

MINUTES OF PINE COUNTY BOARD MEETING

Regular Meeting

Tuesday, September 18, 2012, 1:00 p.m. Public Health Building, Sandstone, MN

Chairman Chaffee called the meeting to order at 1:00 p.m. Present were Commissioners Doug Carlson, Steve Hallan, Curt Rossow. Also present were County Attorney John Carlson and County Administrator David Minke. Commissioner Mitch Pangerl was excused.

The Pledge of Allegiance was said.

Chairman Chaffee called for public comment. There was no public comment.

Chairman Chaffee announced changes to the Regular Agenda by adding item number 2A, Nathan Johnson from the City of Pine City who would like to present on a business loop designation. Commissioner Hallan moved to adopt the amended agenda. Commissioner Rossow seconded. Motion carried 4-0.

Commissioner Carlson moved to approve the minutes of the September 4, 2012 board meeting. Commissioner Rossow seconded. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

1. Pine County HRA Senior Housing Board Meeting Minutes, July 26, 2012
2. Pine County Soil & Water Meeting Minutes, August 2, 2012
3. Pine County Land Surveyor Monthly Report, August 2012
4. ECRL Library Board Minutes June 11, 2012
5. ECRL Library Board Minutes August 13, 2012
6. Pine County Health and Human Services Advisory Committee Minutes September 5, 2012
7. Initiative Foundation letter of thank you for donation
8. Pine County Probation Advisory Committee Minutes May 22, 2012
9. Pine County Probation Advisory Committee Minutes August 28, 2012

*****CONSENT AGENDA*****

1. Review August Cash Balance

Fund	July 31	August 31	Increase(Decrease)
Revenue Fund	\$1,461,226	\$724,825	(\$736,401)
Health and Human Services Fund	\$1,839,790	\$2,137,495	\$297,705
Road and Bridge Fund	\$7,916,025	\$6,970,677	(\$945,348)
Land Management Fund	\$1,130,256	\$1,177,021	\$46,765

- 2. Approve the August Disbursements.
- 3. Approve application for abatement:
 - a. Francis Aiello, 15251 Copper Canyon Rd., Pine City, PID 26.5015.000, Pay 2010 & 2011.
 - b. Jerry and Lavonne Thurn, 11726 Henriette Rd. Pine City, PID 28.8900.601, Pay 2010-2012.
- 4. Amendment #1 for Grant Agreement #50711 extending the Term and authorize the Chair and County Administrator to sign the Amendment.

Commissioner Hallan moved to approve the consent agenda. Chairman Chaffee seconded. Motion carried 4-0.

*****REGULAR AGENDA*****

1. Public Hearing on a Project by Pine Habilitation and Supported Employment, Inc.

Chairman Chaffee opened the public hearing at 1:04 p.m. PHASE Director Tim Schmutzer gave an overview of the project related to refinancing one PHASE facility. Chairman Chaffee called for public comment. Sam Griffith, Sandstone City Administrator offered his support of the PHASE project. No other public comments were made. The public hearing was closed at 1:07 p.m. Commissioner Carlson made a motion to approve the resolution and authorize the Board Chair and County Administrator to sign. Second by Commissioner Hallan. Motion carried 4-0.

2. Presentation by the Extension Office – Pine County

Approve Memorandum of Agreement with the University of Minnesota for Extension services for 2013-2015. Susanne Hinrichs, Regional Director of Northeastern Minnesota from the University of Minnesota Extension Office, was present and gave an overview of the Extension Program. Commissioner Carlson asked how the Pine County 4-H program is doing. Lorelei Finley, Pine County 4-H Coordinator explained the 4-H program and gave totals for 2011. Motion by Commissioner Hallan to approve the Memorandum of Agreement with the University of Minnesota for Extension services for 2013-2015 and authorize the Board Chair and County Administrator to sign the agreement. Second by Commissioner Rossow. Motion carried 4-0.

