

**AGENDA**  
***PINE COUNTY BOARD MEETING***

District 1    Commissioner Hallan (Chair)  
District 2    Commissioner Pangerl  
District 3    Commissioner Chaffee  
District 4    Commissioner Rossow  
District 5    Vacant

**Tuesday, May 7, 2013, 1:00 p.m.**  
**Public Health Building, Sandstone, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Approve Agenda
- E) Approve Minutes of April 16, 2013 board meeting and Summary for publication.
- F) Approve Minutes of the April 25, 2013 Special Meeting – Special Election.
- G) Minutes of Boards, Committees and Correspondence
  - East Central Regional Library Board Minutes – March 11, 2013
  - Pine County HRA Senior Housing Regular Meeting Minutes – February 27, 2013
  - Pine County HRA Senior Housing Special Meeting Minutes – March 15, 2013
  - Pine County HRA Senior Housing Regular Meeting Minutes – March 27, 2013
  - Pine County Land Surveyor Monthly Report – April, 2013
- H) Approve Consent Agenda

## **CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. April 2013 Disbursements**

Disbursements Journal Report, April 1, 2013 – April 30, 2013

**2. Resolution for Repurchase of Tax Forfeited Land**

Consider Resolution 2013-18 for Repurchase of Tax Forfeited Land on a 10-year contract, Tad & Tammy Fletcher, PID 29.0374.002 and authorize Board Chair and County Auditor to sign.

**3. Extension Committee**

- A. Approve reappointment of Mary Lange (representing District 3) as a committee member to the Pine County Extension Committee for a three-year term, January 1, 2013–December 31, 2015.
- B. Approve reappointment of David Durheim (representing District 4) as a committee member to the Pine County Extension Committee for a three-year term, January 1, 2013-December 31, 2015.

**4. DOC Caseload/Workload Subsidy**

Consider DOC Caseload/Workload Subsidy for fiscal years 2014 and 2015 for a total amount of \$118,962 and authorize Board Chair and County Administrator to sign Grant Agreement.

**5. DOC REAM Grant**

Consider DOC REAM (Remote Electronic Alcohol Monitor) grant funds in the amount of \$8,100 in fiscal year 2014 and \$8,100 in fiscal year 2015; authorize Board Chair and County Administrator to sign Grant Agreement. There are no county dollars utilized for this program.

**6. Hazard Mitigation Program – Sturgeon Lake Township**

Approve Joint Resolution 2013-17 with Sturgeon Lake Township and authorize Board Chair and County Administrator to sign.

**7. New Hire**

Authorize the hiring of Jacki Orr, HHS Supervisor, effective May 8, 2013, grade C51, step 1, at \$46,196.80 annual salary.

**8. Training**

- A. Consider Administrative Assistant Roxanne to attend the 4H Northeast (NE) Regional Conference and FairPlus! Training, April 30 – May 1, 2013, Grand Rapids. No fee for training; hotel cost \$77.00 (1 night).

- B. Consider Deputy County Assessor Troy Stewart and Property Appraiser Jenny Mansavage to attend the Minnesota Association of Assessing Officers summer seminars May 22-23, 2013, St. Cloud. Total cost \$320 (funds available within the Assessor's 2013 budget).
- C. Consider Probation Agents Amber Chase, Jeremie Reinhart and Travis Fisher to attend the MACPO (Minnesota Association of County Probation Officers) training event, May 22-23, 2013, Breezy Point. Registration \$165 per person, Tuesday night accommodations \$53.44 per room, Wednesday/Thursday meal and accommodation package \$146 per person double occupancy. Total cost of \$986.44 plus any applicable taxes and mileage). Funds are available in the 2013 probation budget.

## **REGULAR AGENDA**

### **1. Facilities Committee**

- A. Pine County Facilities Committee (Special Meeting) met April 16, 2013 (Minutes Attached). Action taken at April 16, 2013 board meeting.

### **2. Central Minnesota Jobs and Training Services, Inc. (CMJTS)**

- Update by Barbara Chaffee. CMJTS is a partner in the Minnesota WorkForce Center System, serving 11 counties in Central Minnesota, including Pine County.

### **3. National Correctional Officers' Week**

- Approve Resolution 2013-16 Recognizing Correctional Officers and Correctional Employees in Pine County and authorizing Board Chair and County Administrator to sign.

### **4. Equipment Rental Bids**

- Accept Equipment Rental Bids.

### **5. Land Purchase**

- Approve purchase of 5-acre parcel from Crystal Hennen, purchase price of \$5,000 together with closing costs. Property valuation is \$5,700. The purchase of this property will improve the access to the county tax-forfeited land managed by Pine County along the Dollar Lake Road, increasing the salability and value of the property.

### **6. Credit Card Policy**

- Approve Resolution 2013-19 approving credit card policy.

### **7. Committee Vacancy**

- Fill Commissioner Carlson committee vacancies.

### **8. Economic Development Update**

- Schedule Committee of the Whole meeting to discuss future direction.

## **9. Commissioner Updates**

## **10. Other**

## **11. Upcoming Meetings**

- a. **Pine County Board Meeting, Tuesday, May 7, 2013, 1:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- b. **Personnel Committee Meeting, Tuesday, May 14, 2013, 9:00 a.m.**, Commissioner Conference Room, Pine City, Minnesota.
- c. **Technology Committee Meeting, Tuesday, May 21, 2013, 8:30 a.m.**, Commissioner Conference Room, Pine County Courthouse, Pine City, Minnesota.
- d. **Pine County Board Meeting, Tuesday, May 21, 2013 10:00 a.m.**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- e. **Pine County Health and Human Services Meetings, Tuesday, May 21, 2013, to commence after Pine County Board Meeting**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- f. **NLX meeting, Wednesday, May 22, 2013, 9:30 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota.

## **12. Adjourn**