

**MINUTES OF PINE COUNTY BOARD MEETING**

***Regular Meeting***

**Tuesday, November 6, 2012, 10:00 a.m. Boardroom, Pine County Courthouse,  
Pine City, MN**

Chairman Chaffee called the meeting to order at 10:00 a.m. Present were Commissioners Doug Carlson, Steve Hallan, Curt Rossow and Mitch Pangerl. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chairman Chaffee called for public comment. There was no public comment.

Chairman Chaffee announced changes to the Regular Agenda by adding item 1A, Appointment of Voting Delegates for the Association of Minnesota Counties. Commissioner Rossow moved to adopt the amended agenda. Commissioner Hallan seconded. Motion carried 5-0.

Commissioner Hallan moved to approve the minutes of the October 16, 2012 Special Board Meeting. Commissioner Carlson seconded. Motion carried 5-0. A brief discussion was held regarding the Schmedeke Lane road tour. Chairman Chaffee stated the road issue will probably have to be revisited at a later date.

Commissioner Rossow noted a change that needs to be made in the October 16, 2012 board minutes. Commissioner Rossow moved to approve the corrected minutes of the October 16, 2012 Board Meeting. Commissioner Carlson seconded. Motion carried 5-0.

**Minutes of Boards, Committees and Correspondence**

1. GPS 45:93 Executive Committee Meeting Minutes, September 28, 2012
2. Pine County Land Surveyor Monthly Report
3. Pine County HRA Senior Housing Board Meeting Minutes, September 27, 2012
4. Pine County HRA Senior Housing Board Meeting Minutes, October 3, 2012

Commissioner Pangerl moved to approve the consent agenda. Commissioner Rossow seconded. Motion carried 5-0.

**\*\*\*CONSENT AGENDA\*\*\***

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**Auditor/Treasurer**

1. October 2012 Disbursements (attached).
2. Application for Abatement:
  - a. Kevin Blomker, 20453 Hwy 107, Grasston, PID 28.0566.003, pay 2010-12.
3. Application for Premises Permit and Lease for Lawful Gambling Activity for Kerrick Firefighter's Relief Association.
4. Application for Exempt Permit for the Wrenshall Area Sno-Sharks.

**New Employee Hires**

1. Authorize the hiring of Lorri Houtsma, Property Appraiser, effective November 5, 2012. B24, \$18.27/hour.
2. Approve the hiring of Debbie Gray, Administrative Assistant, effective November 9, 2012. B22, \$14.90/hour.

**Donation of Emergency Equipment**

Approve the Sheriff's Office donation of emergency equipment consisting of 2 light bars and 2 sirens to Pine EMS.

**Training Requests**

**Auditor/Treasurer**

1. Authorize Paul Johnson to attend State Auditor Local Government Training Conference, November 15, 2012 in St. Paul, MN. Registration cost is \$125.

**Health and Human Services**

1. Authorize JaNet Manning to attend NCAST Training, November 6-8, 2012 and November 14-16, 2012 in Waite Park, MN. No registration fee; mileage and meals approximately \$514.

**\*\*\*REGULAR AGENDA\*\*\***

**1. Voting Delegate and Alternate for 2012 Minnesota Counties Intergovernmental Trust**

Motion by Commissioner Pangerl to designate County Administrator Minke, replacing Mark LeBrun, as voting delegate and continue County Commissioner Hallan as alternate to the Minnesota Counties Intergovernmental Trust, and authorize Board Chair to sign the designation form. Second by Chairman Chaffee. Motion carried 5-0.

**1A. Voting Delegates for the Association of Minnesota Counties**

Motion by Commissioner Hallan to approve the voting delegates for the Association of Minnesota Counties as:

1. Kurt Schneider, Pine County Land & Zoning Supervisor
2. Linda Cassman, Pine County Director of Health & Human Services
3. David Minke, Pine County Administrator
4. Curt Rossow, Pine County Commissioner
5. Doug Carlson, Pine County Commissioner
6. Mitchell A. Pangerl, Pine County Commissioner
7. Stephen Hallan, Pine County Commissioner
8. Steven D. Chaffee, Pine County Commissioner

Second by Commissioner Pangerl. Motion carried 5-0.

