



AGENDA
PINE COUNTY BOARD MEETING

- | | |
|------------|----------------------|
| District 1 | Commissioner Hallan |
| District 2 | Commissioner Mohr |
| District 3 | Commissioner Chaffee |
| District 4 | Commissioner Rossow |
| District 5 | Commissioner Ludwig |

Tuesday, December 15, 2015, 10:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of December 1, 2015 County Board Meeting and Summary for publication.
- F) Approve Minutes of December 3, 2015 Truth in Taxation Meeting for publication
- G) Minutes of Boards, Committees and Correspondence
- H) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review November, 2015 Cash Balance (attached)

Fund	November 30, 2014	November 30, 2015	Increase(Decrease)
General Fund	3,420,715	4,598,365	1,177,650
Health and Human Services Fund	526,038	1,213,752	687,714
Road and Bridge Fund	2,091,342	1,751,761	(339,581)
Land Management Fund	2,083,038	2,718,203	635,165
TOTAL (inc non-major funds)	9,661,450	12,081,494	2,420,043

2. Application for Abatement

Consider Application for Abatement for:

- a. Dennis Frandsen & Co., Inc., Pine City Twp., PID 26.0388.000, pay 2013, 2014 and 2015.
- b. Greg Waldhalm, 3263 Laketown Road, Sturgeon Lake, PID 46.0034.000, pay 2014 and 2015.

3. Approval of Tobacco Licenses for 2016

Consider approval of 2016 tobacco licenses for the following vendors: Banning Junction, Beroun Crossing Market, Casey's, Chengwatana Country Club, Chris' Food Center (2), Crossroads Convenience Store, Daggett's Super Valu, Dave's Oil Corp., Denham Run Bar & Grill, Duquette General Store, Family Dollar Store-Sandstone, Finlayson Municipal Liquor Store, Froggies, Heidelberger's Rock Creek Motor Stop, Hinckley Firehouse Liquor, Holiday Station stores #6, 226, and 258 (3), Kurt's Station, Kwik Trip, Minit Mart (2), Main Street Grocery, Mainstreet Milkhouse, Murphy's, Nickerson Bar & Motel, Inc., Petry's Bait Company, Pine City Tobacco, Pump N Munch, Quarry Store, Rich's Bar, Sandstone Petro Plus, Side Tracked, Slim's Service, Inc., Smoking Lamp, Squirrel Cage, Stogies Discount Tobacco, Super America #4500, Super Smokes, Tank's Tavern, Thriftee Troll, Tobies Station, Inc., Wal-Mart Supercenter #2367, West Beroun Liquors.

4. Appointment to the Northeast Minnesota Regional Advisory Committee (RAC)

Consider reappointment of Sheriff Jeff Nelson to the Northeast Minnesota Regional Advisory Committee for 2016. This is an annual appointment.

5. Contract Between State of Minnesota and Health & Human Services – MFIP & Work Diversionary Work Program

Consider approval of a contract between the State of Minnesota (MN State Colleges and Universities) on behalf of Pine Technical and Community College Employment and Training Center and Pine County Health & Human Services for services required to be offered through some of the Income Maintenance Programs in HHS. This contract is effective January 1, 2016 through December 31, 2017. The amount to MnSCU shall not exceed a grand total of \$343,742 per contract year for all Consolidated Fund Employment Services. Funds used in this contract are allocated to Pine County Health & Human Services by the State of Minnesota. Authorize Board Chair and County Administrator to sign.

6. Sale of U.S. Bancorp Stock

Consider approval of Resolution 2015-45 allowing for the sale of 934 shares of US Bancorp stock owned by Pine County Health & Human Services and authorize Board Chair and County Administrator to sign the Resolution.

7. Unpaid Health & Human Services Internship

Consider approval of Jennifer Morrison to complete a 480-hour unpaid social work internship at Pine County Health & Human Services, commencing January 5, 2016.

8. Prosecution Agreement – City of Hinckley

Consider approval of Agreement for Prosecution Services between the County of Pine and the City of Hinckley for the term January 1, 2016 through December 31, 2016. Consideration to be paid by the City of Hinckley is \$20,000. Authorize Board Chair and County Auditor to sign.

9. Training

Consider County Engineer Mark LeBrun to attend the 71st Annual MN County engineers Conference at Cragun's Resort in Brainerd, January 19-22, 2016. Total cost: \$833.

REGULAR AGENDA

1. Public Hearing – Proposed Property Tax Abatement

- a. Consider approval of proposal to allow the County abate all or a portion of property taxes levied by the County on parcels 45-01-08000 and potentially all or a portion of PID 45-10-10000 to provide assistance to help construct a new medical center and campus within the North Pine Area Hospital

District. The total amount of the taxes proposed to be abated is estimated not to exceed approximately \$180,000 over 15 years.

- b. Authorize Board Chair and County Administrator to sign Resolution 2015-46 Approving Property Tax Abatement Related to Medical Clinic and Public Infrastructure Improvements in the City of Sandstone and Taking Other Actions Related Thereto. The Board may take action today or may defer to a future meeting.

2. Facilities Committee

Pine County Facilities Committee met December 2, 2015 (Minutes Attached). Items are for information only, no board action necessary.

3. Personnel Committee

Pine County Personnel Committee met December 9, 2015 and made the following recommendations (Minutes attached):

HHS

- a. Acknowledge resignation of FT Office Support Specialist Jennifer Knoll, effective December 3, 2015 and authorize backfill as Case Aide position.
- b. Acknowledge resignation of FT Registered Nurse Erin Mans, effective December 11, 2015 and authorize backfill.

Sheriff

- a. Acknowledge resignation of PT Dispatcher Casey Sandberg, effective November 13, 2015 and authorize backfill.
- b. Authorize increase for additional two (2) Investigators for a total of six (6) Investigators in which any Investigator may be assigned SRO duties and decreasing road Deputies by 2 for a total of 24 road deputies. The total number of POST licensed positions remains at 32.

Administrator

- a. Consider approval of a 1.5% Cost-of-Living increase and a 1.5% market adjustment to non-union employees and 2016 non-union pay scale effective January 1, 2016.
- b. Consider approval of performance pay increases of up to 6 percent for non-union employees not at the top of their pay range. Performance increases above 6% or above the maximum of the pay range for the position require approval of the Personnel Committee.
- c. Consider approval of Resolution 2015-47 Setting 2016 Salaries for Elected Officials as follows: County Auditor/Treasurer, \$87,000; County Sheriff, \$92,000; and County Attorney, \$95,500. Authorize Board Chair and County Administrator to sign Resolution.
- d. Consider approval of Resolution 2015-48 Establishing 2016 County Commissioner Compensation, Per Diem, and Commissioner and Employee Mileage Reimbursement as follows: Salary \$21,844; Per Diem \$100, and Mileage Reimbursement rate for 2016 to follow Federal IRS rate. Authorize Board Chair and County Administrator to sign.
- e. Consider setting the 2016 health insurance monthly contributions as follows:

Premium

CMM Plans: Single: \$684.00

Family: \$1328.15

**VEBA: Single: \$577.75
Family: \$1,115.65**

VEBA Savings

**\$106.25
\$212.50**

Other items are for informational purposes only.

4. 2015 Budget Amendment

Consider approval of 2015 budget amendments.

5. 2016 Pine County Property Tax Levy and Budget

Consider approval of:

- A. Resolution 2015-49 Establishing the 2016 Pine County Property Tax Levy at \$15,942,799 and authorize Board Chair and County Administrator to Sign.
- B. Resolution 2015-50 Adopting the 2016 Pine County Operating Budget and authorize Board Chair and County Administrator to sign.

6. Final Payment on Contract #1405

Consider approval of final payment to Tri-City Paving, Inc. in the amount of \$118,818.13 for contract #1405 related to:

- CP 058-014-005 Located on Angle Avenue, City of Sandstone
- CP 058-014-006 Located on Commercial Avenue and 8th Street, City of Sandstone
- SAP 058-609-015 Located on CSAH 9; between CSAH 10 and CSAH 14
- SAP 058-623-008 Located on CSAH 23; between S Co. Line and TH 70
- SAP 058-629-002 Located on CSAH 29; between CSAH 20 and TH 123
- SAP 058-630-013 Located on CSAH 30; between TH 123 and CSAH 21
- SAP 058-641-017 Located on CSAH 41; between W. Co. Line and 2.5 mi W of CSAH 40
- SAP 058-641-018 Located on CSAH 41; between 2.5 mi W of CSAH 40 and CSAH 61
- SAP 058-660-002 Located on CSAH 60; between TH 18 and CSAH 18

7. 2015 County Ditch Report

Ditch Report by County Engineer Mark LeBrun. Consider acceptance of 2015 County Ditch Report.

8. East Central Violent Offender Drug Task Force Grant Amendment

Consider approval of East Central Violent Offender Drug Task Force Grant Amendment, amended language reads as follows:

\$102,217.57 available from January 1, 2015 through June 30, 2016, \$157,782.43 is available from July 1, 2015 through December 31, 2016. \$20,000 is available from July 1, 2016 through December 31, 2016. Exhibit A of the Original Grant is replaced by Revised Exhibit A.

9. Planning Commission/Board of Adjustment Appointments

Consider appointment, by Chair Hallan, and terms as follow:

A. Planning Commission:

- Patrick Schifferdecker (District 1) January 1, 2016 to December 31, 2019
- Pat McCarthy (District 3) January 1, 2016 to December 31, 2019

B. Board of Adjustment:

- Gary Valvoda (District 2) January 1, 2016 to December 31, 2019
- Richard Stepan (District 4) January 1, 2016 to December 31, 2019
- David Koland (District 5) January 1, 2016 to December 31, 2019

10. Reappointment to HRA Board of Directors

Consider reappointment of Cheri Drilling to the Pine County Housing and Redevelopment Authority Board of Directors, term October 5, 2015 to October 4, 2020.

11. Collective Bargaining Agreements

Consider for approval the Collective Bargaining Agreements with
AFSCME Road and Bridge Techs, January 1, 2016-December 31, 2017
Road and Bridge Supervisors, January 1, 2016-December 31, 2017
Teamsters-Deputies, January 1, 2016-December 31, 2018

12. Schedule Special Meetings

- a. Strategic Planning
- b. Soil Survey

13. Commissioner Updates

Soil & Water Conservation District
AMC Annual Conference
Central MN Jobs and Training
East Central Solid Waste Commission
East Central Regional Library

14. Other

15. Upcoming Meetings –(Subject to Change)

- a. **Technology Committee, Tuesday, December 15, 2015, 8:30 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, December 15, 2015 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- c. **Special Meeting-Committee of the Whole (Kanabec-Pine Community Health Board Discussion), Tuesday, December 15, 2015, to follow conclusion of County Board meeting**, Board Room, Courthouse, Pine City, Minnesota.
- d. **NLX, Wednesday, December 16, 2015, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- e. **Kanabec-Pine Community Health Board, Wednesday, December 16, 2015, 1:00 p.m.**, Kanabec County Courthouse, Mora, Minnesota.
- f. **Arrowhead Counties Association Annual Dinner and Recognition, Wednesday, December 16, 2015, 6:00 p.m.**, Grandma's Restaurant-Sandbar Room, Canal Park, Duluth, Minnesota.
- g. **Northeast Regional Radio Board, Thursday, December 17, 2015, 10:00 a.m.**, Courthouse, Pine City, Minnesota.
- h. **East Central Regional Development Commission, Monday, December 21, 2015, 7:00 p.m.**, 100 Park St. So., Mora, Minnesota
- i. **Pine County Board Meeting, Tuesday, January 5, 2016, 10:00 a.m.**, Public Health Building, Sandstone, Minnesota.

- **Board to Recess and Reconvene as Special Meeting – Committee of the Whole (Kanabec-Pine Community Health Board Discussion and 2016 Committee Appointments)**
- Consideration of continued participation in the Kanabec-Pine Community Health Board (Joint Powers Agreement) and discussion or action on alternatives
 - Discussion of 2016 committee appointments

16. Adjourn

**MINUTES OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

**Tuesday, December 1, 2015, 10:00 a.m.
Public Health Building, Sandstone, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present was County Administrator David Minke. County Attorney Reese Frederickson arrived at 10:04 a.m.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following additions to the Agenda:

Consent Agenda, Item #5 —New Hire

Authorize the hiring of part-time deputy sheriff Bradley Peters, effective December 7, 2015, \$21.10 per hour, grade C42, step 1.

Upcoming Meeting

Kanabec-Pine Community Health Board, Wednesday, December 16, 2015, 1:00 p.m., Kanabec County Courthouse, Mora, Minnesota. (previously scheduled for 9:00 a.m.)

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the November 17, 2015 County Board Meeting and Summary for publication. Second by Commissioner Mohr. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County Land Surveyor Monthly Report – November 2015

Pine County HRA Senior Housing Regular Minutes – October 28, 2015

Pine County HRA Senior Housing Annual Minutes – October 28, 2015

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Rossow moved to approve the Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

CONSENT AGENDA

1. November, 2015 Disbursements

Approve Disbursements Journal Report, November 1, 2015 – November 30, 2015.

2. Application for Abatement

Approve the Application for Abatement for Greg Waldhalm, 3263 Laketown Road, Sturgeon Lake, PID 46.0034.000, Pay 2014 and 2015.

3. Grant Submission – Greater Pine Area Endowment

Approve HHS Director Becky Foss to submit a grant request to the Great Area Endowment in the amount of \$15,000 for Restorative Justice training.

4. Transfer of Corrections Officers

A. Approve promotion of part-time Corrections Officer Samantha Miller to full-time corrections officer, effective December 6, 2015. Classification to remain as B23 and wage to remain as \$16.69, step 3.

B. Approve promotion of part-time Corrections Officer Jeremiah Friday to full-time corrections officer, effective December 6, 2015. Classification to remain as B23 and wage to remain as \$16.69, step 3.

5. New Hire

Authorize the hiring of part-time Deputy Sheriff Bradley Peters, effective December 7, 2015, \$21.10 per hour, grade C42, step 1.

REGULAR AGENDA

1. Public Hearing – Barry Township Septic Ordinance

Land Services Director Kelly Schroeder stated Barry Township has made written request to have the Barry Township Sewage and Wastewater Treatment Ordinance, adopted December 3, 1998, repealed and requests Pine County regulate the sewage treatment systems within Barry Township.

Chair Hallan opened the public hearing at 10:05 a.m. to consider adoption of an ordinance repealing Barry Township Sewage and Wastewater Treatment Ordinance and replacing with Pine County Ordinance 2015-05. There being no public comment, Chair Hallan closed the meeting at 10:06 a.m.

Motion by Commissioner Ludwig to adopt Pine County Ordinance 2015-05 an ordinance on behalf of Barry Township, Minnesota, in which Pine County will regulate the sewage treatment systems within Barry Township in accordance with the Pine County Subsurface Sewage Treatment Systems Ordinance adopted February 4, 2014. Second by Commissioner Chaffee. Motion carried 5-0.

2. Technology Committee

Chair Hallan provided an overview of the November 17, 2015 Technology Committee meeting.

Discussion was held regarding the RMS program in the sheriff's office and the issuing of an RFP, the Statewide Security Monitoring Project/Homeland Security Grant, and the latest update on the county email recovery.

3. Introduction of Corrections Agent

Probation Director Terry Fawcett introduced new employee, Corrections Agent Leanne Shipka.

4. Hope Lodge Donation Drive

Land Services Director Kelly Schroeder stated Pine County employees have elected for the holiday season, to participate in a donation drive for the Richard M. Schulze Family American Cancer Society Hope Lodge.

5. Commissioner Updates

Kanabec-Pine Community Health Board: Chair Hallan requested a Committee of the Whole be scheduled to commence after the December 15, 2015 county board meeting to discuss Pine County's future participation with the Kanabec-Pine Community Health Board.

Law Library: Commissioner Mohr stated discussion was held regarding the possible change of online research providers and stated the final Legal Assistance Information handout for the public has been completed and provided to the sheriff's office.

Arrowhead Counties Association: Commissioner Rossow stated legislative priorities were established: #1 Payment in Lieu of Taxes, #2 Blandin Tax Court case, #3 3-way tie for Outdoor Heritage Trust Account, Wetland Banking on Tax Forfeited Land and Bonding Bill initiatives.

Extension Committee: Commissioner Mohr stated SNAP Educator Jimmie Johnson provided an overview of his responsibilities; 4-H Coordinator Danielle O'Neill was introduced to the committee.

Rush Line Corridor Task Force: Commissioner Mohr stated he was unable to attend due meeting conflict with the Extension Committee meeting.

NE Regional Radio Board: Chair Hallan stated there was not a quorum of participants present to address a policy change regarding the quorum requirements.

Snake River Watershed: Commissioner Mohr stated in the Spring the Watershed District will be involved with the Soil & Water Conservation District for a redo of a Cross Lake project, previously completed 10 years ago, which was under engineered.

NLX-cancelled

Other: None.

6. Upcoming meetings were reviewed.

With no further business, Chair Hallan adjourned the county board meeting at 10:46 a.m. The next regular meeting of the county board is scheduled for December 15, 2015 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.

Stephen M. Hallan, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

**SUMMARY
OF
MINUTES OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

**Tuesday, December 1, 2015, 10:00 a.m.
Public Health Building, Sandstone, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present was County Administrator David Minke. County Attorney Reese Frederickson arrived at 10:04 a.m.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the November 17, 2015 County Board Meeting and Summary for publication. Second by Commissioner Mohr. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County Land Surveyor Monthly Report – November 2015

Pine County HRA Senior Housing Regular Minutes – October 28, 2015

Pine County HRA Senior Housing Annual Minutes – October 28, 2015

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Rossow moved to approve the Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

Approve Disbursements Journal Report, November 1, 2015 – November 30, 2015.

Approve the Application for Abatement for Greg Waldhalm, 3263 Laketown Road, Sturgeon Lake.

Approve HHS Director Becky Foss to submit a grant request to the Great Area Endowment in the amount of \$15,000 for Restorative Justice training.

Approve promotion of part-time Corrections Officers Samantha Miller and Jeremiah Friday to full-time corrections officer, effective December 6, 2015. Classification to remain as B23 and wage to remain as \$16.69, step 3.

Authorize the hiring of part-time Deputy Sheriff Bradley Peters, effective December 7, 2015, \$21.10 per hour, grade C42, step 1.

Public Hearing – Barry Township Septic Ordinance

Land Services Director Kelly Schroeder stated Barry Township has made written request to have the Barry Township Sewage and Wastewater Treatment Ordinance, adopted December 3, 1998, repealed and requests Pine County regulate the sewage treatment systems within Barry Township.

Chair Hallan opened the public hearing at 10:05 a.m. to consider adoption of an ordinance repealing Barry Township Sewage and Wastewater Treatment Ordinance and replacing with Pine County Ordinance 2015-05. There being no public comment, Chair Hallan closed the meeting at 10:06 a.m.

Motion by Commissioner Ludwig to adopt Pine County Ordinance 2015-05 an ordinance on behalf of Barry Township, Minnesota, in which Pine County will regulate the sewage treatment systems within Barry Township in accordance with the Pine County Subsurface Sewage Treatment Systems Ordinance adopted February 4, 2014. Second by Commissioner Chaffee. Motion carried 5-0.

Kanabec-Pine Community Health Board: Chair Hallan requested a Committee of the Whole be scheduled to commence after the December 15, 2015 county board meeting to discuss Pine County’s future participation with the Kanabec-Pine Community Health Board.

With no further business, Chair Hallan adjourned the county board meeting at 10:46 a.m. The next regular meeting of the county board is scheduled for December 15, 2015 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.

Stephen M. Hallan, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

The full text of the board’s Minutes are available at the County Administrator’s Office and the county’s website (www.co.pine.mn.us). Copies may also be requested from the administrator’s office.

Minutes
of
Truth in Taxation Hearing
Thursday, December 3, 2015, 7:00 p.m.,
Board Room, Pine County Courthouse, Pine City, Minnesota

Chair Hallan called the meeting to order at 7:00 p.m. Present were Commissioners Josh Mohr, Steve Chaffee and Matt Ludwig. Also present were County Administrator David Minke, County Attorney Reese Frederickson and Land Services Director Kelly Schroeder. Chair Rossow was absent (excused).

The Pledge of Allegiance was said.

Commissioner Chaffee moved to approve the Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

Administrator Minke gave a slide presentation discussing the 2016 Pine County budget and property tax levy; the slide presentation will be placed on the Pine County website for the public to view. Administrator Minke stated the total proposed tax levy is \$15,942,799, which is an increase of 4.89% over the 2015 property tax levy.

Chair Hallan called for public comment. Pine County residents Mark Nisley, Joseph Bonniwell Dawn Bohn and others commented on the continued increase in the property tax levy. Mr. Nisley requested the board to reduce the budget prior to finalization. Resident Richard Cobb and Mercury Technologies owner Kelly Gribauval-Hite inquired of the Household Hazardous Waste facility, SCORE Recycling and Solid Waste budget. Land Services Director Kelly Schroeder provided an explanation of the services provided and budget.

Commissioner Hallan left the meeting at 7:56 p.m.

Suggestions were made by the public for future Truth in Taxation meetings to include more information relating to personnel costs (wages and benefits) as well to hold budget meetings in the evening such that it is more convenient for the public to attend.

The budget and levy will be presented at the December 15, 2015 county board meeting for approval.

With no further discussion, Vice Chair Chaffee adjourned the meeting at 8:07 p.m.

Stephen M. Hallan, Chair
Pine County Board of Commissioners

David J. Minke, County Administrator
Clerk to County Board



AGENDA REQUEST FORM

Date of Meeting: December 15, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: November, 2015 Cash Balance

Department: Auditor-Treasurer

Cathy Skinner
Department Head signature

Background information on Item:

November, 2015 Cash Balance

Action Requested:

Financial Impact:

CATHYJ
12/7/15 2:21PM

***** Pine County *****
TREASURER'S CASH TRIAL BALANCE



As of 11/2015

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1 General Revenue Fund	3,661,974.35			
Receipts		635,412.75	5,800,466.82	
Disbursements		252,506.51-	5,282,979.98-	
Payroll		756,623.99-	9,005,781.41-	
Journal Entries		3,300,730.77	9,424,685.02	
Fund Total		2,927,013.02	936,390.45	4,598,364.80
12 Health & Human Services	2,016,009.86			
420 H&Hs-Income Maintenance				
Receipts		232,954.36	1,412,052.94	
Disbursements		53,525.06-	643,577.84-	
Payroll		147,130.43-	1,757,558.65-	
Journal Entries		461,025.02	1,265,433.56	
Dept Total		493,323.89	276,350.01	2,292,359.87
12 Health & Human Services	1,961,233.98 -			
430 H&Hs-Social Services				
Receipts		340,703.28	2,417,737.90	
Disbursements		20,886.93-	287,278.97-	
SSIS		167,131.82-	2,155,639.58-	
Payroll		154,368.07-	1,693,750.97-	
Journal Entries		797,239.66	2,192,219.48	
Dept Total		795,556.12	473,287.86	1,487,946.12-
12 Health & Human Services	0.00			
440 Childrens Collaborative (H&Hs)				
Dept Total		0.00	0.00	0.00
12 Health & Human Services	188,681.36			
481 Nursing-Community Health (H&Hs)				
Receipts		76,978.19	1,057,071.98	
Disbursements		7,892.33-	533,972.40-	
Payroll		65,984.70-	759,680.60-	
Journal Entries		141,618.37	349,468.31	

HHS
1,213,751.83

***** Pine County *****



CATHYJ
12/7/15 2:21PM

TREASURER'S CASH TRIAL BALANCE

As of 11/2015

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Dept Total		144,719.53	112,887.29	301,568.65
Fund Total	243,457.24	1,433,599.54	862,525.16	1,105,982.40
 13 Road & Bridge Fund	 1,571,228.77			
Receipts		36,282.57	9,370,316.42	
Disbursements		197,401.51-	8,862,428.47-	
Payroll		155,749.82-	1,822,036.17-	
Journal Entries		611,206.45	1,494,680.24	
Fund Total		294,337.69	180,532.02	1,751,760.79
 14 Ditch Maintenance (Sr) Fund	 12,031.51			
Journal Entries		1,350.00-	1,261.03-	
Fund Total		1,350.00-	1,261.03-	10,770.48
 20 County-Wide Rehab (Sr) Fund	 189.13			
Receipts		0.00	0.12	
Journal Entries		0.00	0.12	
Fund Total		0.00	0.24	189.37
 21 800 MHz Project Fund	 0.00			
Fund Total		0.00	0.00	0.00
 22 Land Management Fund	 2,089,547.86			
Receipts		88,947.90	2,045,668.57	
Disbursements		1,722.86-	68,974.68-	
Payroll		7,632.08-	87,112.62-	
Journal Entries		0.00	1,260,926.12-	

CATHYJ
12/7/15 2:21PM

***** Pine County *****

TREASURER'S CASH TRIAL BALANCE

As of 11/2015



Fund		Beginning Balance	This Month	YTD	Current Balance
	Fund Total		79,592.96	628,655.15	2,718,203.01
29	Children's Collab (H&Hs) Agency Fund	440	Childrens Collaborative (H&Hs)		
		58,312.24			
	Receipts		12,744.00	65,928.00	
	Disbursements		9,464.00-	60,861.00-	
	Journal Entries		52.70	196.61	
	Dept Total		3,332.70	5,263.61	63,575.85
	Fund Total	58,312.24	3,332.70	5,263.61	63,575.85
35	2004 Street Reconstruct Bond Fund				
		0.00			
	Fund Total		0.00	0.00	0.00
37	County Railroad Authority				
		5,043.78			
	Receipts		993.34	993.34	
	Disbursements		45.78-	545.78-	
	Journal Entries		0.00	299.85	
	Fund Total		947.56	747.41	5,791.19
38	Building Fund				
		7,303.52			
	Disbursements		0.00	3,650.00-	
	Journal Entries		39,341.99	83,096.97	
	Fund Total		39,341.99	79,446.97	86,750.49
39	2005A G.O. Jail Bonds				
		993,252.24			
	Receipts		13,386.37	16,296.05	
	Disbursements		0.00	1,215,811.26-	
	Journal Entries		518,724.62	1,273,557.27	

