

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, April 2, 2013, 10:00 a.m.
Public Health Building, Sandstone, Minnesota

Chair Hallan called the meeting to order at 1:00 p.m. Present were Commissioners Mitch Pangerl, Steve Chaffee, Curt Rossow and Doug Carlson. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. Doug Eklund commented on the building of a new town hall, and road maintenance, in Royalton Township. The following were present and stated their opposition to the Northern Lights Express: Dave Ostenson, Al Wolter, David Koland, and Christine Jackson.

Chair Hallan requested the following revisions to the Regular Agenda:

Addition 1A: \$150,000 budget adjustment

Addition 5A: Cooperative Agreement for Reflective Edge Striping with St. Louis County

Addition to Upcoming Meetings:

NLX Public Hearing, April 4, 2013, 6:00 – 8:00 p.m., Cambridge-Isanti Armory, Cambridge, Minnesota

Committee of the Whole, Tuesday, April 9, 2013, 10:00 a.m., Pine County Historical Society, 6333 HC Andersen Alle, Askov, Minnesota

Economic Futures Workshop, Tuesday, April 22, 2013, 1:00 p.m., Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota

Commissioner Carlson moved to approve the amended agenda. Second by Commissioner Rossow. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the March 19, 2013 board meeting and Summary for publication. Second by Commissioner Pangerl. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence
Pine County Land Surveyor Monthly Report – March 2013

Commissioner Chaffee moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Rossow. Motion carried 5-0.

Commissioner Pangerl moved to approve the Consent Agenda. Second by Commissioner Rossow. Motion carried 5-0.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. March 2013 Disbursements

Disbursements Journal Report, March 1, 2013 – March 31, 2013

2. Resolution for Repurchase of Tax Forfeited Land

Approve Resolution 2013-11 for Repurchase of Tax Forfeited Land on a 10-year contract, Rodney Zak, parcel number 25.5004.000 and authorize Board Chair and County Auditor to sign.

3. Consumption and Display Permits

Approve Renewal of Consumption & Display Permits for Ray and Marge's Resort.

4. Liquor License

Approve:

A. Temporary 3.2 liquor license for Jack Pine Riders

B. Two (2) temporary liquor licenses for Rock Creek Lions Club (Heidelberger Rodeo & Heidelberger Rodeo – bull ride).

All are subject to approval by County Board, the corresponding township, Pine County sheriff and Pine County attorney.

5. Human Resources and Payroll Specialist

Approve the change of start date from April 4, 2013 to April 3, 2013, for Matt Christenson, Human Resources and Payroll Specialist.

REGULAR AGENDA

1. Budget Adjustment – Sheriff's Department

County Auditor-Treasurer Cathy Clemmer reported, and discussion was held, regarding the 2012 Sheriff's Office final adjustment to the budget, indicating no impact to the bottom line of the budget.

Motion by Commissioner Chaffee to accept the final 2012 budget adjustments for the Pine County Sheriff's Office as follows:

Account	Active Budget Amount	Budget Adjustment	Final Budget	
01-201-5860	\$85,000.00	\$48,828.00	\$148,665.00	Car Repair
01-201-6312	-	48,828.00	48,828.00	Car Repair
01-201-5860	85,000.00	8,037.00	148,665.00	Casino
01-201-6107	60,000.00	8,037.00	77,666.00	Casino
01-201-5403	-	2,829.00	2,829.00	FEMA
01-201-6107	60,000.00	2,829.00	77,666.00	FEMA
01-201-5860	85,000.00	6,800.00	148,665.00	Task Force Overtime
01-201-6107	60,000.00	6,800.00	77,666.00	Task Force Overtime
01-201-5242	-	10,600.00	10,600.00	Training Reimb
01-201-6241	20,000.00	10,600.00	30,600.00	Training Reimb

Second by Commissioner Rossow. Motion carried 5-0.

1A. Budget Adjustment

County Auditor-Treasurer Cathy Clemmer explained at the time the County Board approved the transfer of \$150,000 from the general fund to the building fund (38-801-5990), Clemmer had not requested a budget adjustment.

Motion by Commissioner Chaffee to authorize the \$150,000 budget adjustment from the general fund (01- 801-6905) to the building fund (38-801-5990). Second by Commissioner Pangerl. Motion carried 5-0.

2. TAX/CAMA Systems

County Assessor Kelly Schroeder and County Auditor-Treasurer Cathy Clemmer stated that Pine County's ACS tax software will no longer be supported as of 2016 and the need to upgrade; 36 other counties within Minnesota are facing the same situation. Discussion was held regarding the vendor (ACS/Xerox) and the life of ACS program, with Clemmer stating the new software will be more powerful. Schroeder stated that if the new software does not meet the County's requirements, a refund will be issued. The County's buy-in investment will be approximately \$338,000, however

the maintenance and support will ultimately be less expensive to the county. MCCC had set a March 1, 2013 deadline for the signing of the contract, however has agreed to extend the deadline and waive any late fees.

Motion by Commissioner Carlson to approve the Ratification Statement for the following contracts: Software Services and License Agreement, Tax Maintenance and Support Agreement, CAMA Maintenance and Support Agreement between Pine County, MCCC, and Xerox for providing the Tax and CAMA programs through December 31, 2020 and authorize Board Chair and County Administrator to sign. Second by Commissioner Chaffee. Motion carried 5-0.

3. 2013 Ditch Report

A. *Ditch Report*: County Engineer Mark LeBrun presented the 2013 Ditch Report. LeBrun indicated that a comprehensive report will be completed every 5 years, with a summary provided in the intervening years. The County currently has six ditches, at least one in every district except District 4. Discussion was held regarding assessments of ditches and the costs associated; the condition of the ditches; DNR involvement; beaver activity and costs associated with removal of dams.

