



AGENDA
PINE COUNTY BOARD MEETING

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|------------|----------------------|
| District 1 | Commissioner Hallan |
| District 2 | Commissioner Pangerl |
| District 3 | Commissioner Chaffee |
| District 4 | Commissioner Rossow |
| District 5 | Commissioner Ludwig |

Tuesday, July 15, 2014, 10:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of July 1, 2014 County Board Meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
 - Pine County HRA Senior Housing Board of Directors special meeting – May 22, 2014
 - Pine County HRA Senior Housing Board of Directors regular meeting – May 28, 2014
 - Pine County Land Surveyor Monthly Report – June 2014
 - Pine County Soil & Water Conservation District monthly meeting – June 5, 2014
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review June, 2014 Cash Balance (attached)

Fund	June 30, 2013	June 30, 2014	Increase(Decrease)
General Fund	1,944,263.05	2,278,258.51	333,995.46
Health and Human Services Fund	1,406,587.17	479,296.59	(927,290.58)
Road and Bridge Fund	7,437,294.47	2,933,846.61	(4,503,447.86)
Land Management Fund	1,463,743.39	1,023,389.18	(440,354.21)
TOTAL (inc non-major funds)	13,410,100.54	8,501,397.03	(4,908,703.51)

2. Applications for Abatement:

Michael & Gregory Piha, SE¼ of NE¼, 15-40-20, PID 19.0122.000, pay 2014.

3. Application for Exempt Permit

Consider Application for Exempt Permit for the Minnesota Sokol Camp Association to conduct Minnesota lawful gambling on August 10, 2014 at 19201 Woodland Acres South, Pine City (Chengwatana Twp.).

4. Temporary 3.2 Liquor License

Consider approval for Minnesota Sokol Camp Association annual booya and picnic, August 10, 2014 at 19201 Woodland Acres South, Pine City, MN (Windemere Township). Subject to Township, County Sheriff, County Attorney and County Board approval.

5. Tobacco License

Consider approval for Tobacco License for Beroun Crossing Market, formerly approved as Marathon of Beroun.

6. Training

- A. Consider Property Appraiser David Anderson to attend the Minnesota Association of Assessing Officer's Mass Appraisal Basics Course August 25-29, 2014 in St. Cloud. Cost: \$380. Funds are in the 2014 Assessor's budget.
- B. Consider Child Support Officers Kellie Neel, Kari Sammis, Mindy Sandell and Support Enforcement Aide Christina Frey to attend the 2014 MN Family Support & Recovery Council Annual Conference September 29 – October 1, 2014 in St. Cloud. Cost per person: Registration \$145/meals included, travel \$56.25. Total cost: \$805. All employees will share a county car for transportation. Funds are in the 2014 HHS Staff Development Budget.

7. New Hire

- A. Authorize the hiring of Highway Maintenance Worker Greig Roubinek, effective July 16, 2014, \$14.14 per hour, grade B23, step 1.
- B. Authorize the hiring of Land, Planning, Zoning, Solid Waste and Veterans Secretary Kelly Spinler, effective July 21, 2014, \$12.98 per hour, grade B21, step 1.

REGULAR AGENDA

1. Public Hearing – Wilma Township's Disapproval of Sale of County Tax-Forfeited Non-Conservation Lands

Consider public comment with regard to Wilma Township's disapproval of the sale of County Tax-Forfeited Non-Conservation Lands within the township.

2. Personnel Committee

- A. Pine County Personnel Committee met July 8, 2014 and made the following recommendations (Minutes attached):

Jail:

- i. Acknowledge termination of probationary Part-Time Corrections Officer Jason Teeman, effective June 26, 2014.

Administrator:

- i. Approve update to Pine County Policies and Procedures Section 26 – Pine County Paid Time Off & Vacation Donation Program Policy.
- ii. Approve update to Pine County Policies and Procedures Section 10, subparagraph 10.5 – Compensation.
- iii. Approve 2014 non-union performance pay system.
- iv. Approve Pine County retiree health plan switch to Medicare Part D coverage with Platinum Blue and Senior Gold plans.

