



**AGENDA**  
**PINE COUNTY BOARD MEETING**

- |            |                      |
|------------|----------------------|
| District 1 | Commissioner Hallan  |
| District 2 | Commissioner Mohr    |
| District 3 | Commissioner Chaffee |
| District 4 | Commissioner Rossow  |
| District 5 | Commissioner Ludwig  |

**Tuesday, October 20, 2015, 10:00 a.m.**  
**Board Room, Pine County Courthouse**  
**Pine City, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of October 6, 2015 County Board Meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
  - Pine County HRA Senior Housing Board of Directors – Regular Meeting – August 26, 2015
  - East Central Regional Library Minutes – September 14, 2015
- G) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. Review September, 2015 Cash Balance (attached)**

Fund	September 30, 2014	September 30, 2015	Increase(Decrease)
General Fund	1,845,139	2,955,546	1,110,407
Health and Human Services Fund	148,615	353,118	204,503
Road and Bridge Fund	9,111,238	2,000,780	(7,110,458)
Land Management Fund	1,908,595	2,510,926	602,331
TOTAL (inc non-major funds)	15,316,726	10,344,885	(4,971,841)

**2. Application for Abatement**

Consider Application for Abatement for Donald and Susan Lissick, 23284 Farm to Market Road, Sturgeon Lake, PID 31.0113.000 and 31.0120.000, pay 2015.

**3. Application for Repurchase**

Consider approval of Resolution 2015-36 for the repurchase of tax forfeited land in full for Chad P. Kienholz for PID 05.5049.000 and authorize Board Chair and County Auditor to sign.

**4. Donation**

Consider acceptance of \$300 donation from the Askov Rutabaga Festival and Fair Association; funds to be placed into the Pine County Sheriff's Reserve Fund.

**5. Medical Examiner Appointment**

Consider approval of Resolution 2015-35 for the appointment of Dr. A. Quinn Strobl as Medical Examiner for Pine County for the period of January 1, 2016 through December 31, 2018 and authorize Board Chair and County Administrator to sign.

**6. 2016-2017 County MFIP Biennial Service Agreement**

Consider approval of 2016-2017 County MFIP Biennial Service Agreement.

**7. Grant for Respite Care Services**

Consider authorization of Health & Human Services to apply for the children's mental health respite services grant (up to \$20,000).

**8. Master Subscriber Agreement**

Consider authorization of Probation Director Terry Fawcett and HHS Director Becky Foss to sign and submit their respective department's Master Subscriber Agreement for Minnesota Court Data with the State of Minnesota/Office of State Court Administration.

**9. Snow Plow Contract**

Consider award of snow plow contract to Premiere Outdoor Services (low bid) in the amount of \$34,000 for the 2015/2016 and 2016/2017 winters.

**10. New Hire**

- A. Authorize the hiring of full-time deputy sheriff Troy Griffith, effective October 26, 2015, \$21.10 per hour, C42, step 1.
- B. Authorize the hiring of registered nurse Christina Schoeberl, effective October 29, 2015, \$21.87 per hour, C42, step 3.

**11. Training**

- A. Authorize Commissioners Hallan, Mohr, Chaffee, Rossow and Ludwig and County Administrator David Minke to attend the AMC Annual Conference, December 7-8, 2015, in St. Cloud. Registration: \$350 per attendee and Lodging: \$83+ tax, \$581. Total cost: \$2,681 plus tax. Funds are available in the 2015 Administrator and Commissioner budgets.
- B. Authorize Children's Services Intake Social Worker Bonnie Rediske to attend the Annual Prevention Program Sharing Conference, October 22-23, 2015, in St. Cloud. Registration \$100, mileage/meals \$147, for a total cost of \$247. Funds are available in the 2015 HHS budget to cover the cost of this training.

**REGULAR AGENDA**

**1. Public Hearing**

Public hearing to consider approval of Business Subsidy Policy.

**2. Facilities Committee**

Pine County Facilities Committee met October 7, 2015. (Minutes attached).

**3. Personnel Committee**

Pine County Personnel Committee met October 13, 2015 and made the following recommendations (Minutes attached):

**Probation**

Approve the resignation of Career Corrections Agent Jeremie Reinhart effective October 8, 2015 and approve of backfill with District Court transfer of Probation Agent Laura Stylski.

**Jail**

Approve the resignation of full-time Corrections Officer Andrea Downs effective September 20, 2015 and authorize backfill.

**Sheriff**

A. Approve the hiring of one (1) temporary full-time deputy.

B. Approve the hiring of one (1) part-time deputy.

**Administrator**

Approve the resignation of Human Resources Manager Matt Christiansen effective October 14, 2015 and authorize backfill.

Other items are for informational purposes only.

**4. Initiative Foundation**

Presentation by Initiative Foundation President Kathy Gaalswyk.

**5. Card Reader**

Consider approval of installation of an Access Control System at the Pine Government Center in Pine City and Public Health building in Sandstone in 2016. Quote priced at approximately \$18,000. Funds are budgeted for the 2016 IT budget.

**6. Federal Boating Safety Supplemental Equipment Grant**

Consider approval of the 2015 Federal Boating Safety Supplemental Equipment Grant Agreement and authorize Board Chair, County Sheriff and County Administrator to sign.

**7. Emergency Medical Services Funding**

Consider approval of Resolution 2015-34 in support of raising funds for state activities that impact the need for EMS interventions and dedicate a portion of the funding to support Regional EMS Services and authorize Board Chair and County Administrator to sign.

**8. End of October 2015 Financial Report**

**9. Commissioner Updates**

East Central Solid Waste Commission

East Central Regional Library Board

Methamphetamine Task Force

Insurance Committee

Comprehensive Plan Steering Committee

Other

**10. Other**

**11. Upcoming Meetings –(Subject to Change)**

- a. Technology Committee, Tuesday, October 20, 2015, 8:30 a.m.,** Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- b. Pine County Board Meeting, Tuesday, October 20, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- c. Special Meeting-Committee of the Whole (Budget), Tuesday, October 20, 2015, commence after completion of regular County Board Meeting,** Board Room, Courthouse, Pine City, Minnesota.
- d. Economic Development Advisory Board, Tuesday, October 20, 2015, 7:00 p.m.,** Courthouse, Pine City, Minnesota.
- e. Kanabec-Pine Community Health Board, Wednesday, October 21 2015, 9:00 a.m.,** Kanabec County Courthouse, Mora, Minnesota.
- f. Arrowhead Counties Association, Wednesday, October 21, 2015, 6:00 p.m.,** Hampton Inn, Duluth, Minnesota.
- g. Northeast Regional Radio Board, Thursday, October 22, 2015, 10:00 a.m.,** Jail Training Room, Courthouse, Pine City, Minnesota.
- h. Fall District 1 AMC Meeting, Friday, October 22-23, 2015, Caribou Highlands Lodge,** Lutsen, Minnesota.
- i. Snake River Watershed, Monday, October 26, 2015, 9:00 a.m., hosted by Mille Lacs County, location TBD.**
- j. East Central Regional Development Commission, Monday, October 26, 2015, 7:00 p.m.,** 100 Park Street So., Mora, Minnesota.
- k. Negotiations-AFSCME, Wednesday, October 28, 2015, 9:00 a.m.,** Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- l. NLX, Wednesday, October 28, 2015, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- m. Central Regional EMS Committee, Friday, October 30, 2015, 10:00 a.m.,** Stearns County Service Center, Waite Park, Minnesota.
- n. Pine County Board Meeting, Tuesday, November 3, 2015, 10:00 a.m.,** Public Health Building, Sandstone, Minnesota.

**12. Adjourn**