AGENDA
PINE COUNTY BOARD MEETING

District 1 Commissioner Hallan (Chair)
District 2 Commissioner Pangerl
District 3 Commissioner Chaffee
District 4 Commissioner Rossow
District 5 Commissioner Carlson (Vice-Chair)

Tuesday, March 19, 2013, 10:00 a.m.
Boardroom, Pine County Courthouse, Pine City, Minnesota

A) Call meeting to order

B) Pledge of Allegiance

C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.

D) Approve Agenda

E) Approve Minutes of March 5, 2013 board meeting and Summary for publication.

F) Minutes of Boards, Committees and Correspondence
East Central Regional Library Board Minutes – January 14, 2013
Pine County HRA Senior Housing Board of Directors – January 23, 2013
Pine County Soil & Water Conservation District – February 7, 2013
Pine County Probation Advisory Committee – Unapproved Minutes– February 26, 2013
Pine County Health & Human Services Advisory Committee Minutes-March 6, 2013
Pine County Historical Museum correspondence

G) Approve Consent Agenda

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Review February, 2013 Cash Balance (attached)**

Fund	February 1, 2012	February 1, 2013	Increase(Decrease)
Revenue Fund	$ 254,895.93	$ 678,952.34	$ 424,056.41
Health and Human Services Fund	1,978,476.45	1,499,627.66	($478,848.79)
Road and Bridge Fund	7,821,320.40	5,867,300.76	($1,954,019.64)
Land Management Fund	990,851.61	1,517,880.47	$527,028.86
TOTAL (inc non-major funds)	$11,825,496.59	$9,904,295.65	($ 1,921,200.94)

2. **Applications for Abatement**:
   a. Frandsen Bank & Trust, 135 5th St. SE, Pine City, PID 42.5046.001, pay 2012
   b. M & M Ventures LLC, 1120 Holstein Dr. NE, Pine City, PID 42.0044.001, pay 2012.

3. **Donation**
   Accept $500 donation from Pine Area Lions Club and designate to the Pine County Sheriff's Office K-9 program to be used to help offset the expense of the canine program.

4. **Promotion**
   Acknowledge and approve the promotion of Recreation Director Rodney Williamson to Jail Sergeant effective March 24, 2013 at $22.63/hr, B31.

5. **New Hire**
   Authorize the hiring of Stephanie Klemz, Case Aide, effective April 1, 2013, B22, $13.70 per hour.
   Authorize the hiring of Matthew Christenson, Human Resources and Payroll Specialist, contingent upon background check, $40,000 annual salary, B31.

REGULAR AGENDA

1. **Personnel Committee**
   The Personnel Committee met March 12, 2013 and made the following recommendations (Minutes attached):
   A. Accept the resignation of Deputy Bertelson effective March 8, 2013;
   B. Approve the transfer of Investigator Sjodahl from temporary to permanent investigator status;

C. Accept the resignation of RN Dixie Koch effective April 23, 2013; request to fill position at a later date;

Other items are for information only.

2. **Community Wildfire Protection Plan**
   Approve the Community Wildfire Protection Plan and authorize Board Chair to sign.

3. **Hazard Mitigation Programs -- Joint Resolutions**
   Update on progress of the buy-out program; and approve the following joint Resolutions and authorize Board Chair and County Administrator to sign:
   Resolution 2013-5 – city of Willow River
   Resolution 2013-5A – city of Sturgeon Lake
   Resolution 2013-5B – city of Rutledge
   Resolution 2013-5C – township of Kettle River

4. **Contract for Assessor Services – Kanabec County/Pine County**
   Approve the contract with Kanabec County for Pine County to provide assessing services from March 1, 2013 to March 1, 2014 and authorize Board Chair and County Administrator to sign.

5. **Final Payment – Midwest Contracting, LLC**
   Approve final payment to Midwest Contracting, LLC. in the amount of $45,497.59 for the following:
   Contract #1103 SAP 58-617-16; located on CSAH 17, between CR 140 and 1.7 miles north of CR 140 and authorize County Administrator to sign the Certificate of Final Acceptance.

6. **Planning and Update from Minnesota Department of Transportation**
   Presentation by Walter Leu from MnDOT.

7. **Committee of the Whole**
   Set a date and time for a Committee of the Whole meeting. Possible topics to consider: (a) Recycling update/discussion with PHASE; (b) Outdoor festival/party regulations; and
   Strategic Planning update.

8. **Commissioner Updates**

9. **Other**

10. **Upcoming Meetings**
    a. **Pine County Health and Human Services Meetings, Tuesday, March 19, 2013, to commence after Pine County Board Meeting,** Boardroom, Pine County Courthouse, Pine City, Minnesota.

b. **Arrowhead Transit Reception, March 19, 2013, 12:00 p.m.**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
c. **NLX meeting, Wednesday, March 27, 2013, 9:30 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota.
d. **Pine County Board Meeting, Tuesday, April 2, 2013 1:00 p.m.,** Public Health Building, Sandstone, Minnesota.
e. **Facility Committee Meeting, April 3, 2013, 9:00 a.m.,** Commissioner Conference Room, Pine County Courthouse, Pine City, Minnesota.
f. **Personnel Committee Meeting, Tuesday, April 9, 9:00 a.m.,** Commissioner Conference Room, Pine County Courthouse, Pine City, Minnesota.
g. **Technology Committee Meeting, Tuesday, April 16, 2013, 8:30 a.m.**, Commissioner Conference Room, Pine County Courthouse, Pine City, Minnesota.
h. **Pine County Board Meeting, Tuesday, April 16, 2013 10:00 a.m.,** Boardroom, Pine County Courthouse, Pine City, Minnesota.
i. **Pine County Health and Human Services Meetings, Tuesday, April 16, 2013, to commence after Pine County Board Meeting,** Boardroom, Pine County Courthouse, Pine City, Minnesota.
j. **NLX meeting, Wednesday, April 24, 2013, 9:30 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota.

11.<u>Adjourn</u>