

**AGENDA**  
**PINE COUNTY BOARD MEETING**

District 1      Commissioner Hallan  
District 2      Commissioner Pangerl  
District 3      Commissioner Chaffee  
District 4      Commissioner Rossow  
District 5      Commissioner Ludwig

**Tuesday, April 1, 2014 1:00 p.m.**  
**Public Health Building, Sandstone, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of March 18, 2014 County Board Meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
  - Pine County Land Surveyor Monthly Report – March 2014
  - Health & Human Services Advisory Committee Minutes – March 5, 2014
- G) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **March, 2014 Disbursements**  
Disbursements Journal Report, March 1, 2014 – March 31, 2014.
2. **Temporary Liquor License**  
Consider temporary liquor license for Dennis Foerster for an event to be held May 10, 2014, Northwest Company Fur Post, 12551 Voyageur Lane, Pine City. Subject to approval of the Pine County Sheriff.
3. **Application for Exempt Permit**  
Consider Application for Exempt Permit for the Immaculate Conception Church to conduct Minnesota lawful gambling on April 25, 2014 at Wings North Hunting Club, 19379 Homestead Road, Pine City (Pokegama Twp.).
4. **2011 Outstanding Warrants**  
Consider approval for cancellation of 2011 outstanding warrants.

**5. Pine County Timber Auction**

Consider approval of 2014 Pine County timber auction, May 14, 2014, 10:00 a.m., 1610 Hwy. 23 No., Sandstone.

**6. New Hire**

Authorize the hiring of Jaimie Azzone as a .4 FTE probation agent, effective March 28, 2014, Corrections Agent – Step 1, \$18.45 per hour.

**7. Personnel (Full-Time Status/Completion of Probationary Period)**

Consider approval of full-time status for Social Worker Chandra Clark, effective April 1, 2014.

**8. Training**

Consider Veterans Service Officer Ben Wiener to attend MN Department of Veterans Affairs Spring Training, April 8-10, 2014, Hutchinson. Registration \$0; lodging (2) nights @ \$83 or approximately \$180 w/tax and fees; mileage, approximately \$135; total cost: approximately \$315. Attendance at this training is required for continuing education credits. Funds are available in the 2014 Veterans' budget.

**REGULAR AGENDA**

**1. Meadow Creek**

Consider letter of support for the expansion of Meadow Creek facility (by 24 beds) to a bed capacity of 50 beds.

**2. Assessment Agreements for Assessing Performed by Pine County**

Consider approval of jurisdiction assessment agreements to allow Pine County to assess properties within jurisdictions which have not chosen to contract with private individuals and authorize Board Chair to sign. Contracts run for three years (2014, 2015, and 2016).

**3. Property Value Changes**

Land Services Director Kelly Schroeder will provide an overview of the property values changes that have occurred in Pine County for the 2014 assessment based on sales from October 1, 2012 – September 30, 2013. These values will be used for the pay 2015 property taxes.

**4. Soil & Water Conservation District**

Consider approval of Resolution 2014-12 to amend the Pine County Comprehensive Water Management Plan and authorize Board Chair and County Administrator to sign.

**5. Pine County Liquor Ordinance**

Discussion of proposed amendment to Pine County Liquor Ordinance. Request setting date of public hearing for May 6, 2014.

**6. Riverwood Centers**

Update.

**7. Commissioner Updates**

Arrowhead Counties Association  
Rush Line Corridor Task Force  
Snake River Watershed Joint Powers Board  
NE Regional Radio Board  
Onanegozie RC&D Council  
SWCD Annual Meeting  
Other

**8. Other**

**9. Upcoming Meetings**

- a. Pine County Board Meeting, Tuesday, April 1, 2014, 1:00 p.m., Public Health Building, Sandstone, Minnesota.
- b. Facilities Committee Meeting, Wednesday, April 2, 2014, 9:00 a.m., Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- c. Soil & Water Conservation District, Thursday, April 3, 2014, 4:00 p.m., Public Health Building, Sandstone, Minnesota.
- d. Personnel Committee Meeting, Tuesday, April 8, 2014, 9:00 a.m., Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- e. East Central Solid Waste Commission (ECSWC), Monday, April 14, 2014, 9:00 a.m., 1756 180th, Mora, Minnesota.
- f. East Central Regional Library, Monday, April 14, 2014, 9:30 a.m., Cambridge Library, Cambridge, Minnesota.
- g. Methamphetamine Task Force, Monday, April 14, 2014, 3:00 p.m., Public Health Building, Sandstone, Minnesota.
- h. Technology Committee, Tuesday, April 15, 2014, 8:30 a.m., Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- i. Pine County Board Meeting, Tuesday, April 15, 2014, 10:00 a.m., Board Room, Pine County Courthouse, Pine City, Minnesota.
- j. Pine County Health and Human Services Meeting, Tuesday, April 15, 2014, 1:00 p.m., Board Room, Pine County Courthouse, Pine City, Minnesota.
- k. Arrowhead Counties Association, Wednesday, April 16, 2014, 6:00 p.m., Hampton Inn Conference Room, Duluth, Minnesota.
- l. NLX, Wednesday, April 23, 2014, 2014, 10:00 a.m., Board Room, Courthouse, Pine City, Minnesota.
- m. Pine County Law Library, Wednesday, April 23, 2014, 12:00 p.m., Pine County Law Library, Courthouse, Pine City, Minnesota.
- n. NE Regional Radio Board, Thursday, April 24, 2014, 10:00 a.m., Video Conference, Courthouse, Pine City, Minnesota.
- o. Extension Committee, Thursday, April 24, 2014, 3:00 p.m., Public Health Building, Sandstone, Minnesota.
- p. Snake River Watershed Joint Powers Board, Monday, April 28, 2014, 9:00 a.m., Kanabec County Courthouse, Mora, Minnesota.
- q. East Central Regional Development Commission, Monday, April 28, 2014, 7:00 p.m., 100 Park St. So., Mora, Minnesota.

**a. Adjourn**

**MINUTES OF PINE COUNTY BOARD MEETING**  
*Regular Meeting*

**Tuesday, March 18, 2014, 10:00 a.m.**  
**Board Room, Pine County Courthouse, Pine City, Minnesota**

Chair Rossow called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl, Steve Chaffee, and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Rossow recognized and thanked employees Pam Lawrence and Karen Stumne for their 20 years of service to Pine County.

Chair Rossow called for public comment. There was no public comment.

Chair Rossow requested the following revisions to the Agenda:

Consent:

Add 6: New Hire – Darlene Booth, IT Support Specialist

Commissioner Ludwig moved to approve the amended Agenda. Second by Commissioner Pangerl. Motion carried 5-0.

County Administrator Minke provided clarification of the March 4, 2014 County Board Minutes, Regular Agenda item #3 (Flood Buy-Out), to reflect the grant contract is in the amount of \$2,053,242 for the first half of the funds, with an amendment necessary to receive the \$2,053,242 second half of funds.

Commissioner Chaffee moved to approve the Minutes of the March 4, 2014 County Board Meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the March 4, 2014 County Board Special Meeting – LEAN Report Out. Second by Commissioner Ludwig. Motion carried 5-0.

**Minutes of Boards, Committees and Correspondence**

Pine County HRA Senior Housing Board of Directors regular meeting Minutes – January 22, 2014

Pine County HRA Senior Housing Board of Directors special meeting Minutes – February 10, 2014

East Central Regional Library Board Minutes – February 10, 2014

Commissioner Pangerl moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Hallan moved to approve the amended Consent Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

**CONSENT AGENDA**

**1. Review February, 2014 Cash Balance**

<b>Fund</b>	<b>February 28, 2013</b>	<b>February 28, 2014</b>	<b>Increase(Decrease)</b>
General Fund	\$ 678,952.34	\$ 887,632.52	\$ 208,680.18
Health and Human Services Fund	1,499,627.66	97,481.57	(1,402,146.09)

Road and Bridge Fund	5,867,300.76	2,584,490.53	(3,282,810.23)
Land Management Fund	1,517,880.47	1,915,550.23	397,669.76
TOTAL (inc non-major funds)	\$9,904,295.65	\$5,541,475.45	(\$4,362,820.20)

**2. Application for Exempt Permit**

Approve Application for Exempt Permit for The Grand Lodge Ancient Free & Accepted Masons of MN – Helios Lodge #273 to conduct Minnesota lawful gambling on August 16, 2014 at Wings North Hunt Club, 19379 Homestead Road, Pine City (Pokegama Twp.).

**3. Cancellation of Tax-Forfeited Lands and Tax-Forfeited Repurchase Contracts**

Approve Resolution 2014-11 approving Cancellation of Tax-Forfeited Lands and Tax-Forfeited Repurchase Contracts for nonpayment of annual contract payment and/or real estate taxes and authorize Board Chair and County Administrator to sign.

**4. Personnel (Full-Time Status/Completion of Probationary Period)**

Approve full-time status for Social Worker Kathleen Borowick, effective March 20, 2014.

**5. Training**

- A. Approve Cathy Clemmer and Terry Lovgren to attend the 2014 County Auditor Training Conference for elections held May 7 and 8, 2014 at Cragun’s Resort. Total cost \$55.
- B. Approve Patricia Anderson, RN/Nursing Team Leader/WIC Coordinator to attend the “2014 Women’s, Children’s and Family’s Health & Nutrition Conference: Preventing Childhood Obesity through Family Engagement & Policy” held May 16, 2014, Minneapolis. Registration \$75.
- C. Approve Janet Ashmore, CMH Social Worker, to attend the “MACMH 2014 Child & Adolescent Mental Health Conference”, April 27-29, 2014, Duluth. Registration, \$335; Travel, \$97. Total cost \$432.
- D. Approve Heidi Burton, CMH Social Worker, to attend the “MACMH 2014 Child & Adolescent Mental Health Conference”. April 28-29, 2014, Duluth. Registration, \$335; Travel, \$118.72. Total cost \$453.72.
- E. Approve Stacy Rodd, CMH Social Worker, to attend the “MACMH 2014 Child & Adolescent Mental Health Conference”, April 28-29, 2014, Duluth. Registration, \$335; Membership, \$10; Travel, \$63.84. Total cost: \$408.84.

**6. New Hire**

Approve the hiring of Darlene Booth as IT Support Specialist, effective March 31, 2014, contingent upon BCA background check, \$15.83 per hour, grade B-24.

**REGULAR AGENDA**

**1. Personnel Committee**

A. The Personnel Committee met March 11, 2014 and made the following recommendations:

Auditor-Treasurer:

Approve a performance increase for Chief Deputy Auditor-Treasurer Paul Johnson from \$28.99 to \$31.25 per hour, effective March 16, 2014 (anniversary date).

