

MINUTES OF PINE COUNTY BOARD MEETING

Regular Meeting

Tuesday, May 15, 2012 1:00 p.m. Public Health Building, Sandstone, MN

Vice-Chairman Hallan called the meeting to order at 1:00 p.m. Present were Commissioners, Doug Carlson, Curt Rossow, and Mitch Pangerl. Also present was County Administrator Mark LeBrun and County Attorney John Carlson.

The Pledge of Allegiance was said.

Vice-Chairman Hallan called for public comment. No public comment.

Commissioner Carlson moved to adopt the amended agenda, Commissioner Pangerl seconded, motion carried.

Commissioner Pangerl moved to approve the minutes of the May 1, 2012 Board meeting. Commissioner Rossow seconded, motion carried.

Commissioner Rossow moved to approve the consent agenda, Commissioner Carlson seconded, motion carried.

Minutes of Boards, Committees and Board Memos, Newsletter

1. Pine County Meth Task Force Minutes, April 2012
2. Personnel Committee Minutes, May 8, 2012
3. Pine County HRA Senior Housing Minutes, March 2012

*****CONSENT AGENDA*****

Auditor

1. Cash Balance as of April 30, 2012

Revenue Fund	\$ (1,142,806.89)
Health and Human Services Fund	\$ 1,316,896.90
Road and Bridge Fund	\$ 7,240,378.19
Land Management Fund	\$ 1,046,751.86

2. Applications for Abatement –
 Compass North Development, 1300 Northridge Dr NW, Pine City, PID 42.0039.004, pay 2011 & 2012
 Phyllis & Stephen Stayner, 1 Pokegama Ave W, Henriette, PID 39.0012 & 39.0013.000, pay 2012

3. Application for Exempt Permit for Kettle Kinship to conduct MN lawful gambling on September 2, 2012 at Heidelberger Farm Equipment, 3923 State Hwy 70, Pine City (Royalton Twp)

Probation

1. Acknowledge the appointment by Pine County Judicial bench of Kristi L Benedict as Temp PT Probation Agent effective June 4, 2012 at \$17.56/hr

****REGULAR AGENDA****

County Board

Vice-Chairman Hallan led discussion on the 800 MHz project and the purchase of radios for the Fire Departments. Board will discuss further at a Committee of the Whole meeting.

Sheriff

Sheriff Cole presented for acceptance a \$2,500 donation from the Corporate Commission of the Mille Lacs Band of Ojibwe Indians to the Pine County Sheriff's Volunteer Posse. Commissioner Pangerl motioned to accept donation. Commissioner Rossow seconded, motion carried.

Sheriff Cole presented for approval the hiring of PT Dispatcher Donald Scullard effective May 29, 2012 at \$15.57/hr B23. Commissioner Rossow motioned to approve as presented. Commissioner Carlson seconded, motion carried.

Sheriff Cole presented for approval the hiring of Sheriff's Secretary Elisabeth Stannard effective May 18, 2012 at \$12.89/hr B21. Commissioner Pangerl motioned to approve as presented. Commissioner Carlson seconded, motion carried.

Administrator

Vice-Chairman Hallan opened a Public Hearing for the 2012-2017 Capital Improvement Plan for public comment at 1:30 pm. No public comments were made. Vice-Chairman Hallan closed the hearing at 1:33 pm.

Sheriff

Sheriff Cole presented for approval the promotion from PT to FT Deputies Patrick Ellstrom and Adam Kenow effective May 6, 2012. Commissioner Rossow motioned to approve as presented. Commissioner Carlson seconded, motion carried.

Sheriff Cole presented for approval internally filling a FT Correction Officer position. Commissioner Pangerl motioned to approve as presented. Commissioner Rossow seconded, motion carried.

Sheriff Cole presented for approval the hiring of PT Dispatcher Nikkole Summerland effective May 17, 2012 at \$15.57/hr B23. Commissioner Rossow motioned to approve as presented. Commissioner Carlson seconded, motion carried.

Sheriff Cole presented for acknowledgement the President's Volunteer Service Award received by the Pine County Sheriff's Volunteer Posse. Commissioner Pangerl motioned to accept the award and thank the volunteers for their service. Commissioner Rossow seconded, motion carried.

Probation

Probation Director Arola presented the final report on the RLE Federal Stimulus Grant. No action taken.

Administrator

Administrator LeBrun presented for approval the hiring of MIS Support Specialist Thomas Keefe effective May 16, 2012 at \$15.03/hr B24. Commissioner Carlson motioned to approve as presented. Commissioner Pangerl seconded, motion carried.

Administrator LeBrun presented for approval the hiring of a Architect to assist in specifications and inspection of Pine Government Center tuckpointing project. Commissioner Carlson motioned to approve as presented. Commissioner Rossow seconded, motion carried.

Administrator LeBrun presented for approval the hiring of 4H Summer Assistant Cassie VonRueden effective May 29, 2012 at \$11.45/hr A13. Commissioner Rossow motioned to approve as presented. Commissioner Pangerl seconded, motion carried.

Administrator LeBrun presented the proposed schedule and hiring process for the County Administrator position. Commissioner Rossow motioned to approve as presented. Commissioner Hallan seconded, motion carried.

