

# **AGENDA**

## **PINE COUNTY BOARD MEETING**

District 1     Commissioner Hallan (Chair)  
District 2     Commissioner Pangerl  
District 3     Commissioner Chaffee  
District 4     Commissioner Rossow  
District 5     Commissioner Carlson (Vice-Chair)

**Tuesday, April 2, 2013, 1:00 p.m.**  
**Public Health Building, Sandstone, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Approve Agenda
- E) Approve Minutes of March 19, 2013 board meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence  
Pine County Land Surveyor Monthly Report – March, 2013
- G) Approve Consent Agenda

### **CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. March 2013 Disbursements**

Disbursements Journal Report, March 1, 2013 – March 31, 2013

**2. Resolution for Repurchase of Tax Forfeited Land**

Consider Resolution 2013-11 for Repurchase of Tax Forfeited Land on a 10-year contract, Rodney Zak, parcel number 25.5004.000 and authorize Board Chair and County Auditor to sign.

**3. Consumption and Display Permits**

Consider Renewal of Consumption & Display Permits for Ray and Marge's Resort.

**4. Liquor License**

Consider:

A. Temporary 3.2 liquor license for Jack Pine Riders

B. Two (2) temporary liquor licenses for Rock Creek Lions Club (Heidelberger Rodeo & Heidelberger Rodeo – bull ride).

All are subject to approval by County Board, the corresponding township, Pine County sheriff and Pine County attorney.

**5. Human Resources and Payroll Specialist**

Consider the change of start date from April 4, 2013 to April 3, 2013, for Matt Christenson, Human Resources and Payroll Specialist.

**REGULAR AGENDA**

**1. Budget Adjustment – Sheriff's Department**

Accept final 2012 budget adjustments for the Pine County Sheriff's Office.

**2. TAX/CAMA Systems**

Approve Ratification Statement for the following contracts:

Software Services and License Agreement, Tax Maintenance and Support Agreement, CAMA Maintenance and Support Agreement between Pine County, MCCC, and Xerox for providing the Tax and CAMA programs through December 31, 2020 and authorize Board Chair and County Administrator to sign.

**3. 2013 Ditch Report**

A. Accept the 2013 Ditch Report.

B. Statutory appointment of ditch inspector (specific time period and compensation to be set).

C. Discussion on update of current Ditch System Policy.

**4. Final Payment – Midwest Contracting, LLC**

Approve final payment to Midwest Contracting, LLC. in the amount of \$45,497.59 for the following:

Contract #1103 SAP 58-617-16; located on CSAH 17, between CR 140 and 1.7 miles north of CR 140

and authorize County Administrator to sign the Certificate of Final Acceptance.

**5. Resolution in Support of Increased Transportation Funding**

Approve Resolution 2013-12, Pine County's encouragement to the state legislature to pass, and the Governor to sign, a bill that brings adequate funding to Minnesota's statewide transportation system .

**6. Commissioner Updates**

**7. Other**

**8. Upcoming Meetings**

- a. Facility Committee Meeting, Wednesday, April 3, 2013, 9:00 a.m.,**  
Commissioner Conference Room, Pine County Courthouse, Pine City, Minnesota.
- b. Congressman Nolan:**
  - i. Groundbreaking: 1:00 p.m., Pine Tech, Pine City, Minnesota
  - ii. Meeting: 2:00 p.m., Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota
- c. Personnel Committee Meeting, Tuesday, April 9, 8:30 a.m.,** Public Health Building, Sandstone, Minnesota.
- d. Technology Committee Meeting, Tuesday, April 16, 2013, 8:30 a.m.,**  
Commissioner Conference Room, Pine County Courthouse, Pine City, Minnesota.
- e. Pine County Board Meeting, Tuesday, April 16, 2013 10:00 a.m.,** Boardroom, Pine County Courthouse, Pine City, Minnesota.
- f. Pine County Health and Human Services Meetings, Tuesday, April 16, 2013, to commence after Pine County Board Meeting,** Boardroom, Pine County Courthouse, Pine City, Minnesota.
- g. NLX meeting, Wednesday, April 24, 2013, 9:30 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota.
- h. Economic Development Meeting, April 30, 2013, 3:00 p.m.,** Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota.

**9. Adjourn**