



AGENDA
PINE COUNTY BOARD MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Rossow
District 5	Commissioner Ludwig

Tuesday, April 7, 2015, 10:00 a.m.
Public Health Building, Sandstone, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of March 17, 2015 County Board Meeting and Summary for publication.
- F) Approve Minutes of March 24, 2015 Special Meeting-Committee of the Whole.
- G) Minutes of Boards, Committees and Correspondence
 - Probation Advisory Committee Unapproved Minutes – February 24, 2015
 - Pine County Land Surveyor Monthly Report – March 2015
 - Pine County Soil and Water Conservation District Minutes - March 5, 2015
- H) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **March, 2015 Disbursements**
Disbursements Journal Report, March 1, 2015 – March 31, 2015.
2. **Application for Exempt Permit**
Consider Application for Exempt Permit for the Kerrick Firefighter’s Relief Association to conduct Minnesota lawful gambling on October 23, 2015 at the Nickerson Bar, 94430 Main St., Nickerson (Nickerson Township).
3. **Temporary Liquor License**
Consider approval of a temporary 3.2 license for Jack Pine Riders.
4. **Cancellation of 2012 Outstanding Warrants**
Consider cancellation of 2012 outstanding warrants.

5. 2015 Timber Auction

Consider approval of eight tracts of timber (11,100 cords) to be offered at auction May 13, 2015.

6. 2015 State Board and Water Safety Grant

Consider approval of the 2015 State Board and Water Safety Grant in the amount of \$7,951.00 and authorize Board Chair, County Administrator and County Sheriff to sign. Term of grant is January 1, 2015 through June 30, 2016. There is no matching of funds necessary by the county.

7. Prosecution Contract – City of Pine City (2015)

Consider approval of the Agreement for Prosecution Services with the City of Pine City in the amount of \$8,250 (April 1, 2015 – December 31, 2015) and authorize Board Chair and County Auditor to sign. This is a one-year Agreement which will expire on January 1, 2016.

8. Law Enforcement Contract – City of Pine City (2015-2017)

Consider approval of the Agreement for Law Enforcement Services with the City of Pine City for a three-year term, January 1, 2015 through December 31, 2017, as follows:

01/01/15-12/31/15: \$165,162.50 (\$45.25 per hour)

01/01/16-12/31/16: \$166,987.50 (\$45.75 per hour)

01/01/17-12/31/17: \$168,812.50 (\$46.25 per hour)

and authorize Board Chair and County Attorney to sign. Said enforcement services shall be provided by the sheriff's office to the city of Pine City 10 hours per day, seven days a week.

9. Law Enforcement Contract – Pathfinder Village (2015)

Consider approval of the Agreement for Law Enforcement Services with Pathfinder Village as follows: 05/01/15-12/31/15: \$4,700. Said amount is for 100 hours of duty at \$47 per hour (5-hour minimum per duty day), and authorize Board Chair and County Administrator to sign.

10. Probation Advisory Committee Appointments

Consider appointment of Mark Diggan (representing District 5) and Mike Milano (representing District 3) to the Probation Advisory Committee. Both parties have agreed to their appointment.

11. Personnel (Full-Time Status/Completion of Probationary Period)

Consider approval of full-time status for Social Services Supervisor Beth Jarvis, effective April 13, 2015.

12. New Hire

A. Authorize the hiring of Joseph Broneak, deputy sheriff, effective March 30, 2015, \$20.28 per hour, C42.

B. Authorize the hiring of Christopher Nippoldt, assistant county attorney, effective April 9, 2015, \$25.58 per hour, D61.

C. Authorize the hiring of Jamie Dickey, part-time public health nurse, effective April 13, 2015, \$19.54 per hour, C42, step 1. Not to exceed 30 hours per week.

13. Training

A. Consider approval for Social Workers Stacy Rodd, Heidi Burton and Janet Ashmore to attend the Minnesota Association for Children's Mental Health annual conference April 27-28, 2015. Total registration (\$340/person) and mileage for all three participants: \$1,430. Funds are available in the 2015 HHS Social Services staff development budget.

- B. Consider approval for Fraud Investigators Kari Rybak and Osten Berg to attend the 28th Annual Fraud Investigators Spring Conference May 13-15, 2015 in Walker, Minnesota.
Rybak: Registration and Accommodations: Rybak-\$411.50 (no travel expenses requested for reimbursement). Funds are available in the 2015 HHS budget.
Berg: Registration, Accommodations, Travel: \$501. These expenses are reimbursed to the county through the FPI grant.

REGULAR AGENDA

1. **Facilities Committee**
The Facilities Committee met April 1, 2015. Minutes attached. Informational purposes only. No board action necessary.
2. **Child Abuse Prevention Month**
Consider approval of Resolution 2015-11 proclaiming the month of April 2015 as Child Abuse Prevention Month in Pine County.
3. **Robin Mathews Recognition**
Recognition of Robin Mathews, County Surveyor, appointment to the Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design.
4. **2014 Highway Annual Report**
Presentation of the 2014 Highway Annual Report by County Engineer Mark LeBrun.
5. **Sandstone Creamery Wells**
Consider the following relating to the sealing of the former Land-O-Lake wells in Sandstone:
 - A. Award bid and finalize the approval of the project
 - B. Choose grant: Minnesota Department of Health grant or BWSR Grant
 - C. Authorize designee for grant/project agreements and contracts.
6. **Set Special Meeting/Committee of the Whole**
Set a Special Meeting/Committee of the Whole for June 23, 2015 at 9:00 a.m. at the IUOE Local 49 Training Facility east of Hinckley.
7. **Commissioner Updates**
Kanabec/Pine Community Health Board
Law Library
Arrowhead Counties Association
Rush Line Corridor Task Force
Snake River Watershed Joint Powers Board
NLX - cancelled
NE MN Regional Radio Board
GPS 45:93
Soil & Water Conservation District
Other
8. **Other**
9. **Upcoming Meetings (Subject to Change)**
 - a. **Pine County Board Meeting, Tuesday, April 7, 2015, 10:00 a.m.,** Public Health Building, Sandstone, Minnesota.

- b. **East Central Solid Waste Commission (ECSWC), Monday, April 13, 2015, 9:00 a.m.,** 1756 180th St., Mora, Minnesota.
- c. **East Central Regional Library Board, Monday, April 13, 2015, 9:30 a.m.,** 244 So. Birch Street, Cambridge, Minnesota.
- d. **Methamphetamine Task Force, Monday, April 13, 2015, 3:00 p.m.,** Public Health Building, Sandstone, Minnesota.
- e. **Personnel Committee, Tuesday, April 14, 2015, 9:00 a.m.,** Commissioners Conference Room, Pine County Courthouse, Pine City, Minnesota.
- f. **Kanabec-Pine Community Health Board, Wednesday, April 15, 2015, 9:00 a.m.,** Kanabec County Courthouse, 18 North Vine, Mora, Minnesota.
- g. **Arrowhead Counties Association, Wednesday, April 15, 2015, 6:00 p.m.,** Hampton Inn Conference Room, Duluth, Minnesota.
- h. **Extension Committee, Thursday, April 16, 2015, 3:00 p.m.,** Public Health Building, Sandstone, Minnesota.
- i. **Technology Committee, Tuesday, April 21, 2015, 8:30 a.m.,** Commissioners Conference Room, Pine County Courthouse, Pine City, Minnesota.
- j. **Pine County Board of Commissioners, Tuesday, April 21, 2015, 10:00 a.m.,** Board Room, Pine County Courthouse, Pine City, Minnesota.
- k. **Special Meeting City-County Relations Meeting, Tuesday, April 21, 2015, 7:00 p.m.,** Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota.

10. **Adjourn**

MINUTES OF PINE COUNTY BOARD MEETING

Regular Meeting

Tuesday, March 17, 2015, 10:00 a.m.

Board Room, Pine County Courthouse, Pine City, Minnesota

Chair Steve Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney Reese Frederickson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. Terry Nietzel commented regarding an upcoming meeting. Katie Draper, Government Affairs division of the Mille Lacs Band of Ojibwe, described the traveling exhibit which has been placed in the atrium of the courthouse. This exhibit will remain in the courthouse atrium for the next two weeks.

Chair Hallan requested the following additions to the Agenda:

Add Item 6A: Update of budget

Add Other 8A: Closed meeting for discussion of labor negotiations strategy

Move Regular Agenda Item #1 to incorporate with Regular Agenda Item #4

Commissioner Rossow moved to approve the Amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Mohr moved to approve the Minutes of the March 3, 2015 county board meeting and Summary for publication. Second by Commissioner Rossow. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County HRA Senior Housing Board of Directors Regular Meeting – January 28, 2015

East Central Regional Library Board Minutes – February 9, 2015

Commissioner Mohr moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Rossow moved to approve the Consent Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

CONSENT AGENDA

1. Review February, 2015 Cash Balance

Approve:

Fund	February 28, 2014	February 28, 2015	Increase(Decrease)
General Fund	887,632.54	1,978,567.02	1,090,934.48
Health and Human Services Fund	97,481.57	(140,945.94)	(238,424.51)
Road and Bridge Fund	2,584,490.53	4,563,678.36	1,979,187.83
Land Management Fund	1,915,550.23	2,068,111.20	152,560.97
TOTAL (inc non-major funds)	\$5,541,475.45	\$9,194,852.75	\$3,653,377.30

2. **Tobacco License**
Approve two (2) Little Stores tobacco licenses.
3. **Cancellation of Tax-Forfeited Lands and Tax-Forfeited Repurchase Contracts**
Approve Resolution 2015-10 approving Cancellation of Tax-Forfeited Lands and Tax-Forfeited Repurchase Contracts for nonpayment of annual contract payment and/or real estate taxes and authorize Board Chair and County Administrator to sign.
4. **2015 Waste Hauler License**
Approve 2015 waste hauler license for Donna's Sanitation – Askov and authorize Board Chair to sign.
5. **Adult Mental Health Grant Award for 2015**
Approve Adult Mental Health Grant award for 2015 in the amount of \$270,733 and authorize Board Chair and County Administrator to sign.
6. **Lighthouse Child and Family Services**
Approve the Lighthouse Child and Family Services contract with Pine County Health and Human Services for Community Support Program services and authorize Board Chair, County Administrator and Health & Human Services Director to sign.
7. **Sandstone Prosecution Agreement for Prosecution Services**
Approve Agreement for Prosecution Services with the City of Sandstone in the amount of \$7,500 (April 1, 2015 – December 31, 2015) and authorize Board Chair and County Auditor to sign.
8. **Settlement Agreement**
Approve the Settlement Agreement with Gwen Lewis and authorize County Administrator to sign.
9. **Promotion**
Approve the promotion of Correction Officer Sarah Carlson to Deputy Sheriff effective March 23, 2015, C42, \$20.28 per hour.
10. **Resignation and Backfill**
Acknowledge the resignation of Deputy Sheriff Casey Freund effective March 27, 2015 and approve backfill of position.
11. **Training**
 - A. Approve Human Resources and Payroll Special Matt Christenson to attend the Minnesota Counties Human Resources Management Association (MCHRMA) spring conference, April 9-10, 2015 at the Stearns County Service Center in Waite Park. Registration: \$90; hotel: \$105+ tax, together with meals and mileage. Total cost: \$195 plus meals, mileage and tax.
 - B. Approve Land Services Director Kelly Schroeder to attend the fourth and fifth of five required courses, Soils, May 19-21, 2015, in New Ulm and Inspecting Onsite Systems June 2-3, 2015 in St. Cloud. Course cost is \$730, \$125.56 hotel (for new Ulm), and \$138.00 mileage.
 - C. Approve Veterans Service Officer Ben Wiener to attend the MN Department of Veterans Affairs Spring Training, March 25-26, 2015, Walker, Minnesota. Registration: \$0; Meal reimbursement; Travel Expenses (2 nights), approximately \$140 w/taxes and fees; \$168 mileage reimbursement. Maximum Cost: \$400; and approve to attend the MN Association of County Veteran Services Officers Fall Conference, September 13-15, 2015, Nisswa, Minnesota. Registration, meals and lodging: \$519. Mileage \$112. Cost: \$631.

REGULAR AGENDA

1. Personnel Committee

The Personnel Committee met March 10, 2015 and made the following recommendations:

Probation:

Acknowledge the retirement of Probation Director Terryl Arola effective March 31, 2015.

Land Services:

- A. Approve the hiring of a Planning/Zoning Records Temp with a starting wage of \$10.00, not to exceed the \$13,500 grant amount.
- B. Approve the hiring of five (5) part-time temporary Level II watercraft inspectors for the Aquatic Invasive Species program, \$10.00 per hour. Positions will be 100% funded from AIS grant.
- C. Approve the creation of a Land and Resource Manager position, C43, \$20.98-\$29.42 per hour.
- D. Acknowledge the retirement of Sr. Environmental Technician Ed Melzark effective August 1, 2015, approve usage of vacation for the month of July.
- E. Approve creation of new Environmental/GIS Technician position, B24, \$16.60-\$23.43 per hour.

Jail:

Acknowledge the termination of Court Security Officer Patricia Haines effective February 13, 2015 and approve backfill.

Administrator:

- A. Approve the Pine County Nepotism Policy and insertion with Section 3- Recruitment and Selection in the Pine County Policies and Procedures Manual.
- B. Approve modifying the hiring process, in limited circumstances, to allow staff to initiate the recruitment process prior to formal board action.
- C. Approve a six-month extension to a HHS employee's unpaid leave.

