



AGENDA
PINE COUNTY BOARD MEETING

District 1 Commissioner Hallan (Vice-Chair)
District 2 Commissioner Pangerl
District 3 Commissioner Chaffee (Chair)
District 4 Commissioner Rossow
District 5 Commissioner Carlson

Tuesday, October 16, 2012 1:00 p.m. Public Health Building, Sandstone, MN

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to 3 minutes.
- D) Approve Agenda
- E) Approve Minutes of October 2, 2012 Board Meeting
- F) Minutes of Boards, Committees and Correspondence
 - 1. Pine County Soil & Water Meeting Minutes, September 13, 2012
 - 2. Pine County Methamphetamine Task Force Minutes, October 8, 2012
 - 3. Pine County HRA Senior Housing Board Meeting Minutes, August 23, 2012
 - 4. Pine County Personnel Committee Meeting Minutes, October 8, 2012
- G) Approve Consent Agenda

*****CONSENT AGENDA*****

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

Auditor/Treasurer

1. Review September Cash Balance (attached)

Fund	August 31	September 30	Increase(Decrease)
Revenue Fund	\$ 724,825	\$ 426,889	-\$297,936
Health and Human Services Fund	\$2,137,495	\$1,796,543	-\$340,952
Road and Bridge Fund	\$6,970,677	\$5,901,731	-\$1,068,946
Land Management Fund	\$1,177,021	\$1,303,742	\$126,721

2. Temporary Liquor License for Pine City Chamber of Commerce and the City of Pine City

These applications are subject to approval of the Pine County Sheriff, Pine County Attorney and the township board of each applicant.

Training Request

Land/Zoning Administrator

1. Authorize Pine County Land/Zoning Administrator, Kurt Schneider, to attend Association of Minnesota Counties United by Design Conference, December 3-4, 2012 at River's Edge Convention Center, St. Cloud, MN. Registration cost is \$350, lodging/meals approximately \$100, plus mileage.

Transfer of Corrections Officers

Approve the transfer of part-time Corrections Officers Zakary Vork and Eric Quigley to full time Corrections Officers effective 10/28/12. No change in classification or wage.

*****REGULAR AGENDA*****

1. Commission Nominations/Appointments

- A) Appointment of Jeff Shute to District 5, Planning Commission, to fill vacancy.

2. Contract with Lakes and Pines

Approve Contract Agreement for Grant Writing Services by and between Pine County and Lakes and Pines Community Action Council, and authorize Board Chair and County Administrator to sign the contract.

3. 2013 Minnesota Trails Assistance Program Grant Agreement(s) – Snowmobile/ATV/OHV Club Sponsorship

Approve Resolution 101612-01, Sponsorship and Approval of Grant-In-Aid Agreements for Snowmobile, OHV, and ATV Trails, and authorize Board Chair and County Administrator to sign the resolution.

4. Personnel Committee Report

The Personnel Committee met on October 8, 2012 and recommends the following actions:

- a. Temporary appointment of Barry Sjodahl from deputy to investigator effective 9/9/12. Pay increase to \$26.34 per hour.
- b. Authorize the filling of two registered nurses, a case aid, and half-time nursing supervisor; contingent upon grant and other program funding.
- c. Authorize filling two Children’s Mental Health Worker positions; funding for these positions is in the 2012 budget.
- d. Authorize the hiring of a property appraiser.
- e. Authorize the new Administrative Assistant position (B23 band and grade) in the County Administrator’s Office be changed to Administrative Assistant – Clerk with a B22 band and grade.
- f. Re-establish the non-union position of Payroll Clerk (B23 band and grade) and appoint Susie Fore to the position effective October 17, 2012.
- g. Reclassify the Office Manager position held by Ilene Haavisto to a B31 effective October 17, 2012.

5. 2011 Financial Statement

Formal acceptance of the 2011 Financial Statement and authorize publication.

6. Flood Mitigation Buyout Program Discussion

County Administrator David Minke will present information on the buyout program.

7. Commissioner Updates

8. Upcoming Meetings

NLX meeting, **Wednesday, October 24, 2012, 10:00 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota

Technology Committee Meeting, **Tuesday, November 6, 2012, 8:30 a.m.** Administrator’s Conference Room, Pine County Courthouse, Pine City, Minnesota

Pine County Board Meeting, **Tuesday, November 6, 2012, 10:00 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota

Pine County Health and Human Services Meeting, **Tuesday November 20, 2012, 10:00 a.m.** Public Health Building Sandstone, Minnesota

Pine County Board Meeting, **Tuesday, October 20, 2012, 1:00 p.m.** Public Health Building, Sandstone, Minnesota

9. Adjourn