

MINUTES OF PINE COUNTY BOARD MEETING

Regular Meeting

Tuesday, June 5, 2012, 10:00 a.m. Boardroom, Pine County Courthouse

Chairman Chaffee called the meeting to order at 10:00 a.m. Present were Commissioners Doug Carlson, Steve Hallan, Curt Rossow and Mitch Pangerl. Also present was Interim County Administrator Mark LeBrun and County Attorney John Carlson.

The Pledge of Allegiance was said.

Chairman Chaffee called for public comment. No comments made.

Commissioner Pangerl moved to adopt the agenda. Commissioner Hallan seconded. Motion carried.

Commissioner Carlson moved to approve the minutes of the May 15, 2012 and May 29, 2012 board meetings. Commissioner Rossow seconded. Motion carried.

Commissioner Hallan moved to approve the consent agenda. Commissioner Rossow seconded. Motion carried.

Minutes of Boards, Committees and Board Memos, Newsletter

1. Pine County Land Surveyor Report, May, 2012
2. Personnel Committee minutes, May 15, 2012
3. Committee of the Whole minutes, May 22, 2012

*****CONSENT AGENDA*****

Auditor/Treasurer

1. May 2012 Disbursements
2. Applications for Abatement:
Ronald Atkins, 4579 Burns St, Bruno, PID 36.5136.000, pay 2012
Micheal McEachran Jr, 63690 Hannu Ln, Finlayson, PID 27.0315.000, pay 2012
Tom Hansen, 4911 Pokegama Lake Rd, Grasston, PID 28.1030.000 and 29.057.001, pay 2012
Douglas & Heather Shultz, 55512 Forest Blvd, Rush City, PID 43.0511.001, 43.0494.000, 43.0488.000 & 43.0512.000, pay 2012
3. Approval of 3.2 liquor licenses for Ray & Marge's Resort On/Off, Duxbury Store On/Off, Duquette General Store Off, and Birch Creek Golf Course On/Off

*****REGULAR AGENDA*****

Sheriff

Sheriff Cole presented information on 800 MHz radio funding and will be bringing proposed radio purchasing costs to the July 3rd Board Meeting.

Sheriff Cole presented for approval the attendance of Sergeant Jennifer Decker and Correction Officer Shanna Draves to Basic Spanish for Jail Facilities from July 9-11 in Johnston, Iowa. Commissioner Rossow motioned to approve as presented. Commissioner Hallan seconded, motion carried.

Public Works

Engineer LeBrun presented and opened sealed bids for Paving Contract #1201. Commissioner Hallan motioned to accept the bids received and have the Engineer tabulate and award to lowest responsible bidder. Commissioner Carlson seconded, motion carried.

Hardrives, Inc	\$ 974,614.08
Knife River Corp	\$ 1,080,687.39
Tri-City Paving, Inc	\$ 1,103,821.60
KGM Contracting	\$ 1,255,542.10
Central Specialties, Inc	\$ 1,275,537.46

Engineer LeBrun presented and opened sealed bids for Culvert Replacement Contract #1202. Commissioner Pangerl motioned to accept the bids received and have the Engineer tabulate and award to lowest responsible bidder. Commissioner Rossow seconded, motion carried.

Hardrives, Inc	\$ 419,878.39
Knife River Corp	\$ 433,616.91
Tri-City Paving, Inc	\$ 437,847.00
KGM Contracting	\$ 517,741.90

Auditor/Treasurer

Auditor/Treasurer Clemmer presented the resignation of Clerk III Julian Hansen effective June 22, 2012 and requested immediate replacement upon recommendation of the Personnel Committee. Commissioner Carlson motioned to approve the request. Commissioner Pangerl seconded, motion carried.

County Assessor

Interim Administrator LeBrun presented for approval the attendance of Property Appraiser Martha Cote to Assessments Laws & Procedures Course from July 16-19, 2012 in St. Cloud, MN. Commissioner Rossow motioned to approve the request. Commissioner Hallan seconded, motion carried.

Administator

Barb Chaffee presented an update on behalf of Central MN Jobs & Training Services. Commissioner Carlson motioned to approve the MWCS Joint Powers Agreement, Partnership Agreement, and a \$2,000,000 insurance coverage plan as presented. Commissioner Hallan seconded, motion carried. Chairman Chaffee was noted as abstaining.

Commissioner Carlson motioned to approve the Central MN Jobs & Training Services Audit. Commissioner Hallan seconded, motion carried. Chairman Chaffee was noted as abstaining.

Richard Fuchs presented an update on the Small Cities Development Program. Commissioner Carlson motioned to approve the use of \$30,000 of funds to renovate “A Place For You” in Pine City and to provide 15% administrative funding for future projects. Commissioner Rossow seconded. Roll Call vote called by Chairman Chaffee:

District 1 – Abstain
District 2 – No
District 3 – Yes
District 4 – Yes
District 5 – Yes Motion carried.

Interim Administrator LeBrun presented an employment contract with David Minke to serve as County Administrator. Commissioner Rossow motioned to approve the contract as presented. Chairman Chaffee seconded. Roll Call vote called by Chairman Chaffee:

District 1 – Yes
District 2 – Yes
District 3 – Yes
District 4 – Yes
District 5 – Yes Motion carried.

County Attorney

Attorney Carlson presented information on Pine County Policy #28. Attorney Carlson recommended section 28.2 be removed from the policy and the two employees affected to be notified in writing of the change. Chairman Chaffee motioned to change Policy #28 as

presented. Commissioner Pangerl seconded, motion carried. Commissioner Carlson was noted as voting no.

Attorney Carlson presented updated information on Out of State Travel requests. No action taken at this time.

Commissioner's Report

Commissioner Carlson commented on the upcoming AMC District 1 meeting.

Commissioner Rossow commented on recycling fluorescent bulbs. Land/Zoning Administrator Schneider stated a HHW event will be held in August.

Upcoming Meetings Announced

Personnel Committee meeting, **Tuesday, June 12, 2012, 3:00 p.m.** Administrator's Conference Room, Pine City, MN

Pine County Board of Equalization, **Tuesday, June 12, 2012, 5:00 p.m.** Boardroom, Pine County Courthouse, Pine City, MN

Budget Committee meeting, **Wednesday, June 13, 2012, 10:00 a.m.** Boardroom, Pine County Courthouse, Pine City, MN

AMC District 1 meeting, **Friday, June 15, 2012, 8:00 a.m.** AmericInn, International Falls, MN

Pine County Health and Human Services Board Meeting, **Tuesday, June 19, 2012, 10:00 a.m.** Public Health Building, Sandstone, MN

Pine County Board Meeting, **Tuesday, June 19, 2012, 1:00 p.m.** Public Health Building, Sandstone, MN

With no further business, Chairman Chaffee adjourned the County Board meeting at 11:46 a.m., until the next scheduled County Board Meeting on June 19, 2012 at 1:00 p.m. at the Public Health Building, Sandstone MN.

Mark LeBrun, Interim Administrator
Clerk to County Board

Steve Chaffee, Chair
Board of County Commissioners