



AGENDA
PINE COUNTY BOARD MEETING

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|------------|----------------------|
| District 1 | Commissioner Hallan |
| District 2 | Commissioner Mohr |
| District 3 | Commissioner Chaffee |
| District 4 | Commissioner Rossow |
| District 5 | Commissioner Ludwig |

Tuesday, June 16, 2015, 10:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of June 2, 2015 County Board Meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
 - East Central Regional Library Board Minutes – May 11, 2015
 - Initiative Foundation correspondence – June 4, 2015
 - Pine County HRA Senior Housing Board of Directors Regular Meeting Minutes – April 22, 2015
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review May, 2015 Cash Balance (attached)

Fund	May 31, 2014	May 31, 2015	Increase(Decrease)
General Fund	(2,379,289.47)	(756,779.51)	1,622,509.96
Health and Human Services Fund	(833,726.07)	(1,115,204.54)	(281,478.47)
Road and Bridge Fund	2,336,411.68	3,711,129.32	1,374,717.33
Land Management Fund	2,004,604.99	2,320,984.29	316,379.30
TOTAL (inc non-major funds)	\$14,632,119.85	\$17,342,409.89	\$2,710,290.04

2. Application for Exempt Permit

Consider approval of Application for Exempt Permit for Ruffed Grouse Society-Rum River Chapter to conduct Minnesota lawful gambling on August 8, 2015 at Wings North, 19379 Homestead Road, Pine City (Pokegama Township).

3. **Recommendation for Managing Care Organizations for MinnesotaCare in Pine County**
Consider approval of Resolution 2015-23, Recommendation for UCare and Health Partners as the Managing Care Organizations for MinnesotaCare for Pine County. Authorize Board Chair and Administrator to sign Resolution.

4. **Lateral Transfer of Staff**
Consider approval of the lateral transfer of public health nurses Karen Engh and Mickey VanVleet to the open positions in the Adult Health Division of Public Health, effective June 17, 2015, at \$23.01 per hour and to approve the backfill of these positions.

5. **New Hires**
Consider approval of the hiring of two (2) temporary AIS Watercraft Inspectors, Juanita Decker and David Russell, effective May 30, 2015, \$10 per hour.

6. **Personnel (Full-Time Status/Completion of Probationary Period)**
Consider approval of full-time status for Children's Services Social Worker Shelly Anderson, effective June 10, 2015.

7. **Training**
Consider approval of attendance by Child Protection Social Worker Kristen Schroeder to attend CornerHouse Basic Forensic Interview Training, August 24-28, 2015, Minneapolis. Scholarship covers the cost of training; lodging, \$650, Mileage \$80. Total cost: \$730. Funds available in the 2015 Health & Human Services budget.

REGULAR AGENDA

1. **Facilities Committee**
The Facilities Committee met June 3, 2015. Minutes Attached. Information only, no additional board action necessary.

2. **Personnel Committee**
Pine County Personnel Committee met June 9, 2015 and made the following recommendations (Minutes attached):
 - HHS**
 - a. Approve the hiring of two (2) Child Protection Social Workers. C42, \$19.54 per hour.
 - b. Acknowledge the resignation of Child Support Team Leader Jodi Blesener effective June 26, 2015 and authorize the creation, and filling, of a Child Support Supervisor position in lieu of backfilling the Child Support Team Leader position.

 - Auditor**
Acknowledge the termination of Deputy Auditor-Treasurer Nicole Ollig, effective May 29, 2015 and approve backfill.

 - Jail**
Acknowledge the resignation of part-time Corrections Officer Rick Maitrejean, effective June 21, 2015, and approve backfill.

 - Sheriff**
Acknowledge the termination of full-time Dispatcher Dianne Meier, effective May 30, 2015, and
 - a. approve backfill of the full-time vacancy created by termination;
 - b. approve backfill of the vacancy created by promotion of part-time internal candidate to the full-time position, if applicable.

 - Administrator**
 - a. Approve the Economic Development Coordinator job description.

