUIRED DATE	ORG. COST	EST. LIFE	BEGIN BAL. JAN 2012	STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPREC'TION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2012
8609 UTL VAN/CHEV SGL 1T '87 MECH 2/26/1987	21,504.00	05	.00	08	5,555.70	625.20	4,930.50-	.00	.00
9207 FORD F350 4X2 CREW CAB P/U 6/30/1992	20,466.20	08	.00	08	6,573.48	87.60	6,485.88-	.00	.00
9501 FORD F150 4X4 PICKUP 5/26/1995	17,346.72	10	.00	10	11,354.27	3,340.00	8,014.27-	.00	.00
9505 UTL TRK/FORD SGL F450/MECHAN 7/17/1995	33,371.78	10	.00	10	1,263.01	235.60	1,027.41-	.00	.00
9602 FORD F350 4X4 CREWCAB PICKUP 2/20/1996	28,525.81	10	.00	10	2,620.32	306.40	2,313.92-	.00	.00
9603 FORD F150 4X4 PICKUP 5/06/1996	19,748.54	10	.00	10	1,511.26	52.80	1,458.46-	.00	.00
9604 FORD F150 4X4 PICKUP 6/06/1996	19,748.54	10	.00	10	.00	.00	.00	.00	.00
TOTAL PKP EQUIPMENT	707,639.89		85,207.33		351,823.78	80,470.32	296,461.67-	25,108.21	60,099.12
SHOP EQUIPMENT									
0501 PRESSURE WASHER KARCHER SAND 12/27/2005	5,101.35	10	.00	10	1,487.72	.00	1,487.72-	.00	.00
0502 KARCHER PRESSURE WASHER PC 12/27/2005	5,101.35	10	.00	10	746.35	517.50	228.85-	.00	.00
1101 HOTSY 1075 BE PRESSURE WASHE 2/25/2011	6,743.34	10	.00	10	651.30	465.00	186.30-	.00	.00
8203 WASHER - PRESSURE (G#3) 1/01/1982	2,345.00	06	.00	06	.00	.00	.00	.00	.00
8803 WASHER-LANDA/PRESS P1287-466 2/16/1988	3,263.00	10	.00	10	23.57	.00	23.57-	.00	.00
8804 WASHER-LANDA/PRESS P1287-968 2/16/1988	3,382.50	10	.00	10	.00	.00	.00	.00	.00
9007 HOTSY 950 HIGH PRESSURE WASH 8/31/1990	4,650.75	10	.00	10	.00	667.50	667.50	.00	.00
9204 HOTSY 954 HIGH PRESSURE WASH 2/14/1992	5,018.65	05	.00	05	1,740.90	990.00	750.90-	.00	.00
9606 WASHER-LANDA/PRESSURE 20021A 5/10/1996	4,320.71	10	.00	10	23.47	.00	23.47-	.00	.00
9607 WASHER-LANDA/PRESSURE 20021A 5/10/1996	4,320.70	10	.00	10	1,517.67	.00	1,517.67-	.00	.00
TOTAL SHOP EQUIPMENT	44,247.35		.00		6,190.98	2,640.00	3,550.98-	.00	.00
TRLR EQUIPMENT									

