



AGENDA
PINE COUNTY BOARD MEETING

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|------------|----------------------|
| District 1 | Commissioner Hallan |
| District 2 | Commissioner Mohr |
| District 3 | Commissioner Chaffee |
| District 4 | Commissioner Rossow |
| District 5 | Commissioner Ludwig |

Tuesday, July 21, 2015, 10:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of July 7, 2015 County Board Meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
 - Pine County Methamphetamine Task Force Minutes – April 13, 2015
 - Pine County Soil & Water Conservation District Regular Monthly Board Meeting Minutes – June 9, 2015
 - Pine County Soil & Water Conservation District Special Meeting Board Minutes – June 25, 2015
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review June, 2015 Cash Balance (attached)

Fund	June 30, 2014	June 30, 2015	Increase(Decrease)
General Fund	2,278,258.51	3,321,518.34	1,043,259.83
Health and Human Services Fund	479,296.59	288,428.12	(190,868.47)
Road and Bridge Fund	2,933,846.61	4,060,299.56	1,126,452.95
Land Management Fund	1,023,389.18	2,441,712.77	1,418,323.59
TOTAL (inc non-major funds)	8,501,397.03	11,483,876.08	2,982,479.05

2. Application for Exempt Permit

Consider Applications for Exempt Permit for:

- A. Finlayson Giese Sportsmen Club to conduct Minnesota lawful gambling on October 10, 2015 at the Finlayson Giese Sportsmen Club, 70172 Norway Spruce Rd, Finlayson, MN (Pine Lake Twp).

B. Minnesota Sokol Camp to conduct Minnesota lawful gambling on August 9, 2015 at the Sokol Camp, 19201 Woodland Acres, Pine City, MN (Chengwatana Twp).

3. Temporary 3.2 License

Consider approval of a Temporary 3.2 License for Sokol Camp for August 9, 2015.

4. Promotion

Acknowledge and approve the promotion of part-time dispatcher Gina Hurt to full-time dispatcher effective July 12, 2015, \$16.04 per hour, B23.

5. Training

A. Consider IT Supervisor Ryan Findell to attend the 2015 MNCITLA Annual Conference, July 15-17, 2015 in Winona. Registration: \$0 (included with membership fee), lodging: \$214, mileage: approx. \$176. Total cost: \$390. Funds are available in the 2015 IT budget.

B. Consider Probation Agent Ravi Roelfs to attend a two-day Motivational Interviewing training, August 10-11, 2015 in St. Cloud. Training-no cost/provided through Department of Corrections. Lodging: \$99-\$110. Funds are available in the 2015 Probation budget.

C. Consider County Surveyor Robin Mathews to attend the NCEES 94th Annual Meeting, August 18-21, 2015 in Williamsburg, VA. All expenses paid by MN Board of AELSLAGID.

D. Consider County Engineer Mark LeBrun to attend MN Association of Drainage Inspectors Meeting August 11, 2015 at the Bigwood Event Center in Fergus Falls. Registration and lodging \$160. Funds are available in the 2015 County Engineer budget.

E. Consider child support staff Pamela Ward (CS Officer), Kari Sammis (CS and Collections), Jodi Blesener (CS Team Leader) and Christina Frey (Support Enforcement Aide) to attend the Minnesota Family Support and Recovery Council Conference, October 5-7, 2015, in St. Cloud. Total registration, \$680, and Mileage \$260 (staff carpool). Funds available in the 2015 HHS budget.

REGULAR AGENDA

1. Facilities Committee

The Facilities Committee met July 6, 2015. Minutes Attached. Items reviewed at July 7, 2015 board meeting. Informational only, no board action necessary.

2. Personnel Committee

Pine County Personnel Committee met July 14, 2015 and made the following recommendations (Minutes attached):

Sheriff

Acknowledge the retirement of Dispatcher Audrey Schroeder, effective July 25, 2015 and approve backfill and to backfill any vacancy created by internal promotion.

Jail

Acknowledge the resignation of full-time corrections Officer Anne Watrin effective June 25, 2015 and approve backfill and to backfill any vacancy created by internal promotion.

Probation

Acknowledge the resignation of Probation Agent Laura Stylski effective July 17, 2015 and approve backfill.

Administrator

A. Approve a temporary schedule increase for 4-H Summer Assistant Dorothy Scharf and approve temporary wage increase of \$2.00 per hour for approval, effective if necessary to provide coverage during a potential medical leave.

B. Approve a 1.5% annual performance increase for County Administrator David Minke, effective July 2, 2015 (anniversary date).

HHS

- A. Approve the creation of a Child Support Supervisor position and advertise internally and externally.
- B. Approve the hiring of an additional Social Worker in the Adult and Disability Services Unit and to backfill any vacancy created by internal promotion. Position to be funded by state funds.

Other items are for informational purposes only.

3. Introduction of Economic Development Coordinator Robert Musgrove

4. Amendment of Pine County Liquor Ordinance

Consider approval of the Pine County Liquor Ordinance Amendment and repeal of Ordinance No. 2014-01 and authorize Board Chair and County Administrator to sign.

5. Essentia Health Ambulance Fiscal Year 2014 Report

Annual report by Michael Hedrix, President/Administrator and Joe Newton, Director of Ambulance Services, Essentia Health – Sandstone.

6. Probation Comprehensive Plan Presentation

2015 Probation Comprehensive Plan presentation by Probation Director Terry Fawcett.

7. Swap Spots

Promotion of a “Swap Spot” at the Pine County Courthouse to provide a monitored location for the exchange of items purchased online.

8. Commissioner Updates

Soil & Water Conservation District
East Central Solid Waste Commission
East Central Regional Library Board
Methamphetamine Task Force
Kanabec-Pine Community Health Board
Extension Committee
Rush Line Corridor Task Force
Lakes & Pines C.A.C.

9. Other

10. Upcoming Meetings –(Subject to Change)

- a. **Technology Committee, Tuesday, July 21, 2015, 8:30 a.m.**, Commissioners’ Conference Room, Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, July 21, 2015, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- c. **NLX, Wednesday, July 22, 2015, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- d. **Northeast Regional Radio Board, Thursday, July 23, 2015, 10:00 a.m.**, Jail Training Room, Courthouse, Pine City, Minnesota.
- e. **Snake River Watershed, Monday, July 27, 2015, 9:00 a.m.**, Kanabec County Courthouse, Mora, Minnesota.
- f. **Special Meeting and Committee of the Whole, Tuesday, July 28, 2015, 9:00 a.m.**, Duquette Community Hall, 88179 State Highway 23, Kerrick, Minnesota. Optional ATV ride to follow.
- g. **Law Library, Wednesday, July 29, 2015, 12:00 p.m.**, Law Library, Courthouse, Pine City, Minnesota.

- h. Central Regional EMS Committee, Friday, July 31, 2015, 10:00 a.m.,** Stearns County Service Center, Waite Park, Minnesota.
- i. GPS 45:93 Annual Meeting, Friday, July 31, 2015, 10:00 a.m.,** Anoka Ramsey Community College, 300 Spirit River Dr., Cambridge, Minnesota.
- j. Pine County Board Meeting, Tuesday, August 4, 2015, 10:00 a.m.,** Public Health Building, Sandstone, Minnesota.

11. Adjourn