



**AGENDA**  
**PINE COUNTY BOARD MEETING**

- |            |                      |
|------------|----------------------|
| District 1 | Commissioner Hallan  |
| District 2 | Commissioner Mohr    |
| District 3 | Commissioner Chaffee |
| District 4 | Commissioner Rossow  |
| District 5 | Commissioner Ludwig  |

**Tuesday, February 16, 2016, 10:00 a.m.**  
**Board Room, Pine County Courthouse**  
**Pine City, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of February 2, 2016 County Board Meeting and Summary for publication.
- F) Approve Minutes of February 9, 2016 Special Meeting – Strategic Planning Public Health.
- G) Minutes of Boards, Committees and Correspondence
  - Pine County HRA Senior Housing Board of Directors regular meeting – December 16, 2015
  - East Central Regional Library Board Minutes – January 11, 2016
- H) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. Review January, 2016 Cash Balance (attached)**

Fund	January 31, 2015	January 31, 2016	Increase(Decrease)
General Fund	2,614,541	4,072,451	1,457,911
Health and Human Services Fund	(325,651)	331,692	657,343
Road and Bridge Fund	916,849	609,281	(307,568)
Land Management Fund	2,044,017	1,010,728	(1,033,289)
TOTAL (inc non-major funds)	5,147,003	7,207,482	2,060,479

**2. Application for Abatement**

Consider Application for Abatement for Todd Van Zee, 34447 Lord Drive, Sturgeon Lake, PID 33.6020.000, pay 2015.

**3. Pine County Federal Award Procurement Policy**

Consider approval of the Pine County Federal Award Procurement Policy, commencing in 2017.

**4. Cancellation of State Contracts**

Consider approval of Resolution 2016-06 Cancellation of Tax-Forfeited Lands and Tax-Forfeited Repurchase Contracts where the 2015 annual payment and/or 2015 taxes have not been paid and authorize Board Chair and County Administrator to sign.

**5. 2016 Waste Hauler Licenses**

Consider approval of 2016 Waste Hauler Licenses for the following businesses: Nordstrom's Sanitation, Terry's Disposal, and Tri-Township Disposal District.

**6. PHASE Contract**

Consider approval of the Contract between Pine County Health and Human Services and Pine Habilitation and Supported Employment (PHASE), January 1, 2016 through December 31, 2016. Rates are as follows:

DT&H – Phase North & Recycling (daily/\$62.83, partial/\$47.13, round trip transportation/\$15.75

DT&H – Phase South (daily/\$103.60, partial/\$77.71, round trip transportation/\$7.96

Supported Employment: 1:1 (15 minute: as negotiated by parties at time of service).

Authorize Board Chair and County Administrator to sign contract.

**7. Donations**

Consider acceptance of the following donations for the K-9 program: Northview Bank, Finlayson \$200; R&S Hardware, Hinckley \$300; Majestic Pine Realty, Sturgeon Lake \$50; and Gary Tandberg, Dayton \$15.

**8. Personnel (Full-Time Status/Completion of Probationary Period)**

Consider approval of full-time status for Social Worker Candace Bartheidel, effective February 28, 2016.

**9. Training**

Response to Child Sex Trafficking Training March 14-17, 2016 in Minneapolis

- Probation Department: Authorize Corrections Agent Karly Kostich to attend. Training and lodging are fully funded by the National Criminal Justice Training Center. Meals and mileage reimbursement by the Probation Department, if necessary. Funds are available in the 2016 Probation budget.
- Health & Human Services: Authorize Social Workers Beth Jarvis, Kristen Schroeder and Candace Bartheidel to attend. Training and lodging are fully funded by the National Criminal Justice Training Center. Meals: \$408 maximum for all three participants; mileage: county car is preferable. Funds are available in the 2016 HHS budget.

## **REGULAR AGENDA**

### **1. Public Hearing – Ordinance Changes and Codified Pine County Shoreland Management Ordinance**

- A. Presentation of:
  - draft codified Shoreland Management Ordinance
  - Ordinance 2016-01 amending the Pine County Subsurface Sewage Treatment Systems Ordinance
  - Ordinance 2016-02 amending the Pine County, Minnesota Floodplain Management Ordinance
  - fee schedule for: (a) the provisional use permit and (b) road, driveway, and parking area permit
- B. Questions from the Board
- C. Open Public Hearing
- D. Comments from the public
- E. Close Public Hearing
- F. Board additional discussion if necessary
- G. Consider adoption of Ordinance 2016-01 amending the Pine County Subsurface Sewage Treatment Systems Ordinance; Ordinance 2016-02 amending the Pine County, Minnesota Floodplain Management Ordinance; and the fee schedule for the provisional use permit and the road, driveway, and parking area permit.

### **2. Facilities Committee**

Pine County Facilities Committee met February 3, 2016 (Minutes Attached).

