



**AGENDA**  
**PINE COUNTY BOARD MEETING**

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Rossow
District 5	Commissioner Ludwig

**Tuesday, May 5, 2015, 10:00 a.m.**  
**Public Health Building, Sandstone, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of April 21, 2015 County Board Meeting and Summary for publication.
- F) Approve Minutes of April 21, 2015 Special Meeting-City/County Relations.
- G) Minutes of Boards, Committees and Correspondence
  - Pine County Land Surveyor Monthly Report – April 2015
  - Pine County HRA Senior Housing Board of Directors Regular Meeting – March 25, 2015
  - Pine County Soil & Water Conservation District Board Meeting Minutes – April 2, 2015
- H) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. April, 2015 Disbursements**

Disbursements Journal Report, April 1, 2015 – April 30, 2015.

**2. Applications for Abatement:**

Consider:

- a. Steven & Sharon White, 34329 So. Sand Rd., Sturgeon Lake, PID 33.0266.001, pay 2013-2015
- b. Leslie Nordquist, 69009 Cane Creek Rd., Askov, PID 13.0019.000, pay 2015
- c. Thomas LaBathe, 88952 Sturgeon Island Road, Sturgeon Lake, PID 33.0700.000, pay 2014
- d. Dewey Samuelson, 26763 Northern Road, Pine City, PID 26.0344.000, pay 2013 and 2014

**3. Liquor License**

Consider approval of an On/Off Sunday Liquor License for Tommy's Lakeside Bar & Grill, LLC for May 6-August 31, 2015, subject to State approval.

**4. Temporary 3.2 Application**

Consider approval of a Temporary 3.2 License for the annual Sandstone Bulls & Barrels event May 15-17, 2015, 52820 County Highway 61, Sandstone (Dell Grove Township). Subject to approval by Dell Grove Township, Pine County Sheriff and Pine County Attorney.

**5. Donation**

Consider acceptance of \$325 donation from Piper Bixby to be dedicated to the HHS Parent Support Outreach Program.

**6. Promotion**

Consider the promotion of Lori Fore to Public Health Supervisor (C52), effective May 6, 2015, with a starting wage of \$31.50 per hour and authorize backfill of her position (without Team Leader classification).

**7. Internship**

Consider authorization of Andrea Wiener to complete an unpaid internship through HHS under the supervision of Barbara Schmidt.

**8. Training**

A. Consider attendance by Michelle Kelash, fiscal officer, to the AMSSA summer conference, June 24-26, 2015 at Breezy Point. Registration \$50, accommodations \$400, no travel costs. Total \$450. Funds available in 2015 HHS budget.

B. Consider attendance by Lorri Houtsma and Karen Stumne, property appraisers, to the Minnesota Association of Assessing Officer (MAAO) course, Basic Income August 10-14, 2015 and the International Association of Assessing Officer (IAAO) course Income Approach to Valuation September 21-25, 2015. Both courses are offered at the Best Western Hotel and Conference Center in Plymouth. The course costs are as follows: MAAO/\$380 per person, IAAO/\$480 per person. Lodging in a shared room at a rate of \$77 per night for both courses will be required. Total costs: MAAO course (including lodging), \$1,145; IAAO course (including lodging), \$1,345. All costs are within the 2015 Assessor’s office budget.

**REGULAR AGENDA**

**1. Introduction of Probation Director Terry Fawcett**

**2. Public Hearing – Subdivision Ordinance Public Hearing at 10:00 a.m.**

Consider approval of an updated Pine County Subdivision and Platting Ordinance and authorize Board Chair and County Administrator to sign. This ordinance would take effect June 1, 2015.

**3. Technology Meeting**

The Technology Committee met April 21, 2015 (Minutes attached).

**A. E911 System Replacement**

Consider approval to acquire the **VESTA 9-1-1 from AIRBUS Defense and Space** at a cost not to exceed \$138,029 with the final contract subject to review and approval of the county attorney. The project was recommended at the March 17, 2015 Pine County Public Safety Technology meeting.