Jail:

- i. Acknowledge the termination of part-time Corrections Officer Sara Anderson (probationary employee) effective February 22, 2014 and authorize replacement of part-time position.

- ii. Acknowledge the resignation of full-time Corrections Officer Jeffrey Niles effective February 28, 2014 and authorize replacement of full-time position.

Highway:

Approve the termination of Highway Maintenance Worker Brandon Summerland (probationary employee) effective February 28, 2014 and authorize replacement (not to be filled before May, 2014).

Probation:

Approve the hiring of .4 FTE part-time probation agent (within 2014 budget).

Administration:

- i. County will establish an employee recognition program. Going forward, employees will be recognized for 20 and 30 years of employment with Pine County.
- ii. Approve a performance increase from \$19.52 to \$20.50 for Human Resources and Payroll Specialist Matt Christenson, effective April 3, 2014 (anniversary date).
- iii. Approve a performance increase for Building Maintenance Supervisor Kevin Newman from \$26.17 to \$26.88, effective March 5, 2014 (anniversary date).

Commissioner Chaffee provided an overview of the personnel committee recommendations.

**Motion** by Commissioner Chaffee to approve the recommendations of the Personnel Committee. Second by Chair Rossow. Motion carried 5-0.

## **2. Facilities Committee**

Commissioner Ludwig provided an overview of the Facilities Committee meeting which met March 5, 2014. Ludwig stated (1) a fabric sunshade is being looked into for the east windows of the courthouse, with an anticipated cost under \$5,000. More information will be provided at a later date.; (2) restructuring of the City of Pine City lease at the Pine Government Center. A special meeting has been scheduled for March 31, 2014 with the city. Commissioner Hallan, Pangerl and Ludwig will be in attendance at the March 31, 2014 meeting.; and (3) consideration of future replacement of the heat source at the Pine Government Center. No board action was necessary.

## **3. Federal Funding Update-MN DOT-District 1**

Assistant District Engineer-State Aid Walter Leu from MnDOT and County Engineer Mark LeBrun explained, and discussion was held, as to usage of federal transportation funds in Northeast Minnesota (District 1 including Pine County) for years 2014-2018.

## **4. Cooperative Agreement with Pine City Township**

County Engineer LeBrun stated that the Township of Pine City has requested the County to act on their behalf for opening of bids, award of contracts and inspection of construction activities for improvements for State Aid Project 058-599-042 for Bridge No. L5966 over County Ditch #2 on Milburn Road in Pine City township and enter into a cooperative agreement.

**Motion** by Commissioner Hallan to approve the Cooperative Agreement with Pine City Township and authorize County Administrator to sign. Second by Commissioner Ludwig. Motion carried 5-0.

## **5. Final Payment – Tri-City Paving.**

County Engineer Mark LeBrun reported to the board, and discussion was held, regarding the completion of Contract #1301: SP 058-611-013; located on CSAH 11; from County Line to CSAH 61. LeBrun said that the overage to the contract price was due to incentive payments. **Motion** by Commissioner Pangerl for final payment to Tri-City Paving, Inc. in the amount of \$111,669.89 and authorize County Administrator to sign the Certificate of Final Contract Acceptance. Second by Commissioner Hallan. Motion carried 5-0.

**6. Commissioner Updates**

- a. East Central Solid Waste Commission: Commissioner Hallan stated ECSWC hired a different engineering firm. Foth Engineering.
- b. East Central Regional Library Board: Commissioner Chaffee stated committee meeting dates were set and committee members were selected.
- c. Central MN Jobs and Training Service: Commissioner Hallan stated a training session for board members was held.
- d. Lakes & Pines CAC: Chair Rossow stated discussion was had regarding the closing of Riverwood Center, and a training session on how to be a good board member was held.
- e. Other: Commissioner Ludwig stated that the Pine County Historical Society has offered to provide photos for the Facility Committee's consideration for the sunshade.

**7. Other**

- a. Pine SWCD Annual Meeting scheduled for Saturday, March 29, 2014, 9:00 a.m., at Tobies in Hinckley.
- b. Commissioner Chaffee stated Riverwood Center has filed Chapter 7 bankruptcy and closed as of March 17, 2014. Health and Human Services is in the process of finding agencies to provide the services previously provided by Riverwood Center.

**8. Upcoming Meetings**

Upcoming meetings were reviewed. March 25, 2014 Riverwood Center meeting removed.

**9. Adjourn**

With no further business, Chair Rossow adjourned the county board meeting at 11:00 a.m. The next regular meeting of the county board is scheduled for April 1, 2014 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.

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Curt H. Rossow, Chair  
Board of Commissioners

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David J. Minke, Administrator  
Clerk to County Board

**SUMMARY  
OF  
MINUTES OF PINE COUNTY BOARD MEETING  
Regular Meeting**

**Tuesday, March 18, 2014, 10:00 a.m.  
Board Room, Pine County Courthouse, Pine City, Minnesota**

Chair Rossow called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl, Steve Chaffee, and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Rossow recognized and thanked employees Pam Lawrence and Karen Stumne for their 20 years of service to Pine County.

Chair Rossow called for public comment. There was no public comment.

Commissioner Ludwig moved to approve the amended Agenda. Second by Commissioner Pangerl. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the March 4, 2014 County Board Meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the March 4, 2014 County Board Special Meeting – LEAN Report Out. Second by Commissioner Ludwig. Motion carried 5-0.

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East Central Regional Library Board Minutes – February 10, 2014

Commissioner Pangerl moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Hallan moved to approve the amended Consent Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

<b>Fund</b>	<b>February 28, 2013</b>	<b>February 28, 2014</b>	<b>Increase(Decrease)</b>
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TOTAL (inc non-major funds)	\$9,904,295.65	\$5,541,475.45	(\$4,362,820.20)

Approve Application for Exempt Permit for The Grand Lodge Ancient Free & Accepted Masons of MN – Helios Lodge #273 to conduct Minnesota lawful gambling on August 16, 2014 at Wings North Hunt Club, 19379 Homestead Road, Pine City.

Approve Resolution 2014-11 approving Cancellation of Tax-Forfeited Lands and Tax-Forfeited Repurchase Contracts for nonpayment of annual contract payment and/or real estate taxes.

Approve full-time status for Social Worker Kathleen Borowick, effective March 20, 2014.

Approve Cathy Clemmer and Terry Lovgren to attend the 2014 County Auditor Training Conference. Total cost \$55.

Approve Patricia Anderson, RN/Nursing Team Leader/WIC Coordinator to attend the "2014 Women's, Children's and Family's Health & Nutrition Conference: Preventing Childhood Obesity through Family Engagement & Policy". Registration \$75.

Approve Janet Ashmore, CMH Social Worker, to attend the "MACMH 2014 Child & Adolescent Mental Health Conference". Total cost \$432.

Approve Heidi Burton, CMH Social Worker, to attend the "MACMH 2014 Child & Adolescent Mental Health Conference". Total cost \$454.

Approve Stacy Rodd, CMH Social Worker, to attend the "MACMH 2014 Child & Adolescent Mental Health Conference". Total cost: \$409.

Approve the hiring of Darlene Booth as IT Support Specialist, effective March 31, 2014, contingent upon BCA background check, \$15.83 per hour, grade B-24.

The Personnel Committee met March 11, 2014 and made the following recommendations:

Auditor-Treasurer:

Approve a performance increase for Chief Deputy Auditor-Treasurer Paul Johnson from \$28.99 to \$31.25 per hour, effective March 16, 2014 (anniversary date).

Jail:

- i. Acknowledge the termination of part-time Corrections Officer Sara Anderson (probationary employee) effective February 22, 2014 and authorize replacement of part-time position.
- ii. Acknowledge the resignation of full-time Corrections Officer Jeffrey Niles effective February 28, 2014 and authorize replacement of full-time position.

Highway:

Approve the termination of Highway Maintenance Worker Brandon Summerland (probationary employee) effective February 28, 2014 and authorize replacement (not to be filled before May, 2014).

Probation:

Approve the hiring of .4 FTE part-time probation agent (within 2014 budget).

Administration:

- i. County will establish an employee recognition program. Going forward, employees will be recognized for 20 and 30 years of employment with Pine County.
- ii. Approve a performance increase from \$19.52 to \$20.50 for Human Resources and Payroll Specialist Matt Christenson, effective April 3, 2014 (anniversary date).
- iii. Approve a performance increase for Building Maintenance Supervisor Kevin Newman from \$26.17 to \$26.88, effective March 5, 2014 (anniversary date).

**Motion** by Commissioner Chaffee to approve the recommendations of the Personnel Committee. Second by Chair Rossow. Motion carried 5-0.

**Motion** by Commissioner Hallan to approve the Cooperative Agreement with Pine City Township and authorize County Administrator to sign. Second by Commissioner Ludwig. Motion carried 5-0.

**Motion** by Commissioner Pangerl for final payment to Tri-City Paving, Inc. in the amount of \$111,669.89 and authorize County Administrator to sign the Certificate of Final Contract Acceptance. Second by Commissioner Hallan. Motion carried 5-0.

Upcoming meetings were reviewed.

With no further business, Chair Rossow adjourned the county board meeting at 11:00 a.m. The next regular meeting of the county board is scheduled for April 1, 2014 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.

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Curt H. Rossow, Chair  
Board of Commissioners

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David J. Minke, Administrator  
Clerk to County Board

**The full text of the board's Minutes are available at the County Administrator's Office and the county's website ([www.co.pine.mn.us](http://www.co.pine.mn.us)). Copies may also be requested from the administrator's office.**



# PINE COUNTY PUBLIC WORKS

## HIGHWAY DEPARTMENT

405 Airport Road NE  
Pine City, MN 55063

Telephone 320-216-4200

Fax: 320-629-6736

1-800-450-7463 Ext. 4200

Mark A. LeBrun, P.E.  
County Engineer

### Pine County Land Surveyor Monthly Report

March 2014

CR 104 T38N R20W Section 28, search for, tie out and GPS PLSS corners, update files.

CSAH 21 T41N and T42N R19W, set GPS control, search for and GPS PLSS corners and private corners, update files for 2014 road construction season.

CSAH 60 T43N R20W Section 19, set GPS control, search for and GPS PLSS corners, search for, set and GPS private corners, update files for 2014 road construction season.

Provide HARN coordinate data for GIS to County Recorder as needed.

Review legal descriptions for County ROW Dept. and County Land Dept. as needed.

Review Plats and Minor Subdivisions for County Zoning Dept. as needed.

Review and file PLSS corner certificates provided by private surveyors as needed.

Review, edit and file Certificates of Survey created by County Surveyor as needed.

A handwritten signature in black ink, appearing to read "R.T. Mathews", with a long horizontal flourish extending to the right.