EQUIPMENT NUMB DESCRIPTION / ACQUIRED DATE	ORG. COST	EST. LIFE	BEGIN BAL. JAN 2012	STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPREC'TION	PERIOD DEPREC. /DEPLETS	ENDING BALANCE DEC 2012
0010 GARWOOD PUP TRLR F2070C425		07							
12/04/2000	1,166.00		.00		.00	.00	.00	.00	.00
0011 DUNHAM PUP TRLR T24104162		07							
12/04/2000	1,166.00		.00		708.87	1,650.00	941.13	.00	.00
0012 DUNHAM PUP TRAILER		07							
12/04/2000	1,166.00		.00		2,651.28	810.00	1,841.28-	.00	.00
0013 STATE SURPLUS WATER TANKER		20							
12/11/2000	1,500.00		934.03		1,085.15	1,147.50	13.67	48.68	885.35
0306 TRAILERMAN 12000 LB TRAILER		10							
4/02/2003	3,684.90		460.61		1,150.87	7,110.00	5,590.64	368.49	92.12
0805 2008 TRAILKING TK-40LP TAG		10							
4/25/2008	19,642.00		.00		11,757.18	15,375.00	3,617.82	.00	.00
1203 PJ TRAILER 12,000 LB		10							
7/02/2012	5,330.03		.00		2,174.41	1,515.00	659.41-	.00	.00
7213 CULVERT TRAILER-CO.MADE		20							
1/01/1972	248.02		.00		.00	45.00	45.00	.00	.00
7214 CULVERT TRAILER-CO.MADE		20							
1/01/1972	279.38		.00		.00	30.00	30.00	.00	.00
8504 TRAILER FOR BACKHOE		10							
1/01/1985	10,703.00		.00		3,229.69	3,390.00	160.31	.00	.00
8610 PUP TRAILER/DRAKE		10							
12/10/1986	12,785.00		.00		256.51	2,310.00	2,053.49	.00	.00
8611 PUP TRAILER/DRAKE		10							
12/10/1986	12,785.00		.00		9,926.35	2,025.00	7,901.35-	.00	.00
8901 PUP TRAILER/J-CRAFT		10							
4/27/1989	12,728.00		.00		3,264.44	2,812.50	451.94-	.00	.00
8902 PUP TRAILER/J-CRAFT		10							
4/27/1989	12,728.00		.00		1,718.13	1,560.00	158.13-	.00	.00
9312 PUP TRAILER/J-CRAFT		10							
12/07/1993	16,023.99		.00		2,838.81	2,490.00	348.81-	.00	.00
9507 PUP TRAILER/MIDLAND		10							
9/26/1995	19,635.40		.00		.00	.00	.00	.00	.00
TOTAL TRLR EQUIPMENT	131,570.72		1,394.64		40,761.69	42,270.00	1,091.14	417.17	977.47
UT PKP EQUIPMENT									
0009 FORD F550 SIGN TRK W/POST DR		08							
12/04/2000	110,035.67		.00		50,851.44	64,305.00	13,453.56	.00	.00
TOTAL UT PKP EQUIPMENT	110,035.67		.00		50,851.44	64,305.00	13,453.56	.00	.00
FINAL TOTAL	6,176,246.48		614,105.97		1,526,633.16	1,417,663.72	259,453.97-	150,484.53	463,621.44

*** END OF REPORT *** RECORDS PRINTED - 173

Pine County, Minnesota

FIXED ASSETS

For Year Ended December 31, 2012

LOCATION	Year Purchased	Original Cost	Accumulated Value	Betterment During Year	Net Value 12/31/12
G#1 Pine City					
Garage & Office	1975	182,000	301,780		301,780
Storage Shed	1977	13,000	35,000		35,000
Fuel System upgrade	2000	65,000	65,000		65,000
Fuel Island Canopy	2006	30,000	30,000		30,000
Salt Storage Shed	2008	101,500	101,500		101,500
Office Improvements	2012			50,000	50,000
G#2 Hinckley	1935	4,300	37,963		37,963
G#3 Sandstone					
Garage	1971	76,377	283,390		283,390
Cold Storage Shed	1993	39,008	39,008		39,008
Office Addition	2000	1,699,264	1,699,264		1,699,264
Fuel System	2005	131,435	131,435		131,435
Salt Storage Shed	2007	118,000	118,000		118,000
G#4 Willow River	1961	6,000	82,404		82,404
G#5 Duxbury	1974	43,640	51,000		51,000
G#6 Bruno	1982	82,616	84,777		84,777
Radio Tower	1983	1,016	1,016		1,016
Total Buildings		2,593,156	3,061,537		3,111,537
TOTAL FIXED ASSETS		2,593,156	3,061,537		3,111,537

Pine County Highway Department
State of Revenues and Expenditures
For the Year Ended December 31, 2012

