

**MINUTES OF PINE COUNTY BOARD MEETING**

**Regular Meeting**

**Tuesday, September 20, 2011 1:00 p.m. Public Health Building, Sandstone, MN**

Chairman Rossow called the meeting to order at 1:00 p.m. Present were Commissioners, Doug Carlson, Steven Chaffee, Stephen Hallan, and Mitch Pangerl. Also present was County Coordinator Mark LeBrun and Chief Deputy County Attorney Steve Cundy.

The Pledge of Allegiance was said.

Chairman Rossow called for public comment. Mike Hawthorne commented that 30 union brick layers live in Pine County and encouraged the hiring of local contractors.

Commissioner Carlson moved to adopt the amended agenda, Commissioner Chaffee seconded. Motion carried.

Commissioner Hallan moved to approve the minutes of the September 6, 2011 board meeting. Commissioner Pangerl seconded. Motion carried.

Commissioner Chaffee moved to approve the consent agenda, Commissioner Hallan seconded. Motion carried.

**Minutes of Boards, Committees and Board Memos, Newsletter**

1. ECRL Library Board minutes August 8, 2011

**\*\*\*CONSENT AGENDA\*\*\***

**Auditor/Treasurer**

1. Cash Balance as of August 31, 2011

Revenue Fund	\$ 1,231,503.73
Health and Human Services Fund	\$ 2,457,727.37
Road and Bridge Fund	\$ 7,912,139.38
Land Management Fund	\$ 1,029,689.93

2. Applications for Abatement:

Larry Coulter & Linda Greene, 43217 Furey Rd, Willow River, PID 22.5007.000 pay 2012

Asa Bratsch, 29524 Denham Crossing Rd, Sturgeon Lake, PID 31.0200.000 pay 2010&2011

Richard Zuk, 84001 Deerwood Rd, Sturgeon Lake, PID 31.0253.000, pay 2011

## **Auditor/Treasurer continued**

3. Application for Lease of Lawful Gambling Activity and Premises Permit for the Hinckley Pine City Flames Snowmobile Club to conduct Minnesota lawful gambling at Marathon of Beroun, LLC, 18648 Beroun Crossing, Pine City (Pokegama Twp)
4. Application for Exempt Permit for Pine Technical College Foundation to conduct Minnesota lawful gambling on December 9, 2011 at the North West Company Fur Post
5. Acknowledge the Petty Cash Account for the Land and Zoning Department originally authorized November 11, 2000 in the amount of \$50.00 be rescinded and discontinued

## **Coordinator**

1. Reappoint Arild Frederiksen to the Pine County HRA Board of Directors

## **\*\*REGULAR AGENDA\*\***

### **Sheriff**

Sheriff Cole presented the resignation of Part-Time Dispatcher Daniel Kylander effective October 8, 2011 and requested immediate replacement . Commissioner Chaffee motioned to approve request as presented. Commissioner Hallan seconded, motion carried.

Sheriff Cole presented a request for the internal promotion of a Patrol Deputy to the vacant Investigator position. Commissioner Carlson motioned to approve request as presented. Commissioner Pangerl seconded, motion carried.

Sheriff Cole presented a request for the internal promotion of a Part-Time Patrol Deputy to Full-Time status. Commissioner Carlson motioned to approve the request as presented. Commissioner Hallan seconded, motion carried.

Sheriff Cole presented a \$300 donation from the Askov Rutabaga Festival to the Pine County Sheriff's Office Volunteer Posse. Commissioner Pangerl motioned to approve the donation as presented. Commissioner Chaffee seconded, motion carried.

### **Land/Zoning**

Land/Zoning Administrator Schneider presented a revised resolution for Conservation Easements on Tax Forfeit public waters land sale tracts. Commissioner Carlson motioned to repeal resolution #081611-01 and approve the new resolution as presented. Commissioner Chaffee seconded, resolution passed unanimously.

**Resolution#092011-01**

**WHEREAS**, Minnesota Session Laws 2011, Chapter 98, Section 21, authorizes the public sale of State tax forfeited land bordering public water subject to the establishment of permanent conservation easements to provide riparian protection and angler access; and

**WHEREAS**, Minnesota Statute 282.37 authorizes the Commissioner of Revenue, upon recommendation from the County Board, to grant permanent easements on State tax forfeited lands bordering lakes and streams, such easements to be held in the name of the State Department of Natural Resources.

