

AGENDA
PINE COUNTY BOARD MEETING

District 1 Commissioner Hallan (Chair)
District 2 Commissioner Pangerl
District 3 Commissioner Chaffee
District 4 Commissioner Rossow
District 5 Commissioner Ludwig

Tuesday, November 19, 2013, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Approve Agenda
- E) Approve Minutes of November 5, 2013 board meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
- G) Approve Consent Agenda

CONSENT AGENDA

1. Review October, 2013 Cash Balance (attached)

Fund	October 31, 2012	October 31, 2013	Increase(Decrease)
General Fund	-\$200,833.20	\$ 46,645.01	\$ 247,478.21
Health and Human Services Fund	\$1,447,500.61	\$ 431,559.94	(\$1,015,940.67)
Road and Bridge Fund	\$5,120,666.86	\$ 6,369,727.51	\$1,249,060.65
Land Management Fund	1,437,226.64	\$ 2,128,953.81	\$ 691,727.17
TOTAL (inc non-major funds)	\$17,948,485.97	\$19,853,377.81	\$1,904,891.84

2. Promotion

Consider acceptance of the promotion of part-time Corrections Officer Hayden Brown to full-time corrections officer effective November 24, 2013. No change in wages or classification.

3. New Hire

Consider approval of the hiring of a qualified candidate to fill the vacant Registered Nurse position caused by the resignation of Deb Lowe, backfill of this position was authorized by the Board on November 5, 2013. The proposed name, salary and start date for this position will be provided to the Board on or before the November 19, 2013 board meeting.

REGULAR AGENDA

1. Facility Committee

Pine County Facility Committee met November 6, 2013. Minutes attached. Items are for informational purposes only.

2. Personnel Committee

Pine County Personnel Committee met November 12, 2013 and made the following recommendations (Minutes attached):

Sheriff:

- i. Accept resignation of Deputy Sheriff Jamie Jackson effective November 11, 2013 and approve backfill.
- ii. Approve change of base manning to 7 full-time and 2 part-time dispatchers.

Administrator:

- i. Approve 1.5% performance increase from \$15.63 to \$15.86 for Payroll Clerk Susan Fore (B23), effective October 17, 2013.
- ii. Approve 2014 non-union wage scale (1.5% COLA increase)
Approve 2014 Commissioner Salaries and Per Diem (Resolution 2013-49) at \$21,526.12 (1.5% increase) salary and \$75 per diem.
Approve 2014 Elected Official Salaries (Resolution 2013-48) as follows:
County Attorney - \$100,851 (1.5% increase)
Auditor/Treasurer - \$81,200 (1.5% increase)
Sheriff - \$82,418 (1.5% increase)

And authorize Board Chair and County Administrator to sign Resolutions.

HHS:

- i. Approve Public Health Nurse Beth Lyon's unpaid leave status for a period not to exceed 12 weeks, with conditions.
- ii. Accept resignation of Social Worker Jennifer Nelson effective November 7, 2013 and approve backfill.

Other items for informational purposes only.

3. Schneider Corporation

Presentation by Jeff Lewis and Ryan Smith on the full implementation of the Beacon software.

4. 2014 MN Trails Assistance Program Grant Agreements (Grant-In-Aid)

Consider Resolution 2013-47 for Sponsorship and Approval of Grant-In-Aid Agreement for Snowmobile Trails and authorize Board Chair and County Administrator to sign.

5. NLX Rail Alliance

Discussion of membership in the NLX Rail Alliance.

6. Commissioner Updates

- a. Soil & Water Conservation Board Meeting
- b. East Central Solid Waste Commission
- c. Lakes & Pines CAC
- d. Broadband Meeting
- e. Other

7. Other

8. Closed Meeting – Labor Negotiation Update

9. Upcoming Meetings

- a. **Technology Meeting, Tuesday, November 19, 2013, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, November 19, 2013, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- c. **Pine County Health and Human Services Meetings, Tuesday, November 19, 2013, to commence after Pine County Board Meeting**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- d. **Committee of the Whole Meeting/Budget Committee Meeting (HHS, SSTS & General Fund), Tuesday, November 19, 2013, to commence after HHS Board Meeting**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- e. **Arrowhead Counties Association Meeting, Wednesday, November 20, 2013, 6:00 p.m.**, Hampton Inn Conference Room, Duluth, Minnesota.
- f. **Rushline Corridor Task Force, Thursday, November 21, 2013, 3:30 p.m.**, White Bear Lake City Hall, 4701 Hwy. 61 North, White Bear Lake, Minnesota.
- g. **GPS 45:93 Executive Committee, Friday, November 22, 2013, 10:00 a.m.**, City of Hinckley, Hinckley City Hall - 106 1st St. SE, Hinckley, Minnesota
- h. **Snake River Watershed Joint Powers Board, Monday, November 25, 2013**, time and location to yet be determined.
- i. **NLX meeting, Wednesday, November 27, 2013, 9:30 a.m.**, Boardroom, Courthouse, Pine City, Minnesota.
- j. **Committee of the Whole/Pine County Housing and Redevelopment Authority, December 3, 2013, 11:00 a.m.**, Public Health Building, Sandstone, Minnesota.
- k. **Pine County Board Meeting, Tuesday, December 3, 2013, 1:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- l. **Facility Committee Meeting, Wednesday, December 4, 2013, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- m. **Law Library Board of Trustees, Wednesday, December 4, 2013, 12:00 p.m.**, Law Library, Courthouse, Pine City, Minnesota.
- n. **Soil & Water Conservation Board Meeting, Thursday, December 5, 2013, 4:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- o. **Truth in Taxation, Thursday, December 5, 2013, 7:00 p.m.**, Board Room, Courthouse, Pine City, Minnesota.
- p. **East Central Solid Waste Commission, Monday, December 9, 2013, 9:00 a.m.**, 1756 180th, Mora, Minnesota.
- q. **AMC Annual Conference, December 9-11, 2013**, Hyatt Regency Minneapolis, Minneapolis, Minnesota.
- r. **Personnel Committee Meeting, Tuesday, December 12, 2013, 9:00 a.m.**, (NOTE: change in date) Commissioner Conference Room, Courthouse, Pine City, Minnesota.

10. Adjourn

To Follow County Board Meeting:
HHS Board Meeting
Committee Of The Whole