Revenues	Cash Receipts	Prior Year Receivable	Current Year Receivable	Transfers/ Adjustments	Modified Accrual Balance
Taxes					
Property Taxes	1,477,935.49	1,376,426.94	1,453,434.79	12,167.42	1,567,110.76
TIF Excess	7,835.69	0.00	0.00		7,835.69
National Widlife Apportionment	0.00	0.00	0.00		0.00
Total Taxes	**$1,485,771.18**	**$1,376,426.94**	**$1,453,434.79**	**$12,167.42**	**$1,574,946.45**
Intergovernmental Revenue					
Miscellaneous Intergovernmental	0.00	0.00	0.00		0.00
State Aid - Regular Maintenance	2,071,659.60	2,084,319.60	2,314,504.00		2,301,844.00
State Aid - Regular Construction	1,909,514.48	552,877.92	328,146.79	34,491.80	1,719,275.15
State Aid - TRLF Principal Payment	88,000.00	88,000.00	82,000.00		82,000.00
State Aid-TRLF Interest Payments	12,660.00	12,660.00	12,660.00		12,660.00
State Aid - Municipal Maintenance	427,556.70	380,050.40	427,556.70		475,063.00
State Aid - Municipal Construction	371,944.19	410,279.80	575,826.23		537,490.62
Town Bridge	107,351.58	25,539.57	18,125.46		99,937.47
State Park Funds	0.00	0.00	0.00		0.00
Bridge Bonding Funds	821,971.42	0.00	20,123.92		842,095.34
Federal Construction Funds	313,538.56	120,486.75	0.00		193,051.81
State Grant Pera Aid	7,297.00	7,297.00	7,297.00		7,297.00
Total Intergovernmental Revenue	**$6,131,493.53**	**$3,681,511.04**	**$3,786,240.10**	**$34,491.80**	**$6,270,714.39**
Fees for Services and Materials					
Townships	582.98	193.22	37.46		427.22
Municipalities	381.47	209.37	0.00		172.10
Other County Funds	215,835.36	34,053.45	9,392.46		191,174.37
Individuals/Others	4,303.76	0.00	0.00		4,303.76
Sales Tax Reduction	0.00	0.00	0.00		0.00
Total Fees for Services and Materials	**$221,103.57**	**$34,456.04**	**$9,429.92**	**$0.00**	**$196,077.45**
Miscellaneous Revenue					
Interest on Investments	0.00	0.00	0.00		0.00
Sale of Materials	10,355.13	0.00	0.00		10,355.13
Rental Revenue	0.00	0.00	0.00		0.00
Total Miscellaneous Revenue	**$10,355.13**	**$0.00**	**$0.00**	**$0.00**	**$10,355.13**
Other Financing Services					0.00
Refunds and Reimbursements	313,203.13	0.00	0.00		313,203.13
Transfer to	0.00				0.00
Retiree Insurance	-33,879.00	41,904.00	45,132.28		53,157.28
Total Other Financing Services	**$279,324.13**	**$41,904.00**	**$45,132.28**	**$0.00**	**$366,360.41**
Non-Revenues					
Worker's compensation Payable	-22,566.14	-22,566.14	-29,687.22	-29,687.22	-$59,374.44
Total Non-Revenues	**-$22,566.14**	-22,566.14	-29,687.22	-29,687.22	-$59,374.44
Total Revenues	**$8,105,481.40**	**$5,050,490.02**	**$5,264,549.87**	**$46,659.22**	**$8,366,200.47**

Pine County Highway Department
State of Revenues and Expenditures
For the Year Ended December 31, 2012

Expenditures	Cash Disbursements	Prior Year Payable	Current Year Payable	Transfers/ Adjustments	Modified Accrual Balance
Administration					
Personal Services	192,988.59	34,667.98	34,867.28	0.00	193,187.89
Other Services and Charges	115,922.56	2,736.82	3,523.31	-24,564.86	92,144.19
Supplies	5,275.78	0.00	0.00	0.00	5,275.78
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Administration	$314,186.93	$37,404.80	$38,390.59	-$24,564.86	$290,607.86
Engineering and Construction					
Personal Services	612,814.93	64,978.65	67,862.92	0.00	615,699.20
Other Services and Charges	203,481.10	2,773.74	9,219.95	0.00	209,927.31
Supplies	13,687.05	0.00	0.00	0.00	13,687.05
Contract Payments	2,949,712.98	221,192.30	251,761.00	0.00	2,980,281.68
TRLF	6,990.00	0.00	0.00	0.00	6,990.00
Right of Way	42,586.00	0.00	0.00	0.00	42,586.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Engineering and Construction	$3,829,272.06	$288,944.69	$328,843.87	$0.00	$3,869,171.24
Highway Maintenance					
Personal Services	1,047,565.80	75,365.64	85,119.86	0.00	1,057,320.02
Other Services and Charges	651,127.26	34,132.30	3,369.58	0.00	620,364.54
Supplies	1,073,032.70	0.00	0.00	0.00	1,073,032.70
Maintenance Contracts	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Highway Maintenance	$2,771,725.76	$109,497.94	$88,489.44	$0.00	$2,750,717.26
Equipment and Shop					
Personal Services	211,625.70	16,518.20	17,998.31	0.00	213,105.81
Other Services and Charges	68,594.26	26,094.55	38,305.50	0.00	80,805.21
Supplies	892,164.03	0.00	0.00	0.00	892,164.03
Capital Outlay	438,577.88	0.00	0.00	0.00	438,577.88
Total Equipment and Shop	$1,610,961.87	$42,612.75	$56,303.81	$0.00	$1,624,652.93
Non-expenditures					
TRLF Principal Payment	94,990.00				
Total Non-expenditures	$94,990.00				
Total Expenditures	$8,621,136.62	$478,460.18	$512,027.71	-$24,564.86	$8,535,149.29