Robin T. Mathews, Pine County Surveyor

**Pine County Health & Human Services Advisory Committee**  
**Minutes**  
**March 5, 2014**  
**Public Health Building, Sandstone**

**Attendance:** LaDonna Clepper, Sharri Johnson, Deedre Ludwig, Tim Schmutzer, Patrick Bruflat, and Janet Schumacher

**Others Present:** Peggy Brackenbury, Financial Assistance Supervisor

Meeting began at 3:00 p m at the Public Health Building in Sandstone.

1. **Welcome and Introductions** – Patrick Bruflat, Director welcomed the committee members.
2. **Minutes of 9/4/13** – Motion was made by LaDonna Clepper and seconded by Sharri Johnson to approve the minutes. Motion carried.

3. **Discussion**

**a. MnSure**

Peggy Brackenbury talked about the state health care program to be in compliance with the Affordable Care Act. She indicated that it has not been working out real well and our workers do not have access to a lot of things in order to work with the program for clients. The state is currently allowing only two workers to work in MN Sure. Several weeks ago there were attempts to fix some of the case issues and this continues to be worked on. Reviews that needed to be done in March have been pushed back to April. The state is realizing that there are a lot of complicated cases to be worked on. The system is very unpredictable – in the am of the day it works real good and some days the workers cannot get in to the system at all. When clients are completing their application online and verifications are required and the system is not working, the county of residence needs to help out by getting the client's verifications. Wait time is two hours and then the state will contact the county – very often we are not able to help the client. We should have been further into the program by now and more of our workers should have been allowed to work in the system.

Patrick indicated that the state will be converting the cases to MA and then transferring them to county workers due to all of the issues they are experiencing. When the system works good it is great but when it is not working there are big problems. MN Sure is telling clients that county workers can help them but a lot of times we are not able to assist them. For jail inmates the county pays medical costs, however, the state and MA will be covering the costs for inpatient hospitalizations.

**b. Update on Budget 2013**

Our deficit was about \$1m due to an increase in expenses and less revenue brought in.

**c. Budget for 2014/Strategies/Collaboration/Consolidation/Restructuring**

We are focusing on what to do to have a balanced budget in 2015. We have come up with several strategies – some will reduce our deficit immediately and others will gain efficiencies further down the road.

We currently are housed in three buildings which makes it hard to supervise staff as well as fully access the ability to make use of our support staff. Our goal is to get down to two buildings. We have met with administrative staff from East Central Schools regarding the agreement we are in with the John Wright Building in Sandstone and will continue to look into our options for that building. We are also working with the State Education Dept – what are the consequences of pulling out of the agreement early, what can we do jointly with the school district, could we find someone to use the county side if that entity works in the same way that the county is using this building for – these are all issues that are being looked into.

We have also made some staff reductions – a Public Health Supervisor position was eliminated, one Case Aide position was eliminated when the previous Case Aide was promoted to Eligibility Worker, a Public Health Nurse will be retiring in May and the position will not be replaced, an Office Support Specialist position was reduced from full time to part time – we should see potential savings of about \$200,000 from these reductions in 2015. Our concern is to have enough cash flow until June of this year when another tax deadline comes in.

Our Accounting staff will relocate from the John Wright Building to the Courthouse to work jointly with the Auditor/Treasurer's office. The duties of the Fiscal Supervisor have been reduced to work more closely with the accounting portion of HHS. The supervision of the Child Support staff went to the Financial Assistance Supervisor with that Supervisor gaining 11 additional staff.

Wendy Thompson, Director of Kanabec Co Family Services and Patrick continue to look at ways to combine services with Kanabec County; all areas need to be analyzed. Both Directors will advocate for each county. Staff are encouraged to work together to make this all work. This could be a win/win for clients and staff. Through attrition we will see constant changes, we received \$250,000 levy increase from the Board, and will look into utilizing additional grant funds. If there is a consolidation with Kanabec Co, the staff unions would go away and they would then take a vote to either unionize or not. Patrick feels that jobs would be saved by merging; services would continue to be provided to the public. We should know by June or July if this is a go and start date would be 1/1/15.

Tim Schmutzer, PHASE wants to make sure that there is a network of support and balance of power in the leadership of looking into this. His concern is that a well supported leader will be working to execute this to make it work. Patrick will look at what is in the best interest of Pine County – he sees advantages of bringing two counties together. Wendy and Patrick are going into this as a team and will need to work together. We will look at different ways of how we currently are working on things – we want to build and enhance services as well as provide a quality product.

The Committee has a vested interest and looks to future gains for Pine County residents if this all works out.

#### 4. **Staffing and Program Updates**

##### 1. **Child Support Officer**

Promotional appointment made

##### 2. **Eligibility Worker**

Promotional appointment made thus eliminating a Case Aide position

**3. Office Support Specialist**

One lateral transfer from Adult Services to Child Support; full time appointment was made and one full time position was reduced to a part time position with that appointment made also

**4. Public Health Supervisor**

One position eliminated

**5. RN**

Two appointments made

**5. Social Worker**

One appointment made

Meeting adjourned at 4:15 p m.

**Next Meeting Date: Wednesday, June 4, 2014 at 3:00 at the Public Health Building in Sandstone.**

Minutes prepared by Janet Schumacher

PHealth & Human Service Advisory Committee\Minutes\2014\March 5 min



CATHYJ  
3/27/14 8:12AM

\*\*\*\*\* Pine County \*\*\*\*\*

DISBURSEMENTS JOURNAL REPORT Specific Dates: 03/01/2014 - 03/31/2014

RECAP BY FUND

FUND	AMOUNT	NAME
1	713,504.09	GENERAL REVENUE FUND
13	234,678.37	ROAD & BRIDGE FUND
27	5,805.13	LAND MANAGEMENT FUND
76	257,305.09	GROUP HEALTH INS FUND 5/1/95 (GEN)
80	6,905.00	COUNTY COLLECTIONS AGENCY FUND
82	501.59	TAXES AND PENALTIES AGENCY FUND
84	10,583.00	EAST CENTRAL DRUG TASK FORCE AGENCY F
	1,229,282.27	Total Disbursements

RECAP BY TYPE

TYPE	AMOUNT	NAME
1	1,229,282.27	AUD
	1,229,282.27	Total Disbursements

**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  <i>April 1, 2014</i>	Consent Agenda <i>(Please Circle)</i>  Regular Agenda Estimated Time: <i>(Please Circle)</i> 10 Min    15 Min Time needed 30 Min.    45 Min.    1 hour
Department Requesting Action:  <b><u>Auditor</u></b>	<i>[Signature]</i> <i>3-26-14</i> Department Head Signature    Date

**Item for Discussion: (one form per item)**

**APPROVAL OF TEMPORARY LICENSE FOR Dennis Foerster FOR AN EVENT ON: 05-10-14 HELD AT THE NORTHWEST FUR POST**

*Subject to approval of the Pine County Sheriff.*  
Approved by:

**Board Action Requested: (Attach additional pages if needed)**

Supporting Documents:     Attached     None



Minnesota Department of Public Safety  
**ALCOHOL AND GAMBLING ENFORCEMENT DIVISION**  
 444 Cedar Street Suite 133, St. Paul MN 55101-5133  
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555  
 WWW.DPS.STATE.MN.US



**APPLICATION AND PERMIT  
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>Northwest Co. Fur Post</i>		DATE ORGANIZED <i>1848</i>	TAX EXEMPT NUMBER <i>N/A 501C3</i>	
STREET ADDRESS <i>12551 Voyageur Lane</i>		CITY <i>Pine City MN</i>	STATE <i>MN</i>	ZIP CODE <i>55063</i>
NAME OF PERSON MAKING APPLICATION <i>Dennis Reuster</i>		BUSINESS PHONE <i>(651) 755-3783</i>	HOME PHONE	
DATES LIQUOR WILL BE SOLD <i>March 13th</i>		TYPE OF ORGANIZATION <i>Family Reunion</i>		
ORGANIZATION OFFICER'S NAME <i>person making up</i>		ADDRESS <i>51605 Astor Ave Stambaugh MN 55080</i>		
ORGANIZATION OFFICER'S NAME		ADDRESS		
ORGANIZATION OFFICER'S NAME		ADDRESS		
Location license will be used. If an outdoor area, describe <i>Fur Trading Post NW 320-627-6256</i>				
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service. <i>X</i>				
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage. <i>State Farm Policy Dennis Reuster</i>				
<b>APPROVAL</b>				
<b>APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL &amp; GAMBLING ENFORCEMENT</b>				
CITY/COUNTY <i>Pine</i>		DATE APPROVED		
FEE AMOUNT <i>50.00</i>		LICENSE DATES		
DATE FEE PAID <i>3/13/14</i>				
SIGNATURE CITY CLERK OR COUNTY OFFICIAL		APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT		

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event



**Minnesota Lawful Gambling**

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:  
 - conducts lawful gambling on five or fewer days, and  
 - awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION		Check#	\$
Organization name <b>Immaculate Conception Church</b>		Previous gambling permit number <b>58004-10-002</b>	
Minnesota tax ID number, if any <b>6427758</b>	Federal employer ID number, if any <b>41-0734735</b>		
Type of nonprofit organization. Check one			
<input type="checkbox"/> Fraternal <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Veterans <input type="checkbox"/> Other nonprofit organization			
Mailing address <b>535 8th St. SW</b>	City <b>Pine City</b>	State <b>MN</b>	Zip Code <b>55063</b>
Name of chief executive officer (CEO) <b>Monsignor Aleksander Suchan</b>		Daytime phone number <b>320-629-2935</b>	Email address <b>pastor@icchurchpinecity.org</b>
<b>Attach a copy of ONE of the following for proof of nonprofit status.</b>			
Do not attach a sales tax exempt status or federal employer ID number as they are not proof of nonprofit status.			
<input type="checkbox"/> Nonprofit Articles of Incorporation OR a current Certificate of Good Standing Don't have a copy? This certificate must be obtained each year from: Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803			
<input checked="" type="checkbox"/> IRS income tax exemption [501(c)] letter in your organization's name. Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.			
<input type="checkbox"/> IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter) If your organization falls under a parent organization, attach copies of both of the following: a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and b. the charter or letter from your parent organization recognizing your organization as a subordinate.			
GAMBLING PREMISES INFORMATION			
Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place <b>Wings North Hunting Club</b>			
Address (do not use PO box) <b>19379 Homestead Rd.</b>		City or township <b>Pine City</b>	Zip Code <b>55063</b>
County <b>Pine</b>			
Date(s) of activity (for raffles, indicate the date of the drawing) <b>April 25, 2014</b>			
Check the box or boxes that indicate the type of gambling activity your organization will conduct:			
Bingo*	<input checked="" type="checkbox"/> Raffles	Paddlewheels*	Pull-Tabs*
			Tipboards*
* Gambling equipment for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hand cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.  To find a licensed distributor, go to <a href="http://www.gcb.state.mn.us">www.gcb.state.mn.us</a> and click on List of Licensed Distributors, or call 651-659-4700.			

