



**DEPARTMENT OF PLANNING, ZONING, AND SOLID WASTE**  
 635 Northridge Dr NW, Suite 250 • Pine City, MN • 55063 •  
 (320) 216-4220 • Toll Free 800-450-7463 x4220 • Fax (320) 591-1640

**APPLICATION FOR SEPTIC ABANDONMENT CERTIFICATE**

**Subsurface Sewage Treatment Systems must be abandoned by a licensed septic installer and Gopher State One-Call must locate any utilities in the area. Applications must be submitted at least 48 hours prior to the abandonment with the \$25 fee. Once the system is abandoned, the Minnesota Pollution Control Agency's (MPCA) Abandonment Reporting Form must be completed with photographic evidence of the abandonment and submitted to the County.**

Property Owner: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Email: \_\_\_\_\_  
 Daytime Phone Number: \_\_\_\_\_ Other Phone Number: \_\_\_\_\_

**Property Address:** \_\_\_\_\_  
 Parcel #: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_ FIRE NO.: \_\_\_\_\_  
 Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ Description: \_\_\_\_\_  
 (Attach additional pages if necessary)

**THE FOLLOWING INFORMATION IS REQUIRED:**

Date system is to be abandon: \_\_\_\_\_  
 Installer: \_\_\_\_\_ Phone No: \_\_\_\_\_ License No. \_\_\_\_\_  
 Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

The undersigned hereby makes application for certificate of subsurface sewage treatment system abandonment, agreeing to do all such work in strict accordance with the Ordinances of the County of Pine, Minnesota; Minnesota Individual Sewage Disposal Code Minimum Standards set forth by Minnesota Department of Health; Shoreland Management Standards set forth by Minnesota Department of Natural Resources, and Flood Plain Management Standards set forth by the Federal Emergency Management Authority. Applicant agrees that plot plans, sketches, specifications, documents and designs submitted as part of this process are a matter of public record. **ABANDONMENT CERTIFICATES WILL NOT BE ISSUED UNTIL SUCH TIME THAT ALL REQUIREMENTS ARE SATISFIED INCLUDING RECEIPT OF THE MPCA ABANDONMENT REPORTING FORM AND PHOTOGRAPHIC EVIDANCE OF THE ABANDONMENT.**

The undersigned acknowledges the above information and hereby permits Pine County Officials to enter upon the subject property during normal business hours for the purpose of such tests and inspections as may be appropriate for County Officials to process this abandonment certificate application.

\_\_\_\_\_  
**Signature of Property Owner** **Date**

Items that must be included at initial application:

- Application
- \$25 Fee