

**AGENDA**

**PINE COUNTY BOARD MEETING**

**Tuesday, April 17, 2012 1:00 p.m. Public Health Building, Sandstone, MN**

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- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum
- D) Adopt Agenda Items
- E) Approve Minutes of April 3, 2012 Board Meeting
- F) Approve Consent Items

**Minutes of Boards, Committees and Board Memos, Newsletter**

- 1. ECRL Library Board Minutes, March, 2012
- 2. Personnel Committee Minutes, April, 2012
- 3. Pine County HHS Advisory Committee Minutes, March, 2012

**\*\*\*CONSENT AGENDA\*\*\***

**Auditor**

- 1. Cash Balance as of March 31, 2012

Revenue Fund	\$ (592,027.30)
Health and Human Services Fund	\$ 1,717,665.97
Road and Bridge Fund	\$ 7,489,547.41
Land Management Fund	\$ 1,055,066.79

- 2. Approve Temporary 3.2 liquor licenses for Jack Pine Riders for July 13-15, 2012

3. Applications for Abatement –  
Thane & Catherine Sheetz, 37392 Shoreland Rd N, Sturgeon Lake, PID 33.0372.000,  
pay 2011 & 2012  
LCF Funding I, LLC, City of Pine City, various parcels, pay 2010  
Pine City Bottle Cap Condos, LLC, City of Pine City, various parcels, pay 2009-2012

### **Administrator**

1. Acknowledge and approve exception from Pine County Policy #28 for Assistant County Engineer, Chuck Daher per his written request and the Personnel Committee's recommendation.

### **\*\*\*REGULAR AGENDA\*\*\***

(Times are approximate)

#### **1:05 p.m. Sheriff**

1. Acknowledge and accept the resignation of Patrol Deputy Christopher Erickson effective April 30, 2012. Request immediate internal replacement.
2. Acknowledge and accept the resignation of Jail Sargent Lloyd Otte and approve transfer to Part-time Court Security Officer effective April 4, 2012. Request immediate internal replacement.
3. Acknowledge and accept the resignation of Full-time Corrections Officer Rick Maitrejean and approve transfer to Part-time Corrections Officer effective May 20, 2012. Request immediate internal replacement.

#### **1:30 p.m. Auditor/Treasurer**

1. Public Hearing for Commissioner Redistricting

#### **1:45 p.m. Land/Zoning**

1. 2012 Pine County Timber Auction
2. 2012 Tax Forfeit Landsale Tract Classification & Distribution
3. LCCMR Proposal Participation – “Next Generation” Forest Inventory
4. 2011 Tax Forfeit Landsale Tract Withdrawal
5. Full 2012 Consolidated Tax Forfeit Landsale List

### **2:15 p.m. Public Works**

1. 2012 Equipment Rental Bids
2. 2012-2016 Road Construction Program

### **2:30 p.m. Administrator**

1. Resolution on Public Hearing for renewal of Capital Improvement Plan
2. PERA resolution for Zachary Libra

### **2:45 p.m. Commissioner's Report**

### **Upcoming Meetings**

NLX meeting, **Wednesday, April 25, 2012, 10:00 a.m.** Boardroom, Pine County Courthouse, Pine City, MN

Management Team meeting, **Tuesday, April 24, 2012, 9:00 a.m.** Jury Assembly room, Pine County Courthouse, Pine City, MN

Pine County Board Meeting **Tuesday, May 1, 2012 10:00 a.m.** Boardroom, Pine County Courthouse, Pine City, MN

**Tuesday, April 3, 2012 10:00 a.m. Boardroom, Pine County Courthouse**

Chairman Chaffee called the meeting to order at 10:00 a.m. Present were Commissioners, Doug Carlson, Steve Hallan, Curt Rossow, and Mitch Pangerl. Also present was County Administrator Mark LeBrun and County Attorney John Carlson.

The Pledge of Allegiance was said.

Chairman Chaffee called for public comment. No comments made.

Commissioner Pangerl moved to adopt the amended agenda, Commissioner Rossow seconded. Motion carried.

Commissioner Hallan moved to approve the minutes of the March 20, 2012 regular meeting. Commissioner Carlson seconded. Motion carried.

Commissioner Hallan moved to approve the consent agenda, Commissioner Rossow seconded. Motion carried.

**Minutes of Boards, Committees and Board Memos, Newsletter**

1. Pine County Land Surveyor Report, March, 2012
2. Committee of the Whole minutes, March 27, 2012
3. Pine County HRA Senior Housing minutes, February, 2012

**\*\*\*CONSENT AGENDA\*\*\***

**Auditor/Treasurer**

1. March 2012 Disbursements
2. Temporary Liquor Licenses for Rock Creek Lions Club on June 2-3, 2012 and August 31-September 3, 2012

**\*\*REGULAR AGENDA\*\***

**Sheriff**

Sheriff Cole presented the 2012 State of MN Boat and Water Safety Grant in the amount of \$5,125 for approval and acceptance. Commissioner Pangerl motioned to approve the grant. Commissioner Rossow seconded, motion carried.

Sheriff Cole presented a two-year contract with the Mille Lacs Band of Ojibwe to provide police service at \$47/hour. Commissioner Pangerl motioned to approve the contract as presented. Chairman Chaffee seconded, motion failed.

Commissioner Carlson motioned to approve a one-year contract with the Mille Lacs Band of Ojibwe to provide police service at \$47/hour. Commissioner Hallan seconded, motion carried.

Sheriff Cole presented a contract with Pine Technical College for first aid training at a rate of \$40/student. Commissioner Carlson motioned to approve as presented. Commissioner Hallan seconded, motion carried.

Sheriff Cole presented a one-year contract with Pathfinder Village to provide police service at \$47/hour for 109 hours of service. Chairman Chaffee motioned to approve the contract as presented. Commissioner Carlson seconded, motion carried.

Sheriff Cole presented the 2012 Federal Boating Grant in the amount of \$5,125 for approval and acceptance. Commissioner Rossow motioned to approve the grant as presented. Commissioner Pangerl seconded, motion carried.

Sheriff Cole presented a memorandum on the jail operations and boarding revenues. Commissioner Pangerl motioned to adjust the boarding rate to a range of \$40-\$50/day at the discretion of the Sheriff. Commissioner Hallan seconded, motion carried.

### **Public Works**

Acting Engineer LeBrun opened bids for 2012 equipment rental rates. Bids were received from Todd Elliot Excavating, Ryberg & Son's, Rybak Pit, Rabe Excavating, Randy Rabe Construction, Les Anderson, Ron Rabe Sand & Gravel, Kingsway Construction, D.L.L Excavating, Bonk Sand & Gravel, Doenz Excavating, and Fjosne Construction. Commissioner Carlson motioned to accept receipt of the bids. Commissioner Hallan seconded, motion carried.

### **Auditor/Treasurer**

Chairman Chaffee called for the Public Hearing for Off Sale liquor sales at Countryside Campgrounds in Askov. No comments were made. Commissioner Carlson motioned to approve the license as presented. Commissioner Pangerl seconded, motion carried.

### **Public Works**

Acting Engineer LeBrun presented the 2011 annual report and updated the board on the activities of the Public Works Department. Commissioner Rossow motioned to accept

the report. Commissioner Hallan seconded, motion carried.

### **Auditor/Treasurer**

Auditor/Treasurer Clemmer presented a request for attendance of Cathy Clemmer and Terry Lovgren at Election Conference on May 2-3, 2012 in Brainerd, MN and total costs of \$50. Commissioner Carlson motioned to approve the request as presented. Chairman Chaffee seconded, motion carried.

### **Probation**

Probation Director Arola presented for approval a 12 week Leave of Absence for Tessa Nelson. Commissioner Rossow motioned to approve as presented. Commissioner Hallan seconded, motion carried.

Probation Director Arola presented for approval to hire a Part-time Probation Agent for up to 12 weeks. Commissioner Rossow motioned to approve as presented. Commissioner Hallan seconded, motion carried.

### **Health & Human Services**

HHS Director Cassman presented for approval a contract addendum with Riverwood Centers for Children's Mental Health services. Commissioner Hallan motioned to approve as presented. Commissioner Carlson seconded, motion carried.

### **Administrator**

Administrator LeBrun presented for approval the advertisement for the position of County Administrator. Commissioner Carlson motioned to approve the request as presented. Commissioner Hallan seconded, motion carried.

Administrator LeBrun presented a request from the City of Pine City to Sublease space in the Pine Government Center to Pine Technical College. Commissioner Hallan motioned to approve the request as presented. Commissioner Carlson seconded, motion carried.

Tom Koerber and Tim Schmutzer presented a request for the use of the County's bonding capacity on behalf of PHASE for a \$375,000 loan. No action taken. Further information will be presented in May.

### **Upcoming Meetings Announced**

Personnel Committee meeting, Tuesday, April 10, 2012, 3:00 p.m. Administrator's Conference Room, Pine City, MN

Commissioner Redistricting Public Hearing, Tuesday, April 10, 2012, 6:00 p.m.  
Boardroom, Pine County Courthouse, Pine City, MN

Pine County Health and Human Services meeting, Tuesday, April 17, 2012,  
10:00 a.m. Public Health Building conference room, Sandstone, MN

Committee of the Whole meeting, Tuesday, April 17, 2012, 11:30 a.m. Pine County  
Historical Society, Askov, MN

Pine County Board meeting, Tuesday, April 17, 2012, 1:00 p.m. Public Health Building  
conference room, Sandstone, MN

With no further business, Chairman Chaffee adjourned the County Board meeting at  
11:33 a.m. until the next scheduled County Board Meeting on April 17, 2012 at 1:00 p.m.  
in the Public Health Building conference room in Sandstone, MN.

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Mark LeBrun, Administrator  
Clerk to County Board

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Steve Chaffee, Chair  
Board of County Commissioners

## ECRL Library Board Minutes

**Date:** Monday, March 12, 2012

**Time:** 9:30 am

**Place:** ECRL Headquarters, Cambridge, MN

### **Present:**

Board Members: Carlson, Keith (Chisago); Chaffee, Steve (Pine); Edmonds, Jack (Mille Lacs); Goddard, Carol (Pine); Hommes, Linda (Aitkin); Knudson, Bob (Isanti); Kramersmeier, Char (Mille Lacs); McMahon, George (Chisago); Misiura, Audrey (Isanti); Niemi, Don (Aitkin); Raisanen, James (Aitkin); Sauer, Tom (Mille Lacs); Swanson, Margery (Pine); Warring, Mike (Isanti); Weaver, Sharon (Kanabec); Zaudtke, Wayne (Kanabec)

Staff: Misselt, Barbara (Director, ECRL); Carla Lydon (Assistant Director, ECRL); Shelly Anderson (Administrative Services Manager, ECRL); Donna Larson (Rush City Branch Librarian/Recorder, ECRL)

**Absent:** Ellis, Kathi (Kanabec); Henderson, Ray (Chisago)

### **Call to Order:**

President McMahon called the March 2012 meeting of the East Central Regional Library Board to order at 9:30 a.m.

### **Pledge of Allegiance & Introductions:**

Sue Larson, Isanti Area Friends of the Library member

Steve Chaffee, Board member from Pine County, was sworn in by President McMahon. Commissioner Chaffee has served in the past on the ECRL Board and was welcomed back. McMahon reported that Ray Henderson is the new member from Chisago County. He is on vacation today, but he has already been in contact with Misselt, received orientation and his board packet. Mr. Henderson is a township supervisor from Nessel Township as well as a former school principal and superintendent.

### **Adopt/Amend Agenda**

At the request of Misselt, the agenda was amended, as follows:

#### X. New Business:

- a. Closure of WY branch on Easter Sunday, April 8, 2012.
- b. Approval of annual report and signature by McMahon.
- c. Stock donation; approval of its sale and investment

#### XI. Trustee Issues

- a. Legacy Committee Meeting
- b. Legislative Report

***M/S/P: unanimous***

***Hommes/Niemi to adopt the agenda as amended.***

### **Period for Public Comment**

None.

### **Approval of Previous Minutes**

***M/S/P: unanimous***

*Hombres/Niemi to approve the minutes of the previous meeting as presented.*

Corrections: None.

### **Bills**

*M/S/P: unanimous*

*Misiura/Sauer to approve the bills as submitted.*

### **Financial Reports**

*M/S/P: unanimous*

*Misiura/Carlson to accept the financial reports as presented.*

### **ECRL Administrative Reports**

#### **A. Director's Organizational Report.**

1. Misselt reported there continues to be quite a lot of shifting of positions within ECRL at the branch level. Staff have experienced an uncommon number of unusual circumstances (lingering health issues, family deaths) but other Staff have done very well filling in during these times. Interviews for the Pine City Branch Librarian were conducted Friday, March 9, with some very good candidates. It is hoped that position will be filled soon.
2. The audit will be conducted in April by Carl Nordquist with Althoff & Nordquist, LLC. McMahon has requested a meeting with Mr. Bauer ahead of time. Despite being extremely busy during tax season, Mr. Bauer has assured us he will have the draft report prepared when it is needed.
3. Reports show circulation is down at all branches; the reason is uncertain. Sauer: We need to remember to look at factors other than circulation so we see the big picture.
4. eBooks are averaging 100/day circulation with at least 2 new users every day; ECRL average is 11 new users per day. Random House recently raised some eBook prices 300%. Scholastic (Teen book provider) is not making library eBooks available other than the Harry Potter series. The eBook industry seems to be in constant flux, but the public appears undaunted. Carlson: Since technology changes so rapidly, let's keep aware of digital format increases so we can consider changes if those sources begin to price themselves out of the market.

*M/S/P: unanimous*

*Carlson/Misiura to approve for payment the \$2,940 bill received from Kevin Bauer, Accountant.*

5. Carla Lydon reported the eBook classes were very well-received with full attendance and a waiting list at most locations. The second round of these classes, which are being held in some branches, are nearly complete.
  - Author visits and Legacy programs are in full swing. There were over 115 in attendance at the recent "Roy Rogers" event in Mora. Because of limited seating, it was standing room only and some people had to be turned away.
  - Q/Misiura re-do of Storytime kits and policies. A/Misselt: Carla has Children's Librarian experience and training but Storytime falls within Vickie Sorn's purview.
  - Outreach update: Kjersten Vaughn has been hired for the 10-hour/week Isanti link site. Applications are being received for the other Outreach position. The Outreach supervisor of this area has been on PTO for illness. Interviews will begin soon.

- Aitkin (remodel) and Sandstone (new facility) have potential future building projects in the works.

## Other Reports

### A. Personnel Committee

- Most time at last meeting was spent reviewing job sharing and staffing of Outreach. Carlson reported that volunteers were also discussed, i.e., the tasks they can and cannot do, current recruitment system, and what might be done to encourage more volunteer help.
- Q/Warring: Seeming discrepancy in budget shortfall amounts regarding Isanti County in this committee's meeting notes? A/Misselt: Those changes have been noted at a more recent meeting; the previous notes with preliminary information was dated January 17, 2012. Isanti County subsequently paid more than anticipated.
- Q: Current inclement weather policy? A/Missiura: The issue being looked at by the Personnel Committee concerns whom gets paid if/when a closing takes place.
- Q re how does notification take place if there is a closing? A/Misselt: If possible, it is put on the branch's answering machine. Facebook and the ECRL website can be accessed from offsite, so postings are usually able to be placed on those venues.
- McMahan reported that Chisago County is engaged in a one-year trial of the Red Alert System which is a new tool being used by governments to give large-scale notification in the event of closings of schools, city and county offices, etc.
- Q/Raisanen re "fire at will" policy. A/Misselt/Lydon: This is in accordance with Minnesota's being an employment at will state and is in the ECRL personnel manual. The manual was thoroughly reviewed by committee in 2011. All employees must read and acknowledge understanding of ECRL policies at beginning of ECRL employment.

## Old Business

None.

## New Business

### A. Closure of Wyoming Branch on Easter Sunday, April 8, 2012.

Wyoming is the only ECRL branch that has regular Sunday open hours.

*M/S/P: unanimous*

*Carlson/Kramersmeier to approve closing of the Wyoming branch on Easter Sunday, April 8, 2012.*

### B. Annual Report

Misselt: Each year the Department of Education requires that we submit a report showing annual service statistics (the statistics that are reported regularly to the Board) and information from financial reports. Because our financials are not audited until later in the calendar year, we submit a "draft" from the preliminary report. The report must be approved by the Board and signed by the Chairman prior to submission. A printout of information submitted to the state will be made available to the Board.

*M/S/P: unanimous*

*Kramersmeier/Goddard for the report to be signed and submitted.*

### C. Stock Donation

Misselt reported that a Cambridge library patron donated stocks approximately 2-3 years ago. Misselt understood the donation to be for use of the Cambridge branch. Nothing has been done with the donation to-date and it was discussed at the meeting with the auditor, who recommends they be liquefied and invested.

- Value a year ago was \$1,700; today it is approximately \$1,600.
- Q/Raisanen: Why not turn the funds over to the FOTL? A/Misselt: They do not have fiduciary responsibility for the library.
- Similar funds held by ECRL for other branches are mostly short-term (1- to 2-year). Interest rates are likely to increase so we probably don't want a long time commitment. The CD must be secured at a board-approved bank (banks are approved annually by the Board in January).
- The funds will be held in a special account for use specifically for the Cambridge branch.
- Raisanen & Zaudtke: Some people may be reluctant to donate because they are not certain the funds will be available to the individual branch for which it was intended.
- Misselt: For funds to be tax deductible, they have to be made to ECRL or a foundation. This can be addressed by having a regional foundation established so each branch does not have to establish its own. Funds designated to a particular branch are then used only for that individual branch.
- Of note: The audit meeting also revealed a special fund set up at an Aitkin bank, but ECRL has not been receiving statements. This is of concern and is being looked into since ECRL has the ultimate fiduciary responsibility for those funds.

***M/S/P: unanimous***

***Kramersmeier/Niemi to approve liquefaction of stocks and purchase of a CD at best rate available, preferably a 2-year unless there is very little rate difference between 1- and 2-year.***

### Trustee Issues

#### A. Legacy Committee Meeting

- A snowstorm prevented the scheduled meeting from taking place.
- Meeting is rescheduled to **Wednesday, April 4, 2012, 2:00-4:00 p.m.** at the ECRL Headquarters building.

Considerable discussion took place regarding the number of Trustee Board members serving on the Legacy Committee and the makeup of the committee itself. Misselt: Need to be careful that not so many Board members attend as to represent a quorum. The original Legacy Committee has been recognized as a "model" within our state for its "membership mix" of librarians, community and county personnel, and board members.

- Goddard: Sees the Legacy Committee as being very thorough in its consideration of fiscal aspects. Members have been conscientious and are not seen as "doing their own thing."
- Hommes: Does not see a problem with how the committee is functioning since it reports back to the board.
- Raisanen: The committee is in its third year and has grown and evolved. It is a good time to do a review. It is a committee likely to be scrutinized due to interest in how Legacy funds are being used.
- Raisanen/Zaudtke: Give Legacy Committee the assignment to put together an organizational plan which includes appointment of a chairman and presentation of official minutes to the Board.
- Zaudtke: Says he resigned from committee.
- McMahon: Removed himself from the Legacy Committee.

B. Legislative Report

None given.