CATHYJ
12/7/15 2:21PM

***** Pine County *****

TREASURER'S CASH TRIAL BALANCE

As of 11/2015



Fund		<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
	Fund Total		532,110.99	74,042.06	1,067,294.30
40	2012 G.O. Courthouse Bonds				
		836,470.66			
	Receipts		10,359.07	10,359.07	
	Disbursements		0.00	935,350.00-	
	Journal Entries		401,589.15	985,800.63	
	Fund Total		411,948.22	60,809.70	897,280.36
41	2005 Hra Bonds				
		0.00			
	Fund Total		0.00	0.00	0.00
76	Group Health Ins Fund 5/1/95 (Gen)				
		712,304.76-			
	Receipts		242,344.47	2,740,839.14	
	Disbursements		231,016.21-	2,677,110.48-	
	Journal Entries		4,208.00	47,128.00	
	Fund Total		15,536.26	110,856.66	601,448.10-
80	County Collections Agency Fund				
		19,014.47			
	Receipts		9,750.24	569,503.42	
	Disbursements		8,510.00-	570,219.62-	
	Journal Entries		0.00	921.50	
	Fund Total		1,240.24	205.30	19,219.77
82	Taxes And Penalties Agency Fund				
		963,797.96			
	Receipts		1,538,819.97	34,405,752.81	
	Disbursements		3,979,449.19-	19,921,326.94-	
	Journal Entries		6,177,603.87-	15,232,385.70-	

***** Pine County *****



CATHYJ
12/7/15 2:21PM

TREASURER'S CASH TRIAL BALANCE

As of 11/2015

Page 6

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Fund Total		8,618,233.09-	747,959.83-	215,838.13
84 East Central Drug Task Force Agency Fur	103,203.39			
Receipts		29,109.91	161,300.79	
Disbursements		30,696.81-	166,137.38-	
Journal Entries		0.00	639.60-	
Fund Total		1,586.90-	5,476.19-	97,727.20
89 H & Hs Collections Agency Fund	801 6,368.21	Non-Departmental		
Receipts		140,926.11	879,296.72	
Disbursements		53,647.86-	218,113.79-	
Journal Entries		96,782.86-	623,357.56-	
Dept Total		9,504.61-	37,825.37	44,193.58
Fund Total	6,368.21	9,504.61-	37,825.37	44,193.58
All Funds	9,858,890.57			
Receipts		3,409,712.53	60,953,584.09	
Disbursements		4,846,765.05-	41,448,338.59-	
SSIS		167,131.82-	2,155,639.58-	
Payroll		1,287,489.09-	15,125,920.42-	
Journal Entries		0.00	1,082.45-	
Total		2,891,673.43-	2,222,603.05	12,081,493.62

TREASURER'S CASH TRIAL BALANCE COMPARISON

FUND	November 30, 2014 BALANCE	November 30, 2015 BALANCE	DIFFERENCE
1 - GENERAL	3,420,714.55	4,598,364.80	1,177,650.25
12 - H&HS	526,037.83	1,213,751.83	687,714.00
13 - ROAD & BRIDGE	2,091,342.27	1,751,760.79	(339,581.48)
22 - LAND	2,083,037.84	2,718,203.01	635,165.17
TOTAL (incl non-major funds)	\$9,661,450.42	\$12,081,493.62	2,420,043.20



AGENDA REQUEST FORM

Date of Meeting: December 15, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: Approval Of Tobacco Licenses for 2016

Department: AUDITOR

Cathy Elmer
Department Head signature

Background information on Item:

Approval of 2016 Tobacco licenses for vendors in Pine County.

See attached list:

Action Requested:

Financial Impact:

Banning Junction
Beroun Crossing Market
Casey's
Chengwatana Country Club
Chris' Food Center **(2)**
Crossroads Convenience Store
Daggett's Super Valu
Dave's Oil Corp
Denham Run Bar & Grill
Duquette General Store
Family Dollar Store-Sandstone
Finlayson Municipal Liquor Store
Froggies
Heidelberger's Rock Creek Motor Stop
Hinckley Firehouse Liquor
Holiday Station stores #6, 226, and 258 **(3)**
Kurt's Station
Kwik Trip
Minit Mart **(2)**
Main Street Grocery
Mainstreet Milkhouse
Murphy's
Nickerson Bar & Motel, Inc
Petry's Bait Company
Pine City Tobacco
Pump N Munch
Quarry Store
Rich's Bar
Sandstone Petro Plus
Side Tracked
Slim's Service, Inc.
Smoking Lamp
Squirrel Cage
Stogies Discount Tobacco
SuperAmerica #4500
Super Smokes
Tank's Tavern
Thriftee Troll
Tobies Station, Inc
Wal-Mart Supercenter #2367

West Beroun Liquors



AGENDA REQUEST FORM

Date of Meeting: December 15, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Application for Abatement

Department: Auditor-Treasurer

Cathy Thomas
Department Head signature

Background information on Item:

Dennis Frandsen & Co, Inc. Pine City Twp, PID 26.0388.000, pay 2013, 2014 & 2015

Action Requested:

Financial Impact:

APPLICATION FOR ABATEMENT - GENERAL FORM

(M.S. 375.192)

DATE: 11/30/15

For Taxes Levied In: 212
And Payable In: 213

Abatement # AB13-20

Please Print Or Type

Applicants Name: <u>Dennis Fyfe & Co, Inc</u>	Applicants Mailing Address: <u>5491 St Croix Trl Suite 200</u>
Applicant's SSN: <u>N/A</u>	<u>NORTH BEND, MN</u>
Telephone (Home): _____	<u>5656</u>
Telephone (Work): _____	

Description Of Property: Property ID or Parcel Number: 26038E 000
 Street Address: N/A
 Township/City: Pine City, MN
 School District: 578

Legal Description: SE 1/4 NW 1/4 Section of River + Part of NE 1/4 SW 1/4 SEC 34 Twp 34 N R 20

ASSESSOR'S ESTIMATED MARKET VALUE:
 Land: 18,400 Structures: 0 Total: 18,400 Classification: K-1-U-099

Applicants Statement of Facts:
Assessor's office had survey on file showing increase of property since 2009, however no changes were made

Applicants Request:
Adjust property increase to 167

Applicant's Signature: [Signature]
Administrative Abatement

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000 or both."

APPLICATION FOR ABATEMENT - GENERAL FORM

(M.S. 375.192)

DATE: 11/30/15

For Taxes Levied In: 2013

Abatement # AB14-412

And Payable In: 2014

Please Print Or Type

Applicants Name: <u>Dennis Finkbeiner & Co Inc</u>	Applicants Mailing Address: <u>5481 St (100XTR) Suite 200</u>
Applicant's SSN: <u>8 N/A</u>	<u>MCPLD Bldg 200, MN</u>
Telephone (Home): _____	<u>55356</u>
Telephone (Work): _____	

Description Of Property: Property ID or Parcel Number: 260388 CCC
 Street Address: 1-11th
 Township/City: Pick City Twp?
 School District: 572

Legal Description:
SE 1/4 NW 1/4 Summit River
SEC 34 Twp. 34 N Rng 20

ASSESSOR'S ESTIMATED MARKET VALUE:
 Land: 17,400 Structures: 0 Total 17,400 Classification: 151-0-005

Applicants Statement of Facts:
Assessor's office had survey on file showing acreage of property since 2009, however no changes were made

Applicants Request:
Adjust property acreage to 1.61

Applicant's Signature: [Signature]
Administrative Abatement

NOTE: Minnesota Statutes 1988, Section 609.41. "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."

APPLICATION FOR ABATEMENT - GENERAL FORM

(M.S. 375.192)

DATE: 11/30/15

For Taxes Levied In: 2014
And Payable In: 2015

Abatement # ABK5-30

Please Print Or Type

Applicants Name: <u>Deanna E. Johnson & Co, LLC</u>	Applicants Mailing Address: <u>5491 St. Croix Trail S. Ste 200</u>
Applicant's SSN: <u>N/A</u>	<u>North Branch, MN</u>
Telephone (Home): _____	<u>5656</u>
Telephone (Work): _____	

Description Of Property: Property ID or Parcel Number: 261388000
 Street Address: N/A
 Township/City: Park City, Tenn
 School District: 572

Legal Description:
SE/4 NW/4 Summit River
StC 34 Twp. 36N R16W 30

ASSESSOR'S ESTIMATED MARKET VALUE:
 Land: 18,300 Structures: 0 Total: 18,300 Classification: 151-0-099

Applicants Statement of Facts:
Assessor's office had sent a file showing decrease of
property since 2009, however no changes were made

Applicants Request:
Adjust property acreage to 167

Applicant's Signature: [Signature]
Administrative Abatement

NOTE: Minnesota Statutes 1988, Section 609.41 "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."



AGENDA REQUEST FORM

Date of Meeting: December 1, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: Application for Abatement

Department: Auditor-Treasurer

Greg Waldhalm
Department Head signature

Background information on Item:

Greg Waldhalm, 3263 Laketown Rd, Sturgeon Lake, PID 46.0034.000, Pay 2014 and 2015

Action Requested:

Financial Impact:

Application for Local-Option Disaster Abatements and Credits

IMPORTANT: Application for property that is NOT located in a declared disaster or emergency area
 If your property has been damaged or destroyed by a natural disaster, arson, or other type of accident, you may be eligible to receive some property tax relief on this year's and next year's property taxes. The type of tax relief you receive will depend on whether your property is homesteaded, the amount of damage sustained, the number of months the structure is unusable or uninhabitable, and a number of other factors. If an assessor has not already reassessed your property, you should contact your county assessor's office and request that an assessor view the damage for the purpose of receiving disaster relief.

County of PINE

Abatement # AB14-41

For Taxes Levied In: 2013

And Payable In: 2014

Applicant and Property Information

Applicant Information. Please type or print.

Name: <u>Greg Waldhalm</u>		Social Security number:	
Mailing address (street address): <u>3263 Laketown Rd.</u>		City: <u>Sturgeon Lake</u>	Zip: <u>MN 55783</u>
Telephone work: <u>(218) 380-6983 / (218) 372-3800</u>		Home or cell phone: <u>(218) 372-3047</u>	
Property I.D. or Parcel number (found on your property tax statement): <u>46.0034.000</u>		School District number: <u># 577</u>	
Address of damaged property (if different than mailing address): <u>3263 Laketown Rd, Sturgeon Lake, MN</u>			
Legal description of property (found on your property tax statement): <u>Part of 5 1/2 of SE 1/4 lying East of Hwy 46 Sect 13 Twp 45 Rng 20</u>			

Is the property homesteaded? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	How many months was the property unable to be occupied or used? (in 2014) (Date you left property: <u>Feb. 21 2014</u>) (Date you returned to property: <u>NA</u>)
Is the property located in a county designated as a disaster or emergency area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Statement of Facts and Signature

Applicant's statement of facts. (Please list type of disaster, type of damage, and any other information you deem relevant.)

on 2/21/14 our foreman came into shop, to find the roof had collapsed on the building and was on top of our equipment and vehicles we called insurer and then started to clean up. We never rebuilt it

Signature of property owner: By signing below, I certify, to the best of my knowledge, the above statements are true and correct.

Signature: Gregory Waldhalm Date: 11/10/15

Note: Minnesota Statutes, Section 609.41. Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, retaining, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000.00, or both.

Application for Local-Option Disaster Abatements and Credits

IMPORTANT: Application for property that is NOT located in a declared disaster or emergency area. If your property has been damaged or destroyed by a natural disaster, arson, or other type of accident, you may be eligible to receive some property tax relief on this year's and next year's property taxes. The type of tax relief you receive will depend on whether your property is homesteaded, the amount of damage sustained, the number of months the structure is unusable or uninhabitable, and a number of other factors. If an assessor has not already reassessed your property, you should contact your county assessor's office and request that an assessor view the damage for the purpose of receiving disaster relief.

County of PINE

Abatement # AB15-27

For Taxes Levied In: 2014

And Payable In: 2015

Applicant and Property Information

Applicant information. Please type or print.

Name <u>Greg Waldhalm</u>		Social Security number	
Mailing address, street address: <u>3263 Laketown Rd.</u>		City <u>Sturgeon Lake</u>	State <u>MN</u>
Telephone (work): <u>(218) 380-6983 / 218-372-3300</u>		Telephone (home): <u>(218) 372-3047</u>	Zip <u>55783</u>
Property ID or Parcel number (found on your property tax statement): <u>46.0034.000</u>		School District number <u># 577</u>	
Address of damaged property, if different than mailing address: <u>3263 Laketown Rd, Sturgeon Lake, MN</u>			
Legal description of property (found on your property tax statement): <u>Part of S 1/2 of SE 1/4 lying East of Hwy 46 Sect 13 Twp 45 Rng 20</u>			
Is the property homesteaded? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		How many months was the property unable to be occupied or used? (in 2015) Date you left property: <u>Feb. 21, 2014</u>	
Is the property located in a county designated as a disaster or emergency area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Date you returned to property: <u>NA</u>	

Statement of Facts and Signature

Applicant's statement of facts. (Please list type of disaster, type of damage, and any other information you deem relevant.)

Has been gone, and not used since 2/21/2014. We have not decided if we will rebuild shop or not.

Signature of property owner: By signing below, I certify, to the best of my knowledge, the above statements are true and correct.

Signature: [Handwritten Signature] Date: 11/16/15

Note: Minnesota Statutes, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000.00, or both."



AGENDA REQUEST FORM

Date of Meeting: December 15, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. X 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: Northeast Minnesota Regional Advisory Committee (RAC)

Department: Administrator

Department Head signature _____

Background information on Item:

The Northeast Regional Board (NERRB) was created under a Joint Powers Agreement as provided for under Minnesota Statutes 403.39 and 471.59. Its members represent the County Boards of Aitkin, Carlton, Cass, Cook, Crow Wing, Itasca, Kanabec, Koochiching, Lake, Pine, St. Louis; the City Councils of Duluth, Hibbing, International Falls and Virginia, Minnesota; and the Tribal Councils of the Mille Lacs Band of Ojibwe and the Leech Lake Band of Ojibwe.

The purpose of the Northeast Minnesota Regional Advisory Committee for Interoperable Public Safety Communications is to:

- Promote the exchange of information, experience and concepts related to public safety interoperable communications.
- Encourage decisions and planning leading to greater levels of system interoperability among agencies and jurisdictions.
- Develop and implement a regional plan for interoperable public safety communications.
- Promote and encourage the cooperation and sharing of resources among the members.
- Advise the Regional Radio Board on matters of policy and technology.
- Each member of the JPO appoints 1 management employee to the committee, typically the Sheriff.

Sheriff Nelson was appointed to the Regional Advisory Committee for 2015. As this is an annual appointment, it will be necessary to appointment a representative for 2016.

Action Requested:

Re-appoint Sheriff Jeff Nelson to the Northeast Minnesota Regional Advisory Committee for 2016.

Financial Impact:

None.



AGENDA REQUEST FORM

Date of Meeting: 12/15/2015

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins 10 mins 15 mins Other

Agenda Item: Approve contract between State of MN and HHS

Department: HHS

Rebecca Foss
Department Head signature

Background information on Item:

Pine County Health and Human Services contracts with the State of Minnesota- (MnSCU- MN State Colleges and Universities) on behalf of Pine Technical and Community College Employment and Training Center for services that are required to be offered through some of the Income Maintenance Programs in HHS. This contract is effective from January 1, 2016 through December 31, 2017. Clientele who are deemed eligible for the Minnesota Family Investment Program and the Diversionary Work Program (some identify these as the welfare-to-work programs) by their financial worker are then referred to Pine Technical and Community College Employment and Training Center for a wide range of services. The end goal of providing these services is to assist individuals in becoming self-sustaining.

Action Requested:

Approve the contract and authorize the Board Chair to sign.

Financial Impact:

The funds used in this contract are funds allocated to Pine County Health and Human Services by the State of Minnesota.

F.Y.	Cost Center	Obj. Code	Amount	Vendor #	P.O. #

STATE OF MINNESOTA

Pine Technical and Community College Employment and Training Center

MINNESOTA STATE COLLEGES AND UNIVERSITIES

INCOME CONTRACT

This contract is by and between Pine County, by and on behalf of Pine County Health and Human Services, 315 Main Street South, Suite 200, Pine City, MN 55063 (hereinafter "PURCHASER") and the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Pine Technical and Community College Employment and Training Center (hereinafter "MnSCU").

WHEREAS, the PURCHASER has a need for a specific service; and

WHEREAS, MnSCU, is empowered to enter into income contracts pursuant to Minnesota Statutes, Chapter 136F;

NOW, THEREFORE, it is agreed:

1. DUTIES OF MnSCU. The MnSCU agrees to provide the following:

MFIP Program

- Conduct orientation/overview with participants referred through the WorkForceOne (WF1) system
- Administer participant self-screenings and assessments at the time of program enrollment and ongoing
- Fully enroll participants using the WF1 system
- Develop employment plans, including modified plans, with updates as required
- Audit and record participant progress and activities within the WF1 system
- Deliver job clubs and employment related workshops
- Refer participants to appropriate community resources, coordinating for the purpose of family stabilization
- Allocate support services to encourage and sustain employment and reduce employment related barriers
- Initiate participant non-compliance Notice of Intent to Sanction and Status Update Forms
- Close participants no longer program eligible
- Provide retention services as requested and available
- Contact participants on a regular basis, no less often than monthly
- Participate in joint monthly team meetings with county staff to review caseload specifics
- Fiscally manage program funds, contracted with the PURCHASER
- Provide supported work services including wage subsidies as funding allows
- Conduct market analysis, employer contacts and job development

- At the request of the PURCHASER, provide all information to PURCHASER necessary for PURCHASER to monitor levels of participation of persons served by Consolidated Fund programs administered by this contract

DWP Program

- Conduct orientation/overview with participants referred through the WorkForceOne (WF1) system
- Administer participant self-screenings and assessments at the time of program enrollment and ongoing
- Fully enroll participants using the WF1 system
- Develop employment plans, including modified plans, with updates as required
- Deliver job clubs and employment related workshops
- Audit and record participant progress and activities within the WF1 system
- Refer participants to appropriate community resources, coordinating for the purpose of family stabilization
- Allocate support services to encourage and sustain employment and reduce employment related barriers
- Close participants no longer program eligible
- Contact participants weekly
- Fiscally manage program funds, contracted with the PURCHASER
- Conduct market analysis, employer contacts and job development
- At the request of the PURCHASER, provide all information to PURCHASER necessary for PURCHASER to monitor levels of participation of persons served by Consolidated Fund programs administered by this contract

2. DUTIES OF PURCHASER. The PURCHASER agrees to provide the following:

- Complete timely referral of participants to Employment Services program
- Participate in joint monthly Team Meetings with Employment Services to review caseload specifics
- Implement non-compliance case actions as initiated and requested by Employment Services

3. CONSIDERATION AND TERMS OF PAYMENT.

- a. Consideration for all services performed and goods or materials supplied by MnSCU pursuant to this contract shall be paid by the PURCHASER as follows:

The amount to MnSCU shall not exceed a grand total of \$343,742 per contract year for all Consolidated Fund Employment Services (MFIP, DWP & 200% FPG). The following amounts may be adjusted by MnSCU according to changes in allocation of program necessity:

- \$205,000 MFIP
 - \$ 185,000 Direct Program
 - \$ 20,000 Client Support Services
- \$113,760 DWP
 - \$ 95,760 Direct Program
 - \$ 18,000 Client Support Services

- \$1,000.00 <200% FPG , Client Support Services
- \$23,982 Program Administration (7.5%)

Administration fees will be calculated based on actual monthly expenses of direct program and client support services.

b. Terms of Payment. The PURCHASER shall reimburse MnSCU within thirty (30) days for MnSCU's Employment Services upon receipt of a monthly itemized invoice from MnSCU. This invoice will specify the costs incurred by MnSCU'S program during the previous month. MnSCU shall not be reimbursed for costs incurred if reports are not submitted in accordance with the terms of this contract as follows:

- Letter of Invoice
- Narrative Summary of Expenditures
- Individual Participant Support Service Expenditures, Enrollments & Terminations
- DHS 2902 Report

4. TERM OF CONTRACT. This contract shall be effective on January 1, 2016, **or upon the date that the final required signature is obtained by MnSCU**, whichever occurs later, and shall remain in effect until December 31, 2017, or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first.

5. CANCELLATION. This contract may be canceled by the PURCHASER or MnSCU at any time, with or without cause, upon thirty (30) days written notice to the other party. In the event of such a cancellation, the MnSCU shall be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed.

6. TERMINATION FOR INSUFFICIENT FUNDING. PURCHASER may immediately terminate this contract if it does not obtain funding from the Minnesota Legislature or other funding source, or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to MnSCU within a reasonable time of Purchaser receiving notice that sufficient funding is not available. PURCHASER is not obligated to pay for any services that are provided after notice and effective date of termination. However, the MnSCU will be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed to the extent that funds are available. PURCHASER will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature or other funding source not to appropriate funds.

7. AUTHORIZED REPRESENTATIVES.

a. The PURCHASER'S Authorized Representative for the purposes of administration of this contract is:

Name:	Becky Foss
Title:	Director, Pine County Health & Human Services
Address:	315 Main Street South, Suite 200, Pine City, MN 55063
Telephone:	320-216-4104
E-Mail:	Rebecca.Foss@co.pine.mn.us
Fax:	320-591-1601

b. MnSCU 'S Authorized Representative for the purposes of administration of this contract is:

Name: Dwayne Green
Title: Executive Director ETC
Address: 900 4th Street, Pine City, MN 55063
Telephone: 320-629-4543
E-Mail: greend@pine.edu
Fax: 320-629-1276

Each authorized representative shall have final authority for acceptance of services of the other party and shall have responsibility to ensure that all payments due to the other party are paid pursuant to the terms of this contract.

8. ASSIGNMENT. Neither the PURCHASER nor MnSCU shall assign or transfer any rights or obligations under this contract without the prior written approval of the other party.
9. LIABILITY. The PURCHASER shall indemnify, save, and hold MnSCU, its agents and employees harmless from any and all claims or causes of action arising from the performance of this contract by the PURCHASER or PURCHASER'S agents or employees. This clause shall not be construed to bar any legal remedies the PURCHASER may have for MnSCU 'S failure to fulfill its obligations pursuant to this contract.
10. AMERICANS WITH DISABILITIES ACT COMPLIANCE (hereinafter "ADA"). The PURCHASER is responsible for complying with the Americans with Disabilities Act, 42 U. S. C. 12101, et. seq. and regulations promulgated pursuant to it. MnSCU IS NOT responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services, or other areas covered by the ADA.
11. AMENDMENTS. Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract or their successors in office.
12. GOVERNMENT DATA PRACTICES ACT. The requirements of Minnesota Statutes § 13.05, subd. 11 apply to this contract. The PURCHASER and MnSCU must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by MnSCU in accordance with this contract, and as it applies to all data, created, collected, received, stored, used, maintained, or disseminated by the PURCHASER in accordance with this contract. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the PURCHASER or MnSCU.

By means of this Contract and for purposes of exchange of data to facilitate the program(s), the Parties are deemed to be a part of the welfare system pursuant to Minn. Stat. 13.46, Subd. 1(c). Data collected, maintained, used or disseminated by the PURCHASER and personnel of Pine County Human Services Department or collected, maintained, used or disseminated by the MnSCU may be exchanged as authorized by Minn. Stat. 13.46, Subd. 2 (a)(4).

In the event the PURCHASER receives a request to release the data referred to in this clause, the PURCHASER must immediately notify MnSCU. MnSCU will give the PURCHASER instructions concerning the release of the data to the requesting party before the data is released.

12. COMPLIANCE WITH APPLICABLE LAWS. The parties shall comply with all federal, state and local laws. Specifically, the Parties shall comply with all regulations governing data collected, created, received, or retained including the retention, maintenance and destruction of data, per 45 C.F.R. 155.1210. The absence of an immediate enforcement action or commencement of lack of remedial steps

to address non-compliance shall not be construed as a waiver of the requirement, nor shall it prohibit later enforcement or action to terminate the agreement by the non-offending party.

13. JURISDICTION AND VENUE. This contract shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this contract, or the breach thereof, shall be located only in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.
14. STATE AUDITS. The books, records, documents, and accounting procedures and practices of the PURCHASER relevant to this contract shall be subject to examination by the contracting department and the Legislative Auditor.
15. OTHER PROVISIONS. (Attach additional page(s) if necessary): NONE

The rest of this page intentionally left blank. Signature page to follow.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

APPROVED:

1. MINNESOTA STATE COLLEGES AND UNIVERSITIES

Pine Technical and Community College Employment and Training Center

By (authorized signature)
Title
Date

2. PURCHASER: Pine County

PURCHASER certifies that the appropriate person(s) have executed the contract on behalf of PURCHASER as required by applicable articles, by-laws, resolutions, or ordinances.

By (authorized signature)	By (authorized signature)
Title	Title
Date	Date

By (authorized signature)	By (authorized signature)
Title	Title
Date	Date

3. AS TO FORM AND EXECUTION:

By (authorized college/university/system office initiating agreement)
Title
Date



AGENDA REQUEST FORM

Date of Meeting: 12/15/2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Approve Resolution for Sale and Distribution of Shares

Department: HHS

Rebecca Toss
Department Head signature

Background information on Item:

Pine County Health and Human Services owns 934 shares of U.S. Bancorp due to the resolution of a Medical Assistance Claim. Pine County Auditor-Treasurer Cathy Clemmer is requesting that these shares be sold and the HHS Director also approves of the sale. The U.S. Bancorp requires a County Board resolution before the shares can be sold.