### **3. Personnel Committee**

Pine County Personnel Committee met February 9, 2016 and made the following recommendations (Minutes attached):

#### **Jail**

- A. Acknowledge the retirement of STS Crew Leader Dan Baran, effective approximately April 5, 2016, and approve immediate back fill of the position to allow for recruitment and training time.
- B. Approve addition of one part-time Corrections Officer to the jail department to reduce forced overtime in jail and to help with the high volume of MI transports.

#### **HHS**

Acknowledge the resignation of full-time Office Support Specialist Tara Reibeling, effective February 5, 2016 and authorize backfill.

Other items are for informational purposes only.

### **4. Introduction of 4-H Coordinator Danielle O'Neill**

### **5. Land Committee**

#### **A. Withdraw/Retention of 2015 Land Sale Parcels**

Consider approval of Resolution 2016-07 and authorize Board Chair and County Auditor to sign. This will allow Pine County to withdraw select parcels of unsold land previously offered at the September 18, 2015 land auction and to reappraise and offer those parcels at the 2016 land auction, and to continue to offer the sale of select unsold parcels from the 2015 land auction.

#### **B. 2016 Tax Forfeit Land Classification (Non Conservation)**

Consider approval of Resolution 2016-08 and authorize Board Chair and County Auditor to sign. This will classify the attached list of lands as non-conservation lands, allow the distribution of lands to local government for review, and requests approval from the Minnesota DNR for the sale of the attached list of non-conservation lands.

C. Homestead/Repurchase Deadline

Consider approval of Resolution 2016-09 and authorize Board Chair and County Auditor to sign. The resolution establishes the official finalization of the tracts of land to be offered at the 2016 Tax-forfeited Land Auction to be August 16, 2016. Thereafter, no written application for repurchase will be considered for those lands to be offered for sale.

D. 2016 Forfeit Land Auction

Consider approval of the list of lands to be offered for sale in 2016, authorize appraisals, re-appraisals and miscellaneous land sale preparation for the attached listing; set date for public land auction to September 30, 2016.

6. 2016 Solid Waste Plan Adoption

Consider approval of Resolution 2016-05 adopting the 2016 East Central Solid Waste Commission Integrated Solid Waste Management Plan and submission to the Minnesota Pollution Control Agency and authorize Board Chair and County Administrator to sign. The Solid Waste Management Plan is not included in the board packet but is available on the county website with county board packet.

7. Budget Amendment

Consider approval of a budget amendment to reduce 01-801-000-0000-5001 by \$10,000 and increase line 13-801-000-0000-5001 by \$10,000.

*Recess Regular Board Meeting and Convene Rail Authority Meeting.*

8. Pine County Regional Railroad Authority

Consider quit claim deed to Joel and Jeff Eckstrom allowing for an ingress and egress easement over Railroad Authority property (the old railroad bed that extends into Brook Park from Kanabec County) and authorize Board Chair to sign Quit Claim Deed.

*Adjourn Railroad Meeting and Reconvene County Board Meeting.*

9. Commissioner Updates

East Central Regional Juvenile Center Advisory Board  
Soil & Water Conservation District  
East Central Solid Waste Commission  
East Central Regional Library  
Comprehensive Plan Steering Committee  
Public Health Strategic Plan Update

10. Other

11. Upcoming Meetings –(Subject to Change)

- a. **Technology Committee, Tuesday, February 16, 2016, 8:30 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, February 16, 2016, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- c. **Kanabec-Pine Community Health Board, Wednesday, February 17, 2016, 1:00 p.m.**, Kanabec County Courthouse, Mora, Minnesota.
- d. **Arrowhead Counties Association, Wednesday, February 17, 2016, 6:00 p.m.**, Hampton Inn, Duluth, Minnesota.
- e. **Mille Lacs Band of Ojibwe Meeting, Thursday, February 18, 2016, 9:00 a.m.**, Grand Casino-Hinckley, Hinckley, Minnesota.
- f. **Snake River Watershed, Monday, February 22, 2016, 9:00 a.m.**, Kanabec County Courthouse, Mora, Minnesota.

- g. **Health Insurance Committee, Monday, February 22, 2016, 9:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- h. **East Central Regional Development Commission, Monday, February 22, 2016, 7:00 p.m.,** 100 Park St. So., Mora, Minnesota.
- i. **Special Meeting-Strategic Planning Public Health, Tuesday, February 23, 2016, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- j. **NLX, Wednesday, February 24, 2016, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- k. **Northeast Regional Radio Board, Thursday, February 25, 2016, 10:00 a.m.,** Courthouse, Pine City, Minnesota.
- l. **Pine County Board Meeting, Tuesday, March 1, 2016, 10:00 a.m.,** Public Health Building, Sandstone, Minnesota.
  - 11:00 a.m. – Meeting with Representative Rarick
  - **Board to Recess and Reconvene as Special Meeting – Committee of the Whole**  
**1:00 p.m. – Pine County HRA, 510 Fifth Street, Sandstone**

## 12. Adjourn