Future Agenda Items

- April meeting: Provide copies of updated Board roster to those who need them.
- April meeting: Supply hard copy of eBook FAQ sheet to all board members.
- Long-range planning: Foundations at branches – How many branches currently have foundations and how would they be affected if ECRL establishes its own? Edmonds: Suggest discussion begin at April meeting or when Kathy Ellis is in attendance since she is well-informed on this topic.
- April/Misselt: Prepare for the Board a change in policy manual that addresses Easter closure of any ECRL branches that hold Sunday hours so this issue does not have to be revisited annually.
- April: Begin having an entire book of previous meeting minutes at-hand as a reference regarding items covered at past meetings.
- Long-range: Review Chisago County's analysis of the Red Alert System and consider potential use for notification of library closings.

Next Meeting: Monday, April 9, 2012 at ECRL Headquarters, Cambridge, 9:30am

*M/S/P: unanimous*

*Goddard/Kramersmeier to adjourn.*

McMahon adjourned the meeting at 11:20 am.

Wayne Zaudtke, Secretary

Donna Larson, Recorder

# EAST CENTRAL REGIONAL LIBRARY

## Revenues - Budget vs. Actual

### January through March 2012

3:45 PM  
04/02/12  
Cash Basis

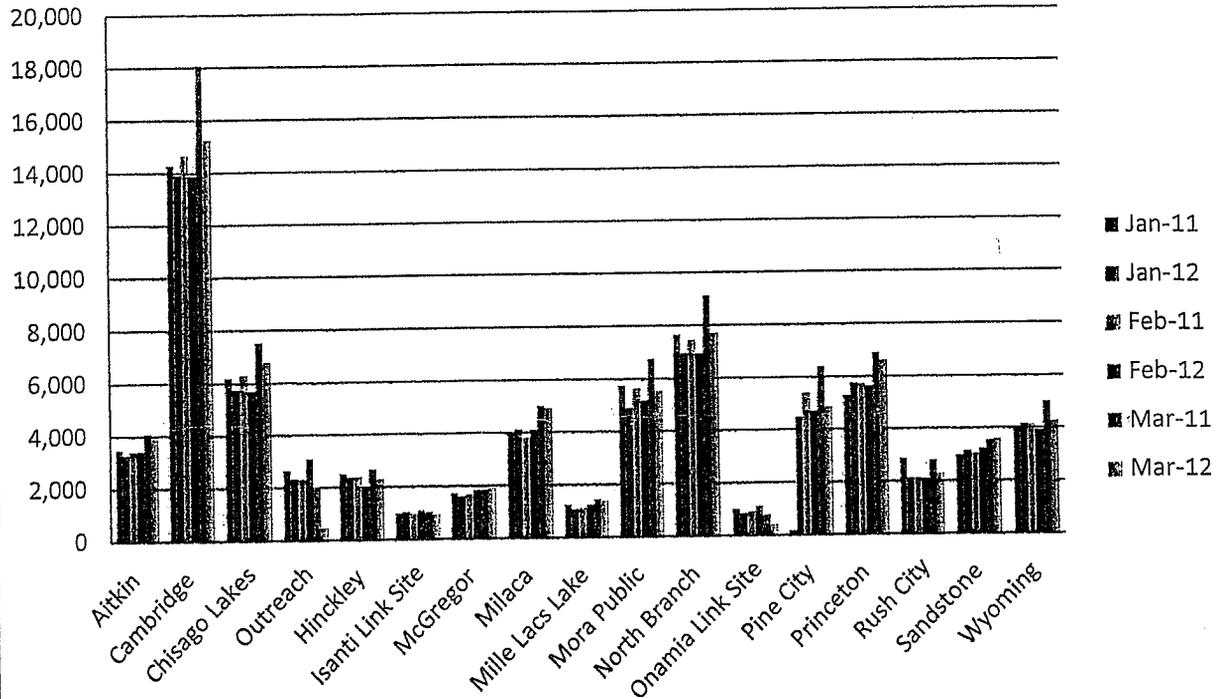
	Jan - Mar 12	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
61000 - County Tax Revenue				
Aitkin County	112,323.00	224,645.00	-112,322.00	50.0%
Chisago County	266,944.00	533,887.00	-266,943.00	50.0%
Isanti County	176,404.00	352,808.00	-176,404.00	50.0%
Kanabec County	81,938.00	163,875.00	-81,937.00	50.0%
Mille Lacs County	127,784.00	255,568.00	-127,784.00	50.0%
Pine County	146,952.00	293,903.00	-146,951.00	50.0%
<b>Total 61000 - County Tax Revenue</b>	<b>912,345.00</b>	<b>1,824,686.00</b>	<b>-912,341.00</b>	<b>50.0%</b>
62000 - Contracts				
City of Aitkin	0.00	12,711.00	-12,711.00	0.0%
City of Hinckley	0.00	2,123.00	-2,123.00	0.0%
City of Pine City	0.00	3,832.00	-3,832.00	0.0%
Princeton Extra Hours	0.00	7,108.00	-7,108.00	0.0%
North Branch Extra Hours	0.00	12,396.00	-12,396.00	0.0%
MnLINK	0.00	4,200.00	-4,200.00	0.0%
FCI	1,572.00	6,216.00	-4,644.00	25.3%
Pine Technical College - delivery service	100.00	600.00	-500.00	16.7%
<b>Total 62000 - Contracts</b>	<b>1,672.00</b>	<b>49,186.00</b>	<b>-47,514.00</b>	<b>3.4%</b>
63000 - Basic System Support				
State (FY12)	163,905.01	482,523.00	-318,617.99	34.0%
State (FY13)	0.00	271,400.00	-271,400.00	0.0%
<b>Total 63000 - Basic System Support</b>	<b>163,905.01</b>	<b>753,923.00</b>	<b>-590,017.99</b>	<b>21.7%</b>
64000 - Miscellaneous Income				
Computer Print-Outs	7,483.39	20,000.00	-12,516.61	37.4%
Sale - Loss of Property	3,604.09	12,500.00	-8,895.91	28.8%
Fines	16,048.83	80,000.00	-63,951.17	20.1%
Refunds	0.00	5,000.00	-5,000.00	0.0%
AV - Fax Machine	1,693.25	6,000.00	-4,306.75	28.2%
Other				
Duplicate ID Card	653.28			
Interlibrary Loan Loss/Damage	143.36			
Other - Other	124.39	65,500.00	-65,375.61	0.2%
<b>Total Other</b>	<b>921.03</b>	<b>65,500.00</b>	<b>-64,578.97</b>	<b>1.4%</b>
Carryover from Previous Year	0.00	40,000.00	-40,000.00	0.0%
Transfer Health Insurance Settlement	0.00	600.00	-600.00	0.0%
<b>Total 64000 - Miscellaneous Income</b>	<b>29,750.59</b>	<b>229,600.00</b>	<b>-199,849.41</b>	<b>13.0%</b>
65000 - Telecommunications				
State Telecommunications Aid	0.00	60,000.00	-60,000.00	0.0%
<b>Total 65000 - Telecommunications</b>	<b>0.00</b>	<b>60,000.00</b>	<b>-60,000.00</b>	<b>0.0%</b>

3:45 PM  
 04/02/12  
 Cash Basis

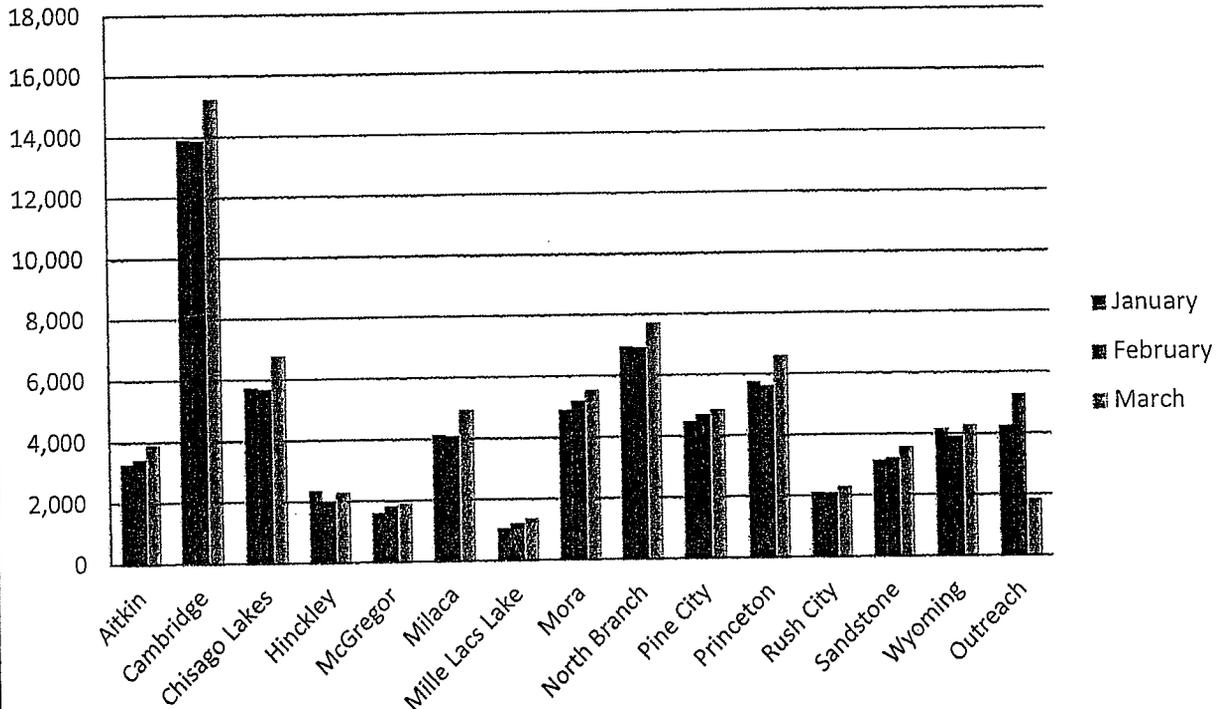
**EAST CENTRAL REGIONAL LIBRARY**  
**Revenues - Budget vs. Actual**  
 January through March 2012

	Jan - Mar 12	Budget	\$ Over Budget	% of Budget
66000 - Legacy Grant Money				
Legacy Grant (FY11-12)	48,971.86	214,252.00	-165,280.14	22.9%
Statewide Initiative (FY11-12)	0.00	24,486.00	-24,486.00	0.0%
Administrative-Staff (FY11-12)	0.00	6,121.00	-6,121.00	0.0%
<b>Total 66000 - Legacy Grant Money</b>	<b>48,971.86</b>	<b>244,859.00</b>	<b>-195,887.14</b>	<b>20.0%</b>
67000 - LSTA Grant Money	0.00	71,595.00	-71,595.00	0.0%
68000 - Gates Grant Money	750.00			
<b>Total Income</b>	<b>1,157,394.46</b>	<b>3,233,849.00</b>	<b>-2,076,454.54</b>	<b>35.8%</b>
<b>Gross Profit</b>	<b>1,157,394.46</b>	<b>3,233,849.00</b>	<b>-2,076,454.54</b>	<b>35.8%</b>
Net Ordinary Income				
Other Income/Expense				
Other Income	91.34	3,000.00	-2,908.66	3.0%
90000 - Interest Income	91.34	3,000.00	-2,908.66	3.0%
<b>Total Other Income</b>	<b>91.34</b>	<b>3,000.00</b>	<b>-2,908.66</b>	<b>3.0%</b>
<b>Net Other Income</b>	<b>91.34</b>	<b>3,000.00</b>	<b>-2,908.66</b>	<b>3.0%</b>
<b>Net Income</b>	<b>1,157,485.80</b>	<b>3,236,849.00</b>	<b>-2,079,363.20</b>	<b>35.8%</b>

## 2011 vs. 2012 Circulation



## 2012 Circulation by Branch



Personnel Committee Meeting Minutes of April 10, 2012 @ 3:00 pm

Present: Mark LeBrun, Dean Dronen, Chief Deputy Blackwell, Rick Boland, Tammy Tricas, Linda Cassman, Chuck Daher, Commissioner Steve Chaffee, and Commissioner Curt Rossow.

1. Jail Administrator Boland presented a request to internally fill a Sergeant and FT Corrections Officer positions and to backfill a PT Corrections Officer position. Committee recommended approval.
2. Jail Administrator Boland presented a request to internally fill a FT Corrections Officer position due to current employee changing from FT to PT Corrections Officer. Committee recommended approval.
3. Jail Administrator Boland presented a request to increase PT Court Security Officer pool from four positions to six positions. Committee recommended approval.
4. Chief Deputy Blackwell presented a request to internally fill a FT Patrol Deputy position and to backfill a PT Patrol Deputy position. Committee recommended approval.
5. Chief Deputy Blackwell updated the committee on personnel issues. No action taken.
6. Veteran's Service Officer Dronen presented departmental goals for 2012 and provided an update on the Veteran's Council. No action taken
7. Recorder Tricas presented a request on Health Insurance Coverage. No action taken.
8. Assistant County Engineer Daher presented a request for an exception to the County's Firearms Policy. Committee recommended approval.
9. HHS Director Cassman updated the hiring process of 3 Social Workers for Children's Mental Health.
10. HHS Director Cassman presented a request to replace a Case Aide position due to retirement. Committee recommended approval.
11. HHS Director Cassman provided an update on filling the Nursing Team Leader position and recommended the county readvertise as a Registered Nurse. Committee recommended approval.
12. HHS Director Cassman presented a request to add an addition Registered Nurse position. Committee recommended approval.
13. Administrator LeBrun presented a request to advertise for the Seasonal 4H Assistant position. Committee recommended approval.

**Pine County Health & Human Services Advisory Committee**  
**Minutes**  
**March 7, 2012**

**Attendance:** LaDonna Clepper, Sharri Johnson, Deedre Ludwig, Barb Morgan, Tim Schmutzer, Linda Cassman, and Janet Schumacher

**Absent:** Geri Germann, Cheryl Johnson, Kevin Wojahn and Pastor Vicki VanderVegt

Meeting began at 3:00 p m in the Conference Room at the Health & Human Services/Public Health Building in Sandstone.

1. **Welcome and Introductions** – Linda welcomed the Committee Members.
2. **Minutes of 9/7/11** - Motion was made by Barb Morgan and seconded by LaDonna Clepper to approve the minutes. Motion carried.

3. **Discussion**

**1. Possible Consolidation of Pine/Kanabec County HHS**

Linda indicated that discussion has recently started on the possible consolidation of Pine/Kanabec Co HHS. She shared the advantages/disadvantages of this indicating it would be a challenge and that the Board is looking at all of the information and data with the intent to move forward. HHS would no longer report to the County Board, however, there would probably be a Joint Powers Board consisting of Commissioners, consumers, etc. from each county. A disadvantage may be the loss of local control, however services could be expanded.

Tim Schmutzer spoke as a private provider of Human Services in Pine Co - he feels that the idea and concept is important and beneficial in sharing resources, etc., however, he expressed his concerns of day to day leadership and loss of local control through shared HHS. He would like to be assured that the local needs and control are not lost to another County Board and wants to make sure that the Directors and people involved understand our local needs and that there is equal playing fields on both sides. A lot of money flows through HS to PHASE and he wants to make sure that local providers don't lose out on any funding because of another jurisdiction's loyalties. Tim is grateful for the good relationship between PHASE and the local staff at Pine County. He is concerned about the funds and investments of our local provider staying local. PHASE along with other providers have put a lot of money into a lot of jobs and agencies in Pine Co. There needs to be transparency, structure and loyalty to people that make this county strong. A collaborative effort is important but should be very careful to honor the loyalty of local providers they are serving.

Linda indicated that it is important to her to make relationships work with providers and work well with them.

**2. Relocation of HHS Courthouse Staff to Pine Government Center in Pine City**

Most of the staff have now moved over to the top floor of the PGC and the move went very well. The Pine Co Maintenance Staff, MIS Staff and Dan Baran and the STS crew did a very good job – they worked very hard to make this all happen as well as to make sure all of our needs were met and all worked very well together.

4. **Staffing and & Program Updates**

**1. New Social Worker position in Adult Services**

We were recently approved to provide SNBC Care Coordination for a contract with UCare – 18 – 64 years of age and eligible for care coordinator.

**2. Nursing Team Leader**

This vacancy was recently advertised with no qualified applicants – a few applicants applied to Pine Co but not to Merit System.

**3. Children's Mental Health Workers**

We currently contract with Riverwood Center for these workers located at the CLC, Pine City Schools and HHS. We will be taking a request to Personnel Committee and then to Board for approval to end this contract and to bring these workers back in-house. Will be posting internally only.

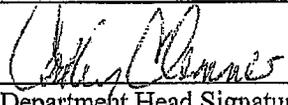
Meeting adjourned at 4:15 p m.

