

AGENDA
PINE COUNTY BOARD MEETING

- District 1 Commissioner Hallan (Chair)
- District 2 Commissioner Pangerl
- District 3 Commissioner Chaffee
- District 4 Commissioner Rossow
- District 5 Vacant

Tuesday, September 17, 2013, 10:00 A.m.
Board Room, Pine County Courthouse, Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Approve Agenda
- E) Approve Minutes of September 3, 2013 board meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
- G) Approve Consent Agenda

CONSENT AGENDA

1. Review August, 2013 Cash Balance (attached)

Fund	August 31, 2012	August 31, 2013	Increase(Decrease)
General Fund	\$724,825.43	\$1,652,961.28	\$928,135.85
Health and Human Services Fund	\$2,137,495.27	\$1,475,975.97	(\$661,519.30)
Road and Bridge Fund	\$6,970,676.74	\$6,786,574.51	(\$184,102.23)
Land Management Fund	\$1,177,020.97	\$1,580,296.20	\$403,275.23
TOTAL (inc non-major funds)	\$12,357,431.35	\$12,751,596.78	\$394,165.43

2. Training

- A. Consider the following staff to attend the State WIC Conference, October 28-30, 2013, Bloomington. This is required training for all WIC nursing personnel. Funds are available in the 2013 Health & Human Services/WIC budget.
 Pat Anderson, Nursing Team Leader/WIC Coordinator: Registration: \$0;
 Meals/Accommodations: \$407; Travel: \$0 (using own car w/\$0 mileage)

- Wendy Bloom, LPN: Registration: \$0; Meals/Accommodations: \$165; Travel: \$0
Stephanie Larson, LPN: Registration: \$0; Meals/Accommodations: \$165; Travel: \$0
Toni Jensen, RN: Registration: \$0; Meals/Accommodations: \$165; Travel: \$56.50
Amber Stumne, RN: Registration: \$0; Meals/Accommodations: \$165; Travel: \$56.50
- B. Consider Health & Human Services Director Patrick Bruflat to attend the MN Association of County Social Service Administrators Fall Conference, October 2-4, 2013, Nisswa. Registration \$125; Meals/Accommodations, \$348.41; Travel \$124.30; Total cost: \$597.71. Funds are available in the 2013 Health & Human Services/Staff Development budget.

3. New Hires

- A. Authorize the hiring of Social Worker (Children's Services) Chandra Clark, effective October 1, 2013, \$19.25/hr., C-42, step 1.
B. Authorize the hiring of Social Worker (Adult Services) Kathleen Borowick, effective September 20, 2013, \$19.25/hr., C-42, step 1.

REGULAR AGENDA

1. Personnel Committee

Pine County Personnel Committee met September 10, 2013 and made the following recommendations (Minutes attached):

Jail:

Approve filling of full-time corrections officer vacancy created by the resignation of FT Corrections Officer Alexander White.

Administrator:

Approve 2.5% annual performance wage increase for Building Maintenance Supervisor Kevin Newman, March 5, 2013.

Health & Human Services:

Approve the combining of two part-time vacant public health nurse positions into one full-time RN position.

Other items are for informational purposes only.

2. Public Hearing – County Fees

Approve amended fee schedules for all Land Services offices: County Assessor, Recorder/Registrar of Titles, Planning, Zoning and Solid Waste. Effective January 1, 2014.

3. Central Minnesota Emergency Medical Services (EMS) Region Joint Powers Agreement

Approve Central Minnesota EMS Region Joint Powers Agreement and authorize Board Chair, County Attorney and County Auditor-Treasurer to sign the agreement.

4. Award Bid for Contract #1306 (bike path near CSAH 61)

Award bid for contract #1306 to lowest responsible bidder, Dresel Contracting, Inc., for the following:

SP 058-090-002, located on or near CSAH 61 from 0.37 miles south of Hurley Avenue to the junction of Johnson Avenue SE and 4th Street SE

5. **August 2013 Financial Report**

6. **Commissioner Updates**

7. **Other**

8. **Upcoming Meetings**

- a. **Pine County Board Meeting, Tuesday, September 17, 2013, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- b. **Pine County Health and Human Services Meetings, Tuesday, September 17, 2013, to commence after Pine County Board Meeting**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- c. **Technology Meeting, Tuesday, September 24, 2013, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- d. **NLX meeting, Wednesday, September 25, 2013, 9:30 a.m.**, Boardroom, Courthouse, Pine City, Minnesota.
- e. **Pine County Board Meeting, Tuesday, October 1, 2013, 1:00 p.m.**, Public Health Building, Sandstone, Minnesota.

9. **Adjourn**