

AGENDA
PINE COUNTY BOARD MEETING

District 1 Commissioner Hallan
District 2 Commissioner Pangerl
District 3 Commissioner Chaffee
District 4 Commissioner Rossow
District 5 Commissioner Ludwig

Tuesday, January 21, 2014 10:00 a.m.
Board Room, Pine County Courthouse, Pine City , Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of January 7, 2014 County Board Meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
 None.
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review December 2013 Cash Balance

Fund	December 31, 2012	December 31, 2013	Increase(Decrease)
General Fund	\$2,495,333.06	\$2,539,821.50	\$44,488.44
Health and Human Services Fund	\$1,855,366.42	\$841,647.00	(\$1,013,719.42)
Road and Bridge Fund	\$5,324,159.01	\$2,078,182.32	(\$3,245,976.69)
Land Management Fund	1,474,268.53	\$1,838,948.89	\$364,680.36
TOTAL (inc non-major funds)	\$13,375,860.67	\$9,550,362.46	(\$3,825,498.21)

2. 2013 Budget Adjustments

Consider approval of 2013 budget adjustments.

3. Donation

Consider acceptance of \$1,369.31 in donations from a citizen to a fund for payment of the care of seized, abused animals.

4. Retirement of Police Dog

Consider authorization of transfer of retired police dog “Nittro” to Paul Widenstrom.

5. New Hire

- A. Consider approval of the hiring of Jesse Johnston as a full-time Corrections Officer, effective January 28, 2014, \$16.04 per hour, B-23.
- B. Consider approval of the hiring of Kirby Olson as Survey Crew Chief, effective January 27, 2014, \$16.11 per hour, B-24, step 1.
- C. Consider appointment of Tara Reibling to backfill the Office Support Specialist position, A-13, step 1, \$12.44 per hour, effective February 5, 2014. Previously approved by the county board on October 1, 2013.
- D. Consider appointment of Beth Pierson to backfill the Social Worker position, C-42, step 1, \$19.25 per hour, effective February 5, 2014. Previously approved by the county board on November 19, 2013.

REGULAR AGENDA

1. Subsurface Sewage Treatment System Public Hearing

- A) Chair remarks
- B) Staff Presentation
- C) Commissioner Questions
- D) Chair Opens Public Hearing
- E) Public Comments
- F) Close Public Hearing
- G) Commissioner Comments/Questions/Direction

2. Personnel Committee

Pine County Personnel Committee met January 14, 2014 (Minutes attached) and made the following recommendations:

Sheriff

Approve 2% performance increase for Denise Baran, \$18.49 to \$18.86 per hour, effective February 4, 2014 (anniversary date).

Probation

Approve backfill of a potential vacancy, up to step 3, dependent on qualifications for approval.

Administrator

Approve 1% performance increase HHS Director Patrick Bruflat, \$40.01 to \$40.41 per hour, effective January 24, 2014.

Approve revised Supervisor PTO cash out policy.

Approve 2014 non-union wage scale corrections and additions.

Other items are for informational purposes only.

3. Regional Housing Plan/Study

Presentation by Lakes & Pines Director/Agency Planner Lezlie Sauter.

4. Land Committee

The Land Committee met January 7, 2014 and made the following recommendations:

A. Withdraw/Retention of 2013 Land Sale Parcels

Approve Resolution 2014-03 and authorize Board Chair and County Administrator to sign. This will allow Pine County to withdraw select parcels of unsold land previously offered at the September 20, 2013 land auction and to reappraise and offer those parcels at the 2014 land auction.

B. 2014 Tax Forfeit Land Sale Tract Classification and Distribution

Approve Resolution 2014-04 and authorize Board Chair and County Administrator to sign. This will allow the sale of the attached list of non-conservation lands that have been forfeited to the State for non-payment of taxes.

C. Repurchase and Contract Re-Instatement Deadline

Approve Resolution 2014-05 and authorize Board Chair and County Administrator to sign. This will allow at the August 5, 2013 board meeting the setting of a date for the land sale. Thereafter, no written application or repurchase or contract reinstatement will be considered for those lands to be offered for sale.

D. 2014 Forfeit Land Sale

Approve list of lands to be offered for sale in 2014, authorize appraisals, re-appraisals and miscellaneous land sale preparation for the attached listing; set date for public land auction to September 19, 2014.