Action Requested:

Approve the Resolution for the sale and distribution of U.S. Bancorp Shares owned by Pine County HHS.

Financial Impact:

Currently, HHS receives a small amount of dividends every quarter from these shares. The sale of the shares would allow HHS to recoup at least a much bigger portion of the claim in a lump sum, versus receiving small dividends every few months.

Resolution 2015-45

RESOLUTION FOR
SALE AND DISTRIBUTION OF U.S. BANCORP SHARES
OWNED BY PINE COUNTY HEALTH AND HUMAN SERVICES

WHEREAS, Pine County Health and Human Services owns 934 shares of U.S. Bancorp (NYSE: USB) received from the resolution of a Medical Assistance claim;

WHEREAS, Pine County Auditor-Treasurer Cathy J. Clemmer is requesting that those shares be sold and Health and Human Services Director Rebecca Foss approves of the sale of those shares;

WHEREAS, U.S. Bancorp requires a County Board resolution before those shares can be sold; and

WHEREAS, distribution of the proceeds of those shares be applied to the applicable Human Services Fund as prescribed by law; and any amounts of the proceeds above the Medical Assistant claim amount be distributed as prescribed by law.

NOW, THEREFORE BE IT RESOLVED, that the Pine County Board of Commissioners hereby:

1. Approves the sale of the 934 shares of U.S. Bancorp in owned by Pine County Health and Human Services;
2. Authorizes the County Auditor-Treasurer to sell those shares; and
3. Authorizes the County Auditor-Treasurer to distribute the proceeds as authorized by law.

Date:

By: Stephen M. Hallan
Chairman, Pine County Board of Commissioners

Attest: David J. Minke
County Administrator



AGENDA REQUEST FORM

Date of Meeting: 12/15/2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: Approve unpaid internship in HHS

Department: HHS

Rebecca Foss

Department Head signature

Background information on Item:

Jennifer Morrison, social work student at St. Cloud State University, has requested to complete her 480 hour internship at Pine County Health and Human Services. Beth Jarvis has agreed to accept responsibility for supervising the internship. Ms. Morrison would commence her internship on January 5, 2016.

Action Requested:

Authorize Jennifer Morrison to complete her social work internship at Pine County Health and Human Services.

Financial Impact:

This is an unpaid internship. There is no financial impact to the agency.



AGENDA REQUEST FORM

Date of Meeting: December 15, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins. 10 mins. 15 mins. Other

Agenda Item: Agreement for Prosecution Services

Department: County Attorney

B. Reese Fredericksen
 Department Head signature *B. Reese Fredericksen*

Background information on Item:

This is a renewal of the Agreement between the City of Hinckley for prosecution services for the year 2016. The Agreement has been reviewed and approved by the City of Hinckley.

Action Requested:

Approval of County Board and signature of Agreement for the term of January 1, 2016 through December 31, 2016

Financial Impact:

The Agreement provides a positive increase in the County Attorney budget by \$20,000 for the 2016 calendar year.

AGREEMENT FOR PROSECUTION SERVICES

THIS AGREEMENT is made and entered into by and between the COUNTY OF PINE and the PINE COUNTY ATTORNEY, hereinafter referred to as the “County,” and the CITY OF HINCKLEY, MINNESOTA, hereinafter referred to as the “City;”

WHEREAS, Minnesota Statutes § 484.87 subdivision 3, allows for the City to enter into an Agreement with the County Board and the County Attorney for the County to provide such prosecution services for criminal offenses that occur within the City. These “prosecution services” include the following: (1) prosecuting petty misdemeanor, misdemeanor and gross misdemeanor criminal and traffic offenses arising under state law, and criminal and traffic probation violations that occur within the jurisdiction of the City; (2) prosecuting misdemeanor violations of municipal ordinances and regulations of the City; (3) providing victim assistance and/or services as mandated by Minnesota Statutes § 611A; (4) completing criminal appeals before the Minnesota Court of Appeals and the Minnesota Supreme Court on matters arising under state law which occur within the jurisdiction of the City; and (5) providing administrative advice and assistance and legal services in district court and Minnesota’s courts of appeal related to civil administrative and judicial forfeitures originated within the jurisdiction of the City;

WHEREAS, logistically, functionally and financially such an Agreement is mutually beneficial to both the County and City.

NOW, THEREFORE, in consideration of the mutual covenants and understandings contained herein, the County and City enter into the following Agreement:

1. TERM AND COST OF THE AGREEMENT

- a. The County will provide the City with the prosecution services above-referenced for cases that occur within the jurisdiction of the City beginning January 1, 2016. This Agreement will continue for the calendar year 2016. Any Agreement for prosecution services for future years will be finalized by November 1 of the year before such service is to commence. If such an Agreement is not reached, this Agreement will expire on January 1 of the following year.
- b. Beginning January 1, 2016, the City will pay \$20,000.00 to the County, said money to be used to fulfill this Agreement, including the payment of the salary, benefits, and other costs incurred by the County in performance of its obligations for calendar year 2016. The City will pay the County one-half on May 15 of each contract year, and one-half on October 15 of each contract year.
- c. The County will provide all prosecution services, administrative services, overhead, secretary and paralegal support in fulfilling its obligations under and for

the term of this Agreement. The City will forward all law enforcement files to the County at no charge to the County.

2. **MODIFICATION**

Any alteration, modification, amendment or waiver of provisions of the Agreement shall be valid only when it has been reduced to writing and signed by representatives of all parties.

3. **TERMINATION OF AGREEMENT**

Either party may terminate this Agreement at any time, with or without cause, upon 90 days notice, in writing, delivered by certified mail or in person to the City Administrator for the City or the County Attorney for the County. During the term of this Agreement, the County will not increase the fees stipulated in this Agreement. Unless a separate written agreement is reached, on expiration or termination of this contract, the City's new attorney(s) will undertake representation of the City in all matters then filed, pending, or otherwise before the Court as a result of the County's representation of the City. On expiration or termination of this contract, at the City's request, the County will electronically duplicate and deliver files that were the subject of representation pursuant to this agreement to the City in the electronic format that suits the business needs and practices of the County.

4. **INTEGRATION**

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter.

5. **SERVICES SPECIFICALLY EXCLUDED**

The Parties acknowledge and agree that as a term or condition of this contract, the County will not provide representation to the City of criminal prosecution related matters, if any, venued in any federal district or federal appellate court. Further, the Agreement does not include any services for the City by the County which are civil in nature (with the exception of administrative and judicial forfeitures), or otherwise not related to the prosecutorial function.

6. **PROSECUTORIAL DISCRETION**

The County agrees that the County Attorney and Assistant County Attorneys shall provide the prosecution services in the same manner as other criminal prosecutions delegated to the County Attorney by law. The County Attorney shall have full discretion to assign cases for prosecution by Assistant County Attorneys, and utilize the services of non-attorney personnel of the County Attorney's office in preparation, processing and management of cases. The County Attorney shall exercise complete prosecutorial discretion on all matters pertaining to the prosecutions, including charging of violations, plea negotiations, trial, or dismissal of cases. The prosecutorial discretion of the County Attorney shall be coextensive with that provided by the Constitution and the Statutes of the State of Minnesota in all other prosecutions within the jurisdiction of the County Attorney's Office.

7. **RELEASE AND INDEMNIFICATION**

The Parties further acknowledge and agree that the County will not indemnify in any way or defend civil claims for damages or any other causes(s) of action alleging wrongdoing by the County on behalf of the City, whether in federal or state court, if any, arising in relation to the any criminal prosecution or administrative or judicial forfeiture action undertaken by the County on behalf of City. **The City remains solely responsible for defense of such claims, including but not limited to civil litigation expenses, settlement costs, and court ordered awards.**

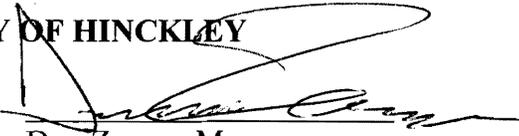
8. **DATA PRACTICES**

The provisions of the Minnesota Government Data Practices Act, Minnesota Statutes § 13.01 et. seq. and other applicable provisions of state and federal law pertaining to disclosure and retention of data, and confidentiality shall apply to their full extent in all matters delegated to the Pine County Attorney under this Agreement.

IN WITNESS WHEREOF, the City, by motion duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its Administrator; and the County of Pine, by resolution of the Pine County Board of Commissioners, has caused this Agreement to be signed by the Chair Person and Coordinator of said Board, and by the Pine County Attorney, effective on the date and for the duration as above-referenced.

Dated: 12/11/15

CITY OF HINCKLEY

By: 
Don Zeman, Mayor

Attest: 
Kyle H. Morell
City Administrator

Dated: _____

COUNTY OF PINE

By: _____
Steve Hallan, Chair
Pine County Board

By: _____
Cathy J. Clemmer
County Auditor

Dated: _____

PINE COUNTY ATTORNEY

By: _____
Reese Frederickson
County Attorney



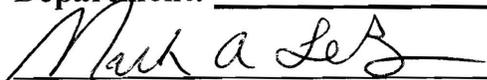
AGENDA REQUEST FORM

Date of Meeting: December 15, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: 71th Annual MN County Engineer's Conference

Department: Pine County Public Works


Department Head signature

Background information on Item:

Authorization for Mark LeBrun, County Engineer to attend 71th Annual MN County Engineers Conference at Cragun's Resort in Brainerd, January 19-22, 2016

Action Requested:

Approve total conference expense of \$833.00

Financial Impact:

Within 2016 Budget

Sherri P. Anderson

From: Mark A. LeBrun
Sent: Thursday, December 03, 2015 3:41 PM
To: Sherri P. Anderson
Subject: FW: MCEA Annual Conference – Online Registration

From: MN County Engineers Association [<mailto:cceconf3@umn.edu>]
Sent: Thursday, December 03, 2015 3:29 PM
To: Mark A. LeBrun
Subject: MCEA Annual Conference – Online Registration

UNIVERSITY OF MINNESOTA



71st Annual Minnesota County Engineers Conference

Online registration is open & the program will be posted soon.

January 19-22, 2016

Cragun's Resort and Hotel on Gull Lake
Brainerd, Minnesota

Welcome

On behalf of the entire planning committee, we would like to invite and welcome you to the 71st Annual Minnesota County Engineers Conference. We hope you find this year's program filled with pertinent and inspiring topics. Commissioner Charlie Zelle will join us Tuesday night for our banquet to celebrate the accomplishments of our colleagues and the contributions of our partners. On Wednesday, an hour of professional ethics training will be provided in addition to multiple presentations by our industry cohorts. Justin Weinberg, PA will share real-life ethical dilemmas that we may face and present skills to resolve them. Thursday's keynote presentation pairs Ted Davis, Davis Communication Management, with Washington County's Don Theisen for a course on effectively handling the media when faced with crisis situations. The committee is excited about the conference program, and we hope that you can join us this year for a week of training and fellowship.

2016 Conference Planning Co-Chairs

Kaye Bieniek, Olmsted County
Aaron VanMoer, Lyon County

Registration

ONLINE REGISTRATION

Use the online registration when registering a single person and paying with a credit card. After registering online you will receive a "Registration Confirmation" e-mail and a "Receipt" e-mail from dorshelp@umn.edu (you may want to check your

Spam folder if you don't see these emails in your e-mail Inbox).

PAPER REGISTRATION

Use the paper registration form when registering multiple people, registering someone other than yourself, or need to have the registration fee billed to your organization.

CRAGUN'S RESERVATION FORM

For more information, contact:

Katherine Hagberg
612-624-4230
University of Minnesota
cceconf3@umn.edu

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CPE-0825-03

OFFER: 8449



AGENDA REQUEST FORM

Date of Meeting: 12/15/2015

- County Board**
 - Consent Agenda
 - Regular Agenda 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: Public Hearing on Gateway Clinic Tax Abatement Request

Department: Office of Economic Development



Department Head signature

Background information on Item:

Gateway Clinic, Ltd, is requesting that the County grant a tax abatement for the new clinic facility to be constructed in Sandstone as part of a larger project to create a new medical center and campus and a business development park in that community. Representatives from the partners will be present to provide background information and ask questions. Economic Development staff will provide a packet for Board review. This public hearing is required under statute and Board policy prior to considering a request for tax abatement.

Action Requested:

1. Presentation of the request, resolution and background information.
2. County Board questions and discussion.
3. Convene a public hearing to take public input on the request from Gateway for tax abatement of the proposed new clinic facility.
4. Close public hearing.
5. County Board additional discussion if necessary.
6. Consider adoption of the tax abatement resolution.

The resolution and accompanying documents and analysis will be provided at or before the Public Hearing.

Financial Impact: To be presented as part of the Gateway Tax Abatement Application.

PINE COUNTY, MINNESOTA

RESOLUTION NO. 2015- 46

**RESOLUTION APPROVING PROPERTY TAX ABATEMENT
RELATED TO MEDICAL CLINIC AND PUBLIC
INFRASTRUCTURE IMPROVEMENTS IN THE CITY OF
SANDSTONE AND TAKING OTHER ACTIONS RELATED
THERE TO**

BE IT RESOLVED By the Board of Commissioners (the “Board”) of Pine County, Minnesota (the “County”), as follows:

Section 1. Recitals.

1.01. The North Pine Area Hospital District, a municipal corporation and political subdivision organized under the laws of Minnesota (the “Hospital District”), proposes to purchase certain property (the “Hospital District Property”) from the Economic Development Authority of the City of Sandstone (the “Authority”) and construct an approximately 40,000 square foot hospital facility to be owned by the Hospital District. Pursuant to a Purchase and Development Contract between the City of Sandstone, Minnesota (the “City”), the Authority, and Essentia Health Sandstone Medical, LLC, a Delaware limited liability company (the “Landlord”), the Landlord will purchase certain property from the Authority which is adjacent to the Hospital District Property (the “Development Property”) and build an approximately 11,000 square foot medical clinic (the “Minimum Improvements”) which will be adjacent to the hospital facility to be owned by the Hospital District. Gateway Family Health Clinic, Ltd., a Minnesota corporation (the “Developer”), has proposed to lease the Minimum Improvements from the Landlord, move its existing clinic to the newly constructed medical clinic, and operate the clinic.

1.02. Pursuant to Minnesota Statutes, Sections 469.1812 through 469.1815, as amended (the “Act”), the County is authorized to grant to the Developer an abatement of all or a portion of the taxes imposed by the County on one or more parcels of property to pay for all or a portion of the costs related to the acquisition, construction, and equipping of the Minimum Improvements and to finance or provide public infrastructure, whether or not located on or adjacent to the parcel for which the property tax is abated.

1.03. The County has identified certain property in the County identified in Exhibit A attached hereto (the “Abatement Property”) which will be benefitted by the Minimum Improvements and from which the County proposes to abate a portion of the County’s share of taxes to help finance the costs related to the Minimum Improvements, specifically the costs incurred in moving the Developer’s operations to a newer and larger medical facility that will be incorporated into a larger medical campus in the City, subject to all the terms and conditions of this resolution (the “County Abatement”). The Abatement Property is not located in a tax increment financing district.

1.04. On the date hereof, the Board conducted a duly noticed public hearing on the proposed County Abatement. The views of all interested persons were heard and considered at the public hearing.

1.05. On November 18, 2015, the City Council of the City approved a property tax abatement on the Development Property to help finance the costs related to the Minimum Improvements.

[1.06. On November __, 2015, the Board of Education of Independent School District No. 2580 (East Central Schools) approved a property tax abatement on the Development Property to help finance the costs related to the Minimum Improvements.]

[1.07. There has been presented before the Board a Contract for Private Development (the “Contract”) proposed to be entered into between the City, Independent School District No. 2580 (East Central Schools), the County, and the Developer, pursuant to which the Developer will undertake the Minimum Improvements and the remaining parties thereto will reimburse the Developer for certain costs it incurs in relation to the Minimum Improvements, including but not limited to the County Abatement.]

Section 2. Findings.

2.01. It is hereby found and determined that the benefits to the County from the County Abatement will be at least equal to the costs to the County of the County Abatement for the following reasons:

- (a) The County Abatement will help finance the Minimum Improvements, which will provide access to expanded medical services to the residents of the County.
- (b) The Minimum Improvements will provide a high quality of life for residents of the County.
- (c) The Minimum Improvements will help preserve and increase the value of the Abatement Property, thereby helping to generate additional County tax revenues over the long term after the expiration of the County Abatement.

2.02. It is hereby found and determined that the County Abatement is in the public interest for the following reasons:

- (a) The County Abatement will help finance the Minimum Improvements, which will help maintain or increase values of the Abatement Property, as set forth above.
- (b) The Minimum Improvements will help stimulate further development in the area and will increase tax base.
- (c) The County Abatement will help finance medical facilities and public infrastructure.
- (d) The County Abatement will help maintain jobs within the County.

Section 3. Actions Ratified; County Abatement Approved.

3.01. The Board hereby ratifies all actions of the County’s staff and consultants in arranging for approval of this resolution in accordance with the Act.

3.02. Subject to the provisions of the Act, the County Abatement is hereby approved and adopted subject to the following terms and conditions:

- (a) The term “County Abatement” means the County’s share of the real property taxes generated from the land and improvements on the Abatement Property, in the amounts described in this Section:

(i) The aggregate County Abatement paid by the County during the term of this resolution will not exceed \$180,000.

(ii) Notwithstanding anything to the contrary herein, the County Abatement payable on any August 1 and subsequent February 1, combined, will not exceed the amount produced by extending the County's total tax rate for the applicable year against the tax capacity of the Abatement Property, as of January 2 in the prior year.

(iii) In accordance with Section 469.1813, subdivision 8 of the Act, in no year shall the County Abatement, together with all other abatements approved by the County under the Act and paid in that year, exceed the greater of ten percent (10%) of the County's net tax capacity for that year or \$200,000 (the "Abatement Volume Cap"). The County may grant any other abatements permitted under the Act after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Cap, the allocation of Abatement Cap to such other abatements is subordinate to the County Abatement under this resolution.

(b) The County Abatement will be paid by the City at the direction of the County to the Developer on the dates and in accordance with all the terms and conditions of the Contract for Private Development.

(c) The County Abatement will be for a term of fifteen (15) years, and the County will pay the County Abatement in semiannual installments each February 1 and August 1, commencing August 1, 2018, and terminating on February 1, 2033, or as set forth in the Contract for Private Development.

(d) The County Abatement is subject to modification in accordance with the Act, subject to the terms of the Contract for Private Development.

(e) In accordance with Section 469.1815 of the Act, the County will add to its levy in each year during the term of the County Abatement the total estimated amount of current year County Abatement granted under this resolution.

(f) The County makes no warranties or representations regarding the amount or the availability of the County Abatement.

(g) The County Abatement shall be provided to the Developer pursuant to the terms and conditions of the Contract for Private Development.

[Section 4. Contract for Private Development Approved. The Contract for Private Development is hereby in all respects authorized, approved and confirmed and the Chair and County Administrator are hereby authorized and directed to execute and deliver the Contract for Private Development for and on behalf of the County in substantially the form now on file with the County but with such modifications as shall be deemed necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of their approval of any and all modifications therein.]

Section 5. Implementation. The Chair and the County Administrator are authorized and directed to execute and deliver any agreements, certificates or other documents that the County determines are necessary to implement this resolution.

Section 6. Effective Date. This resolution is effective upon approval by the County Board of e Pine County of its property tax abatement and the execution in full of the Contract for Private Development.

Approved by the Board of Commissioners of Pine County, Minnesota this ____ day of _____, 2015.

Chair

Attest:

County Administrator

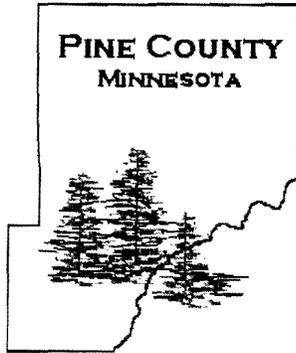
EXHIBIT A

LEGAL DESCRIPTION OF PROPERTY

That part of the Northwest Quarter of the Southwest Quarter of Section 16, Township 42 North, Range 20 West, Pine County, Minnesota, described as follows:

Commencing at the southwest corner of the Northwest Quarter of the Southwest Quarter of said Section 16; thence South 89 degrees 48 minutes 12 seconds East, assumed bearing, along the south line of said Northwest Quarter of Southwest Quarter a distance of 381.94 feet; thence North 00 degrees 00 minutes 00 seconds East a distance of 64.50 feet to the point of beginning of the land to be described; thence continuing North 00 degrees 00 minutes 00 seconds East a distance of 99.50 feet; thence North 90 degrees 00 minutes 00 seconds East a distance of 64.33 feet; thence North 36 degrees 26 minutes 40 seconds East a distance of 1.68 feet; thence North 00 degrees 00 minutes 00 seconds East a distance of 49.82 feet; thence North 90 degrees 00 minutes 00 seconds East a distance of 89.80 feet; thence North 00 degrees 00 minutes 00 seconds East a distance of 2.52 feet; thence North 90 degrees 00 minutes 00 seconds East a distance of 7.28 feet; thence South 00 degrees 00 minutes 00 seconds East a distance of 4.36 feet; thence North 90 degrees 00 minutes 00 seconds East a distance of 1.12 feet; thence South 00 degrees 00 minutes 00 seconds East a distance of 19.52 feet; thence North 90 degrees 00 minutes 00 seconds East a distance of 17.79 feet; thence South 00 degrees 00 minutes 00 seconds East a distance of 0.89 feet; thence North 90 degrees 00 minutes 00 seconds East a distance of 251.68 feet; thence South 00 degrees 00 minutes 00 seconds East a distance of 129.21 feet; thence North 89 degrees 48 minutes 12 seconds West along a line parallel with the south line of said Northwest Quarter of Southwest Quarter a distance of 433.01 feet to the point of beginning.

1.29 Acres.



PINE COUNTY
Business Assistance Subsidy/Financing Application

APPLICANT INFORMATION:

Business Name: Gateway Family Health Clinic Date: October 27, 2015

Business Address: 4570 County Highway 61

City: Moose Lake State: MN Zip Code: 55767

Business Type: Corporation Sole Proprietorship Partnership

Please select: New Business Existing Business # of Years in Business _____

Contact Person / Authorized Representative: Eric Nielsen Title: Administrator

Daytime Phone: 218-485-2000 Alternate Phone: _____ Fax: 218-485-8908

Email Address: enielsen@gatewayclinic.com

PROJECT INFORMATION:

Please attach description of business.

Please attach description of the proposed project (including building size, building type, site plan and sketches).

Please attach a description of why the assistance is needed. Please be specific and explain how the project cannot go forward without this assistance/subsidy.

Please attach a legal description of the property.

Location of Proposed Project: Sandstone Business and Medical Park

Parcel #'s: Not yet assigned

Present ownership of site: Sandstone Economic Development Authority

Anticipated project start date: June 1, 2016 Completion Date: December 31, 2017

Amount of Business Assistance Requested: \$180,000

Type of Assistance Requested: Loan Tax Abatement Access to Government Facilities

_____ Other: _____

PUBLIC PURPOSE: What benefits will the County and its residents gain if assistance is provided? Check all that apply.

- Job Creation* _____ Job Retention** _____ Construction of Public Facilities
 Increase in Tax Base _____ Removal of Blight _____ Redevelopment
 Improve Access to Services/New Services _____ Business/Job Retention **
 _____ Improvement of Housing _____ Other(please list)
 _____ Improve Diversity of Housing
 _____ Improve Variety of Housing Ownership Alternatives
 _____ Provide Affordable Housing
 _____ Blight Removal/Upgrade Existing Housing Stock

**If you checked Job Creation in the table above, please complete the following table.*

Job Goals – as stated below TOTAL EMPLOYMENT NUMBERS will be included in development agreement:

	Current Jobs			+	New Job Creation			=	TOTAL EMPLOYMENT NUMBERS	
	# of Employees	Average Hourly Wage	Benefits? yes/no		# of Employees	Average Hourly Wage	Benefits? yes/no			
Full Time	20	\$28	Yes		2	\$28	Y		22	FT
Part Time	4	\$28	Yes		0				4	PT

*** If you checked Job Retention as a public purpose, please provide evidence supporting a claim of job loss if this subsidy/financing is not provided.*

LENDER INFORMATION: Contact Name: _____

Name of Bank: _____ Phone Number: _____

LEGAL COUNSEL: Contact Name: _____

Name of Firm : _____ Phone Number: _____

FINANCIAL INFORMATION:

Additional financial information may be requested.

Estimated Project Related Costs:

1. Land Acquisition	\$	7,650
2. Site Development	\$	347,685
3. Building Cost	\$	2,462,978
4. Equipment	\$	14,828
5. Architectural/Engineering Fees	\$	334,279
6. Legal Fees	\$	_____
7. Off-Site Development Costs	\$	_____
8. Other (please explain)	\$	235,110
9. TOTAL PROJECT COST	\$	3,418,583

Sources of Financing

1. Private Financing Institution	\$	_____
2. Business Assistance Requested (Total Request)	\$	_____
3. Other Public Funds		
a. Source _____	\$	_____
b. Source _____	\$	_____
c. Source _____	\$	_____
4. Developer Equity	\$	3,418,583
5. TOTAL SOURCES	\$	3,418,583

USE OF FUNDS: Please check all that apply.