**LG220 Application for Exempt Permit**

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT**

**If the gambling premises is within city limits,** a city official must check the action that the city is taking on this application and sign the application.

The application is acknowledged with no waiting period.

The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print city name \_\_\_\_\_

On behalf of the city, I acknowledge this application.  
Signature of city personnel receiving application \_\_\_\_\_

**If the gambling premises is located in a township,** a county official must check the action that the county is taking on this application and sign the application. A township official is not required to sign the application.

The application is acknowledged with no waiting period.

The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print county name Pine

On behalf of the county, I acknowledge this application.  
Signature of county personnel receiving application \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

**(Optional) TOWNSHIP:** On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application (Minnesota Statute 245.166)]

Print township name \_\_\_\_\_

Signature of township official acknowledging application \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE** Print form and have CEO sign

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature [Signature] Date 02/01/2016

**Complete a separate application** for each gambling event.

- one day of gambling activity
- two or more consecutive days of gambling activity
- each day a raffle drawing is held

**Send application with:**

- a copy of your proof of nonprofit status, and
- application fee for each event

Make check payable to "State of Minnesota."

**To:** Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Financial report and recordkeeping required**

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at [www.gcb.state.mn.us](http://www.gcb.state.mn.us). Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

**Data privacy notice:** The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information, however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to Board members, board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies, anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.





## 2011 Outstanding Warrants

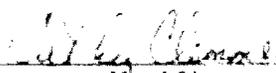
### FRANSEN BANK

<u>Warrant Number</u>	<u>Date</u>	<u>Name/Address</u>	<u>Amount</u>	<u>Fund</u>
50613	1/21/2011	Rosalie Spahr 15864 Cross Lake Rd Pine City, MN 55063	\$29.20	Welfare
53373	11/18/2011	Kenneth Bond 900 Hillside Ave SW, #204 Pine City, MN 55063	\$0.60	Welfare
53521	12/22/2011	Kelsey Barfknecht 204 2nd St NW Hinckley, MN 55037	\$3.40	Welfare
72227	1/21/2011	Gerald A. Olson	\$4.27	Welfare
86553	3/11/2011	Netco, Inc 9123 Old Annapolis Rd. Ste 101W Columbia, MD 21045	\$5.00	01-101-5608 Revenue
86741	3/25/2011	Harold Nicholson 1020 Whitrock WisRapids, WI 54494	\$1.00	01-101-5608 Revenue
87024	4/15/2011	Town & Country Real Estate 34079 Laketown Rd #2 Sturgeon Lake, MN 55783	\$5.00	01-101-5608 Revenue
88163	7/15/2011	Progressive Land Title Agency 5000 Rockside Rd., Ste 420 Independence, OH 44131	\$46.00	01-101-5608 Revenue
88828	9/2/2011	Troy Koran PO Box 234 McGrath, MN 56350	\$30.00	82.000.2150 T&P
89269	10/14/2011	David W. Olson 615 Tremont St Mauston, WI 53948	\$1.34	01-201-5514 Revenue

89467 10/28/2011 Eldon Johnson  
1007 Rum River Drive N  
Princeton, MN 55371

\$1.00 01-101-5608  
Revenue

**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date: <input checked="" type="radio"/>  <b>April 7, 2014</b>  <b>LAND DEPARTMENT</b>	Consent Agenda- <b>CONSENT AGENDA</b>  Regular Agenda Estimated Time: <i>(Please Circle)</i> 10 Min.    15 Min. <hr/> Time needed 30 Min.    45 Min.    1 hour
Department Requesting Action:	<div style="text-align: right;">           Department Head Signature       </div> <div style="text-align: right;">         3-21-14          Date       </div>

<p><b>Item for Discussion:</b> (one form per item)</p> <p><i>Timber Auction Wednesday, May 14, 2014 1610 Hwy. 23 N. Sandstone.</i></p> <p><i>Seven parcels with 11,229 cords to be offered @ an appraised value of \$264,089.00.</i></p> <p><i>Note: All parcels are from tax-forfeited properties with the exception of PA-7-14 which is County fee ownership (appraised at \$38,290.00).</i></p> <p><b>Board Action Requested:</b> (Attach additional pages if needed)</p> <p><i>Approval of 2014 Pine County Timber Auction- (see packet).</i></p> <p align="right">Supporting Documents: <b>Attached</b></p>
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**PINE COUNTY**  
**Notice of County Timber Stumpage Sale**  
**Wednesday, May 14, 2014**

Pursuant to the order of the County Board of Pine County and under the provisions of Minnesota Statutes 282.04, as amended, and others that may apply, the following timber will be offered for sale WITHOUT the sale of land on **WEDNESDAY, May 14, 2014 at 10:00 a.m. at the Pine County Human Services/Highway Department Building; 1610 Hwy. 23N., Sandstone, Minnesota.** Timber will be sold to the highest bidder, but at not less than the appraised value and in conformity with the forestry practices as outlined in the contract. Bidding will be on a percentage basis in minimum increments of 1% of the sales' appraised value, with the bid increase to be added to the sales' appraised value. All species will be affected by bid increase. The right to accept or reject any or all bids is reserved.

**General terms and conditions:**

Sales require a down payment of 15% of the appraised value, with no down payment being less than \$250.00. Down payments must be paid immediately following the auction and are non-refundable in the event that the purchaser forfeits the sale.

Sales must be paid in full before cutting operations begin, unless otherwise noted. All sale tracts are SOLD AS APPRAISED (payments are based on estimated timber volume). Purchase of sale tracts also includes all top and undersized material of timber species as outlined within the individual timber sale contracts.

If a block payment option applies: Each block must be paid in full before harvesting of that block, and the down payment will be retained and applied toward payment of the final block.

The Land Department will be notified before cutting begins and prior to sale completion. All trails and landings must be approved by Pine County Land Department.

**Sale duration and extensions:**

All Tracts: 2 ½ year sale + 2-year extension, if needed.

Sale extension fee: Sale must be paid in full before an extension is granted. Two year extension fee is at 5% of the uncut timber value bid price as determined by Pine County.

In circumstances beyond the control of the purchaser (weather, health, markets, etc.), the Land Commissioner may grant hardship extensions at no charge.

Auction tracts that do not sell the day of the sale may be purchased informally at the Land Department. However, special terms and conditions applicable to Auction Sales Do Not Apply when purchased informally. Sales will be treated as Informal Timber Sales, requiring payment in full.

Further information on access, cutting regulations, sale location and other details for each tract may be obtained by contacting the Pine County Land Department at (320) 216-4225

Pine County Land Department  
1602 Hwy. 23 North  
Sandstone, MN 55072

**EMERALD ASH BORER THREAT:** Due to the threat of the emerald ash borer, it is encouraged that sales with a high volume of ash be harvested within the first year of purchase. In the event that an infestation occurs and quarantines or other factors limit marketability, the timber will be re-appraised in accordance to the "Pine County Damage Timber Sale Salvage Policy".

## PINE COUNTY DAMAGED TIMBER SALE SALVAGE POLICY

**Qualifying Timber Sales:**

- A. Sales or cutting blocks which have received a minimum of 30% damage. Damage typically involves windstorms but may also include flooding, fire, or other catastrophic events.
- B. Current sales which have not entered into an extension period.
- C. Damaged timber sales with unique conditions needing a modification to the contract in order to promote sound forest management practices.

**Contract Adjustments:**

- A. Modifications to an existing contract will address conditions associated with the salvage of damaged timber stands. Modifications may include but not limited to:
  - 1. expiration date/ special extensions,
  - 2. change in scale,
  - 3. cutting regulations,
  - 4. additions or deletions of stumpage,
  - 5. reappraisal of stumpage volume and price.
- B. Guidelines for adjustments:
  - 1. Modification of contract specifications will be based on sound forest management practices and will be in the best interest of the County.
  - 2. At the discretion of the Land Commissioner, adjustments to the stumpage price will reflect the decrease in value of the damaged timber, based on the extent of damage as well as factors affecting the salvage. Purchaser must be current on all payments toward the County before receiving the adjusted stumpage price.

## 2014 PINE COUNTY TIMBER AUCTION TRACTS

**NOTE:** -All tracts are sold as appraised.

- Seasonal cutting restrictions exist on most summer accessible sales. These restrictions are listed in the timber sale contracts.
- Tracts retaining a high volume of residual timber have been identified as marked thinnings and/or selective cuts, requiring equipment and harvest methods that keep damage to residual timber minimal.

**PA-1-14**

Section 18- T42N – R17W  
(Wilma Township); 30.4 acres

245 cords Ash Pulp (Lowland Unit)	\$ 10.00/cord	\$ 2,450.00
155 cords Misc. Pulp (Upland Unit)	\$ 8.00/cord	\$ 1,240.00
<b>APPRAISED TOTAL</b>		<b>\$ 3,690.00</b>

Down payment: \$553.50

**Note: Winter Access**

- Selective Cut.

**PA-2-14**

Section 1 and 18 of T43N – R17W  
(New Dosey Township); 50 acres

170 cords Oak Pulp/Logs	\$ 26.00/cord	\$ 4,420.00
180 cords Birch Pulp	\$ 12.00/cord	\$ 2,160.00
65 cords Maple Pulp	\$ 12.00/cord	\$ 780.00
25 cords Ash Pulp/Logs	\$ 12.00/cord	\$ 300.00
1 cord Misc. Pulp	\$ 5.00/cord	\$ 5.00
<b>APPRAISED TOTAL</b>		<b>\$ 7,665.00</b>

Down payment: \$1,149.75

**Note: Late Fall/Winter Access (frozen ground)**

- Marked Thinning /Selective Cut.

**PA-3-14**

Section 22-T43N - R18W  
 (Fleming Township); 66 acres

431 cords Oak Pulp/Logs	\$ 25.00 /cord	\$ 10,775.00
17 cords Aspen Pulp	\$ 15.00 /cord	\$ 255.00
78 cords Birch Pulp	\$ 12.00 /cord	\$ 936.00
88 cords Maple Pulp	\$ 12.00/cord	\$ 1,056.00
64 cords Ash Pulp	\$ 12.00/cord	\$ 768.00
20 cords Basswood Pulp	\$ 5.00/cord	\$ 100.00
<b>APPRAISED TOTAL</b>		<b>\$ 13,890.00</b>

Down payment: \$2,083.50

**Note: Dry Late Summer/Fall Access**

- Marked Thinning .