Other

Approve the backfill of the Public Health Supervisor position.

Other items are for informational purposes only.

Commissioner Rossow provided an overview of the Personnel Committee March 10, 2015 meeting. Discussion was held regarding the Land and Resource Manager and Environmental/GIS Technician positions.

Motion by Commissioner Rossow to approve the recommendations of the Personnel Committee. Second by Commissioner Chaffee. Motion carried 5-0.

2. GPS 45:93

Presentation by Tom Willet, staff consultant for the GPS 45:93, and Nathan Johnson, Pine City Planner regarding economic gardening. Willet stated the objective to proceed forward with economic gardening would be to obtain at least one company from each of the five GPS counties. A \$5,000 contribution from each region, including Pine County, would be required for the research portion of the economic gardening program to proceed forward.

3. Recognition of Retirement

The board recognized the retirement of Probation Director Terryl Arola and thanked her for her 19 years of service to Pine County.

4. Probation Placement Report

Probation Director Terryl Arola presented information relating to juveniles court-ordered into placement in Pine County through the Probation Department and the budgetary effects from those placements.

5. Federal Funding Update-MN DOT-District 1

John McDonald, the new Assistant District Engineer-State Aid for District 1 was introduced to the board. District Planning Director Bryan Anderson and ARDC Transportation Planner Jarrett Valdez explained, and discussion was held, as to the projects chosen and usage of federal transportation funds in District 1 for years 2015-2018.

6. 2015 Aquatic Invasive Species Program

Land Services Director Kelly Schroeder provided an overview of the 2015 Aquatic Invasive Species Program. Pine County has \$182,313 in aid available for education, enforcement, watercraft inspections and signage relating to AIS. Any funds not expended in 2015 will be rolled over into the budget for the Pine County AIS Program 2016.

Motion by Commissioner Chaffee to adopt the 2015 Aquatic Invasive Species Program and authorize Board Chair and County Administrator to sign. Second by Commissioner Ludwig. Motion carried 5-0.

6A. End of February 2015 Budget Update

County Administrator David Minke provided an overview of the budget reviewing the expenditure and revenue of the major funds through February, 2015. The need for replacement of the 911 system was discussed—IT Supervisor Findell and Sheriff Nelson will present recommendations for replacement to the board within the next 60 days.

7. Commissioner Update

Joint Legislative Conference: Commissioners Hallan, Mohr and Ludwig and Administrator Minke were in attendance.

Soil & Water Conservation District: Commissioner unable to attend.

East Central Solid Waste Commission: Chair Hallan stated planned expansion is moving ahead, bid awarded to contractor; township issues and odor complaints discussed.

East Central Regional Library Board: Commissioner unable to attend.

Central Minnesota Jobs & Training (CMJTS): Chair Hallan stated CMJTS provides training and job placement services to job seekers. These services are at a greater demand during a downturn in the economy.

Lakes & Pines: Commissioner Rossow stated: 1) a group is interested in building a mental health facility; 2) grants were approved; and 3) tax clinic discussion was held.

Chair Hallan called a recess at 11:20 a.m.

8A. Other

The board reconvened at 11:30 a.m.

Motion by Commissioner Rossow to close the meeting for the purpose of discussion of labor negotiation strategy in accordance with Minnesota Statutes 13D.03. Second by Commissioner Ludwig. Motion carried 5-0.

The meeting was closed at 11:30 a.m. with the following present: Chair Hallan, Commissioners Mohr, Chaffee, Rossow and Ludwig; County Attorney Reese Frederickson, County Administrator David Minke, and Human Resources and Payroll Specialist Matt Christenson.

Motion by Commissioner Chaffee to open the meeting at 12:00 p.m. Second by Commissioner Mohr. Motion carried 5-0.

9. **Adjourn**

With no further business, Chair Hallan adjourned the county board meeting at 12:00 p.m. The next regular meeting of the county board is scheduled for April 7, 2015 at 10:00 a.m. at the Public Health Building, Sandstone, Minnesota.

Stephen M. Hallan, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

**SUMMARY
OF
MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting**

**Tuesday, March 17, 2015, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota**

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The Pledge of Allegiance was said.

Chair Hallan called for public comment. Terry Nietzel commented regarding an upcoming meeting. Katie Draper, Government Affairs division of the Mille Lacs Band of Ojibwe, described the traveling exhibit which has been placed in the atrium of the courthouse. This exhibit will remain in the courthouse atrium for the next two weeks.

Commissioner Rossow moved to approve the Amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Mohr moved to approve the Minutes of the March 3, 2015 county board meeting and Summary for publication. Second by Commissioner Rossow. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County HRA Senior Housing Board of Directors Regular Meeting – January 28, 2015
East Central Regional Library Board Minutes – February 9, 2015

Commissioner Mohr moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Rossow moved to approve the Consent Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

Approve February, 2015 Cash Balance:

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Approve 2015 waste hauler license for Donna's Sanitation – Askov and authorize Board Chair to sign.

Approve Adult Mental Health Grant award for 2015 in the amount of \$270,733.

Approve the Lighthouse Child and Family Services contract with Pine County Health and Human Services for Community Support Program services.

Approve Agreement for Prosecution Services with the City of Sandstone in the amount of \$7,500 (April 1, 2015 – December 31, 2015).

Approve the Settlement Agreement with Gwen Lewis.

Approve the promotion of Correction Officer Sarah Carlson to Deputy Sheriff effective March 23, 2015, C42, \$20.28 per hour.

Acknowledge the resignation of Deputy Sheriff Casey Freund effective March 27, 2015 and approve backfill of position.

Approve Human Resources and Payroll Special Matt Christenson to attend the Minnesota Counties Human Resources Management Association spring conference. Total cost: \$195 plus meals, mileage and tax.

B. Approve Land Services Director Kelly Schroeder to attend the fourth and fifth of five required courses, Soils and Inspecting Onsite Systems. Course cost is \$730, \$125.56 hotel (for new Ulm), and \$138.00 mileage.

C. Approve Veterans Service Officer Ben Wiener to attend the MN Department of Veterans Affairs Spring Training. Maximum Cost: \$400; and approve to attend the MN Association of County Veteran Services Officers Fall Conference. Total Cost: \$631.

Personnel Committee

The Personnel Committee met March 10, 2015 and made the following recommendations:

Probation:

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Land Services:

- A. Approve the hiring of a Planning/Zoning Records Temp with a starting wage of \$10.00, not to exceed the \$13,500 grant amount.
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Acknowledge the termination of Court Security Officer Patricia Haines effective February 13, 2015 and approve backfill.

Administrator:

- A. Approve the Pine County Nepotism Policy and insertion with Section 3- Recruitment and Selection in the Pine County Policies and Procedures Manual.

- B. Approve modifying the hiring process, in limited circumstances, to allow staff to initiate the recruitment process prior to formal board action.
- C. Approve a six-month extension to a HHS employee's unpaid leave.

Other

Approve the backfill of the Public Health Supervisor position.

Motion by Commissioner Rossow to approve the recommendations of the Personnel Committee. Second by Commissioner Chaffee. Motion carried 5-0.

Motion by Commissioner Chaffee to adopt the 2015 Aquatic Invasive Species Program and authorize Board Chair and County Administrator to sign. Second by Commissioner Ludwig. Motion carried 5-0.

County Administrator David Minke provided an overview of the budget reviewing the expenditure and revenue of the major funds through February, 2015. The need for replacement of the 911 system was discussed—IT Supervisor Findell and Sheriff Nelson will present recommendations for replacement to the board within the next 60 days.

Chair Hallan called a recess at 11:20 a.m.

The board reconvened at 11:30 a.m.

Motion by Commissioner Rossow to close the meeting for the purpose of discussion of labor negotiation strategy in accordance with Minnesota Statutes 13D.03. Second by Commissioner Ludwig. Motion carried 5-0.

The meeting was closed at 11:30 a.m. with the following present: Chair Hallan, Commissioners Mohr, Chaffee, Rossow and Ludwig; County Attorney Reese Frederickson, County Administrator David Minke, and Human Resources and Payroll Specialist Matt Christenson.

Motion by Commissioner Chaffee to open the meeting at 12:00 p.m. Second by Commissioner Mohr. Motion carried 5-0.

With no further business, Chair Hallan adjourned the county board meeting at 12:00 p.m. The next regular meeting of the county board is scheduled for April 7, 2015 at 10:00 a.m. at the Public Health Building, Sandstone, Minnesota.

Stephen M. Hallan, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

MINUTES OF PINE COUNTY BOARD MEETING Special Meeting and Committee of the Whole

**Tuesday, March 24, 2015, 9:00 a.m.
Sturgeon Lake City Hall
3084 Farm to Market Road, Sturgeon Lake, Minnesota**

Chair Hallan called the meeting to order at 9:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney Reese Frederickson, Land Services Director Kelly Schroeder, and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan requested an agenda amendment as follows:

Addition of: Other: Employment Offers.

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Chair Hallan called for public comment. Members/citizens introduced themselves: Elizabeth Cisar, Tom Helpin, Don Jacobsen, Allen Delzer, Scott Helfman, Richard Glatly, Don Adams, Gordy Johnson, and Henry Fischer. Public discussion was held regarding the blight ordinance, current status of flood recovery for the city of Sturgeon Lake; property usage and tax implications for flood buyout property; and designation of ATV corridors/ordinances. No further public comment.

1. Blight Ordinance/Countywide Zoning

Land Services Director Kelly Schroeder provided background information on a county-wide zoning ordinance and potential board interest.

- Commissioner Ludwig expressed interest in an ordinance having the ability to be amended and Chair Hallan stated any creation of a county-wide ordinance would benefit from a joint committee.
- Discussion was held as to the difficulty of including a county-wide building code to coincide with a potential county-wide zoning ordinance and confusion of where to go for permits and permitting information. Commissioner Rossow preferred a county-wide ordinance to be open and general. City officials expressed concern over a county-wide zoning ordinance limiting future use of vacant land, Schroeder expressed the importance of properly designating land for future use.
- Township officials expressed concern over the enforcement of any zoning ordinances and the need for any plan to include clear enforcement roles and defined goals. Commissioner's Rossow and Hallan will bring the discussion to the Township Officers meeting on March 28, 2015.

It was the consensus of the board for Schroeder and County Attorney Reese Frederickson to reach out to cities and township officials to begin the framework for a county-wide zoning ordinance.

2. Potential Early Retirement Incentive.

Human Resources and Payroll Specialist Matt Christenson presented information on a potential early retirement program specific to the Health and Human Services department.

- Discussion was held regarding an incentive to keep good employees approaching retirement.
- Commissioner Hallan expressed interest in seeing detailed cost figures in order to make a more informed decision and determine the program guidelines. Potential incentive options were discussed such as paid health insurance, percentage of salary, cash payment, etc.
- HHS Director Becky Foss expressed the importance of any early retirement plan to have a clear plan for managing services through the transition. Discussion was held as to plans to manage the transition period more effectively.

3. Other

A. Employment Offers – Chair Hallan expressed concern over current Pine County employees accepting new positions at other agencies and the knowledge that is lost. Hallan requested clarification on the board’s position on incentivizing these employees. Commissioner Chaffee expressed concern over this practice. The board’s consensus was that these decisions to go to the personnel committee.

- Commissioner Hallan provided an update to the status of the Probation Director hiring process and clarified the county’s relationship to the position.

With no further business, the meeting adjourned at 10:55 a.m.

Stephen M. Hallan, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

Tuesday, February 24 2015 at 6:00 pm
County Board Room – Health & Human Services Building
Sandstone, MN 55072

UNAPPROVED MINUTES

Mission Statement

To actively participate in the review of probation services, programs, goals, and strategic planning in Pine County and make recommendations to policy and decision makers about such probation issues in order to enhance programming in the county and ensure it is efficient and effective.

1) Committee Business

- Per Diems
- Approve last minutes (November) Bill Steele/Amanda Wimmer
 - Probation Advisory Chair – George announced he is retiring and today is his last meeting. District 3 will need a new board member. Lee Williams has accepted to be Interim Chair for the month of May 2015 if a board meeting is held.
 - Accepted- All Opposed - None

2) General Updates

- County Probation news – Terryl Arola/Jeremie Reinhart
 - Terryl advised the Board this is her last meeting and her retirement is March 31, 2015. She answered questions regarding her retirement and that there is not a replacement hired as of yet.
 - Leanne intern is doing good and getting lots of exposure to all the programs. She has visited the RJC, Thistledeew, Woodland Hills, Mille Lacs Academy on visits with the agents, attended court hearings with Laura, helped with bail studies. Just completed LS/CMI training. She is graduating from Winona State with EBP background and has been impressive. Her hours are racking up quickly but she has expressed an interest to stay on as a volunteer for a bit.
 - Laura – today is her 1 year anniversary
 - Ravi – doing client intakes for the office
 - Cogs is flourishing and we have quite a backlog of attendee’s right now. The agents are really following the guidelines to get caught up and people moving through the program. Attendance is being watched very closely.
 - Case loads are steady
 - PDI/DVI numbers are almost at 90. Big increase from last year
 - PreTrial and Bail studies are showing a large increase in Domestic Cases in 1 year.
 - DWI numbers have gone down.
 - Domestic cases have totally increased.
- DOC Probation news –Randy Tenge
 - No main staff changes
 - In the Pine City office they have seen some turnaround.
- Deputy Widenstrom relayed that their office has seen that as gas prices go up, crime is going down. People are stuck at home and not able to drive around much. People are actually reporting more offenses now that they are seeing the new County Attorney prosecuting incidents they are more willing to cooperate. The Deputies are still making the arrests even without cooperative suspects/victims if they can still see signs that something occurred.

