



**AGENDA**  
**PINE COUNTY BOARD MEETING**

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Rossow
District 5	Commissioner Ludwig

**Tuesday, April 5, 2016, 10:00 a.m.**  
**Health & Human Services Building, Sandstone, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of March 15, 2016 County Board Meeting and Summary for publication
- F) Minutes of Boards, Committees and Correspondence
  - East Central Regional Library Board Minutes – February 8, 2016
  - Pine County HRA Senior Housing Board of Directors Minutes – regular meeting – February 24, 2016
  - Pine County HRA Senior Housing Board of Directors Minutes – special meeting – March 1, 2016
  - Pine County Land Surveyor Monthly Report – March 2016
  - Minnesota Department of Human Services correspondence dated March 14, 2016 – Chair Rossow
  - Methamphetamine Task Force Minutes – March 14, 2016
- G) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. March, 2016 Disbursements**

Disbursements Journal Report, March 1, 2016 – March 31, 2016.

**2. Applications for Abatement**

Consider:

- a. Larry and Donna Schwarz, Pine City Twp., 26.0402.002, pay 2016
- b. Sheldon Johnson, Willow River City, 47.0011.000, pay 2016
- c. Michelle Steiner, 9575 Rice Road, 06.0190.000, pay 2016
- d. Eleanor Gockowski, Windemere Twp., 33.0482.000, pay 2015 and 2016

**3. Premises Permit Application & Lease for Lawful Gambling Activity**

Consider approval of Premises Permit Application and Lease for Lawful Gambling Activity for Pokegama Lake Association to conduct Minnesota lawful gambling at Vannelli's Landing, Inc. (formerly Kurtz's Muffies on the Lake), 13646 Muffies Lane, Pine City (Pokegama Twp).

**4. 2016 Timber Auction**

Consider approval of nine parcels of timber (over 10,000 cords) to be offered at the appraised value of \$308,533, at the Timber Auction on May 11, 2016.

**5. Donations**

Consider acceptance of the following donations for the K-9 program: Pine Area Lions Club, \$500; Roofers Local 96, \$100; Finlayson-Giese Lions Club, \$500; St. Patrick's Knights of Columbus, \$250; City of Finlayson, \$300; Janice Hahn, \$100; Mille Lacs Corporate Ventures, \$2,500; Pam and John Ward, \$26.

**6. Auto Club Group Grant**

Consider acceptance of a \$400 grant from the Auto Club Group a/k/a AAA. The grant will be used for traffic safety event materials, mock car crashes or child passenger safety events. Grant money cannot be used for officer salary. No matching funds are required.

**7. 2016-2017 State Boat and Water Safety Grant**

Consider approval of the 2016-2017 State Boat and Water Safety Grant (term January 1, 2016 through June 30, 2017) in the amount of \$5,912 and authorize Board Chair, County Administrator and County Sheriff to sign. The grant will be used for enforcement hours and annual maintenance. No matching funds are required.

**8. Health & Human Services and St. Cloud State University Memorandum of Agreement**

Consider authorization of HHS Director Becky Foss to sign the Memorandum of Agreement with Minnesota State Colleges and Universities-St. Cloud State University for student training and experience/internship. This Memorandum of Agreement would be good through December 31, 2020.

**9. Lighthouse Child and Family Services Contract**

Consider approval of the contract between Pine County Health and Human Services and Lighthouse Child and Family Services in the amount of \$4,600 per month, plus mileage (not to exceed \$61,200) for 2016. There is no difference in the cost of services from 2015. Pine County receives allocations from the State to cover these costs.

**10. Decontamination Unit Service Provider Contract**

Consider approval of the Decontamination Services Contracts with Woischke Enterprises and Ray & Marge's Resort and authorize Board Chair and County Administrator to sign. This will be funded out of the Aquatic Invasive Species Prevention Aid and will not be anticipated to be more than the \$10,000 approved in the 2016 AIS Plan for decontamination services.

**11. Personnel**

**A. Promotion**

Ratify promotion of Correction Officer Brock Bloomquist to STS Crew Leader, effective March 28, 2016. Classification and pay adjustment change from union status, \$21.47, grade B23, to non-union status, \$23.00, grade B24.

**B. New Hire**

Ratify the hiring of the following part-time correction officers:

Kelly Swenson, effective March 29, 2016, \$17.11, grade B23, step 3  
Leslie Jones, effective March 29, 2016, \$17.11, grade B23, step 3  
James Long, effective March 29, 2016, \$17.11, grade B23, step 3  
Morgan McConnell, effective March 29, 2016, \$17.11, B23, step 3  
Timothy Ottum, effective March 29, 2016, \$17.11, grade B23, step 3

**C. Completion of Probationary Period**

Consider approval of regular status for Child Support Supervisor Jodi Blesener, effective April 8, 2016.

**12. Training**

**A. Consider the following for Probation Staff:**

- i. Corrections Agent Karly Kostich to attend the Thinking for a Change (cognitive skills curriculum) facilitator training, May 23-26, 2016, in Duluth. Registration-no charge; Lodging-\$320; Mileage- Use of county vehicle; if not available, employee will use personal vehicle with reimbursement for mileage;Meals- reimbursement for dinner (lunch provided in training). Funds are available in the 2016 Probation budget.
- ii. Probation Director Terry Fawcett to attend the MACPO Conference May 25-27, 2016 at Breezy Point; Director Fawcett has been invited to be a presenter at the conference. The conference, lodging and meals are covered by MACPO Board for being a presenter. Mileage: \$114.48. Funds are available in the 2016 Probation budget.
- iii. Corrections Agents Kris Gross, Amber Chase and Laura Stylski to attend the Minnesota Association of County Probation Officers (MACPO) annual conference, May 25-27, 2016, at Breezy Point. Registration-\$125 per person; Lodging: 2 nights lodging per staff (includes meals)-\$280 per staff; Mileage-Agents will carpool with mileage to be reimbursed to one agent.Total: \$1,215 plus mileage. Funds are available in the 2016 Probation budget.

