

MINUTES OF PINE COUNTY BOARD MEETING

Regular Meeting

Tuesday, November 15, 2011 1:00 p.m. Public Health Building, Sandstone, MN

Chairman Rossow called the meeting to order at 1:00 p.m. Present were Commissioners, Doug Carlson, Stephen Hallan, and Mitch Pangerl. Also present was County Administrator Mark LeBrun and County Attorney John Carlson.

The Pledge of Allegiance was said.

Chairman Rossow called for public comment. Maryann Olson commented on misinformation from HHS staff on behalf of her father.

Commissioner Hallan moved to adopt the amended agenda, Commissioner Pangerl seconded. Motion carried.

Commissioner Carlson moved to approve the minutes of the November 1, 2011 board meeting. Commissioner Hallan seconded. Motion carried.

Commissioner Hallan moved to approve the consent agenda, Commissioner Pangerl seconded. Motion carried.

Minutes of Boards, Committees and Board Memos, Newsletter

1. Pine County HRA minutes September, 2011
2. Land/Zoning Committee Meeting November, 2011

*****CONSENT AGENDA*****

Auditor/Treasurer

1. Cash Balance as of October 31, 2011

Revenue Fund	\$ (748,429.43)
Health and Human Services Fund	\$ 1,833,839.87
Road and Bridge Fund	\$ 7,263,395.22
Land Management Fund	\$ 1,155,784.90

2. Application for Tobacco License in Pine County under the jurisdiction of the Auditor, Heidelbergers Rock Creek Motor Stop in Rock Creek for the period of November 18-December 31, 2011

Auditor/Treasurer continued

3. Application for Premises Permit Application for the Kerrick Firefighter's Relief Association to conduct MN lawful gambling at the Duquette Town Hall, 88179 State Hwy 23, Kerrick (Kerrick Twp)

****REGULAR AGENDA****

Sheriff

Sheriff Cole presented a for approval the 2012 Off Highway Vehicle Safety Grant in the amount of \$9,447. Commissioner Hallan motioned to approve grant as presented. Commissioner Pangerl seconded, motion carried.

Sheriff Cole presented a \$1,000 donation on behalf of Jim Urnes for the Volunteer Posse. Commissioner Pangerl motioned to approve donation as presented. Commissioner Hallan seconded, motion carried.

Sheriff Cole presented the promotion of Zachary Libra from Part-time Court Security Officer to Part-time Patrol Deputy. Commissioner Hallan motioned to approve the promotion as presented. Commissioner Pangerl seconded, motion carried.

Sheriff Cole presented a resolution of support for the Drug and Violent Offender Task Force. Commissioner Pangerl motioned to approve the resolution as presented. Commissioner Hallan seconded, resolution passed unanimously.

Sheriff Cole presented for approval the employment of Tim Olson as Court Security Officer \$12.50/hr effective November 16, 2011. Commissioner Carlson motioned to approve the request as presented. Chairman Rossow seconded, motion carried.

Auditor/Treasurer

Auditor/Treasurer Clemmer presented for approval the renewal of Tax and CAMA software contracts with MCCC and ACS. Commissioner Hallan motioned to approve the request as presented. Commissioner Carlson seconded, motion carried.

Land/Zoning

Land/Zoning Administrator Schneider presented a resolution accepting the appraisal of State/County Land Exchange. Commissioner Carlson motioned to approve the resolution as presented. Commissioner Hallan seconded, resolution passed unanimously.

Resolution #111511-01

WHEREAS, Pine County and the State of Minnesota (DNR) first agreed to exchange the attached list of lands through resolution of the County Board on April 15, 2008; and

WHEREAS, the Pine County Board of Commissioners classified all lands involved in the land exchange as non-conservation and authorized the Land Commissioner to cost share the appraisals of said lands through resolution adopted on May 3, 2011; and

WHEREAS, said land exchange has proceeded forward and is hereafter referenced as Exchange No. 897; and

WHEREAS, the State Division of Lands and Minerals accepted a competitive bid by Compass Land Consulting, LLC of Minocqua, Wisconsin, to complete the appraisal of the Exchange No. 897 lands; and

WHEREAS, the appraisal of Exchange No. 897 lands is complete and the Resume of Certified Appraisal dated June 27, 2011, including *Exhibit A* "DNR Pool of Lands" and *Exhibit B* "Pine County Pool of Lands" is attached hereto and made part hereof; and

WHEREAS, the Pine County lands to be exchanged includes 2,711 acres valued at \$1,360,000; and

WHEREAS, the State (DNR) lands to be exchanged includes 2,560 acres valued at \$1,360,000; and

WHEREAS, Land Department and County Assessor Department staff have reviewed the land appraisal of Exchange No. 897 lands and concur with the value assessment as a fair and equal exchange for both parties.