- Judge Martin questioned if DANCO's are assisting in this also as the Statute is only 2 years old.
- Reported that there is a 23% reduction in Pine County DWI's.
- Deputy Widenstrom talked about the E cig fad and how hard it is to tell what is truly being smoked or mixed and smoked in the E cigs.

3) **Comp Plan Goals & Objectives Updates**

- Probation Funding Update
 - Nov/Dec Legislature to consider increasing funding as the Governor has put 4% more into his budget. This would help us to move into the right direction for Dept budget with the expectation of additional funding.
 - Case Load Reduction Grant – helps to pay part of the Case Aide position and 1 Agents wages. Possibly the grant will become automatic and roll into other monies that are given to our department for funding.
- 2014 Program Outcomes
 - 2013 Juvenile Diversion Program –Ravi Roelfs - 0 tobacco offenses since 2012. Ravi is currently both Diversion & Restorative Justice agent. Restorative Justice has had no Hinckley/East Central Schools referrals. Last year Juvenile numbers we decreasing but they are moving up again this year.
 - Juvenile Intensive Supervised Release – Kris Gross – She currently has 104 high risk kids. Some are felons, some are sex offenders. 233 formal violations, 102 sanction agreements, 147 A&D. Recidivism is high for this group. 100% of case load has a mental health diagnosis.
 - DWI-ISP Repeat Offenders – Jeremie Reinhart – Beta tools used to catch clients, ETG - UA tests, regular visits with Agent, good support from Law Enforcement. Numbers are climbing right now. Annual EHAM used during the Holidays. Using sanctions and the Ignition Interlock program has been great. Judge Martin called attention to the fact that Jeremie's clients actually don't like to disappoint him. DWI Recidivism currently is decreasing.
 - Pre-Trial – Laura Stylski – Positive UA's are currently increasing. Targeting offenders when suspicion that they have been using. Bail studies have increased and 2014 numbers are at an all time high.
Our bail studies are done on drug offenses, crimes of violence, domestics at all levels, assaultive behaviors. Numbers currently open on Pre-Trial supervision has gone down.
 - Electronic Home Alcohol Monitoring numbers have decreased. Trends like DWI offenders pay their full bail as they don't want to have to pay for the EHAM. All units are now cellular and use facial recognition. Gives a greater flexibility to the offenders. GPS is built into the unit so we actually know where the test is being taken.
 - Juvenile Electronic Home Alcohol Monitoring is a good tool for us. Youth numbers are steady but the amount of days there are on are increasing.
 - Cognitive Skills – date to include all the program is ran by our Agents. Revenue is pretty stable. No cost to the department as it is absorbed by the department budget. 21 offenders completed Cog Skills Class in 2014.
- Comp Plan Data Tables Review
 - Went over the handout with Terry
- 2015 Goals & Objectives

4) Probation Director Comments

- Terryl talked about her upcoming retirement with the board members and explained to them that the County is in a good spot right now and financially moving into a better spot than in the past years.
- She had great compliments regarding the board members and the Pine County Judicial bench.
- New Attorney and Sherriff on board with major collaboration. Arrests are up
- County Board is making good sound decisions and learning lessons from the past decisions.
- PAC has made our department good
- Steady committee to the Board
- DWI-ISP funding supported when money was out and lots of support from Judge Dean and Judge Swenson.
- Restorative Justice Panel operational still today. It is a very solid program in Pine County.
- Terryl's EBP Stats
- Terryl talked about the people chosen for the hiring committee: Judge Reuter, Judge Martin, Steve Hallan, Mike Moriarity, Christine Lancaster, Todd Eustice, Barry Sullivan, Chief Judge John Hoffman, Matt Christenson. To date only 3-4 applications have been received.
- Judges Martin and Reuter brought cake to share in celebration of Terryl's retirement and then gave a brief speech. They spoke words of encouragement for the department and appreciation for all that Terryl has contributed to the County. Many thanks of a wonderful job she has done for the people of Pine County.
- Judge Martin – She has been persistent, wonderful and passionate about probation and holding her people accountable. She has always found a way to get bail studies done even when there was no money left. She has been persistent about this when she knew the Judges really wanted this position in the Courts, she found a way. We are so proud of Terryl and that we can call her our Director and of the job she does in Probation. We just really not sure how we will ever replace her and do wish Terryl a well deserved retirement.
- Judge Reuter – Terryl is hugely respected among her peers and she sets the standard for Probation and her peers in North Branch try to hold up to her standards.

5) Next Meeting: May 26th, 2015 at 6 pm – Courthouse, Pine City

6) Adjourn: Approved Amanda Wimmer/Rob Ouverson

2015 Meetings

May 26th Pine City – Annual Comp Plan Review

Aug 25th Sandstone – Trends in Criminal Justice

Nov 24th Pine City – Pine County Program Review



PINE COUNTY PUBLIC WORKS

HIGHWAY DEPARTMENT

405 Airport Road NE
Pine City, MN 55063

Telephone 320-216-4200

Fax: 320-629-6736

1-800-450-7463 Ext. 4200

Mark A. LeBrun, P.E.
County Engineer

Pine County Land Surveyor Monthly Report

March 2015

County Ditch #2, T38N R20W and R21W, set vertical and horizontal control stations, map profiles of ditch, determine invert elevations on improvements to ditch, create documentation, update files.

Provide HARN coordinate data for GIS to County Recorder as needed.

Review legal descriptions for County ROW Dept. and County Land Dept. as needed.

Review Plats and Minor Subdivisions for County Zoning Dept. as needed.

Review and file PLSS corner certificates provided by private surveyors as needed.

Review, edit and file Certificates of Survey created by County Surveyor as needed.

Robin T. Mathews, Pine County Surveyor



**BOARD MEETING MINUTES
March 5, 2015**

The Pine County Soil and Water Conservation District Board of Supervisors held their monthly meeting on Thursday, March 5, 2015.

Members Present:

Doug Odegard
Jerry Telker
Tom Swaim
Joe Luedtke
Skip Thomson

Others Present:

Jill Carlier, District Manager
Robin Poppe, Wetland Specialist
Julie Salmon, NRCS DC

Members Absent: *none*

CALL TO ORDER: Thomson called the meeting to order at 3:00 p.m.

PUBLIC COMMENT: *none.*

APPROVAL OF AGENDA:

Motion by Telker, seconded by Odegard to approve the agenda with additions.

Motion carried

FEBRUARY MINUTES:

Motion by Swaim, seconded by Luedtke to approve the February minutes.

Motion carried

FEBRUARY FINANCIAL STATEMENTS AND PAYMENTS OF BILLS:

Motion by Odegard, seconded by Swaim to approve the February financials and payment of bills with a \$10,000 transfer.

Motion carried

STAFF/SUPERVISOR REPORTS:

Wetlands & Grants:

Wetlands:

Al Blessner: Applicant proposing to place fill on existing 250 foot long beaver dam and adjacent wetland. Wetland impact will be 3,000 square feet. Eligible for de minimus exemption of 10,000 sq ft. Poppe recommends de minimus exemption for 3,000 sw ft be issued.

Motion by Telker, seconded by Luedtke to approve Al Blessner's de minimus exemption of 3,000 sq ft.

Motion carried.

Grants:

- Poppe and Carlier created a flyer for the no-till drill program. They are also working on some news releases to put in the papers and possibly on WCMP radio. Carlier stated a down-payment was placed on the drill. We should receive the drill in late April. Carlier will be scheduling a meeting soon with staff, supervisors, NRCS and possibly a couple local farmers to lay out the program.
- Thomson stated we should start thinking about grant applications to apply for this year. Thomson is thinking of a project to get kids involved in planting trees in the county.

Water Management:

- Carlier stated there was public hearing for the water plan on February 17th. The plan has now been sent to BWSR with copies of the public hearing minutes. The plan will now move on to the BWSR sub-committee for approval. If the sub-committee approves it, it will go to the BWSR board for final approval.

Forestry:

- No meeting last month.

East Central Forest Landscape:

- No meeting last month.

TSA III

- No meeting last month.

Snake River Citizen Advisory Committee:

- Meeting will be held on 3/23/15. The \$25,000 that is paid to Kanabec County for admin services was approved.

Exploratory

- No meeting last month.

Personnel

- Motion by Swaim, seconded by Odegard was made to hire Jacquelynn Olson as the district technician at a rate of \$15.75 per hour. After a 90 day probationary period, the rate will be increased to \$16.50. Olson will start on Tuesday, March 24th.

Motion carried

Policy

- Committee met and has recommended changes to the policy handbook. Will be discussed later on in the meeting.

Budget

- Committee met to discuss ordering the vehicle. Also discussed changes to the approved 2015 budget.

Trees:

- Tree orders are coming in.

Envirothon

- Will be the first Monday in May at Cloquet Forestry Center.
- Carlier emailed the Envirothon group to give her resignation as coordinator. When there were 2 people in the office, it worked well for Pine to coordinate the event; but now that there is just 1 person handling all of the office work, it's getting to be too much. Carlier is asking other districts to step up and take it over. Carlier will attend the Area III Resolution Mtg in June to let the supervisors in the Area know. Carlier will finish out the season and pay the bills and hand it off to someone else. Carlier will help the new coordinator next year to make sure they are comfortable with everything that needs to be done.

Newsletter

- Nothing last month.

DISTRICT CONSERVATIONIST REPORT:

Salmon stated they completed their first EQIP ranking. There were 3 different signups, they had 7 EQIP apps in the first signup, 2 pulled out. 4 will be funded. They have applications for the 2nd and 3rd signup. Also CSP deadline is coming. Not much interest. There was a soil health team meeting. They are working on scheduling a soil health workshop in September. NRCS is ready to help and promote the no-till drill program for us.

Salmon left the meeting.

FLOOD RELIEF GRANT:

Nothing this month.

CROSS LAKE SITUATION:

Nothing this month.

2015 BUDGET:

Carlier stated there were a few changes to the budget that was approved last month.

Motion by Luedtke, seconded by Odegard to approve the revised 2015 budget.

Motion carried

VEHICLES:

Carlier presented numbers on a 2015 Ford Escape, both 2WD and 4WD.

Motion by Swaim, seconded by Luedtke to approve purchasing a 4WD 2015 Ford Escape at a cost of \$22,776.90

Motion carried

STATE COST SHARE:

Nothing this month.

CLEAN WATER GRANT:

Carlier handed out a copy of the flyer for the no-till drill. Poppe is working on articles to put on the website and newspaper.

Carlier stated last month we discussed the Sandstone Creamery Wells. The first thing approved last month was to amend the workplan of the grant to include the entire county. Also approved was returning \$20,000 back to BWSR because the funds are not being spent like we had hoped they would be. The local newspapers mentioned that Senator Tony Lourey wrote a letter on behalf of the county to get funding to seal the wells. The funds from soil and water were not mentioned. When the work plan was altered, it was entered as "we will seal wells at a rate of 75% for wells that are larger than 10"wide and 400' deep". This way, the normal household wells in Sturgeon Lake will continue to be done at 50%, but really large wells, like the ones at the old creamery building could be done at 75%. BWSR recommended this. Carlier talked with Greg Beck about this to make him aware of this. At this time, the county has not said if they will use our funding or funding for the state.

Motion by Swaim, seconded by Odegard to approve the amended workplan to say "we will seal wells at a rate of 75% for wells that are larger than 10"wide and 400' deep", upon the recommendation from Ryan Hughes and Jeff Hrubes.

Motion carried.

POLICY HANDBOOK UPDATES:

Carlier state the policy committee met and created a couple of new policies due to the findings of the BWSR Grants Verification Audit.

Motion by Telker, seconded by Swaim to approve the updated Policy Handbook.

Motion carried

AREA III DUES:

Carlier stated she received a bill for Area III dues of \$1.00

Motion by Odegard, seconded by Swaim to approve paying the 2015 Area III dues of \$1.00.

Motion carried

2014 YEAR END FINANCIALS:

Carlier stated she received the year-end financials from the CPA. The CPA did make some adjustments for accounts the district is the fiscal agent for (Envirothon, PICKM). Another bigger change was the reduction in compensated absences due to Martin leaving and getting his unused vacation time paid. Also, BWSR has a threshold to regulate financial audits. In 2014 we dropped just below their threshold, meaning we are not required to have a financial audit on our 2014 financials.

Motion by Odegard, seconded by Telker to approve the 2015 year-end financials.

Motion carried.

MISC ITEMS:

Thomson stated we should approve actually purchasing the no-till drill, and the \$2,000 down-payment.

Motion by Odegard, seconded by Telker to approve purchasing the drill and paying a \$2,000 down-payment to Baribou.

Motin carried.

Thomson talked about maybe pulling the drill in the parades this summer to promote the drill. This is something the supervisors could help with. They can drive the truck to pull the drill in the parade.

NEXT MEETING DATE & TIME:

The next district board meeting will be held on Thursday, April 2, 2015 at **3:00 p.m.**

ADJOURNMENT:

The meeting adjourned at 3:55 p.m.