**Next Meeting Date: Wednesday, June 6, 2012 at 3:00 at the Public Health Building in Sandstone.**

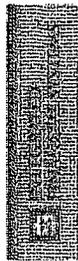
Minutes prepared by Janet Schumacher

PHealth & Human Service Advisory Committee\Minutes\2012\March 7 min

**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  April 17, 2012	<input checked="" type="radio"/> Consent Agenda <i>(Please Circle)</i>  Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department requesting Action:  <b><u>Auditor/Treasurer</u></b>	 Department Head Signature  4-9-12 Date

<b>Item for Discussion:</b>  <i>March 2012 Cash Balance</i>
<b>Board Action Requested:</b> (Attach additional pages if needed)
Supporting Documents: Attached None



\*\*\*\*\* Pine County \*\*\*\*\*

As of 03/2012

CATHYJ  
4/9/12 1:51PM

TREASURER'S CASH TRIAL BALANCE

Fund	Beginning Balance	This Month	YTD	Current Balance
1	1,634,274.11			
General Revenue Fund				
Receipts		195,017.94	775,167.12	
Disbursements		336,829.04	1,371,460.37	
Payroll		703,633.91	2,102,439.30	
Journal Entries		1,478.22	472,431.14	
Fund Total . . . . .		846,923.23	2,226,301.41	592,027.30
12				
Health & Human Services	2,387,375.36			
Receipts		44,856.37	300,615.83	
Disbursements		51,356.85	170,609.38	
Payroll		126,721.75	376,926.55	
Journal Entries		15,445.72	80,045.55	
Dept Total . . . . .		117,776.51	166,874.55	2,220,500.81
12				
Health & Human Services	543,039.63			
Receipts		210,925.68	577,817.83	
Disbursements		288,125.95	739,835.98	
Payroll		111,078.02	332,178.57	
Journal Entries		125,413.57	190,727.04	
Dept Total . . . . .		62,864.72	303,469.68	846,509.31
12				
Health & Human Services	0.00			
Dept Total . . . . .		0.00	0.00	0.00
12				
Health & Human Services	454,037.28			
Receipts		10,600.15	106,808.58	
Disbursements		16,496.57	81,831.14	
Payroll		66,866.13	199,855.86	
Journal Entries		65.08	269.38	
Dept Total . . . . .		72,697.47	174,609.04	279,428.24

41,711,665.91



\*\*\*\*\* Pine County \*\*\*\*\*

As of 03/2012

TREASURER'S CASH TRIAL BALANCE

CATHYJ  
4/9/12

1:51PM

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Fund Total . . . . .	253,338.70-	644,953.27-	1,653,419.74	
13 Road & Bridge Fund	5,839,814.23			
Receipts	21,861.93	2,849,422.59		
Disbursements	198,950.19-	771,503.33-		
Payroll	151,520.48-	452,473.17-		
Journal Entries	3,164.25-	24,287.09		
Fund Total . . . . .	331,772.99-	1,649,733.18		7,489,547.41
14 Ditch Maintenance (Sr) Fund	11,775.47			
Journal Entries	0.00	4.03		
Fund Total . . . . .	0.00	4.03		11,779.50
20 County-Wide Rehab (Sr) Fund	535.70			
Receipts	4,388.66	76,432.26		
Journal Entries	2,157.65-	56,571.73-		
Fund Total . . . . .	2,231.01	19,860.53		20,396.23
21 800 MHz Project Fund	652,854.62			
Disbursements	37,198.03-	259,713.28-		
Fund Total . . . . .	37,198.03-	259,713.28-		393,141.34
22 Land Management Fund	1,192,118.54			
Receipts	74,044.36	448,786.99		
Disbursements	46.00-	15,179.74-		
Payroll	9,783.18-	29,106.99-		
Journal Entries	0.00	541,552.01-		



\*\*\*\*\* Pine County \*\*\*\*\*

As of 03/2012

CATHYJ  
4/9/12

1:51PM

TREASURER'S CASH TRIAL BALANCE

Fund	Beginning Balance	This Month	YTD	Current Balance
24				
Ambulance (Sr) Fund	0.00			
Fund Total . . . . .		64,215.18	137,051.75-	1,055,066.79
29				
Children's Collab (H&Hs) Agency Fund	110,830.04			
Receipts		23,091.00	23,091.00	
Disbursements		36,248.69-	75,801.59-	
Journal Entries		16.73	84.21	
Dept Total . . . . .		13,140.96-	52,626.38-	58,203.66
Fund Total . . . . .		13,140.96-	52,626.38-	58,203.66
32				
Ecswc Bond Guarantee (Ds)	0.00			
Fund Total . . . . .		0.00	0.00	0.00
33				
2002 Cap-Equip Bond (Ds) Fund	0.00			
Fund Total . . . . .		0.00	0.00	0.00
35				
2004 Street Reconstruct Bond Fund	51,228.55			
Journal Entries		0.00	2,217.81	
Fund Total . . . . .		0.00	2,217.81	53,446.36
37				
County Railroad Authority	13,724.56-			
Receipts		0.00	516.01	
Journal Entries		0.00	671.11	



\*\*\* \*\* Pine County \*\*\* \*\*

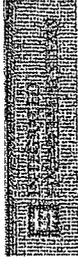
As of 03/2012

TREASURER'S CASH TRIAL BALANCE

CATHYJ  
4/9/12

1:51PM

Fund	Beginning Balance	This Month	YTD	Current Balance
38 Building Fund	146,861.26	0.00	1,187.12	12,537.44-
Disbursements		4,147.23-	28,749.77-	
Fund Total . . . . .		4,147.23-	28,749.77-	118,111.49
39 2005A G.O. Jail Bonds	791,171.18	0.00	877,755.63-	
Disbursements		0.00	28,282.18	
Journal Entries		0.00	849,473.45-	58,302.27-
Fund Total . . . . .		0.00		
40 2005 G.O. Jail Projects	0.00	0.00	0.00	0.00
Fund Total . . . . .				
41 2005 Hra Bonds	624,790.39	0.00	693,315.63-	
Disbursements		0.00	22,024.51	
Journal Entries		0.00	671,291.12-	46,500.73-
Fund Total . . . . .				
76 Group Health Ins Fund 5/1/95 (Gen)	259,689.42-	221,429.24	655,248.49	
Receipts		228,732.79-	911,772.43-	
Disbursements		6,396.25	19,188.75	
Journal Entries		907.30-	237,335.19-	497,034.61-
Fund Total . . . . .				
80 County Collections Agency Fund	19,687.36			



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# Pine County

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CATHYJ  
4/9/12

1:51PM

As of 03/2012

## TREASURER'S CASH TRIAL BALANCE

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
82	798,906.87			
		Receipts	468,761.92	
		Disbursements	467,115.53-	
		Journal Entries	1,551.13	
		Fund Total . . . . .	3,197.52	22,884.88
		Receipts	1,031,553.71	
		Disbursements	492,638.29-	
		Journal Entries	92,204.32-	
		Fund Total . . . . .	446,711.10	1,245,617.97
84				
		Receipts	16,779.00	
		Fund Total . . . . .	16,779.00	16,779.00
89				
		Receipts	223,277.12	
		Disbursements	6,087.68-	
		Journal Entries	214,178.59-	
		Dept Total . . . . .	3,010.85	6,042.57
		Fund Total . . . . .	3,010.85	6,042.57
All Funds .....	13,902,829.07			
		Receipts	7,554,278.45	
		Disbursements	6,963,369.77-	
		Payroll	3,492,980.44-	
		Journal Entries	62,722.72-	
		Total .....	2,964,794.48-	10,938,034.59

**PINE COUNTY REQUEST FOR BOARD**

**ACTION**

Requested Board Date:  <i>April 17, 2012</i>	<u>Consent Agenda (Please Circle)</u>  Regular Agenda Estimated Time: (Please Circle) 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action:  <b><u>Auditor- Treasurer</u></b>	<i>Cathy Clamer</i> <i>4-9-12</i> Department Head Signature Date

**Item for Discussion:** (one form per item)

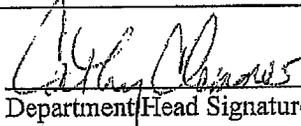
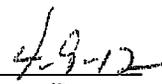
*Approval of TEMPORARY 3.2 liquor licenses for JACK PINE RIDERS for July 13-15, 2012*

*Is subject to approval by the County Board, the corresponding Township, Pine County Sheriff and Pine County Attorney.*

**Board Action Requested:** (Attach additional pages if needed)

Supporting Documents: Attached None

**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  <b>April 17, 2012</b>	<div style="border: 1px solid black; border-radius: 50%; width: fit-content; margin: 0 auto; padding: 2px;">           Consent Agenda <i>(Please Circle)</i> </div> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action:  <b><u>Auditor/Treasurer</u></b>	<div style="text-align: center;">             Department/Head Signature         </div> <div style="text-align: center;">             Date         </div>

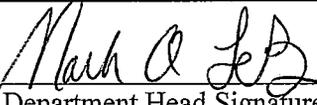
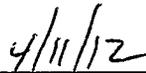
**Item for Discussion:**

*Applications for Abatement -  
 Thane & Catherine Sheetz, 37392 Shoreland Rd N, Sturgeon Lake, PID 33.0372.000, pay 2011 & 2012  
 LCF Funding I, LLC, City of Pine City, various parcels (see attached), pay 2010  
 Pine City Bottle Cap Condos, LLC, City of Pine City, various parcels (see attached), pay 2009-2012*

**Board Action Requested:** (Attach additional pages if needed)

Supporting Documents: Attached None

**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  April 17, 2012	Consent Agenda <i>(Please Circle)</i>  Regular Agenda Estimated Time: <i>(Please Circle)</i> Min. Time needed 20 Min. 45 Min. 1 hour
Department requesting action:  <b><u>Administrator</u></b>	 Department Head Signature  Date

<p><b>Item for Discussion:</b></p> <p>Approve employee request for exception to Firearms policy.</p>          <p><b>Board Action Requested:</b> (Attach additional pages if needed) Approve</p> <p align="right">Supporting Documents: Attached None</p>
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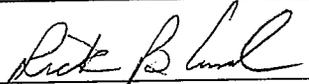
**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  April 17, 2012	Consent Agenda <i>(Please choose)</i>  Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department requesting action:  <b><u>Sheriff</u></b>	 4-11-2012 Department Head Signature                      Date

<p><b>Item for Discussion:</b> (one form per item)</p> <p>Request the County Board acknowledge the resignation of full time Sheriff's Deputy Christopher Erickson as of 4-30-2012.</p> <p>Request immediate back fill this position, from the existing part-time list.</p> <p>This item was discussed at the Personnel Committee on 4-10-2012.</p>
<p><b>Board Action Requested:</b> (Attach additional pages if needed)</p> <p align="right">Supporting Documents:    Attached    None</p>



**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  April 17, 2012	Consent Agenda <i>(Please choose)</i>  Regular Agenda Estimated Time: <i>(Please Circle)</i> <u>5 min</u> 10 Min. 15 Min. <small>Time needed</small> 30 Min. 45 Min. 1 hour
Department requesting action:  <b><u>Sheriff / Jail</u></b>	 4-12-12 Department Head Signature                      Date

**Item for Discussion:** (one form per item)

*Acknowledge the voluntary resignation of fulltime Correction Officer Rick Maitrejean and approve his transfer to part time Correction Officer effective May 20, 2012.*

*Approve immediate replacement to maintain full time staffing levels per the approved staffing plan for the Jail.*

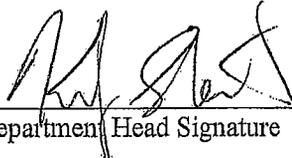
*Replacement will come from the pool of part time Correction Officers. Transfers will result in no additional staff.*

*Presented to the Personnel Committee on 04-10-2012.*

**Board Action Requested:** (Attach additional pages if needed)

Supporting Documents:    Attached    None

**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  <p align="center"><b>April 17, 2012</b></p>	Consent Agenda <i>(Please choose)</i>  Regular Agenda Estimated Time: <i>(Please Circle)</i> <u>5</u> 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department requesting action:  <p align="center"><b>Land/Zoning/Solid Waste</b></p>	 Department Head Signature      4-11-12 Date

**Item for Discussion:** (one form per item)

**2012 Pine County Timber Auction**

- Reviewed/discussed by the Land Committee on April 2<sup>nd</sup>.
- General terms and conditions are attached
- Nine (9) tracts offered
- 13,485 total cords
- \$187,140 appraised/minimum bid value
- Note storm damage credit for purchasers of tracts 1-5
- Chart of species variety attached

**Board Action Requested:** (Attach additional pages if needed)

Approval of the attached 2012 timber auction terms, conditions, and tracts.

Supporting Documents: Attached None

**PINE COUNTY**  
**Notice of County Timber Stumpage Sale**  
**Friday, May 18, 2012**

Pursuant to the order of the County Board of Pine County and under the provisions of Minnesota Statutes 282.04, as amended, and others that may apply, the following timber will be offered for sale WITHOUT the sale of land on **Friday, May 18, 2012 at 10:00 a.m. at the Pine County Human Services/Highway Department Building; 1610 Hwy. 23N., Sandstone, Minnesota.** Timber will be sold to the highest bidder, but at not less than the appraised value and in conformity with the forestry practices as outlined in the contract. Bidding will be on a percentage basis in minimum increments of 1% of the sales' appraised value, with the bid increase to be added to the sales' appraised value. All species will be affected by bid increase. The right to accept or reject any or all bids is reserved.

**General terms and conditions:**

Down Payments: PA-2-12 thru PA-9-12 require a down payment of 15% of the appraised value. PA-1-12 requires a down payment of 35% of the appraised value. Down payments must be paid immediately following the auction and are non-refundable in the event that the purchaser forfeits the sale.

Sales must be paid in full before cutting operations begin, unless otherwise noted. All sale tracts are SOLD AS APPRAISED (payments are based on estimated timber volume). Purchase of sale tracts also includes all top and undersized material of timber species as outlined within the individual timber sale contracts.

If a block payment option applies: Each block must be paid in full before harvesting of that block, and the down payment will be retained and applied toward payment of the final block.

The Land Department will be notified before cutting begins and prior to sale completion. All trails and landings must be approved by Pine County Land Department.

**Sale duration and extensions:**

All Tracts: 2 ½ year sale + 2-year extension, if needed.

Sale extension fee: Sale must be paid in full before an extension is granted. Two year extension fee is at 5% of the uncut timber value bid price as determined by Pine County.

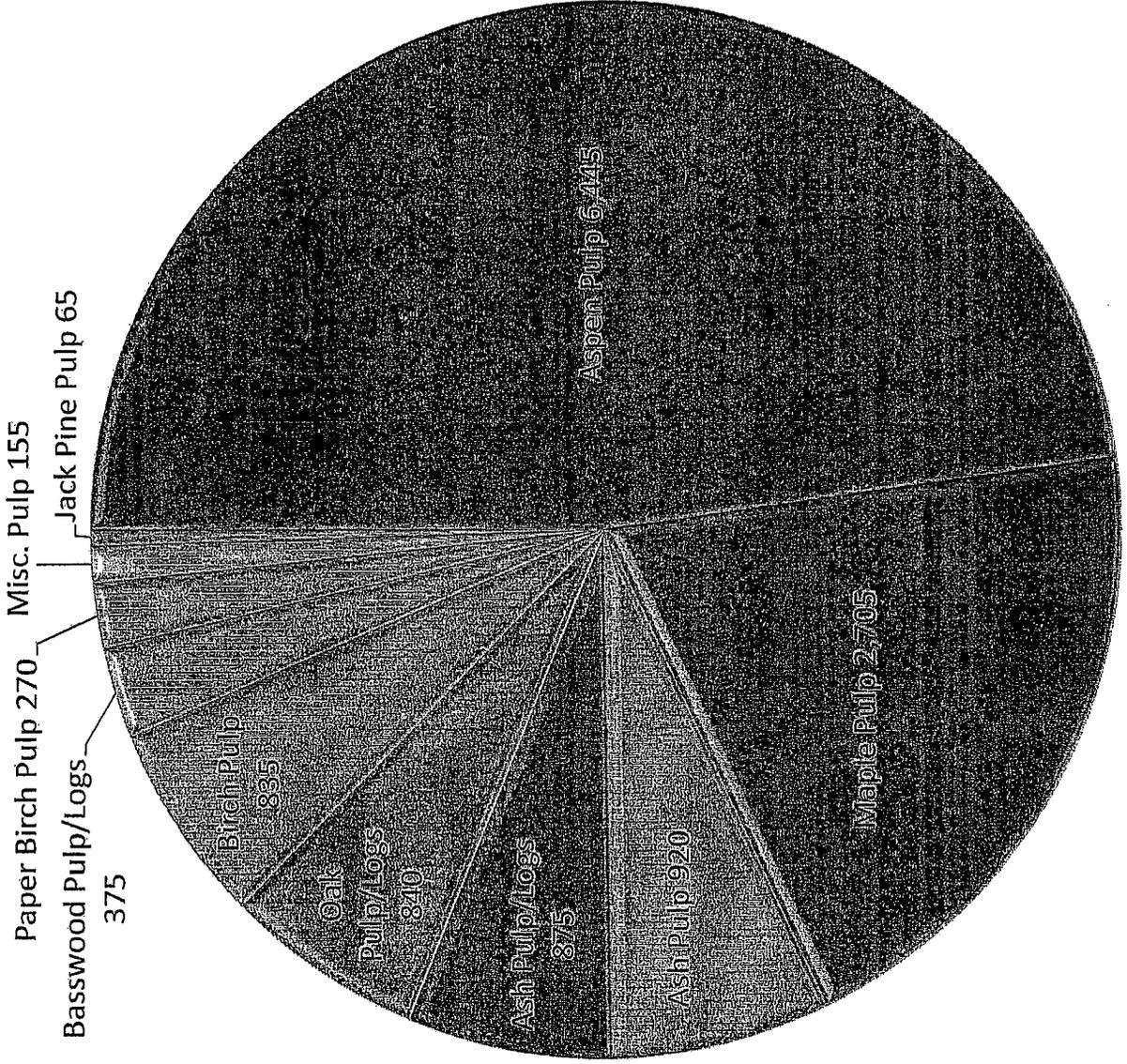
In circumstances beyond the control of the purchaser (weather, health, markets, etc.), the Land Commissioner may grant hardship extensions at no charge.

Auction tracts that do not sell the day of the sale may be purchased informally at the Land Department. However, special terms and conditions applicable to Auction Sales Do Not Apply when purchased informally. Sales will be treated as Informal Timber Sales, requiring payment in full.

**Further information on access, cutting regulations, sale location and other details for each tract may be obtained by contacting the Pine County Land Department at (320) 216-4225**

Pine County Land Department  
1602 Hwy. 23 North  
Sandstone, MN 55072

# 2012 Timber Auction – Total Cords by Variety



## 2012 PINE COUNTY TIMBER AUCTION TRACTS

**NOTE:** -All tracts are sold as appraised.

- Seasonal cutting restrictions exist on most summer accessible sales. These restrictions are listed in the timber sale contracts.
- Tracts retaining a high volume of residual timber have been identified as marked thinnings and/or selective cuts, requiring equipment and harvest methods that keep damage to residual timber minimal.

**Storm Damage Credit:** As an incentive to harvest storm damaged timber, the purchasers of tracts 1 thru 5 are eligible for a no cost 1-year contract extension on another similar volume timber sale contract (provided the purchaser has an existing timber sale with Pine County).

\*Blowdown percentage is mostly aspen volume but does consist of other species.

### PA-1-12

Section 12- T41N – R19W  
(Arlone Township); 32.4 acres

700 cords Aspen Pulp (*50% blowdown)	\$ 3.75/cord	\$ 2,625.00
<b>APPRAISED TOTAL</b>		<b>\$ 2,625.00</b>

Down payment: \$918.75

**Note: Winter Access**

### PA-2-12

Section 11 & 12 of T41N – R19W  
(Arlone Township); 66.5 acres

1,245 cords Aspen Pulp (*27% blowdown)	\$ 15.00/cord	\$ 18,675.00
35 cords Birch Pulp	\$ 10.00/cord	\$ 350.00
35 cords Maple Pulp	\$ 10.00/cord	\$ 350.00
10 cords Misc. Pulp	\$ 10.00/cord	\$ 100.00
<b>APPRAISED TOTAL</b>		<b>\$ 19,475.00</b>

Down payment: \$2,921.25

**Note: Possible Dry Summer Access**

### PA-3-12

Section 21, 11, 14 of T41N – R19W  
(Arlone Township); 187.8 acres

2,625 cords Aspen Pulp (*18% blowdown)	\$ 13.00/cord	\$ 34,125.00
375 cords Birch Pulp	\$ 9.00/cord	\$ 3,375.00
330 cords Maple Pulp	\$ 8.00/cord	\$ 2,640.00
40 cords Misc. Pulp	\$9.00/cord	\$ 360.00
<b>APPRAISED TOTAL</b>		<b>\$ 40,500.00</b>

Down payment: \$6,075.00

**Note: Winter Access**

- Permission needed to cross private property, interested parties should contact the Land Department as initial contacts have been made.

**PA-4-12**

Section 17 & 18 - T42N - R17W  
(Wilma Township); 49.2 acres

575 cords Aspen Pulp (*30% blowdown)	\$ 14.00 /cord	\$ 8,050.00
15 cords Birch Pulp	\$ 9.00 /cord	\$ 135.00
180 cords Maple Pulp	\$ 9.00 /cord	\$ 1,620.00
50 cords Ash Pulp	\$ 9.00/cord	\$ 450.00
<b>APPRAISED TOTAL</b>		<b>\$ 10,255.00</b>

Down payment: \$1,538.25.