**PA-4-14**

Section 13- T43N-R17W and Section 18- T43N- R16W  
 (New Dosey Township): 160 acres

803 cords Oak Pulp/Logs	\$ 24.00/cord	\$ 19,272.00
179 cords Aspen Pulp	\$ 15.00/cord	\$ 2,685.00
103 cords Birch Pulp	\$ 10.00/cord	\$ 1,030.00
317 cords Maple Pulp	\$ 10.00/cord	\$ 3,170.00
89 cords Basswood Pulp/Logs	\$ 10.00/cord	\$ 890.00
199 cords Ash Pulp/Logs	\$ 13.00/cord	\$ 2,587.00
<b>APPRAISED TOTAL</b>		<b>\$ 29,634.00</b>

Down payment: \$4,445.10

**Note: Winter Access**

- Marked Thinning/Selective Cut .
- Permission needed to cross private property, interested parties should contact the Land Department as initial contacts have been made.

**PA-5-14**

Section 25-T44N - R20W  
(Kettle River Township); 17.1 acres

295 cords Aspen Pulp	\$ 28.00/cord	\$ 8,260.00
<b>APPRAISED TOTAL</b>		<b>\$ 8,260.00</b>

Down payment: \$1,239.00

**Note: Summer Access**

**PA-6-14**

Section 17 and 18 of T43N - R17W  
(New Dosey Township); 280.6 acres

5,350 cords Aspen/Balm Pulp	\$ 28.00/cord	\$ 149,800.00
475 cords Birch Pulp	\$ 12.00/cord	\$ 5,700.00
425 cords Maple Pulp	\$ 12.00/cord	\$ 5,100.00
155 cords Ash Pulp	\$ 12.00/cord	\$ 1,860.00
40 cords Misc. Pulp	\$ 5.00/cord	\$ 200.00
<b>APPRAISED TOTAL</b>		<b>\$ 162,660.00</b>

Down payment: \$24,399.00

**Note: Winter Access**

**PA-7-14**

Section 29 - T45N - R18W  
(Kerrick Township); 53.4 acres

1,010 cords Aspen/Balm Pulp	\$ 35.00/cord	\$ 35,350.00
220 cords Birch Pulp	\$ 12.00/cord	\$ 2,640.00
30 cords Maple Pulp	\$ 10.00/cord	\$ 300.00
<b>APPRAISED TOTAL</b>		<b>\$ 38,290.00</b>

Down payment: \$5,743.50

**Note: Summer Access**

**PINE COUNTY  
REQUEST FOR BOARD ACTION**

Requested Board Date: 4-1-14  FLEXIBILITY: YES <u>NO</u>	Estimated Time: <u>Consent Agenda</u> 10 Min.    15 Min. 30 Min.    45 Min.    1 hour
<u>County Probation</u> Department Requesting Action	 3/20/2014 Department Head Signature/Date

<p><b>Item for Discussion:</b> (one form per item)  <i>Court appointment of Jaimie Azzone as probation agent effective 3-28-14.</i></p> <p><b>Board Action Requested:</b> (Attach additional pages if needed)  <i>Acknowledge appointment of Jaimie Azzone as a .4 FTE probation agent at starting Corrections Agent- Step 1 with an hourly wage of \$ 18.45.</i></p>
<p><b>Background/Previous Action:</b>  <i>On 03-11-14 the Personnel Committee approved the addition of a .4 FTE probation agent position out of the existing 2014 budget. The Board approved and took official action on it on 03-18-14.</i></p> <p><i>On 3-19-14 the part-time position was accepted by Jaimie Azzone. She was the first runner up in our recent hiring process. The local bench has confirmed his appointment. Her work assignment will include intake of new probation cases, completion of the required risk-needs assessments, and coordination of the Cognitive Skills Classes. Agent Azzone is a part-time probation case aide in Anoka County where she will work Monday-Wednesday. She will work Thursdays and Fridays in Pine County.</i></p> <p><i>MS 244.19 governs the appointment, powers and duties, compensation and reimbursement to counties for County Probation Officer positions.</i></p> <p><b>Budgetary Implications:</b>  <i>This position is funded by the existing 2014 budget by cost savings of the recent agent turnover and insurance changes.</i></p>

**PINE COUNTY REQUEST FOR BOARD ACTION**

<p>Requested Board Date:</p> <p><b>April 1, 2014</b></p>	<p><u>Consent Agenda</u> (Please Circle)</p> <p>Regular Agenda          Estimated Time: (Please Circle)          _____ 10 Min. 15 Min.          Time needed          30 Min. 45 Min. 1 hour</p>
<p>Department Requesting Action:</p> <p><b>HHS</b></p>	<p> 3/24/14          Department Head Signature Date</p>
<p>Item for Discussion: (one form per item)</p> <p><b>Consider full time status – completion of probationary period</b></p> <p>Chandra Clark, Social Worker effective April 1, 2014</p> <p>Board Action Requested: (Attach additional pages if needed)</p> <p><b>Approval</b></p> <p>Supporting Documents: Attached <u>None</u></p>	
<p> </p>	

**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  1 April, 2014	<div style="border: 1px solid black; border-radius: 50%; padding: 2px; display: inline-block;">           Consent Agenda <i>(Please Circle)</i> </div> Regular Agenda Estimated Time: <i>(Please Circle)</i> <u>  5  </u> 10 Min.   15 Min. <small>Time needed</small> 30 Min.   45 Min.   1 hour
Veterans Services	<i>[Signature]</i> 3/28/14

*MN Department of Veterans Affairs Spring Training*

*Funding is available in the 2014 Veterans' Budget*

**Board Action Requested:** (Attach additional pages if needed)

*Request Approval of attendance at MN Department of Veterans Affairs Spring Training in Hutchinson MN, on April 8-10 for required continuing education credits.*

Travel expenses: 2 nights @ \$83 or approximately \$180 w/tax and fees  
 Up to 242 miles round trip @ \$0.56 for approximately \$135 mileage reimbursement.  
 No registration fee.  
 Maximum cost: \$315

## PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date:  April 1, 2014 <b>Letter of Support for Meadow Creek Expansion</b>	Consent Agenda <i>(Please Circle)</i>  Regular Agenda Estimated Time: <i>(Please Circle)</i> <div style="display: flex; justify-content: space-around; align-items: center;"> <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">5 Min</span> <span>10 Min.</span> <span>15 Min.</span> </div> <small>Time needed</small> 30 Min. 45 Min. 1 hour
Department: <b>Administrator's</b>	Date: March 26, 2014

On March 18, the Pine County Health and Human Services Board voted to provide a letter of support for a 10-bed expansion of Meadow Creek, a residential treatment center for chemical dependency. In communication with Meadow Creek since then, we have learned that Meadow Creek would like to increase the number of beds by 24, to a total of 50.

Meadow Creek is requesting a revised letter of support for the 24 beds rather than the initial 10. The facility is licensed by the State of Minnesota and will require a Conditional Use Permit from the local land use authority, which is Pokegama Township.

Attached for your review is a written request from Shelley Skarda, Meadow Creek Program Director and a letter from Gordy Johnson, Zoning Administrator for Pokegama Township.

I have discussed this proposal with Patrick Bruflat, Pine County Health and Human Services Director, and we believe the county should support the request.

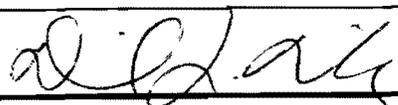
Due to the timing of the project, this item was scheduled for the April 1, 2014 County Board meeting, rather than waiting for the April 15, 2014 Health and Human Services Meeting.

Shelley Skarda is planning to attend the county board meeting.

**Board Action Requested:** (Attach additional pages if needed)

Consider approving a letter of support for the 24 bed expansion.

Supporting Documents: Attached None

Signature: 



Meadow Creek  
17305 Meadow Creek Lane  
Pine City, MN 55063

3/21/14

Pine County Board of Commissioners &  
Pine County Health and Human Services

To whom it may concern:

The purpose of this correspondence is to request an increase in the number of beds that we would like to add in the expansion of Meadow Creek. This request is made pursuant to Minnesota Rule 31, Section 9530.6800 Assessment of Need for Chemical Dependency Programs. We are asking for a letter of support for our plans to expand our program by adding 24 additional beds to our current location. This will bring our capacity to 50 residential beds for women. Our original request was to add an additional 10 beds. The request to increase this number was submitted prior to your last board meeting and conveyed to Jaci Orr through voicemail and email. However, due to Ms. Orr being out on medical leave the request to increase the number of beds in the expansion request was not heard or passed on to the appropriate authorities prior to the Pine County Board Meeting that was held on 3/18/14. I have been informed by county officials that the request for 10 additional beds was approved at the meeting held on 3/18/14. I am asking to amend the original request and ask that Meadow Creek be approved for an additional 24 beds. I am also requesting that this amendment be added to the agenda and considered for approval at the Pine County Board Meeting scheduled to take place on 4/1/14.

I have been in contact with the Zoning Administrator from Pokegama Township, Gordy Johnson, and he has informed me that this expansion will not be a zoning issue. He has agreed to write a statement attesting to this and plans to have it to me by Tuesday, 3/25/14. Once this is received I will forward it to you immediately. It is also my intention to be at the board meeting on 4/1/14.

The following paragraphs serve as a recap of the original request and support the need for an expansion:

Meadow Creek has provided residential chemical health services to adult women at our current location, 17305 Meadow Creek Lane, Pine City, Minnesota, since April 21, 1992. The program is licensed by the Minnesota Department of Human Services as a Rule 31 program with occupancy of 26. The facility is also licensed by the Minnesota Department of health as a Supervised Living Facility. The Minnesota Department of



Human Services Licensing Division is not requiring Meadow Creek to submit a new application for licensing. A Change of Terms application will be submitted noting occupancy changes along with policies and procedures pertaining to additional program services.

The target population at the existing location will be the same as it is now: women, ages 18 or older, which have been assessed and meet criteria for a substance abuse disorder, and are in need of residential chemical health services. We will continue to treat a large percentage of St. Louis and Pine County women, as well as residents of other Minnesota counties.

The rationale underlying the need to expand our services is very clear. With only 26 beds, Meadow Creek does not have enough space to house women requesting needed services. Meadow Creek has been forced to turn away many women. The individuals we have had to deny services to are those in need of the following program components or services: biomedical stabilization, mental health stabilization, medication management, the monitoring of physical/mental/emotional symptoms, behavior modification, substance abuse education, co-occurring disorders education, relapse prevention, and continuing care services.

Our referral base is large and includes clients funded by the consolidated chemical dependency treatment fund, insurance and self-pay. Based on 2012 revenue data we estimate sixty-five percent of our clients will be referred by various counties within Minnesota, twenty-five percent will be self-referred utilizing their insurance coverage, and ten percent referred by professionals within the health care network. Our research based on intake information indicates that eighty-five to ninety percent of those in need of chemical health services have both physical issues and underlying mental health issues.