Respectfully submitted,

Doug Odegard, Secretary



AGENDA REQUEST FORM

Date of Meeting: April 7, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins 10 mins 15 mins Other

Agenda Item: March, 2015 Disbursements

Department: Auditor-Treasurer

Cathy Clemons
 Department Head signature

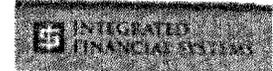
Background information on Item:

Action Requested:

Financial Impact:

CATHYJ
3/31/15 10:30AM

***** Pine County *****



DISBURSEMENTS JOURNAL REPORT Specific Dates: 03/01/2015 - 03/31/2015

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RECAP BY FUND

FUND	AMOUNT	NAME
1	337,450.28	GENERAL REVENUE FUND
12	302,355.13	HEALTH & HUMAN SERVICES
13	172,392.23	ROAD & BRIDGE FUND
22	209.27	LAND MANAGEMENT FUND
29	16,647.00	CHILDREN'S COLLAB (H&HS) AGENCY FUND
76	414,990.84	GROUP HEALTH INS FUND 5/1/95 (GEN)
80	434,421.20	COUNTY COLLECTIONS AGENCY FUND
82	407.43	TAXES AND PENALTIES AGENCY FUND
84	114.90	EAST CENTRAL DRUG TASK FORCE AGENCY F
89	481.60	H & HS COLLECTIONS AGENCY FUND
	1,679,469.88	Total Disbursements

RECAP BY TYPE

TYPE	AMOUNT	NAME
1	1,390,109.00	AUD
2	310,531.81	COM
3	21,170.93-	MVC
	1,679,469.88	Total Disbursements



AGENDA REQUEST FORM

Date of Meeting: April 7, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: Application for Exempt Permit

Department: Auditor-Treasurer

Cathy Cleaves
Department Head signature

Background information on Item:

Application for Exempt Permit for the Kerrick Firefighter's Relief Association to conduct Minnesota lawful gambling on October 23, 2015 at the Nickerson Bar, 94430 Main St, Nickerson, MN (Nickerson Twp).

Action Requested:

Financial Impact:

LG220 Application for Exempt Permit

<p>An exempt permit may be issued to a nonprofit organization that:</p> <ul style="list-style-type: none"> • conducts lawful gambling on five or fewer days, and • awards less than \$50,000 in prizes during a calendar year. <p>If total prize value for the year will be \$1,500 or less, contact the Licensing Specialist assigned to your county.</p>	<p>Application fee (nonrefundable) If the application is postmarked or received 30 days or more before the event, the application fee is \$50; otherwise the fee is \$100.</p>
--	---

Organization Information

<p>Organization Name: <i>Kerrick Firefighters Relief Association</i></p>	<p>Previous Gambling Permit Number: <i>92404</i></p>
--	--

<p>Minnesota Tax ID Number, if any: <i>2255951</i></p>	<p>Federal Employer ID Number (FEIN), if any: <i>20-5932129</i></p>
--	---

Type of Nonprofit Organization (check one):

Fraternal
 Religious
 Veterans
 Other Nonprofit Organization

<p>Mailing Address: <i>PO Box 225</i></p>	<p>City: <i>Kerrick</i></p>	<p>State and Zip: <i>MN 55756</i></p>	<p>County: <i>Pine</i></p>
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<p>Name of Chief Executive Officer (CEO): <i>Jamie Adamczak</i></p>	<p>Daytime Phone: <i>218-496-0496</i></p>	<p>Email:</p>
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Nonprofit Status

Attach a copy of ONE of the following for proof of nonprofit status:

- Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**
 Don't have a copy? This certificate must be obtained each year from:
 Minnesota Secretary of State
 Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Phone: 651-296-2803
- IRS income tax exemption (501(c)) letter in your organization's name.**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter).**
 If your organization falls under a parent organization, attach copies of **both** of the following:
 - a. an IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 - b. the charter or letter from your parent organization recognizing your organization as a subordinate.

Gambling Premises Information

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place):
Nickerson Bar

<p>Address (do not use PO box): <i>94430 Main Street</i></p>	<p>City or Township: <i>Nickerson</i></p>	<p>Zip Code: <i>55749</i></p>	<p>County: <i>Pine</i></p>
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Date(s) of activity (for raffles, indicate the date of the drawing):
October 23, 2015

Check each type of gambling activity that your organization will conduct:

Bingo*
 Paddlewheels*
 Pull-Tabs*
 Tipboards*

Raffle (total value of raffle prizes awarded for the year: \$ 0)

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **LIST OF LICENSEES**, or call 651-539-1900.

Local Unit of Government Acknowledgment

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

Local unit of government must sign.

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county).

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.166.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

Chief Executive Officer's Signature

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Jamie Adamczak* Date: 8-25-16

Print Name: Jamie Adamczak

Requirements

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Send application with:

- _____ a copy of your proof of nonprofit status, and
- _____ application fee (nonrefundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$50; otherwise the fee is \$100. Make check payable to **State of Minnesota**.

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required.

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.mn.gov/gcb.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board. Your organization must keep all exempt raffle records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



AGENDA REQUEST FORM

Date of Meeting: 4-7-15

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: Approval of a Temporary License

Department: Auditor

Cathy Chrones
Department Head signature

Background information on Item:

Approval of a Temporary 3.2 license for Jack Pine Riders

Action Requested:

Financial Impact:

STATE OF MINNESOTA
COMBINATION APPLICATION FOR RETAILER'S
3.2% MALT LIQUOR LICENSE
ON-SALE, OFF-SALE, TEMPORARY

10-15T

To the HONORABLE BOARD of PINE COUNTY COMMISSIONERS

I William Grublike / Jack Pine Riders of the City or Town
(Applicant) (Doing Business As)
of Finlayson County of PINE State of Minnesota;
(Township)

Hereby make application for a Retailer's Malt Liquor License to sell:

ON-SALE \$50.00 OFF-SALE \$50.00 TEMPORARY \$50.00
Date of Event _____
(CIRCLE ALL THAT APPLY)

Such Malt Liquor under and pursuant to an ordinance (resolution) passed by the TOWNSHIP BOARD of
Finlayson and Chapter 340, Minnesota Statutes 1945, as amended, providing for licensing and
regulating the sale of 3.2% malt liquor for the period of:

8-12 of 2015.

During the past five years, my residence has been as follows:

8205 560th St Pine City, MN 55063

Date of Birth: 5-24-1961 at City or Town of: St. Paul

State or County: Minnesota

I am married. My spouses name and address is: Rochelle Grublike

8205- 560th St. Pine City, MN 55063

I am treasurer of the Jack Pine Riders, ABATE of Minn

Incorporation Date: _____

State of Minnesota. Corporation must be licensed to do business in Minnesota.

The property is owned by: Dennis Dronen

License location address: 27591 Leese Rd, Finlayson, MN 55735

Legal Description: 13.0252.000

This license will be in connection with: A Fundraiser
(Drug Store, Café, Restaurant, Hotel, Club, Gas Station, Convenience Store, etc.)

This has been in operation: NINE YEARS
(Months/Years)

The taxes on the property are not delinquent.

I am NOT engaged in the retail sale of intoxicating liquor.

I have NOT had an application for license rejected as follows:

I have never been convicted of a felony or of violating any National or State Liquor Law or Local ordinance relating to the manufacture, sale or transportation of intoxicating liquor.

I have no intention or agreement to transfer the license to another person.

Gambling or gambling devices will not be permitted on the licensed premises.

I am the owner of the leasehold, furniture, fixtures and equipment in the premises for which the license is applied, except for: does NOT apply



AGENDA REQUEST FORM

Date of Meeting: April 7, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda
- 5 mins 10 mins 15 mins Other
- Personnel Committee
- Other _____

Agenda Item: Cancellation of 2012 Outstanding Warrants

Department: Auditor-Treasurer

Walter Chamber
Department Head signature

Background information on Item:

Cancellation of 2012 Outstanding Warrants

Action Requested:

Financial Impact:

2012 Outstanding Warrants

FRANSEN BANK

<u>Warrant Number</u>	<u>Date</u>	<u>Name/Address</u>	<u>Amount</u>	<u>Fund</u>
91336	3/16/2012	Gretchen Blaufuss 10797 Freedom Rd SE Pine City, MN 55063	\$6.08	82-000-2150 T&P
92929	7/27/2012	Reis Title 2550 University Ave W, #135N St. Paul, MN 55114	\$46.00	01-101-5608 Revenue
92979	7/27/2012	Myrtle Wieland c/o Carol Bodish 1727 Cty Rd J Hammond, WI 54015	\$5.08	82-000-2153 T&P
93209	8/17/2012	Reis Title 1307 Hwy 33 S, Ste 1 Cloquet, MN 55720	\$46.00	01-101-5608 Revenue
93605	9/14/2012	Wayne Smitham 6342 Colfax Ave N Brooklyn Center, MN 55430	\$6.00	82-000-2150 T&P
93791	10/5/2012	Kevin & Josephine Koski 7102 Cty Hwy 61 Finlayson, MN 55735	\$1.00	01-201-5514 Revenue
94123	10/26/2012	Randolph & Suzette Gast 2327 Dogwood Lane Shakopee, MN 55379	\$291.00	82-000-2150 T&P
94145	10/26/2012	Virgil & Myrtle Wieland c/o Carol Bodish 1727 Cty Rd J Hammond, WI 54015	\$11.88	82-000-2150 T&P
94212	11/2/2012	Paul Boehme 16448 Edgewater Rd NE Pine City, MN 55063	\$80.00	82-000-2150 T&P



AGENDA REQUEST FORM

Date of Meeting: April 7, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: 2015 Timber Auction

Department: Auditor/Land

Cathy Clamer
Department Head signature

Background information on Item:

Eight tracts of timber consisting of 11,100 cords to be offered at auction May 13, 2015.

See attachments for details.

Action Requested:

Approval

Financial Impact:

N/A

PINE COUNTY
Notice of County Timber Stumpage Sale
Wednesday, May 13, 2015

Pursuant to the order of the County Board of Pine County and under the provisions of Minnesota Statutes 282.04, as amended, and others that may apply, the following timber will be offered for sale WITHOUT the sale of land on **WEDNESDAY, May 13, 2015 at 10:00 a.m. at the Pine County Human Services/Highway Department Building; 1610 Hwy. 23N., Sandstone, Minnesota.** Timber will be sold to the highest bidder, but at not less than the appraised value and in conformity with the forestry practices as outlined in the contract. Bidding will be on a percentage basis in minimum increments of 1% of the sales' appraised value, with the bid increase to be added to the sales' appraised value. All species will be affected by bid increase. The right to accept or reject any or all bids is reserved.

General terms and conditions:

Sales require a down payment of 15% of the appraised value, with no down payment being less than \$250.00. Down payments must be paid immediately following the auction and are non-refundable in the event that the purchaser forfeits the sale.

Sales must be paid in full before cutting operations begin, unless otherwise noted. All sale tracts are SOLD AS APPRAISED (payments are based on estimated timber volume). Purchase of sale tracts also includes all top and undersized material of timber species as outlined within the individual timber sale contracts.

If a block payment option applies: Each block must be paid in full before harvesting of that block, and the down payment will be retained and applied toward payment of the final block.

The Land Department will be notified before cutting begins and prior to sale completion. All trails and landings must be approved by Pine County Land Department.

Sale duration and extensions:

All tracts expire December 31, 2017; plus an additional 2-year extension if needed.

Sale extension fee: Sale must be paid in full before an extension is granted. Two year extension fee is at 5% of the uncut timber value bid price as determined by Pine County.

In circumstances beyond the control of the purchaser (weather, health, markets, etc.), the Land Commissioner may grant hardship extensions at no charge.

Auction tracts that do not sell the day of the sale may be purchased at the appraised value, under the terms and conditions as outlined above.

Further information on access, cutting regulations, sale location and other details for each tract may be obtained by contacting the Pine County Land Department at (320) 216-4225

Pine County Land Department
1602 Hwy. 23 North
Sandstone, MN 55072

2015 PINE COUNTY TIMBER AUCTION TRACTS

NOTE: -All tracts are sold as appraised.

- Seasonal cutting restrictions exist on most summer accessible sales. These restrictions are listed in the timber sale contracts.
- Tracts retaining a high volume of residual timber have been identified as marked thinning and/or selective cut, requiring equipment and harvest methods that keep damage to residual timber minimal.

PA-1-15

Section 15- T42N – R17W
(Wilma Township); 2.5 acres

28 cords Pine Pulp	*****	\$ 100.00
APPRAISED VALUE		\$ 100.00

Down payment: (N/A -Full Payment Due)

Note: Late Summer Access

- Marked/Row Thinning.
- DNR may also have pine available for informal sale. Contact Katie Gray @ 320-245-6789.

PA-2-15

Section 22-T43N – R17W
(Fleming Township); 12 acres

53 cords Misc. Pulp/Firewood	\$ 14.00/cord	\$ 742.00
APPRAISED VALUE		\$ 742.00

Down payment: \$250.00

Note: Dry Late Summer/Fall Access

- Marked Thinning.

