

AGENDA
PINE COUNTY BOARD MEETING

District 1 Commissioner Hallan (Chair)
District 2 Commissioner Pangerl
District 3 Commissioner Chaffee
District 4 Commissioner Rossow
District 5 Commissioner Ludwig

Tuesday, November 5, 2013, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Approve Agenda
- E) Approve Minutes of October 15, 2013 board meeting and Summary for publication.
- F) Approve Minutes of October 30, 2013 Committee of the Whole Meeting/Budget Committee.
- G) Minutes of Boards, Committees and Correspondence
 - East Central Library Board Minutes ó September 9, 2013
 - Pine County HRA Senior Housing Board of Directors Minutes ó September 25, 2013
 - Pine County Land Surveyor Monthly Report ó October 2013
 - Pine County Methamphetamine Task Force Minutes ó October 14, 2013
- H) Approve Consent Agenda

CONSENT AGENDA

1. **October, 2013 Disbursements**
Disbursements Journal Report, October 1, 2013 ó October 31, 2013
2. **Temporary Liquor License**
Consider temporary liquor license for the City of Pine City for an event to be held November 22, 2013, Northwest Company Fur Post, 12551 Voyageur Lane, Pine City. Subject to approval of the Pine County Sheriff, Pine County Attorney and the corresponding township board.
3. **Application for Exempt Permit**
Consider Application for Exempt Permit for the Pine County ThunderinøToms Chapter of NWTf to conduct Minnesota lawful gambling on December 14, 2013 at Tankø Tavern, 39109 State Hwy 48, Hinckley (Arlone Township).

4. Donations

- A. Consider acceptance of \$722.41 in donations from various individuals and groups to a fund for payment of the care of seized animals.
- B. Consider acceptance of \$550 from the Hinckley Chamber of Commerce to the Pine County Sheriff's Volunteer Posse; to be used to help offset the expense of the volunteer posse.

5. Training

- A. Consider attendance by County Recorder Tamara Tricas to the 2013 Fall Torrens Workshop on November 6, 2013 in St. Cloud. Cost: \$25. Expenses are within the 2013 Recorder budget.
- B. Consider attendance by the following attendees at the Association of Minnesota Counties (AMC) Annual Conference, December 9 ó 11, 2013 in Minneapolis:
 - Commissioners Steve Hallan, Mitch Pangerl, Curt Rossow and Matt Ludwig;
 - Administrator David Minke (AMC Delegate);
 - County Engineer Mark LeBrun (AMC Delegate)
 - Health & Human Services Director Patrick Bruflat (AMC Delegate).Registration: \$350 each (early bird registration): \$2,100
Lodging: Hyatt Regency Hotel & Millennium Hotel: \$1,927 plus tax (early bird reservation)

6. Personnel

A. Police Officer Declaration - PERA

Consider the following Public Employees Retirement Association Police Officer Declaration for the following employees: Resolution 2013-42 Brian Butler; 2013-43 Casey Freund; 2013-44 Leah Schmidt; 2013-45 Thomas Nygard; and 2013-46 Garret Munson. These Resolutions/Declarations indicate that each employee has met all of the requirements of the Police and Fire Plan membership requirements from their dates of hire. Authorize Board Chair to sign Resolutions.

B. Resignation/Back Fill

Consider resignation of Registered Nurse Deb Lowe, effective October 31, 2013 and approve backfill of position.

C. Hiring Registered Nurse

Consider the hiring of a full-time registered nurse (created by combining two vacant part-time nursing positions approved at Sept. 17, 2013 board meeting). The proposed name, salary and start date for this position will be provide on or before the board meeting.

D. Full-Time Status (completion of probationary period)

Consider full-time status for Social Worker Heidi Grissman-Burton, effective November 6, 2013 and Social Services Supervisor Jaci Orr effective November 8, 2013.

REGULAR AGENDA

1. Technology Committee

The Technology Committee met October 15, 2013. Minutes Attached. Information only, no additional board action necessary.

2. Medical Examiner Contract

Presentation by Gary Alberts, Anoka County Medical Examiners Office.

