



AGENDA
PINE COUNTY BOARD MEETING

District 1	Commissioner Hallan
District 2	Commissioner Pangerl
District 3	Commissioner Chaffee
District 4	Commissioner Rossow
District 5	Commissioner Ludwig

Tuesday, May 6, 2014, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of April 15, 2014 County Board Meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
 - Pine County HRA Senior Housing Minutes – March 26, 2014
 - Pine County Land Surveyor Monthly Report, April 2014
 - Pine County Soil & Water Conservation District Minutes – April 3, 2014
 - Pine County Methamphetamine Task Force Minutes – April 14, 2014
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. April, 2014 Disbursements

Disbursements Journal Report, April 1, 2014 – April 30, 2014.

2. Applications for Abatement:

Consider:

- a. Arley & Mary Kendall, 37674 Fishtail Road, Hinckley, PID 10.0091.000, pay 2014
- b. David & Peggy Nordrum, 1035 7th St. SW, Pine City, PID 42.5752.000, pay 2014
- c. Minnesota Public Radio, 11802 Dahl Road, Hinckley, PID 15.0204.000, pay 2014
- d. Moose Lake Golf Club, Windemere Twp., PID 33.0204.000, pay 2012, 2013 & 2014
- e. Victor Doboszanski, 25782 Denham Crossing Rd., Sturgeon Lake, PID 31.0222.000, pay 2014

3. 2014 Solid Waste Hauler Licensure

Approve 2014 waste hauler license for Jones Construction and authorize Board Chair to sign license. Application fee is \$200 per license.

4. Personnel (Full-Time Status/Completion of Probationary Period)

- A. Consider approval of full-time status for Office Support Specialist Donna Olsen, effective May 4, 2014.
- B. Consider approval of full-time status for RN Beth Lyon, effective May 4, 2014.

5. Training

- A. Consider Probation Agents Amber Chase, Laura Stylski, Jeremie Reinhart and Travis Fisher to attend the MACPO (Minnesota Association of County Probation Officers) conference, May 21-22, 2014. Full registration is \$125 per person. Weds/Thursday meal and accommodation package is \$150 per person double occupancy. Total cost: \$1100 plus any applicable taxes and mileage. Probation agents are required to have 40 hours training each year. Funds available in the 2014 Probation budget.
- B. Consider County Recorder Tamara Tricas to attend the Minnesota County Recorder's Association Summer Recording Institute, June 9-13, 2014 at Rutgers Bay Lake Lodge in Deerwood. Cost of the conference is \$25, lodging and meal package is \$586.42, mileage \$92.46. Total cost of conference is \$703.88. Funds available within the 2014 Recorder budget.
- C. Consider HHS Director Patrick Bruflat to attend the MN Association of County Social Service Administrators Spring Conference, May 28-30, 2014, Deerwood. Registration \$125, Accommodations \$331.31, Meals included with lodging, Travel \$89.60. Total cost of conference is \$545.91. Funds are available within the 2014 HHS Staff Development budget.
- D. Consider County Engineer Mark LeBrun to attend the MN County Engineers Summer Conference, June 11-12, 2014, Alexandria. Registration and lodging: \$203.91. Funds available in 2014 Highway budget.

6. New Hire

Approve and authorize the hiring of 4-H Summer Assistant Jessica Torgerson, effective June 2, 2014, \$11.79 per hour, grade A13, step 1 at a cost not to exceed \$4,000.

REGULAR AGENDA

1. HHS Ad Hoc Committee Meeting

The HHS Ad Hoc Committee met Wednesday, April 30, 2014. Update will be provided.

2. Public Hearing – Pine County Liquor License

Approve Ordinance 2014-01, Pine County Liquor Ordinance, which regulates the sale of liquor on Sunday, provides for the payment of property taxes of the licensed premises, and sets a fee for the renewal of an existing liquor license. Authorize Board Chair and County Administrator to sign Ordinance.

3. Central Minnesota Jobs and Training Services, Inc. (CMJTS)

Annual update by Barbara Chaffee and staff. CMJTS is a partner in the Minnesota WorkForce Center System, serving 11 counties in Central Minnesota, including Pine County. Consider approval of Joint Powers Agreement (renewed every two years) and authorize Board Chair and County Administrator to sign.

4. Appointment to Board of Adjustment

Consider appointment of David Koland to the Board of Adjustment, District 5, due to the death of Howard Thomsen. Term length through December 31, 2015.