**NOW, THEREFORE, BE IT RESOLVED**, that the Pine County Board repeals Resolution 081611-1 and authorizes the Commissioner of Revenue to grant the following permanent easements to the State Department of Natural Resources to provide riparian protection and angler access:

**1. CLOVER TOWNSHIP (09.0123.000)**

A 66-foot easement, on each side from the centerline of Hay Creek of the N1/2 of NE1/4, Section 15, Township 41 North, Range 18 West for the purpose of riparian protection and angler access.

**2. FLEMING TOWNSHIP (14.0055.000)**

A 66-foot easement, on each side from the centerline of Sand Creek of the S1/2 of SW1/4, Section 7, Township 43 North, Range 18 West for the purpose of riparian protection and angler access.

**3. FLEMING TOWNSHIP (14.0248.001)**

A 66-foot easement, on each side from the centerline of Wolf Creek of the N1/2 of N1/2 of SW1/4 of SW1/4, Section 33, Township 43 North, Range 18 West for the purpose of riparian protection and angler access.

Land/Zoning Administrator Schneider led discussion on a request from Arna Township to dispose of storm debris on tax forfeit property. Commissioner Hallan motioned to authorize Land/Zoning Administrator Schneider to work with Arna Township to provide a suitable disposal site for storm debris. Commissioner Pangerl seconded, motion carried.

**Auditor/Treasurer**

Auditor/Treasurer Clemmer presented revisions to the Pine County Electronic Transfer of Funds Policy & Procedures. Commissioner Hallan motioned to approve the revisions as presented. Commissioner Chaffee seconded, motion carried.

Auditor/Treasurer Clemmer presented an update on mileage reimbursement via direct deposit. Commissioner Carlson motioned for management to proceed with direct deposit of employee reimbursement. Commissioner Chaffee seconded, motion carried.

## **Public Works**

Engineer LeBrun presented for approval the employment of Waylon Franklin as Medium Equipment Operator at \$13.30/hr effective September 26, 2011. Commissioner Hallan motioned to approve as presented. Commissioner Chaffee seconded, motion carried.

## **Coordinator**

Dana Johnson of Lakes & Pines presented an update on the Pine County Small Cities Development Program and requested approval for the short form application process. Commissioner Carlson motioned to approve resolution as presented. Commissioner Hallan seconded, resolution passed unanimously.

### **Resolution#092011-02**

BE IT RESOLVED that Pine County act as the legal sponsor for the project contained in the Application to be submitted on November 17, 2011 and that County Coordinator, Mark A. LeBrun and Health and Human Services Director Linda Cassman are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Pine County.

BE IT FURTHER RESOLVED that Pine County has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Pine County has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, Pine County may enter into an agreement with the State of Minnesota for the approved project, and that Pine County certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

NOW, THEREFORE BE IT RESOLVED that County Coordinator Mark LeBrun and Health and Human Services Director Linda Cassman, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the Applicant.

Coordinator LeBrun presented the proposed county contribution for the 2012 Non-Union and Elected health insurance benefits. Commissioner Chaffee motioned to approve as presented. Chairman Rossow seconded, motion carried.

## County Attorney

Chief Deputy Cundy presented the resignation of Assistant County Attorney Nathan E. Sosinski. Commissioner Hallan motioned to accept the resignation and authorize replacement. Commissioner Chaffee seconded, motion carried.

## Upcoming Meetings

Pine County Management Team meeting, **Tuesday, September 27, 2011, 9:00 a.m.** Jury Assembly room, Pine County Courthouse, Pine City, MN

Pine County Board meeting, **Tuesday, October 4, 2011, 10:00 a.m.** Pine County Courthouse Boardroom, Pine City, MN

Pine County Probation Advisory Committee meeting, **Tuesday, October 25, 2011, 6:00 p.m.** Pine County Courthouse Boardroom, Pine City, MN

With no further business, Chairman Rossow adjourned the County Board meeting at 2:10 p.m., until the next scheduled County Board Meeting on October 4, 2011 at 10:00 a.m. in the Boardroom of the Pine County Courthouse.

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Mark LeBrun, Coordinator  
Clerk to County Board

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Curt Rossow, Chair  
Board of County Commissioners