Note: Winter Access

**PA-5-12**

Section 1, T41-19W  
(Arlone Township); 14.0 acres

215 cords Aspen Pulp (*7% blowdown)	\$ 23.00/cord	\$ 4,945.00
105 cords Misc. Pulp	\$12.00/cord	\$ 1,260.00
<b>APPRAISED TOTAL</b>		<b>\$ 6,205.00</b>

Down payment: \$930.75

Note: Winter Access Across County Land

**PA-6-12**

Section 25 & 26 - T43N - R18W  
(Fleming Township); 100.3 acres

200 cords Aspen Pulp	\$ 25.00 /cord	\$ 5,000.00
270 cords Birch Pulp	\$ 12.00 /cord	\$ 3,240.00
910 cords Maple Pulp	\$ 12.00 /cord	\$ 10,920.00
865 cords Ash Pulp	\$ 12.00/cord	\$ 10,380.00
<b>APPRAISED TOTAL</b>		<b>\$ 29,540.00</b>

Down payment: \$4,431.00

Note: Winter Access

**PA-7-12**

Section 13 - T44N - R21W  
(Bremen Township); 25.9 acres

795 cords Aspen Pulp	\$ 25.00/cord	\$ 19,875.00
110 cords Birch Pulp	\$ 12.00/cord	\$ 1,320.00
10 cords Maple Pulp	\$ 12.00/cord	\$ 120.00
65 cords Jack Pine Pulp	\$ 15.00/cord	\$ 975.00
<b>APPRAISED TOTAL</b>		<b>\$ 22,290.00</b>

Down payment: \$3,343.50

**Note: Winter Access**

- Access permission across private property is 100% purchaser's responsibility.

**PA-8-12**

Section 19 - T44N - R21W  
(Bremen Township); 158.1 acres

550 cords Oak Pulp/Logs	\$ 30.00/cord	\$ 16,500.00
875 cords Ash Pulp/Logs	\$ 12.00/cord	\$ 10,500.00
375 cords Basswood Pulp/Logs	\$ 15.00/cord	\$ 1,275.00
1,240 cords Maple Pulp	\$ 10.00/cord	\$ 12,400.00
270 cords paper Birch Pulp	\$ 10.00/cord	\$ 2,700.00
90 cords Aspen Pulp	\$ 15.00/cord	\$ 1,350.00
<b>APPRAISED TOTAL</b>		<b>\$ 47,200.00</b>

Down payment: \$7,080.00

**Note: Winter Access**

- Selective cut.
- Permission needed to cross private property, interested parties should contact the Land Department as initial contacts have been made.

**PA-9-12**

Section 10 - T42N - R18W  
(Danforth Township); 45.0 acres

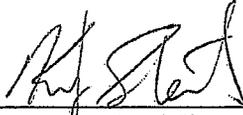
290 cords Oak Pulp/Logs	\$ 30.00/cord	\$ 8,700.00
30 cords Birch Pulp	\$ 10.00/cord	\$ 300.00
5 cords Ash Pulp	\$ 10.00/cord	\$ 50.00
<b>APPRAISED TOTAL</b>		<b>\$ 9,050.00</b>

Down payment: \$1,357.50

**Note: Winter/Dry Late Summer-Fall Access**

- Marked thinning.

**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  <b>April 17, 2012</b>	Consent Agenda <i>(Please choose)</i>  Regular Agenda Estimated Time: <i>(Please Circle)</i> <u>5</u> 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department requesting action:  <b>Land/Zoning/Solid Waste</b>	 <u>4-11-12</u> Department Head Signature Date

**Item for Discussion:** (one form per item)

**2012 Tax Forfeit Landsale Tract Classification & Distribution**

- Reviewed/discussed by the Land Committee on April 2<sup>nd</sup>
- Classification of listed lands to Non-Conservation
- Distribution to the DNR and local units of government

**Board Action Requested:** (Attach additional pages if needed)

Motion to approve the attached resolution #041712-2.

Supporting Documents: Attached None

**TAX-FORFEITED LAND CLASSIFICATION  
AND 2012 SALE PREPARATION**

Resolution #041712-2

**WHEREAS**, The Pine County Board of Commissioners desires to offer for sale the attached Pine County 2012 Land Sale List of lands for sale pursuant to M.S.292; and

**WHEREAS**, The Pine County Board of Commissioners desires to classify all such 2012 Land Sale List lands that have forfeited to the State of Minnesota for non-payment of taxes as Non-Conservation;

**WHEREAS**, distribution of the Pine County 2012 Land Sale List of lands to local units of government and the Minnesota Department of Natural Resources shall commence at the direction of the County Board.

**THEREFORE BE IT RESOLVED**, that the Pine County Board of Commissioners, pursuant to M.S. 282, hereby:

1. Classifies the attached listed lands as Non-Conservation lands;
2. Authorizes and directs distribution of the 2012 Land Sale List to local to local units of government for review; and
3. Requests review and approval from the Minnesota Department of Natural Resources for the sale of said lands; and
4. Authorizes the appraisals and sale preparations of the attached listed tax forfeit properties in anticipation of 2012 auction sale.

\_\_\_\_\_  
Date

\_\_\_\_\_  
By: Steve Chaffee, Chairman Pine County Board of Commissioners

\_\_\_\_\_  
Attest: Mark LeBrun, Clerk to the County Board

Resolution #041712-2 (Continued)

**Pine County 2012 Non-Conservation Classified Tax-Forfeited Lands  
(Needing City/Township and DNR Approval)  
April 9, 2012**

**2011 Forfeitures** *(Property that went tax forfeit in 2011 and proposed for immediate sale)*

	<u>SEC/ LOT</u>	<u>TWP/ BLK</u>	<u>RGE</u>
<b><u>CITY OF PINE CITY</u></b>			
Prince's Addition to Pine City, North 90 ft of South 190 feet of PRCL 42.5582.002	20		
<b><u>CITY OF SANDSTONE</u></b>			
Townsite of Sandstone PRCL 45.5120.000	14	16	
Townsite of Sandstone PRCL 45.5131.000	4,	19	
Sandstone Townsite Co's Rearrangement of Block 1 PRCL 45.5557.000	1	5	
<b><u>TOWN OF ARNA</u></b>			
Southeast ¼ of Northeast ¼ of Northwest ¼ of Southwest ¼ 02.0260.000	26	42	16
Southwest ¼ of Northwest ¼ of Northwest ¼ of Southwest ¼ Subject to road easement 02.0263.000	26	42	16
<b><u>TOWN OF BREMEN</u></b>			
Northwest 1/4 of Northeast ¼ less the West 1140 feet thereof and Northeast ¼ of Northeast ¼ less the East 1200 feet thereof 05.0091.003	10	44	21
<b><u>TOWN OF CHENGWATANA</u></b>			
East ½ of East ½ of South ½ of Southwest ¼ of Southwest ¼ 08.0124.008	10	39	20
<b><u>TOWN OF HINCKLEY</u></b>			
The North ½ of Northeast ¼ lying East of the Right of Way of Northern Pacific Railway Company less the following parcels: Tenquist parcel: The North 840 feet of the N ½ of NE ¼ of Section 1, Township 41, Range 21, lying East of the Right of Way of the Northern Pacific Railway Company less the following parcels: That part of the North ½ of Northeast ¼ Section 1, Township 41, Range 21. described as follows: Commencing at a point 330 feet South of the Northeast Corner of said N ½ of NE ¼; thence West and parallel to North boundary line of said N ½ of NE ¼ a distance of 660 feet; thence South and parallel to the East boundary line of said N ½ of NE ¼ a distance of 330 feet; thence East and parallel to North boundary line of said N ½ of NE ¼ a distance of 660 feet; thence North over and along the East boundary line of said N ½ of NE ¼ a distance of 330 feet to point of beginning. That part of the North ½ of the Northeast ¼ of Section 1, Township 41, Range 21 described as follows: Commencing at the Northeast corner of said N ½ of NE ¼; thence West over and along the North boundary line of said N ½ of NE ¼ a distance of 660 feet; thence South and parallel to the East boundary line of said N ½ of NE ¼ a distance of 330 feet; thence East and parallel to the North boundary line of said N ½ of NE ¼ a distance of 660 feet; thence North over and along the East boundary line of said N1/2 of NE1/4 a distance of 330 feet to the point of beginning. That part of the North ½ of the Northeast ¼ of Section 1, Township 41, Range 21 described as follows: Commencing at a point 660 feet West of the Northeast corner of said N ½ of NE ¼; thence west over and along the North boundary line of said N ½ of NE	1	41	21

Resolution #041712-2 (Continued)

¼ a distance 660 ft; thence South and parallel to the East boundary line of said N ½ of NE ¼ a distance of 660 feet; thence East and parallel to the North boundary line of said N ½ of NE ¼ a distance of 660 feet; thence North and parallel to East boundary line of said N ½ of NE ¼ a distance of 660 feet; to the point of beginning. Clemons parcel: The South 930 feet of the North ½ of the Northeast ¼ of Section 1, Township 41, Range 21, lying East of the right of way of the Northern Pacific Railway Company, except the two following described properties: That part of the North ½ of the Northeast ¼ of Section 1, Township 41, Range 21 described as follows:

Commencing at a point 300 feet North of the Southeast corner of said N ½ of NE ¼; thence North over and along the East boundary line a distance of 300 feet; thence West and parallel to the South boundary of said N ½ of NE ¼ a distance of 300 feet; thence West and parallel to the South boundary of said N ½ of NE ¼ a distance of 726 feet; thence South and parallel to the East boundary line of said N ½ of NE ¼ a distance of 300 feet; thence East and parallel to the South boundary line of said N ½ of NE ¼ to the point of beginning. The South 300 feet of the North ½ of the Northeast ¼ of Section 1, Township 41, Range 21 lying East of the Right of Way of the Northern Pacific Railway Company. Staples parcel: That part of the North ½ of the Northeast ¼ of Section 1, Township 41, Range 21 described as follows:

Commencing at a point 330 feet South of the Northeast corner of said N ½ of NE ¼; thence West and parallel to North boundary line of said N ½ of NE ¼ a distance of 660 feet; thence South and parallel to the East boundary line of said N ½ of NE ¼ a distance of 330 feet; thence East and parallel to the North boundary line of said N ½ of NE ¼ a distance of 660 feet; thence North over and along the East boundary line of said N ½ of NE ¼ a distance of 330 feet to the point of beginning. Lauer parcel: That part of the North ½ of the Northeast ¼ of Section 1, Township 41, Range 21 described as follows: Commencing at the Northeast corner of said N ½ of NE ¼; thence West over and along the North boundary line of said N ½ of NE ¼ a distance of 660 feet; thence South and parallel to the East boundary line of said N ½ of NE ¼ a distance of 330 feet; thence East and parallel to the North boundary line of said N ½ of NE ¼ a distance of 660 feet; thence North over and along the East boundary line of said N ½ of NE ¼ a distance of 330 feet to the point of beginning.

Fosse parcel: That part of the North ½ of the Northeast ¼ of Section 1, Township 41, Range 21 described as follows: Commencing at a point 300 feet North of the Southeast corner of said N ½ of NE ¼; thence North over and along the East boundary line a distance of 300 feet; thence West and parallel to the South boundary of said N ½ of NE ¼ a distance of 300 feet; thence West and parallel to the South boundary of said N ½ of NE ¼ a distance of 726 feet; thence South and parallel to the East boundary line of said N ½ of NE ¼ a distance of 300 feet; thence East and parallel to the South boundary line of said N ½ of NE ¼ to the point of beginning. Clemons parcel: The South 300 feet of the North ½ of the Northeast ¼ of Section 1, Township 41, Range 21 lying East of the right of way of the Northern Pacific Railway Company.

Erickson Parcel: That part of the North ½ of the Northeast ¼ of Section 1, Township 41, Range 21 described as follows: Commencing at a point 660 feet West of the Northeast corner of said N ½ of NE ¼; thence West over and along the North boundary line of said N ½ of NE ¼ a distance 660 feet; thence South and parallel to the East boundary line of said North ½ of Northeast ¼ a distance of 660 feet; thence East and parallel to the North boundary line of said North ½ of Northeast ¼ a distance of 660 feet; thence North and parallel to East boundary line of said North ½ of Northeast ¼ a distance of 660 feet to the point of beginning.

15.0002.000

	SECTION	TWP.	RANGE
Southeast Quarter East of Great Northern Railroad 15.0129.000	13	41	21

TOWN OF NEW DOSEY

Highland Addition to Cloverton  
20.5072.000

4 thru 13	2		
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TOWN OF NORMAN

That part of Northwest ¼ of Northeast ¼  
Described as follows: Starting from the

33	44	19
----	----	----

Northwest corner of the Northwest ¼ of Northeast ¼; thence 165 feet South to a point of beginning, thence 660 feet East to a point, thence 165 feet South to a point, thence 660 feet West to a point, thence 165 feet North back to point of beginning.

22.0339.000

That part of Northwest ¼ of Northeast ¼  
Described as follows: Starting from the

33	44	19
----	----	----

Northwest corner of the Northwest ¼ of Northeast ¼; thence 330 feet South to a point of beginning, thence 660 feet East to a point, thence 165 feet South to a point, thence 660 feet West to a point, thence 165 feet North back to point of beginning.

22.0340.000

TOWN OF WINDEMERE

A Parcel of land in the West ½ of  
the Northeast ¼ described as follows:

19	45	19
----	----	----

Commencing at the Southeast corner of the W ½ of NE ¼; thence West along the South Line of W ½ of NE ¼ 300 feet; thence North along a line parallel to the East line of said W ½ of NE ¼ a distance of 150 feet; thence East along a line parallel to the South line of said W ½ of NE ¼ 300 feet, more or less, to the East line of said W ½ of NE ¼; thence South along the East line of said W ½ of NE ¼ to the point of beginning. 33.0557.000

Resolution #041712-2 (Continued)

**2012 Contract Cancellations** *(Purchased under contract at prior auction, terms/payment not met and cancellation pending so they can be re-offered for sale. May still be brought current by contract holder)*  
(Ch 832 – Repurchase Cancellations)

1. Southwest ¼ of Southwest ¼, Sect 23, Twp 43, Range 19  
PID #25.0252.000

2. Lots 3 & 4, Block 148, Townsite of Hinckley  
Section 24-41-21  
PID #40.5237.000

**Other Forfeitures** *(went forfeit prior to 2011 and proposed for sale in 2012. Includes Shoreland property authorized for sale through special legislation)*

1. OGEMA TOWNSHIP (23.0323.000)  
E1/2 OF NW 1/4  
33-41-17 80 acres

2. FLEMING TOWNSHIP (14.0139.000 split)  
SOUTHEAST ¼ OF SOUTHEAST ¼  
20-43-18 40 acres

3. BREMEN TOWNSHIP (05.0299.000)  
NORTHWEST ¼ OF SOUTHWEST ¼  
35-44-21 40 acres

4. BREMEN TOWNSHIP (05.0297.000 split)  
SOUTHEAST ¼ OF SOUTHWEST ¼  
35-44-21 40 acres

5. BRUNO TOWNSHIP (07.0050.000 split)  
W ½ OF SW ¼ OF SW ¼; reserving a public access easement on the north 100 feet thereof  
3-44-18 20 acres

6. PARK TOWNSHIP (24.0025.000)  
N ½ OF SW ¼ and SW ¼ of SW ¼  
4-44-17 120 acres

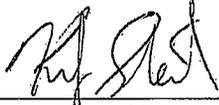
7. FLEMING TOWNSHIP (14.0260.000)  
EAST 1/2 OF SOUTHWEST 1/4 OF SOUTHEAST 1/4 OF NORTHEAST 1/4 SUBJ TO ROAD EASE  
35-43-18 5 acres

8. FLEMING TOWNSHIP (14.0263.000)  
EAST 1/2 OF NORTH 1/2 OF SOUTHEAST 1/4 OF NORTH- EAST 1/4  
35-43-18 5 acres

9. CITY OF PINE CITY (42.5637.000)  
Hazel Park Addition, South ½ of Lot 8 and all of Lot 9, Block 3

10. CITY OF ASKOV (34.0051.002)  
Lot 12 less east 32.4 feet and all of Lot 13, Auditor's Subdivision of E ½ of SE ¼ of SE ¼; Book 10, page 381,  
Micro. #441670, #478555  
19-43-19 2.87 acres

**PINE COUNTY REQUEST FOR BOARD ACTION**

<p>Requested Board Date:</p> <p align="center"><b>April 17, 2012</b></p>	<p>Consent Agenda <i>(Please choose)</i></p> <p>Regular Agenda                  Estimated Time: <i>(Please Circle)</i>  <u>10 Min.</u>    15 Min.                  Time needed                  30 Min.    45 Min.    1 hour</p>
<p>Department requesting action:</p> <p align="center"><b>Land/Zoning/Solid Waste</b></p>	<p align="center">                   Department Head Signature             </p> <p align="right">                 4-11-12                  Date             </p>

**Item for Discussion:** (one form per item)

**LCCMR Proposal Participation – “Next Generation” Forest Inventory**

- Seven project partners with a proposal prepared by Dovetail Partners; 968,800 acres; \$1,294,000 request
- Forest Inventory “next generation” practices to improve efficiencies and benefits
- No matching funding required of Pine County
- Badly needed 2005 Pine County Forest Inventory enhancement/update
- Letter of support attached for Board consideration; samples from Koochiching, Carlton, Clearwater, and Crow Wing attached.

**Background:**

The Legislative Citizen Commission on Minnesota Resources (LCCMR) is made up of 17 members: 5 Senators, 5 Representatives, 5 citizens appointed by the governor, 1 citizen appointed by the Senate, and 1 citizen appointed by the House. The function of the LCCMR is to make funding recommendations to the legislature for special environment and natural resource projects, primarily from the Environment and Natural Resources Trust Fund (ENRTF) - a constitutionally dedicated fund that originates from a combination of Minnesota State Lottery proceeds and investment income. The purpose of the ENRTF is to provide a long-term, consistent, and stable source of funding for activities that protect, conserve, preserve, and enhance Minnesota's "air, water, land, fish, wildlife, and other natural resources" for the benefit of current citizens and future generations.

**Board Action Requested:** (Attach additional pages if needed)

Approval to proceed with the attached letter of support.

Supporting Documents:    Attached    None



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**PINE COUNTY LAND DEPARTMENT**

1602 Hwy 23 North • Sandstone, MN • 55072  
(320) 216-4225 • (800) 450-7463 x4225 • Fax (320) 216-4202

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April 17, 2012

Legislative-Citizen Commission  
On Minnesota Resources  
Rm. 65 State Office Bldg.  
100 Rev. Dr. Martin Luther King Jr. Blvd.  
St. Paul, MN 55155

Dear LCCMR Members,

We are writing on behalf of the Pine County Board of Commissioners support of the project submitted by Dovetail Partners; **"Realizing our Forest's Full Potential for Multiple Benefits"**.

Pine County manages 45,000+ acres of public forestland in Northeast Minnesota and is one of seven (7) project partners collaborating to improve nearly a million acres of publicly managed MN forests through this proposal. These lands provide wildlife habitat, recreational opportunities and forest products that support local jobs and communities. This project will provide a review of current forestland inventory and steer us towards new and more efficient "next generation" inventory methods for MN forests.

Through "next generation" inventory development we will efficiently meet our natural resource management challenges; be more readily able to share valuable resource data across private and public ownerships; and improve land management decisions throughout the County. The additional benefit of "next generation" inventory methods includes more efficient and timely data collection; more versatile data display; and improved forest stewardship practices benefiting the numerous recreational and commercial users of our Minnesota forests.

We are committed to responsible forest stewardship in Pine County. Next Generation inventory practices and data dissemination will improve public and private forest stewardship and partnership in Pine County. The proposal submitted to LCCMR by Dovetail Partners will not only help our county address land management challenges, it will demonstrate and provide improved practices for the stewards of all MN forest.