B. Consider Social Workers Heidi Burton and Shelly Anderson to attend the MN Association for Children's Mental Health Conference, April 25-26, 2016, in Duluth. Registration-\$340/person, Total Mileage-\$124. Total Cost: \$804. Funds are available in the 2016 HHS budget.

C. Consider Health & Human Services Staff Beth Jarvis, Bonnie Rediske, Candace Bartheidel and Kristen Schroeder to attend Safe Harbor Tribal Summit training May 24-25, 2016 in Prior Lake. Registration: free; Lodging for three individuals: approximately \$450; Mileage: county car preferred, if not available-\$190. Meals: \$120. Total cost: \$760. Funds available in 2016 HHS budget.

D. Consider Land & Resources Manager Caleb Anderson to attend the Initial Training for new HHW Staff, April 26-28, 2016, in Wilmar. Registration: no charge; Lodging (2) nights @ \$81.30 per night plus the cost of dinner of up to \$15 per day. All other meal expenses are included with the course. A county vehicle will be used for transportation. Total cost: \$207.60. Funds are available in the 2016 Solid Waste budget.

**REGULAR AGENDA**

**1. Recognition of Retirement**

Recognition of the retirement of STS Crew Leader Dan Baran -- 13 years of service to Pine County.

**2. Technology Committee**

The Technology Committee met March 15, 2016. Minutes attached. Information only, no board action necessary.

**3. Transportation Committee**

The Transportation Committee met March 29, 2016. Minutes attached. Information only, no board action necessary.

4. **Recycling Grant Discussion and Resolutions**
  - A. Discussion of recycling enhancement proposal.
  - B. Consider approval of two resolutions between Pine County and the Minnesota Pollution Control Agency:
    - i. Resolution 2016-13: FY 2016-17 Grant Program Authorization agreeing to enter into grant agreement. Authorize Board Chair and County Administrator to sign.
    - ii. Resolution 2016-14: FY 2016-17 Grant Program Matching Funds Resolution commits to Pine County providing 25% match funds required of the grant. Authorize Board Chair and County Administrator to sign.
  
5. **Household Hazardous Waste Staffing Contract**  
 Consider Professional Services Contract for Household Hazardous Waste Staffing and authorize Board Chair and County Administrator to sign. This will be funded out of the Solid Waste Administration Fee and is within budget. Any additional staffing will not exceed budget for the service (\$23,358).
  
6. **2015 Highway Annual Report**  
 Presentation of the 2015 Highway Annual Report by County Engineer Mark LeBrun.
  
7. **COW/Special Meeting Schedule**  
 Discussion of Special Meeting/Committee of the Whole schedule for 2016.
  
8. **Extension of Lundorff Drive/Sandstone Hospital Road Project**
  - A. Consider a Cooperative Agreement with the City of Sandstone for public improvements extending Lundorff Drive to serve the new hospital complex.
  - B. Consider approval of an application to the Federal EDA for Pine County to be a co-recipient for a Federal EDA grant of \$2,316,300. The City of Sandstone is the primary applicant.
  
9. **County Auditor/Treasurer Position**  
 Consider approval of Resolution 2016-15 to place the question of appointing or electing the county auditor/treasurer on the November 2016 General Election ballot.
  
10. **Commissioner Updates**  
 National Association of Workforce Boards/Forum 2016  
 Arrowhead Counties Association  
 Rush Line Task Force  
 Kanabec-Pine Community Health Board  
 Lakes & Pines CAC  
 NLX - cancelled  
 SWCD  
 NE Regional Radio Board - cancelled  
 Snake River Watershed  
 Health Insurance  
 Law Library  
 Annual Township Officers Meeting  
 Other
  
11. **Other**
  
12. **Upcoming Meetings(Subject to Change)**
  - a. **Pine County Board Meeting, Tuesday, April 5, 2016, 10:00 a.m.,** Health & Human Services Building, Sandstone, Minnesota.

- b. **Facilities Committee, Wednesday, April 6, 2016, 10:00 a.m.,** Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- c. **Soil & Water Conservation District, Thursday, April 7, 2016, 3:00 p.m.,** Health & Human Services Building, Sandstone, Minnesota.
- d. **East Central Solid Waste Commission, Monday, April 11, 2016, 9:00 a.m.,** 1756 180<sup>th</sup> Street, Mora, Minnesota.
- e. **East Central Regional Library, Monday, April 11, 2016, 9:30 a.m.,** 244 Birch Street South, Cambridge, Minnesota.
- f. **Methamphetamine Task Force, Monday, April 11, 2016, 3:00 p.m.,** Health & Human Services Building, Sandstone, Minnesota.
- g. **Public Health Planning Committee, Wednesday, April 12, 2016, 8:00 a.m.,** Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- h. **Personnel Committee, Tuesday, April 12, 2016, 9:30 a.m.,** Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- i. **Kanabec-Pine Community Health Board, Monday, April 18, 2016, 9:00 a.m.,** Kanabec County Courthouse, Mora, Minnesota.
- j. **Technology Committee, Tuesday, April 19, 2016, 8:30 a.m.,** Commissioners' Conference Room, Pine County Courthouse, Pine City, Minnesota.
- k. **Pine County Board of Commissioners, Tuesday, April 19, 2016, 10:00 a.m.,** Board Room, Pine County Courthouse, Pine City, Minnesota.

13. **Adjourn**