E. 2015 Legislation – Public Waters and Associated Properties

Approve Resolution 2014-06 and authorize Board Chair and County Administrator to sign. This will allow the sale of the attached list of non-conservation, 2015 legislation public waters and associated properties land sale list tract of lands that have been forfeited to the State for non-payment of taxes.

5. Snowmobile Safety Grant

Consider approval of the Snowmobile Safety Grant from the State of Minnesota in the amount of \$13,016 (one-half to be spent in 2013-2014 and one-half in 2014-2015) and authorize the Board Chair and County Administrator to sign. The grant is intended to enhance rider safety in Pine County. No matching funds are required.

6. Appointment of Medical Examiner

Consider approval of Resolution 2014-02 appointing Dr. A. Quinn Strobl as the medical examiner for Pine County and authorize Board Chair and County Administrator to sign.

7. Disaster Recovery Plan and Access Control Agreement

Consider approval of the Disaster Recovery Plan and Access Control Agreement which was approved by the Technology Committee on December 17, 2013.

8. Commissioner Updates

- a. Pine County Law Library Meeting
- b. East Central Solid Waste Commission Meeting
- c. East Central Regional Library Board Meeting
- d. Methamphetamine Task Force Meeting
- e. Committee of the Whole-Strategic Planning
- f. Arrowhead Counties Association Meeting
- g. Rush Line Corridor Task Force
- h. GPS 45:93 Meeting

9. Other

10. Upcoming Meetings

- a. **Pine County Board Meeting, Tuesday, January 21, 2013, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- b. **Subsurface Sewage Treatment System (SSTS) Public Meeting, Tuesday, January 21, 2013, to commence within the Pine County Board Meeting,** Board Room, Courthouse, Pine City, Minnesota.

- c. **Pine County Health and Human Services Meetings, Tuesday, January 21, 2013, to commence after Pine County Board Meeting**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- d. **NLX, Wednesday, January 22, 2014, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- e. **Extension Committee Meeting, Thursday, January 23, 2014, 3:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- f. **Snake River Watershed Joint Powers Board, Monday, January 27, 2014, 9:00 a.m.**, Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota.
- g. **Lakes & Pines CAC, Monday, January 27, 2014, 10:00 a.m.**, Lakes & Pines, Mora, Minnesota.
- h. **Riverwood Center Meeting, Tuesday, January 29, 2014, 4:00 p.m.**, Riverwood Center, Braham, Minnesota
- i. **Central Regional EMS Committee, Friday, January 31, 2014, 9:00 a.m.**, Stearns County Service Center, Waite Park, Minnesota.
- j. **Pine County Board Meeting, Tuesday, February 4, 2014, 1:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- k. **Facilities Committee Meeting, Wednesday, February 5, 2014, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- l. **Soil & Water Conservation District, Monday, February 6, 2014, 4:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- m. **East Central Solid Waste Commission (ECSWC), Monday, February 10, 2014, 9:00 a.m.**, 1756 180th, Mora, Minnesota.
- n. **East Central Regional Library Board Meeting, Monday, February 10, 2014, 9:30 a.m.**, 244 Birch Street, Cambridge, Minnesota.
- o. **Personnel Committee Meeting, Tuesday, February 11, 2014, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- p. **Technology Committee Meeting, Tuesday, February 18, 2014, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- q. **Pine County Board Meeting, Tuesday, February 18, 2014, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- r. **Pine County Health & Human Services Board Meeting, Wednesday, February 18, 2014, 1:00 p.m.**, Board Room, Courthouse, Pine City, Minnesota.
- s. **Law Library Meeting, Wednesday, February 19, 2014, 12:00 p.m.**, Law Library, Courthouse, Pine City, Minnesota.
- t. **Arrowhead Counties Association Meeting, Wednesday, February 19, 2014, 6:00 p.m.**, Hampton Inn, Duluth, Minnesota.
- u. **East Central Regional Development Commission (ECRDC), Monday, February 24, 2014, 7:00 p.m.**, 100 Park St. So., Mora, Minnesota.
- v. **GPS 45:93 Meeting, Friday, February 28, 2014, 10:00 a.m.**, Princeton City Hall, 705 2nd Street North, Princeton, Minnesota.

11. Adjourn