Other items are for informational purposes only.

B. Consider approval of Road and Bridge Supervisors Unit contract (January 1, 2014 – December 1, 2015) and authorize Board Chair and County Administrator to sign.

3. Facilities Committee

Pine County Facilities Committee met July 1, 2014 (Minutes Attached).

Items are for information only.

4. East Central Regional Development Commission Update

Presentation by Robert Voss, Executive Director and Bob Bollenbeck, Transportation Planner, from the East Central Regional Development Commission.

5. Essentia Health/Pine County Mutual Bill of Sale

Discussion.

6. Award Bid for Contract #1403

Award bid for Contract #1403 to the lowest responsible bidder, A-1 Excavating, as determined by the County Engineer for the following: CP 058-014-002, 3rd Avenue SE; CP 058-014-004 5th Street SE; SAP 058-607-022 CSAH 7 and Hillside Avenue Traffic Signal Improvement; SAP 058-608-017 CSAH 8, from CSAH 61 to 2nd Street SE; and SAP 058-661-023 CSAH 61 and CSAH 7 Traffic Signal Improvement.

7. Award Bid for Contract #1404

Award bid for Contract #1404 to the lowest responsible bidder as determined by the County Engineer, after opening of bids on July 14, 2014, for the following: SAP 058-605-007, located on CSAH 5, between CSAH 1 and Kanabec County Line.

8. Settlement Agreement

Consider approval of Settlement Agreement, Rasmusson v. City of Bloomington, et al (Pine County) and authorize Board Chair and County Administrator to sign.

9. Commissioner Updates

Soil & Water Conservation District (7/10/14)

East Central Solid Waste Commission (ECSWC) (7/14/14)

East Central Regional Library Board (No 7/14/14 meeting)

Methamphetamine Task Force (7/14/14)

Other

10. Other

11. Upcoming Meetings –(Subject to Change)

- a. **Technology Committee, Monday, July 14, 2014, 11:00 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota. **NOTE CHANGE IN TIME AND DATE.**
- b. **Pine County Board Meeting, Tuesday, July 15, 2014, 10:00 a.m.**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- c. **Pine County Health and Human Services Meeting, Tuesday, July 15, 2014, 1:00 p.m.**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- d. **Pine County Extension Committee, Thursday, July 17, 2014, 3:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- e. **Rush Line Corridor Task Force, Thursday, July 17, 2014, 3:30 p.m.**, White Bear Lake City Hall, White Bear Lake, Minnesota.
- f. **Lakes & Pines Community Action Council, Monday, July 21, 2014, 10:00 a.m.**, 1700 Maple Avenue E., Mora, Minnesota.

- g. **City of Pine City (lease/purchase of PGC), Monday, July 21, 2014, 10:00 a.m.,** Pine Government Center, Pine City, Minnesota.
- h. **Budget Committee, Tuesday, July 22, 2014, 9:00 a.m.,** Boardroom, Pine County Courthouse, Pine City, Minnesota.
- i. **NLX, Wednesday, July 23, 2014, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- j. **Aquatic Invasive Species (AIS), Thursday, July 24, 2014, 8:30 a.m.,** Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota.
- k. **NE Regional Radio Board Meeting, Thursday, July 24, 2014, 10:00 a.m.,** Video Conference, Courthouse, Pine City, Minnesota.
- l. **Ad Hoc Committee – Public Health, Thursday, July 24, 2014, 3:00 p.m.,** Mora, Minnesota.
- m. **GPS 45:93, Friday, July 25, 2014, 10:00 a.m.,** Pine Technical College, 900 4th Street SE, Pine City, Minnesota.
- n. **Snake River Watershed Joint Powers Board, Monday, July 28, 2014, 9:00 a.m.,** Mora, Minnesota.
- o. **Pine County Board Meeting, Tuesday, August 5, 2014, 1:00 p.m.,** Public Health Building, Sandstone, Minnesota.

12. Adjourn