- b. Approve the hiring of Dr. Robert Musgrove as a part-time temporary (through December 31, 2015) Economic Development Coordinator, effective July 1, 2015, with a starting wage of \$32.00 per hour.

Other items are for informational purposes only.

3. Recognition of Ed Melzark Retirement

Recognition of Environmental Tech Ed Melzark's retirement and over 15 years of service to Pine County.

4. New Employee Introductions

Caleb Anderson, Land and Resource Manager
Joe Sanders, GIS/Environmental Technician

5. Public Hearing @ 10:00 a.m. - Pine Lake Township and City of Brook Park

Public hearing to consider adoption of:

- (a) Repeal of City of Brook Park Ordinance #9 with all amendments thereof and replace it with Pine County Ordinance 2015-02; and
- (b) Repeal of Article II, Section 3, Subpart M; Article II, Section 5; Article II, Section 7, Subpart L; and Article IV of the Pine Lake Township Zoning and Land Use Management Ordinance and replace with Pine County Ordinance 2015-03.

6. Public Hearing @ 10:15 a.m. – Amend Liquor Ordinance

Public hearing to accept comments regarding the proposed amendments to Pine County's Liquor Ordinance and to allow 30 days for public comment. Consider formal adoption of the proposed amendments at the July 21, 2015 regular board meeting.

7. 2015 MCIT Member Report

Presentation by Robert Goede, MCIT Risk Management Consultant.

8. Central Minnesota Jobs and Training Services, Inc. (CMJTS)

Annual update by Barbara Chaffee and staff.

9. Award Contract #1502

Award bid for Contract #1502 to the lowest responsible bidder as determined by the County Engineer for the following: CP 058-012-001, located on CSAH 12, between CSAH 11 and 5th Street; CP 058-046-001, located on CSAH 46, between TH 23 and 0.25 miles SE; and SAP 058-639-012, located on CSAH 39, between CSAH 34 and CSAH 61.

10. End of May 2015 Financial Update

11. Commissioner Updates

East Central Regional Juvenile Center Advisory Committee
Soil & Water Conservation District
East Central Solid Waste Commission
East Central Regional Library Board
AMC District 1 Meeting
Agricultural Extension Education Planning Meeting
Board of Equalization
Other

12. Other

13. Upcoming Meetings –(Subject to Change)

- a. **Technology Committee, Tuesday, June 16, 2015, 8:30 a.m.,** Commissioners’ Conference Room, Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, June 16, 2015, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- c. **Public Safety Committee, Tuesday, June 16, 2015, 1:30 p.m.,** Commissioners’ Conference Room, Courthouse, Pine City, Minnesota.
- d. **Kanabec-Pine Community Health Board, Wednesday, June 17, 2015, 9:00 a.m.,** Kanabec County Courthouse, Mora, Minnesota.
- e. **East Central Regional Development Commission, Monday, June 22, 2015, 7:00 p.m.,** 100 Park Street So, Mora, Minnesota.
- f. **Special Meeting-Committee of the Whole, Tuesday, June 23, 2015, 9:00 a.m.,** International Union of Operating Engineers (Local 49), 40276 Fishtail Road, Hinckley, Minnesota.
- g. **NLX, Wednesday, June 24, 2015, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- h. **Northeast Regional Radio Board, Thursday, June 25, 2015, 10:00 a.m.,** Jail Training Room, Courthouse, Pine City, Minnesota.
- i. **GPS 45:93 Annual Meeting, Friday, June 26, 2015, 10:00 a.m.,** Pine Technical & Community College/Pine Innovation Center Classroom, 900 4th Street, Pine City, Minnesota.
- j. **Soil & Water Conservation District, Thursday, July 2, 2015, 3:00 p.m.,** Public Health Building, Sandstone, Minnesota.
- k. **Facilities Committee, Wednesday, July 6, 2015, 9:00 a.m.,** Commissioners’ Conference Room, Courthouse, Pine City, Minnesota. (RESCHEDULED from July 1, 2015)
- l. **Pine County Board Meeting, Tuesday, July 7, 2015, 10:00 a.m.,** Public Health Building, Sandstone, Minnesota.

14. Adjourn