

AGENDA
PINE COUNTY BOARD MEETING

District 1 Commissioner Hallan (Chair)
District 2 Commissioner Pangerl
District 3 Commissioner Chaffee
District 4 Commissioner Rossow
District 5 Commissioner Carlson (Vice-Chair)

Tuesday, April 16, 2013, 10:00 a.m.
Boardroom, Pine County Courthouse, Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Approve Agenda
- E) Approve Minutes of April 2, 2013 board meeting and Summary for publication.
Approve Minutes of April 9, 2013 Special Meeting Committee of the Whole.
- F) Minutes of Boards, Committees and Correspondence
Arrowhead Counties Association Meeting Minutes – February 20, 2013
Pine County Soil & Water Conservation District Board Meeting Minutes – March 14, 2013
GPS 45:93 Board of Directors – 2013-2014 Ballot
Pine County Methamphetamine Task Force Minutes – April 8, 2013
- G) Approve Consent Agenda

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review March, 2013 Cash Balance (attached)

Fund	March 1, 2012	March 1, 2013	Increase(Decrease)
General Fund	-\$592,027.30	-\$255,796.64	(\$336,230.66)
Health and Human Services Fund	\$1,717,665.97	\$1,249,302.88	(\$468,363.09)
Road and Bridge Fund	\$7,489,547.41	\$5,765,822.56	(\$1,723,724.85)
Land Management Fund	1,055,066.79	\$1,533,649.83	\$478,583.04
TOTAL (inc non-major funds)	\$10,938,034.59	\$8,570,379.07	(\$2,367,655.52)

2. Applications for Abatement:

- a. Danielle Derungs, 76404 Long Lake Road, Willow River, PID 17.0294.000, pay 2013
- b. Charles Hecht, 14079 Cross Park Road, Brook Park, PID 18.0036.002, pay 2012 and 2013.

3. Application for Exempt Permit

Consider Application for Exempt Permit for Immaculate Conception Church to conduct Minnesota lawful gambling on April 26, 2013 at Wings North Hunting Club, 19379 Homestead Road, Pine City (Pokegama Township).

4. Application for Premises Permit

Consider Application for Premises Permit for the Pokegama Lake Association to conduct Minnesota lawful gambling at Beach Rocks, 10762 Lakeview Shore Drive, Pine City (Pokegama Township).

5. Temporary Liquor License

Consider 3.2 Temporary Liquor License for Sandstone Bulls and Barrels and two (2) for Finlayson-Giese Sportsman Club. Subject to approval of the Pine County Sheriff, Pine County Attorney and the township board of each applicant.

6. Transfer of Corrections Officers

- A. Consider promotion of part-time Corrections Officer Sarah Carlson to full-time Corrections Officer, effective April 21, 2013. Classification to remain as B23 and wage to remain as \$16.04.
- B. Consider promotion of part-time Corrections Officer Duane Begay to full-time Corrections Officer, effective April 21, 2013. Classification to remain as B23 and wage to remain as \$16.04.

7. Training

Consider attendance for Human Resources & Payroll Specialist Matt Christenson, Managing the Human Resource Conference, May 29-30, 2013, St. Cloud Holiday Inn, St. Cloud. Registration \$80 (includes materials and lunch for both days); hotel cost \$95.46 (1 night).

REGULAR AGENDA

1. Recognition of Retirement

- A. Recognition of Public Health Nurse Dixie Koch's retirement and over 9 years of service to Pine County.
- B. Recognition of Highway Maintenance Worker Greg Museus' retirement and over 19 years of service to Pine County.

2. Personnel Committee

The Personnel Committee met April 9, 2013 and made the following recommendations (Minutes attached):

- A. Ratify the termination of part-time Corrections Officer Tamara Wolter, effective March 8, 2013, and authorize filling the vacancy.
- B. Accept the resignation of full-time Corrections Officer Zak Vork, effective March 28, 2013, and authorize filling the position.
- C. Accept the resignation of Social Worker Abby Schaefer, effective April 12, 2013, and authorize the filling of the vacancy.
- D. Authorized filling the full-time correction officer position due to the promotion of Rod Williamson to sergeant. Authorize the filling of a part-time position if a vacancy is created to fill this position.
- E. Ratify the creation of a corrections officers eligibility list for filling the approved vacancies.
- F. Accept the resignation of Deputy Sheriff Tim Johnson effective March 30, 2013.
- G. Authorize filling a temporary summer 4-H assistant position at a cost not to exceed \$4,000.
- H. Approve annual performance pay increase for County Assessor Kelly Schroeder from \$31.72 per hour to \$32.99 per hour effective March 7, 2013.