Thank you for supporting this proposal.

Sincerely,

Steve Chaffee  
Pine County Board Chair

Kurt Schneider  
Pine County Land Commissioner

**PROJECT TITLE:**

**Realizing Forests' Full Potential Through Inventory**

**I. PROJECT STATEMENT**

A cornerstone of successful management is the use of up-to-date, high-quality information. Just as farmers must plan carefully in the spring for a successful outcome in the fall, forest land managers must plan the management of forest resources many years in advance to have the desired outcomes for wildlife, recreation, water quality and forest health in the future. Yet many of the forest inventory and data collection systems that are necessary for effective management are out-of-date (>20 years old) and do not include important pieces of information to address natural resource considerations. For example, ecological classification systems have not been incorporated and invasive species are not being reported. Missing information hinders management and our ability to realize the full potential for biodiversity and forest health. Without better forest inventory on these lands today, we will not realize tomorrow's desired forest conditions.

This project is a collaborative effort between seven counties (Table 1) to improve forest inventories by incorporating important information and by using improved inventory strategies. The benefits of the project include better opportunities to support wildlife habitat, environmental values, invasive species control and forest health. Each county has made a commitment to the project through their land department and county boards. Each county will provide staff time and resources to support the improvement of their systems and the sharing of information across ownerships. The seven participating counties represent land managers that are in a position to participate in this project and that have current identified inventory needs. Over 95% of the participating county lands are third-party certified (i.e., FSC and SFI forest management certification). Improving forest inventory methods is an important part of being able to maintain certification of these lands.

**Table 1. Northern Minnesota Land Manager Project Partners**

<b>Participating County</b>	<b>County Managed Public Land (acres)</b>
Aitkin County Land Department	222,000
Beltrami County Land Department	150,000
Carlton County Land Department	72,000
Clearwater County Land & Forestry Department	90,000
Crow Wing County Land Services	103,000
Koochiching County Land & Forestry Office	286,800
Pine County Land Department	45,000
<b>Total Acres</b>	<b>968,800</b>

The project is not a one-size-fits-all approach. The partners will develop practices that are specific to the interests and opportunities of each county while improving opportunities to share data across private and public ownerships. The project will utilize inventory techniques and technologies that include existing software and hardware as well as incorporating innovative new "next generation" practices where they can improve efficiencies and provide multiple benefits (e.g., GIS, remote sensing, aerial photography, LIDAR). The project includes a review of diverse inventory systems to identify best practices and recent innovations. The project directly serves counties throughout Northern Minnesota and indirectly serves all Minnesotans who are interested in improved management of public forestlands so that we have the future forest we want and need.

The goal of the project is to support enhanced habitat management, ecological understanding, invasive species control and improved forest productivity. The direct outcomes will be:

- 1) an assessment of current inventory methods and best practices;
- 2) enhanced inventory practices for nearly 1 million acres of public land; and
- 3) sharing of results to inform replication, modification and full roll-out of improved inventory.

## II. DESCRIPTION OF PROJECT ACTIVITIES

**Activity 1: Identification of opportunities for improved inventory in the 7 counties** **Budget: \$120,000**  
 Through meetings, site visits and email questionnaires, participating counties will provide information about current inventory practices and perceived strengths and weaknesses. Information about current practices used in Minnesota will be assembled in a common database to understand the data that are collected and the age and quality of current inventory information. Inventory practices used in other places will also be reviewed to identify best practices. Counties will identify priorities for improvements.

Outcome	Completion Date
1. Current practices information collected	January 2014
2. Summary report of assessment results prepared	June 2014

**Activity 2: Selection of improved inventory methods for each of the 7 counties** **Budget: \$75,000**  
 Specific strategies and tactics for improving forest inventories will be proposed for each county. They will address county-specific opportunities as well as opportunities for improvement across ownerships. Improvement of the inventories will focus on habitat management, ecological understanding, invasive species control and improved forest productivity.

Outcome	Completion Date
1. Delivery of report that identifies strategies and tactics for improved forest inventory practices for each participating county and across ownerships	December 2014

**Activity 3: Piloting improved inventory practices in each of the 7 counties** **Budget: \$1,050,000**  
 Piloting activities will be evaluated and reported. The 7 participating counties will receive funds (e.g., \$1.00/acre or about \$150,000 per county) to support next generation inventory practices.

Outcome	Completion Date
1. Selection of improved inventory practices to be piloted	January 2015
2. Piloting of inventory practices	June 2016
3. Reporting the results of the piloting activities	June 2016

## III. PROJECT STRATEGY

### A. Project Team/Partners

The project manager is Kathryn Fernholz of Dovetail Partners. Kathryn is a forester and will have responsibilities for managing the budget and project outcomes. Participating counties that will receive funds and contribute staff time and additional resources are listed in Table 1. Additional Partners that will receive funds: Applied Ecological Services will provide technical services (e.g., inventory design, data analysis, mapping and GIS technologies).

### B. Timeline Requirements

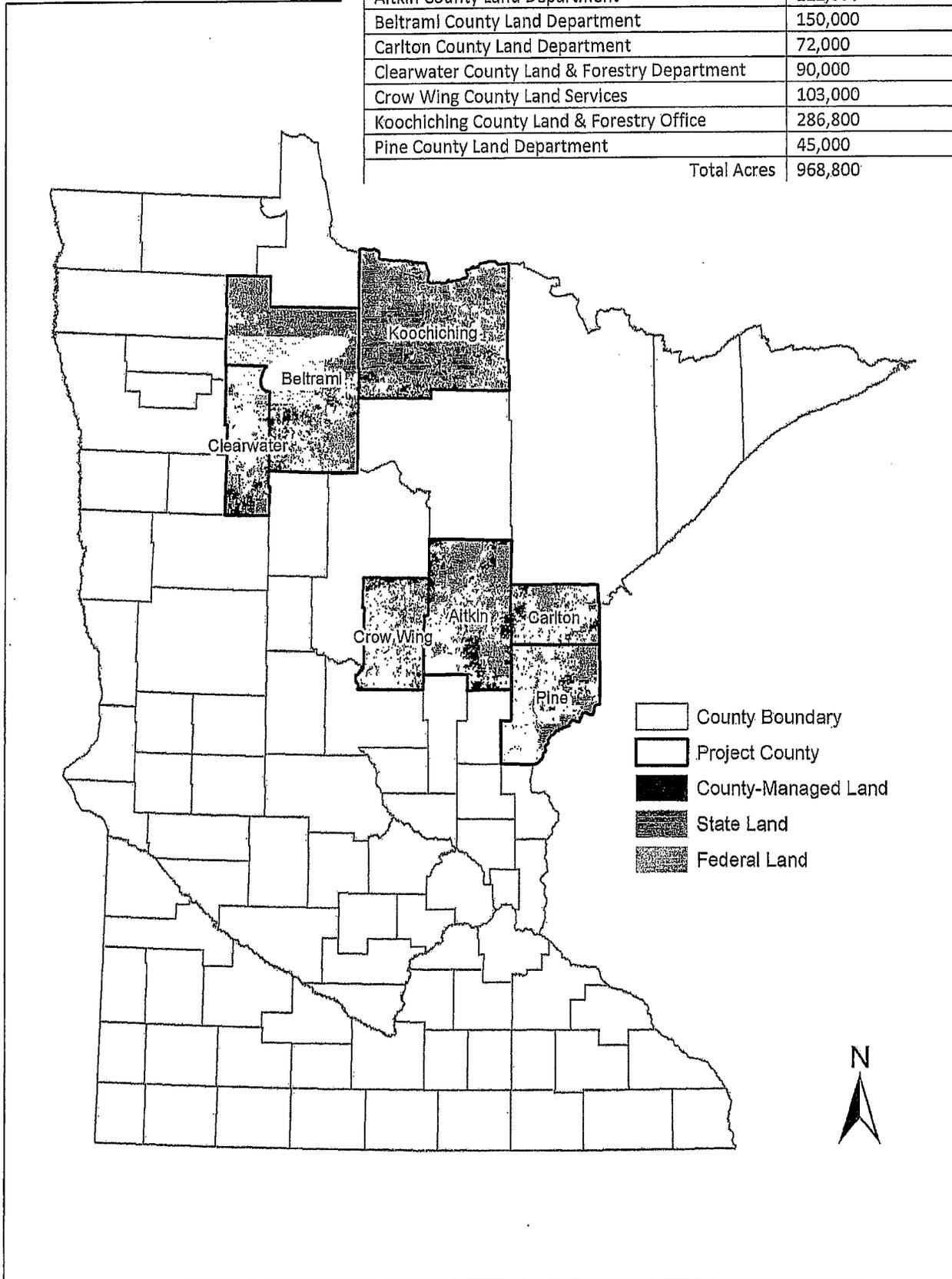
The project timeline is July 2013 – June 2016 (3 years)

### C. Long-Term Strategy and Future Funding Needs

Typical traditional inventory costs are approximately \$10/acre so the grant request represents about 10% of the total potential inventory costs of approximately \$10,000,000. There are opportunities to reduce these total costs as a result of this project and the application of new technologies and efficiencies.

Table 1. Northern Minnesota Land Manager Project Partners

Participating County	County Managed Public Land (acres)
Aitkin County Land Department	222,000
Beltrami County Land Department	150,000
Carlton County Land Department	72,000
Clearwater County Land & Forestry Department	90,000
Crow Wing County Land Services	103,000
Koochiching County Land & Forestry Office	286,800
Pine County Land Department	45,000
<b>Total Acres</b>	<b>968,800</b>



## 2012-2013 Detailed Project Budget

### IV. TOTAL ENRTF REQUEST BUDGET 3 years

<u>BUDGET ITEM</u>	<u>AMOUNT</u>
<b>Personnel:</b> Dovetail Partners, Matt Frank 30% salary for project support; Sarah Stal 20% for technical services. Additional staff to be determined for project management and technical services	\$ 125,500
<b>Contracts:</b> County Land and Forestry Department contracts for inventory development and piloting (Including additional service providers to be determined by competitive bids) Approximately \$1.00 per acre or about \$150,000 will be made available to each of the 7 counties.	\$ 1,050,000
<b>Contracts:</b> Applied Ecological Services contract for review of current practices and inventory development and design technical services (e.g., GIS, data analysis, mapping and evaluation)	\$ 111,000
<b>Travel:</b> To project area for meetings between personnel, contractors and project partners	\$ 7,500
<b>TOTAL ENVIRONMENT AND NATURAL RESOURCES TRUST FUND \$ REQUEST =</b>	<b>\$ 1,294,000</b>

### V. OTHER FUNDS

<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>	<u>Status</u>
<b>Other Non-State \$ Being Applied to Project During Project Period:</b> Other pending non-state funding requests made by Dovetail Partners	\$ 350,000	<i>Pending</i>
<b>Other State \$ Being Applied to Project During Project Period:</b> N/A	\$ -	
<b>In-kind Services During Project Period:</b> In-kind services to be provided by Dovetail Partners and County Land Departments	\$ 125,000	
<b>Remaining \$ from Current ENRTF Appropriation (if applicable):</b> N/A	\$ -	
<b>Funding History:</b> N/A	\$ -	



*Koochiching County*  
*715 4th Street - Courthouse*  
*International Falls, MN 56649-2438*

April 3, 2012.

Legislative-Citizen Commission  
on Minnesota Resources  
Rm. 65 State Office Bldg.  
100 Rev. Dr. Martin Luther King Jr. Blvd.  
St. Paul, MN 55155

Dear LCCMR,

We are writing in support of the project proposal submitted by DoveTail Partners, "Realizing Our Forests' Full Potential for Multiple Benefits".

Koochiching County has responsibilities for the management of 286,800 acres of forestland in northern Minnesota. These lands provide important wildlife habitat, biodiversity benefits, recreational opportunities and forest products that support local jobs and communities. This project proposal will result in a review of our current inventory practices and provide an opportunity to improve those practices and update our inventory to meet today's natural resource management challenges.

Through this project, we also aim to update and improve our inventory methodologies and enhance opportunities to better manage wildlife habitats. We will also improve the use of Minnesota's ecological classifications systems and be able to standardize our methods of identifying and reporting invasive species so that controls can be more effective. An additional benefit of "next generation" inventory will be enhanced opportunities to support diversified markets for forest products and better optimize our timber availability.

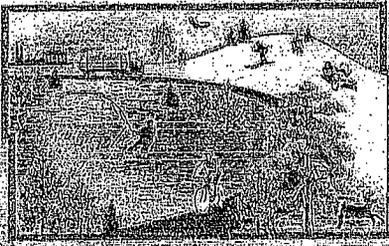
Koochiching County lands have been dual third-party certified since 2009 [SFI 2008 /FSC 2009] and have therefore demonstrated commitment to responsible forest stewardship. A critical component of responsible stewardship is good information to inform management planning and decision-making. The proposal will help our county improve its forest inventory and address today's land management challenges.

Thank you for supporting this proposal and the benefits it offers to Minnesota.

Sincerely,

Brian McBride  
County Board Chair

Dennis Humnitzsch  
County Land Commissioner



# Carlton County

## Tax - Forfeit Land Department

1630 County Road 61, Suite 132 • Carlton MN 55718

Gregory J. Bernu, *Land Commissioner* • Mark Westphal, *Forester*

April 10, 2012

Legislative-Citizen Commission  
On Minnesota Resources  
Rm. 65 State Office Bldg.  
100 Rev. Dr. Martin Luther King Jr. Blvd.  
St. Paul, MN 55155

Dear LCCMR,

We are writing in support of the project submitted by Dovetail Partners; **"Realizing our Forest's Full Potential for Multiple Benefits"**

Carlton County manages 72,900 acres of public forest land in Northeast Minnesota. These lands provide wildlife habitat, recreational opportunities, water protection and forest products that support local jobs and communities. This project will provide a review of current forestland inventory and steer us towards new inventory methods to meet our natural resource management challenges. The additional benefit of "next generation" inventory methods will help us improve our current inventory practices, be more efficient in data collection, allow us to better provide forest needs to the users of our forests and be the basis for our Forest Management Plan re-write to commence in 2014.

Carlton County lands have been dual third-party certified to both Sustainable Forest Initiative Standards since 2008 and Forest Stewardship Council Principles since 2009. We have a demonstrated commitment to responsible forest stewardship and the bedrock of this stewardship program is sound inventory data. The proposal submitted to LCCMR by Dovetail Partners will help us improve our forest practices and address today's challenges.

Thank you for supporting this proposal.

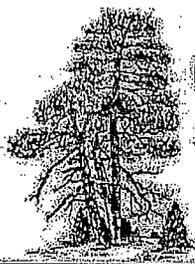
Sincerely,

Ted Pihlman  
Carlton County Board Chair

Gregory J. Bernu  
Carlton County Land Commissioner

Office: 218-384-9179 • Fax: 218-384-9123 • Courthouse: 218-384-4281  
Toll Free: 1-800-862-3760 (218 Area Only)

"An Equal Opportunity Employer"



# CLEARWATER COUNTY

## LAND & FORESTRY DEPARTMENT

213 Main Ave N. #107  
Bagley, MN 56621-8311

☎: (218) 694-6227  
☎: (218) 694-3223

*Bruce Cox, CF, Land Commissioner e-mail: bruce.cox@co.clearwater.mn.us*

April 5, 2012

Legislative-Citizen Commission  
On Minnesota Resources  
Rm. 65 State Office Bldg  
100 Rev. Dr. Martin Luther King, Jr. Blvd  
St. Paul, Minnesota 55155

Dear LCCMR,

We are writing in support of the project proposal submitted by Dovetail Partners; "Realizing Our Forests' Full Potential for Multiple Benefits".

Clearwater County has responsibilities for the management of 90,140 acres of forestland in northern Minnesota. These lands provide important wildlife habitat, biodiversity benefits, recreational opportunities and forest products that support local jobs and communities. This project proposal will result in a review of our current inventory practices and provide an opportunity to improve those practices and update our inventory to meet today's natural resource management challenges.

Through this project, we also aim to update and improve our inventory methodologies and enhance opportunities to better manage wildlife habitats. We will also improve the use of Minnesota's ecological classifications systems and be able to standardize our methods of identifying and reporting invasive species so that controls can be more effective. An additional benefit of "next generation" inventory will be enhanced opportunities to support diversified markets for forest products and better optimize our timber availability.

Clearwater County lands have been dual third-party certified since 2009, [SFI 2008/FSC2009] and have therefore demonstrated commitment to responsible forest stewardship. A critical component of responsible stewardship is good information to inform management planning and decision making. The proposal will help our county improve its forest inventory and address today's land management challenges.

Thank you for supporting this proposal and the benefits it offers to Minnesota.

Sincerely,

John Nelson  
Clearwater County Board Chair

Bruce Cox  
Clearwater County Land Commissioner

## Board of Commissioners

Historic Courthouse • 326 Laurel Street, Suite 13 • Brainerd, MN 56401 • 218-824-1067

COUNTY COMMISSIONERS  
DOUG HOUGE, CHAIR • RACHEL READE NYSTROM, VICE CHAIR  
PHILIP J. TRUSTY • PAUL M. THIEDÉ • ROSEMARY FRANZEN



CROW WING COUNTY

April 10, 2012

Legislative-Citizen Commission on Minnesota Resources  
100 Rev. Dr. Martin Luther King Jr. Blvd.  
State Office Building, Room 65  
St. Paul, MN 55155

Dear LCCMR:

The Crow Wing County Board of Commissioners is writing in support of the project proposal submitted by Dovetail Partners: "Realizing Our Forests' Full Potential Through Inventory".

Crow Wing County has responsibilities for the management of 103,000 acres of forestland in north central Minnesota. These lands provide important wildlife habitat, biodiversity benefits, recreational opportunities and forest products that support local jobs and communities. The proposed project will result in a review of current forest inventory practices and provide an opportunity to improve those practices and update the inventory to meet today's natural resource management challenges.

Through this project, we aim to update and improve our inventory methodologies and enhance opportunities to better manage wildlife habitats. We will also improve the use of Minnesota's ecological classifications systems and be able to standardize our methods of identifying and reporting invasive species so that controls can be more effective. An additional benefit of "next generation" inventory will be enhanced opportunities to support diversified markets for forest products and better optimize our timber resources.

Crow Wing County lands have been third-party certified since 2008 (SFI 2008/FSC 2009) and the county has demonstrated a commitment to responsible forest stewardship. A critical component of responsible stewardship is good information to inform management planning and decision-making. The proposal will help our county improve its forest inventory and address today's land management challenges.

Thank you for supporting this proposal and the benefits it offers to Minnesota.

Sincerely,

Doug Hougé  
Chair, Crow Wing County Board of Commissioners

### OUR MISSION:

To provide high quality, cost-effective public services in a friendly and respectful manner.

**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  <p align="center"><b>April 17, 2012</b></p>	Consent Agenda <i>(Please choose)</i>  Regular Agenda Estimated Time: <i>(Please Circle)</i> <u>5</u> 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department requesting action:  <p align="center"><b>Land/Zoning/Solid Waste</b></p>	 Department Head Signature <span style="float: right;">                     4/11/12                      Date                 </span>

**Item for Discussion:** (one form per item)

**2011 Tax Forfeit Landsale Tract Withdrawal**

- Reviewed/discussed by the Land Committee on April 2<sup>nd</sup>
- Retain Tracts 5,8,9,15,17,27 and 31 for ongoing sale
- Withdraw all other tracts on July 13, 2012, for purposes of re-appraisal
- Withdrawn tracts to be consolidated into 2012 Landsale

**Board Action Requested:** (Attach additional pages if needed)

Motion to approve attached resolution #041712-1.

