

AGENDA
PINE COUNTY BOARD MEETING

- District 1 Commissioner Hallan (Chair)
- District 2 Commissioner Pangerl
- District 3 Commissioner Chaffee
- District 4 Commissioner Rossow
- District 5 Vacant

Tuesday, July 16, 2013, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Approve Agenda
- E) Approve Minutes of July 2, 2013 board meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
Pine County HRA Senior Housing Regular Meeting – May 22, 2013
- G) Approve Consent Agenda

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review June, 2013 Cash Balance (attached)

Fund	June 30, 2012	June 30, 2013	Increase(Decrease)
General Fund	\$2,029,025.95	\$1,944,263.05	(\$84,762.90)
Health and Human Services Fund	\$1,958,216.29	\$1,406,587.17	(\$551,629.12)
Road and Bridge Fund	\$7,270,815.90	\$7,437,294.47	\$166,478.57
Land Management Fund	\$605,799.89	\$1,463,743.39	\$857,943.50
TOTAL (inc non-major funds)	13,671,395.19	13,410,100.54	(\$261,294.65)

2. Application for Abatement:

Consider:

- a. Gary Vink, 61077 Duxbury Road, Sandstone, PID 32.8800.001, pay 2012 & 2013
- b. Robert Armstrong, 225 Lark Street, Sandstone, PID 45.5574.000, pay 2013

3. Resolution for Repurchase of Tax Forfeited Land

Consider Resolution 2013-27 for Repurchase of Tax Forfeited Land with a 10-year contract, Bashir Moghul, PID 08.0079.000 and PID 08.0080.000 and authorize Board Chair and County Auditor to sign.

4. Promotion

Acknowledge and approve the trial-period promotion of Edward Melzark from Environmental Technician to Sr. Environmental Technician/Zoning Administrator, effective July 16, 2013, \$23.66/hr., proposed B31 pay grade.

5. New Hires

Authorize the hiring of four (4) full-time deputies, effective July 28, 2013, at the stated pay rate:

Leah Schmidt	\$21.75/hr., step 3	seniority 7/28/2013-A
Brian Butler	\$19.68/hr., step 1	seniority 7/28/13-B
Thomas Nygard	\$19.68/hr., step 1	seniority 7/28/13-C
Casey Freund	\$19.68/hr., step 1	seniority 7/28/13-D

6. Veteran Services Officer

Consider the change of start date from July 16, 2013 to July 30, 2013, for Benjamin Wiener, Veteran Services Officer.

REGULAR AGENDA

1. Recognition of Retirement

Recognition of retirement of Ilene Haavisto, office manager in the Administrator's Office, for over 23 years of service to Pine County, effective July 31, 2013.

2. Personnel Committee

Personnel Committee met July 9, 2013 and made the following recommendations (Minutes attached):

Sheriff:

- a. Approve a one-half time School Resource Officer contract with East Central School District contingent upon approval by East Central School Board.
- b. Accept the resignation of Deputy Sheriff Daniel Adams effective July 3, 2013.
- c. Approve the back-fill of vacated deputy sheriff position to maintain authorized strength of 32 sworn peace officers.

Administration:

- a. Approve a 3% performance wage increase for Administrator Minke effective January 1, 2014.

Health & Human Services

- a. Approve the appointment of Russ Baron to previous Fiscal Supervisor position (C43) at previous rate of \$29.05/PfrMx, contingent upon County Board's public recognition of Russ Baron's service to the County as Interim HHS Director.
- b. Approve the back-fill of a Child Support Officer position.

Other items are for informational purposes only.

3. Final Payment – Midwest Contracting, LLC.

Approve final payment to Midwest Contracting, LLC in the amount of \$14,103.92 for Contract #1203 related to: SAP 058-598-025, located 1.0 mile south of CSAH 11 on CR 120 over Mud Creek and authorize County Administrator to sign Certificate of Final Contract Acceptance.

4. Award Bid for Contract #1303

Award bid for Contract #1303 to lowest responsible bidder as determined by the County Engineer for the following:

CP 058-167-002	Located on CR 167; between CSAH 61 and 1.25 miles East
CP 058-052-002	Located on CSAH 52; between CSAH 40 and 0.25 miles East
CP 058-061-004	Located on East Frontage Road
SAP 058-640-013	Located on CSAH 40; between CSAH 46 and 2.5 miles South
SAP 058-646-026	Located on CSAH 46; between CSAH 61 and I-35
SAP 058-651-005	Located on CSAH 51; between CSAH 46 and CSAH 10
SAP 058-661-022	Located on CSAH 61; between So. County Line and So. Limits of Pine City

5. East Central Solid Waste Commission – Household Hazard Waste Programs

Approve the contract between Pine County and East Central Solid Waste Commission regarding the Household Hazardous Waste Programs and authorize Board Chair, County Administrator and County Attorney to sign. This contract has been reviewed by the county attorney.

6. Second Quarter Financial Update

7. Commissioner Updates

8. Other

9. Upcoming Meetings

- a. **Technology Meeting, Tuesday, July 16, 2013, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, July 16, 2013, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- c. **Pine County Health and Human Services Meetings, Tuesday, July 16, 2013, to commence after Pine County Board Meeting**, Boardroom, Pine County Courthouse, Pine City, Minnesota.

- d. **Committee of the Whole – Budget Committee Meeting, Tuesday, July 16, 2013**, commencing after HHS Board Meeting, Courthouse, Pine City, Minnesota.
- e. **NLX meeting, Wednesday, July 24, 2013, 9:30 a.m.**, Boardroom, Courthouse, Pine City, Minnesota.
- f. **Budget Committee Meeting w/department heads, Tuesday, July 30, 2013, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- g. **Pine County Board Meeting, Tuesday, August 6, 2013, 1:00 p.m., Public Health Building, Sandstone, Minnesota.**

10. **Adjourn**