



AGENDA
PINE COUNTY BOARD MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Rossow
District 5	Commissioner Ludwig

Tuesday, February 2, 2016, 10:00 a.m.
Public Health Building, Sandstone, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of January 19, 2016 County Board Meeting and Summary for publication.
- F) Approve Minutes of January 19, 2016 County Board Special Meeting – City County Relations.
- G) Approve Minutes of January 26, 2016 County Board Special Meeting – Soil Survey and Strategic Planning.
- H) Minutes of Boards, Committees and Correspondence
 - Pine County land Surveyor Monthly Report – January 2016
 - Methamphetamine Task Force Minutes – January 11, 2016
- I) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. January, 2016 Disbursements

Disbursements Journal Report, January 1, 2016 – January 31, 2016.

2. MnCCC & Trimin Systems Contract for Computer Services

Consider approval of the professional services agreement between Minnesota Counties Computer Cooperative and Trimin Systems, Inc. for the maintenance and support of IFS for the Auditor-Treasurer and CMHS (Computer Management for Human Services areas), effective January 1, 2016 – December 31, 2018. Pine County’s annual cost is \$8,915. Authorize Board Chair and County Administrator to sign Board Ratification Statement.

3. **Minnesota Government Access Account**

Consider approval of Resolution 2016-04 Authorizing the Signing Authority Allowing Access to Minnesota Government Access (MGA) Accounts for Electronic Court Records and Documents and authorize board chair and county administrator to sign.

4. **Grant Application – Health & Human Services**

Consider approval for Health & Human Services to apply for the Planning and Implementation Grant offered by the Minnesota Department of Human Services through its Alcohol and Drug Abuse Division. The grant would pay for a full-time project coordinator (and supplies, equipment, etc.) for five years (7/1/16 through 6/30/21). East Central School and Hinckley-Finlayson High School would house the individual. There is no negative financial impact to the county.

5. **Personnel (Full-Time Status/Completion of Probationary Period)**

Consider approval of full-time status for registered nurse Joanna Johnson, effective February 10, 2016.

6. **Training**

A. Consider Human Resources Manager Connie Mikrot to attend MN Public Employer Labor Relations training, February 4-5, 2016 in Plymouth, Minnesota. Registration: \$399; lodging: \$136.25. No mileage will be incurred. Total cost \$535.25. Funds are available in the 2016 Administrator's budget.

B. Consider Probation Director Terry Fawcett to attend Orientation for Probation & Parole Chief Executives, March 1-3, 2016 in Aurora, Colorado. Travel will take place February 29, 2016 with return on March 4, 2016. This training is fully funded by the National Institute of Corrections. No county funds will be expended.

C. Consider Corrections Agent Karly Kostich to attend Motivational Interviewing Training, hosted by the Arrowhead Regional Corrections, March 1-4, 2016 in Saginaw, Minnesota. The training is free and is required for corrections professionals. Lodging: \$81 per night (x3); agent to use county vehicle if available, otherwise mileage round trip to Saginaw, Minnesota. Funds are available in the 2016 Probation budget.

D. Consider Commissioner Hallan to attend The Forum 2016 conference presented by the National Association of Workforce Boards in Washington, DC, March 11-16, 2016. No county funds will be expended.

REGULAR AGENDA

1. **Final Payment – Hardrives, Inc.**

Consider approval of final payment to A-1 Excavating in the amount of \$59,693.46 for Contract #1403 related to:

CP 058-014-002, 3rd Avenue SE

CP 058-014-004, 5th Street SE

SAP 058-607-022, CSAH 7 and Hillside Avenue Traffic Signal Improvement

SAP 058-608-017, CSAH 8, From CSAH 61 to 2nd Street SE

SAP 058-661-023, CSAH 61 and CSAH 7 Traffic Signal Improvement

Authorize County Administrator to sign Certificate of Final Contract Acceptance.

2. **Strategic Plan Update**

3. **Public Health Planning**

A. Set two one-half day planning sessions

B. Update on process

4. **Commissioner Updates**

NE Regional Radio Board
Kanabec-Pine Community Health Board
Arrowhead Counties Association
Mille Lacs Band Meeting
Extension Committee
Rush Line Corridor Task Force
Snake River Watershed-cancelled
Lakes & Pines
NLX
Central EMS Meeting
Other

5. **Other**

6. **Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Tuesday, February 2, 2016, 10:00 a.m.**, Public Health Building, Sandstone, Minnesota.
 - b. **Facilities Committee, Wednesday, February 3, 2016, 9:00 a.m.**, 106 1st St. SE, Hinckley, Minnesota.
 - c. **East Central Regional Juvenile Center Advisory Board, Thursday, February 4, 2016, 12:00 p.m.**, ECRJC 7565 Fourth Avenue, Lino Lakes, Minnesota.
 - d. **Soil & Water Conservation District, Thursday, February 4, 2016, 3:00 p.m.**, Public Health Building, Sandstone, Minnesota.
 - e. **East Central Solid Waste Commission, Monday, February 8, 2016, 9:00 a.m.**, 1756 180th, Mora, Minnesota.
 - f. **East Central Regional Library, Monday, February 8, 2016, 9:30 a.m.**, 244 South Birch, Cambridge, Minnesota.
 - g. **Methamphetamine Task Force, Monday, February 8, 2016, 3:00 p.m.**, Public Health Building, Sandstone, Minnesota.
 - h. **Personnel Committee, Tuesday, February 9, 2016, 9:00 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
 - i. **Comprehensive Plan Steering Committee, Wednesday, February 10, 2016, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
 - j. **Technology Committee, Tuesday, February 16, 2016, 8:30 a.m.**, Commissioners' Conference Room, Pine County Courthouse, Pine City, Minnesota.
 - k. **Pine County Board of Commissioners, Tuesday, February 16, 2016, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- **Board to Recess to 1:00 p.m. and Reconvene as Committee of the Whole – Legislative Update**

7. **Adjourn**