Pine County Highway Department
State of Revenues and Expenditures
For the Year Ended December 31, 2012

Year-End Cash Reconciliation	
Beginning Cash 01-01-2012	$5,839,814.23
Plus Receipts	$8,105,481.40
Minus Disbursements	($8,621,136.62)
Ending Cash 12-31-2012	**$5,324,159.01**

Year-End Fund Balance Reconciliation	
Beginning Fund Balance 01-01-2012	3,629,236.53
Plus Revenues	8,366,200.47
Minus Expenditures	(8,535,149.29)
Adjustment for Bldg Improvements	350,000.00
Ending Fund Balance 12-31-2012	**3,810,287.71**

RUN DATE: 02-01-2013 TIME: 09:49:04 MN — PINE COUNTY HIGHWAY DEPARTMENT — CA610R V9.81 PAGE 1
FOR THE YEAR 0000 TOTAL CLASS — SUMMARY OF ROAD PROGRAM MAINTENANCE COSTS — HIGHWAY COSTING SYSTEM
Fringe Benefits NOT Included — FOR THE PERIOD JAN TO M14 — COST ACCOUNTING

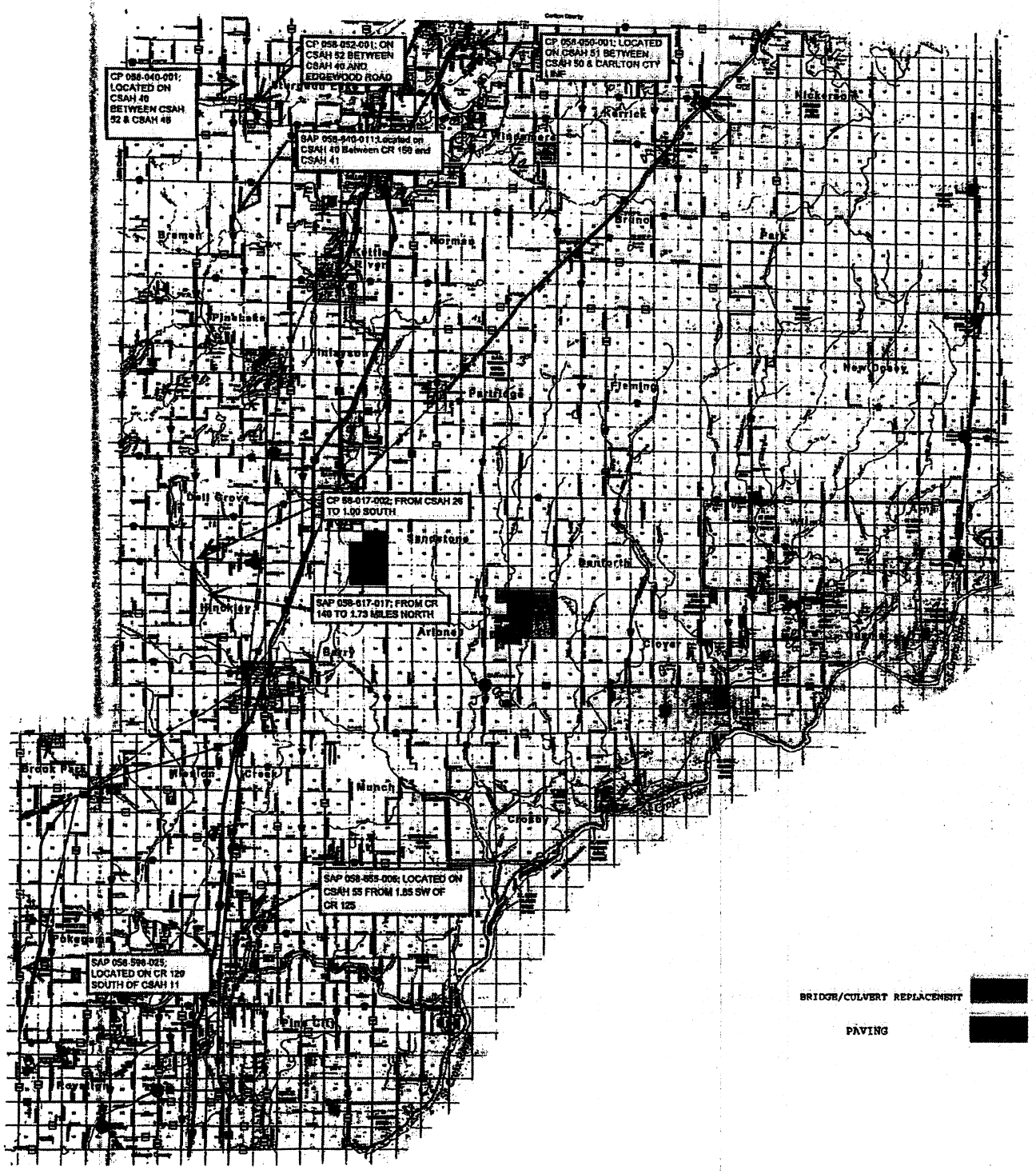
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACCOUNT CODE	CSAH REG	COST/ MILE	CSAH MUN	COST/ MILE	CO RDS	COST/ MILE
11-0000	ROUTINE MAINTENANCE	MA	1,307,645.29	3,043.09	260,607.29	5,248.89	611,299.45	2,830.48
12-0000	REPAIRS AND REPLACEMENT	MB	466,876.12	1,086.49	122,211.05	2,461.45	279,907.91	1,296.05
13-0000	BETTERMENTS	MC	127,443.10	296.58	38,762.64	780.72	102,992.89	476.89
14-0000	SPECIAL WORK	MD	303,421.20	706.11	7,355.40	148.15	57,841.58	267.82
15-0000	SPECIAL AGREEMENTS	ME	0.00		0.00		0.00	
15-0100			0.00		0.00		0.00	
16-0000	MAINT CONTRACTED IMPROV	MF	0.00		0.00		0.00	
19-9000	ADJUSTING ENTRIES		0.00		0.00		0.00	
	UNALLOCATED EXPENSE		275,328.71		31,809.82		138,377.18	
	ADJUSTMENT TO EQUALIZE DEPRECIATION		160,342.55		18,525.01		80,586.40	
	TOTAL EXPENSE		2,641,056.97	6,146.14	479,271.21	9,653.00	1,271,005.41	5,885.10
	TOTAL NO. OF MILES		429.710		49.650		215.970	
	PRORATION PERCENT		61.800%		7.140%		31.060%	