Supporting Documents: Attached None

**RESOLUTION TO WITHDRAW AND RE-APPRAISE & RE-OFFER  
SELECT 2011 TAX FORFEIT LANDSALE TRACTS**

Resolution #041712-1

**WHEREAS**, as provided by Minnesota Statute 282.01, Subd. 7; Pine County wishes to withdraw the sale of select parcels of land offered at the September 23, 2011 Pine County Land Auction; and

**WHEREAS**, those parcels selected to be withdrawn shall be re-appraised and re-offered for sale at the 2012 tax forfeit land auction; and

**WHEREAS**, those parcels not selected to be withdrawn shall remain for sale indefinitely at the appraised values, and terms & conditions, as listed in the 2011 Pine County Land Auction Resolution.

**THEREFORE BE IT RESOLVED**, that the Pine County Board of Commissioners hereby:

1. Proclaims that Tracts 5,8,9,15,17,27, and 31 as so listed on the attached 2011 Landsale List shall remain for sale indefinitely in accordance with the 2011 Landsale land auction terms and conditions until sold or otherwise withdrawn;
2. Establishes July 13, 2012, as the date all un-sold tracts offered at the 2011 Pine County Land Auction, with the exception of tracts 5,8,9,15,17,27, and 31, as so listed above, shall be withdrawn, re-appraised, and prepared to be re-offered at the 2012 tax forfeit land auction;
3. Acknowledges the attached 2011 Landsale List as a true and correct list to be attached and made part of said resolution for the purpose of detailing 2011 Tracts Sold, 2011 Tracts to Be Re-Appraised & Re-Offered, and 2011 Tracts to Remain For Sale Indefinitely.

\_\_\_\_\_  
Date

\_\_\_\_\_  
By: Steve Chaffee, Chairman Pine County Board of Commissioners

\_\_\_\_\_  
Attest: Mark LeBrun, Clerk to the County Board

# 2011 LANDSALE LIST

Tracts Sold - Tracts To Be Re-Appraised & Re-offered - Tracts To Remain For Sale Indefinite

Resolution 041712-1 (Continued)

## Previously Offered In 2010

1. BIRCH CREEK TOWNSHIP (04.0057.000) S ½ of NW ¼ of NE ¼ of NW ¼; TORRENS; (\$1,600 timber value)* 7-45-21 5 acres Appraised Value: \$3,000	SOLD
2. BIRCH CREEK TOWNSHIP (04.0050.000 split) W ½ of W ½ of NW ¼ of NE ¼; (\$2,400 timber value)* 7-45-21 10 acres Appraised Value: \$9,950	SOLD (2/10/12)
3. BREMEN TOWNSHIP (05.0094.005) West 300' of East 600' of NE ¼ of NE ¼; (\$5,200 timber value)* 10-44-21 9.09 acres Appraised Value: \$9,950	SOLD
4. DANFORTH TOWNSHIP (11.0198.000 split) SE ¼ of SE ¼ 32-42-18 40 acres Appraised Value: \$24,900	<u>WITHDRAW RE-APPRAISE &amp; RE-OFFER 2012</u>
5. FLEMING TOWNSHIP (14.0033.000) NW ¼ of SE ¼; (\$5,000 timber value)* 5-43-18 40 acres Appraised Value: \$9,900	<u>REMAIN FOR SALE INDEFINITE</u>
6. FLEMING TOWNSHIP (14.0102.000 split) E ½ of NE ¼; TORRENS 17-43-18 80 acres Appraised Value: \$66,300	<u>WITHDRAW RE-APPRAISE &amp; RE-OFFER 2012</u>
7. FLEMING TOWNSHIP (14.0234.000 & 14.0232.000) N ½ of SW ¼ and NW ¼ of SE ¼ 32-43-18 120 acres Appraised Value: \$74,900	<u>WITHDRAW RE-APPRAISE &amp; RE-OFFER 2012</u>
8. HINCKLEY TOWNSHIP (15.0200.000 split) NE ¼ of SW ¼ 19-41-21 40 acres Appraised Value: \$4,600	<u>REMAIN FOR SALE INDEFINITE</u>
9. HINCKLEY TOWNSHIP (15.0200.000 split) NW ¼ of SW ¼ fctl. 19-41-21 45.94 acres Appraised Value: \$4,600	<u>REMAIN FOR SALE INDEFINITE</u>
10. MISSION CREEK TOWNSHIP (18.0105.000) SW ¼ of NE ¼ 14-40-21 40 acres Appraised Value: \$4,000	SOLD (1/17/12)
11. MISSION CREEK TOWNSHIP (18.0107.000 split) SE ¼ of NW ¼; TORRENS 14-40-21 40 acres Appraised Value: \$4,000	SOLD (1/17/12)
12. MISSION CREEK TOWNSHIP (18.0107.000 split) SW ¼ of NW ¼; TORRENS 14-40-21 40 acres Appraised Value: \$4,000	SOLD (1/17/12)
13. MISSION CREEK TOWNSHIP (18.0181.000) That part of SW ¼ of NE ¼ and N ½ of NW ¼ of SE ¼ West of R/W of Hwy. 35 21-40-21 54.29 acres Appraised Value: \$15,000	<u>WITHDRAW RE-APPRAISE &amp; RE-OFFER 2012</u>
14. MISSION CREEK TOWNSHIP (18.0307.000) S ½ of NW ¼ of SW ¼ 35-40-21 20 acres Appraised Value: \$2,000	SOLD
15. MUNCH TOWNSHIP (19.0100.000) S ½ of NW ¼ 12-40-20 80 acres Appraised Value: \$55,000	<u>REMAIN FOR SALE INDEFINITE</u>

16. MUNCH TOWNSHIP (19.0234.000)

Part of the NW 1/4 of NW 1/4 described as: Start from NW corner; thence south 660 ft. to beginning; thence east 660 ft.; thence south 660 ft.; thence west 660 ft.; thence North 660 ft. to the point of beginning.  
32-40-20 10 acres Appraised Value: \$1,950  
32-40-24

SOLD

17. NEW DOSEY TOWNSHIP (20.0164.000)

N 1/2 of NW 1/4  
23-43-16 80 acres Appraised Value: \$58,500

REMAIN FOR SALE INDEFINITE

18. NICKERSON TOWNSHIP (21.0240.000)

SE 1/4 of NE 1/4 subject to Hwy. and reserving a 100-foot public easement along the easterly railroad R-O-W for roadway and trail purposes.  
48-45-17 37.35 acres Appraised Value: \$3,950

SOLD

19. NICKERSON TOWNSHIP (21.0261.000)

That part of the Northwest Quarter of the Northwest Quarter (NW 1/4 of NW 1/4) of Government Lot One (1) described as follows: Beginning at the intersection of the Minnesota Power and Light Company's power line with the West line of said section, thence following the power line in a Northeasterly direction a distance of 10 rods to a point along the road running in a Northwesterly direction, thence along said road a distance of 250 feet to the point of beginning; thence continuing along said road 162 1/2 feet to a point; thence West 5 rods to the west line of said section to a point, thence south along the West line of Section Nineteen (19) 162 1/2 feet; thence in a Northerly direction in a straight line to the point of beginning. Subject to easements.  
49-45-17 Appraised Value: \$1,950

SOLD

20. NORMAN TOWNSHIP (22.0125.000 split)

NE 1/4 of NE 1/4  
9-44-19 40 acres Appraised Value: \$28,500

SOLD

21. NORMAN TOWNSHIP (22.0125.000 split, 22.0128.000, & 22.0130.000)

NW 1/4 of NE 1/4, SW 1/4 of NE 1/4, S 1/2 of NW 1/4, & N 1/2 of SW 1/4 )  
240 acres Appraised Value: \$99,900

WITHDRAW RE-APPRAISE & RE-OFFER 2012

22. PARK TOWNSHIP (24.0041.000)

E 1/2 of SE 1/4  
6-44-17 80 acres Appraised Value: \$50,000

SOLD

23. PINE LAKE TOWNSHIP (27.0216.000 & 27.0218.000)

N 1/2 of N 1/2 of SW 1/4 of NE 1/4 and S 1/2 of N 1/2 of SW 1/4 of NE 1/4  
17-43-21 20 acres Appraised Value: \$2,000

SOLD

24. SANDSTONE TOWNSHIP (30.0077.000)

Part of the NW 1/4 of NW 1/4 described as: Commencing at Northwest corner of said section; thence 683.6 feet South (an assumed bearing) along the West line of said section, thence 33.0 feet East to the easterly edge of County State Aid Highway 42 which is the actual point of beginning; thence continuing 365.0 feet East, thence 120.0 feet South; thence 365.0 feet West; thence 120.0 feet North along Easterly edge of said highway to the point of beginning.  
8-42-19 1 acre Appraised Value: \$43,500

SOLD

25. SANDSTONE TOWNSHIP (30.0165.00)

South 132 ft. of NE 1/4 of NW 1/4  
17-42-19 4 acres Appraised Value: \$3,800

WITHDRAW RE-APPRAISE & RE-OFFER 2012

26. STURGEON LAKE TOWNSHIP (31.0272.000 split)

NW 1/4 of NW 1/4  
34-45-20 40 acres Appraised Value: \$9,900

WITHDRAW RE-APPRAISE & RE-OFFER 2012

27. STURGEON LAKE TOWNSHIP (31.0272.000 split)

SW 1/4 of NW 1/4  
34-45-20 40 acres Appraised Value: \$17,500

REMAIN FOR SALE INDEFINITE

28. CITY OF ROCK CREEK (43.0106.000 & 43.0107.000)

NW 1/4 of SW 1/4 and SW 1/4 of SW 1/4; (\$5,400 timber value)\*  
22-38-20 80 acres Appraised Value: \$25,900

WITHDRAW RE-APPRAISE & RE-OFFER 2012

29. CITY OF SANDSTONE (45.5250.001)

Lots 37 thru 40, Block 3, Gunn's First Addition  
9-42-20 Appraised Value: \$2,000

WITHDRAW RE-APPRAISE & RE-OFFER 2012

30. CITY OF SANDSTONE (45.5252.001 & 45.5254.000)  
 Lots 43, 44, & 45, Block 3, Gunn's First Addition  
 9-42-20 Appraised Value: \$1,500 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**
31. CITY OF SANDSTONE (45.5567.000)  
 Lots 1-3, Block 2, Sandstone Water Co's 1<sup>st</sup> Addition  
 16-42-20 Appraised Value: \$950 **REMAIN FOR SALE INDEFINITE**
32. CITY OF SANDSTONE (45.5418.000)  
 Townsite of Sandstone Lots 8-11, Block 16  
 15-42-20 Appraised Value: \$9,900 **SOLD**
33. CITY OF SANDSTONE (45.5132.000 & 45.5133.000)  
 Townsite of Sandstone Lots 5 & 6, Block 19  
 15-42-20 Appraised Value: \$1,800 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**
34. CITY OF SANDSTONE (45.5135.000)  
 Townsite of Sandstone Lot 8, Block 19  
 15-42-20 Appraised Value: \$900 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**

### New Offerings In 2011

35. ARLONE TOWNSHIP (01.0019.000, 01.0020.000, 01.0022.000)  
 NE ¼ of NE ¼, NW ¼ of NE ¼, and NE ¼ of NW ¼; fractional; (\$11,300 timber value)\*  
 5-41-19 150.72 acres Appraised Value: \$108,400 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**
36. ARLONE TOWNSHIP (01.0404.000)  
 SW ¼ of NE ¼  
 48-41-19 40 acres Appraised Value: \$27,500 **SOLD**
37. ARNA TOWNSHIP (02.0110.000 & 02.0112.000)  
 N ½ of NE ¼ and SW ¼ of NE ¼; (\$9,900 timber value)\*  
 13-42-16 120 acres Appraised Value: \$85,000 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**
38. BROOK PARK TOWNSHIP (06.0204.000 & 06.0202.000)  
 SE ¼ of NW ¼, SW ¼ of NW ¼, and NW ¼ of SW ¼; along with permanent roadway easement in NW ¼ of NW ¼ of Section 24,  
 Township 40, Range 22  
 24-40-22 120 acres Appraised Value: \$149,900 **SOLD (1/27/12)**
39. BRUNO TOWNSHIP (07.0275.000)  
 E ½ of E ½ of SE ¼; (\$7,200 timber value)\*; TORRENS  
 21-44-18 40 acres Appraised Value: \$46,600 **SOLD**
40. CLOVER TOWNSHIP (09.0083.000)  
 W ½ of E ½ of SE ¼ of SW ¼; (\$1,800 timber value)\*  
 9-41-18 10 acres Appraised Value: \$7,500 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**
41. CLOVER TOWNSHIP (09.0123.000)  
 N ½ of NE ¼; reserving a 66-foot easement, to the State of Minnesota, from the centerline on each side of Hay Creek for the  
 purpose of riparian protection and angler access. (\$20,500 timber value)\*  
 15-41-18 80 acres Appraised Value: \$60,000 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**
42. DELL GROVE TOWNSHIP (12.0428.000)  
 SW ¼ of NW ¼; (\$3,600 timber value)\*  
 28-42-21 40 acres Appraised Value: \$25,000 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**
43. DELL GROVE TOWNSHIP (12.0452.000)  
 N ½ of NE ¼  
 30-42-21 80 acres Appraised Value: \$52,000 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**
44. KERRICK TOWNSHIP (16.0311.000)  
 NE ¼ of NE ¼  
 26-45-18 40 acres Appraised Value: \$45,000 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**
45. MISSION CREEK TOWNSHIP (18.0098.000)  
 W ¼ of SW ¼ of NW ¼  
 13-40-21 20 acres Appraised Value: \$2,000 **SOLD**

46. MUNCH TOWNSHIP (19.0186.000 split)  
SE ¼ of SW ¼ and SW ¼ of SE ¼  
27-40-20 80 acres Appraised Value: \$47,500 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**

47. MUNCH TOWNSHIP (19.0194.000)  
NE ¼ of SE ¼; (\$3,000 timber value)\*  
28-40-20 40 acres Appraised Value: \$8,000 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**

48. ROYALTON TOWNSHIP (29.5136.000)  
Royal River Run, Lot 3, Block 3  
46-38-22 Appraised Value: \$6,900 **SOLD**

49. WINDEMERE TOWNSHIP (33.5692.000)  
Rearrangement of Hogans 28, Lot 7, Block 4, Subject to all public highways; TORRENS  
28-45-19 Appraised Value: \$7,500 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**

50. WINDEMERE TOWNSHIP (33.0669.000)  
That part of Govt Lot 3 lying West of the following described line: Commencing at the NE Corner of Govt Lot 5, said Corner being the center of Sec 21; thence bearing North 89D58'30" West on the quarter section line a distance of 742.04 feet to the point of beginning of the line to be herein described; thence bearing North 22D37'30" West a distance of 285 feet, more or less to the shore of Sturgeon Lake and there terminating. To include a deed restriction prohibiting buildings, structures, tree cutting, removal of vegetation, or shoreline alterations across a 75-foot strip paralleling the ordinary high water level along Sturgeon Lake; excluding a 15-foot wide corridor to allow lake access and a dock.  
24-45-19 Appraised Value: \$60,000 **WITHDRAWN**

51. WINDEMERE TOWNSHIP (33.0849.004)  
Govt Lot 4  
35-45-19 36 acres Appraised Value: \$25,000 **SOLD**

52. CITY OF BROOK PARK (35.5062.000)  
Fairview Addition to Brook Park, Lots 14-17, Block 4  
and that portion of vacated alley.  
22-40-22 Appraised Value: \$1,800 **SOLD**

53. CITY OF BRUNO (36.0009.001)  
All that part of Lot 1, Auditor's Subdivision Lying East of the following described line: Commencing at the Northwest corner of said Lot 1, Auditor's Subdivision of Section 19 Township 44 North, Range 18 West; thence East along the North line of said Lot 1, a distance of 265 feet to the actual point of beginning of line to be described; thence South parallel with the West line of said Lot 1 to the South line of said Lot 1, Auditor's Subdivision of Section 19, Township 44 North, Range 18 West, and there terminating.  
19-44-18 2.67 acres Appraised Value: \$3,000 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**

54. CITY OF HENRIETTE (39.5042.000 and 39.5043.001)  
Original Townsite of Cornell, now Henriette, Lots 8 and 9, Block 15  
17-39-22 Appraised Value: \$3,400 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**

55. CITY OF STURGEON LAKE (46.5161.000)  
Woodridge Outlot A; TORRENS  
13-45-20 Appraised Value: \$5,000 **WITHDRAW RE-APPRAISE & RE-OFFER 2012**

**PINE COUNTY REQUEST FOR BOARD ACTION**

<p>Requested Board Date:</p> <p align="center"><b>April 17, 2012</b></p>	<p>Consent Agenda <i>(Please choose)</i></p> <p>Regular Agenda                  Estimated Time: <i>(Please Circle)</i>  <u>5</u> 10 Min. 15 Min.                  Time needed                  30 Min. 45 Min. 1 hour</p>
<p>Department requesting action:</p> <p align="center"><b>Land/Zoning/Solid Waste</b></p>	<p align="center">                   Department Head Signature             </p> <p align="right">                 4-11-12                  Date             </p>

**Item for Discussion:** (one form per item)

**Full 2012 Consolidated Tax Forfeit Landsale List**

- Reviewed/discussed by the Land Committee on April 2<sup>nd</sup>
- 71 Tracts of land on the draft list
- 2100+ acres
- Requires Board authorization to proceed with appraisal and sale preparations

**Board Action Requested:** (Attach additional pages if needed)

Motion to proceed with draft 2012 Landsale List appraisal and tax forfeit land sale preparations.

