

**MINUTES OF THE  
COMPREHENSIVE PLAN STEERING COMMITTEE  
March 23, 2016, 1:00 p.m.  
Sandstone Public Health Bldg.**

**A. Call meeting to order**

County Commissioner Matt Ludwig called the meeting to order at 1:05 a.m.

**B. Pledge of Allegiance**

The Pledge of Allegiance was said.

**C. Approval of Agenda**

Motion by Hallan. Second by Hancock to approve the agenda as presented. Motion carried. 7-0

**D. Roll Call**

**Members present:** County Commissioner Matt Ludwig, County Commissioner Steve Hallan, Planning Commissioner Richard Glattly, Planning Commissioner Jeff Shute, Public Member Al Hancock, Public Member James Sloan, and Public Member John Von Rueden.

Also present were County Administrator David Minke, Land Services Director Kelly Schroeder, Economic Development Director Robert Musgrove, and Land & Resources Manager Caleb Anderson.

**Members absent:** Planning Commissioner Skip Thomson

**E. Approval of Minutes**

Steve Hallan moved to approve the Minutes of the February 10, 2016 committee meeting. Second by Robert Musgrove. Motion carried 7-0.

**F. Old Business**

**Recap of Public Meetings**

Caleb Anderson shared a synopsis of the public meetings that were held in March. Committee members commented that the meetings provided good conversation and were decently successful.

County Administrator David Minke felt that the meeting results should be reduced to paragraph form. Richard Glattly commented that it would be important to include those results in the comprehensive plan as an appendix.

**G. New Business**

**Focus Group Meeting Planning**

The group felt there would be value in either a public meeting or focused invitation approach. Steve Hallan commented that the consultant, Brian Ross, should lead the first meeting. David Minke suggested that the group does not yet know which topics it needs more information on. If the group begins the process of drafting goals and strategies it will then identify gaps where it

needs more information from the public. The focus group meetings will be held around these knowledge gaps. The group agreed to proceed in this manner.

Musgrove added that the focus groups may help refine the goals as well and will foster greater buy-in from the public.

Minke suggested a framework for the topics in which a goal is stated, and then strategies are broken into three types: regulatory, County action, Other organization action. By including "other organizations," the plan would be strengthened by partnership building.

### **Community Group Presentations**

There was no discussion on community group presentations.

### **Goal Development**

Anderson explained that Brian Ross had suggested to begin goal writing based on the most common topics used by other counties local governments. These topics would include: natural resources, land use, transportation, infrastructure, and economic development. Other topics could be added.

The group brainstormed a list of goal ideas for the topics of: agriculture, economic and community development, recreation, natural resources, education, and transportation and infrastructure.

Schroeder proposed that staff would draft goals based on the groups brainstorm session. Anderson proposed to meet again in 3-4 weeks to review the goals and begin working on strategies and identifying areas needing further community input.

### **H. Adjournment**

Motion by Hallan to adjourn. Second by Musgrove. 7-0

The meeting was adjourned at 3:05.

Respectfully Submitted By Caleb Anderson