Pine County

SUMMARY OF CONSTRUCTION COSTS

As of December 31, 2012

Road #	Project Number	Work by Contractor	Engineering	Unallocated	Wage/Admin. Overhead *	TOTAL
CSAH Regular Construction						
5	SAP 58-605-07	21,539.90	37.20	38,958.28	0.00	60,535.38
8	SAP 58-608-15	0.00	0.00	15,269.97	0.00	15,269.97
11	SP 58-611-13	15,505.32	264.31	31,301.15	0.00	47,070.78
17	SAP 58-617-16	2,318.99	236.80	26,951.71	0.00	29,507.50
17	SAP 58-617-17	10,549.65	869.39	408,863.44	0.00	420,282.48
17	SAP 58-617-18	2,198.01	160.80	4,061.23	0.00	6,420.04
21	SAP 58-621-14	1,758.40	339.60	3,189.84	0.00	5,287.84
23	SAP 58-623-08	683.20	56.80	1,237.25	0.00	1,977.25
33	SAP 58-633-14	4,196.22	287.20	50,670.72	0.00	55,154.14
40	SAP 58-640-11	32,866.09	4,633.17	840,722.45	0.00	878,221.71
41	SAP 58-641-14	4,765.53	87.60	16,399.77	0.00	21,252.90
41	SAP 58-641-15	34,197.07	728.30	105,562.85	0.00	140,488.22
46	SAP 58-646-26	280.81	39.60	749.71	0.00	1,070.12
48	SP 58-648-12	39.35	0.00	71.17	0.00	110.52
51	SAP 58-651-05	2,505.02	246.00	4,537.54	0.00	7,288.56
55	SAP 58-655-05	2,600.37	40.00	30,631.35	0.00	33,271.72
55	SAP 58-655-06	8,807.77	695.81	430,918.59	0.00	440,422.17
		144,811.70	8,722.58	2,010,097.02	-	2,163,631.30
Municipal Construction						
61	SAP 58-661-23	14,443.79	408.58	28,033.62	0.00	42,885.99
64	SAP 58-664-04	5,333.41	846.49	140,773.88	0.00	146,953.78
66	SAP 58-666-02	26,221.49	2,957.36	504,781.37	0.00	533,960.22
		14,443.79	408.58	28,033.62	-	723,799.99
County Road Construction						
17	CP 58-17-02	3,385.57	416.26	201,515.90	0.00	205,317.73
40	CP 58-40-01	7,760.35	602.95	157,996.24	0.00	166,359.54
51	CP 58-51-01	13,490.60	1,281.20	235,606.29	0.00	250,378.09
52	CP 58-52-01	7,995.83	455.30	25,581.31	0.00	34,032.44
104	CP 58-104-01	380.80	40.40	689.86	0.00	1,111.06
125	CP 58-125-01	89.60	15.20	162.48	0.00	267.28
167	CP 58-167-02	1,448.81	312.80	2,629.15	0.00	4,390.76
		34,551.56	3,124.11	624,181.23		661,856.90
Miscellaneous						
Bridge	SAP 58-598-25	6,976.92	353.59	248,843.15	0.00	256,173.66
Bike Path	SP 58-090-001	0.00	0.00	123,689.33	0.00	123,689.33
Bridge	SAP 58-599-39	487.22	0.00	999.61	0.00	1,486.83
Bridge	SAP 58-599-40	1,716.52	116.40	4,667.87	0.00	6,500.79
Bridge	SAP 58-599-41	1,624.16	97.20	3,180.93	0.00	4,902.29
Paving	SAP 58-600-12	604.76	76.80	1,095.93	0.00	1,777.49
		11,409.58	643.99	382,476.82	-	394,530.39
GRAND TOTALS		205,216.63	12,899.26	3,044,788.69	-	3,943,818.58