Sincerely,

*Shelley Skarda*

Shelley Skarda ~Meadow Creek Program Director

[Shelley.skarda@meridianprograms.com](mailto:Shelley.skarda@meridianprograms.com)

612-802-4246

**POKEGAMA TOWNSHIP PLANNING AND ZONING  
18336 TOWN HALL RD.  
PINE CITY, MN. 55063**

**Date:** March 21, 2014

**Subj.** Determination of legal use of land use and expansion of Conditional Use Permit

**To:** Meadow Creek  
17305 Meadow Creel Ln.  
Pine City, Mn. 55063

**From:** Gordon Johnson, Zoning Administrator  
18336 Town Hall Rd.  
Pine City, Mn. 55063

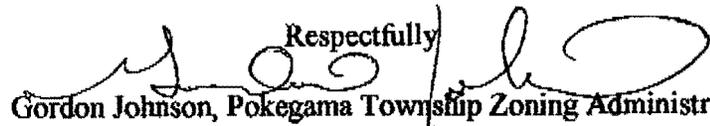
**Property Owner;**

It is my understanding that the property owner wants to expand and intensify the present operation of the facility to accommodate an additional twenty five (25) clients.

The existing facility was issued a Conditional Use Permit in 2012, including a new subsurface sewage treatment system in 2011. With this in mind, the expansion or intensification of the existing use will require an amendment to the Conditional Use Permit (Township Zoning Ordinance: Conditional Uses; Section 22; Subd.3, Amended CUP: which states; "Any change involving structural alterations, enlargement, intensification of use or similar change not specifically permitted by the conditional use permit issued shall require an amended conditional use permit and all procedures shall apply as if a new permit were being issued").

In addition, the property owner will require an evaluation of the subsurface sewage treatment system to ensure that the system is properly designed for the additional sewage flow.

If you have any questions, please contact me at the above numbers to discuss this letter/determination.

Respectfully  
  
Gordon Johnson, Pokegama Township Zoning Administrator



# PINE COUNTY

## Administrator's Office

635 Northridge Drive NW  
Pine City, MN 55063  
320-591-1621  
1-800-450-7463 Ext. 1620  
Fax: 320-591-1628

### Commissioners

Steve Hallan – Dist. 1  
Mitch Pangerl – Dist. 2  
Steve Chaffee – Dist. 3  
Curt Rossow – Dist. 4  
Matt Ludwig – Dist. 5

**David J. Minke**  
County Administrator

April 1, 2014

Ms. Shelley Skarda  
Program Director  
Meadow Creek  
17305 Meadow Creek Lane  
Pine City, MN 55063

### **RE: Meadow Creek Expansion**

Dear Ms. Skarda:

On March 18, 2014, the Pine County Board of Commissioners approved a letter of support for Meadow Creek, a residential chemical health facility for women that is located in Pine City, MN, to expand from 26 beds to 36 beds based on need.

On March 21, 2014, you made a written request, a copy of which is attached, to amend the aforementioned letter of support to increase from 26 beds to 50 beds. Also, you have informed us that the Zoning Administrator for Pokegama Township, Gordy Johnson, has agreed to write a statement attesting that this expansion will not result in any local zoning violations.

Furthermore, you have assured us that Meadow Creek, licensed as a Rule 31 facility through the MN Department of Human Services, is in compliance with their requirements and that you will be submitting a Change of Terms application that will note the increase in beds and all other pertinent information.

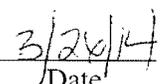
Therefore, based on the information you have provided and on behalf of the Pine County Board of Commissioners, we lend our support to your pursuit of increasing the number beds at your facility from 26 to 50.

Sincerely,

Curt H. Rossow, Chair  
Pine County Board of Commissioners

CHR/dg

**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  April 1, 2014	Consent Agenda <i>(Please Circle)</i>  Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action:  <b><u>Land Services</u></b>	 Department Head Signature <span style="float: right;">           Date       </span>

*Pine County has not yet passed a resolution as described in Minnesota State Statute §273.055, therefore each jurisdiction within Pine County needs to contract with an assessor to provide for the assessing of the property within the jurisdiction. In Pine County, 17 jurisdictions have chosen to contract with private individuals for these services, and 30 jurisdictions chosen to contract with the county. The contract with the county runs for 3 year terms, the most current one for 2014, 2015, and 2016. Jurisdictions contracting with the county are:*

- |                         |                           |                          |
|-------------------------|---------------------------|--------------------------|
| <i>Birch Creek Twp</i>  | <i>Bruno Twp</i>          | <i>Chengwatana Twp</i>   |
| <i>Clover Twp</i>       | <i>Crosby Twp</i>         | <i>Danforth Twp</i>      |
| <i>Dell Grove Twp</i>   | <i>Fleming Twp</i>        | <i>Kerrick Twp</i>       |
| <i>Kettle River Twp</i> | <i>Munch Twp</i>          | <i>Nickerson Twp</i>     |
| <i>Ogema Twp</i>        | <i>Park Twp</i>           | <i>Pine Lake Twp</i>     |
| <i>Pokegama Twp</i>     | <i>Sturgeon lake Twp</i>  | <i>Windemere Twp</i>     |
| <i>Askov City</i>       | <i>Bruno City</i>         | <i>Denham City</i>       |
| <i>Finlayson City</i>   | <i>Henriette City</i>     | <i>Hinckley City</i>     |
| <i>Kerrick City</i>     | <i>City of Pine City</i>  | <i>Rutledge City</i>     |
| <i>Sandstone City</i>   | <i>Sturgeon Lake City</i> | <i>Willow River City</i> |

**Board Action Requested:** (Attach additional pages if needed)  
*Approve and authorize the Board Chair to sign the assessment agreements.*

Supporting Documents: Attached None

# ASSESSMENT AGREEMENT BETWEEN LOCAL UNIT AND COUNTY

**THIS AGREEMENT** is made and entered into by and between the Township of **BIRCH CREEK** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **BIRCH CREEK** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **BIRCH CREEK**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **BIRCH CREEK** to provide for a fair and equitable assessment of the property;

1. That the Township of **BIRCH CREEK**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **BIRCH CREEK** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **9.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 21 day of June, 2012.

Township of Birch Creek

By [Signature]  
Chairperson

Attest [Signature]  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **BRUNO** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **BRUNO** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **BRUNO**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **BRUNO** to provide for a fair and equitable assessment of the property;

1. That the Township of **BRUNO**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **BRUNO** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **8.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 29 day of June, 2012.

Township of BRUNO

By Denny Melgaard  
Chairperson

Attest Chris A. Stoebe  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **CHENGWATANA** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **CHENGWATANA** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **CHENGWATANA**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **CHENGWATANA** to provide for a fair and equitable assessment of the property;

1. That the Township of **CHENGWATANA**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **CHENGWATANA** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **9.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 19<sup>th</sup> day of June, 2012.

Township of Chengwatana  
By Scott Miller  
Chairperson  
Attest [Signature]  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **CLOVER** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **CLOVER** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **CLOVER**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **CLOVER** to provide for a fair and equitable assessment of the property;

1. That the Township of **CLOVER**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **CLOVER** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **7.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this ~~05~~ day of Feb, 2013.

Township of Clover

By [Signature]  
Chairperson

Attest [Signature]  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **CROSBY** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **CROSBY** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **CROSBY**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **CROSBY** to provide for a fair and equitable assessment of the property;

1. That the Township of **CROSBY**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **CROSBY** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **8.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

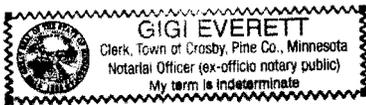
**IN WITNESS THEREOF**, the parties have executed this agreement this

22 day of July, 2012.

Township of Crosby

By [Signature]  
Chairperson

Attest [Signature]  
Clerk



COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **DANFORTH** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **DANFORTH** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **DANFORTH**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **DANFORTH** to provide for a fair and equitable assessment of the property;

1. That the Township of **DANFORTH**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **DANFORTH** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **7.50**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 20<sup>th</sup> day of July, 2012.

Township of DANFORTH

By [Signature]  
Chairperson

Attest [Signature]  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **DELL GROVE** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **DELL GROVE** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **DELL GROVE**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **DELL GROVE** to provide for a fair and equitable assessment of the property;

1. That the Township of **DELL GROVE**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **DELL GROVE** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **7.50**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 5 day of June, 2012.

Township of Dell Grove

By Daniel Olanowicz  
Chairperson

Attest Janet Ross  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **FLEMING** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **FLEMING** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **FLEMING**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **FLEMING** to provide for a fair and equitable assessment of the property;

1. That the Township of **FLEMING**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **FLEMING** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **8.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 10th day of March, 2014.

Township of Fleming  
By George Koschik  
Chairperson  
Attest Pamela Nault  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **KERRICK** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **KERRICK** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **KERRICK**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **KERRICK** to provide for a fair and equitable assessment of the property;

1. That the Township of **KERRICK**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **KERRICK** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **8.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 17 day of JUNE, 2012.

Township of Kerrick  
By [Signature]  
Chairperson  
Attest Curtis Gunderson  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **KETTLE RIVER** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **KETTLE RIVER** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **KETTLE RIVER**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **KETTLE RIVER** to provide for a fair and equitable assessment of the property;

1. That the Township of **KETTLE RIVER**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **KETTLE RIVER** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **7.50**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 4th day of June, 2012.

Township of Kettle River

By Jim Bank  
Chairperson

Attest Ann Inlaskoch  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **MUNCH** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **MUNCH** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **MUNCH**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **MUNCH** to provide for a fair and equitable assessment of the property;

1. That the Township of **MUNCH**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **MUNCH** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **8.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 26<sup>th</sup> day of June, 2012.

Township of Munch

By Wm. Foster  
Chairperson

Attest Gaye A. Leach  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **NICKERSON** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **NICKERSON** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **NICKERSON**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **NICKERSON** to provide for a fair and equitable assessment of the property;

1. That the Township of **NICKERSON**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

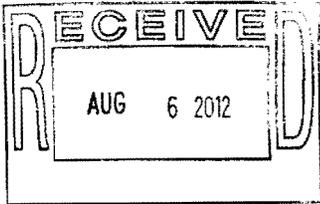
2. In consideration for said assessment services, the Township of **NICKERSON** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **8.50**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 10 day of June, 2012.

Township of Nickerson

By Bonnie A. Martin  
Chairperson

Attest Susan M. Koehler  
Clerk



COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **OGEMA** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **OGEMA** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **OGEMA**, by the County Assessor; and

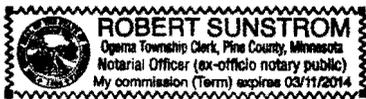
**WHEREAS**, it is the wish of said County to cooperate with said Township of **OGEMA** to provide for a fair and equitable assessment of the property;

1. That the Township of **OGEMA**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **OGEMA** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **8.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 14<sup>th</sup> day of JUNE, 2012.

