



**AGENDA**  
**PINE COUNTY BOARD MEETING**

- |            |                      |
|------------|----------------------|
| District 1 | Commissioner Hallan  |
| District 2 | Commissioner Mohr    |
| District 3 | Commissioner Chaffee |
| District 4 | Commissioner Rossow  |
| District 5 | Commissioner Ludwig  |

**Tuesday, January 20, 2015, 10:00 a.m.**  
**Board Room, Pine County Courthouse**  
**Pine City, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of January 6, 2015 County Board Meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
  - Pine County Soil & Water Conservation District Board Meeting Minutes – December 4, 2014
  - East Central Regional Library Board Minutes – December 15, 2014
- G) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. Review December, 2014 Cash Balance (attached)**

Fund	December 31, 2013	December 31, 2014	Increase(Decrease)
General Fund	2,539,821.50	3,661,974.35	1,122,152.85
Health and Human Services Fund	841,647.00	308,137.69	(533,509.31)
Road and Bridge Fund	2,078,182.32	1,571,228.77	(506,953.55)
Land Management Fund	1,838,948.89	2,089,547.86	250,598.97
TOTAL (inc non-major funds)	9,550,362.46	9,858,890.57	308,528.11

**2. Applications for Abatement**

Consider:

Barbara Cepress, 18367 Lakeview Loop, Pine City, PID 28.8900.005, pay 2014.

Dorothy Brant, 30785 State Hwy. 48, Hinckley, PID 03.0252.000, pay 2014.

**3. Tobacco License**

Consider Application for 2015 Tobacco License for Mainstreet Milkhouse.

**4. Application for Repurchase of Tax Forfeited Land**

Consider Resolution 2015-05 for Repurchase of Tax Forfeited Land-10 Year Contract, Luebbert Lands, LLC, PID 34.0025.001, and authorize Board Chair and County Auditor to sign.

**5. Application for Exempt Permit**

Consider Application for Exempt Permit for the Kerrick Firefighters Relief Association to conduct Minnesota lawful gambling on February 14, 2015 at the South end of Oak Lake, adjacent to the public access (Kerrick Twp.).

**6. 2015 Waste Hauler Licenses**

Consider approval of 2015 waste hauler licenses for the following: Hartl Enterprises (dba Ron's Roll Off's)-Hinckley, Mike's Sanitation-Sturgeon Lake, Nordstrom's Sanitation-Moose Lake, Pine County STS-Pine City, Pine Habilitation and Supported Employment, Inc. (PHASE)-Sandstone, Terry's Disposal-Harris, Veit Disposal Systems-Rogers and authorize Board Chair to sign.

**7. Personnel (Full-Time Status/Completion of Probationary Period)**

Consider approval of full-time status for Social Worker Kristen Radzak-Schroeder, effective January 7, 2015.

**8. Training**

Consider County Recorder Tamara Tricas to attend the Minnesota Association of County Officers (MACO) training (vital statistics session/Feb. 3, 2015 and Feb. 5, 2015/all day), Bloomington. Registration \$150, plus mileage. Funds are available in the 2015 Recorder's budget.

**REGULAR AGENDA**

**1. Recognition of Retirement – Kevin Newman**

Recognition of Building Maintenance Supervisor Kevin Newman's retirement and over 39 years of service to Pine County.

**2. Personnel Committee**

Personnel Committee met January 13, 2015 and made the following recommendations (Minutes attached):  
PCSO:

- i. Recognize the appointment of Paul Widenstrom as Chief Deputy and set the 2015 Chief Deputy pay.
- ii. Approve the hiring of two (2) part-time dispatchers; dispatcher staff review to be revisited at the July, 2015 Personnel Committee meeting.

Jail:

- i. Recommend the hiring of one (1) Court Security Officer.

Health & Human Services

- i. Recognize the resignation of Social Worker Beth Pierson and approve backfill.

Veteran/Land

- i. Recognize the resignation of Land/Veterans Secretary Kelly Spinler and approve backfill.