- | | | |
|---|--|--|
| <input type="checkbox"/> Building Improvements | <input type="checkbox"/> Building Expansion | <input checked="" type="checkbox"/> New Construction |
| <input checked="" type="checkbox"/> Equipment purchases | <input checked="" type="checkbox"/> Infrastructure/utilities | <input type="checkbox"/> Assessments |
| <input checked="" type="checkbox"/> Site improvements | <input checked="" type="checkbox"/> Land acquisition | <input type="checkbox"/> Demolition/clean-up |

TAX IMPACT AND PROPOSED ASSISTANCE:

COMPLETED BY PINE COUNTY STAFF

Current Market Value \$ 55,800

(Land MV: \$ 55,800 # of acres: 40 Bldg MV: \$ 0_____)

Current Property Taxes: City \$ 0_____ County \$ 0_____ School \$ 0_____ Total \$ 0_____

Estimated Market Value Following Completion \$1,100,000

(Land MV: \$33,500 # of acres: .26; Bldg MV: \$ 1,066,500)

Estimated Property Taxes: City \$18,950 County \$ 14,098 School \$ 8,185 Total \$ 41,223

PROPOSED FINANCIAL REQUEST: \$ 511,000

City Total: \$ 235,000 (Annual Amt: \$15,666.67 for 15 years)

City Approval: Pending (Date: _____) Approval Date: 11/18/2015

County Total: \$ 180,000 (Annual Amt: \$ 12,000 for 15 years)

County Approval: Pending (Date: _____) Approval Date: _____

School Total \$ 96,000 (Annual Amt: \$ 6,400 for 15 years)

School Approval: Pending (Date: _____) Approval Date: 11/9/2015

AUTHORIZED SIGNATURE OF APPLICANT

I/We certify that all statements on this application are true and correct to the best of my/our knowledge and that any intentional misstatements will be grounds for disqualification.

I/we authorize and agree to provide reasonable access to information, and reasonable access to construction project site to allow monitoring the project implementation for compliance with program objectives and assistance guidelines.

By signing – applicant(s) agrees to job creation requirements, provide additional information during reviews if requested by the County, and may be required to provide to Pine County Office of Economic Development a deposit to cover administration and consulting expenses associated with your project. Unused funds will be returned upon completion of this process. Applicant(s) further agree to inform the County should there be any changes in the information in this form.

If abatement request is approved – an abatement agreement is required.

Applicant Title Date

Applicant Title Date

WHEN COMPLETE – PLEASE RETURN TO:

Pine County Office of Economic Development, 635 Northridge Drive NW, Suite 200, Pine City, MN 55063. Submit along with application:

- 1) Preliminary financial commitment from bank/funding source (commitment letter)
- 2) Pro Forma Analysis
- 3) Businesses Articles of Incorporation or Partnership Agreement
- 4) Legal Description
- 5) Statement from appropriate official of project compliance with local comprehensive plan/zoning ordinances.
- 6) If job/business retention is claimed, evidence of loss of business/jobs if project does not occur.
- 7) All other materials as outlined in application

TENNESSEN WARNING: DATA PRIVACY STATEMENT

In accordance with the Minnesota Government Data Practices Act, the Pine County Office of Economic Development is required to inform you of your rights as they pertain to private information collected from you. Private data is that information which is available to you from the Pine County Office of Economic Development but is not available to the public. The personal information the Pine County Office of Economic Development collects about you is generally considered private.

The information collected from you, as part of the attached application will be used to determine your eligibility for public financial assistance. You are not required to provide this information, but if you do not, the Pine County Office of Economic Development will not be able to determine your eligibility for assistance.

The private data we collect will be disseminated and used only when it is required for administration and management of the program. Persons or agencies with whom this information may be shared include:

1. Members of the Pine County Office of Economic Development and Pine County staff who review applications.
2. Staff persons involved in administration of the assistance program.
3. Auditors who perform required audits of Pine County Office of Economic Development and Pine County programs.
4. Authorized personnel from the Minnesota Department of Employment and Economic Development and the U.S. Department of Housing and Urban Development or other state and federal agencies providing funding assistance to you.
5. Personnel from the Pine County Office of Economic Development and/or City financial advisor to assist in the review of the application.
6. Those persons whom you authorize to see the data.
7. Law enforcement personnel in the case of suspected fraud.
8. Personnel from the City and/or Jurisdiction who will be reviewing and considering tax abatement.

Unless otherwise authorized by state statute or federal law, other government agencies using the private data must also treat it as private.

You may wish to exercise your rights as contained in Minnesota Government Data Practices Act. Those rights include:

1. The right to see and obtain copies of the data maintained on you,
2. The right to be told the contents and meaning of the data, and
3. The right to contest the accuracy and completeness of the data.

To exercise these rights, contact Robert Musgrove, Coordinator, Pine County Office of Economic Development, 635 Northridge Drive NW, Suite 200, Pine City, MN 55063 (320)591-1625.

I/we have read and understand the above information regarding my/our rights as a subject of government data.

Applicant Title Date

Applicant Title Date



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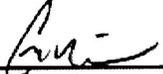
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 Applicant	Eric Nielsen Gateway Clinic	Administrator Title	11-16-15 Date
Applicant		Title	Date

Mission
Trusted excellence
in rural health.



October 14, 2015

Family Medicine

Raymond G. Christensen, M.D.
Kenneth E. Etterman, M.D.
Barbara J. Reed, M.D.
Steven S. Tekippe, M.D.
Lynn M. Stottler, M.D.
Christopher N. Thiessen, M.D.
Dania S. Kamp, M.D.
Randy J. Rice, M.D.
Kathy H. Brandli, M.D.
Mark H. Petry, M.D.
Ryan M. Harden, M.D.
Victoria L. Shank, M.D.
Ruth E. Westra, D.O.
Melinda R. Niefeldt, P.A.-C
Gary T. Anderson, F.N.P.-C
Sonja M. Roach, F.N.P.-C
Faith A. Peterson, F.N.P.-C

Dear Pine County,

Gateway Clinic is a physician owned medical practice established in 1972 with clinics in Moose Lake, Sandstone and Hinckley. Gateway has had a clinic in Sandstone since 1997 at the current clinic location. Gateway Clinic is also the physician group that provides all of the inpatient care at the Sandstone hospital and nursing home.

In recent years Gateway Clinic has been working with the Sandstone hospital and North Pine Area Hospital District to develop a new medical campus in Sandstone. Not only are the existing clinic, hospital and nursing home facilities aging, but with a combined medical campus, together we can provide to the community more efficient, patient friendly and higher quality care.

Unlike hospitals that do not pay property tax, as a physician owned medical practice, Gateway Clinic does pay property tax. We believe the new medical campus model is the right thing for the Sandstone community, but the rent expense and property tax expense will be significantly higher for Gateway Clinic in the new campus compared to the existing Sandstone clinic rent and property tax. For that reason, Gateway Clinic has applied for tax abatement to help offset the increased cost at the new medical campus.

This new medical campus will not only advance healthcare in this region, but it will retain existing local jobs, generate new job opportunities, and create redevelopment and private investment in the community for other medically related jobs and other development as a result of the new medical campus. These jobs and the attraction of good medical services in the community will keep and attract residents and generate redevelopment in Pine County.

Thank you for taking the time to review and consider our tax abatement application.

Sincerely,

Eric P. Nielsen, MBA, CMPE
Administrator

Internal Med/Pediatrics

Paul R. Dewey, M.D.
Bridget M. Dewey, M.D.

Administrator

Eric P. Nielsen, MBA

Moose Lake
4571 County Highway 61
Moose Lake, MN 55766
218-485-4451

Sandstone
291 Lumberjill Drive
Sandstone, MN 55071
320-245-7750

Hinckley
206 Main Street East
P.O. Box 409
Hinckley, MN 55030
321-354-0016

MINUTES
of
Pine County Facilities Committee Meeting
Wednesday, December 2, 2015, 9:00 a.m.
Commissioners' Conference Room
Pine County Courthouse, Pine City, Minnesota

Members present: Commissioner Matt Ludwig, Commissioner Josh Mohr

Others Present: County Engineer Mark LeBrun, Lead Maintenance Worker Pete Umbreit, County Administrator David Minke.

Commissioner Ludwig called the meeting to order at 9:00 a.m.

Motion by Commissioner Mohr to approve the Agenda. Second by Commissioner Ludwig. Motion carried 2-0.

Motion by Commissioner Mohr to approve the Minutes of the October 7, 2015 Facilities Committee meeting. Second by Commissioner Ludwig.

1. **Tables.** The consensus of the committee is to move forward and purchase up to six (6) conference tables for the board room. The old conference tables are to be sold on MinnBid if not needed by the county.
2. **Courthouse Garage Building.** Building Maintenance obtained two (2) quotes to build a 24'x36' garage -- no insulation but includes electricity. Estimate was \$30,000-\$35,000, with the County acting as the general contractor. Funds would come from the building fund, leaving an approximate balance of \$100,000 in the fund for other contingencies. Construction could start in the spring. The building will be used primarily to store sentence to serve equipment, grounds maintenance equipment.
3. **John Wright Building.** Pete gave a tour of the John Wright building to the Christian School. They are interested in the whole building. Pete also shared the utility prices. The HVAC is set up so that the temperature on the county side can't be set too low. County will have that looked at to see if the county side can be bypassed and/or shutdown. Need to maintain minimum heat as there are water lines.
4. **Other**
 - a. It was the consensus of the committee to start evaluating options for a long-term solution in Sandstone. Options include remodeling of the John Wright building or construction of a new building for Health and Human Services.
 - b. Discussion held as to replacing some chairs in the large conference room at the Public Health Building.

With no further business, the meeting was adjourned at 10:00 a.m.

PINE COUNTY PERSONNEL COMMITTEE
Minutes
December 9, 2015 9:00 a.m.
Commissioners' Conference Room, Pine County Courthouse
Pine City, Minnesota

Members Present: Commissioner Chaffee, Commissioner Rossow

Others Present: County Administrator David Minke, HHS Director Becky Foss, County Attorney Reese Frederickson, County Sheriff Jeff Nelson, HR Manager Connie Mikrot

- A. The meeting was called to order at 9:00 a.m.
- B. Commissioner Rossow made a motion to approve the amended agenda as presented. Second by Commissioner Chaffee. Motion passed 2-0.

1. HHS

- a. Motion by Commissioner Chaffee to acknowledge resignation of FT Office Support Specialist Jennifer Knoll, effective December 3, 2015 and authorize backfill as Case Aide position. Second by Commissioner Rossow. Motion passed 2-0.
- b. Motion by Commissioner Rossow to acknowledge resignation of FT RN Erin Mans, effective December 11, 2015 and authorize backfill. Second by Commissioner Chaffee. Motion passed 2-0.

2. Pine County Sheriff's Office

- a. Motion by Commissioner Chaffee to acknowledge resignation of PT Dispatcher Casey Sandberg, effective November 13, 2015 and authorize backfill. Second by Commissioner Rossow. Motion passed 2-0.
- b. School Resource Officer (SRO) and Investigator position. Sheriff Nelson provided an update. East Central and Hinckley Schools support increased costs associated with having an Investigator SRO rather than a deputy. Motion by Commissioner Rossow to increase authorization for additional two (2) Investigators for a total of six (6) Investigators in which any Investigator may be assigned SRO duties and decreasing road Deputies by 2 for a total of 24 road deputies. The total number of POST licensed positions remains at 32. Second by Commissioner Chaffee. Motion passed 2-0

3. Administration

- a. Discuss/approve 2016 1.5% cost-of-living increase to non-union employees and 2016 non-union pay scale effective January 1, 2016. Commissioner Rossow motioned to recommend for approval. Second by Commissioner Chaffee. Motion carried 2-0.

b. Discuss/approve 2016 performance pay for non-union employees. Discussion was held as to 2016 performance pay maximum. Motion by Commissioner Rossow to recommend approving performance pay increases of up to 6 percent for non-union employees not at the top of their pay range. Performance increases above 6% or above the maximum of the pay range for the position require approval of the personnel committee. Commissioner Chaffee seconded. Motion carried 2-0.

c. Discuss/approve 2016 elected official salaries. Discussion was held as to 2016 compensation for elected officials. Motion by Commissioner Chaffee to recommend setting 2016 elected official salaries as presented below:

County Auditor/Treasurer: \$87,000
County Sheriff: \$92,000
County Attorney: \$95,500

Second by Commissioner Rossow. Motion carried 2-0.

d. Discuss/approve 2016 County Commissioner compensation, per diems, and Commissioner and Employee mileage reimbursements. Motion by Commissioner Rossow to recommend setting 2016 County Commissioner compensation, per diem rate, and Commissioner and Employee mileage reimbursement as presented below, effective January 1, 2016:

Commissioner Salary: \$21,844
Commissioner Per Diem: \$100
Commissioner and employee mileage reimbursement rate for 2016 to follow Federal IRS rate.

e. Discuss/approve 2016 monthly health insurance contributions. Motion by Rossow to recommend setting county health insurance contribution amounts for 2016 as follows:

	Premium	
CMM Plans:	Single: \$684.00	
	Family: \$1328.15	
VEBA:	Single: \$577.75	VEBA savings
	Family: \$1,115.65	\$106.25
		\$212.50

Second by Commissioner Chaffee. Motion carried 2-0.

4. Other

The meeting was adjourned at 9:45 a.m.

Resolution # 2015-47
Resolution Setting Salaries for Elected Officials

WHEREAS, Minnesota Statutes §384.151, Subd. 1, §385.373, Subd. 1, §387.20, Subd. 2, and §388.18, Subd. 2 set criteria for salaries for the elected offices of County Auditor, Treasurer, Sheriff and Attorney, respectively and,

NOW, THEREFORE BE IT RESOLVED that the salary for the terms beginning January 1, 2016 be set for the offices of Pine County Auditor-Treasurer, Sheriff and Attorney, and set as follows:

County Auditor-Treasurer	\$ 87,000.00
County Sheriff	\$ 92,000.00
County Attorney	\$ 95,500.00

Attest:

Stephan M. Hallan, Chair
Pine County Board of Commissioners

David J. Minke, County Administrator
Clerk to the County Board

Resolution #2015-48
**RESOLUTION ESTABLISHING COUNTY COMMISSIONER COMPENSATION,
PER DIEMS, AND MILEAGE REIMBURSEMENT FOR 2016**

WHEREAS, M.S. §375.055 and §375.06 set forth the authorization for compensation of Minnesota County Commissioners; and

WHEREAS, Pine County Commissioners are eligible to receive per diem payments in accordance with the above referenced statutes.;

NOW, THEREFORE, BE IT RESOLVED that an annual salary shall be paid to each Pine County Commissioner.;

BE IT FURTHER RESOLVED that Commissioners may receive payment of per diem (only one per diem per day) for meetings for county or committee meetings.;

BE IT FURTHER RESOLVED that Commissioners may be allowed and paid for actual and necessary traveling expenses incurred while attending meetings of the County Board.;

BE IT FURTHER RESOLVED that the following be deemed eligible for per diem reimbursement:

- Regular, Special or Emergency County Board Meetings
- Committee Meetings
- Meetings as directed by the Board or the Board Chair
- Association of Minnesota County Meetings
- All other meetings that meet requirements of MN Statute §375.055.

The Board of Equalization and Canvassing Board meetings are ineligible for per diem reimbursement. A Commissioner shall not be entitled to county per diem, mileage, or other expenses if the committee to which they have been appointed has paid the expense.

The salary for County Commissioners for 2016 is \$21,844.

The per diem rate per meeting for 2016 is \$100.

The Commissioner and Employee mileage reimbursement rate for 2016 is to follow the federal IRS rate.

Attest:

Stephan M. Hallan, Chair
Pine County Board of Commissioners

David J. Minke, County Administrator
Clerk to the County Board



AGENDA REQUEST FORM

Date of Meeting: December 15, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: 2015 Budget Amendment

Department: Auditor-Treasurer

Orthy Clonnes
Department Head signature

Background information on Item:

The annual budget adopted by the county board is a legal document which estimates revenues and authorizes (appropriates) spending. It is sometimes necessary to consider an amendment or supplemental appropriation to account for items not budget for in the initial budget. The attached "2015 Budget Adjustments - 12-15-2015" shows the recommendations by account code. The last four digits of the account numbers that are 5xxx are revenues and the 6xxx are expenditures.

Action Requested:

County Board Approval

Financial Impact:

2015 Budget Adjustments - 12-15-2015

Aquatic Invasive Species Dept 074

01.074.6803	10,000	Program Expense	from \$25,000 to \$35,000
01.041.6268	(10,000)	Independent Audit	from \$60,000 to \$50,000

Sheriff Dept 201

01.201.5230	30,000	Police State Aid	from \$185,000 to \$215,000
01.201.6107	30,000	Overtime	from \$120,000 to \$150,000

Recorder's Dept 101

01.101.5506	10,000	Tech Fees	from \$80,000 to \$90,000
01.101.5522	10,000	Compliance Fees	from \$65,000 to \$75,000
01.101.6666	20,000	Tech Equip Fund	from \$32,000 to \$52,000

Board approval of use of recorder technology reserves approx. \$60,000

Planning/Zoning Dept 107

01.107.5101	14,000	Zoning Permits	from \$26,000 to \$50,000
01.107.6103	14,000	Salaries/Wages	from \$25,345 to \$49,345
01.107.5306	33,501	State Shoreland Grant	from \$24,499 to \$58,000
01.107.6803	33,501	Program Expense	from zero to \$33,501

Boat & Water Dept 205

01.205.5452	1,850	Federal Grant	from zero to \$1,850
01.205.6113	1,850	Salaries/Wages	from zero to \$1,850

ATV Grant Dept 208

01.208.5302	8,400	State Grant	from zero to \$8,400
01.208.6379	8,400	ATV Expense	from zero to \$8,400

Economic Dev Dept 605

01.605.5281	2,500	Local Grants	from zero to \$2,500
01.605.6105	2,500	Salaries/Wages	from zero to \$2,500

HHS Fund 12 - Public Health

12.481.451.0002.5860	746,565	Refunds/Reimb	from \$353,435 to \$1,100,000
12.481.451.0002.6103	746,565	Salaries/Wages	from \$353,435 to \$1,100,000

Highway Fund 13

13.801.5203	1,425,000	State Aid	from \$2,665,000 to \$4,090,000
13.320.6283	1,425,000	Construction	from \$4,075,000 to \$5,500,000

Land Fund 22

22.703.5860	32,925	Refunds/Reimb	from zero to \$329025	Sandstone Creamery Wells
22.703.6802	32,925	Public Lands Exp	from \$5,000 to \$37,925	

Resolution 2015-49
RESOLUTION ESTABLISHING THE 2016 PROPERTY TAX LEVY

WHEREAS, M.S. §275.07 requires the county levy to be certified to the County Auditor on or before five working days after December 20; and

WHEREAS, the Pine County Board of Commissioners have adopted a preliminary property tax levy of \$15,942,799; and

WHEREAS, the final levy may be equal to or less than the preliminary property tax levy.

NOW, THEREFORE, BE IT RESOLVED that the 2016 property tax levy for Pine County shall be \$15,942,799 distributed to the various funds as shown below:

	Gross Levy	Program Aid	Net Levy
General	\$10,078,695	\$1,785,537	\$8,293,158
Health & Human Services	\$3,517,198		\$3,517,198
Road and Bridge	\$1,769,821		\$1,769,821
Building	\$75,000		\$75,000
2005A Jail Bond	\$1,165,752		\$1,165,752
2012 Courthouse GO Bond	\$996,870		\$996,870
Technology Equipment	\$125,000		<u>\$125,000</u>
Total Property Tax Levy			\$15,942,799

BE IT FURTHER RESOLVED that the County Administrator shall certify this levy to the County Auditor.

Attest:

Stephen M. Hallan, Chair
Pine County Board of Commissioners

David J. Minke, County Administrator
Clerk to the County Board

Resolution 2015-50
RESOLUTION ADOPTING THE 2016 BUDGET

WHEREAS, as required by M.S. §375A.06, the County Administrator has submitted a proposed budget to the County Board of Commissioners; and

WHEREAS, the Pine County Board of Commissioners have reviewed the proposed 2016 budget, conducted several public meetings on the proposed budget, and made changes to the proposed budget; and

WHEREAS, On December 3, 2015, the County Board held a public meeting on the proposed budget and property tax levy where the public was allowed to comment on the proposed budget and property tax levy,

NOW, THEREFORE, BE IT RESOLVED that the attached proposed 2016 budget is hereby adopted in the amounts shown.

Attest:

Stephen M. Hallan, Chair
Pine County Board of Commissioners

David J. Minke, County Administrator
Clerk to the County Board

BUDGET SUMMARY 2016

DEPT #	REVENUE DEPARTMENT	REVENUES	EXPENDITURES
5	COUNTY BOARD	0	252,512
13	COURT ADMINISTRATION	2,500	64,000
20	LAW LIBRARY	26,500	22,500
41	COUNTY AUDITOR-TREASURER	100,000	630,868
61	MIS	15,000	550,690
62	CENTRAL SERVICES	34,000	34,000
63	TRUTH IN TAXATION	9,200	14,700
71	ELECTIONS ADMINISTRATION	7,900	81,150
72	COUNTY ADMINISTRATOR	1,000	352,249
74	AQUATIC INVASIVE SPECIES PRC	130,635	96,919
91	COUNTY ATTORNEY	120,050	881,972
92	CONTRACTED ATTNYS/CONSULT	0	40,000
101	COUNTY RECORDER	295,000	440,569
105	COUNTY ASSESSOR	178,500	539,049
107	PLANNING AND ZONING	60,100	109,207
111	GOVT BUILDING OPERATIONS	242,200	705,062
121	VETERANS SERVICES	10,000	109,114
201	COUNTY SHERIFF	952,000	3,620,820
204	SHERIFF DISPATCH	0	601,422
205	BOAT & WATER	7,951	7,951
208	ATV GRANT	6,956	6,956
210	GUN PERMITS	20,000	7,800
227	ENHANCE 911	100,000	100,000
249	MEDICAL EXAMINER	0	55,000
251	COUNTY JAIL	775,250	3,938,552
255	PROBATION	285,772	774,962
256	SENTENCE TO SERVE	0	71,387
281	CIVIL DEFENSE	21,026	21,026
391	SOLID WASTE	2,800	41,664
392	SCORE RECYCLING	188,285	216,558
501	ECR LIBRARY	0	302,225
502	HISTORICAL SOCIETY	0	15,000
601	SOIL /WATER CONSERVATION	48,481	145,702
602	EXTENTION COMMITTEE	0	1,800
603	COUNTY EXTENTION	0	95,621
604	AGRICULTURE SOCIETY	0	10,000
605	ECONOMIC DEVELOPMENT	0	36,073
613	WATERSHED BOARD	0	11,168
702	PINE COUNTY HOUSING AUTHOR	0	3,000
801	NON-DEPARTMENTAL	11,705,390	228,078
813	MEED-CENTRAL MN INITIATIVE	0	7,300
	TOTAL	15,346,496	15,244,626

DEPT #	HEALTH AND HUMAN SERVICES	REVENUES	EXPENDITURES
12-420	INCOME MAINTENANCE	2,752,791	2,752,021
12-430	SOCIAL SERVICES	5,055,260	5,055,260
12-440	CHILDREN'S COLLABORATIVE	0	0
12-481	NURSING	360,504	360,504
	TOTAL	8,168,555	8,167,785

DEPT #	HIGHWAY DEPARTMENT	REVENUES	EXPENDITURES
13-310	ADMINISTRATION	0	332,234
13-320	ENGR/CONSTRUCTION	0	4,909,224
13-330	EQUIPMENT	0	2,060,297
13-340	REPAIR AND SHOP	0	1,830,068
13-801	NON-DEPARTMENTAL	9,401,855	270,032
	TOTAL	9,401,855	9,401,855

DEPT #	RESOURCE DEVELOPMENT DEPARTMENT	REVENUES	EXPENDITURES
22-703	LAND USE	857,600	831,631
22-704	RESOURCE DEVELOPMENT	0	7,500
22-705	ROAD FUND GAS TAX	5,500	5,500
22-707	TIMBER DEVELOPMENT		5,000
	TOTAL	863,100	849,631

DEPT #	BUILDING FUND DEPARTMENT	REVENUES	EXPENDITURES
38-801	BUILDING FUND	75,000	

DEPT #	2015 JAIL BONDS DEPARTMENT	REVENUES	EXPENDITURES
39-810	2015A JAIL BONDS	1,165,752	1,147,256

DEPT #	2012A CTHSE BONDS DEPARTMENT	REVENUES	EXPENDITURES
40-810	2012A COURTHOUSE BONDS	996,870	944,175

DEPT #	EQUIPMENT DEPARTMENT	REVENUES	EXPENDITURES
43-801	EQUIPMENT	125,000	125,000

	TOTAL ALL FUNDS	36,142,628	35,880,328
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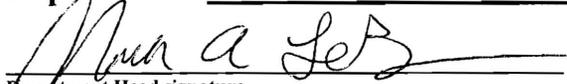
AGENDA REQUEST FORM

Date of Meeting: December 15, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins. 10 mins. 15 mins. Other

Agenda Item: Final Payment on Contract #1405

Department: Pine County Public Works


 Department Head signature

Background information on Item:

Final Payment to Tri-City Paving, Inc. for Contract #1405

- | | |
|-----------------|--|
| CP 058-014-005 | Located on Angle Avenue, City of Sandstone |
| CP 058-014-006 | Located on Commercial Avenue and 8th Street, City of Sandstone |
| SAP 058-609-015 | Located on CSAH 9; between CSAH 10 and CSAH 14 |
| SAP 058-623-008 | Located on CSAH 23; between S Co. Line and TH 70 |
| SAP 058-629-002 | Located on CSAH 29; between CSAH 20 and TH 123 |
| SAP 058-630-013 | Located on CSAH 30; between TH 123 and CSAH 21 |
| SAP 058-641-017 | Located on CSAH 41; between W Co. Line and 2.5 mi W of CSAH 40 |
| SAP 058-641-018 | Located on CSAH 41; between 2.5 mi W of CSAH 40 and CSAH 61 |
| SAP 058-660-002 | Located on CSAH 60; between TH 18 and CSAH 18 |

Action Requested:

Approve Final Payment in the amount of \$118,818.13 to Tri-City Paving, Inc.