PA-3-15

Section 15 of T42N – R17W
(Wilma Township); 8.0 acres

225 cords Ash Pulp	\$ 12.00 /cord	\$ 2,700.00
APPRAISED VALUE		\$ 2,700.00

Down payment: \$405.00

Note: Winter Access

PA-4-15

Section 1-T44N – R18W
(Bruno Township); 90 acres

785 cords Oak Pulp/Logs	\$ 29.00 /cord	\$ 22,765.00
90 cords Aspen Pulp	\$ 15.00 /cord	\$ 1,350.00
105 cords Birch Pulp	\$ 10.00 /cord	\$ 1,050.00
15 cords Maple Pulp	\$ 10.00/cord	\$ 150.00
15 cords Ash Pulp	\$ 10.00/cord	\$ 150.00
APPRAISED VALUE		\$ 25,465.00

Down payment: \$3,819.75

Note: Dry Late Summer/Fall Access

- Marked Thinning.

PA-5-15

Section 9- T42N - R17W
(Wilma Township); 99.3 acres

1,330 cords Aspen/Balm Pulp	\$ 28.00/cord	\$ 37,240.00
110 cords Birch Pulp	\$ 12.00/cord	\$ 1,320.00
50 cords Maple Pulp	\$ 12.00/cord	\$ 600.00
145 cords Ash Pulp/Logs	\$ 12.00/cord	\$ 1,740.00
140 cords Oak Pulp/Logs	\$ 24.00/cord	\$ 3,360.00
APPRAISED VALUE		\$ 44,260.00

Down payment: \$6,639.00

Note: Winter/Partial Summer Access

- Partial Selective Cut.
- Access permission across private property is 100% purchaser's responsibility.

PA-6-15

Section 31 and 32 of T45N – R18W
(Kerrick Township); 146.5 acres

2,230 cords Aspen Pulp	\$ 28.00/cord	\$ 62,440.00
680 cords Birch Pulp	\$ 12.00/cord	\$ 8,160.00
245 cords Maple Pulp	\$ 12.00/cord	\$ 2,940.00
135 cords Jack Pine Pulp/Bolts	\$ 15.00/cord	\$ 2,025.00
15 cords Ash Pulp	\$ 12.00/cord	\$ 180.00
APPRAISED VALUE		\$ 75,745.00

Down payment: \$11,361.75

Note: Winter/Partial Summer Access

PA-7-15

Section 31 and 32 of T45N – R18W
(Kerrick Township); 31.9 acres

565 cords Ash Pulp	\$ 10.00 /cord	\$ 5,650.00
APPRAISED VALUE		\$ 5,650.00

Down payment: \$847.50

Note: Winter Access

PA-8-15

Section 2 and 3 - T41N – R19W; Section 35- T42N – R19W
(Arlone/Sandstone Townships); 194.6 acres

3,740 cords Aspen Pulp	\$ 35.00/cord	\$ 130,900.00
240 cords Birch Pulp	\$ 15.00/cord	\$ 3,600.00
160 cords Maple Pulp	\$ 15.00/cord	\$ 2,400.00
APPRAISED VALUE		\$ 136,900.00

Down payment: \$20,535.00

Note: Dry Summer/Early Freeze-up Access

TIMBER SALE

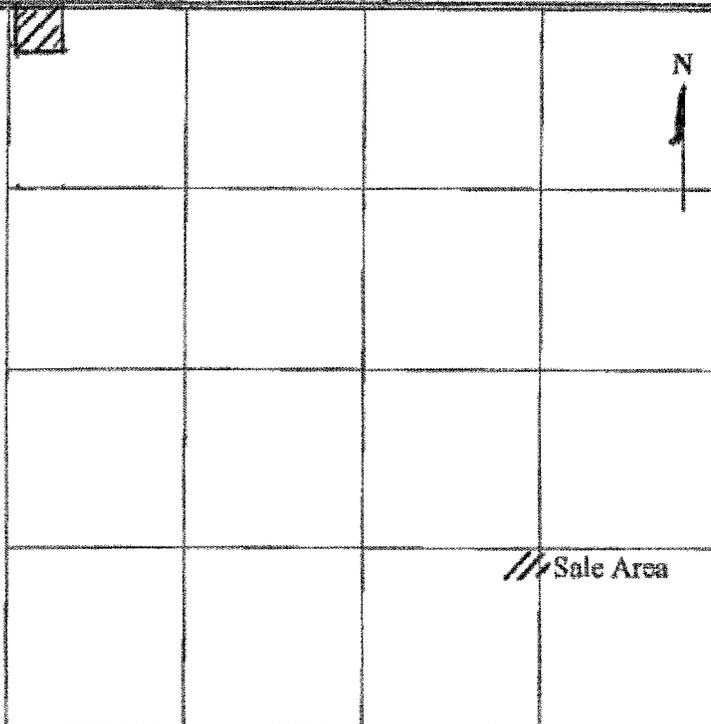
TELEPHONE
320-216-4225

SALE NO. PA-1-15

PINE COUNTY LAND DEPARTMENT
1602 Highway 23 North
Sandstone, MN 55072

APPRAISED BY/DATE: G. Beck/February 2015	PURCHASED BY:
LEGAL: NW ¼ - NW ¼ TOWNSHIP: Wilma	ADDRESS:
SEC. 15 TWP. 42 RGE. 17	
SALE ACRES: 2.5 Cover Type Acreage: N/A	SALE DATE

Co. Rd. 3141



SCALE:

- (A) Regular
- (B) Consumer
- (C) Estimate Sold as Appraised

SALE ACCESS/LOGGING CONDITION:

Late summer through winter*

SALE DURATION: This sale expires December 31, 2017 or upon completion of sale- whichever comes first.

CUTTING REGULATIONS:

Field Book F-24; page 59-60

Cut all orange marked pine.

*To help mitigate bark beetle damage, operations are not to take place between April 1st and July 31st. Prolonged drought conditions/high bark beetle conditions may warrant stock pile restrictions and slash management or require a delay in sale activity.

To avoid conflicts- cooperation will be maintained if separate timber purchasers/operations exist within the area.

Map Scale - 1" = 1320'

APPRAISAL OF MERCHANTABLE TIMBER					
SPECIE	VOLUME	UNIT	PRICE/CD.	VALUE	COMMENTS
Red Pine Pulp	28		N/A	\$100.00	
			Appraised Value:		
			% Bid Increase:		
			TOTAL		

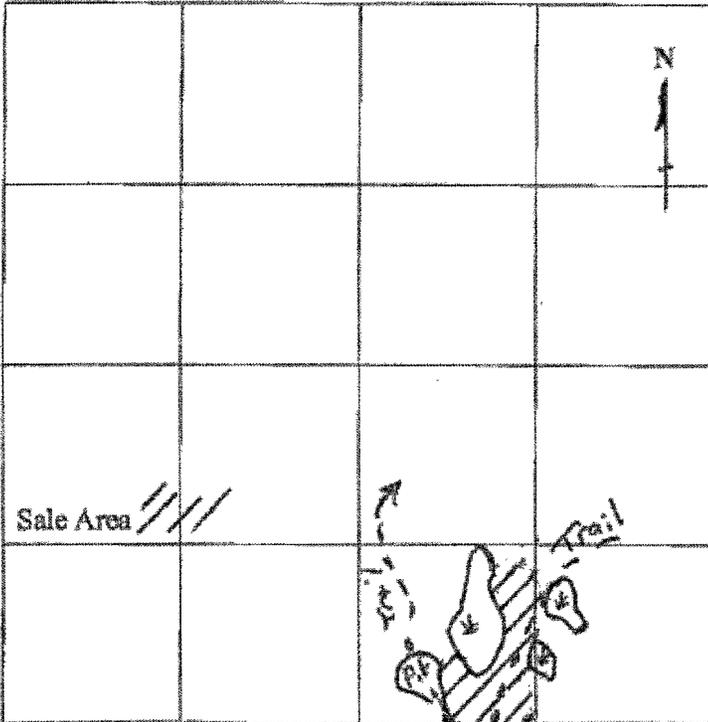
TIMBER SALE

TELEPHONE
320-216-4225

SALE NO. PA-2-15

PINE COUNTY LAND DEPARTMENT
1602 Highway 23 North
Sandstone, MN 55072

APPRAISED BY/DATE: G. Beck/Feb. 2015	PURCHASED BY:
LEGAL: SW ¼ - SE ¼ TOWNSHIP: Fleming	ADDRESS:
SEC. 22 TWP. 43 RGE. 18	
SALE ACRES: Approx. 12 Cover Type Acreage: NH-12	SALE DATE



SCALE:
(A) Regular
(B) Consumer
(C) Estimate Sold as Appraised

SALE ACCESS/LOGGING CONDITION:
Dry late summer*
SALE DURATION: This sale expires December 31, 2017 or upon completion of sale- whichever comes first.

CUTTING REGULATIONS:
Field Book F-24; pages 57-58

-Cut all orange marked hardwoods.
-Keep damage to oak regeneration minimal.

-Equipment use and harvest methods will assure that damage to residual timber be kept minimal (see back of contract for assessed damages).

*No sale activity between March 15 and August 15 without approval of County Forester.

Map Scale - 1" = 1320' eo. Rd #32.

APPRAISAL OF MERCHANTABLE TIMBER					
SPECIES	VOLUME	UNIT	PRICE/CD.	VALUE	COMMENTS
Misc. Pulp/Firewood	53	ords	\$14.00/cord	\$ 742.00	Approximately: 35% Red Maple 32% Red Oak 25% Aspen 8% Birch
			Appraised Value:	\$ 742.00	
			% Bid Increase:		
			TOTAL		

TIMBER SALE

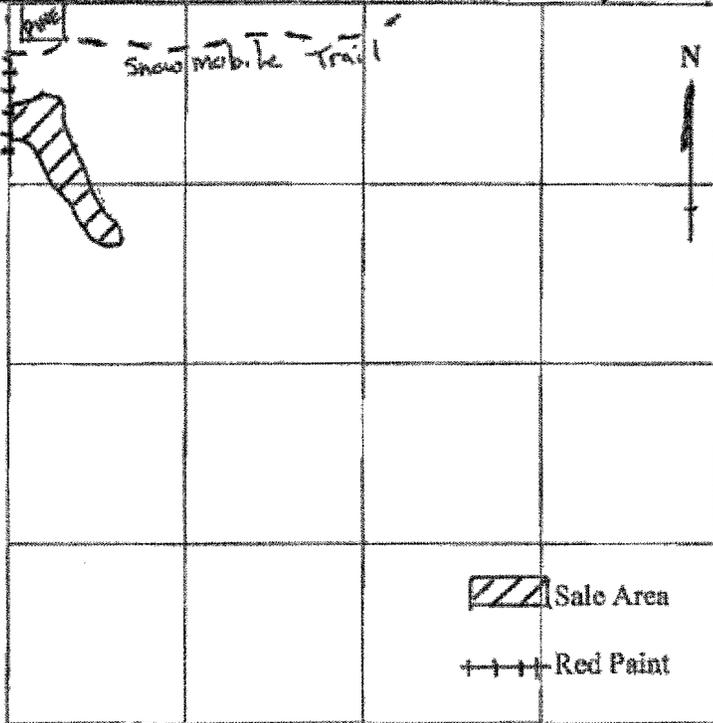
TELEPHONE
320-216-4225

SALE NO. PA-3-15

PINE COUNTY LAND DEPARTMENT
1602 Highway 23 North
Sandstone, MN 55072

APPRAISED BY/DATE: G. Beck/ March 2015	PURCHASED BY:
LEGAL: W 1/2 of NW 1/4 TOWNSHIP: Wilma	ADDRESS:
SEC. 15 TWP. 42 RGE. 17	
SALE ACRES: 8.0 Cover Type Acres: NH-15	SALE DATE

Cov. / Rd. #141



- SCALE:
- (A) Regular
 - (B) Consumer
 - (C) Estimate Sold as Appraised

SALE ACCESS/LOGGING CONDITION:
Winter/Frozen Ground
SALE DURATION: This sale expires December 31, 2017 or upon completion of sale- whichever comes first.

CUTTING REGULATIONS:
Field Book F-22, pages 133 + 134

Cut all merchantable ash, reserving paint lines and den/hollow trees.

Use care to keep damage to regeneration minimal.

Maintain a snowpack on snowmobile trail and keep trail free of products, equipment, and debris.

To avoid conflicts- cooperation will be maintained if separate timber purchasers/operations exist within the area.

