



AGENDA
PINE COUNTY BOARD MEETING

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|------------|----------------------|
| District 1 | Commissioner Hallan |
| District 2 | Commissioner Mohr |
| District 3 | Commissioner Chaffee |
| District 4 | Commissioner Rossow |
| District 5 | Commissioner Ludwig |

Tuesday, April 21, 2015, 10:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of April 7, 2015 County Board Meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
 - Pine County HRA Senior Housing Board of Directors Regular Meeting Minutes – February 25, 2015
 - East Central Regional Library Board Minutes – March 9, 2015
 - Department of Health correspondence dated April 6, 2015 – Michelle Kelash
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review March, 2015 Cash Balance (attached)

Fund	March 31, 2014	March 31, 2015	Increase(Decrease)
General Fund	(182,130)	1,243,199	1,425,329
Health and Human Services Fund	33,513	(502,138)	(535,652)
Road and Bridge Fund	2,242,631	4,321,475	2,078,844
Land Management Fund	1,926,572	2,143,680	217,108
TOTAL (inc non-major funds)	4,737,558	7,665,015	2,927,456

2. Application for Abatement

Consider approval of the following Applications for Abatement:

- Karl & Peggy Rogalla, Pine City, PID 28.0612.000, pay 2015
- Rodney & Julie Bodell, 7507 560th St., Pine City, PID 43.0423.000, pay 2015
- David & Debra Green, 17473 Peggy Ln., Grasston, PID 28.5525.000, pay 2015

Application for Abatements continued:

Mari Ann Olson, 322 1st St. So., Brook Park, PID 35.5073.000, pay 2015

Robert Hunt, Pine City, PID 42.0009.002, pay 2015

3. Temporary 3.2 Licenses

Consider approval of two (2) 3.2 Temporary Licenses for Finlayson-Giese Sportsmen Club, May 30 and 31 and September 6 and 7, 2015. Approved by Pine Lake Township, Pine County Sheriff and Pine County Attorney.

4. Donation of Equipment

Acknowledge the donation by the Sheriff's Department of old light bars and control boxes to various fire departments within Pine County.

5. Appointment to Northeast Minnesota Emergency Services Board – Owner & Operators Committee

Consider appointment of Sheriff Jeff Nelson, Chief Deputy Paul Widenstrom, Denise Baran, Marcella Danielson and Ellena Veldhouse as representatives to the Northeast Minnesota Emergency Services Board Owner & Operators Committee.

6. Emergency Management

Consider appointment of Sheriff Jeff Nelson as Director, and Chief Deputy Paul Widenstrom as Chief Deputy, of Emergency Management. Authorize Board Chair, Sheriff and Chief Deputy to sign Loyalty Oath cards.

7. Application for Grant

Consider approval for Health & Human Services Director Becky Foss to apply for a \$5,500 grant through the Greater Pine Area Endowment for the purchase of 24 anatomically correct dolls. There is no match requirement by the county.

8. Personnel (Full-Time Status/Completion of Probationary Period)

A. Consider approval of full-time status for Eligibility Worker Brianne Neil, effective April 13, 2015.

B. Consider approval of full-time status for Social Services Supervisor Barbara Schmidt, effective April 22, 2015.

9. Hiring

A. Authorize the hiring of Deputy Sheriff Daniel Adams, effective May 4, 2015, \$20.28 per hour, C42, step 1.

B. Authorize the hiring of Land and Resources Manager Caleb Anderson, effective May 4, 2015, \$23.50 per hour, C43.

10. Promotion

Consider approval of the promotion of Peter Umbreit to Building Maintenance Lead Worker, effective April 21, 2015, \$19.09 per hour, B23, step 6.

11. Training

Consider Probation Agents Jeremie Reinhart, Amber Chase, Laura Stylski and Travis Fisher to attend the 58th Annual MACPO Spring Conference, May 20-21, 2015, Brainerd. Registration \$125 (x4); lodging/double occupancy (includes all meals) \$150 (x4); and mileage (3 agents traveling together in one vehicle). Total cost: \$1,100 plus mileage. Funds are available in the 2015 Probation budget.

REGULAR AGENDA

1. Introduction of Assistant County Attorney Christopher Nippoldt

2. Personnel Committee

Personnel Committee met April 14, 2015 and made the following recommendations (Minutes attached):

Sheriff:

- A. Approve the hiring of three (3) part-time (less than 32 hours per week) deputies. Funds are available in the 2015 Sheriff's budget.
- B. Approve the creation of an eligibility list for a patrol sergeant position. Approve patrol sergeant backfill and any vacancies created through internal promotion.

