



**AGENDA**  
**PINE COUNTY BOARD MEETING**

- |            |                      |
|------------|----------------------|
| District 1 | Commissioner Hallan  |
| District 2 | Commissioner Mohr    |
| District 3 | Commissioner Chaffee |
| District 4 | Commissioner Rossow  |
| District 5 | Commissioner Ludwig  |

**Tuesday, March 15, 2016, 10:00 a.m.**  
**Board Room, Pine County Courthouse**  
**Pine City, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of March 1, 2016 County Board Meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence  
     Pine County HRA Senior Housing Board of Directors Regular Meeting Minutes – January 27, 2016
- G) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. Review February, 2016 Cash Balance (attached)**

<b>Fund</b>	<b>February 28, 2015</b>	<b>February 29, 2016</b>	<b>Increase(Decrease)</b>
General Fund	1,978,567	3,365,877	1,387,310
Health and Human Services Fund	(140,946)	138,047	278,993
Road and Bridge Fund	4,563,678	2,964,255	(1,599,424)
Land Management Fund	2,068,111	929,004	(1,139,107)
TOTAL (inc non-major funds)	9,194,853	9,247,184	52,332

**2. Application for Premises Permit and Lease for Lawful Gambling Activity**

Consider Application for Premises Permit and Lease for Lawful Gambling Activity from Pokegama Lake Association to conduct Minnesota lawful gambling at Tommy’s Lakeside Bar & Grill, LLC, 10762 Lakeshore Dr., Pine City, Minnesota (Pokegama Twp.).

**3. Approval of Licenses**

- A. Consider approval of tobacco licenses for: Vannelli's Landing, Off the Road.
- B. Consider approval of On/Off/Sunday and 2:00 a.m. liquor license for Vannelli's Landing, Inc. f/k/a Muffies.

**4. Application for Repurchase**

- A. Consider approval of Resolution 2016-10 for Repurchase of Tax Forfeited Land on a 10-year contract, Harley J. Bridell, and authorize Board Chair and County Auditor to sign.
- B. Consider approval of Resolution 2016-11 for Repurchase of Tax Forfeited Land on a 10-year contract, Gregory and Debra Nelson, and authorize Board Chair and County Auditor to sign.

**5. Donation**

- A. Accept \$500 donation for the Shop with a Cop program. Donations for the Shop with a Cop program are not supplemented with any department funding.
- B. Accept the following donations for the K-9 program: Rock Creek Lions Club-\$2,500, Snake River Valley Conservation Club-\$500, James and Leigh Bramstedt-\$100, John and Pat Becvar-\$200, and Northern Pine Chiropractic Center-\$100.

**6. Training**

- A. Consider approval for Human Resource Manager Connie Mikrot to attend the Minnesota Counties Human Resource Management Association conference, April 7-8, 2016, in St. Cloud. Registration: \$90. Lodging: \$109. Mileage: 144 miles round trip, at IRS rate of \$0.54/mile. Total cost: \$277. Funds are available in the 2016 Administrator's budget.
- B. Consider approval for Human Resource Manager Connie Mikrot to attend three two-day training sessions at Minnesota Counties Intergovernmental Trust (MCIT) in St. Paul. Training dates are April 21-22, 2016, May 19-20, 2016, and June 16-17, 2016. Registration for the six session program is \$799. Lodging for three nights and mileage is approximately \$670. Total cost: \$1469. Funds are available in the 2016 Administrator's budget.

**REGULAR AGENDA**

**1. Facilities Committee**

The Facilities Committee met March 4, 2016 and made the following recommendations (Minutes attached):

**A. Household Hazardous Waste Facility**

Use the Pine City shop space for the initial year with idea to gather info on usage, and then plan to move to Hinckley in the future.

**B. Sunshades at the Courthouse**

Approve the quote from JP Windows to install the blinds for \$25,088.

**C. Storage Garage at Courthouse**

Proceed with construction of the garage with a cost not to exceed \$45,000.

Other items are for informational purposes only.

**2. Personnel Committee**

Pine County Personnel Committee met March 8, 2016 and made the following recommendations (Minutes attached):

**Jail**

- A. Approve the termination of part-time court security officer Jenni Henry, effective January 22, 2016 and approve backfill.

- B. Approve the hiring of open correction officer positions with a start date of March 29-30, 2016 and county board ratification on April 5, 2016 due to time restrictions for on-the-job training before attending academy training session beginning April 4, 2016.

**PCSO**

- A. Approve the resignation of part-time dispatcher Cassandra Palmer, effective March 1, 2016 and approve backfill.
- B. Approve addition of lead dispatcher position at Grade B24. This would move an existing dispatcher (grade B23) to a lead position, keeping the same number of employees in the dispatcher unit.

Other items are for informational purposes only.

**3. Public Health Planning Committee Minutes**

The Public Health Planning Committee met March 2, 2016. Minutes attached. Information only, no board action necessary.

**4. 2016 Tax Forfeit Land Auction – Fawn Meadows**

Consider approval of Resolution 2016-12 for approval of parcels, appraised values, sale terms and conditions for a special land auction of previously offered tax-forfeit parcels in Fawn Meadows Addition (Pine City), to be scheduled May 12, 2016 at 10:00 a.m. and authorize Board Chair and County Auditor to sign.

**5. Probation Annual Placement Report**

Annual update by Probation Director Terry Fawcett.

**6. Federal Funding Update**

MN Department of Transportation presentation on federal funding and projects.

**7. Budget Update**

End of February 2016 Financial Report.

**8. Schedule Meeting**

Schedule Special Meeting-Committee of the Whole for the purpose of discussing the Office of the County Auditor-Treasurer.

**9. Commissioner Updates**

Soil & Water Conservation District  
Comprehensive Plan Steering Committee  
Central Minnesota Jobs and Training  
East Central Solid Waste Commission  
East Central Regional Library  
Methamphetamine Task Force

**10. Other**

**11. Upcoming Meetings –(Subject to Change)**

- a. **Technology Committee, Tuesday, March 15, 2016, 8:30 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, March 15, 2016, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.

- c. **Arrowhead Counties Association, Wednesday, March 16, 2016, 6:00 p.m.,** Hampton Inn, Duluth, Minnesota.
- d. **Rush Line Task Force, Thursday, March 17, 2016, 3:30 p.m.,** Maplewood Community Center, Room C, 2100 White Bear Avenue No., Maplewood, Minnesota.
- e. **Kanabec-Pine Community Health Board, Monday, March 21, 2016, 9:00 a.m.,** Board Room, Pine City, Minnesota.
- f. **Lakes & Pines CAC, Monday, March 21, 2016, 10:00 a.m.,** 1700 Maple Avenue E., Mora, Minnesota.
- g. **NLX, Wednesday, March 23, 2016, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- h. **NE MN Regional Radio Board, Thursday, March 24, 2016, 10:00 a.m.,** Training Room, Pine County Courthouse, Pine City, Minnesota.
- i. **Health Insurance Meeting, Monday, March 28, 2016, 9:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- j. **Snake River Watershed, Monday, March 28, 2016, 9:00 a.m.,** Kanabec County Courthouse, Mora, Minnesota.
- k. **Transportation Committee, Tuesday, March 29, 2016, 9:00 a.m.,** Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- l. **Law Library, Wednesday, March 30, 2016, 12:00 p.m.,** Law Library, Courthouse, Pine City, Minnesota.
- m. **Pine County Board Meeting, Tuesday, April 5, 2016, 10:00 a.m.,** Public Health Building, Sandstone, Minnesota.

## 12. Adjourn