B. *Drainage Inspector*: LeBrun stated that the Board is the drainage authority and that a drainage inspector should be appointed for a specific time period and compensation set. LeBrun recommended a 4-year appointment and compensation of \$0.00.

C. *Ditch System Policy*: LeBrun stated the current Ditch System Policy is over 10 years old and should be updated. Chair Hallan suggested this be referred to the Transportation Committee for recommendation.

Motion by Commissioner Pangerl to accept the 2013 Ditch Report. Second by Commissioner Rossow. Motion carried 5-0.

Motion by Commissioner Carlson to appoint County Engineer Mark LeBrun as drainage inspector to coincide with LeBrun's appointment as county engineer (through May 31, 2016), with no additional compensation. Second by Commissioner Chaffee. Motion carried 5-0.

4. Final Payment – Midwest Contracting, LLC

County Engineer Mark LeBrun reported to the board, and discussion was held, regarding the completion of Contract #1103 SAP 58-617-16; located on CSAH 17, between CR 140 and 1.7 miles north of CR 140. LeBrun stated this contract was approximately 1% over due to additional muck excavation and the need for additional sand.

Motion by Commissioner Rossow for final payment to Midwest Contracting, LLC in the amount of \$45,497.59 and authorize County

Administrator to sign Certificate of Final Acceptance, County Board Acknowledgment. Second by Commissioner Chaffee. Motion carried 5-0.

5. Resolution in Support of Increased Transportation Funding

County Engineer Mark LeBrun presented a Resolution encouraging the state legislature to pass a bill that brings adequate funding to Minnesota's transportation system. Discussion was held regarding if, and how, a wheelage, gas or sales tax would be most beneficial to Pine County, and how each tax was assessed.

Motion by Commissioner Carlson to approve Resolution 2013-12, Pine County's encouragement to the state legislature to pass, and the Governor to sign, a bill that brings adequate funding to Minnesota's statewide transportation system. Second by Commissioner Chaffee. Motion carried 3-2; Commissioners Hallan, Chaffee and Carlson voting yes, Commissioners Pangerl and Rossow voting no.

5A. Cooperative Agreement for Reflective Edge Striping

County Engineer Mark LeBrun explained that the Minnesota Department of Transportation has secured \$723,700 in federal funding for counties in District 1 (Carlton, Itasca, Lake, Pine and St. Louis) for a joint highway safety improvement project to install ground in wet reflective edgeline in 2013. Pine County will install the reflective edgeline on CSAH 7 from Kanabec County to CSAH 61. St. Louis County will administer the project and let bids.

Motion by Commissioner Chaffee to approve the Cooperative Agreement for Reflective Edge Striping with St. Louis County. Second by Commissioner Carlson. Motion carried 5-0.

6. Commissioner Updates

Chair Hallan commented on the AMC meeting he attended last week, stating that the meeting was very informative. Hallan also commented on the Economic Development meetings held last week, stating that good discussions were held to do joint efforts in economic development with local governments EDAs. Commissioner Pangerl encouraged attendance at the follow up of this at the Economic Futures Workshop scheduled for April 22, 2013 at 1:00 p.m. in the Jury Assembly Room.

7. Other

8. Upcoming Meetings

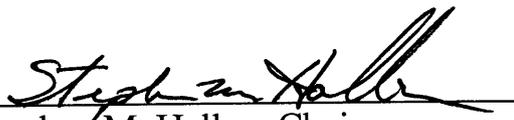
- a. Facility Committee Meeting, Wednesday, April 3, 2013, 9:00 a.m.,** Commissioner Conference Room, Pine County Courthouse, Pine City, Minnesota.
- b. Congressman Nolan:**
 - i. Groundbreaking: 1:00 p.m., Pine Tech, Pine City, Minnesota.
 - ii. Meeting: 2:00 p.m., Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota.
- c. NLX Public Hearing, April 4, 2013, 6:00 – 8:00 p.m.,** Cambridge-Isanti Armory, Cambridge, Minnesota.
- d. Personnel Committee Meeting, Tuesday, April 9, 2013, 8:30 a.m.,** Public Health Building, Sandstone, Minnesota.
- e. Committee of the Whole, Tuesday, April 9, 2013, 10:00 a.m.,** Pine County Historical Society, 6333 HC Andersen Alle, Askov, Minnesota.
- f. Technology Committee Meeting, Tuesday, April 16, 2013, 8:30 a.m.,** Commissioner Conference Room, Pine County Courthouse, Pine City, Minnesota.
- g. Pine County Board Meeting, Tuesday, April 16, 2013 10:00 a.m.,** Boardroom, Pine County Courthouse, Pine City, Minnesota.
- h. Pine County Health and Human Services Meetings, Tuesday, April 16, 2013, to commence after Pine County Board Meeting,** Boardroom, Pine County Courthouse, Pine City, Minnesota.
- i. Economic Futures Workshop, Tuesday, April 22, 2013, 1:00 p.m.,** Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota.
- j. NLX meeting, Wednesday, April 24, 2013, 9:30 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota.
- k. City/County Economic Development Meeting, April 30, 2013, 3:00 p.m.,** Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota.

9. Adjourn

With no further business, Chair Hallan adjourned the county board meeting at 2:37 p.m. The next regular meeting of the county board is scheduled for April 16, 2013 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



David J. Minke, Administrator
Clerk to County Board



Stephen M. Hallan, Chair
Board of Commissioners