Administrator

- i. Approve back pay for 2014 non-union and previously settled union contracts insurance contributions based on updated county offering.
- ii. Approve professional services contract with Erika Fornengo to contract for duties of payroll clerk.
- iii. Recognize the retirement of Building Maintenance Supervisor Kevin Newman effective January 30, 2015.

Other items are for informational purposes only.

3. **Snake River Watershed Citizen Advisory Committee Appointments**  
Consider appointment of the following to the Snake River Watershed Management Board, Citizen Advisory Committee, for a three-year term, January 1, 2015 through December 31, 2017:  
Tom Swaim (SWCD Supervisor), Doug Odegard (SWCD Supervisor-Alternate), Dean Yorston (Cross Lake Association) and Al Johnson (Pokegama Lake Association).
4. **Riverwood Center Bankruptcy**  
Consider approval of the Settlement Agreement and the payment of \$17,603.40 to the bankruptcy trustee and authorize County Administrator to sign.
5. **Lead County Agreement with Jennifer White**  
Consider approval of Lead County Agreement with Jennifer White to provide clinical supervision to HHS child and adult mental health case managers/social workers. The contract would be in effect from January 1, 2015 through June 30, 2015.
6. **Out-of-Home Placement Update**  
Update of out-of-home placements by Health & Human Services Director Becky Foss.
7. **Economic Development**  
Final report presented by David Unmacht, Springsted Incorporated.
8. **Commissioner Updates**  
Soil & Water Conservation District  
East Central Solid Waste Commission  
East Central Regional Library  
Pine County Methamphetamine Task Force  
Rush Line Corridor Task Force  
Mille Lacs Band State of the Band Address  
Other
9. **Other**
10. **Upcoming Meetings –(Subject to Change)**
  - a. **Technology Committee, Tuesday, January 20, 2015, 8:30 a.m.**, Commissioners’ Conference Room, Courthouse, Pine City, Minnesota.
  - b. **Pine County Board Meeting, Tuesday, January 20, 2015, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
  - c. **City-County Relations Meeting, Tuesday, January 20, 2015, 7:00 p.m.**, Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota.
  - d. **Kanabec/Pine Community Health Board, Wednesday, January 21, 2015, 9:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
  - e. **Arrowhead Counties Association, Wednesday, January 21, 2015, 6:00 p.m.**, Hampton Inn, Duluth, Minnesota.
  - f. **Meeting with Mille Lacs Band, Thursday, January 22, 2015, time TBD**, Spruce Room (small ballroom), Grand Casino Hinckley, Hinckley, Minnesota.
  - g. **NE MN Regional Radio Board, Thursday, January 22, 2015, 10:00 a.m.**, Pine County Courthouse, Pine City, Minnesota.
  - h. **Extension Committee, Thursday, January 22, 2015, 3:00 p.m.**, Public Health Building, Sandstone, Minnesota.
  - i. **Snake River Watershed Joint Powers Board, Monday, January 26, 2015, 9:00 a.m.**, Kanabec County Courthouse basement meeting rooms 3&4, Mora, Minnesota.

- j. **Lakes & Pines Community Action Council, Monday, January 26, 2015, 10:00 a.m.,** 1700 Maple Avenue E, Mora, Minnesota.
- k. **Pine County Special Board Meeting-Strategic Planning, Tuesday, January 27, 2015, 9:00 a.m.,** Board Room, Pine County Courthouse, Pine City, Minnesota.
- l. **Land Advisory Committee, Wednesday, January 28, 2015, 9:00 a.m.,** Sandstone, Minnesota.
- m. **NLX, Wednesday, January 28, 2015, 10:00 a.m.,** Board Room, Pine County Courthouse, Pine City, Minnesota.
- n. **Pine County Law Library, Wednesday, January 28, 2015, 12:00 p.m.,** Pine County Courthouse Law Library (2<sup>nd</sup> floor), Pine City, Minnesota.
- o. **Central Regional EMS Committee, Friday, January 30, 2015, 10:00 a.m.,** Stearns County Service Center, Waite Park, Minnesota.
- p. **Pine County Board Meeting, Tuesday, February 3, 2015, 10:00 a.m.,** Public Health Building, Sandstone, Minnesota.

## **11. Adjourn**