3. **East Central Regional Housing Plan**
Presentation by Cherre Palenius, Housing Development Manager.
4. **Pine County Housing and Redevelopment Authority**
Approve reappointment of Jan Oak for a 5-year term to the Pine County Housing and Redevelopment Authority Board of Directors, term ending October 4, 2018.
5. **Snow Plow Bid Award 2013/2014 & 2014/2015**
 - A. **Pine County Courthouse**
Award snow plow contract for the courthouse for the 2013/14 & 2014/15 snow season to Premier Outdoor Services in the amount of \$26,000.
 - B. **John Wright Building**
Award snow plow contract for the John Wright Building for the 2013/14 & 2014/15 snow season to MJP Enterprises in the amount of \$14,800.
6. **Property Record Information System of Minnesota (PRISM)**
Approve PRISM Implementation Grant and authorize Board Chair to sign.
7. **Pine County Emergency Management**
 - A. Update by Denise Baran of emergency management plans for 2014.
 - B. Approve Emergency Management Performance Grant from State of Minnesota in the amount of \$23,288. A matching fund from Pine County in the amount of \$23,288 is required. The grant is intended to enhance emergency management in the county.
8. **Schmedeke Lane**
Update and status of Schmedeke Lane.
9. **Commissioner Updates**
 - a. Arrowhead Counties Association, Wednesday, October 16, 2013
 - b. AMC district Meeting, Friday, October 18, 2013
 - c. Other
10. **Other**
11. **Upcoming Meetings (Subject to Change)**
 - a. **Committee of the Whole Meeting (SSTS Ordinance), Tuesday, November 5, 2013, 9:30 a.m.,** Public Health Building, Sandstone, Minnesota.
 - b. **Pine County Board Meeting, Tuesday, November 5, 2013, 1:00 p.m.,** Public Health Building, Sandstone, Minnesota.
 - c. **Committee of the Whole Meeting/Budget Committee Meeting (Highway Dept), Tuesday, November 5, 2013, to commence after Pine County Board Meeting,** Public Health Building, Sandstone, Minnesota.
 - d. **Facility Committee Meeting, Wednesday, November 6, 2013, 9:00 a.m.,** Commissioner Conference Room, Courthouse, Pine City, Minnesota.
 - e. **Soil & Water Conservation Board Meeting, Thursday, November 7, 2013, 4:00 p.m.,** 1602 Hwy 23 North, Sandstone, Minnesota.
 - f. **East Central Solid Waste Commission, Monday, November 11, 2013, 9:00 a.m.,** 1756 180th, Mora, Minnesota.

- g. **Personnel Committee Meeting, Tuesday, November 12, 2013, 9:00 a.m.,**
Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- h. **Transportation Committee Meeting, Wednesday, November 13, 2013, 9:00 a.m.,**
Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- i. **Lakes & Pines CAC, Monday, November 18, 2013, 10:00 a.m.,** 1700 Maple Avenue E,
Mora, Minnesota.
- j. **Technology Meeting, Tuesday, November 19, 2013, 8:30 a.m.,** Commissioner
Conference Room, Courthouse, Pine City, Minnesota.
- k. **Pine County Board Meeting, Tuesday, November 19, 2013, 10:00 a.m.,** Board Room,
Pine County Courthouse, Pine City, Minnesota.
- l. **Pine County Health and Human Services Meetings, Tuesday, November 19, 2013, to
commence after Pine County Board Meeting,** Boardroom, Pine County Courthouse,
Pine City, Minnesota.
- m. **Arrowhead Counties Association Meeting, Wednesday, November 20, 2013, 6:00
p.m.,** Hampton Inn Conference Room, Duluth, Minnesota.
- n. **Rushline Corridor Task Force, Thursday, November 21, 2013, 3:30 p.m.,** White Bear
Lake City Hall, 4701 Hwy. 61 North, White Bear Lake, Minnesota.
- o. **GPS 45:93 Executive Committee, Friday, November 22, 2013, 10:00 a.m.,** City of
Hinckley, Hinckley City Hall - 106 1st St. SE, Hinckley, Minnesota
- p. **Snake River Watershed Joint Powers Board, Monday, November 25, 2013,** time and
location to yet be determined.
- q. **NLX meeting, Wednesday, November 27, 2013, 9:30 a.m.,** Boardroom, Courthouse,
Pine City, Minnesota.
- r. **AMC Annual Conference, December 9-11, 2013,** Hyatt Regency Minneapolis,
Minneapolis, Minnesota.

12. Adjourn