Commissioner Pangerl motioned to appoint Mark LeBrun as Interim County Administrator effective May 31, 2012-June 29, 2012. Commissioner Rossow seconded, motion carried.

Carolyn Drude provided information on refinancing the HRA Bond for the Courthouse. Commissioner Carlson motioned to approve the resolution as presented to approve the

2012-2017 Capital Improvement Plan. Roll call vote called by Administrator LeBrun:

District 1 – Yes

District 2 – Yes

District 4 – Yes

District 5 – Yes

Resolution passed unanimously.

CERTIFICATION OF MINUTES RELATING TO GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS

Issuer: Pine County, Minnesota

Governing Body: Board of County Commissioners

Kind, date, time and place of meeting: A regular meeting held on May 15, 2012 at 1:30 p.m. at the Pine County Public Health/Public Works Building, 1610 Hwy 23 N, Sandstone, Minnesota.

Members present: County Commissioners Stephen Hallan, Mitch Pangerl, Curt Rossow and Doug Carlson

Members absent: Steve Chaffee

Documents Attached:

Minutes of said meeting (pages):

RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PLAN 2012-2017 AND AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 15th day of May, 2012.

Mark LeBrun, County Administrator

Commissioner Carlson introduced the following resolution and moved its adoption, which motion was seconded by Commissioner Rossow:

RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PLAN 2012-2017 AND AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS

WHEREAS, the Board of County Commissioners (the “Board”) of Pine County, Minnesota (the “County”) has prepared the Capital Improvement Plan 2012-2017 (the “CIP”) pursuant to Minnesota Statutes, Section 373.40; and

WHEREAS, during the course of the preparation and review of the CIP, the Board has

considered, for each capital improvement and for the CIP overall: the condition of the County's existing infrastructure, including the projected need for repair or replacement; the likely demand for the improvements; the estimated cost of the improvements; the available public resources; the level of overlapping debt in the County; the relative benefits and costs of alternative uses of the funds; operating costs of the proposed improvements; and alternatives for providing services most efficiently through share facilities with other counties or local government units; and

WHEREAS, the CIP covers at least a five-year period beginning with the date of its adoption; sets forth the estimated schedule, timing, and details of specific capital improvements by year, together with the estimated costs, the need for the improvements, and sources of revenue to pay for the improvements; and

WHEREAS, the County intends to issue its Capital Improvement Plan Bonds (the "Bonds") to finance capital projects described in the CIP, pursuant to Minnesota Statutes, Section 373.40; and

WHEREAS, pursuant to Minnesota Statutes, Sections 373.40, the County has published notice of its intent to adopt the CIP, its intent to issue the Bonds thereunder, and the time and date of the hearing to obtain public comment on the matter at least fourteen (14) but not more than twenty-eight (28) days prior to the date hereof; and

WHEREAS, the County has held a public hearing on May 15, 2012, to obtain public comment on its intent to adopt the CIP and to issue the Bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PINE COUNTY, MINNESOTA:

SECTION 1. ADOPTION. The CIP is hereby adopted.

SECTION 2. ISSUANCE OF BONDS. It is hereby determined to be in the best interests of the County to issue its General Obligation Capital Improvement Plan Bonds, pursuant to Minnesota Statutes, Section 373.40 and Chapter 475, to finance capital improvements as described in the CIP.

SECTION 3. SALE MEETING: This Board shall meet at a time to be determined by consultation between the County Administrator and Ehlers & Associates, Inc. for the purpose of considering sealed bids for the purchase of the Bonds and of taking such action thereon as may be in the best interests of the County. Ehlers & Associates, Inc. as independent financial advisor, pursuant to Minnesota Statutes, Section 475.60, subdivision 2, paragraph (9) is hereby authorized to solicit bids for the Bonds on behalf of Pine County on a negotiated basis.

Approved by the Pine County Board of Commissioners this 15th day of May, 2012.

Stephen Hallan, Vice-Chair

Attest:

Mark LeBrun, County Administrator

Upcoming Meetings Announced

Arrowhead Counties Association meeting, Wednesday, May 16, 2012, 6:00 p.m., Hampton Inn, Duluth, MN

Management Team meeting, Tuesday, May 22, 2012, 9:00 a.m. Jury Assembly Room, Pine County Courthouse, Pine City, MN

Committee of the Whole meeting, Tuesday, May 22, 2012, 10:30 a.m. Boardroom, Pine County Courthouse, Pine City, MN

NLX meeting, Wednesday, May 23, 2012, 10:00 a.m. Boardroom, Pine County Courthouse, Pine City, MN

Pine County Board meeting, Tuesday, May 29, 2012, 10:00 a.m. Boardroom, Pine County Courthouse, Pine City, MN

With no further business, Vice-Chairman Hallan adjourned the County Board meeting at 3:07 p.m., until the next scheduled County Board Meeting on May 29, 2012 at 9:00 a.m. in the Boardroom of the Pine County Courthouse.

Mark LeBrun, Administrator
Clerk to County Board

Stephen Hallan, Vice-Chair
Board of County Commissioners