Supporting Documents: Attached None

# CONSOLIDATED 2012 LANDSALE LIST

(County Board Draft 4-17-12)

## Tracts First Offered In 2011

(Listing of withdrawn/un-sold 2011 tracts)

DANFORTH TOWNSHIP (11.0198.000 split)

SE ¼ of SE ¼  
32-42-18 40 acres

FLEMING TOWNSHIP (14.0102.000 split)

E ½ of NE ¼; TORRENS  
17-43-18 80 acres

FLEMING TOWNSHIP (14.0234.000 & 14.0232.000)

N ½ of SW ¼ and NW ¼ of SE ¼  
32-43-18 120 acres

MISSION CREEK TOWNSHIP (18.0181.000)

That part of SW ¼ of NE ¼ and N ½ of NW ¼ of SE ¼ West of R/W of Hwy. 35  
21-40-21 54.29 acres

NORMAN TOWNSHIP (22.0125.000 split, 22.0125.000, & 22.0130.000)

NW ¼ of NE ¼, SW ¼ of NE ¼, S ½ of NW ¼, & N ½ of SW ¼ )  
9-44-19 240 acres

25. SANDSTONE TOWNSHIP (30.0165.00)

South 132 ft. of NE ¼ of NW ¼  
17-42-19 4 acres

STURGEON LAKE TOWNSHIP (31.0272.000 split)

NW ¼ of NW ¼  
34-45-20 40 acres

CITY OF ROCK CREEK (43.0106.000 & 43.0107.000)

NW ¼ of SW ¼ and SW ¼ of SW ¼; (\$5,400 timber value)\*  
22-38-20 80 acres

CITY OF SANDSTONE (45.5250.001)

Lots 37 thru 40, Block 3, Gunn's First Addition  
9-42-20

CITY OF SANDSTONE (45.5252.001 & 45.5254.000)

Lots 43, 44, & 45, Block 3, Gunn's First Addition  
9-42-20

CITY OF SANDSTONE (45.5132.000 & 45.5133.000)

Townsite of Sandstone Lots 5 & 6, Block 19  
15-42-20

CITY OF SANDSTONE (45.5135.000)

Townsite of Sandstone Lot 8, Block 19  
15-42-20

ARLONE TOWNSHIP (01.0019.000, 01.0020.000, 01.0022.000)

NE ¼ of NE ¼, NW ¼ of NE ¼, and NE ¼ of NW ¼; fractional; (\$11,300 timber value)\*  
5-41-19 150.72 acres

ARNA TOWNSHIP (02.0110.000 & 02.0112.000)

N ½ of NE ¼ and SW ¼ of NE ¼; (\$9,900 timber value)\*  
13-42-16 120 acres

CLOVER TOWNSHIP (09.0083.000)

W ½ of E ½ of SE ¼ of SW ¼; (\$1,800 timber value)\*  
9-41-18 10 acres

CLOVER TOWNSHIP (09.0123.000)

N ½ of NE ¼; reserving a 66-foot easement, to the State of Minnesota, from the centerline on each side of Hay Creek for the purpose of riparian protection and angler access. (\$20,500 timber value)\*  
15-41-18 80 acres

# CONSOLIDATED 2012 LANDSALE LIST

(County Board Draft 4-17-12)

DELL GROVE TOWNSHIP (12.0428.000)  
SW ¼ of NW ¼; (\$3,600 timber value)\*  
28-42-21 40 acres

DELL GROVE TOWNSHIP (12.0452.000)  
N ½ of NE ¼  
30-42-21 80 acres

KERRICK TOWNSHIP (16.0311.000)  
NE ¼ of NE ¼  
26-45-18 40 acres

MUNCH TOWNSHIP (19.0186.000 split)  
SE ¼ of SW ¼ and SW ¼ of SE ¼  
27-40-20 80 acres

MUNCH TOWNSHIP (19.0194.000)  
NE ¼ of SE ¼; (\$3,000 timber value)\*  
28-40-20 40 acres

WINDEMERE TOWNSHIP (33.5692.000)  
Rearrangement of Hogans 28, Lot 7, Block 4, Subject to all public highways; TORRENS  
28-45-19

CITY OF BRUNO (36.0009.001)  
All that part of Lot 1, Auditor's Subdivision Lying East of the following described line: Commencing at the Northwest corner of said Lot 1, Auditor's Subdivision of Section 19 Township 44 North, Range 18 West; thence East along the North line of said Lot 1, a distance of 265 feet to the actual point of beginning of line to be described; thence South parallel with the West line of said Lot 1 to the South line of said Lot 1, Auditor's Subdivision of Section 19, Township 44 North, Range 18 West, and there terminating.  
19-44-18 2.67 acres

CITY OF HENRIETTE (39.5042.000 and 39.5043.001)  
Original Townsite of Cornell, now Henriette, Lots 8 and 9, Block 15  
17-39-22

CITY OF STURGEON LAKE (46.5161.000)  
Woodridge Outlot A; TORRENS  
13-45-20

## Newly Forfeit Tracts

(Tracts that went forfeit in 2011)

	<u>SEC/ LOT</u>	<u>TWP/ BLK</u>	<u>RGE</u>
<b><u>CITY OF PINE CITY</u></b>			
Prince's Addition to Pine City, North 90 ft of South 190 feet of PRCL 42.5582.002	20		
<b><u>CITY OF SANDSTONE</u></b>			
Townsite of Sandstone PRCL 45.5120.000	14	16	
Townsite of Sandstone PRCL 45.5131.000	4,	19	
Sandstone Townsite Co's Rearrangement of Block 1 PRCL 45.5557.000	1	5	
<b><u>TOWN OF ARNA</u></b>			
Southeast ¼ of Northeast ¼ of Northwest ¼ of Southwest ¼ 02.0260.000	26	42	16
Southwest ¼ of Northwest ¼ of Northwest ¼ of Southwest ¼ Subject to road easement 02.0263.000	26	42	16

# CONSOLIDATED 2012 LANDSALE LIST

(County Board Draft 4-17-12)

**TOWN OF BREMEN**

Northwest 1/4 of Northeast 1/4 less the West 1140 feet thereof and Northeast 1/4 of Northeast 1/4 less the East 1200 feet thereof 05.0091.003

10      44      21

**TOWN OF CHENGWATANA**

East 1/2 of East 1/2 of South 1/2 of Southwest 1/4 of Southwest 1/4 08.0124.008

10      39      20

**TOWN OF HINCKLEY**

The North 1/2 of Northeast 1/4 lying East of the Right of Way of Northern Pacific

1      41      21

Railway Company less the following parcels: Tenquist parcel: The North 840 feet of the N 1/2 of NE 1/4 of Section 1, Township 41, Range 21, lying East of the Right of Way of the Northern Pacific Railway Company less the following parcels: That part of the North 1/2 of Northeast 1/4 Section 1, Township 41, Range 21 described as follows: Commencing at a point 330 feet South of the Northeast Corner of said N 1/2 of NE 1/4; thence West and parallel to North boundary line of said N 1/2 of NE 1/4 a distance of 660 feet; thence South and parallel to the East boundary line of said N 1/2 of NE 1/4 a distance of 330 feet; thence East and parallel to North boundary line of said N 1/2 of NE 1/4 a distance of 660 feet; thence North over and along the East boundary line of said N 1/2 of NE 1/4 a distance of 330 feet to point of beginning. That part of the North 1/2 of the Northeast 1/4 of Section 1, Township 41, Range 21 described as follows: Commencing at the Northeast corner of said N 1/2 of NE 1/4; thence West over and along the North boundary line of said N 1/2 of NE 1/4 a distance of 660 feet; thence South and parallel to the East boundary line of said N 1/2 of NE 1/4 a distance of 660 feet; thence East and parallel to the North boundary line of said N 1/2 of NE 1/4 a distance of 660 feet; thence North over and along the East boundary line of said N 1/2 of NE 1/4 a distance of 330 feet to the point of beginning. That part of the North 1/2 of the Northeast 1/4 of Section 1, Township 41, Range 21 described as follows: Commencing at a point 660 feet West of the Northeast corner of said N 1/2 of NE 1/4; thence West over and along the North boundary line of said N 1/2 of NE 1/4 a distance of 660 feet; thence South and parallel to the North boundary line of said N 1/2 of NE 1/4 a distance of 660 feet; thence East and parallel to the East boundary line of said N 1/2 of NE 1/4 a distance of 660 feet; to the point of beginning. Clemons parcel: The South 930 feet of the North 1/2 of the Northeast 1/4 of Section 1, Township 41, Range 21, lying East of the right of way of the Northern Pacific Railway Company, except the two following described properties: That part of the North 1/2 of the Northeast 1/4 of Section 1, Township 41, Range 21 described as follows: Commencing at a point 300 feet North of the Southeast corner of said N 1/2 of NE 1/4; thence North over and along the East boundary line a distance of 300 feet; thence West and parallel to the South boundary of said N 1/2 of NE 1/4 a distance of 300 feet; thence West and parallel to the South boundary of said N 1/2 of NE 1/4 a distance of 726 feet; thence South and parallel to the East boundary line of said N 1/2 of NE 1/4 a distance of 300 feet; thence East and parallel to the South boundary line of said N 1/2 of NE 1/4 to the point of beginning. The South 300 feet of the North 1/2 of the Northeast 1/4 of Section 1, Township 41, Range 21 lying East of the Right of Way of the Northern Pacific Railway Company. Staples parcel: That part of the North 1/2 of the Northeast 1/4 of Section 1, Township 41, Range 21 described as follows: Commencing at a point 330 feet South of the Northeast corner of said N 1/2 of NE 1/4; thence West and parallel to North boundary line of said N 1/2 of NE 1/4 a distance of 660 feet; thence South and parallel to the East boundary line of said N 1/2 of NE 1/4 a distance of 330 feet; thence East and parallel to the North boundary line of said N 1/2 of NE 1/4 a distance of 660 feet; thence North over and along the East boundary line of said N 1/2 of NE 1/4 a distance of 330 feet to the point of beginning. Lauer parcel: That part of the North 1/2 of the Northeast 1/4 of Section 1, Township 41, Range 21 described as follows: Commencing at the Northeast corner of said N 1/2 of NE 1/4; thence West over and along the North boundary line of said N 1/2 of NE 1/4 a distance of 660 feet; thence South and parallel to the East boundary line of said N 1/2 of NE 1/4 a distance of 330 feet; thence East and parallel to the North boundary line of said N 1/2 of NE 1/4 a distance of 660 feet; thence North over and along the East boundary line of said N 1/2 of NE 1/4 a distance of 330 feet to the point of beginning. Fosse parcel: That part of the North 1/2 of the Northeast 1/4 of Section 1, Township 41, Range 21 described as follows: Commencing at a point 300 feet North of the Southeast corner of said N 1/2 of NE 1/4; thence North over and along the East boundary line a distance of 300 feet; thence West and parallel to the South boundary of said N 1/2 of NE 1/4 a distance of 300 feet; thence West and parallel to the South boundary of said N 1/2 of NE 1/4 a distance of 726 feet; thence South and parallel to the East boundary line of said N 1/2 of NE 1/4 a distance of 300 feet; thence East and parallel to the South boundary line of said N 1/2 of NE 1/4 to the point of beginning. Clemons parcel: The South 300 feet of the North 1/2 of the Northeast 1/4 of Section 1, Township 41, Range 21 lying East of the right of way of the Northern Pacific Railway Company. Erickson Parcel: That part of the North 1/2 of the Northeast 1/4 of Section 1, Township 41, Range 21 described as follows: Commencing at a point 660 feet West of the Northeast corner of said N 1/2 of NE 1/4; thence West over and along the North boundary line of said N 1/2 of NE 1/4 a distance of 660 feet; thence South and parallel to the East boundary line of said North 1/2 of Northeast 1/4 a distance of 660 feet; thence East and parallel to the North boundary line of said North 1/2 of Northeast 1/4 a distance of 660 feet; thence North and parallel to East boundary line of said North 1/2 of Northeast 1/4 a distance of 660 feet to the point of beginning.

15.0002.000

Southeast Quarter East of Great Northern Railroad  
15.0129.000

13      41      21

**TOWN OF NEW DOSEY**

# CONSOLIDATED 2012 LANDSALE LIST

(County Board Draft 4-17-12)

Highland Addition to Cloverton  
20.5072.000

4 thru 13 2

## TOWN OF NORMAN

That part of Northwest  $\frac{1}{4}$  of Northeast  $\frac{1}{4}$

33 44 19

Described as follows: Starting from the

Northwest corner of the Northwest  $\frac{1}{4}$  of Northeast  $\frac{1}{4}$ ; thence 165 feet South to a point of beginning, thence 660 feet East to a point, thence 165 feet South to a point, thence 660 feet West to a point, thence 165 feet North back to point of beginning.

22.0339.000

That part of Northwest  $\frac{1}{4}$  of Northeast  $\frac{1}{4}$

33 44 19

Described as follows: Starting from the

Northwest corner of the Northwest  $\frac{1}{4}$  of Northeast  $\frac{1}{4}$ ; thence 330 feet South to a point of beginning, thence 660 feet East to a point, thence 165 feet South to a point, thence 660 feet West to a point, thence 165 feet North back to point of beginning.

22.0340.000

## TOWN OF WINDEMERE

A Parcel of land in the West  $\frac{1}{2}$  of

19 45 19

the Northeast  $\frac{1}{4}$  described as follows:

Commencing at the Southeast corner of the W  $\frac{1}{2}$  of NE  $\frac{1}{4}$ ; thence West along the South Line of W  $\frac{1}{2}$  of NE  $\frac{1}{4}$  300 feet; thence North along a line parallel to the East line of said W  $\frac{1}{2}$  of NE  $\frac{1}{4}$  a distance of 150 feet; thence East along a line parallel to the South line of said W  $\frac{1}{2}$  of NE  $\frac{1}{4}$  300 feet, more or less, to the East line of said W  $\frac{1}{2}$  of NE  $\frac{1}{4}$ ; thence South along the East line of said W  $\frac{1}{2}$  of NE  $\frac{1}{4}$  to the point of beginning.

33.0557.000

## 2012 Contract Cancellations

(Forfeit tracts previously purchased under contract – contracts not satisfied)

### **Ch 386 – Land Sale Cancellations**

Part of Northeast  $\frac{1}{4}$  of Southeast  $\frac{1}{4}$ , Sect 4, Twp 44, Range 18  
PID #07.0099.000

### **Ch 832 – Repurchase Cancellations**

Southwest  $\frac{1}{4}$  of Southwest  $\frac{1}{4}$ , Sect 23, Twp 43, Range 19  
PID #25.0252.000

Lots 3 & 4, Block 148, Townsite of Hinckley  
Section 24-41-21  
PID #40.5237.000

## Forfeitures Prior to 2011/ Other Forfeitures

(Longstanding forfeit tracts and/or previously withdrawn and/or previously not offered )

### **PUBLIC WATERS LEGISLATION LISTINGS** (10 tracts legislatively approved in 2011)

Bremen Township (05.0040.000)

SW  $\frac{1}{4}$  of NW  $\frac{1}{4}$

04-44-21 40 acres

Danforth Township (11.0118:002)

W $\frac{1}{2}$  of SE  $\frac{1}{4}$

19-42-18 80 acres

Fleming Township (14.0248.001)

N  $\frac{1}{2}$  of N  $\frac{1}{2}$  of SW  $\frac{1}{4}$  of SW  $\frac{1}{4}$ ; reserving a 66-foot easement, to the State of Minnesota, from the centerline on each side of Wolf Creek for the purpose of riparian protection and angler access.

# CONSOLIDATED 2012 LANDSALE LIST

(County Board Draft 4-17-12)

33-43-18 10 acres

Norman Township (22.0058.000)

Part of NE  $\frac{1}{4}$  of NE  $\frac{1}{4}$  Desc. as Follows: Start from NE Corner of SE  $\frac{1}{4}$  of NE  $\frac{1}{4}$ ; thence South 1100 feet to Beginning; thence West 1320 feet; South 220 feet; East 1320 feet & 220 feet North to Beginning

3-44-19 6.83 acres

Norman Township (22.0068.000)

Part of NE  $\frac{1}{4}$  of NE  $\frac{1}{4}$  Desc as Follows: Start from NE Corner of SE  $\frac{1}{4}$  of NE  $\frac{1}{4}$ ; thence South 889 feet to Beginning; then West 1320 feet; South 220 feet; East 1320 feet & North 220 feet to Beginning

03-44-19 6.77 acres

Norman Township (22.0066.000)

Part of SE  $\frac{1}{4}$  of NE  $\frac{1}{4}$  Desc. as Follows: Start from NE Corner of SE  $\frac{1}{4}$  of NE  $\frac{1}{4}$ ; then West 1320 feet; South 220 feet; East 1320 feet & North 220 feet to Beginning

Micro #371277

03-44-19 6.77 acres

Pine Lake Township (27.0523.000)

Govt Lot 2

35-43-21 34.26 acres

Pine Lake Township (27.0447.000)

E  $\frac{1}{2}$  of SW  $\frac{1}{4}$

29-43-21 80 acres

Pine Lake Township (27.0453.000)

S  $\frac{1}{2}$  of SE  $\frac{1}{4}$

30-43-21 80 acres

Pine Lake Township (27.0457.000)

NE  $\frac{1}{4}$  of NE  $\frac{1}{4}$ . Less S  $\frac{1}{2}$  of S  $\frac{1}{2}$  of NE  $\frac{1}{4}$  of NE  $\frac{1}{4}$

31-43-21 30 acres

## **NORMAN TOWNSHIP- Stevens Lake Tracts** (11 tracts previously withdrawn expecting Twp. coordination concerning road right-of-way, access)

NORMAN TOWNSHIP (22.0360.000 & 22.0361.000)

N  $\frac{1}{2}$  of S  $\frac{1}{2}$  of N  $\frac{1}{2}$  of NE  $\frac{1}{4}$  of SE  $\frac{1}{4}$  &

S  $\frac{1}{2}$  of N  $\frac{1}{2}$  of N  $\frac{1}{2}$  of NE  $\frac{1}{4}$  of SE  $\frac{1}{4}$

33-44-19 10 acres

NORMAN TOWNSHIP (22.0364.000)

N  $\frac{1}{2}$  of S  $\frac{1}{2}$  of S  $\frac{1}{2}$  of NE  $\frac{1}{4}$  of SE  $\frac{1}{4}$

33-44-19 5 acres

NORMAN TOWNSHIP (22.0371.000)

W  $\frac{1}{2}$  of W  $\frac{1}{2}$  of E  $\frac{1}{2}$  of NW  $\frac{1}{4}$  of SE  $\frac{1}{4}$

33-44-19 5 acres

NORMAN TOWNSHIP (22.0375.000)

W  $\frac{1}{2}$  of W  $\frac{1}{2}$  of W  $\frac{1}{2}$  of NW  $\frac{1}{4}$  of SE  $\frac{1}{4}$

33-44-19 5 acres

NORMAN TOWNSHIP (22.0353.000, 22.0354.000, & 22.0355.000)

E  $\frac{1}{2}$  of E  $\frac{1}{2}$  of SW  $\frac{1}{4}$  of NE  $\frac{1}{4}$ , W  $\frac{1}{2}$  of E  $\frac{1}{2}$  of SW  $\frac{1}{4}$  of NE  $\frac{1}{4}$ , &

E  $\frac{1}{2}$  of W  $\frac{1}{2}$  of SW  $\frac{1}{4}$  of NE  $\frac{1}{4}$

33-44-19 30 acres

NORMAN TOWNSHIP (22.0345.000)

That part of the NW  $\frac{1}{4}$  of NE  $\frac{1}{4}$  described as follows: beginning at the NW corner; then south 495 feet to beginning; then east 660 feet; south 165 feet; then west 660 feet; and north 165 feet to beginning.

33-44-19 2.50 acres

NORMAN TOWNSHIP (22.0336.000)

That part of NW  $\frac{1}{4}$  of NE  $\frac{1}{4}$  described as follows: start from NE corner; then west 660 feet; then south 50 feet; then east 660 feet; then north 50 feet to beginning.

33-44-19 .76 acres

# CONSOLIDATED 2012 LANDSALE LIST

(County Board Draft 4-17-12)

NORMAN TOWNSHIP (22.0344.000)

That part of NW ¼ of NE ¼ described as follows: start from NE corner; then south 100 feet to beginning; then west 660 feet; then south 50 feet; then east 660 feet; then north 50 feet to beginning.

33-44-19 .76 acres

NORMAN TOWNSHIP (22.0335.000)

That part of NW ¼ of NE ¼ described as follows: start from NE corner; then south 150 feet to beginning; then west 660 feet; then south 50 feet; then east 660 feet; then north 50 feet to beginning.

33-44-19 .76 acres

NORMAN TOWNSHIP (22.0337.000)

That part of NW ¼ of NE ¼ described as follows: start from NE corner; then south 200 feet to beginning; then west 660 feet; then south 50 feet; then east 660 feet; then north 50 feet to beginning.