5. Additional Land Auction Properties

A. Tax-Forfeited Land Classification (Non Conservation)

Consider approval of Resolution 2014-15. This will classify the following land (SW¹/₄ of SW¹/₄,

Sec. 28, Twp. 41, Rge. 20, and E 66' of SW¼ of SW¼ of Sec. 29, Twp. 43, Rge. 16, subject to ROW of township road over south 33' thereof) as non-conservation land, authorize appraisal and preparation for the sale of the land, authorize and direct distribution of the listing of the land to local units of government for review and request review and approval from the Minnesota DNR for the sale of said land. Authorize Board Chair and County Administrator to sign.

B. Land Purchase and Addition of Two Parcels to the 2014 Land Auction

- i. Consider motion to approve the addition of the following parcels to the 2014 land auction: SE¼ of SW¼ [40 acres] and SW¼ of SW¼ [37.48 acres] both in Sec. 7, Twp. 43, Rge. 18 and authorize appraisals and miscellaneous land sale preparation.
- ii. Consider approval to purchase the NW¼ of NE¼ of Sec. 12, Twp. 43, Rge. 18 and authorize appraisal and miscellaneous land purchase preparation.

C. Wilma Township Disapproval of Non-Conservation Classification/Land Sale Parcels

Consider approval for the setting of a public meeting to take place during the July 15, 2014 county board meeting to discuss Wilma Township Board's Resolution denying the approval of the sale of county public lands within Wilma Township with the exception of one 20-acre parcel.

6. Land Conveyance Requests

Consider motion to approve conveyance of three parcels of land to (a) Wilma Township, (b) City of Sturgeon Lake, and (c) City of Pine City.

7. Renewal of Trail Lease for the DNR Mathew Lourey Trail (formerly Willard Munger Trail)

Consider motion to renew a trail lease with the State of Minnesota for the Mathew Lourey Trail under an annual no-fee agreement. The actual lease to be accepted by a county board resolution at a later date.

8. Amend East Central Drug and Violent Offender Task Force Grant

Consider approval of the Grant Agreement Amendment for the East Central Drug and Violent Offenders Task Force, amended from \$100,000 to \$110,000 for grant funding. No matching funds are required. Authorize Board Chair and County Administrator to sign.

9. 2014 Annual County Board and Water Safety Grant Agreement

Consider approval of the 2014 State of Minnesota Annual County Boat and Water Safety Grant Agreement in the amount of \$8,149 and authorize Board Chair, County Administrator and Sheriff to sign. No match required.

10. National Corrections Officers' Week

Consider approval of Resolution 2014-16 to designate the week of May 4-10, 2014 as National Corrections Officers' Week.

11. Commissioner Updates

Arrowhead Counties Association
Rush Line Corridor's Policy Advisory Committee
NLX
Pine County Law Library
NE Regional Radio Board
Extension Committee
Snake River Watershed Joint Powers Board
East Central Regional Development Commission

12. Other

13. Upcoming Meetings

- a. **Pine County Board Meeting, Tuesday, May 6, 2014, 1:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- b. **Facilities Committee Meeting, Wednesday, May 7, 2014, 9:00 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- c. **Soil & Water Conservation District Meeting, Thursday, May 8, 2014, 4:00 p.m.**, Public Health Building, Sandstone, Minnesota. **(Date changed from May 1st).**
- d. **East Central Solid Waste Commission Meeting, Monday, May 12, 2014, 9:00 a.m.**, 1756 180th, Mora, Minnesota.
- e. **East Central Regional Library Board Meeting, Monday, May 12, 2014, 9:30 a.m.**, Mille Lacs Lake–Isle Community Center, 285 2nd Avenue So., Isle, Minnesota.
- f. **Personnel Committee Meeting, Tuesday, May 13, 2014, 9:00 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- g. **Rush Line Corridor Task Force, Thursday, May 15, 2014 – cancelled.**
- h. **Lakes & Pines CAC Meeting, Monday, May 19, 2014, 10:00 a.m.** 1700 Maple Avenue E, Mora, Minnesota.
- i. **Technology Committee Meeting, Tuesday, May 20, 2014, 8:30 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- j. **Pine County Board Meeting, Tuesday, May 20, 2014, 10:00 a.m.**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- k. **Pine County Health and Human Services Meetings, Tuesday, May 20, 2014, 1:00 p.m.**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- l. **Arrowhead Counties Association, Wednesday, May 21, 2014, 6:00 p.m.**, Hampton Inn, Duluth, Minnesota.
- m. **Snake River Watershed Joint Powers Board - May meeting cancelled.**
- n. **NE Regional Radio Board Meeting, Thursday, May 22, 2014, 10:00 a.m.**, Video Conference, Courthouse, Pine City, Minnesota.
- o. **NLX, Wednesday, May 28, 2014, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- p. **Central Regional EMS Committee, Friday, May 30, 2014, 9:00 a.m.**, Stearns County Service Center, Waite Park, Minnesota.

14. Adjourn