Map Scale - 1" = 1320'

APPRAISAL OF MERCHANTABLE TIMBER					
SPECIES	VOLUME	UNIT	PRICE/CD	VALUE	COMMENTS
Ash Pulp/Logs	225	cords	\$ 12.00/cord	\$ 2,700.00	low log volume and of marginal quality
			Appraised Value:	\$ 2,700.00	
			% Bid Increase:		
			TOTAL		

TIMBER SALE

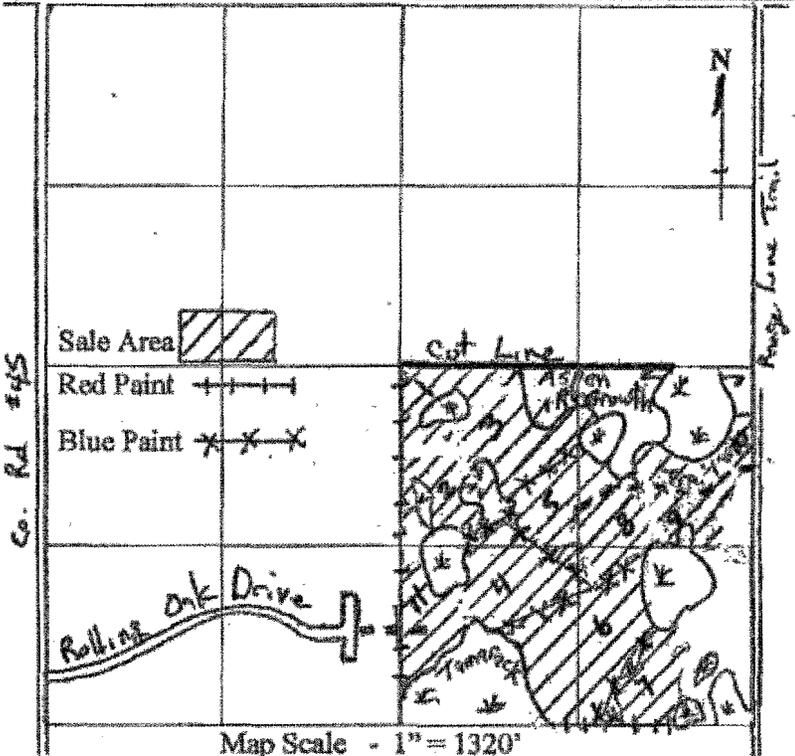
TELEPHONE
320-216-4225

SALE NO. PA-4-15

PINE COUNTY LAND DEPARTMENT
1602 Highway 23 North
Sandstone, MN 55072

APPRAISED BY/DATE: G. Beck/Aug.-Oct. 2014	PURCHASED BY:
LEGAL: SE 1/4	TOWNSHIP: Bruno
SEC. 1	TWP. 44 RGE. 18
SALE ACRES: Approx. 90	Cover Type Acreage: NH 120
SALE DATE	

Co Rd #154



SCALE:
(A) Regular
(B) Consumer
(C) Estimate Sold as Appraised

SALE ACCESS/LOGGING CONDITION:
Dry late summer*
SALE DURATION: This sale expires December 31, 2017 or upon completion of sale- whichever comes first.

CUTTING REGULATIONS:
Field Book F-24; pages 21-44

- Cut all orange marked hardwoods.
- Use care not to damage areas of re-growth/saplings.
- As determined by County Forester, all roads will incorporate aesthetics into the construction. Culverts will be provided by the Land Department.
- Equipment use and harvest methods will assure that damage to residual timber be kept minimal (see back of contract for assessed damages).

*No sale activity between March 15 and August 15 without approval of County Forester.

APPRAISAL OF MERCHANTABLE TIMBER					
SPECIES	VOLUME	UNIT	PRICE/CD.	VALUE	COMMENTS
Red Oak Pulp/Logs	785	cords	\$29.00/cord	\$ 22,765.00	approx. 28% logs (#2 or better)
Aspen Pulp	90	cords	\$15.00/cord	\$ 1,350.00	
Birch Pulp	105	cords	\$10.00/cord	\$ 1,050.00	
Maple Pulp	15	cords	\$10.00/cord	\$ 150.00	
Ash Pulp	15	cords	\$10.00/cord	\$ 150.00	
				Appraised Value:	\$ 25,465.00
				% Bid Increase:	
Cutting Blocks			TOTAL		

Unit 1 = \$1,065 x _____ % bid = \$ _____	Unit 7 = \$1,700 x _____ % bid = \$ _____
Unit 2 = \$1,700 x _____ % bid = \$ _____	Unit 8 = \$1,400 x _____ % bid = \$ _____
Unit 3 = \$3,100 x _____ % bid = \$ _____	Unit 9 = \$1,300 x _____ % bid = \$ _____
Unit 4 = \$3,100 x _____ % bid = \$ _____	Unit 10 = \$2,700 x _____ % bid = \$ _____
Unit 5 = \$2,600 x _____ % bid = \$ _____	Unit 11 = \$1,100 x _____ % bid = \$ _____
Unit 6 = \$5,700 x _____ % bid = \$ _____	

Contact County Forester For Cutting Block Boundaries- As Not All Boundaries Have Been Established.

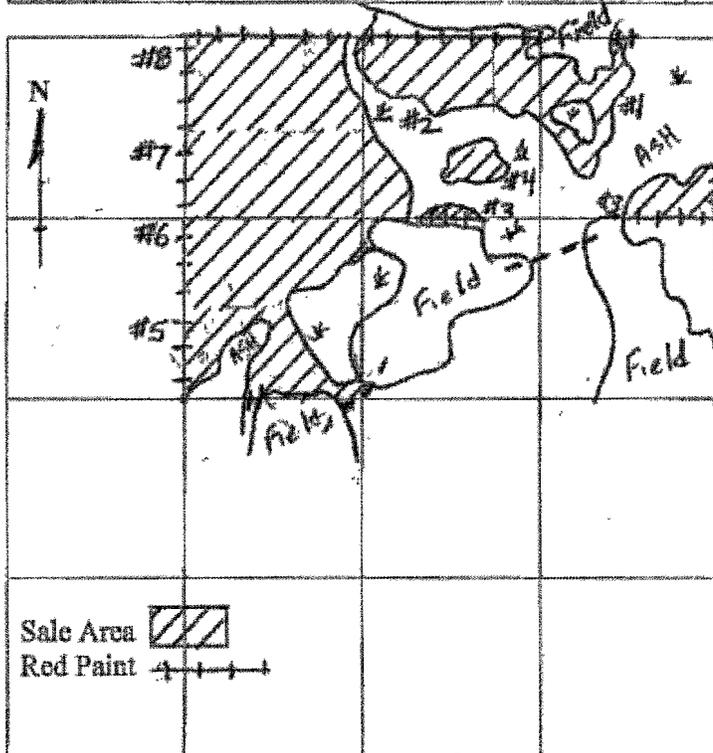
TIMBER SALE

TELEPHONE
320-216-4225

SALE NO. PA-5-15

PINE COUNTY LAND DEPARTMENT
1602 Highway 23 North
Sandstone, MN 55072

APPRAISED BY/DATE: G.Beck/ Oct.-Nov. 2014	PURCHASED BY:
LEGAL: Parts of TOWNSHIP: Wilma	ADDRESS:
SEC. 9 TWP. 42 RGE. 17	
SALE ACRES: 99.3 Cover Type Acreage: Asp-42; NH-48	SALE DATE



SCALE:
Estimate: Sold as Appraised

SALE ACCESS/LOGGING CONDITION:
Winter/possible dry summer on some units*
SALE DURATION: This sale expires December 31, 2017 or upon completion of sale- whichever comes first.

CUTTING REGULATIONS:
Field Book F-23; pages 85 - 95
Units 1-4: cut all merchantable aspen, balm, and birch.

Units 5-8: cut all merchantable aspen, balm, and ash.
And the following:
Paper Birch: cut all 2" dbh and greater growing in aspen stands. Outside of aspen stands cut only 10" dbh and greater (no yellow birch).
Maple: cut all 2" dbh and greater growing in aspen stands only.
Red Oak: Cut only 16" dbh and greater and all multiple stemmed trees provided they connect above ground and at least one stem is 16" dbh or greater (no bur oak).
-Within clear-cut areas: all stems of sale species must be felled/harvested as cutting proceeds.

Map Scale - 1" = 1320'

APPRAISAL OF MERCHANTABLE TIMBER					
SPECIES	VOLUME	UNIT	PRICE/CD.	VALUE	COMMENTS
Aspen/Balm Pulp	1,330	cords	\$ 28.00/cord	\$ 37,240.00	less than 1% balm
Paper Birch Pulp	110	cords	\$ 12.00/cord	\$ 1,320.00	
Maple Pulp	50	cords	\$ 12.00/cord	\$ 600.00	
Ash Pulp /Logs	145	cords	\$ 12.00/cord	\$ 1,740.00	mostly pulp
Red Oak Pulp/Logs	140	cords	\$ 24.00/cord	\$ 3,360.00	approx. 18 % logs (#2 or better)
			Appraised Value:	\$ 44,260.00	
			% Bid Increase:		
Cutting Blocks			TOTAL		

Unit 1 = \$7,300 x _____ % bid = \$ _____ Unit 5 = \$6,600 x _____ % bid = \$ _____
 Unit 2 = \$6,000 x _____ % bid = \$ _____ Unit 6 = \$3,800 x _____ % bid = \$ _____
 Unit 3 = \$2,430 x _____ % bid = \$ _____ Unit 7 = \$10,700 x _____ % bid = \$ _____
 Unit 4 = \$1,330 x _____ % bid = \$ _____ Unit 8 = \$6,100 x _____ % bid = \$ _____

Contact County Forester For Cutting Block Boundaries- As Not All Boundaries Have Been Established.

-Additional ash available as an addendum at base price of \$10/pulp cord; \$40/ log cord (#2 or better).
 -Equipment use and harvest methods will assure that damage to residual timber be kept minimal (see back of contract for assessed damages).

*If summer accessible- Units 1-4: no sale activity between March 15 and July 1 without approval of County Forester.
Units 5-8: no sale activity between March 15 and August 15 without approval of County Forester.

TIMBER SALE

TELEPHONE
320-216-4225

SALE NO. PA-6-15

PINE COUNTY LAND DEPARTMENT
1602 Highway 23 North
Sandstone, MN 55072

APPRAISED BY/DATE: G. Beck/March-May & Dec. '14; Jan. '15	PURCHASED BY:
LEGAL: part of TOWNSHIP: Kerrick	ADDRESS:
SEC. 31 & 32 TWP. 45 RGE. 18	
SALE ACRES: 146.5 Cover Type Acreage: Asp-58; Bi-97	SALE DATE

See Attached	Map		

SCALE:

- (A) Regular
- (B) Consumer
- (C) Estimate Sold as Appraised

SALE ACCESS/LOGGING CONDITION:

winter/partial summer (if summer accessible: no seasonal cutting restrictions- sandy soils).

SALE DURATION: This sale expires December 31, 2017 or upon completion of sale- whichever comes first.

CUTTING REGULATIONS:

Field Book F-23; pages 69-81, 84, 96-103

-Cut all aspen, birch, maple, jack pine, and ash 2" dbh and greater; reserving paint lines, snags, and hollow/den trees.

-Use care not to damage areas of tree regeneration and re-growth.

-Keep snowmobile trail clear of cut products and debris.

-All stems of sale species must be felled/harvested as cutting proceeds.

-To avoid conflicts- cooperation will be maintained if separate timber purchasers/operations exist within the area.

Map Scale - 1" = 1320'

APPRAISAL OF MERCHANTABLE TIMBER					
SPECIES	VOLUME	UNIT	PRICE/UNIT	VALUE	COMMENTS
Aspen Pulp	2,230	cords	\$ 28.00/cord	\$ 62,440.00	
Birch Pulp	680	cords	\$ 12.00/cord	\$ 8,160.00	
Maple Pulp	245	cords	\$ 12.00/cord	\$ 2,940.00	
Jack Pine Pulp/Bolts	135	cords	\$ 15.00/cord	\$ 2,025.00	
Ash Pulp	15	cords	\$ 12.00/cord	\$ 180.00	
			Appraised Value:	\$ 75,745.00	
			% Bid Increase:		
Cutting Blocks			TOTAL		

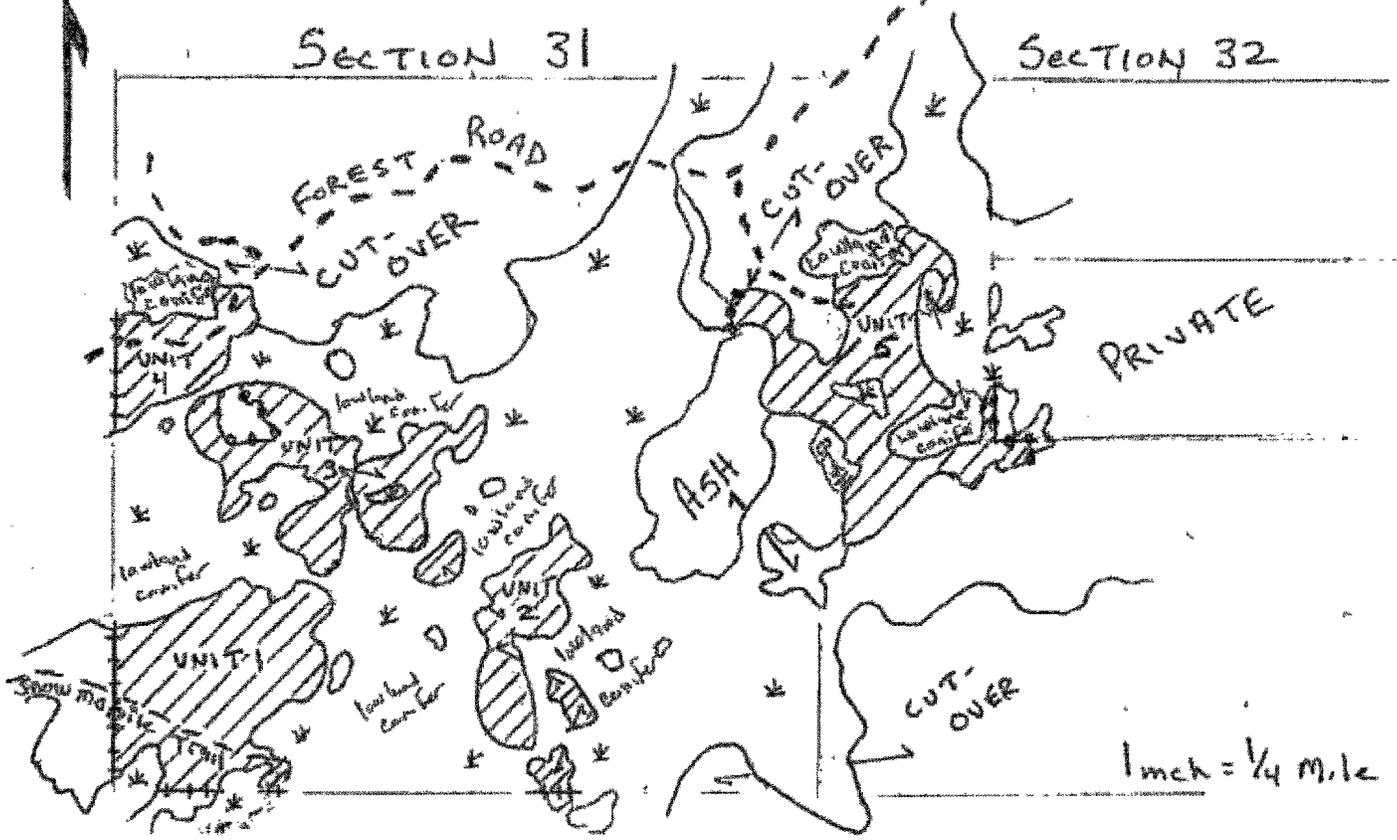
Unit 1 = \$18,400 x _____ % bid = \$ _____
 Unit 2 = \$11,500 x _____ % bid = \$ _____
 Unit 3 = \$16,900 x _____ % bid = \$ _____
 Unit 4 = \$8,845 x _____ % bid = \$ _____
 Unit 5 = \$20,100 x _____ % bid = \$ _____

