

**MINUTES OF PINE COUNTY BOARD MEETING**

**Regular Meeting**

**Tuesday, April 3, 2012 10:00 a.m. Boardroom, Pine County Courthouse**

Chairman Chaffee called the meeting to order at 10:00 a.m. Present were Commissioners, Doug Carlson, Steve Hallan, Curt Rossow, and Mitch Pangerl. Also present was County Administrator Mark LeBrun and County Attorney John Carlson.

The Pledge of Allegiance was said.

Chairman Chaffee called for public comment. No comments made.

Commissioner Pangerl moved to adopt the amended agenda, Commissioner Rossow seconded. Motion carried.

Commissioner Hallan moved to approve the minutes of the March 20, 2012 regular meeting. Commissioner Carlson seconded. Motion carried.

Commissioner Hallan moved to approve the consent agenda, Commissioner Rossow seconded. Motion carried.

**Minutes of Boards, Committees and Board Memos, Newsletter**

1. Pine County Land Surveyor Report, March, 2012
2. Committee of the Whole minutes, March 27, 2012
3. Pine County HRA Senior Housing minutes, February, 2012

**\*\*\*CONSENT AGENDA\*\*\***

**Auditor/Treasurer**

1. March 2012 Disbursements
2. Temporary Liquor Licenses for Rock Creek Lions Club on June 2-3, 2012 and August 31-September 3, 2012

**\*\*REGULAR AGENDA\*\***

**Sheriff**

Sheriff Cole presented the 2012 State of MN Boat and Water Safety Grant in the amount of \$5,125 for approval and acceptance. Commissioner Pangerl motioned to approve the grant. Commissioner Rossow seconded, motion carried.

Sheriff Cole presented a two-year contract with the Mille Lacs Band of Ojibwe to provide police service at \$47/hour. Commissioner Pangerl motioned to approve the contract as presented. Chairman Chaffee seconded, motion failed.

Commissioner Carlson motioned to approve a one-year contract with the Mille Lacs Band of Ojibwe to provide police service at \$47/hour. Commissioner Hallan seconded, motion carried.

Sheriff Cole presented a contract with Pine Technical College for first aid training at a rate of \$40/student. Commissioner Carlson motioned to approve as presented. Commissioner Hallan seconded, motion carried.

Sheriff Cole presented a one-year contract with Pathfinder Village to provide police service at \$47/hour for 109 hours of service. Chairman Chaffee motioned to approve the contract as presented. Commissioner Carlson seconded, motion carried.

Sheriff Cole presented the 2012 Federal Boating Grant in the amount of \$5,125 for approval and acceptance. Commissioner Rossow motioned to approve the grant as presented. Commissioner Pangerl seconded, motion carried.

Sheriff Cole presented a memorandum on the jail operations and boarding revenues. Commissioner Pangerl motioned to adjust the boarding rate to a range of \$40-\$50/day at the discretion of the Sheriff. Commissioner Hallan seconded, motion carried.

### **Public Works**

Acting Engineer LeBrun opened bids for 2012 equipment rental rates. Bids were received from Todd Elliot Excavating, Ryberg & Son's, Rybak Pit, Rabe Excavating, Randy Rabe Construction, Les Anderson, Ron Rabe Sand & Gravel, Kingsway Construction, D.L.L Excavating, Bonk Sand & Gravel, Doenz Excavating, and Fjosne Construction. Commissioner Carlson motioned to accept receipt of the bids. Commissioner Hallan seconded, motion carried.

### **Auditor/Treasurer**

Chairman Chaffee called for the Public Hearing for Off Sale liquor sales at Countryside Campgrounds in Askov. No comments were made. Commissioner Carlson motioned to approve the license as presented. Commissioner Pangerl seconded, motion carried.

### **Public Works**

Acting Engineer LeBrun presented the 2011 annual report and updated the board on the activities of the Public Works Department. Commissioner Rossow motioned to accept

the report. Commissioner Hallan seconded, motion carried.

### **Auditor/Treasurer**

Auditor/Treasurer Clemmer presented a request for attendance of Cathy Clemmer and Terry Lovgren at Election Conference on May 2-3, 2012 in Brainerd, MN and total costs of \$50. Commissioner Carlson motioned to approve the request as presented. Chairman Chaffee seconded, motion carried.

### **Probation**

Probation Director Arola presented for approval a 12 week Leave of Absence for Tessa Nelson. Commissioner Rossow motioned to approve as presented. Commissioner Hallan seconded, motion carried.

Probation Director Arola presented for approval to hire a Part-time Probation Agent for up to 12 weeks. Commissioner Rossow motioned to approve as presented. Commissioner Hallan seconded, motion carried.

### **Health & Human Services**

HHS Director Cassman presented for approval a contract addendum with Riverwood Centers for Children's Mental Health services. Commissioner Hallan motioned to approve as presented. Commissioner Carlson seconded, motion carried.

### **Administrator**

Administrator LeBrun presented for approval the advertisement for the position of County Administrator. Commissioner Carlson motioned to approve the request as presented. Commissioner Hallan seconded, motion carried.

Administrator LeBrun presented a request from the City of Pine City to Sublease space in the Pine Government Center to Pine Technical College. Commissioner Hallan motioned to approve the request as presented. Commissioner Carlson seconded, motion carried.

Tom Koerber and Tim Schmutzer presented a request for the use of the County's bonding capacity on behalf of PHASE for a \$375,000 loan. No action taken. Further information will be presented in May.

### **Upcoming Meetings Announced**

Personnel Committee meeting, Tuesday, April 10, 2012, 3:00 p.m. Administrator's Conference Room, Pine City, MN

Commissioner Redistricting Public Hearing, Tuesday, April 10, 2012, 6:00 p.m.  
Boardroom, Pine County Courthouse, Pine City, MN

Pine County Health and Human Services meeting, Tuesday, April 17, 2012,  
10:00 a.m. Public Health Building conference room, Sandstone, MN

Committee of the Whole meeting, Tuesday, April 17, 2012, 11:30 a.m. Pine County  
Historical Society, Askov, MN

Pine County Board meeting, Tuesday, April 17, 2012, 1:00 p.m. Public Health Building  
conference room, Sandstone, MN

With no further business, Chairman Chaffee adjourned the County Board meeting at  
11:33 a.m. until the next scheduled County Board Meeting on April 17, 2012 at 1:00 p.m.  
in the Public Health Building conference room in Sandstone, MN.

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Mark LeBrun, Administrator  
Clerk to County Board

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Steve Chaffee, Chair  
Board of County Commissioners