NOW, THEREFORE, BE IT RESOLVED, that the Pine County Board of Commissioners accepts and approves the appraisal of the Exchange No. 897 lands as presented on the attached Resume of Certified Appraisal and further outlined in the full Compass Land Consulting, LLC appraisal report of May 5, 2011.

BE IT FURTHER RESOLVED, that County Staff are hereby authorized and directed to proceed with the abstract and title review work necessary to complete Exchange No. 897 and that the County authorizes the State to proceed with a public hearing, upon the completion of satisfactory title opinions from the County Attorney, or its designee, and the State of MN Attorney General's Office.

Land/Zoning Administrator Schneider presented an update of the Land/Zoning department. No action taken.

Public Works

Engineer LeBrun presented a resolution authorizing MnDot to act as fiscal agent for Federal Funds. Commissioner Carlson motioned to approve the resolution as presented. Commissioner Pangerl seconded, resolution passed unanimously.

Engineer LeBrun presented for approval the employment of Jeremy Waldhalm as Medium Equipment Operator at \$13.30/hr effective November 16, 2011. Commissioner

Pangerl motioned to approve as presented. Commissioner Hallan seconded, motion carried.

Engineer LeBrun presented for approval the attendance of Mark LeBrun at the County Engineer's Annual Conference on January 17-19, 2012 in Brainerd and total cost of \$543. Commissioner Hallan motioned to approve as presented. Commissioner Carlson seconded, motion carried.

Engineer LeBrun presented for approval a final payment for Contract #1003 in the amount of \$14,827.16. Commissioner Carlson motioned to approve as presented. Commissioner Hallan seconded, motion carried.

Administrator

Administrator LeBrun presented the 2012 Non-Union pay scale for approval. Commissioner Hallan motioned to approve as presented. Commissioner Pangerl seconded, motion carried.

Administrator LeBrun presented the appointment of Troy Stewart as Temporary Department Head of the County Assessor's Office at a salary of \$58,822 effective November 16, 2011. Commissioner Hallan motioned to approve as presented. Commissioner Carlson seconded, motion carried.

Administrator LeBrun presented a resolution for Rental Rehabilitation Deferred Loan program. Commissioner Hallan motioned to approve as presented. Commissioner Pangerl seconded, resolution passed unanimously.

Written information was provided for the record on behalf of Maryann Olson.

Commissioner's Report

Commissioner Carlson requested an update on Phase by Tim Schmutzer.

Commissioner Hallan commented on the recycling program and collection process.

Upcoming Meetings

Pine County Management Team meeting, **Tuesday, November 22, 2011, 9:00 a.m.** Jury Assembly room, Pine County Courthouse, Pine City, MN

NLX meeting, **Wednesday, November 23, 2011, 10:00 a.m.** Pine County Courthouse Boardroom, Pine City, MN

AMC Annual Conference, **December 5-7, 2011**, Minneapolis Hilton, Minneapolis, MN

Pine County Truth in Taxation Meeting, **Thursday, December 8, 2011, 7:00 p.m.**
Pine County Courthouse Boardroom, Pine City, MN

Pine County Board meeting, **Tuesday, December 13, 2011, 10:00 a.m.** Pine County
Courthouse Boardroom, Pine City, MN

With no further business, Chairman Rossow adjourned the County Board meeting at
2:06 p.m., until the next scheduled County Board Meeting on December 13, 2011 at
10:00 a.m. in the Boardroom of the Pine County Courthouse.

Mark LeBrun, Administrator
Clerk to County Board

Curt Rossow, Chair
Board of County Commissioners