**2. Repurchase of Forfeited Land in Full – Linda Hanson, Parcel 28.5536.000**

Motion by Commissioner Hallan to approve the resolution allowing for repurchase of tax forfeited land, Parcel 28.5536.000, to Linda Hanson and authorize Board Chair and County Administrator to sign the resolution. Second by Commissioner Pangerl. Motion carried 5-0.

**3. Amendment to the Home and Community-Based Waiver Services Contract**

Pine County Director of Health & Human Services was present and explained the purpose of the amendment to the Home and Community-Based Waiver Services Contract. Motion by Commissioner Hallan to approve the Amendment to the Home and Community-Based Waiver Services Contract between Pine County Health and Human Services and Golden Horizons and authorize Board Chair to sign the amendment. Second by Commissioner Rossow. Motion carried 5-0.

**4. 2013 Narcotics and Gang Task Force State Grant**

Pine County Sheriff explained the forfeiture and seizure process, how monies are received and distributed. The sheriff anticipates his office will apply for a future Narcotics and Gang Task Force State Grant. Motion by Commissioner Carlson to approve the Narcotics and Gang Task Force State Grant for 2013 (second half) in the amount of \$100,000. Second by Commissioner Hallan. Motion carried 5-0.

**5. Pine County NG911 Grant Contract**

Pine County Sheriff explained the purpose of the NG911 grant is to enhance the dispatch center and move 911 services to digital. The NG911 grant is a one-time grant in the amount of \$10,000. Discussion was held how 911 calls are tracked and located by the dispatch center. Motion by Commissioner Pangerl to approve the State of Minnesota Grant Contract, Pine County NG911, between the State of Minnesota, Commissioner of Public Safety, Emergency Communication Networks and Pine County, and authorize Board Chair and County Administrator to sign contract. Second by Commissioner Rossow. Motion carried 5-0.

**6. State of Minnesota Joint Powers Agreement Criminal Justice Agency**

Pine County Sheriff explained the purpose of the Joint Powers Agreement is to share information between the Sheriff's Office and Court Administration. Motion by Commissioner Rossow to approve the State of Minnesota Joint Powers Agreement Criminal Justice Agency, between the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension (BCA) and Pine County Sheriff's Office, and authorize Board Chair and County Administrator to sign agreement. Second by Commissioner Carlson. Motion carried 5-0.

**7. A'viands, LLC Commissary Management Agreement**

Pine County Sheriff states the purpose of the A'viands agreement is to provide commissary services. A'viands currently runs the jail kitchen and the county will save money with this contract. Motion by Commissioner Pangerl to approve the A'viands, LLC Commissary Management Agreement and authorize Board Chair and County Administrator to sign agreement. Second by Commissioner Hallan. Motion carried 5-0.

**8. Small Cities Development Grant Update**

County Administrator explained the county has contracted with Lakes and Pines to submit a Small Cities Development Grant. The deadline for the grant is November 15, 2012. Unfortunately, an application will not be able to be prepared in time for this year. The county will continue to work with Lakes and Pines to apply in November, 2013.

## **9. Commissioner Updates**

County Administrator requested a special meeting be held on Tuesday, November 27, 2012 at 1:00 p.m. at the Pine County Courthouse. The purpose of this meeting will be to review the county budget.

County Administrator provided an update on flood mitigation. Flood mitigation paperwork was sent to city and township officials affected by the June 2012 flood and the County Administrator has been in contact with a number of local officials.

## **10. Upcoming Meetings**

Personnel Committee Meeting, **Tuesday, November 13, 2012, 9:00 a.m.**  
Administrator's Conference Room, Pine City, Minnesota

Pine County Health and Human Services Meeting, **Tuesday, November 20, 2012, 10:00 a.m.** Public Health Building Sandstone, Minnesota

Pine County Board Meeting, **Tuesday, November 20, 2012, 1:00 p.m.** Public Health Building, Sandstone, Minnesota

NLX meeting, **Wednesday, November 28, 2012, 10:00 a.m.** Boardroom, Pine County Courthouse, Pine City, MN

## **11. Adjourn**

With no further business, Chairman Chaffee adjourned the County Board meeting at 10:35 a.m. until the Special Meeting/Committee of the Whole Meeting on November 6, 2012 at 1:00 p.m. at the Pine County Courthouse, Jury Assembly Room, Pine City, Minnesota.

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David J. Minke, Administrator  
Clerk to County Board

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Steve Chaffee, Chair  
Board of County Commissioners