2A. City of Pine City Business Loop Proposal

Nathan Johnson, City Planner from the City of Pine City, presented a proposed business loop plan for the City of Pine City and provided a map. Motion by Commissioner Hallan to direct Administrator Minke to provide a letter of support of the Pine City Business Loop and to consent to signing the county roads to the City of Pine City. Second by Commissioner Rossow. Motion carried 4-0.

3. Personnel Committee Report

The Personnel Committee met on September 11, 2012 and made the following recommendations:

- a) Fill the vacant part-time maintenance worker position.
- b) Authorize Building Maintenance Worker Peter Umbreit to be a full-time position.
- c) Authorize the filling of four vacant fulltime positions at the jail and reduce the part-time authorization to eight.
- d) Authorize the creation of an Administrative Assistant position in the county Administrator's office and approve the restructure.
- e) Authorize the reposting of a vacant assessor position.

Motion by Commissioner Rossow to approve the recommendations of the Personnel Committee. Second by Chairman Chaffee. Motion carried 4-0.

4. Transportation Committee Report

Administrator Minke led a brief discussion about the Transportation Committee Report and board members commented that promoting safety along Pine County roadways is a priority.

5. Land/Zoning/Solid Waste

Pine County Private Sale of Tax-Forfeited Land, Resolution No. 091812-1. Pine County Land Commissioner Kurt Schneider provided information regarding the details of the land sale. Motion by Commissioner Carlson to approve Pine County Private Sale of Tax-Forfeited Land, Resolution 091812-1 and authorize the Board Chair and County Administrator to sign the resolution. Second by Commissioner Rossow. Motion carried 4-0.

6. Delegation of Authority for the Small Cities Development Program

Administrator Minke explained the Small Cities Development Grant and the proposed resolution. Motion by Commissioner Rossow to approve the Resolution Delegating Certain Authority for the Small Cities Development Program Administration to the County Administrator and authorize Board Chair and County Administrator to sign the resolution. Second by Commissioner Hallan. Motion carried 4-0.

7. Fall Road Tour

Administrator Minke states that Pine County Highway Engineer LeBrun recommends that the fall road tour be held on October 2, 2012 after the regular county board meeting. The road tour would be covering the southern portion of Pine County around Pine City. It was the consensus of the board to conduct the tour at 1:00 p.m. on October 2, 2012.

8. Commissioner Updates

The board called a special meeting for October 16, 2012 at 11:00 a.m. at the Public Health Building in Sandstone for the purpose of touring Schmedeke Lane.

Commissioner Carlson states there is an Arrowhead Counties Association meeting on September 19, 2012 at 6:00 p.m. at the Hampton Inn, Canal Park, Duluth, Minnesota.

9. Upcoming Meetings

NLX meeting, **Wednesday, September 26, 2012, 10:00 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota

Technology Committee Meeting, **Tuesday, October 2, 2012, 8:30 a.m.**
Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota

Pine County Board Meeting, **Tuesday, October 2, 2012, 10:00 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota

Personnel Committee Meeting, **Tuesday, October 9, 2012, 9:00 a.m.** Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota

Pine County Health and Human Services Meeting, **Tuesday October 16, 10:00 a.m.**
Public Health Building Sandstone, Minnesota

Pine County Special Board Meeting, **Tuesday, October 16, 2012, 11:00 a.m.** Public Health Building Sandstone, Minnesota

Pine County Board Meeting, **Tuesday, October 16, 2012, 1:00 p.m.** Public Health Building, Sandstone, Minnesota

10. Adjourn

With no further business, Chairman Chaffee adjourned the County Board meeting at 1:38 p.m. until the next scheduled County Board Meeting on October 2, 2012 at 10:00 a.m. at the Pine County Courthouse Boardroom, Pine City, Minnesota.

David J. Minke, Administrator
Clerk to County Board

Steve Chaffee, Chair
Board of County Commissioners