33-44-19 .76 acres

NORMAN TOWNSHIP (22.0382.000)

NE ¼ of NW ¼

34-44-19 40 acres

NORMAN TOWNSHIP (22.0387.000)

That part of the SW ¼ of NW ¼ described as follows: start at NW corner; then 1320 feet east; then 330 feet south; then 1320 feet west; then 330 feet north to beginning.

34-44-19 10 acres

## OTHER PROPERTIES (Longstanding forfeit tracts offered for the first time)

OGEMA TOWNSHIP (23.0323.000)

E1/2 OF NW 1/4

33-41-17 80 acres

FLEMING TOWNSHIP (14.0139.000 split)

SOUTHEAST ¼ of SOUTHEAST ¼

20-43-18 40 acres

BREMEN TOWNSHIP (05.0299.000)

NORTHWEST ¼ OF SOUTHWEST ¼

35-44-21 40 acres

BREMEN TOWNSHIP (05.0297.000 split)

SOUTHEAST ¼ OF SOUTHWEST ¼

35-44-21 40 acres

BRUNO TOWNSHIP (07.0050.000 split)

W ½ OF SW ¼ OF SW ¼; reserving a public access easement on the north 100 feet thereof

3-44-18 20 acres

PARK TOWNSHIP (24.0025.000)

N ½ OF SW ¼ and SW ¼ of SW ¼

4-44-17 120 acres

FLEMING TOWNSHIP (14.0260.000)

EAST 1/2 OF SOUTHWEST 1/4 OF SOUTHEAST 1/4 OF NORTHEAST 1/4 SUBJ TO ROAD EASE

35-43-18 5 acres

FLEMING TOWNSHIP (14.0263.000)

EAST 1/2 OF NORTH 1/2 OF NORTH 1/2 OF SOUTHEAST 1/4 OF NORTH- EAST 1/4

35-43-18 5 acres

CITY OF PINE CITY (42.5637.000)

Hazel Park Addition, South ½ of Lot 8 and all of Lot 9, Block 3

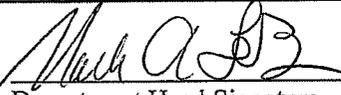
(2010 forfeiture- lot appraised at \$8,700; estimate demolition \$6,500.....\$2,200)

CITY OF ASKOV (34.0051.002) -Conveyance to School District?

Lot 12 less east 32.4 feet and all of Lot 13, Auditor's Subdivision of E ½ of SE ¼ of SE ¼; Book 10, page 381, Micro. #441670, #478555

19-43-19 2.87 acres

**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  April 17, 2011	<b>Consent Agenda</b> <i>(Please Circle)</i>  Regular Agenda Estimated Time: <i>(Please Circle)</i> <u>5 Min</u> 10 Min.    15 Min. Time needed 30 Min.    45 Min.    1 hour
Department Requesting Action:  <b><u>Pine County Public Works</u></b>	 Department Head Signature <u>4/10/12</u> Date

<p><b>Item for Discussion:</b> (one form per item)</p> <p>Equipment Rental bids as tabulated by the County Engineer.</p>          <p><b>Board Action Requested:</b> (Attach additional pages if needed)</p> <p>Accept</p> <p align="right">Supporting Documents:    Attached    None</p>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

PINE COUNTY PUBLIC WORKS  
ABSTRACT OF 2012 EQUIPMENT RENTAL BIDS

RECOMMENDATION: Accept all bids. Opportunities to be offered to bidders who provide the bid resulting in least cost to the County and subject to their ability to perform on County specified dates and the available County Funds.



Mark A. LeBrun, P.E.  
County Engineer

4/10/12

Date



## EQUIPMENT RENTAL PRICES - ABSTRACT OF BIDS

Contractor	Make	Model	Digging Depth	Bucket Size	RATE Per Hour
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**#1A BACKHOE/LOADER-RUBBER TIRED, w/operator**

Name	Make	Model	Capacity	Per Hour
Todd Elliott Excavating	Massey-Ferg.	1155	10' 24"	\$ 75.00

**#1B BACKHOE-2 cu.yd. or less, w/operator**

Name	Make	Model	Capacity	Per Hour
Doenz Excavating	CAT	312BL	20' 1.5 cy	\$ 100.00
Fjosne Construction	Komatsu	200 LC	20' 1.75 cy	\$ 85.00
Fjosne Construction	CAT	320 LC	20' 1.75 cy	\$ 85.00
Rabe Excavating, LLC	JD	120C	20' 1 c.y	\$ 100.00
Rabe Excavating, LLC	CAT	304 CR	10' 24"	\$ 85.00
Randy Rabe Const	JD	200 CLC	20' 1.75 cy	\$ 125.00
Todd Elliott Excavating	CAT	312	20' 1cy	\$ 100.00

**#1C BACKHOE-2 cu.yd. or larger, w/operator**

Name	Make	Model	Capacity	Per Hour
Fjosne Construction	Komatsu	220 LC6	22' 2 1/2 cy	\$100.00
Rydberg & Sons, Inc.	JD	792	26' 2 3/4 cy	\$125.00

**#2 PULL-TYPE SCRAPER & TRACTOR, w/oper**

Self-propelled, w/operator (Note what type)

Name	Make	Model	Capacity	Per Hour
Anderson, Les	CAT	463&D8	22-24 cy	\$ 160.00
Anderson, Les	CAT	435&D7	14-18 cy	\$ 140.00
Fjosne Construction	Steiger	310	14 cy	\$ 100.00
Rydberg & Sons, Inc.	Terex	TS14	14 cy Self Propelled	\$ 195.00
Rydberg & Sons, Inc.	Terex	TS24	24 cy Self Propelled	\$ 275.00

**#3 DOZER, w/oper A.small (e.g.D5 or smaller)**

Name	Make	Model	Capacity	Per Hour
Doenz Excavating	CAT	D5G		\$ 95.00
Fjosne Construction	CAT	D5MLGP	Six Way Blade	\$ 85.00
Randy Rabe Cont	JD	450 JLGP		\$ 100.00
Ron Rabe Sand & Gravel, LLC	CAT	D5CXL		\$ 100.00
Todd Elliott Excavating	JD	650H LT		\$ 100.00

**#3 DOZER, w/oper B.large (e.g.D6 or larger)**

Name	Make	Model	Capacity	Per Hour
DLL Excavating, Inc.	CAT	D8R		\$ 180.00
DLL Excavating, Inc.	CAT	D6LGP		\$ 140.00
Fjosne Construction	CAT	D6HLGP		\$ 100.00
Kingsway Construction, Inc.	CAT	D7HII		\$ 185.00
Les Anderson	CAT	D7F		\$ 140.00
Les Anderson	CAT	D8H		\$ 155.00
Randy Rabe Const	JD	700J		\$ 125.00
Rydberg & Sons, Inc.	JD	850 LGP		\$ 145.00
Rydberg & Sons, Inc.	Intr'l	TD25E		\$ 225.00

## EQUIPMENT RENTAL PRICES - ABSTRACT OF BIDS

Contractor	Make	Model	Digging Depth	Bucket Size	RATE Per Hour
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**#4 DUMP TRUCK w/driver**

Name	Make	Model	Capacity	Per Hour
Doenz Excavating	Ford	9000	10 cy	\$ 85.00
Doenz Excavating	Ford	9000	10 cy	\$ 85.00
Fjosne Const	Peterbuilt	379	12 cy	\$ 75.00
Rabe Excavating, LLC	Ford	L9000	12 cy	\$ 80.00
Randy Rabe Construction	Ford	L9000	12 cy	\$ 80.00
Ron Rabe Sand & Gravel,LLC	Peterbuilt	357	12 cy	\$ 80.00
Rydberg & Sons, Inc.	Mack	CH	12 cy	\$ 79.50
Todd Elliott Excavating	Ford	9000	12 cy	\$ 75.00
Todd Elliott Excavating	Freightliner	FLD	12 cy	\$ 75.00

**#5 TRACTOR/BELLY DUMP w/driver**

Name	Make	Model	Capacity	Per Hour
DLL Excavating, Inc.	Load Kings	2060	18 cy	\$ 95.00
Fjosne Construction	Freightliner		18 yd	\$ 90.00
Rydberg & Sons, Inc.	Mack		18 cy	\$ 89.95
Rydberg & Sons, Inc.	Mack	Side Dump	18 cy	\$ 97.50

**#6 FRONT END LOADER 4 cu.yd. or lgr., w/operator**

Name	Make	Model	Capacity	Per Hour
DLL Excavating, Inc.	CAT	980G	7 1/2 cy	\$ 160.00
Doenz Excavating,	CAT	926	3 cy	\$ 90.00
Fjosne Construction	Komatsu	WA250	2 1/2 cy	\$ 75.00
Kingsway Construction	CAT	966 FII	5 cy	\$ 150.00
Kingsway Construction	CAT	980G	7cy	\$ 185.00
Rydberg & Sons, Inc.	Komatsu	500	8 CY	\$ 135.00
Rydberg & Sons, Inc.	CAT	980C	8 CY	\$ 135.00
Todd Elliott Excavating	Hough	H60	2 yds	\$ 85.00

**#7 MOTOR GRADER, w/operator**

Name	Make	Model	Capacity	Per Hour
DLL Excavating, Inc.	CAT	12 H		\$ 140.00
Fjosne Cont.	CAT	140G		\$ 75.00
Ron Rabe Sand & Gravel,LLC	CAT	140G		\$ 85.00
Rydberg & Sons, Inc.	CAT	16		\$ 125.00

**#8 Compactor Tow-Type**

Name	Make	Capacity	Per Hour
DLL Excavating	International	13 Wheel	\$ 75.00
Rydberg & Sons, Inc.	American	60"	\$ 50.00

**Compactor Self-Propelled**

Name	Make	Capacity	Per Hour
Randy Rabe Construction	IR	54"	\$ 70.00
Rydberg & Sons, Inc.	RA460	8'	\$ 69.50
Fjosne Construction	RayGo	84"	\$ 70.00

**EQUIPMENT RENTAL PRICES - ABSTRACT OF BIDS**

#9	<b>Crushing &amp; Loading or Stockpiling</b>	Per Cubic Yard
DLL Excavating, Inc.	\$ 2.780 per CY	
Kingsway Construction, Inc.	\$ 3.000 per CY	
Rydberg & Sons, Inc.	\$ 2.390 per CY	

#10	<b>Bituminous Crushing</b>	Per Cubic Yard
	Crushing & Loading or Stockpiling	
DLL Excavating, Inc.	\$ 3.850 per CY	
Fjosne Construction	\$ 4.000 per CY	
Kingsway Construction, Inc.	\$ 4.780 per CY	
Rydberg & Sons, Inc.	\$ 3.940 per CY	

#11	<b>WINTER MAINTENANCE SAND</b>			
	Specification for Winter Sand 3126 Mod.			
	3/8"	100%	#30	10 - 60%
	#4	85 - 100%	#50	3 - 60%
	#8	50 - 100%	#100	9 - 10%
	#16	25 - 85%	#200	0 - 2%
	1000 C.Y. more or less		F.O.B. Your Pit Location	
Bonk's Sand & Gravel			\$	1.95
Rydberg & Sons, Inc.			\$	3.24



## 2012 - 2016 Road Program

### 2012

Road	Type	Location	Length
CSAH 17	Paving	CR 140 to CSAH 26	2.50
CSAH 40	Bridge	1.0 miles N or CR 150	
CSAH 41	Grading	W. Co Line to 2.5 miles E.	2.50
CSAH 55	Paving	CR 125 to 2 miles S.	2.00
CSAH 64	Mill/Overlay	TH 123 to TH 23	0.50
CSAH 66	Reconstruction	CSAH 32 to TH 23	0.50
CR 120	Bridge	1.0 miles S of CSAH 11	

### 2013

Road	Type	Location	Length
CSAH 5	Grading	CR 112 to CSAH 1	4.00
CSAH 11	Resurfacing	W. Co Line to CSAH 61	9.00
CSAH 40	Resurfacing	CSAH 46 to 2.5 miles S.	2.50
CSAH 41	Paving	W. Co Line to 2.5 miles E.	2.50
CSAH 46	Resurfacing	CSAH 61 to I-35	1.50
CSAH 51	Resurfacing	CSAH 46 to CSAH 10	3.50
CSAH 52	Resurfacing	CSAH 40 to 0.25 miles E.	0.25
CSAH 61	Resurfacing	S. Co Line to CSAH 7	6.50

### 2014

Road	Type	Location	Length
CSAH 5	Paving	CR 112 to CSAH 1	4.00
CSAH 8	Reconstruction	CSAH 61 to CSAH 65	0.50
CSAH 9	Resurfacing	CSAH 10 to CSAH 14	3.25
CSAH 17	Bridge	0.75 miles N. of CSAH 18	
CSAH 21	Resurfacing	TH 48 to CSAH 30	8.10
CSAH 23	Resurfacing	S. Co Line to TH 70	2.50
CSAH 60	Mill/Overlay	TH 18 to TH 18	0.30
Hinckley Twp	Bridge	S. Fork Grindstone River	

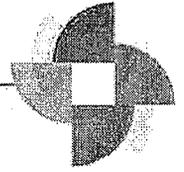
### 2015

Road	Type	Location	Length
CSAH 12	Reconstruction	5th Ave. to CSAH 11	0.30
CSAH 14	Bridge	1.5 miles E. of CSAH 13	
CSAH 14	Resurfacing	CSAH 13 to CSAH 54	4.50
CSAH 17	RR Crossing	2.0 miles S. of CSAH 18	0.25
CSAH 41	Resurfacing	CSAH 40 to CSAH 61	6.50
CSAH 46	Resurfacing	CSAH 49 to TH 23	4.30
CSAH 61	Bridge	0.5 miles N. of CSAH 43	

### 2016

Road	Type	Location	Length
CSAH 5	Grading	CSAH 6 to CSAH 23	1.75
CSAH 13	Bridge	0.25 miles N. of CSAH 11	
CSAH 28	Resurfacing	W. Co Line to CSAH 61	9.50
CSAH 29	Resurfacing	TH 123 to CSAH 20	1.00
CSAH 43	Resurfacing	E. of CR 152 to TH 23	7.75





## MEMORANDUM

**TO:** Pine County Board of Commissioners  
Pine City, MN

**DATE:** April 11, 2012

**FROM:** Carolyn Drude/Todd Hagen

**Re:** Calling for a Public Hearing on the 2012 - 2017 Capital Improvement Plan and authorizing the issuance and sale of General Obligation Capital Improvement Plan Bonds

In 2008, the Pine County Board of Commissioners established a Capital Improvement Plan (CIP) after a public hearing was held. The CIP was designed to allow the County to reduce the debt service on outstanding bonds of the Pine County Housing and Redevelopment Authority (HRA) which were issued to finance the new Pine County Courthouse. The CIP authorized the County to acquire the courthouse from the HRA by refinancing the HRA Bonds at lower debt service costs, thus lowering the levies necessary to pay for the project.

In order to accomplish the refunding (refinancing), it is necessary to wait until the market allows this savings. This did not happen during the last five years and the five year "life" of the 2008 CIP is nearing an end.

Interest rates have been lower in the recent past, and we are recommending the Board go through the Capital Improvement Plan process to allow another five years to take advantage of this law (Minnesota Statutes, Section 373.40) when the Commissioners feel the time is right.

Attached you will find a "Resolution Calling for a Public Hearing on the Capital Improvement Plan and Authorizing the Issuance and Sale of General Obligation Capital Improvement Plan Bonds" and a Notice of Public Hearing to be published at least 14 days prior to the hearing.

We will furnish a draft of the 2012 - 2017 Capital Improvement Plan so it is available to you prior to the notice publication date.

Let us know if you have questions.

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Commissioner \_\_\_\_\_ introduced the following resolution and moved its adoption, which motion was seconded by Commissioner \_\_\_\_\_:

RESOLUTION CALLING FOR A PUBLIC HEARING ON THE CAPITAL IMPROVEMENT PLAN AND AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS

BE IT RESOLVED by the Board of County Commissioners of Pine County, Minnesota (the County), as follows:

1. Approval of the 2012 to 2017 Capital Improvement Plan. The County has prepared and intends to approve its Capital Improvement Plan (the CIP) pursuant to Minnesota Statutes, Section 373.40.
2. Approval of the Issuance of Capital Improvement Plan Bonds. The County intends to issue its capital improvement plan bonds (the Bonds) to refund outstanding bonds of the Pine County HRA, as described in the CIP, pursuant to Minnesota Statutes, Section 373.40.
3. Public Hearing. A public hearing is hereby scheduled to be held on the approval of the CIP and the issuance of the Bonds at 1:30 p.m. on May 15, 2012, at the Pine County Public Health/Public Works Building, in Sandstone, Minnesota. The County Administrator is hereby authorized and directed to cause notice of such public hearing in substantially the form of the attached hereto to be published in the official newspaper of the County not less than fourteen (14) days nor more than twenty-eight (28) days prior to the date of the hearing.

APPROVED:

\_\_\_\_\_  
Steven Chaffee, Chairman

ATTEST:

\_\_\_\_\_  
Mark LeBrun, County Administrator

NOTICE OF PUBLIC HEARING ON APPROVAL OF THE CAPITAL IMPROVEMENT  
PLAN AND THE ISSUANCE OF CAPITAL IMPROVEMENT PLAN BONDS PURSUANT  
TO MINNESOTA STATUTES, SECTION 373.40

Notice is hereby given that the Board of County Commissioners of Pine County, Minnesota (the County), will meet at 1:30 p.m. on May 15, 2012, at the Pine County Public Health/Public Works Building, 1610 Hwy 23 N, Sandstone, Minnesota, to conduct a public hearing to obtain public comment on the County's intention to approve the County's 2012 through 2017 Capital Improvement Plan (the CIP) and issue capital improvement plan bonds (the Bonds) pursuant to Minnesota Statutes, Section 373.40, for the purpose of refinancing the Pine County Courthouse by refunding and prepaying the Pine County Housing and Redevelopment Authority's lease revenue bonds to achieve annual debt service savings, thereby acquiring that facility from the HRA.

If a petition requesting a vote on the issuance of the Bonds is signed by voters equal to five percent of the votes cast in the County at the last general election and filed with the County Auditor within thirty (30) days after the public hearing, the County may issue the Bonds only after obtaining the approval of a majority of the voters voting on the question of issuing the Bonds.

Copies of the proposed CIP and resolution are on file and may be inspected at the Pine County Government Center during normal business hours. All interested parties are invited to attend the public hearing or to provide written comments to the undersigned, which written comments will be considered at the hearing.

Questions regarding this matter may be referred to Mark LeBrun, County Administrator, at (320) 591-1621.

BY ORDER OF THE COUNTY BOARD  
PINE COUNTY, MINNESOTA

/s/ Mark LeBrun,  
County Administrator



WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the Board of Commissioners, of the County of Pine hereby declares that the position of Deputy Sheriff, currently held by Zachary Libra meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and these employees are so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges these employees with the prevention and detection of crime;
4. Said position gives these employees the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

Dated at Pine City, Minnesota this 17th day of April, 2012.

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Steven Chaffee, Chairman  
Pine County Board of Commissioners

I, Mark A. LeBrun, clerk of the Pine County Board of Commissioners, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 17<sup>th</sup> day of April, 2012; the original of which is on file in this office. I further certify that members voted in favor of this resolution and that all members were present and voting.

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Mark LeBrun, Clerk to the County Board