Township of OGEMA



By Raymond T. Thieling  
Chairperson

Attest Robert Sunstrom  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **PARK** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **PARK** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **PARK**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **PARK** to provide for a fair and equitable assessment of the property;

1. That the Township of **PARK**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **PARK** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **8.50**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Township of Park  
By Raymond R. Reed  
Chairperson  
Attest [Signature]  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson  
Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **PINE LAKE** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **PINE LAKE** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **PINE LAKE**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **PINE LAKE** to provide for a fair and equitable assessment of the property;

1. That the Township of **PINE LAKE**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **PINE LAKE** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **8.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 5 day of Feb, 2013.

Township of Pine Lake  
By David Shoeneck  
Chairperson  
Attest [Signature]  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

# ASSESSMENT AGREEMENT BETWEEN LOCAL UNIT AND COUNTY

**THIS AGREEMENT** is made and entered into by and between the Township of **POKEGAMA** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **POKEGAMA** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **POKEGAMA**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **POKEGAMA** to provide for a fair and equitable assessment of the property;

1. That the Township of **POKEGAMA**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **POKEGAMA** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **9.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 14th day of JUNE, 2012.

Township of POKEGAMA  
By *D. D. [Signature]*  
Chairperson

Attest *Susan A. Alderink*  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **STURGEON LAKE** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **STURGEON LAKE** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **STURGEON LAKE**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **STURGEON LAKE** to provide for a fair and equitable assessment of the property;

1. That the Township of **STURGEON LAKE**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.
2. In consideration for said assessment services, the Township of **STURGEON LAKE** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **9.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 14<sup>th</sup> day of June, 2012.

Township of Sturgeon Lake  
By Mal Kuhlman  
Chairperson

Attest Nedene Kuhlman  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the Township of **WINDEMERE** and the County of Pine, State of Minnesota.

**WHEREAS**, the Township of **WINDEMERE** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said Township of **WINDEMERE**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said Township of **WINDEMERE** to provide for a fair and equitable assessment of the property;

1. That the Township of **WINDEMERE**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the Township of **WINDEMERE** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **8.50**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this

7 day of June, 2012.

Township of Windemer  
By Clair E. Strandlie  
Chairperson

Attest Norma Hed  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the City of **ASKOV** and the County of Pine, State of Minnesota.

**WHEREAS**, the City of **ASKOV** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said City of **ASKOV**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said City of **ASKOV** to provide for a fair and equitable assessment of the property;

1. That the City of **ASKOV**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the City of **ASKOV** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **11.50**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 13 day of June, 2012.

City of ASKOV

By [Signature]  
Mayor

Attest Cornie Ecklund, Clerk  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the City of **BRUNO** and the County of Pine, State of Minnesota.

**WHEREAS**, the City of **BRUNO** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said City of **BRUNO**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said City of **BRUNO** to provide for a fair and equitable assessment of the property;

1. That the City of **BRUNO**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the City of **BRUNO** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **8.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 12~~th~~ day of June, 2012.

City of Brano

By Douglas Blochinger  
Mayor

Attest Leannette Swenson  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the City of **DENHAM** and the County of Pine, State of Minnesota.

**WHEREAS**, the City of **DENHAM** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said City of **DENHAM**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said City of **DENHAM** to provide for a fair and equitable assessment of the property;

1. That the City of **DENHAM**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the City of **DENHAM** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **8.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this

4<sup>th</sup> day of July, 2012.

City of Denham

By Mitch Egan  
Mayor

Attest Rosemary Gacy  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the City of **FINLAYSON** and the County of Pine, State of Minnesota.

**WHEREAS**, the City of **FINLAYSON** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said City of **FINLAYSON**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said City of **FINLAYSON** to provide for a fair and equitable assessment of the property;

1. That the City of **FINLAYSON**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the City of **FINLAYSON** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **11.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 11<sup>th</sup> day of June, 2012.

City of Finlayson, MN  
By [Signature]  
Mayor  
Attest [Signature]  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the City of **HENRIETTE** and the County of Pine, State of Minnesota.

**WHEREAS**, the City of **HENRIETTE** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said City of **HENRIETTE**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said City of **HENRIETTE** to provide for a fair and equitable assessment of the property;

1. That the City of **HENRIETTE**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the City of **HENRIETTE** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **8.50**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

City of Henriette  
By Paul Venhugan  
Mayor

Attest Janice Koenig  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

# ASSESSMENT AGREEMENT BETWEEN LOCAL UNIT AND COUNTY

**THIS AGREEMENT** is made and entered into by and between the City of **HINCKLEY** and the County of Pine, State of Minnesota.

**WHEREAS**, the City of **HINCKLEY** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said City of **HINCKLEY**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said City of **HINCKLEY** to provide for a fair and equitable assessment of the property;

1. That the City of **HINCKLEY**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the City of **HINCKLEY** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **11.50**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this

5<sup>th</sup> day of June, 2012.

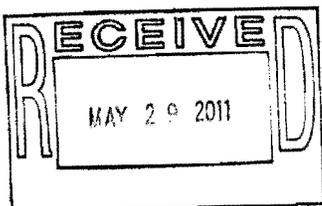
City of \_\_\_\_\_  
By \_\_\_\_\_  
Mayor  
Attest \_\_\_\_\_  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney



**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the City of **KERRICK** and the County of Pine, State of Minnesota.

**WHEREAS**, the City of **KERRICK** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said City of **KERRICK**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said City of **KERRICK** to provide for a fair and equitable assessment of the property;

1. That the City of **KERRICK**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the City of **KERRICK** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **10.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 6 day of June, 2012.

City of Kerrick

By Larry E. Nelson  
Mayor

Attest Debra L. Stadin  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the City of **PINE CITY** and the County of Pine, State of Minnesota.

**WHEREAS**, the City of **PINE CITY** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said City of **PINE CITY**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said City of **PINE CITY** to provide for a fair and equitable assessment of the property;

1. That the City of **PINE CITY**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the City of **PINE CITY** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **10.50**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

City of *Pine City*  
By *James Rebbin*  
Mayor

Attest *Christine F. Bloomquist*  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

# ASSESSMENT AGREEMENT BETWEEN LOCAL UNIT AND COUNTY

**THIS AGREEMENT** is made and entered into by and between the City of **RUTLEDGE** and the County of Pine, State of Minnesota.

**WHEREAS**, the City of **RUTLEDGE** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said City of **RUTLEDGE**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said City of **RUTLEDGE** to provide for a fair and equitable assessment of the property;

1. That the City of **RUTLEDGE**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the City of **RUTLEDGE** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **8.50**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 5<sup>th</sup> day of February, 2013.

City of Rutledge  
By [Signature]  
Mayor  
Attest [Signature]  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

# ASSESSMENT AGREEMENT BETWEEN LOCAL UNIT AND COUNTY

**THIS AGREEMENT** is made and entered into by and between the City of **SANDSTONE** and the County of Pine, State of Minnesota.

**WHEREAS**, the City of **SANDSTONE** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said City of **SANDSTONE**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said City of **SANDSTONE** to provide for a fair and equitable assessment of the property;

1. That the City of **SANDSTONE**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the City of **SANDSTONE** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **10.50**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

City of SANDSTONE  
By Jandy Ottobrief  
Mayor  
Attest [Signature]  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the City of **STURGEON LAKE** and the County of Pine, State of Minnesota.

**WHEREAS**, the City of **STURGEON LAKE** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said City of **STURGEON LAKE**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said City of **STURGEON LAKE** to provide for a fair and equitable assessment of the property;

1. That the City of **STURGEON LAKE**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the City of **STURGEON LAKE** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **9.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 19<sup>th</sup> day of June, 2012.

City of Sturgeon Lake  
By Sharon E. Nello  
Mayor  
Attest Elizabeth Cism  
Clerk

COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson  
Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**ASSESSMENT AGREEMENT  
BETWEEN LOCAL UNIT AND COUNTY**

**THIS AGREEMENT** is made and entered into by and between the City of **WILLOW RIVER** and the County of Pine, State of Minnesota.

**WHEREAS**, the City of **WILLOW RIVER** wishes to enter into an agreement with the County of Pine to provide for the assessment of the property, located in Pine County in said City of **WILLOW RIVER**, by the County Assessor; and

**WHEREAS**, it is the wish of said County to cooperate with said City of **WILLOW RIVER** to provide for a fair and equitable assessment of the property;

1. That the City of **WILLOW RIVER**, which lies within the County of Pine and constitutes a separate assessment district, shall have its property assessed by the County Assessor of Pine County for assessment years 2014, 2015, and 2016.

2. In consideration for said assessment services, the City of **WILLOW RIVER** hereby agrees to pay the County of Pine the sum of the number of parcels times \$ **10.00**, such payment to be made to the County Treasurer on or before **September 1st** of the assessment year. This assessment agreement will stand for the 2014, 2015, and 2016 assessments.

**IN WITNESS THEREOF**, the parties have executed this agreement this 4 day of June, 2012.

City of Willow River  
By [Signature]  
Mayor  
Attest [Signature]  
Clerk

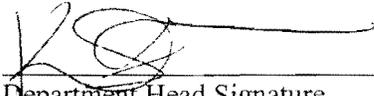
COUNTY OF PINE

By \_\_\_\_\_  
Pine County Board Chairperson

Attest \_\_\_\_\_  
Pine County Auditor

Approval of Content and Form by John Carlson, Pine County Attorney

**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  April 1, 2014	Consent Agenda <i>(Please Circle)</i>  Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. <u>15 Min.</u> Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action:  <b><u>Land Services</u></b>	 Department Head Signature      3/25/14 Date

*An overview of the property value changes that have occurred in Pine County for the 2014 assessment based on sales from October 1, 2012- September 30, 2013. This will also answer any questions (or give the opportunity to ask questions) on the percentage change map that was mailing to commissioners on March 21, 2014.*

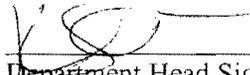
**Board Action Requested:** (Attach additional pages if needed)  
*None- Informational Purposes Only.*