NORTH

SECTION 31

SECTION 32

To Co. Rd #46



SALE AREA



Red Paint



Blue Paint



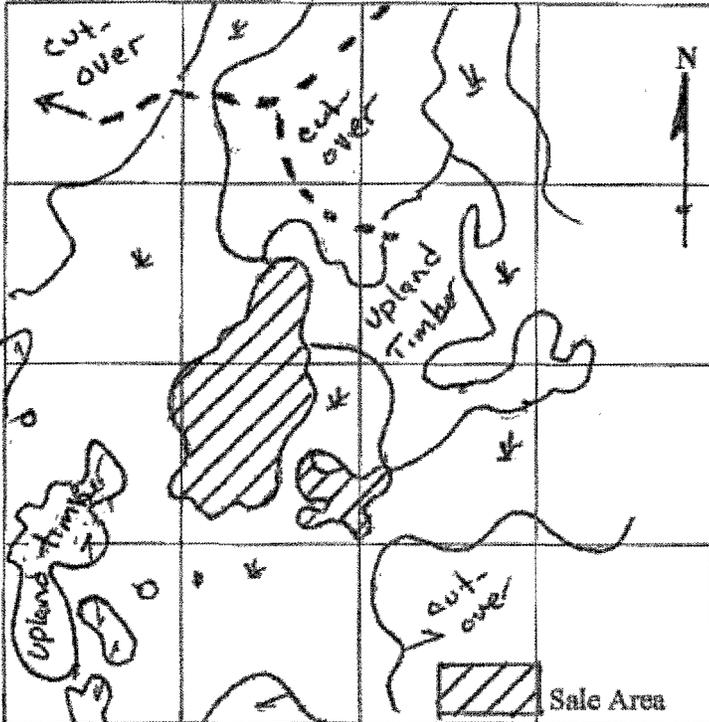
TIMBER SALE

TELEPHONE
320-216-4225

SALE NO. PA-7-15

PINE COUNTY LAND DEPARTMENT
1602 Highway 23 North
Sandstone, MN 55072

APPRAISED BY/DATE: G. Beck/ Jan. 2015	PURCHASED BY:
LEGAL: part of TOWNSHIP: Kerrick	ADDRESS:
SEC. 31 and 32 TWP. 45 RGE. 18	
SALE ACRES: 31.9 Cover Type Acreage: ASH-40	SALE DATE



SCALE:
(A) Regular
(B) Consumer
(C) Estimate Sold as Appraised

SALE ACCESS/LOGGING CONDITION:
winter/frozen ground
SALE DURATION: This sale expires December 31, 2017 or upon completion of sale- whichever comes first.

CUTTING REGULATIONS:
Field Book F-23; pages 96, 100-102

Cut all merchantable ash, reserving den trees and those ash trees where harvest will cause excessive damage to non-sale species.

To avoid conflicts- cooperation will be maintained if separate timber purchasers/operations exist within the area.

Map Scale - 1" = 1320'

APPRAISAL OF MERCHANTABLE TIMBER					
SPECIE	VOLUME	UNIT	PRICE/CD.	VALUE	COMMENTS
Ash Pulp	565	ords	\$ 10.00/cord	\$ 5,650.00	
			Appraised Value:	\$ 5,600.00	
			% Bid Increase:		
This sale may be purchased in up to three cutting blocks.			TOTAL		

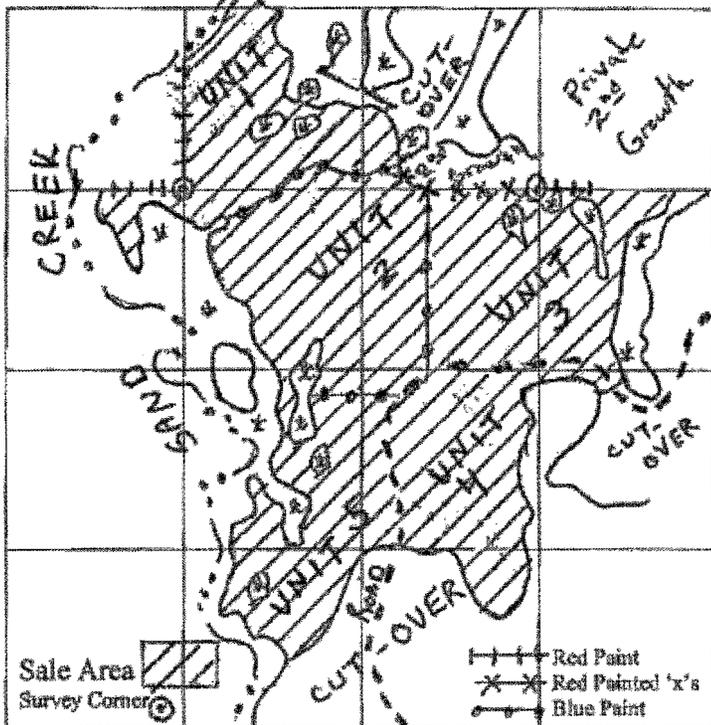
TIMBER SALE

TELEPHONE
320-216-4225

SALE NO. PA-815

PINE COUNTY LAND DEPARTMENT
1602 Highway 23 North
Sandstone, MN 55072

APPRAISED BY/DATE: G. Beck/ Nov.-Dec. 2014	PURCHASED BY:
LEGAL: parts of TOWNSHIP: Arlone/Sandstone	ADDRESS:
SEC/TWP/RGE 2 and 3 of 41-19 AND 35-42-19	
SALE ACRES: 194.6 Cover Type Acreage: Asp 195	SALE DATE



SCALE:
Estimate: Sold as Appraised

SALE ACCESS/LOGGING CONDITION:
Dry summer/early freeze-up*
SALE DURATION: This sale expires December 31, 2017 or upon completion of sale- whichever comes first.

CUTTING REGULATIONS:
Field Book F-22; pages 115-132
-Cut all Aspen, Birch, and Maple 2" dbh and greater
EXCEPT:
Reserving- that maple growing in and within 35' of all swamps, potholes, swales, and ponds; AND that maple not growing within aspen and birch stands.
Reserving- that aspen, birch, and maple growing within stands of non-sale species which would result in cutting of non-sale species if harvest were to occur.

Throughout sale reserve non-sale species, snags, and Red Paint lines.
All stems of sale species must be felled/harvested as cutting proceeds.
No harvesting between March 15 and July 1 without approval of County Forester.

APPRAISAL OF MERCHANTABLE TIMBER					
SPECIE	VOLUME	UNIT	PRICE/CD.	VALUE	COMMENTS
Aspen Pulp	3,740	cords	\$ 35.00/cord	\$ 130,900.00	
Birch Pulp	240	cords	\$ 15.00/cord	\$ 3,600.00	
Maple Pulp	160	cords	\$ 15.00/cord	\$ 2,400.00	
			Appraised Value:	\$ 136,900.00	
			% Bid Increase:		
Cutting Blocks			TOTAL		

Unit 1 = \$32,900 x _____ % bid = \$ _____
(Sandstone Township)
Unit 2 = \$34,300 x _____ % bid = \$ _____
(Arlone Township)
Unit 3 = \$22,300 x _____ % bid = \$ _____
(Arlone Township)
Unit 4 = \$27,400 x _____ % bid = \$ _____
(Arlone Township)
Unit 5 = \$20,000 x _____ % bid = \$ _____
(Arlone Township)

**DO NOT DAMAGE
REFUGE SIGNS**

REGULATIONS AND INSTRUCTIONS

The Land Commissioner or County Forester shall have the power to order suspension of any and all operations under this sale, when in their judgment, the conditions thereof have not been complied with; and any timber cut or removed during such suspension shall be deemed to have been cut in trespass.

Any timber removed in violation of the terms of this sale or of any law shall constitute trespass.

The timber sold, or designated for cutting, shall be cut without damage to other timber. The Purchaser shall be held liable in trespass for cutting or unnecessarily injuring any trees not included in this sale.

Payment for timber trespass and timber damages may be charged up to 3 times the stumpage value, as determined by State Law, and may also include any other expenses incurred by Pine County.

The Purchaser agrees to pay all costs incurred by Pine County associated with corrective measures due to non-compliance of the timber sale regulations.

Scale: Payment for timber "Sold as Appraised" is based on full payment of the estimated timber volume with no payment or compensation in the event of overruns or underruns. Timber sold by "Regular" or stick scale is subject to measurement by the Land Department before it is removed from the sale area. Timber sold by "Consumer" scale is subject to a consumer scale agreement. On stick and consumer scale, a final settlement shall be made on the scale of products harvested; the Purchase shall pay for any overrun at the sale price; and, if the estimate cuts short, the Purchaser shall be reimbursed by Pine County for the underrun. These payments shall be made within ninety (90) days of the sale closure or final receipt of scaled products, whichever comes first. The Purchaser shall pay to Pine County the sale price for all timber sold under this sale, as listed. Which purchaser fails to cut and remove.

Sale Extensions: Informal timber sales may be granted a sale extension, for good and sufficient reason, not exceeding one year. Extensions for Auction timber sales are specified in the Timber Auction notice for that sale.

This timber sale will not be assigned in whole or in part by the Purchaser without approval by the Land Department.

The Land Department will be notified before sale operations begin and prior to sale completion or if sale operations cease for an extended period of time.

Pine County shall have a right to reserve any timber which in its' judgment will promote sound forestry practices.

All cut timber, buildings and equipment not removed from the land within ninety (90) days after expiration of this sale shall become the property of Pine County. An additional period of time not to exceed one hundred twenty (120) days, for the removal of cut timber, buildings and equipment may be granted by the Land Commissioner upon request by the sale holder for good and sufficient reasons.

Purchaser will keep the property free of litter, used oil/fluids or other waste material.

Road access, easement and maintenance is the responsibility of the Purchaser. Public road right of ways and forest road and ditches will be kept clear of all cut products, equipment, slash and debris at all times. All road and trails used will be maintained by the Purchaser, to a condition equal to or better than their condition prior to the timber sale.

All newly constructed, or improvement of existing roads, trails and landings must be approved by the Land Department, and upon completion of sale, all ruts and potholes must be removed.

Utilize all timber to a 4 inch top, unless defect otherwise limits merchantability.

No stumps shall be left higher than ten (10) inches or 1/4 of their diameter.

Heavy concentrations of slash must be scattered across sale area or piled with the consent of the forester.

Harvest operations will be conducted in a manner which minimizes rutting and soil compaction. Operations will cease when weather conditions exist which cause excessive rutting and soil compaction. All harvesting activities will conform with the "Forest Management Guidelines" handbook as directed by the administrating forester.

* Consideration for future timber sales will be determined upon successful completion of this sale. *

This sale is issued and accepted upon the terms and conditions as specified in this timber sale agreement, as well as all terms and imitations contained in the Statutes of the State of Minnesota.

I have read, understand and agree to comply with all the requirements of this sale.

Purchaser's Signature _____ Date _____

This sale is not valid unless dated and signed by the purchaser, Land Commissioner, County Forester and County Auditor.

Land Commissioner Date County Forester Date County Auditor Date



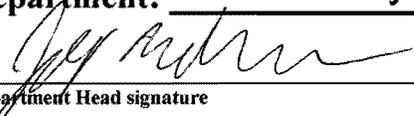
AGENDA REQUEST FORM

Date of Meeting: April 7th, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins. 10 mins. 15 mins. Other

Agenda Item: MN DNR 2015 State Boat and Water Safety Grant

Department: Pine County Sheriff's Office



 Department Head signature

Background information on Item:

2015 Annual Boat and Water Safety Grant allows the Pine County Sheriff's Office to have extra enforcement opportunities for water patrol, search and rescue, watercraft inspection, waterway marking, and accident investigation.