Financial Impact:

PINE COUNTY HIGHWAY

405 Airport Road NE
Pine City, MN 55063

- Project CP 058-014-005 - Alley and Angle Avenue
 - Project CP 058-014-006 - Commercial Avenue & 8th Street
 - Project SAP 058-609-015 - CSAH 9; Between CSAH 10 and CSAH 14
 - Project SAP 058-623-008 - CSAH 23; Between S Pine County Line and TH 70
 - Project SAP 058-629-002 - CSAH 29; Between CSAH 20 and TH 123
 - Project SAP 058-641-017 - CSAH 41; Between Aitkin CSAH 2 and 2.5 miles S & E of Aitkin CSAH 2
 - Project SAP 058-630-013 - CSAH 30; Between TH 123 and CSAH 21
 - Project SAP 058-641-018 - CSAH 41; Between 2.5 miles w of CSAH 40 and CSAH 61
 - Project SAP 058-660-002 - CSAH 60 Between TH 18 and TH 18 in Finlayson
- Contract Final Pay Request No. 5



Contractor: Tri-City Paving, Inc.
P.O. Box 326
Little Falls, MN 56345

Contract No. 1405
Vendor No. 6287
For Period: 8/5/2015 - 12/3/2015
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$5,439,665.84
Contract Changes	\$17,806.02
Revised Contract	\$5,457,471.86

Funds Encumbered

Original	\$5,439,665.84
Additional	N/A
Total	\$5,439,665.84

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
CP 058-014-005	\$2,500.00	\$49,308.00	\$0.00	\$45,871.84	\$3,436.16	\$49,308.00
			Percent Retained: 0%			
CP 058-014-006	\$4,000.00	\$97,896.20	\$0.00	\$92,018.28	\$5,877.92	\$97,896.20
			Percent Retained: 0%			
SAP 058-609-015	\$0.00	\$884,420.21	\$0.00	\$866,731.81	\$17,688.40	\$884,420.21
			Percent Retained: 0%			
SAP 058-623-008	\$0.00	\$742,679.97	\$0.00	\$727,826.37	\$14,853.60	\$742,679.97
			Percent Retained: 0%			
SAP 058-629-002	(\$2,100.00)	\$208,628.04	\$0.00	\$206,513.48	\$2,114.56	\$208,628.04
			Percent Retained: 0%			
SAP 058-641-017	(\$348.00)	\$560,367.11	\$0.00	\$549,500.81	\$10,866.30	\$560,367.11
			Percent Retained: 0%			
SAP 058-630-013	(\$587.00)	\$786,743.69	\$0.00	\$771,584.08	\$15,159.61	\$786,743.69
			Percent Retained: 0%			
SAP 058-641-018	\$7,638.00	\$1,929,003.17	\$0.00	\$1,882,937.87	\$46,065.30	\$1,929,003.17
			Percent Retained: 0%			
SAP 058-660-002	\$500.00	\$113,313.92	\$0.00	\$110,557.64	\$2,756.28	\$113,313.92
			Percent Retained: 0%			
Contract 1405	\$11,603.00	\$5,372,360.31	\$0.00	\$5,253,542.18	\$118,818.13	\$5,372,360.31
			Percent Retained: 0%			
Amount Paid This Contract Final Pay Request					\$118,818.13	



AGENDA REQUEST FORM

Date of Meeting: December 15, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: 2015 County Ditch Report

Department: Pine County Public Works

Mark A. Leitz
Department Head signature

Background information on Item:

2015 County Ditch Report

Action Requested:

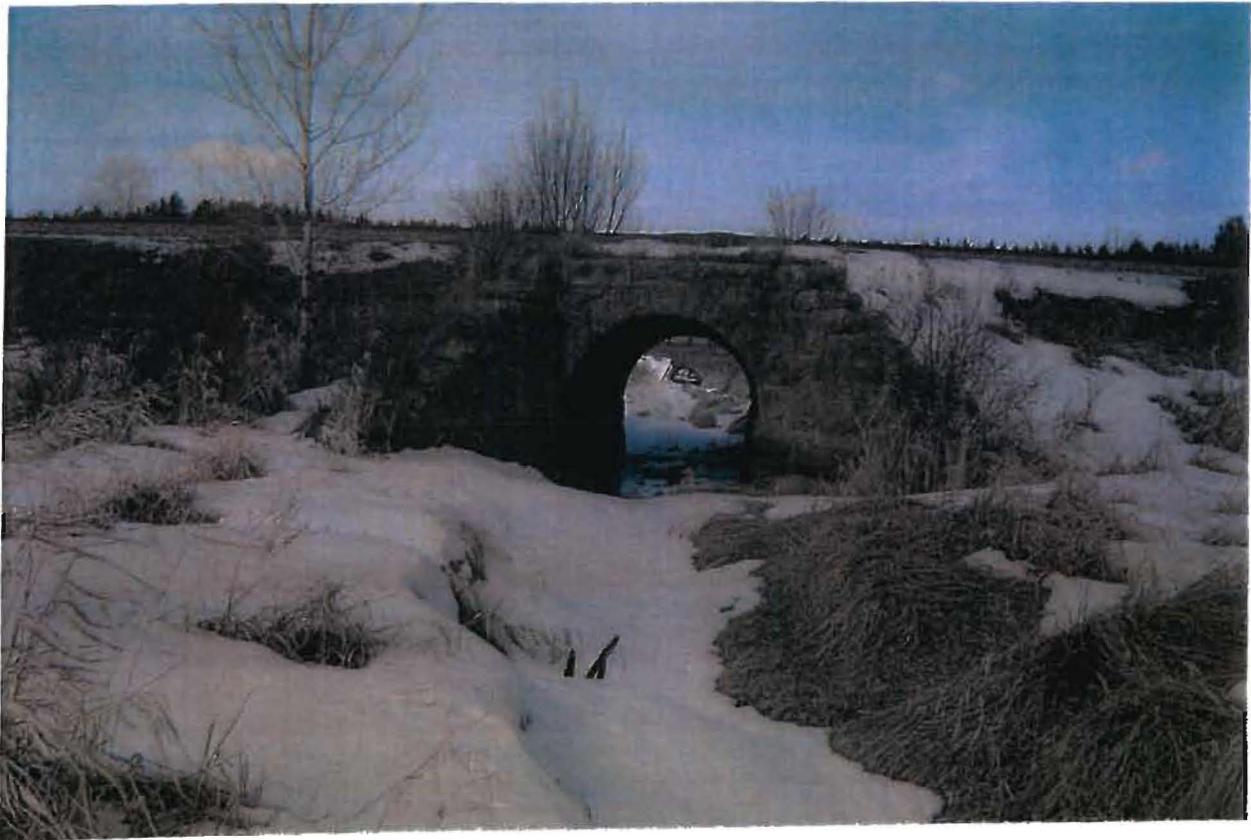
Accept Report

Financial Impact:

None

Pine County Ditch Report

December 2015



Pine County Public Works

405 Airport Road NE

Pine City, MN 55063

(320)216-4200

(320)629-6736fax

Memo

To: Pine County Board of Commissioners
From: Mark A. LeBrun, County Engineer *MAC*
Date: 12/4/2015
Re: 2015 County Ditch Report

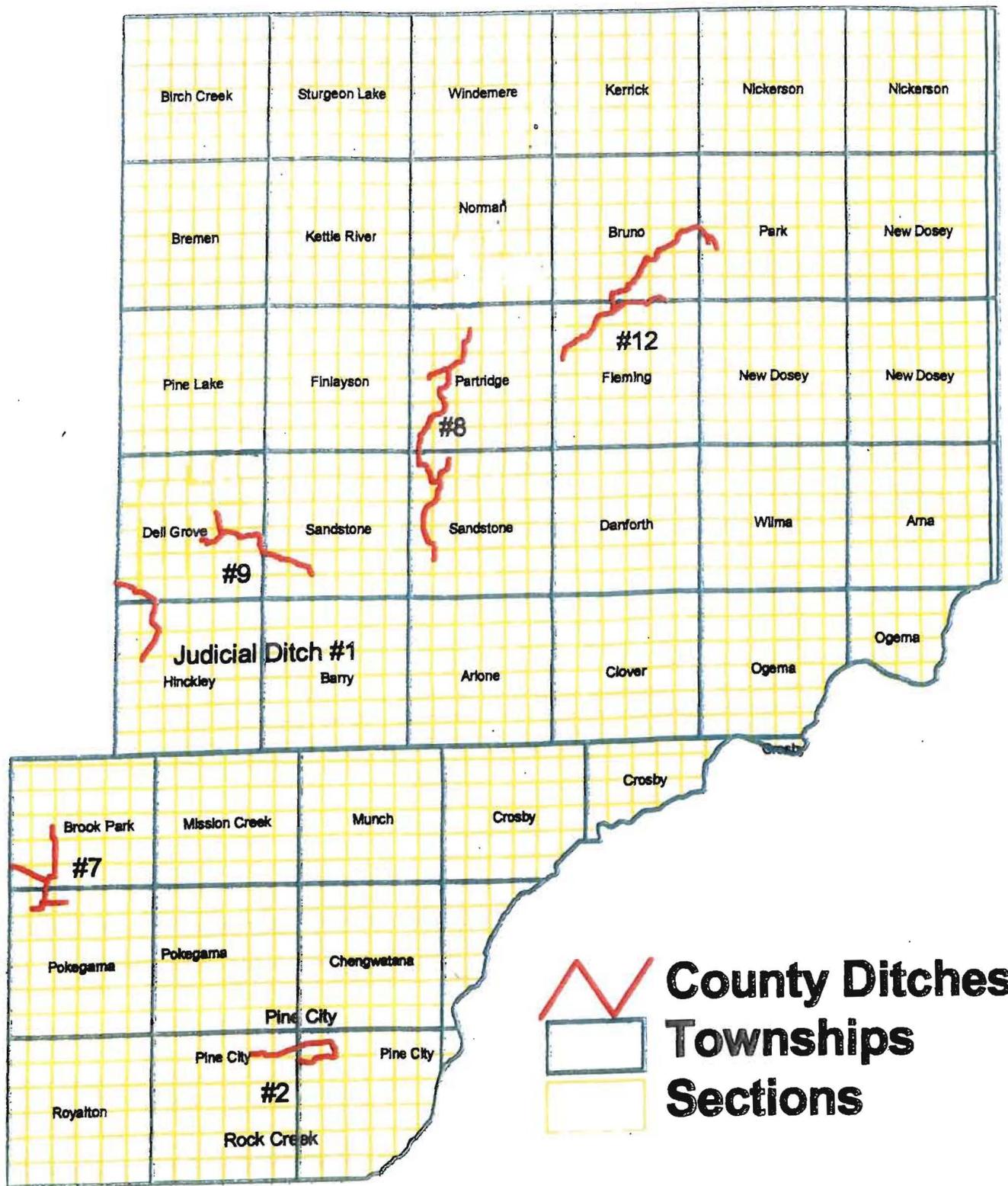
Pine County ditch inspections have been completed and I submit this Ditch Report for 2015.

Per the updated policy, all ditches will be inspected every 5 years and thus we will be doing detailed inspections on 1 or 2 ditches per year to meet this requirement. Additional inspections will be done if requested or necessary as determined by the ditch inspector.

In 2015, Judicial Ditch #1 and County Ditch #2 were inspected and enclosed are detailed notes and photos of the inspection. In addition to inspections, questions and information requests were made to the County on County Ditch #7 and County Ditch #12.

All ditch funds are sufficient for 2016 and I do not recommend any assessments at this time.

Pine County Ditches



Ditch Fund Totals

	<u>1/1/2015</u>	<u>Expenses</u>	<u>12/1/2015</u>
County Ditch #1 Abandoned	(\$20,269.24)	\$0	(\$20,269.24)
Judicial Ditch #1	\$701.52	\$0	\$701.52
County Ditch #2	\$4,179.08	\$1,750	\$2,429.08
County Ditch #7	\$3,991.36	\$0	\$3,991.36
County Ditch #8	\$11,132.53	\$0	\$11,132.53
County Ditch #9	\$2,354.92	\$0	\$2,354.92
County Ditch #12	\$7,593.72	\$0	\$7,593.72

County Ditch #2

County Ditch #2 located in Pine City Township was inspected in March and the ditch grade slopes were documented and compared with a previous survey from 1975. The ditch slope was found to be in very similar condition in both surveys, however, a couple areas were identified as needing cleanout to restore the slopes to original condition.

Cleanout was performed in 2015 and \$1,750 was charged to the Ditch #2 account. Follow up inspection will occur in those areas in 2016.

CERTIFICATE OF SURVEY COUNTY DITCH # 2

PINE COUNTY, MINNESOTA



NOT TO SCALE



I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A QUALIFIED AND LICENSED SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

MINNESOTA SURVEYING FIRM LICENSE # 141,318-4102

CERTIFICATE OF SURVEY COUNTY DITCH # 2

PINE COUNTY, MINNESOTA

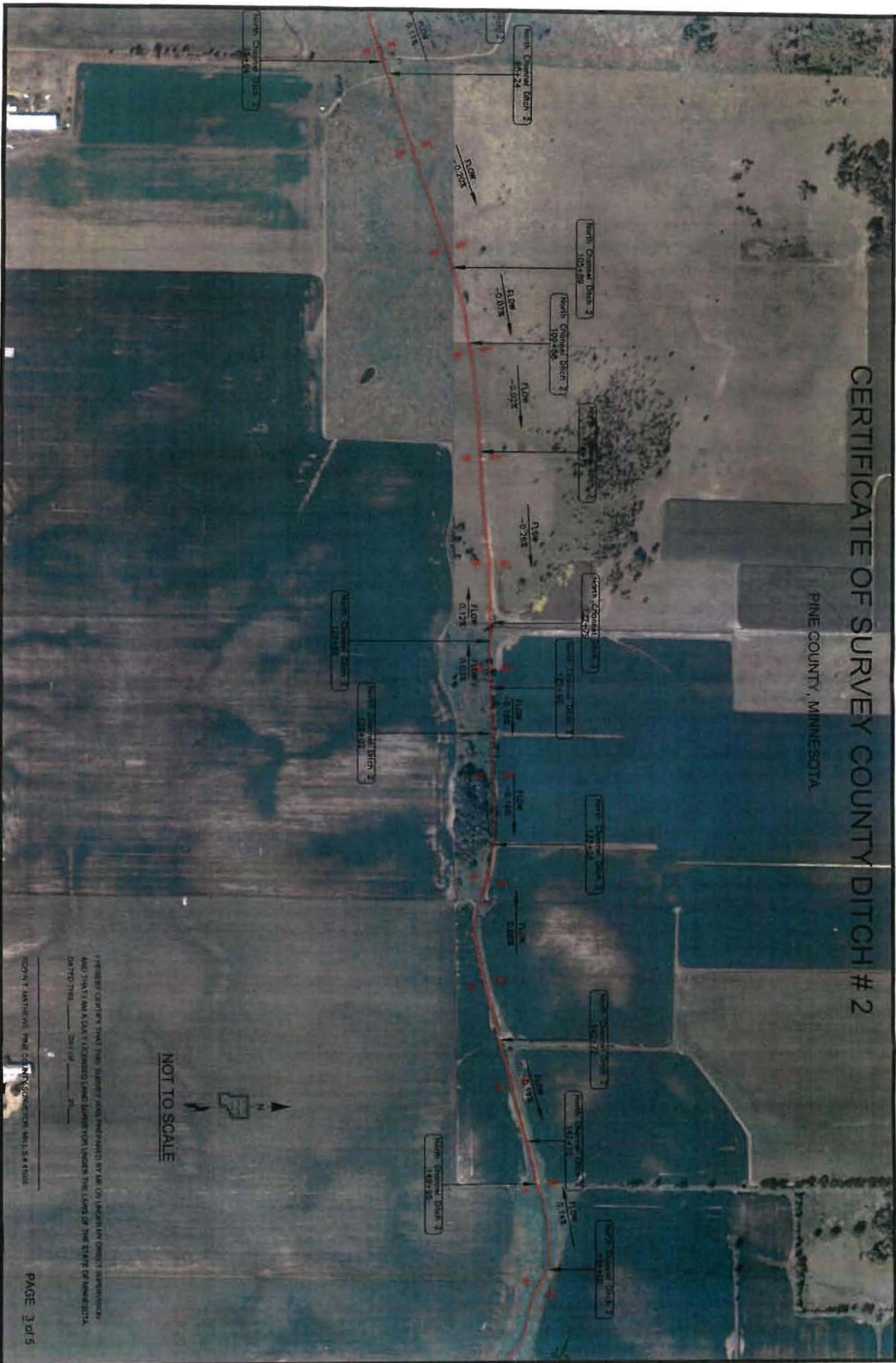


NOT TO SCALE

I HEREBY CERTIFY THAT THIS SURVEY WAS CONDUCTED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA. CERTIFICATE NO. 123456789

CERTIFICATE OF SURVEY COUNTY DITCH # 2

PINE COUNTY, MINNESOTA



NOT TO SCALE



I HEREBY CERTIFY THAT THE SURVEY WAS PREPARED BY ME OR UNDER MY CLOSE SUPERVISION AND THAT I AM A duly LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA. DATED THIS _____ DAY OF _____ 20____.