Other items are for information only.

3. Facilities Committee

Pine County Facilities Committee met April 3, 2013 (Minutes Attached).

Items are for information only.

A Facilities Committee Special Meeting is scheduled for April 16, 2013 at 9:00 a.m. to discuss the Pine Government Center tuck pointing project. A recommendation will be presented at the board meeting.

4. Health and Human Services Director

Approve revised job description for Health and Human Services Director and authorize the filling of position.

5. Congressman Nolan

Rick Olseen from Congressman Nolan's staff.

6. Terry Lind

Terry Lind will be present to provide information on the Braham Community Center

7. Flood Damage Reduction Grant Assistance Program Application

Approve Resolution 2013-13 appointing County Administrator David Minke as the authorized official to act on behalf of Pine County to execute all grant agreements necessary to implement the Flood Damage Reduction project.

8. Flood Hazard Mitigation Grant Agreement, Pine County, Acquisition of Flood-Damaged Property

Approve Flood Hazard Mitigation Grant Agreement and authorize Board Chair and County Administrator to sign.

9. Timber Auction

Approve the 2013 Pine County Timber Auction to be set for May 16, 2013 at 10:00 a.m. at the Pine County Human Services/Highway Department Building, 1610 Hwy. 23N, Sandstone, Minnesota.

10. Change in Accrual Period

Authorize Board Chair and County Administrator to sign Resolution 2013-14 to set end-of-year accrual period at 60 days rather than 90 days, effective with fiscal year ending December 31, 2013.

11. Commissioner Updates

12. Other

13. Upcoming Meetings

- a. **Special Meeting, Facilities Committee, April 16, 2013, 9:00 a.m.,**
Commissioners' Conference Room, Pine County Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, April 16, 2013 10:00 a.m.,** Boardroom, Pine County Courthouse, Pine City, Minnesota.
- c. **Pine County Health and Human Services Meetings, Tuesday, April 16, 2013, to commence after Pine County Board Meeting,** Boardroom, Pine County Courthouse, Pine City, Minnesota.

- d. Technology Committee Meeting, Tuesday, April 16, 2013, 1:00 p.m.,**
Commissioner Conference Room, Pine County Courthouse, Pine City, Minnesota.
- e. Arrowhead Counties Association, Wednesday, April 17, 2013, 6:00 p.m.,**
Hampton Inn Conference Room, 310 Canal Park Drive, Duluth, Minnesota.
- f. U of M Extension Service Economic Futures Workshop, Tuesday, April 22, 2013, 1:00 p.m.,** Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota.
- g. NLX meeting, Wednesday, April 24, 2013, 9:30 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota.
- h. City/County Economic Development Meeting, April 30, 2013, 3:00 p.m.,** Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota.
- i. Facilities Committee Meeting, Wednesday, May 1, 2013, 9:00 a.m.,**
Commissioner Conference Room, Pine County Courthouse, Pine City, Minnesota.
- j. Pine County Board Meeting, Tuesday, May 7, 2013, 1:00 p.m.,** Public Health Building, Sandstone, Minnesota.
- k. Personnel Committee Meeting, Tuesday, May 14, 2013, 9:00 a.m.,**
Commissioner Conference Room, Pine City, Minnesota.
- l. Technology Committee Meeting, Tuesday, May 21, 2013, 8:30 a.m.,**
Commissioner Conference Room, Pine County Courthouse, Pine City, Minnesota.
- m. Pine County Board Meeting, Tuesday, May 21, 2013 10:00 a.m.,** Boardroom, Pine County Courthouse, Pine City, Minnesota.
- n. Pine County Health and Human Services Meetings, Tuesday, May 21, 2013, to commence after Pine County Board Meeting,** Boardroom, Pine County Courthouse, Pine City, Minnesota.
- o. NLX meeting, Wednesday, May 22, 2013, 9:30 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota.

14. Adjourn