Supporting Documents: Attached None

## VALUATION CHANGES FOR TAXES PAYABLE IN 2015 BY CLASSIFICATION

<b>BIRCH CREEK</b> Residential 0.49% Seasonal 1.48% Ag 0.18% Commercial -1.33%	<b>STURGEON LAKE TWP</b> Residential 3.71% Seasonal 12.37% Ag 1.44% Commercial 1.28%	<b>WINDEMERE</b> Residential 0.39% Seasonal 2.48% Ag 0.22% Commercial 0.72% Resorts 3.95%	<b>KERRICK</b> Residential -2.54% Seasonal 2.08% Ag 0.27% Commercial 1.49%	<b>NICKERSON</b> Residential 8.12% Seasonal -1.48% Ag 0.45% Commercial 16.67%	
<b>DENHAM CITY</b> Residential 4.62% Seasonal -0.23% Ag -2.26% Commercial -37.51%	<b>STURGEON LAKE CITY</b> Residential 1.68% Seasonal 13.63% Ag 8.58% Commercial 2.01%		<b>KERRICK CITY</b> Residential 1.20% Seasonal 10.96% Ag 1.38% Commercial 5.94%		
<b>BREMEN</b> Residential 4.17% Seasonal 1.41% Ag 1.68% Commercial -4.89%	<b>KETTLE RIVER</b> Residential 0.32% Seasonal 3.58% Ag 0.69% Commercial 25.40%	<b>NORMAN</b> Residential 0.10% Seasonal 3.13% Ag 1.82% Commercial 0.00%	<b>BRUNO</b> Residential 7.04% Seasonal -0.03% Ag 0.68% Commercial 0.00%	<b>PARK</b> Residential -6.30% Seasonal 15.32% Ag 1.24% Commercial 7.13%	<b>NEW DOSEY</b> Residential 5.42% Seasonal 2.50% Ag 1.79% Commercial 0.00%
<b>RUTLEDGE CITY</b> Residential -3.01% Seasonal 6.70% Ag 3.08% Commercial 17.83%	<b>WILLOW RIVER CITY</b> Residential 2.81% Seasonal 63.23% Ag 1.31% Commercial 5.31% Apartments -33.41%		<b>BRUNO CITY</b> Residential 0.16% Seasonal 3.14% Ag 1.19% Commercial 4.27%		
<b>PINE LAKE</b> Residential -0.28% Seasonal 2.10% Ag 3.59% Commercial -32.40%	<b>FINLAYSON TWP</b> Residential -3.25% Seasonal 3.95% Ag 2.51% Commercial 15.85%	<b>PARTRIDGE</b> Residential 1.89% Seasonal 1.15% Ag 0.29% Commercial -4.32%	<b>FLEMING</b> Residential 6.34% Seasonal -2.97% Ag -4.66% Commercial 0.00%	<b>NEW DOSEY</b> Residential 5.42% Seasonal 2.50% Ag 1.79% Commercial 0.00%	
	<b>FINLAYSON CITY</b> Residential 4.51% Seasonal 1.02% Ag 1.31% Commercial 9.99% Apartments 0.00%	<b>ASKOV CITY</b> Residential 1.09% Seasonal 0.62% Ag 0.78% Commercial 1.58% Apartments -0.08%			
<b>DELL GROVE</b> Residential -1.07% Seasonal 7.61% Ag 0.85% Commercial 35.46%	<b>SANDSTONE</b> Residential 2.79% Seasonal 0.35% Ag 2.36% Commercial 2.90%		<b>DANFORTH</b> Residential 0.09% Seasonal 2.64% Ag -0.55% Commercial 0.31%	<b>WILMA</b> Residential -3.59% Seasonal 0.23% Ag 0.47% Commercial -5.23%	<b>ARNA</b> Residential 1.86% Seasonal 9.22% Ag 1.06% Commercial N/A
	<b>SANDSTONE CITY</b> Residential 0.96% Seasonal 0.61% Ag 1.49% Commercial -4.21% Apartments 0.00%				
<b>HINCKLEY TWP</b> Residential 1.29% Seasonal 7.14% Ag -2.34% Commercial 0.10% Apartments 0.90%	<b>BARRY</b> Residential 7.95% Seasonal 0.80% Ag 1.32% Commercial -3.12%	<b>ARLONE</b> Residential 1.75% Seasonal 9.89% Ag -0.19% Commercial 61.00%	<b>GLOVER</b> Residential 3.04% Seasonal 6.59% Ag 0.92% Commercial 0.92%	<b>OGEMA</b> Residential -1.67% Seasonal 0.42% Ag 0.41% Commercial -0.25%	
<b>HINCKLEY CITY</b> Residential 3.65% Seasonal N/A Ag 5.49% Commercial 0.36% Apartments -0.25%					
<b>BROOK PARK TWP</b> Residential -0.43% Seasonal 61.00% Ag 1.29% Commercial 18.48%	<b>MISSION CREEK</b> Residential 0.11% Seasonal 7.40% Ag 0.35% Commercial 44.03%	<b>MUNCH</b> Residential 2.55% Seasonal 0.35% Ag 2.23% Commercial 0.00%	<b>CROSBY</b> Residential 5.23% Seasonal 0.02% Ag -1.08% Commercial 0.61%		
<b>BROOK PARK CITY</b> Residential 4.83% Seasonal -0.49% Ag -4.60% Commercial 2.73%					
<b>POKEGAMA</b> Residential -0.09% Seasonal 0.79% Ag 5.96% Commercial -0.40% Apartments -6.34%	<b>CHENOWATANA</b> Residential 0.03% Seasonal 9.80% Ag 7.80% Commercial 0.77%				
<b>HENRIETTE CITY</b> Residential 1.76% Seasonal -3.24% Ag 0.20% Commercial -1.45%	<b>PINE CITY TWP</b> Residential 0.48% Seasonal 1.37% Ag 15.64% Commercial 13.28%				
<b>ROYALTON</b> Residential 0.37% Seasonal 9.35% Ag 13.76% Commercial 12.73%	<b>CITY OF PINE CITY</b> Residential 0.39% Seasonal 12.01% Ag 0.08% Commercial 0.44% Apartments -0.24%				
	<b>ROCK CREEK</b> Residential 4.23% Seasonal 4.29% Ag 15.12% Commercial 8.33%				
			<b>COUNTY-WIDE</b> Residential 0.72% Seasonal 2.77% Ag 3.48% Commercial 0.19% Apartments 1.14% Resorts -1.15%		

**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  April 1, 2014	Consent Agenda <i>(Please Circle)</i>  <u>Regular Agenda</u> Estimated Time: <i>(Please Circle)</i> <u>10 Min.</u> 15 Min. Time needed 30 Min.    45 Min.    1 hour
Department Requesting Action:  <b><u>Land Services</u></b>	 Department Head Signature <u>3/26/14</u> Date

*Pine County Soil & Water Conservation District administers Pine County's Local Water Management Plan, which is required to be updated on a periodic basis. Soil & Water has indicated the plan is in need of updating, however does need the authorization of Pine County to do so.*

**Board Action Requested:** (Attach additional pages if needed)  
*Approve and authorize the Board Chair to sign resolution 2014-12.*

Supporting Documents: Attached None

**Resolution 2014-12**  
**To Update and**  
**Amend the Pine County**  
**Comprehensive Water Management Plan**

**WHEREAS**, Minnesota Statutes, Chapter 103B.301-103B.355, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan, and

**WHEREAS**, the Act requires that a county update and amend their local water management plan on a periodic basis, and

**WHEREAS**, the Act encourages that a county coordinate its planning with contiguous counties, and solicit input from local governmental units and state review agencies, and

**WHEREAS**, the Act requires that plans and official controls of other local governmental units be consistent with the local water management plan, and

**WHEREAS**, Pine County has determined that the revision and continued implementation of a local water management plan will help promote the health and welfare of the citizens of Pine County, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Pine County Board of Commissioners resolve to amend its current local water management plan.

**BE IT FURTHER RESOLVED** that Pine County will coordinate its efforts in amending the plan with all local units of government within the county, and the state review agencies; and will incorporate, where appropriate, any existing plans and rules which have been developed and adopted by watershed districts having jurisdiction wholly or partly within Pine County into its local water management plan.

**BE IT FURTHER RESOLVED** that the Pine County Board of Commissioners authorizes the Pine County SWCD, working in cooperation with the Water Plan Task Force, with the responsibility of amending the plan and who shall report to the County Board on a periodic basis.

**BE IT FURTHER RESOLVED** that the Pine County Board of Commissioners delegates the Pine County SWCD the responsibility of coordinating, assembling, writing and implementing the updated and amended local water management plan pursuant to M.S. 103B.301–103B.355.

Dated this 1<sup>st</sup> day of April, 2014.

\_\_\_\_\_  
Curt H. Rossow, Chair  
Pine County Board of Commissioners

\_\_\_\_\_  
David J. Minke, Administrator  
Clerk to Pine County Board of Commissioners

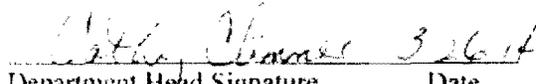
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CERTIFICATION

**STATE OF MINNESOTA**  
**COUNTY OF PINE**

I do hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Pine at a duly authorized meeting thereof held on the \_\_\_\_\_ of \_\_\_\_\_, 2014.

\_\_\_\_\_  
(Name and Title)

**PINE COUNTY REQUEST FOR BOARD ACTION**

Requested Board Date:  April 1, 2014	Consent Agenda <i>(Please Circle)</i>  <u>Regular Agenda</u> Estimated Time: <i>(Please Circle)</i> <u>10 Min.</u> 15 Min. <small>Time needed</small> 30 Min. 45 Min. 1 hour
Department requesting Action:  <b><u>Auditor/Treasurer</u></b>	 _____ Department Head Signature                      Date

<p><b>Item for Discussion:</b></p> <p><i>Continue discussion of proposed amendment to Pine County Liquor Ordinance. Request setting date of public hearing to be May 6, 2014</i></p>          <p><b>Board Action Requested:</b> (Attach additional pages if needed)</p>          <p align="right">Supporting Documents:    Attached    None</p>

**ORDINANCE NO. \_\_\_\_\_**  
**PINE COUNTY LIQUOR ORDINANCE**

An amendment to the Pine County Liquor Ordinance dated September 21, 1993 setting the time at 10:00 a.m. for sale of on-sale liquor at County licensed restaurants on Sunday, and shall now provide for the payment of property taxes of the licensed premises and setting a fee for the renewal of an existing liquor license if documentation is not received 30 days prior to the license expiration of August 31<sup>st</sup> of each year.

THE COUNTY BOARD OF PINE COUNTY ORDAINS:

**FEES - NEW LICENSEES AND RENEWALS**

No license for the sale of intoxicating liquor or non-intoxicating malt liquor shall be issued to anyone for sales to be made on premises upon which delinquent property taxes exist.

Any renewal must be presented, with all requirements met, 30 days prior to the effective date. In most circumstances, the renewal date will be August 1<sup>st</sup>, since Licenses expire August 31<sup>st</sup>. Applications received after that date must include an additional \$100 late fee.

**EFFECTIVE DATE**

This Ordinance shall become effective \_\_\_\_\_, 2014.

This Ordinance is passed by the Pine County Board of Commissioners this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Curt H. Rossow, Chairman  
Pine County Board of Commissioners  
Pine County, Minnesota

Attest: \_\_\_\_\_  
David J. Minke, Pine County Administrator