ROBIN T. MATHEWS, THE COUNTY SURVEYOR, HILLS # 1100

PAGE 3 of 5



2	South Swale looking North (Brush and vegetation)	04+77	South
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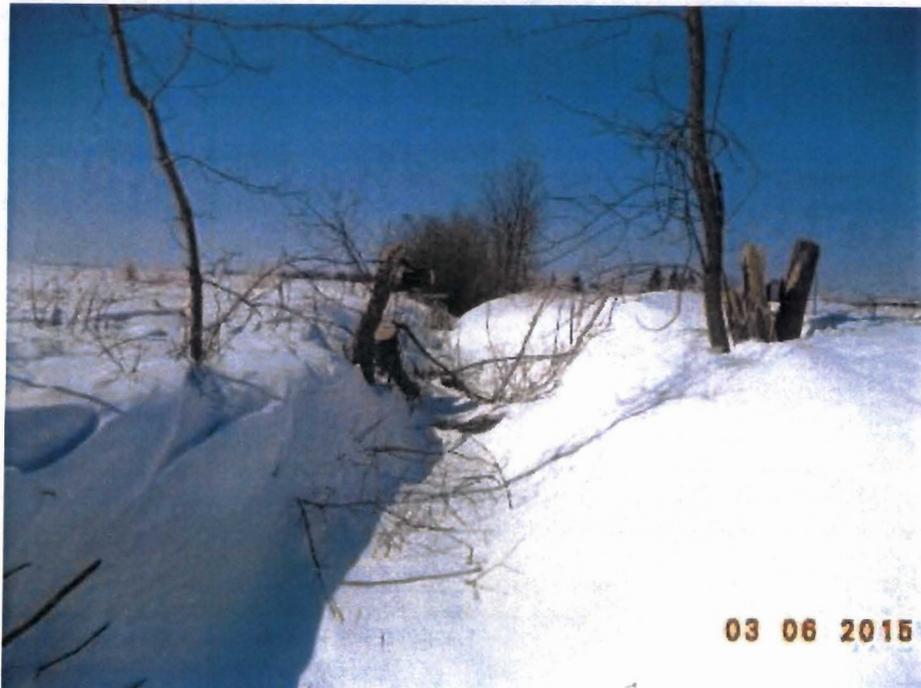
3	Ditch Channel looking East (Brush and vegetation)	04+77	South
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6	Ditch Channel looking East (Brush and vegetation)	08+93	South
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7	Ditch Channel looking west (Brush and vegetation)	08+93	South
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10	Ditch Channel looking west (Brush and vegetation)	12+29	South
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11	South Swale looking North	13+14	South
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14	North Ditch Channel looking North Towards CR 117 (Brush and vegetation)	21+32	South
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15	Ditch Channel looking East (Brush and vegetation)	21+32	South
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18	Structure @ CR117 Looking North	192+85	North
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19	Structure @ Milburn Road Looking West (Bridge # L5966)	26+80	South
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22	Ditch Channel looking West (Brush and vegetation)	00+00	South
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23	Structure under CSAH #3 (Brush and vegetation)	00+00	South
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26	Ditch Channel looking west (Sand Bar, Brush and vegetation)	29+83	South
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27	South Swale looking North (Sand Bar, Brush and vegetation)	33+52	South
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30	CL of Ditch Channel Looking North Towards CR 117 (Sand Bar, Brush and vegetation)	37+91	South
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31	Ditch Channel looking East (Sand Bar, Brush and vegetation)	37+91	South
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34	Ditch Channel looking East (Sand Bar, Brush and vegetation)	39+38	South
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35	Ditch Channel looking west (Sand Bar, Brush and vegetation)	39+38	South
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38	Ditch Channel looking west (Sand Bar, Brush and vegetation)	43+40	South
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39	CL of Ditch Channel Looking North Towards CR 117 (Sand Bar, Brush and vegetation)	45+86	South
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42	North Swale from CL of Ditch Channel Looking North Towards CR 117	51+57	South
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43	Ditch Channel looking East	51+57	South
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46	Ditch Channel looking East from CL Lily Road	54+36	South
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47	Ditch Channel looking West from CL Lily Road	54+36	South
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50	Ditch Channel looking East	61+51	South
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51	Ditch Channel looking West	61+51	South
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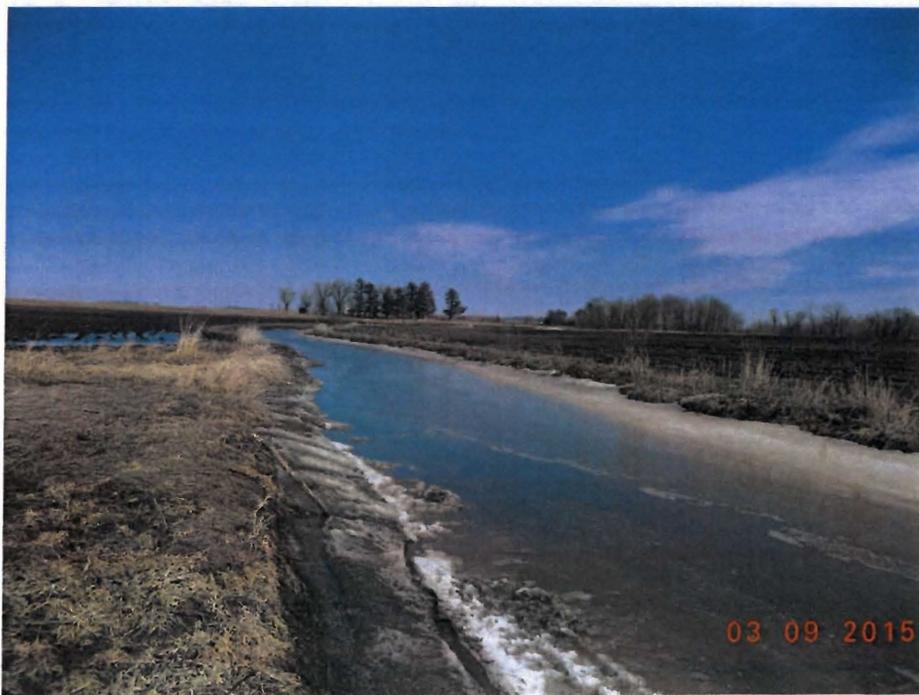
54	Ditch Channel looking west	65+29	South
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55	CL of Ditch Channel Looking North Towards CR 117	68+30	South
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58	North Swale from CL of Ditch Channel Looking North Towards CR 117	71+45	South
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59	Ditch Channel looking East	71+45	South
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62	Ditch Channel looking East Towards Field Crossing Homemade Structure	75+21	South
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63	Ditch Channel looking West	75+21	South
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66	Ditch Channel looking west	84+70	South
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67	CL of Ditch Channel Looking North Towards CR 117	90+19	South
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70	CL of Ditch Channel Looking North Towards CR 117	97+01	South
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71	Ditch Channel looking East	97+01	South
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74	Ditch Channel looking East	100+53	South
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75	Ditch Channel looking west	100+53	South
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78	Ditch Channel looking West Towards Keystone Road	103+78	South
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79	Ditch Channel looking West Towards Keystone Road	103+78	South
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82	Ditch Channel looking West Towards Keystone Road	104+49	South
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83	CL Keystone Road @ Structure (Bridge # L3136)	109+07	South
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86	CL of Ditch Channel Looking South Towards CR 117 (Bridge #91920)	190+58	North
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87	CL of Ditch Channel Looking South Towards CR 117 (Bridge #91920)	190+58	North
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90	West Swale from CL of Ditch Channel	190+58	North
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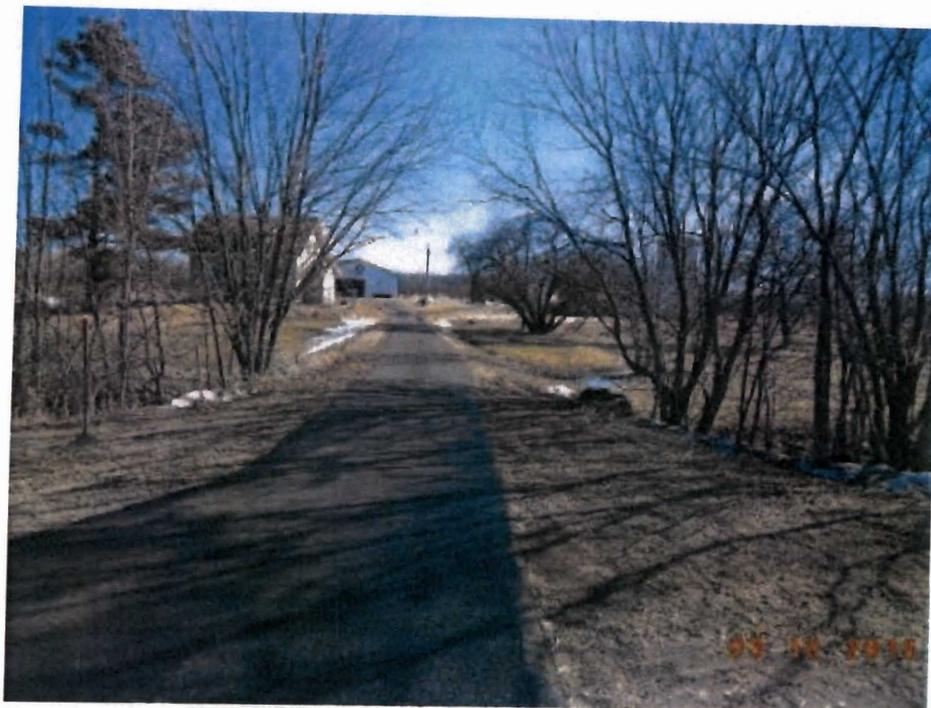
91	CL of Ditch Channel Looking North away from CR 117	189+45	North
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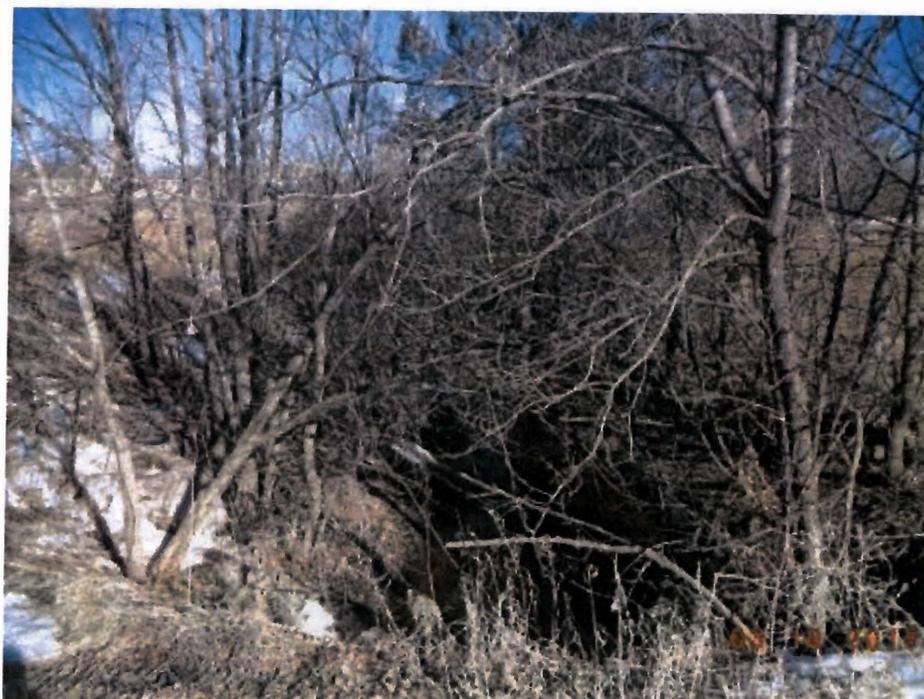
94	CL of Ditch Channel Looking North away from CR 117	177+92	North
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95	East Bank from CL of Ditch Channel	177+92	North
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98	CL Private Drive Looking East @ CSAH #3	169+58	North
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99	North Channel from CL Private Drive (Structure under Private Drive)	169+58	North
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102	CL of Ditch Channel Looking East	173+14	North
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103	CL of Ditch Channel Looking North with CSAH #3 to the West	173+14	North
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106	Ditch Channel looking East from CSAH #3	175+72	North
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107	CL of Ditch Channel Looking Northwest Towards CSAH # 3	175+72	North
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110	East Bank from CL of Ditch Channel	163+79	North
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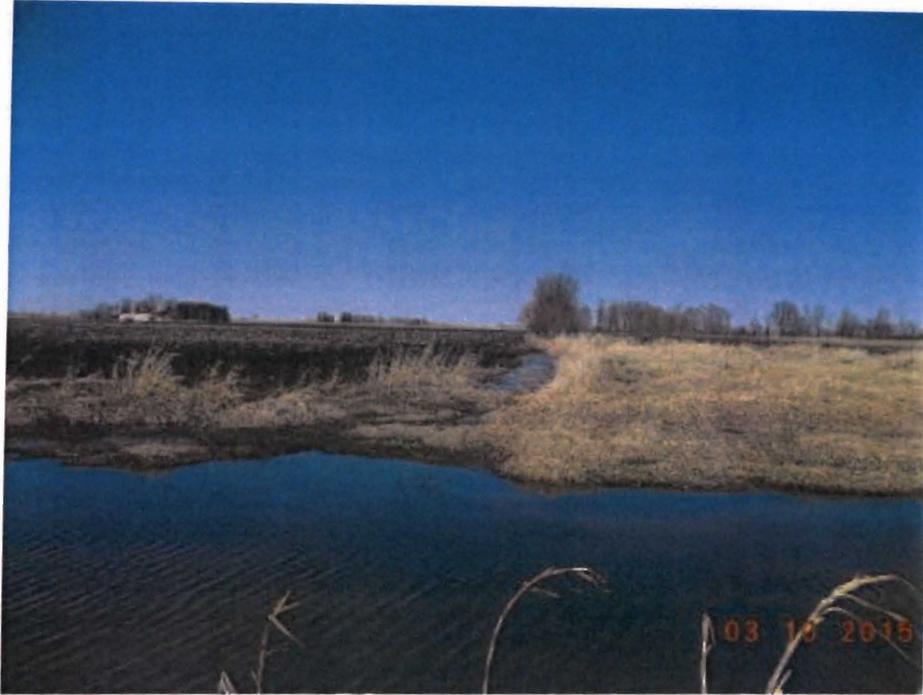
111	West Bank from CL of Ditch Channel	163+79	North
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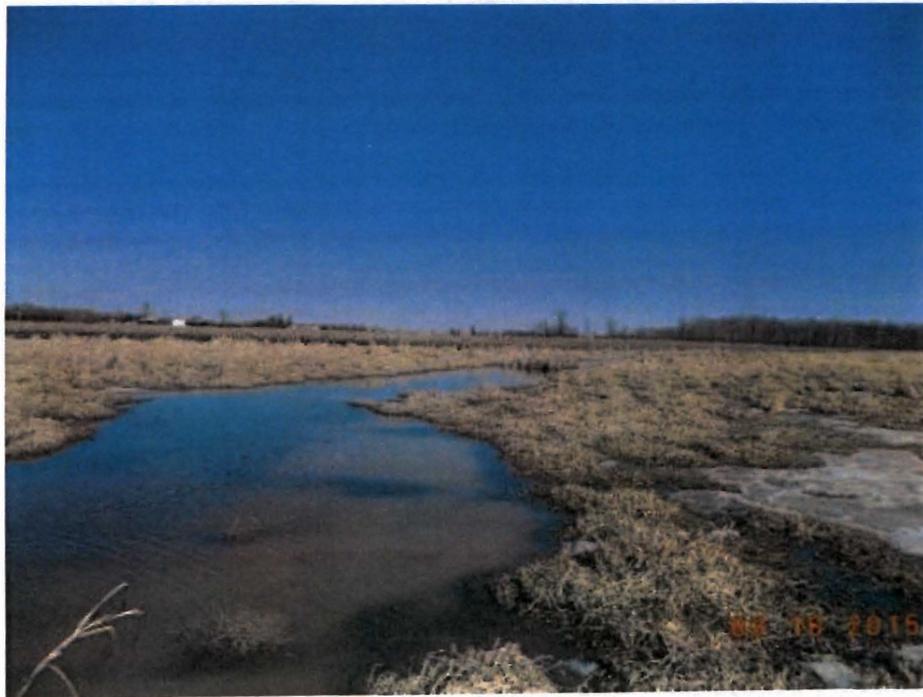
114	Ditch Channel looking west	160+00	North
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115	CL of Ditch Channel Looking North	154+00	North
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118	CL of Ditch Channel Looking North	149+95	North
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119	Ditch Channel looking East	149+95	North
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122	Ditch Channel looking East	147+75	North
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123	Ditch Channel looking west	147+75	North
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126	Ditch Channel looking West from CL Field Crossing	142+70	North
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127	North Swale from CL of Ditch Channel Looking North Towards CSAH #8	142+70	North
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130	Ditch Channel looking West from CL CSAH #4 (Saw Grass and Brush)	00+00	North
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131	CL of Ditch Channel Looking North (Saw Grass and Brush)	-02+06	North
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134	CL of Ditch Channel Looking North	-03+55	North
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135	Ditch Channel looking East	-03+55	North
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138	Ditch Channel looking East	-07+11	North
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139	Ditch Channel looking West (Heavy Brush & Saw Grass)	-07+11	North
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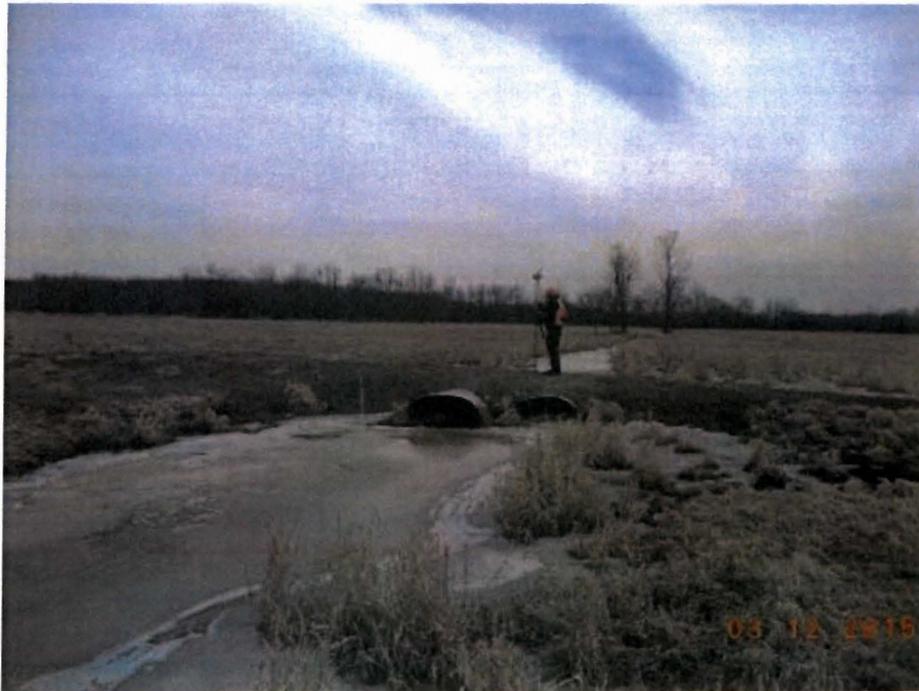
142	Ditch Channel looking West (Heavy Brush & Saw Grass)	-15+29	North
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143	CL of Ditch Channel Looking North along Fence Line (Heavy Brush & Saw Grass)	-22+00	North
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146	CL Field Crossing @ Structure	01+03	North
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147	Ditch Channel looking East towards Structure	01+03	North
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150	North Swale from CL of Ditch Channel Looking North	07+47	North
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151	Ditch Channel looking East	07+47	North
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154	Ditch Channel looking East	11+91	North
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155	Ditch Channel looking West (Brush and Debris)	11+91	North
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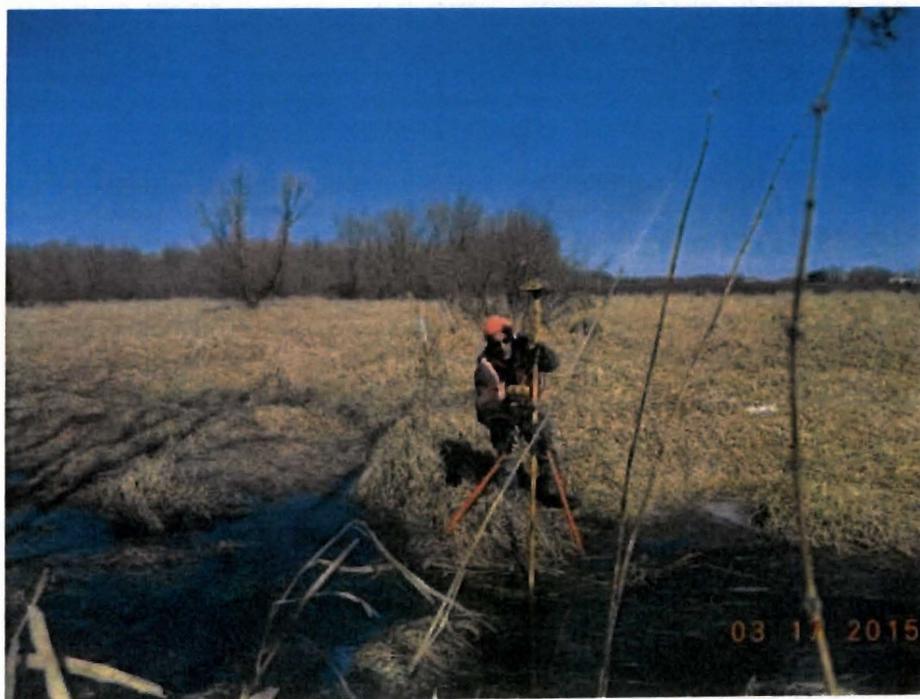
158	Ditch Channel looking West	15+11	North
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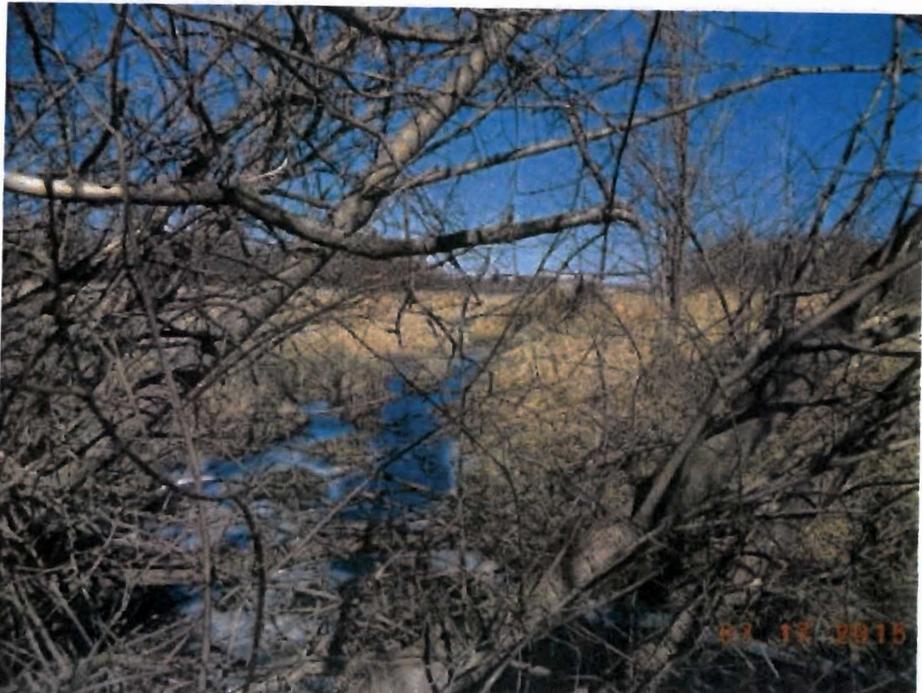
159	South Swale looking South Towards CR117	15+11	North
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162	Ditch Channel looking West from CL Field Crossing (Brush & Debris)	22+54	North
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163	CL of Ditch Channel Looking North along Fence Line (Cattails and Saw Grass)	26+57	North
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166	CL of Ditch Channel Looking North @ S Curve (Brush & Debris)	33+13	North
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167	CL of Ditch Channel Looking East @ S Curve Facing Structure (Brush & Debris)	33+13	North
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170	Ditch Channel looking West from CL Field Crossing (Brush & Saw Grass)	33+13	North
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171	South Swale from CL of Ditch Channel Looking North @ High Power Lines	57+19	North
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174	CL Field Crossing @ Structure	66+29	North
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175	Ditch Channel looking East from CL Field Crossing	66+29	North
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178	Ditch Channel looking East (Cattails and Saw Grass)	70+78	North
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179	Ditch Channel looking West	70+78	North
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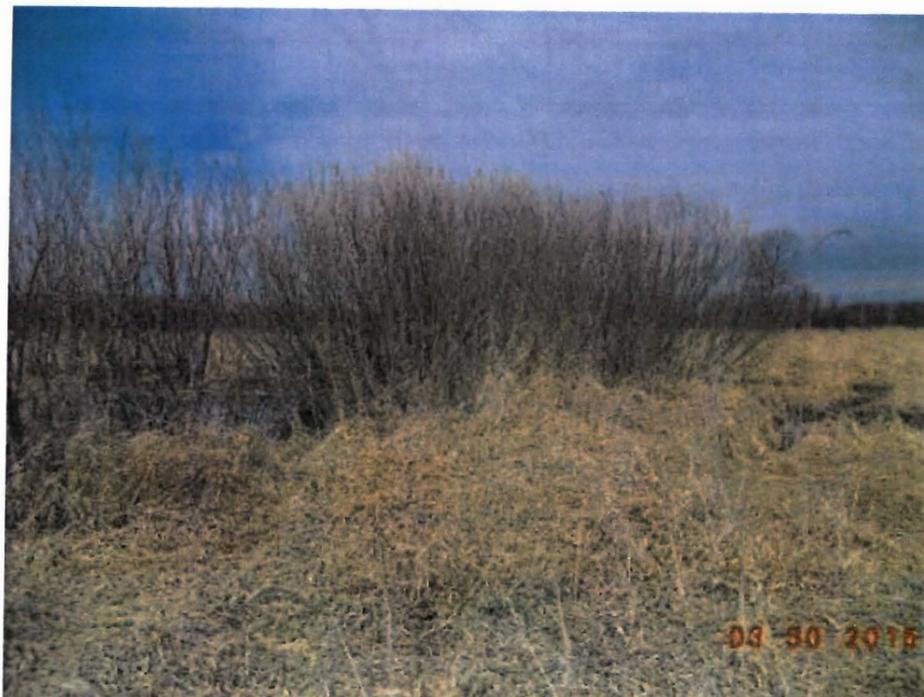
182	Ditch Channel looking East from CL Field Crossing (Cattails and Saw Grass)	80+09	North
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183	Ditch Channel looking West from CL Field Crossing (Cattails and Saw Grass)	80+09	North
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186	Ditch Channel looking West	84+65	North
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187	CL Field Crossing @ Structure (Structure Collapsed with Brush & Debris)	92+32	North
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190	CL of Ditch Channel Looking North along Fence Line (Cattails and Saw Grass)	95+64	North
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191	Ditch Channel looking East (Cattails and Saw Grass)	95+64	North
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194	Ditch Channel looking East from CL Field Crossing	96+24	North
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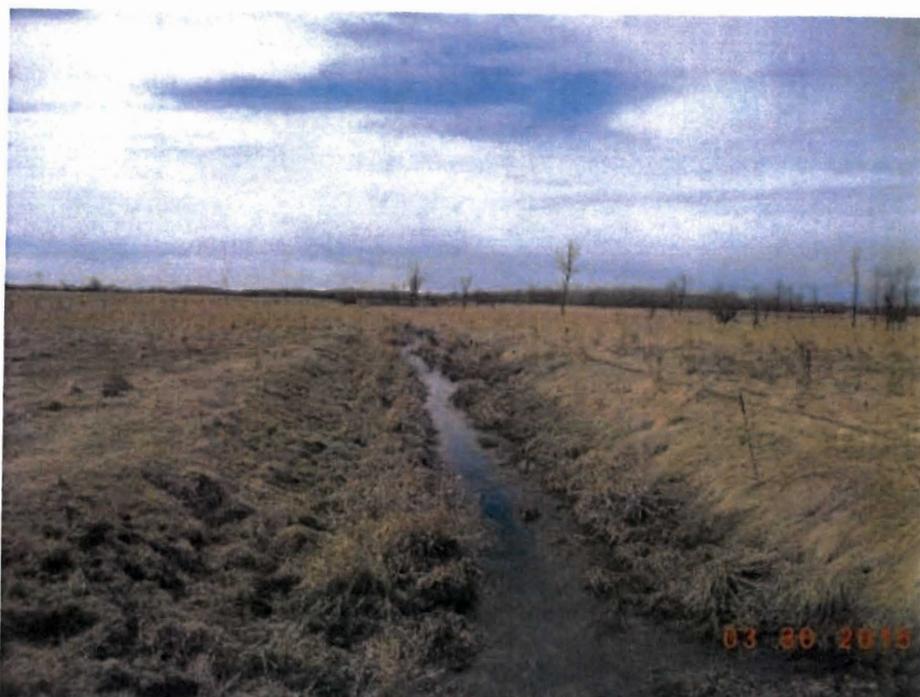
195	Ditch Channel looking West from CL Field Crossing	96+24	North
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198	Ditch Channel looking West	105+89	North
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199	CL of Ditch Channel Looking North along Fence Line	109+58	North
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202	Ditch Channel looking West from CL Foot Bridge	114+72	North
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203	North Swale from CL of Ditch Channel Looking North	122+79	North
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206	South Swale Looking North	123+68	North
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207	Ditch Channel looking East	123+68	North
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210	Ditch Channel looking East	125+90	North
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211	Ditch Channel looking West	125+90	North
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214	Ditch Channel looking West	128+02	North
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215	North Swale from CL of Ditch Channel Looking North	133+29	North
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2015 Ditch Survey		County Ditch # 2			Pine County, Minnesota		
Picture #	Description	Station	Ditch Alignment	File Name	Author	Date Taken	
* Shaded Rows are of area's of obstructions							
2	South Swale looking North (Brush and vegetation)	04+77	South	002	KDO/RTM	3/6/2015	
3	Ditch Channel looking East (Brush and vegetation)	04+77	South	003	KDO/RTM	3/6/2015	
4	Ditch Channel looking west (Brush and vegetation)	04+77	South	004	KDO/RTM	3/6/2015	
5	South Swale looking North (Brush and vegetation)	08+93	South	005	KDO/RTM	3/6/2015	
6	Ditch Channel looking East (Brush and vegetation)	08+93	South	006	KDO/RTM	3/6/2015	
7	Ditch Channel looking west (Brush and vegetation)	08+93	South	007	KDO/RTM	3/6/2015	
8	South Swale looking North (Brush and vegetation)	12+29	South	008	KDO/RTM	3/6/2015	
9	Ditch Channel looking East (Brush and vegetation)	12+29	South	009	KDO/RTM	3/6/2015	
10	Ditch Channel looking west (Brush and vegetation)	12+29	South	010	KDO/RTM	3/6/2015	
11	South Swale looking North	13+14	South	011	KDO/RTM	3/6/2015	
12	Ditch Channel looking East	13+14	South	012	KDO/RTM	3/6/2015	
13	Ditch Channel looking west	13+14	South	013	KDO/RTM	3/6/2015	
14	North Ditch Channel looking North Towards CR 117 (Brush and vegetation)	21+32	South	014	KDO/RTM	3/6/2015	
15	Ditch Channel looking East (Brush and vegetation)	21+32	South	015	KDO/RTM	3/6/2015	
16	Ditch Channel looking west (Brush and vegetation)	21+32	South	016	KDO/RTM	3/6/2015	
17	Ditch Channel looking West Towards Milburn Road	21+32	South	017	KDO/RTM	3/6/2015	
18	Structure @ CR117 Looking North	192+85	North	018	KDO/RTM	3/6/2015	
19	Structure @ Milburn Road looking West (Bridge # L5966)	26+80	South	019	KDO/RTM	3/6/2015	
20	CL Milburn Road @ Structure looking North	26+80	South	020	KDO/RTM	3/6/2015	
21	CL CSAH #3 @ Structure (Brush and vegetation)	00+00	South	021	KDO/RTM	3/6/2015	
22	Ditch Channel looking West (Brush and vegetation)	00+00	South	022	KDO/RTM	3/6/2015	
23	Structure under CSAH #3 (Brush and vegetation)	00+00	South	023	KDO/RTM	3/6/2015	
24	South Swale looking North (Sand Bar, Brush and vegetation)	29+83	South	024	KDO/RTM	3/9/2015	
25	Ditch Channel looking East (Sand Bar, Brush and vegetation)	29+83	South	025	KDO/RTM	3/9/2015	
26	Ditch Channel looking west (Sand Bar, Brush and vegetation)	29+83	South	026	KDO/RTM	3/9/2015	
27	South Swale looking North (Sand Bar, Brush and vegetation)	33+52	South	027	KDO/RTM	3/9/2015	
28	Ditch Channel looking East (Sand Bar, Brush and vegetation)	33+52	South	028	KDO/RTM	3/9/2015	