CP 058-040-001; LOCATED ON CSAH 40 BETWEEN CSAH 52 & CSAH 46
CP 058-052-001; ON CSAH 52 BETWEEN CSAH 40 AND EDGEWOOD ROAD
CP 058-050-001; LOCATED ON CSAH 51 BETWEEN CSAH 50 & CARLTON CTY LINE
SAP 058-040-011; Located on CSAH 40 Between CR 159 and CSAH 41
CP 58-017-002; FROM CSAH 26 TO 1.00 SOUTH
SAP 058-617-017; FROM CR 140 TO 1.73 MILES NORTH
SAP 058-655-006; LOCATED ON CSAH 55 FROM 1.85 SW OF CR 125
SAP 058-598-025; LOCATED ON CR 120 SOUTH OF CSAH 11
Kerrick
Nickerson
Bruno
Park
Norman
Bremen
Pinehaka
Inlayson
Partridge
Fleming
New Dosey
Dell Grove
Sandstone
Danforth
Hinckley
Arlone
Barry
Cloyer
Brook Park
Mission Creek
Munch
Crosby
Pokegama
Pine City
Royalton
BRIDGE/CULVERT REPLACEMENT
PAVING

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: March 5, 2013	Consent Agenda *(Please Circle)* Regular Agenda Estimated Time: *(Please Circle)* _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action: **County Administrator**	_____ Department Head Signature Date

At the February 5, 2013 board meeting, the following was set for Pine County's trustees to the East Central Regional Library Board:

1. Reappointment of Margery Swanson to a two-year period, term ending January 1, 2015.
2. Reappointment of Carol Goddard to a three-year period, term ending January 1, 2016.

Corrected information has been received from the East Central Regional Library (ECRL).

Goddard: was originally appointed in 2009, for a 3-year term, January 1, 2009 – December 31, 2011, and ECRL is requesting the reappointment of Carol Goddard to her second term (ECRL has no evidence that the appointment was officially made), January 1, 2012 – December 31, 2014.

Swanson: completed another person's second term (Bayliss Swanson). His first term was January 1, 2007 – December 31, 2009. His second term was January 1, 2010 – December 31, 2012. ECRL is requesting the appointment of Margery Swanson to her first term, January 1, 2013 – December 31, 2015.

Board Action Requested: (Attach additional pages if needed)

Motion to correct appointment/reappointment terms for Carol Goddard and Margery Swanson to the East Central Regional Library Board as follows:

1. Appointment of Margery Swanson to her first term, January 1, 2013 – December 31, 2015.
2. Reappointment of Carol Goddard to her second term, January 1, 2012 – December 31, 2014.

Supporting Documents: Attached None