Funding for the project would be as follows::

E911 Fund (current balance)	\$ 33,000
Redesignate funds from General Fund vehicle purchase	\$ 40,000
General Fund Technology Projects	\$ 10,000
General Fund Fund Balance	<u>\$ 55,029</u>
Total:	<u>\$138,029</u>

**B. ADP Payroll**

Returned to Committee for further consideration.

**4. National Corrections Officers' Week**

Consider approval of Resolution 2015-12 recognizing correctional officers and correctional employees in Pine County. May 4-8, 2015 has been designated as National Correctional Officers' Week.

**5. National Nurses' Week**

Consider approval of Resolution 2015-13 recognizing nurses in Pine County. May 6-12, 2015 has been designated as National Nurses Week.

**6. Final Payment – Hardrives, Inc.**

Consider approval of final payment to Hardrives, Inc. in the amount of \$175,678.73 for Contract #1303 related to:

CP 058-167-002; Located on CR 167; between CSAH 61 and 1.25 miles East

CP 058-052-002; Located on CSAH 52; between CSAH 40 and 0.25 miles East

CP 058-061-004; Located on East Frontage Road

SAP 058-640-013; Located on CSAH 40; between CSAH 46 and 2.5 miles South

SAP 058-646-026; Located on CSAH 46; between CSAH 61 and I-35

SAP 058-651-005; Located on CSAH 51; between CSAH 46 and CSAH 10

SAP 058-651-022; Located on CSAH 61; between S. Co. Line and S. Limits of Pine City

And authorize County Administrator to sign Certificate of Final Contract Acceptance.

**7. Equipment Rental Bids**

Consider approval of Equipment Rental Bids.

**8. Strategic Plan Update**

Discussion/direction.

**9. Schedule Special Meeting-City/County Relations**

Schedule Special Meeting – City/County Relations for September 22, 2015, 7:00 p.m., Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota.

**10. Commissioner Updates**

NLX

NE MN regional Radio Board

Central MN EMS Regional Meeting

GPS 45:93

Snake River Watershed Meeting

AMC/MLBO Meeting

Other

**11. Other**

**12. Upcoming Meetings (Subject to Change)**

**a. Pine County Board Meeting, Tuesday, May 5, 2015, 10:00 a.m.,** Public Health Building, Sandstone, Minnesota.

**b. Facilities Committee, Wednesday, May 6, 2015, 9:00 a.m.,** Commissioners' Conference Room, Courthouse, Pine City, Minnesota.

- c. **Soil & Water Conservation District, Thursday, May 7, 2015, 3:00 p.m.,** Public Health Building, Sandstone, Minnesota.
- d. **East Central Solid Waste Commission (ECSWC), Monday, May 11, 2015, 9:00 a.m.,** 1756 180<sup>th</sup> St., Mora, Minnesota.
- e. **East Central Regional Library Board, Monday, May 11, 2015, 9:30 a.m.,** 244 So. Birch Street, Cambridge, Minnesota.
- f. **Personnel Committee, Tuesday, May 12, 2015, 9:00 a.m.,** Commissioners Conference Room, Pine County Courthouse, Pine City, Minnesota.
- g. **Law Library, Wednesday, May 13, 2015, 12:00 p.m.,** Law Library, Courthouse, Pine City, Minnesota.
- h. **Lakes & Pines, Monday, May 18, 2015, 10:00 a.m.,** 1700 Maple Avenue E., Mora, Minnesota.
- i. **Technology Committee, Tuesday, May 19, 2015, 8:30 a.m.,** Commissioners Conference Room, Pine County Courthouse, Pine City, Minnesota.
- j. **Pine County Board of Commissioners, Tuesday, May 19, 2015, 10:00 a.m.,** Board Room, Pine County Courthouse, Pine City, Minnesota.

13. **Adjourn**