<u>2015 Ditch Survey</u>		<u>County Ditch # 2</u>		<u>Pine County, Minnesota</u>			
<u>Picture #</u>	<u>Description</u>	<u>Station</u>	<u>Ditch Alignment</u>	<u>File Name</u>	<u>Author</u>	<u>Date Taken</u>	
* Shaded Rows are of area's of obstructions							
29	Ditch Channel looking west (Sand Bar, Brush and vegetation)	33+52	South	029	KDO/RTM	3/9/2015	
30	CL of Ditch Channel Looking North Towards CR 117 (Sand Bar, Brush and vegetation)	37+91	South	030	KDO/RTM	3/9/2015	
31	Ditch Channel looking East (Sand Bar, Brush and vegetation)	37+91	South	031	KDO/RTM	3/9/2015	
32	Ditch Channel looking west (Sand Bar, Brush and vegetation)	37+91	South	032	KDO/RTM	3/9/2015	
33	CL of Ditch Channel Looking North Towards CR 117 (Sand Bar, Brush and vegetation)	39+38	South	033	KDO/RTM	3/9/2015	
34	Ditch Channel looking East (Sand Bar, Brush and vegetation)	39+38	South	034	KDO/RTM	3/9/2015	
35	Ditch Channel looking west (Sand Bar, Brush and vegetation)	39+38	South	035	KDO/RTM	3/9/2015	
36	CL of Ditch Channel Looking North Towards CR 117 (Sand Bar, Brush and vegetation)	43+40	South	036	KDO/RTM	3/9/2015	
37	Ditch Channel looking East (Sand Bar, Brush and vegetation)	43+40	South	037	KDO/RTM	3/9/2015	
38	Ditch Channel looking west (Sand Bar, Brush and vegetation)	43+40	South	038	KDO/RTM	3/9/2015	
39	CL of Ditch Channel Looking North Towards CR 117 (Sand Bar, Brush and vegetation)	45+86	South	039	KDO/RTM	3/9/2015	
40	Ditch Channel looking East (Sand Bar, Brush and vegetation)	45+86	South	040	KDO/RTM	3/9/2015	
41	Ditch Channel looking west (Sand Bar, Brush and vegetation)	45+86	South	041	KDO/RTM	3/9/2015	
42	North Swale from CL of Ditch Channel Looking North Towards CR 117	51+57	South	042	KDO/RTM	3/9/2015	
43	Ditch Channel looking East	51+57	South	043	KDO/RTM	3/9/2015	
44	Ditch Channel looking West Towards Lilly Road	51+57	South	044	KDO/RTM	3/9/2015	
45	CL Lily Road @ Structure	54+36	South	045	KDO/RTM	3/9/2015	
46	Ditch Channel looking East from CL Lily Road	54+36	South	046	KDO/RTM	3/9/2015	
47	Ditch Channel looking West from CL Lily Road	54+36	South	047	KDO/RTM	3/9/2015	
48	Structure under Lilly Road (Bridge # 96707)	54+36	South	048	KDO/RTM	3/9/2015	
49	North Swale from CL of Ditch Channel Looking North Towards CR 117	61+51	South	049	KDO/RTM	3/9/2015	
50	Ditch Channel looking East	61+51	South	050	KDO/RTM	3/9/2015	
51	Ditch Channel looking West	61+51	South	051	KDO/RTM	3/9/2015	
52	CL of Ditch Channel Looking North Towards CR 117	65+29	South	052	KDO/RTM	3/9/2015	
53	Ditch Channel looking East	65+29	South	053	KDO/RTM	3/9/2015	
54	Ditch Channel looking west	65+29	South	054	KDO/RTM	3/9/2015	
55	CL of Ditch Channel Looking North Towards CR 117	68+30	South	055	KDO/RTM	3/9/2015	

<u>2015 Ditch Survey</u>		<u>County Ditch # 2</u>		<u>Pine County, Minnesota</u>			
<u>Picture #</u>	<u>Description</u>	<u>Station</u>	<u>Ditch Alignment</u>	<u>File Name</u>	<u>Author</u>	<u>Date Taken</u>	
* Shaded Rows are of area's of obstructions							
56	Ditch Channel looking East	68+30	South	056	KDO/RTM	3/9/2015	
57	Ditch Channel looking west	68+30	South	057	KDO/RTM	3/9/2015	
58	North Swale from CL of Ditch Channel Looking North Towards CR 117	71+45	South	058	KDO/RTM	3/9/2015	
59	Ditch Channel looking East	71+45	South	059	KDO/RTM	3/9/2015	
60	Ditch Channel looking West Towards Field Crossing Homemade Structure	71+45	South	060	KDO/RTM	3/9/2015	
61	South Swale looking North	75+21	South	061	KDO/RTM	3/9/2015	
62	Ditch Channel looking East Towards Field Crossing Homemade Structure	75+21	South	062	KDO/RTM	3/9/2015	
63	Ditch Channel looking West	75+21	South	063	KDO/RTM	3/9/2015	
64	CL of Ditch Channel Looking North along Fence Line	84+70	South	064	KDO/RTM	3/9/2015	
65	Ditch Channel looking East	84+70	South	065	KDO/RTM	3/9/2015	
66	Ditch Channel looking west	84+70	South	066	KDO/RTM	3/9/2015	
67	CL of Ditch Channel Looking North Towards CR 117	90+19	South	067	KDO/RTM	3/9/2015	
68	Ditch Channel looking East	90+19	South	068	KDO/RTM	3/9/2015	
69	Ditch Channel looking west	90+19	South	069	KDO/RTM	3/9/2015	
70	CL of Ditch Channel Looking North Towards CR 117	97+01	South	070	KDO/RTM	3/9/2015	
71	Ditch Channel looking East	97+01	South	071	KDO/RTM	3/9/2015	
72	Ditch Channel looking west	97+01	South	072	KDO/RTM	3/9/2015	
73	CL of Ditch Channel Looking North Towards CR 117	100+53	South	073	KDO/RTM	3/9/2015	
74	Ditch Channel looking East	100+53	South	074	KDO/RTM	3/9/2015	
75	Ditch Channel looking west	100+53	South	075	KDO/RTM	3/9/2015	
76	CL of Ditch Channel Looking North Towards CR 117	103+78	South	076	KDO/RTM	3/9/2015	
77	Ditch Channel looking East	103+78	South	077	KDO/RTM	3/9/2015	
78	Ditch Channel looking West Towards Keystone Road	103+78	South	078	KDO/RTM	3/9/2015	
79	Ditch Channel looking West Towards Keystone Road	103+78	South	079	KDO/RTM	3/9/2015	
80	South Swale looking North	104+49	South	080	KDO/RTM	3/9/2015	
81	Ditch Channel looking East	104+49	South	081	KDO/RTM	3/9/2015	
82	Ditch Channel looking West Towards Keystone Road	104+49	South	082	KDO/RTM	3/9/2015	

2015 Ditch Survey		County Ditch # 2		Pine County, Minnesota			
Picture #	Description	Station	Ditch Alignment	File Name	Author	Date Taken	
* Shaded Rows are of area's of obstructions							
83	CL Keystone Road @ Structure (Bridge # L3136)	109+07	South	083	KDO/RTM	3/9/2015	
84	Ditch Channel looking East from CL Keystone Road	109+07	South	084	KDO/RTM	3/9/2015	
85	Ditch Channel looking West from CL Keystone Road	109+07	South	085	KDO/RTM	3/9/2015	
86	CL of Ditch Channel Looking South Towards CR 117 (Bridge #91920)	190+58	North	086	KDO/RTM	3/10/2015	
87	CL of Ditch Channel Looking South Towards CR 117 (Bridge #91920)	190+58	North	087	KDO/RTM	3/10/2015	
88	CL of Ditch Channel Looking North away from CR 117	190+58	North	088	KDO/RTM	3/10/2015	
89	East Bank from CL of Ditch Channel	190+58	North	089	KDO/RTM	3/10/2015	
90	West Swale from CL of Ditch Channel	190+58	North	090	KDO/RTM	3/10/2015	
91	CL of Ditch Channel Looking North away from CR 117	189+45	North	091	KDO/RTM	3/10/2015	
92	East Bank from CL of Ditch Channel	189+45	North	092	KDO/RTM	3/10/2015	
93	West Swale from CL of Ditch Channel	189+45	North	093	KDO/RTM	3/10/2015	
94	CL of Ditch Channel Looking North away from CR 117	177+92	North	094	KDO/RTM	3/10/2015	
95	East Bank from CL of Ditch Channel	177+92	North	095	KDO/RTM	3/10/2015	
96	West Swale from CL of Ditch Channel	177+92	North	096	KDO/RTM	3/10/2015	
97	Looking North Structures Crossing CSAH # 3 (Bridge #91921)	169+58	North	097	KDO/RTM	3/10/2015	
98	CL Private Drive Looking East @ CSAH #3	169+58	North	098	KDO/RTM	3/10/2015	
99	North Channel from CL Private Drive (Structure under Private Drive)	169+58	North	099	KDO/RTM	3/10/2015	
100	North West from Structure @ CSAH #3	169+58	North	100	KDO/RTM	3/10/2015	
101	CL CSAH #3 Road @ Structure (Bridge # 91921)	169+58	North	101	KDO/RTM	3/10/2015	
102	CL of Ditch Channel Looking East	173+14	North	102	KDO/RTM	3/10/2015	
103	CL of Ditch Channel Looking North with CSAH #3 to the West	173+14	North	103	KDO/RTM	3/10/2015	
104	East Ditch Bank from CL of Ditch Channel Looking North East	173+14	North	104	KDO/RTM	3/10/2015	
105	West Ditch Bank from CL of Ditch Channel Looking West	173+14	North	105	KDO/RTM	3/10/2015	
106	Ditch Channel looking East from CSAH #3	175+72	North	106	KDO/RTM	3/10/2015	
107	CL of Ditch Channel Looking Northwest Towards CSAH # 3	175+72	North	107	KDO/RTM	3/10/2015	
108	Ditch Channel looking West Towards CSAH #3	175+72	North	108	KDO/RTM	3/10/2015	
109	Ditch Channel looking Northwest from CSAH #3	163+79	North	109	KDO/RTM	3/10/2015	

2015 Ditch Survey		County Ditch # 2		Pine County, Minnesota			
Picture #	Description	Station	Ditch Alignment	File Name	Author	Date Taken	
* Shaded Rows are of area's of obstructions							
110	East Bank from CL of Ditch Channel	163+79	North	110	KDO/RTM	3/10/2015	
111	West Bank from CL of Ditch Channel	163+79	North	111	KDO/RTM	3/10/2015	
112	CL of Ditch Channel Looking North	160+00	North	112	KDO/RTM	3/10/2015	
113	Ditch Channel looking East	160+00	North	113	KDO/RTM	3/10/2015	
114	Ditch Channel looking west	160+00	North	114	KDO/RTM	3/10/2015	
115	CL of Ditch Channel Looking North	154+00	North	115	KDO/RTM	3/10/2015	
116	Ditch Channel looking East	154+00	North	116	KDO/RTM	3/10/2015	
117	Ditch Channel looking west	154+00	North	117	KDO/RTM	3/10/2015	
118	CL of Ditch Channel Looking North	149+95	North	118	KDO/RTM	3/10/2015	
119	Ditch Channel looking East	149+95	North	119	KDO/RTM	3/10/2015	
120	Ditch Channel looking west	149+95	North	120	KDO/RTM	3/10/2015	
121	CL of Ditch Channel Looking North	147+75	North	121	KDO/RTM	3/10/2015	
122	Ditch Channel looking East	147+75	North	122	KDO/RTM	3/10/2015	
123	Ditch Channel looking west	147+75	North	123	KDO/RTM	3/10/2015	
124	CL Field Crossing @ Structure	142+70	North	124	KDO/RTM	3/10/2015	
125	Ditch Channel looking East from CL Field Crossing	142+70	North	125	KDO/RTM	3/10/2015	
126	Ditch Channel looking West from CL Field Crossing	142+70	North	126	KDO/RTM	3/10/2015	
127	North Swale from CL of Ditch Channel Looking North Towards CSAH #8	142+70	North	127	KDO/RTM	3/10/2015	
128	CL CSAH #4 @ Structure	00+00	North	128	KDO/RTM	3/12/2015	
129	Ditch Channel looking East from CL CSAH #4	00+00	North	129	KDO/RTM	3/12/2015	
130	Ditch Channel looking West from CL CSAH #4 (Saw Grass and Brush)	00+00	North	130	KDO/RTM	3/12/2015	
131	CL of Ditch Channel Looking North (Saw Grass and Brush)	-02+06	North	131	KDO/RTM	3/12/2015	
132	Ditch Channel looking East (Saw Grass and Brush)	-02+06	North	132	KDO/RTM	3/12/2015	
133	Ditch Channel looking west	-02+06	North	133	KDO/RTM	3/12/2015	
134	CL of Ditch Channel Looking North	-03+55	North	134	KDO/RTM	3/12/2015	
135	Ditch Channel looking East	-03+55	North	135	KDO/RTM	3/12/2015	
136	Ditch Channel looking West	-03+55	North	136	KDO/RTM	3/12/2015	

2015 Ditch Survey		County Ditch # 2		Pine County, Minnesota			
Picture #	Description	Station	Ditch Alignment	File Name	Author	Date Taken	
* Shaded Rows are of area's of obstructions							
137	South Swale looking North	-07+11	North	137	KDO/RTM	3/12/2015	
138	Ditch Channel looking East	-07+11	North	138	KDO/RTM	3/12/2015	
139	Ditch Channel looking West (Heavy Brush & Saw Grass)	-07+11	North	139	KDO/RTM	3/12/2015	
140	CL of Ditch Channel Looking North (Heavy Brush & Saw Grass)	-15+29	North	140	KDO/RTM	3/12/2015	
141	Ditch Channel looking East (Heavy Brush & Saw Grass)	-15+29	North	141	KDO/RTM	3/12/2015	
142	Ditch Channel looking West (Heavy Brush & Saw Grass)	-15+29	North	142	KDO/RTM	3/12/2015	
143	CL of Ditch Channel Looking North along Fence Line (Heavy Brush & Saw Grass)	-22+00	North	143	KDO/RTM	3/12/2015	
144	Ditch Channel looking East (Heavy Brush & Saw Grass)	-22+00	North	144	KDO/RTM	3/12/2015	
145	Ditch Channel looking West (Heavy Brush & Saw Grass)	-22+00	North	145	KDO/RTM	3/12/2015	
146	CL Field Crossing @ Structure	01+03	North	146	KDO/RTM	3/12/2015	
147	Ditch Channel looking East towards Structure	01+03	North	147	KDO/RTM	3/12/2015	
148	Ditch Channel looking West from CL Field Crossing	01+03	North	148	KDO/RTM	3/12/2015	
149	CL of Ditch Channel Looking South @ Pipeline Crossing	06+44	North	149	KDO/RTM	3/12/2015	
150	North Swale from CL of Ditch Channel Looking North	07+47	North	150	KDO/RTM	3/12/2015	
151	Ditch Channel looking East	07+47	North	151	KDO/RTM	3/12/2015	
152	Ditch Channel looking West	07+47	North	152	KDO/RTM	3/12/2015	
153	CL of Ditch Channel Looking North	11+91	North	153	KDO/RTM	3/12/2015	
154	Ditch Channel looking East	11+91	North	154	KDO/RTM	3/12/2015	
155	Ditch Channel looking West (Brush and Debris)	11+91	North	155	KDO/RTM	3/12/2015	
156	South Swale looking North	15+11	North	156	KDO/RTM	3/17/2015	
157	Ditch Channel looking East	15+11	North	157	KDO/RTM	3/17/2015	
158	Ditch Channel looking West	15+11	North	158	KDO/RTM	3/17/2015	
159	South Swale looking South Towards CR117	15+11	North	159	KDO/RTM	3/17/2015	
160	Field Crossing @ Structure Looking North (Structure Collapsed with Brush & Debris)	22+54	North	160	KDO/RTM	3/17/2015	
161	Ditch Channel looking East from CL Field Crossing (Brush & Debris)	22+54	North	161	KDO/RTM	3/17/2015	
162	Ditch Channel looking West from CL Field Crossing (Brush & Debris)	22+54	North	162	KDO/RTM	3/17/2015	
163	CL of Ditch Channel Looking North along Fence Line (Cattails and Saw Grass)	26+57	North	163	KDO/RTM	3/17/2015	

<u>2015 Ditch Survey</u>		<u>County Ditch # 2</u>		<u>Pine County, Minnesota</u>			
<u>Picture #</u>	<u>Description</u>	<u>Station</u>	<u>Ditch Alignment</u>	<u>File Name</u>	<u>Author</u>	<u>Date Taken</u>	
* Shaded Rows are of area's of obstructions							
164	Ditch Channel looking East (Cattails and Saw Grass)	26+57	North	164	KDO/RTM	3/17/2015	
165	Ditch Channel looking West (Brush & Debris)	26+57	North	165	KDO/RTM	3/17/2015	
166	CL of Ditch Channel Looking North @ S Curve (Brush & Debris)	33+13	North	166	KDO/RTM	3/17/2015	
167	CL of Ditch Channel Looking East @ S Curve Facing Structure (Brush & Debris)	33+13	North	167	KDO/RTM	3/17/2015	
168	CL Field Crossing @ Structure (Brush & Saw Grass)	33+13	North	168	KDO/RTM	3/17/2015	
169	Ditch Channel looking East from CL Field Crossing (Brush & Saw Grass)	33+13	North	169	KDO/RTM	3/17/2015	
170	Ditch Channel looking West from CL Field Crossing (Brush & Saw Grass)	33+13	North	170	KDO/RTM	3/17/2015	
171	South Swale from CL of Ditch Channel Looking North @ High Power Lines	57+19	North	171	KDO/RTM	3/17/2015	
172	Ditch Channel looking East @ High Power Lines (Cattails and Saw Grass)	57+19	North	172	KDO/RTM	3/17/2015	
173	Ditch Channel looking West @ High Power Lines(Cattails and Saw Grass)	57+19	North	173	KDO/RTM	3/17/2015	
174	CL Field Crossing @ Structure	66+29	North	174	KDO/RTM	3/17/2015	
175	Ditch Channel looking East from CL Field Crossing	66+29	North	175	KDO/RTM	3/17/2015	
176	Ditch Channel looking West from CL Field Crossing	66+29	North	176	KDO/RTM	3/17/2015	
177	South Swale looking North (Cattails and Saw Grass)	70+78	North	177	KDO/RTM	3/30/2015	
178	Ditch Channel looking East (Cattails and Saw Grass)	70+78	North	178	KDO/RTM	3/30/2015	
179	Ditch Channel looking West	70+78	North	179	KDO/RTM	3/30/2015	
180	CL of Ditch Channel Looking North @ Pipeline Crossing	74+54	North	180	KDO/RTM	3/30/2015	
181	CL Field Crossing @ Structure	80+09	North	181	KDO/RTM	3/30/2015	
182	Ditch Channel looking East from CL Field Crossing (Cattails and Saw Grass)	80+09	North	182	KDO/RTM	3/30/2015	
183	Ditch Channel looking West from CL Field Crossing (Cattails and Saw Grass)	80+09	North	183	KDO/RTM	3/30/2015	
184	CL of Ditch Channel Looking North along Fence Line	84+65	North	184	KDO/RTM	3/30/2015	
185	Ditch Channel looking East	84+65	North	185	KDO/RTM	3/30/2015	
186	Ditch Channel looking West	84+65	North	186	KDO/RTM	3/30/2015	
187	CL Field Crossing @ Structure (Structure Collapsed with Brush & Debris)	92+32	North	187	KDO/RTM	3/30/2015	
188	Ditch Channel looking East from CL Field Crossing (Brush & Saw Grass)	92+32	North	188	KDO/RTM	3/30/2015	
189	Ditch Channel looking West from CL Field Crossing (Brush & Saw Grass)	92+32	North	189	KDO/RTM	3/30/2015	
190	CL of Ditch Channel Looking North along Fence Line (Cattails and Saw Grass)	95+64	North	190	KDO/RTM	3/30/2015	

2015 Ditch Survey		County Ditch # 2		Pine County, Minnesota			
Picture #	Description	Station	Ditch Alignment	File Name	Author	Date Taken	
* Shaded Rows are of area's of obstructions							
191	Ditch Channel looking East (Cattails and Saw Grass)	95+64	North	191	KDO/RTM	3/30/2015	
192	Ditch Channel looking West (Cattails and Saw Grass)	95+64	North	192	KDO/RTM	3/30/2015	
193	CL Field Crossing @ Structure	96+24	North	193	KDO/RTM	3/30/2015	
194	Ditch Channel looking East from CL Field Crossing	96+24	North	194	KDO/RTM	3/30/2015	
195	Ditch Channel looking West from CL Field Crossing	96+24	North	195	KDO/RTM	3/30/2015	
196	CL of Ditch Channel Looking North along Fence Line	105+89	North	196	KDO/RTM	3/30/2015	
197	Ditch Channel looking East	105+89	North	197	KDO/RTM	3/30/2015	
198	Ditch Channel looking West	105+89	North	198	KDO/RTM	3/30/2015	
199	CL of Ditch Channel Looking North along Fence Line	109+58	North	199	KDO/RTM	3/30/2015	
200	CL Field Crossing @ Foot Bridge	114+72	North	200	KDO/RTM	3/30/2015	
201	Ditch Channel looking East from CL Foot Bridge	114+72	North	201	KDO/RTM	3/30/2015	
202	Ditch Channel looking West from CL Foot Bridge	114+72	North	202	KDO/RTM	3/30/2015	
203	North Swale from CL of Ditch Channel Looking North	122+79	North	203	KDO/RTM	3/30/2015	
204	Ditch Channel looking East	122+79	North	204	KDO/RTM	3/30/2015	
205	Ditch Channel looking West	122+79	North	205	KDO/RTM	3/30/2015	
206	North Swale Looking North	123+68	North	206	KDO/RTM	3/30/2015	
207	Ditch Channel looking East	123+68	North	207	KDO/RTM	3/30/2015	
208	Ditch Channel looking West	123+68	North	208	KDO/RTM	3/30/2015	
209	North Swale from CL of Ditch Channel Looking North	125+90	North	209	KDO/RTM	3/30/2015	
210	Ditch Channel looking East	125+90	North	210	KDO/RTM	3/30/2015	
211	Ditch Channel looking West	125+90	North	211	KDO/RTM	3/30/2015	
212	North Swale from CL of Ditch Channel Looking North	128+02	North	212	KDO/RTM	3/30/2015	
213	Ditch Channel looking East	128+02	North	213	KDO/RTM	3/30/2015	
214	Ditch Channel looking West	128+02	North	214	KDO/RTM	3/30/2015	
215	North Swale from CL of Ditch Channel Looking North	133+29	North	215	KDO/RTM	3/30/2015	
216	Ditch Channel looking East	133+29	North	216	KDO/RTM	3/30/2015	
217	Ditch Channel looking West	133+29	North	217	KDO/RTM	3/30/2015	

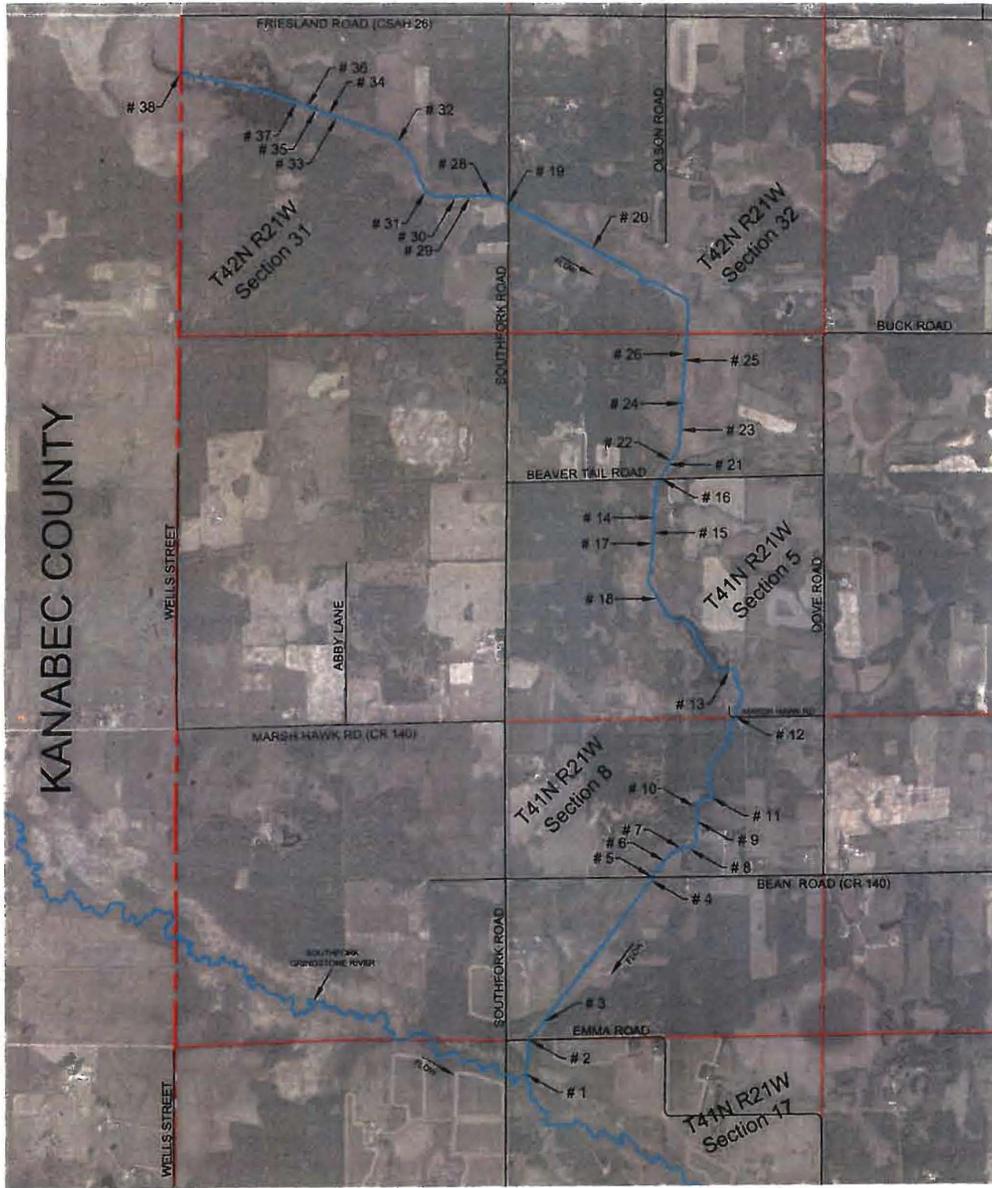
Judicial Ditch #1

Judicial Ditch #1 located in Dell Grove and Hinckley Townships was inspected in April of 2015. The ditch currently functions, however, there are numerous beaver dams and beaver activity appears to be common throughout the ditch. The ditch has an impoundment at the upper end of the ditch which prevents significant water flow during peak rain events.