Health & Human Services:

- A. Approve temporary schedule reduction for one (1) public health position; defer approval of one (1) public health staff to HHS Director Foss after the hiring of a new public health supervisor, with notification to the Personnel Committee.
- B. Approve full-time status to part-time Office Support Specialist (Sandstone) Jennifer Knoll. Funds are available in the 2015 HHS budget.

Building Maintenance:

Acknowledge resignation of Building Maintenance Lead Worker Dave Mulvaney effective April 3, 2015 and approve backfill for this position together with any vacancies created through internal promotion. There is the expectation this new position will work primarily in the jail and sheriff's office.

Administration:

Approve a \$1.00 per hour market adjustment for Human Resources and Payroll Specialist Matt Christenson and approve title change to Human Resources Manager effective April 3, 2015 (his anniversary date).

Other items are for informational purposes only.

3. Midwest Medical Examiner's Office Annual Update

Dr. A. Quinn Strobl will present the annual report.

4. Family Pathways

Presentation by Executive Director Rich Smith.

5. Pine Technical and Community College Presentation

Presentation of 2014 Annual Report and 2015 programming by Executive Director Dwayne Green.

6. Tax-Forfeited Property – Sturgeon Lake Access

- A. Consider approval for Pine County to make application for a state deed for tax-forfeited parcels PID 33.0669.000, 33.0673.000 and 33.0674.000.
- B. Upon receipt of the state deed, approval to resell parcels PID 33.0669.000, 33.0673.000 and 33.0674.00 to the appropriate owners' association and authorize the Board Chair and County Administrator to sign the state deed.

7. Fund Transfer – Ditch Fund

Consider approval for transfer of \$34.75 from Ditch 4 fund to Ditch 1 fund, and \$20,234.49 from the General Fund 01 to Ditch Fund 14 to eliminate the deficit fund balance.

8. Ditch

Discussion.

9. Final Payment on Contract #1305

Consider approval of final payment to Midwest Contracting, LLC in the amount of \$27,736.30 for Contract #1305 related to:

SAP 058-617-018 Located on CSAH 17 over South Fork Grindstone River

SAP 058-599-040 Located on South Fork Road over South Fork Grindstone River

SAP 058-599-041 Located on Cross Park Road over East Pokegama Creek

10. AFSCME MN Council 65, Local #1904, AFL-CIO Non-Licensed Employees of Sheriff's Department

Consider approval of the AFSCME MN Council 65, Local #1904, AFL-CIO Non-Licensed Employees of Sheriff's Department (corrections officers and dispatchers) for contract period January 1, 2014 through December 31, 2016 and authorize Board Chair and County Administrator to sign.

11. 2015 First Quarter Financial Update

Update by County Administrator David Minke of budget through March 31, 2015.

12. Set Special Meeting/Committee of the Whole

Set a Special Meeting/Committee of the Whole for July 28, 2015 at 9:00 a.m. at the Duquette Community Hall, 88179 State Highway 23, Kerrick.

13. Commissioner Updates

East Central Solid Waste Commission (ECSWC)

East Central Regional Library Board

Methamphetamine Task Force

Kanabec-Pine Community Health Board

Arrowhead Counties Association

Extension Committee

Other

14. Other

15. Upcoming Meetings –(Subject to Change)

- a. **Technology Committee, Tuesday, April 21, 2015, 8:30 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, April 21, 2015, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- c. **Special Meeting – City/County Relations, Tuesday, April 21, 2015, 7:00 p.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- d. **NLX, Wednesday, April 22, 2015, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- e. **NE MN Regional Radio Board, Thursday, April 23, 2015, 10:00 a.m.**, Jail Training Room, Pine County Courthouse, Pine City, Minnesota.
- f. **Central MN EMS Regional Meeting, Thursday, April 23, 2015, 12:00 p.m.**, Stearns County Service Center, Waite Park, Minnesota.
- g. **GPS 45:93, Friday, April 24, 2015 10:00 a.m.**, Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota.
- h. **Snake River Watershed Meeting, Monday, April 27, 2015, 9:00 a.m.**, Kanabec County Courthouse basement meeting rooms 3&4, Mora, Minnesota.

16. Adjourn