I do not recommend action at this time but beaver dams will be removed if significant blockage occurs in the ditch system.

2015 DRAWING OF JUDICIAL DITCH NUMBER 1

TOWNSHIPS 41 & 42 NORTH, RANGE 21 WEST,
OF THE FOURTH PRINCIPAL MERIDIAN, PINE COUNTY, MINNESOTA.



2015 Judicial Ditch # 1

<u>Point</u>	<u>Northing</u>	<u>Easting</u>	<u>Description</u>	<u>Type of Structure</u>	<u>Blockage</u>	<u>Picture #</u>
1	212278.35	466368.584	Confluence of Judicial Ditch #1 and Grindstone River			1,2
2	212845.534	466433.022	Centerline of Emma Road	3 - 36" CMP	1' Debris	3
3	213138.901	466680.426	Beaver Dam	3' Beaver Dam	Across Entire Channel	4
4	215465.968	468475.966	Blockage		Debris Blockage	5
5	215526.717	468497.223	Centerline of Bean Road CR140	4' CMP	No Obstructions	6
6	215789.784	468702.194	Fence Line and Debris Pile		Minimum Debris Pile	7
7	216002.094	468977.62	Fence Line and Debris Pile		Minimum Debris Pile	8
8	216001.877	469118.695	Manmade Rock Dam	Rock Dam	1' Head	9
9	216447.412	469246.341	Remnants of Old Walking Bridge	Walking Bridge	Brush Debris	10, 11
10	216690.591	469211.443	Foot Bridge	Foot Bridge	No Obstructions	12
11	216842.116	469493.813	Fence Line and Field Drainage Swale	Drainage Swale	No Obstructions	13
12	218209.122	469876.739	Centerline Marsh Hawk Road	1-30" Iron Pipe,	Collapsed	14
				1-30" Iron Pipe,	Partial Collapsed	
				1-36" CMP,	Open and Flowing	
				1-24" RCP	Plugged	
13	218958.884	469793.224	Spillway north of Marsh Hawk Road	Rip Rap Spillway	4' Head, No Obstructions	15,16
14	221513.626	468534.767	Beaver Dam	1' Beaver Dam	Across Entire Channel	17
15	221260.371	468534.372	Beaver Dam	1' Beaver Dam	Across Entire Channel	18
16	222151.644	468655.638	Centerline of Beaver Tail Road	60" CMP	Some Blockage on North End	19
17	221078.115	468477.672	Beaver Dam	2' Beaver Dam	Across Entire Channel	No Photo
18	220166.175	468617.295	Beaver Dam	2' Beaver Dam	Across Entire Channel	No Photo
19	226754.942	466082.481	Centerline of South Fork Road	1-24" CMP	Minimal Blockage on North Pipe, Flowing	20
				1-24" CMP	Minimal Flow South Pipe, No Obstructions	
20	225972.559	467512.373	End of Open Channel		Cattails, Scrub Brush, Saw Grass	21,22
21	222394.497	468832.303	Beaver Dam	1' Beaver Dam	Across Entire Channel, No Flow	23
22	222455.289	468825.346	Channel Diversion		Channel Diverts to East	24

2015 Judicial Ditch # 1

Point	Northing	Easting	Description	Type of Structure	Blockage	Picture #
23	222971.681	468988.323	Beaver Dam	2' Beaver Dam	Across Entire Channel, Water Flowing Over	25
24	223407.302	468974.89	Two Beaver Dams	2-1' Beaver Dam	Across Entire Channel	No Photo
25	224116.311	469046.488	Beaver Dam	1' Beaver Dam	Across Entire Channel	No Photo
26	224217.613	469046.644	Beaver Dam	3' Beaver Dam	Across Entire Channel	No Photo
27	225332.592	468625.323	Two Beaver Dams	2-2' Beaver Dam	Across Entire Channel	No Photo
28	226846.554	465821.786	Remnant Old Beaver Dam	Old Beaver Dam	Water Flowing to East	26
29	226867.486	465427.023	Remnant Old Beaver Dam	Old Beaver Dam	Limited Blockage, Water Flowing to East	27
30	226857.695	465229.607	Remnant Old Beaver Dam	Old Beaver Dam	Limited Blockage, Water Flowing to East	28
31	226959.866	464729.238	Remnant Very Large Old Beaver Dam	Old Beaver Dam	Limited Blockage, Water Flowing to East	29
32	227750.819	464279.441	Old Field Crossing	30" CMP	Partially Collapsed	30
33	228178.098	463272.117	Beaver Dam	1' Beaver Dam	Across Entire Channel	No Photo
34	228178.355	463131.127	Beaver Dam	1' Beaver Dam	Across Entire Channel	No Photo
35	228280.045	462919.828	Beaver Dam	1' Beaver Dam	Partially Removed	34
36	228351.203	462786.02	Earth Dam	Earth Dam	Road on top of Dam	31,32
				1-24" CMP	Partial Plugged	
37	228381.998	462567.544	Beaver Dam	6' Beaver Dam	Across Entire Channel/ Partially Removed	33,35
38	228892.129	460665.188	End of Judicial Ditch #1		Open Swamp into Kanabec County	No Photo



Picture # 1



Picture # 2



Picture # 3



Picture # 4



Picture # 5



Picture # 6



Picture # 7



Picture # 8



Picture # 9



Picture # 10



Picture # 11



Picture # 12



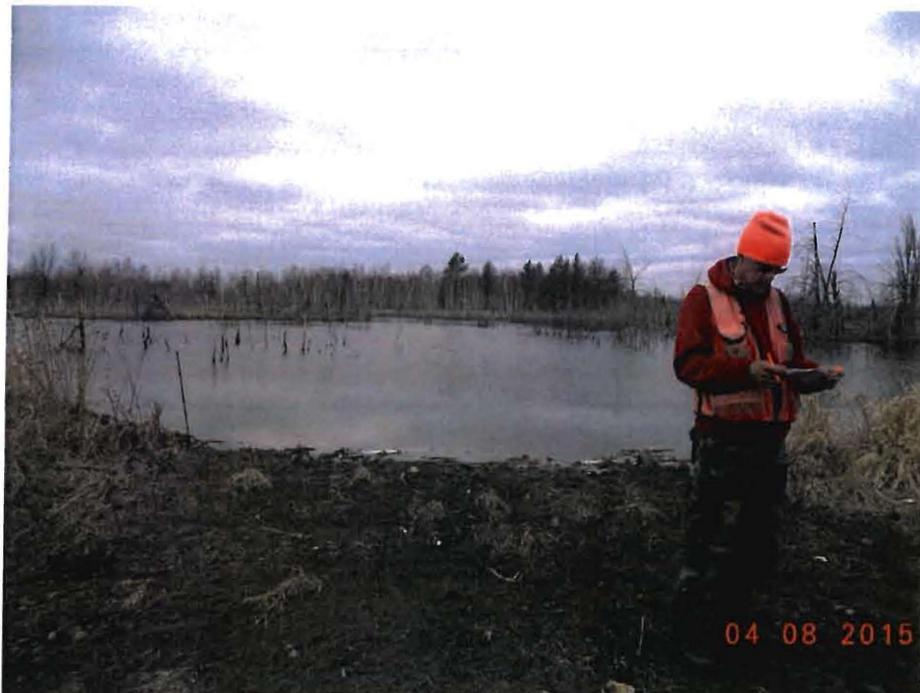
Picture # 13



Picture # 14



Picture # 15



Picture # 16



Picture # 17



Picture # 18



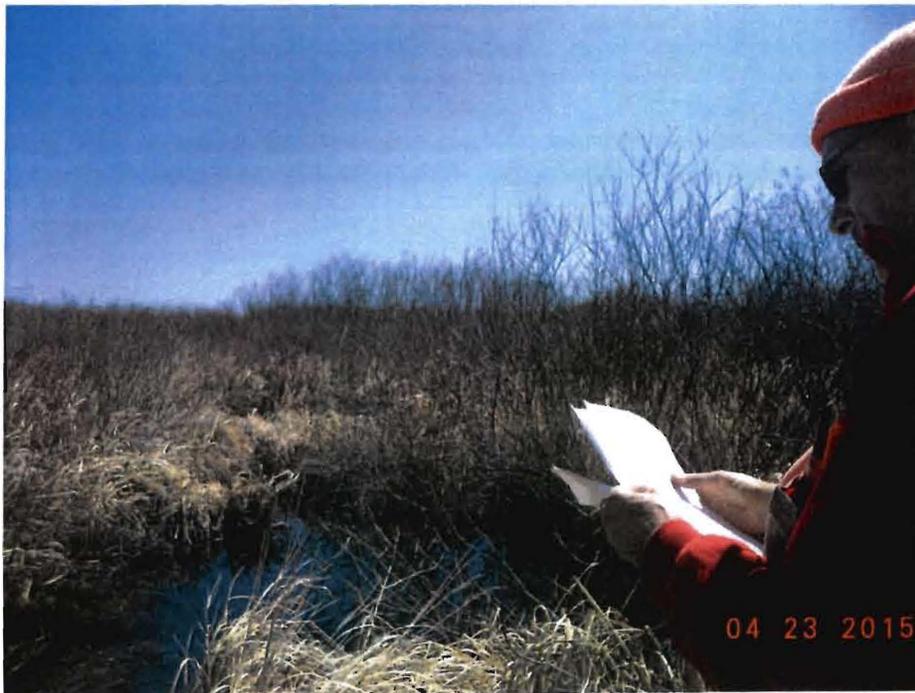
Picture # 19



Picture # 20



Picture # 21



Picture # 22



Picture # 23



Picture # 24



Picture # 25



Picture # 26



Picture # 27



Picture # 28



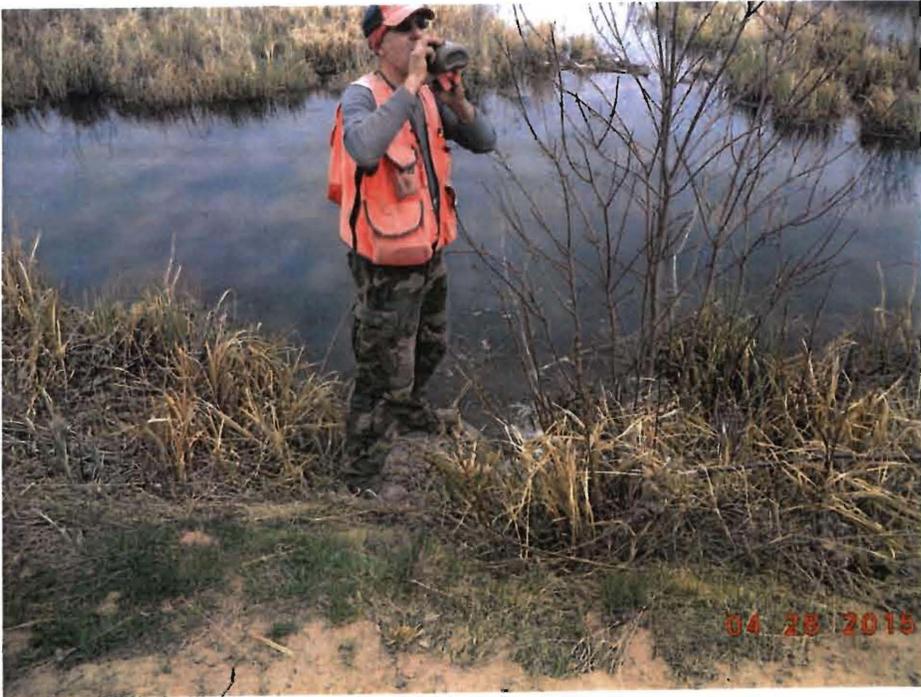
Picture # 29



Picture # 30



Picture # 31



Picture # 32



Picture # 33



Picture # 34



Picture # 35



AGENDA REQUEST FORM

Date of Meeting: December 15, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Grant Agreement for ECVODTF

Department: Pine County Sheriff's Office


 Department Head Signature

Background information on Item:

The East Central Violent Offender Drug Task Force has been awarded an operating grant for \$140,000. This grant has now been amended to a two year term and the grant amount is \$280,000.00.

Action Requested:

The Pine County Sheriff's Office respectfully asks the County Board to acknowledge and sign the grant.

Financial Impact:

This grant helps facilitate the ECVODTF.



Minnesota Department of Public Safety (“State”) Commissioner of Public Safety Office of Justice Programs 445 Minnesota Street , Suite 2300 St. Paul, MN 55101-2139	Grant Program: Violent Crime Enforcement Teams 2015 Grant Agreement No.: A-VCET-2015-PINESO-00023 Grant Amendment No.: 1																
Grantee: Pine County Sheriff’s Office 635 Northridge Drive NW Suite 230 Pine City, Minnesota 55063	Grant Agreement Term: Effective Date: 1/1/2015 Expiration Date: 12/31/2015 <u>12/31/2016</u>																
Grant Matching Requirement: <table border="0"> <tr><td>Original Agreement Amount</td><td>\$0.00</td></tr> <tr><td>Previous Amendment(s) Total</td><td>\$0.00</td></tr> <tr><td>Current Amendment Amount</td><td>\$0.00</td></tr> <tr><td>Total Agreement Amount</td><td>\$0.00</td></tr> </table>	Original Agreement Amount	\$0.00	Previous Amendment(s) Total	\$0.00	Current Amendment Amount	\$0.00	Total Agreement Amount	\$0.00	Grantee Agreement Amount: <table border="0"> <tr><td>Original Agreement Amount</td><td>\$140,000.00</td></tr> <tr><td>Previous Amendment(s) Total</td><td>\$0.00</td></tr> <tr><td>Current Amendment Amount</td><td><u>\$140,000.00</u></td></tr> <tr><td>Total Agreement Amount</td><td><u>\$280,000.00</u></td></tr> </table>	Original Agreement Amount	\$140,000.00	Previous Amendment(s) Total	\$0.00	Current Amendment Amount	<u>\$140,000.00</u>	Total Agreement Amount	<u>\$280,000.00</u>
Original Agreement Amount	\$0.00																
Previous Amendment(s) Total	\$0.00																
Current Amendment Amount	\$0.00																
Total Agreement Amount	\$0.00																
Original Agreement Amount	\$140,000.00																
Previous Amendment(s) Total	\$0.00																
Current Amendment Amount	<u>\$140,000.00</u>																
Total Agreement Amount	<u>\$280,000.00</u>																

In this Amendment deleted agreement terms will be struck out and added agreement terms will be underlined.

Revision 1. Special Conditions, page 3 of the Original Grant Agreement is amended as follows:

1. Time limitations on funding use:

\$102,217.57 is available from January 1, 2015 through ~~December 31, 2015~~ June 30, 2016.

~~\$37,782.43~~ \$157,782.43 is available from July 1, 2015 through ~~December 31, 2015~~ December 31, 2016.

\$20,000.00 is available from July 1, 2016 through December 31, 2016.

Revision 2. Exhibit A of the Original Grant is replaced by Revised Exhibit A which is attached and incorporated into this Grant Agreement. Any references to Exhibit A now refer to Revised Exhibit A.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK



The Original Grant Agreement and all previous amendments are incorporated into this amendment by reference.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

Grant Agreement No. A-VCET-2015-PINESO-00023/3-30849

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Violent Crime Enforcement Teams 2015

Revised - EXHIBIT A

Organization: Pine County Sheriff's Office

A-VCET-2015-PINESO-00023

Budget Summary

Violent Crime Enforcement Teams: East Central Drug and Violent Offenders Task Force				
Budget Category		Award		
Personnel				
Personnel Costs		\$181,687.60		
Total		\$181,687.60		
Fringe and Benefits				
Payroll Taxes and Fringe Benefits		\$31,998.00		
Total		\$31,998.00		
Office Expenses				
Office Expenses		\$6,262.40		
Total		\$6,262.40		
Program Expenses				
Program Expenses		\$3,646.00		
Total		\$3,646.00		
Other Expenses				
Other Expenses		\$15,750.00		
Total		\$15,750.00		
Contract Services				
Liability Insurance		\$7,298.00		
Total		\$7,298.00		
Training				
Training Allowances		\$6,968.00		
Total		\$6,968.00		
Confidential Funds				
Confidential Funds		\$26,390.00		
Total		\$26,390.00		
Total		\$280,000.00		

OLD AGREEMENT



Grant Agreement

Page 1 of 3

Minnesota Department of Public Safety ("State") Commissioner of Public Safety Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139	Grant Program: Violent Crime Enforcement Teams 2015 Grant Agreement No.: A-VCET-2015-PINESO-00023
Grantee: Pine County Sheriff's Office 635 Northridge Drive NW Suite 230 Pine City, Minnesota 55063	Grant Agreement Term: Effective Date: 1/1/2015 Expiration Date: 12/31/2015
Grantee's Authorized Representative: Robin Cole, Pine County Sheriff Pine County Sheriff's Office 635 Northridge Drive NW Suite 100 Pine City, Minnesota 55063 (320) 629-8380	Grant Agreement Amount: Original Agreement \$140,000.00 Matching Requirement \$0.00
State's Authorized Representative: Kristin Lail, Grants Specialist Coordinator Office of Justice Programs Bremer Tower, Suite 2300 445 Minnesota Street St Paul, Minnesota 55101 (651) 201-7322	Federal Funding: None State Funding: Minnesota Laws of 2013, Chapter 86, Article 1, Section 12 Special Conditions: Attached and incorporated into this grant agreement. See page 3.

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a State employee will:
Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved Violent Crime Enforcement Teams 2015 Application ("Application") which is incorporated by reference into this grant agreement and on file with the State at 445 Minnesota Street, Suite 2300, St. Paul, Minnesota 55101-2139. The Grantee shall also comply with all requirements referenced in the Violent Crime Enforcement Teams 2015 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<http://app.dps.mn.gov/Egrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

Grant Agreement No. A-VCET-2015-PINFESO-00023/3-30849

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: *C. H. Kinnel*

Title: *Chair, Board of Commissioners*

Date: *December 2, 2014*

By: *W. J. M...*

Title: *County Administrator*

Date: *December 2, 2014*

Distribution: DPS/FAS
Grantee
States' Authorized Representative



Special Conditions

I. Time limitations on funding use:

\$102,217.57 is available from January 1, 2015 through December 31, 2015.

\$37,782.43 is available from July 1, 2015 through December 31, 2015

Violent Crime Enforcement Teams 2015

Revised - EXHIBIT A

Organization: Pine County Sheriff's Office

A-VCET-2015-PINESO-00023

Budget Summary

Violent Crime Enforcement Teams: East Central Drug and Violent Offenders Task Force			
Budget Category	Award		
Personnel			
Personnel Costs	\$90,260.60	\$0.00	
Total	\$90,260.60	\$0.00	
Fringe and Benefits			
Payroll Taxes and Fringe Benefits	\$15,409.00	\$0.00	
Total	\$15,409.00	\$0.00	
Office Expenses			
Office Expenses	\$6,537.40	\$0.00	
Total	\$6,537.40	\$0.00	
Program Expenses			
Program Expenses	\$1,500.00	\$0.00	
Total	\$1,500.00	\$0.00	
Other Expenses			
Other Expenses	\$7,875.00	\$0.00	
Total	\$7,875.00	\$0.00	
Contract Services			
Liability Insurance	\$3,418.00	\$0.00	
Total	\$3,418.00	\$0.00	
Training			
Training Allowances	\$5,000.00	\$0.00	
Total	\$5,000.00	\$0.00	
Confidential Funds			
Confidential Funds	\$10,000.00	\$0.00	
Total	\$10,000.00	\$0.00	
Total	\$140,000.00	\$0.00	



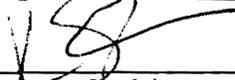
AGENDA REQUEST FORM

Date of Meeting: December 16, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: Board of Adjustment/Planning Commission Appointments

Department: Land Services



Department Head signature

Background information on Item:

The Pine County Planning Commission and Board of Adjustment are established in the sections 11.02 and 11.03 respectively. The Planning Commission is comprised of seven members nominated by County Commissioners and two at-large members appointed by the chairman of the board. The Board of Adjustment is comprised of five member nominated by County Commissioners. These members are appointed to four year terms on a rotating basis. The following members have terms which are expiring December 31, 2015, but have agreed to be reappointed for an additional four year term (through December 31, 2019):

Planning Commission:

- District 1: Patrick Schifferdecker
- District 3: Pat McCarthy

Board of Adjustment:

- District 2: Gary Valvoda
- District 4: Richard Stepan
- District 5: David Koland

Action Requested:

Consider appointing Patrick Schifferdecker and Pat McCarthy to the Pine County Planning Commission 2019 and Consider appointing Gary Valvoda, Richard Stepan, and David Koland to the Pine County Board of Adjustment for a terms from January 1, 2016 through December 31,

Financial Impact:

Each member receives a \$50 per diem for attending scheduled meetings and mileage to the meeting location. This is within the 2016 Zoning Office budget. Meetings are only held when necessary.



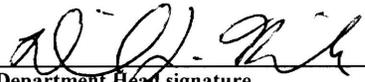
AGENDA REQUEST FORM

Date of Meeting: December 15, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: Reappointment to Pine County HRA Board of Directors

Department: Administrators


Department Head signature

Background information on Item:

Cheri Drilling's term with the Pine County Housing and Redevelopment Authority Board of Directors expired October 4, 2015. Ms. Drilling has agreed to be reappointed to the Board of Directors.

Action Requested:

Reappointment of Cheri Drilling to the Pine County Housing and Redevelopment Authority Board of Directors, Term October 5, 2015 to October 4, 2020.

Financial Impact:

PINE COUNTY HRA
510 Fifth Street
SANDSTONE, MN 55072
e-mail: pinehra@ecenet.com

DEC - 1

Sandstone Manor
510 Fifth Street
Sandstone, MN 55072

Finlayson Manor
6524 Broadway Street
Finlayson, MN 55735

November 30, 2015

David Minke
Pine County Courthouse
635 Northridge Drive NW #200
Pine City, MN 55063

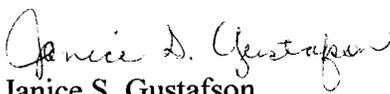
Subject: Reappointment of Pine County HRA Board of Directors Commissioner

Dear Mr. Minke:

Cheri Drilling's term expired on October 5, 2015. We respectfully request, with her approval, she be approved for reappointment to the Pine County HRA Board of Directors.

I apologize for being late with this request; however, if there is anything else that you need please contact me at 320-245-5140.

Thank you,


Janice S. Gustafson
Executive Director



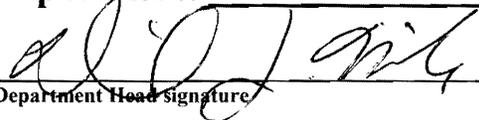
AGENDA REQUEST FORM

Date of Meeting: December 15, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda 5 mins. X 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: Set Date for Committee of the Whole in January 2016

Department: Administrator


 Department Head Signature

Background information on Item:

In the last several years the board has held a strategic planning session in January to discuss goals for the year. The board should consider setting a date and provide direction for the strategic planning. The 4th Tuesday of the month, January 26 may be a possibility.

Michael Whited, from the Natural Resources Conservation Service (a division of the United States Department of Agriculture) has proposed completing the soil survey for Pine County. Mr. Whited presented at a Soil and Water Conservation District Meeting. Commissioner Ludwig and I believe this is an appropriate time to recommend a Committee of the Whole meeting on the topic. This COW meeting could be the same day as the strategic planning, or a separate day as the board desires. Anticipated time frame is approximately 60 minutes.

Action Requested:

Set Committee of the Whole/Special meeting as outlined above.

Financial Impact:

None

2015-51

RESOLUTION FOR
WITHDRAWAL FROM THE
KANABEC-PINE COMMUNITY HEALTH BOARD

WHEREAS, Pine County entered a joint powers agreement (JPA) with Kanabec County on March 27, 1991, to form the Kanabec-Pine Community Health Board (CHB) pursuant to Minnesota Statutes Chapter 145A and Minnesota Statutes section 471.59;

WHEREAS, Pine County wishes to withdraw from the joint powers Kanabec-Pine CHB pursuant to Section 5 of the JPA, Article IX of the JPA bylaws, and Minnesota Statutes section 145A.04 subdivision 1(c); and

WHEREAS, the JPA and statute require withdrawal by resolution, and that a copy of the resolution be served (service by mail is permitted) upon the Chairperson of the Kanabec County Board and the Minnesota Commissioner of Health at least one year before the beginning of the calendar year in which the withdrawal takes place.

THEREFORE BE IT RESOLVED, that the Pine County Board of Commissioners hereby:

1. Withdraw Pine County from the Kanabec-Pine CHB;
2. Specify that the withdrawal is effective January 1, 2017; and
3. Require a copy of this resolution be mailed to Kanabec County Chairperson Gene Anderson and Minnesota Commissioner of Health Dr. Edward Ehlinger, or their successors, before January 1, 2016.

Date:

By: Stephen H. Hallan
Chairman, Pine County Board of Commissioners

Attest: David J. Minke
County Administrator