Action Requested:

The Pine County Sheriff's Office respectfully asks the County Board to approve the 2015 State Boat and Water Safety Grant.

Financial Impact:

The total amount for the 2015 B & W grant is \$7,951.00. This is a no-match grant.



2015 STATE OF MINNESOTA
ANNUAL COUNTY BOAT AND WATER SAFETY
GRANT AGREEMENT

ENCUMBRANCE WORKSHEET

Contract #: 87983

PO#: 3000069855

State Accounting Information:

Dept. ID R29	PC Bus. Unit R2901	Fiscal Year 2015	Source Type State	Vendor Number 0000197310-001
Total Amount \$7,951	Project ID R29G4CGSFY15	Billing Location R297000221	DUNS 019066948	

Accounting Distribution:

Fund 2100	Fin. Dept. ID R2937714	Appropriation ID R297400	Category 84101501	Account 441302	Activity A4CG002
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Grant Begin Date January 1, 2015	Grant End Date June 30, 2016
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Grantee Name and Address:

Pine Co. Sheriff
635 Northridge Dr. NW
Pine City, MN 55063

Payment Address:
(where DNR sends the check)

Pine Co. Treasurer
635 Northridge Dr. NW #230
Pine City, MN 55063

**2015 STATE OF MINNESOTA
ANNUAL COUNTY BOAT AND WATER SAFETY
GRANT AGREEMENT**

This grant agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources, Enforcement Division ("State") and Pine Co. Sheriff, 635 Northridge Dr. NW, Pine City, MN 55063 ("Grantee"). The payment address for this grant agreement is Pine Co. Treasurer, 635 Northridge Dr. NW #230, Pine City, MN 55063.

Recitals

1. Under Minnesota Statutes § 86B.701 & .705 the State is empowered to enter into this grant.
2. The State is in need of Sheriff's duties to carry out the provisions of Chapter 86B and the Boat and Water Safety Rules, hereinafter referred to as the "Minnesota Rules", including patrol, enforcement, search and rescue, watercraft inspection, issuance of temporary structure & event permits, waterway marking and accident investigation, all hereinafter referred to as the "Sheriff's Duties".
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statute §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1 Term of Grant Agreement

- 1.1 **Effective date:** January 1, 2015 or the date the State obtains all required signatures under Minnesota Statutes § 16B.98, Subdivision 5, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for 2015 grant expenditures incurred back to the effective date. Reimbursements will only be made for expenditures made according to the terms of this grant agreement.
- 1.2 **Expiration date:** June 30, 2016. Pursuant to Minnesota Statute §16A.28, Subdivision 6, the encumbrance may be certified for one year beyond the year in which funds were appropriated. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant as specified herein.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will provide county sheriff services for boat and water safety activities. As stated in Minnesota Statute § 86B.701, the Grantee will submit to the State a spending plan (Exhibit "A", which is attached and incorporated into this grant) along with this form to carry out the Sheriff's Duties. Boat and water safety activities are those outlined in Minnesota Statutes § 86B, Minnesota Rules, Chapter 6110, search and recovery operations in the waters of the State and the portions of Chapter 169A that are applicable to motorboats. Exhibit "B", which is attached and incorporated into this grant further defines the allowable expenditures.

Reporting Requirements: The Grantee must satisfactorily submit all activity and financial reports by the date(s) requested by the State, unless the State grants an extension in writing.

3 Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant agreement as follows:

- (a) **Compensation.** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant up to Seven thousand nine hundred fifty-one dollars (\$7,951).
- (b) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed Seven thousand nine hundred fifty-one dollars (\$7,951).

4.2 **Payment**

- (a) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices shall be submitted in a form prescribed by the State within the dates previously noted in "Term of Grant Agreement" in this contract.
- (b) **Federal funds.** (Where applicable, if blank this section does not apply) Payments under this grant agreement will be made from federal funds obtained by the State through Title NA .CFDA number _____ of the _____ Act of _____. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

- 4.3 Contracting and Bidding Requirements per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property:
- (a) If the amount of the contract is estimated to exceed \$100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
 - (b) If the amount of the contract is estimated to exceed \$25,000 but not \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c).
 - (c) If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
 - (d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.
 - (e) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 Conditions of Payment

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is Rodmen Smith, Assistant Director, Enforcement Division – Central Office, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, (651) 259-5054, rodmen.smith@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is the County Sheriff or designee. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7 Assignment, Amendments, Waiver, and Grant Agreement Complete

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement, including Exhibits "A" and "B," contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

9 **State Audits**
Under Minnesota Statute § 16B.98, Subdivision 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 **Government Data Practices and Intellectual Property**
10.1 **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute § 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

11 **Workers' Compensation**
The Grantee certifies that it is in compliance with Minnesota Statute § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 **Publicity and Endorsement**
12.1 **Publicity.** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant agreement.
12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

13 **Governing Law, Jurisdiction, and Venue**
Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 **Termination**
14.1 **Termination by the State.** The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
14.2 **Termination for Cause.** The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
14.3 **Termination for Insufficient Funding.** The State may immediately terminate this grant contract if:
a) It does not obtain funding from the Minnesota Legislature
b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 **Data Disclosure**
Under Minnesota Statute § 270C.65, Subdivision 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 **Invasive Species Prevention**

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: Burda Mudd

Date: 1/15/15

SWIFT Contract # 87983

Purchase Order # 3000069855

2. GRANTEE:

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: County Sheriff

Date: _____

By: _____

Title: Chairperson of County Board

Date: _____

By: _____

Title: County Auditor or Administrator

Date: _____

3. STATE AGENCY: NATURAL RESOURCES

By: _____
(With delegated authority)

Title: Assistant Director, Enforcement Division -- Central Office

Date: _____

Attachments: Exhibits "A" & "B"

Distribution:

- 1. DNR - OMBS
- 2. Grantee - 2 (Sheriff's Office & Co. Board)
- 3. State's Authorized Representative

AGREEMENT FOR PROSECUTION SERVICES

THIS AGREEMENT is made and entered into by and between the COUNTY OF PINE and the PINE COUNTY ATTORNEY, hereinafter referred to as the "County," and the CITY OF PINE CITY, MINNESOTA, hereinafter referred to as the "City;"

WHEREAS, Minnesota Statutes § 484.87 subdivision 3, allows for the City to enter into an Agreement with the County Board and the County Attorney for the County to provide such prosecution services for criminal offenses that occur within the City. These "prosecution services" include the following: (1) prosecuting petty misdemeanor, misdemeanor and gross misdemeanor criminal and traffic offenses arising under state law, and criminal and traffic probation violations that occur within the jurisdiction of the City; (2) prosecuting misdemeanor violations of municipal ordinances and regulations of the City; (3) providing victim assistance and/or services as mandated by Minnesota Statutes § 611A; (4) completing criminal appeals before the Minnesota Court of Appeals and the Minnesota Supreme Court on matters arising under state law which occur within the jurisdiction of the City; and (5) providing administrative advice and assistance and legal services in district court and Minnesota's courts of appeal related to civil administrative and judicial forfeitures originated within the jurisdiction of the City;

WHEREAS, logistically, functionally and financially such an Agreement is mutually beneficial to both the County and City.

NOW, THEREFORE, in consideration of the mutual covenants and understandings contained herein, the County and City enter into the following Agreement:

1. TERM AND COST OF THE AGREEMENT

- a. The County will provide the City with the prosecution services above-referenced for cases that occur within the jurisdiction of the City beginning April 1, 2015. This Agreement will continue for the calendar year 2015. Any Agreement for prosecution services for future years will be finalized by November 1 of the year before such service is to commence. If such an Agreement is not reached, this Agreement will expire on January 1 of the following year.
- b. Beginning April 1, 2015, the City will pay \$8,250.00 to the County, said money to be used to fulfill this Agreement, including the payment of the salary, benefits, and other costs incurred by the County in performance of its obligations for calendar year 2015. The City will pay the County one-half on May 15 of each contract year, and one-half on October 15 of each contract year.
- c. The County will provide all prosecution services, administrative services, overhead, secretary and paralegal support in fulfilling its obligations under and for

the term of this Agreement. The City will forward all law enforcement files to the County at no charge to the County.

2. **MODIFICATION**

Any alteration, modification, amendment or waiver of provisions of the Agreement shall be valid only when it has been reduced to writing and signed by representatives of all parties.

3. **TERMINATION OF AGREEMENT**

Either party may terminate this Agreement at any time, with or without cause, upon 90 days notice, in writing, delivered by certified mail or in person to the City Administrator for the City or the County Attorney for the County. During the term of this Agreement, the County will not increase the fees stipulated in this Agreement. Unless a separate written agreement is reached, on expiration or termination of this contract, the City's new attorney(s) will undertake representation of the City in all matters then filed, pending, or otherwise before the Court as a result of the County's representation of the City. On expiration or termination of this contract, at the City's request, the County will electronically duplicate and deliver files that were the subject of representation pursuant to this agreement to the City in the electronic format that suits the business needs and practices of the County.

4. **INTEGRATION**

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter.

5. **SERVICES SPECIFICALLY EXCLUDED**

The Parties acknowledge and agree that as a term or condition of this contract, the County will not provide representation to the City of criminal prosecution related matters, if any, venued in any federal district or federal appellate court. Further, the Agreement does not include any services for the City by the County which are civil in nature (with the exception of administrative and judicial forfeitures), or otherwise not related to the prosecutorial function.

6. **PROSECUTORIAL DISCRETION**

The County agrees that the County Attorney and Assistant County Attorneys shall provide the prosecution services in the same manner as other criminal prosecutions delegated to the County Attorney by law. The County Attorney shall have full discretion to assign cases for prosecution by Assistant County Attorneys, and utilize the services of non-attorney personnel of the County Attorney's office in preparation, processing and management of cases. The County Attorney shall exercise complete prosecutorial discretion on all matters pertaining to the prosecutions, including charging of violations, plea negotiations, trial, or dismissal of cases. The prosecutorial discretion of the County Attorney shall be coextensive with that provided by the Constitution and the Statutes of the State of Minnesota in all other prosecutions within the jurisdiction of the County Attorney's Office.

7. **RELEASE AND INDEMNIFICATION**

The Parties further acknowledge and agree that the County will not indemnify in any way or defend civil claims for damages or any other causes(s) of action alleging wrongdoing by the County on behalf of the City, whether in federal or state court, if any, arising in relation to the any criminal prosecution or administrative or judicial forfeiture action undertaken by the County on behalf of City. ***The City remains solely responsible for defense of such claims, including but not limited to civil litigation expenses, settlement costs, and court ordered awards.***

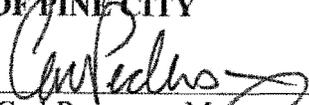
8. **DATA PRACTICES**

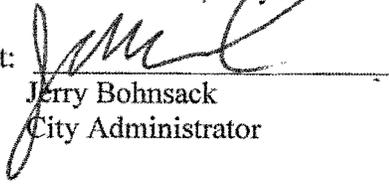
The provisions of the Minnesota Government Data Practices Act, Minnesota Statutes § 13.01 et. seq. and other applicable provisions of state and federal law pertaining to disclosure and retention of data, and confidentiality shall apply to their full extent in all matters delegated to the Pine County Attorney under this Agreement.

IN WITNESS WHEREOF, the City, by motion duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its Administrator; and the County of Pine, by resolution of the Pine County Board of Commissioners, has caused this Agreement to be signed by the Chair Person and Coordinator of said Board, and by the Pine County Attorney, effective on the date and for the duration as above-referenced.

Dated: Mar 25 2015

CITY OF PINE CITY

By: 
Carl Pederson, Mayor

Attest: 
Jerry Bohnsack
City Administrator

Dated: _____

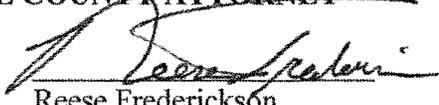
COUNTY OF PINE

By: _____
Stephen M. Hallan, Chair
Pine County Board

By: _____
Cathy J. Clemmer
County Auditor

Dated: 3/26/15

PINE COUNTY ATTORNEY

By: 
Reese Frederickson
County Attorney



AGENDA REQUEST FORM

Date of Meeting: April 7, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Pine City Policing Contract

Department: Pine County Sheriff's Office



Department Head signature

Background information on Item:

Pine City has agreed to terms and conditions of policing contract for 2015-2017. New administration has taken office in Pine City and the Pine City Contract has been signed by the city administration.

Action Requested:

The Pine County Sheriff's Office respectfully asks the County Board acknowledge and sign the City Contract for the City of Pine City.

Financial Impact:

PINE COUNTY
and
CITY OF PINE CITY
AGREEMENT FOR LAW ENFORCEMENT SERVICES

THIS AGREEMENT, made and entered into this 7th day of April, 2015,
by the Pine County Sheriff, hereinafter referred to as the "Sheriff" and approved by the County of
Pine, a Minnesota political subdivision, hereinafter referred to as the "County Board" and the City of
Pine City, a Minnesota municipal corporation, hereinafter referred to as the "City".

WITNESSETH

WHEREAS, the City is desirous of contracting with the Sheriff to provide law enforcement
services within the City boundaries, said services to be performed by the County Sheriff's Office;
and

WHEREAS, the Sheriff is agreeable to providing additional law enforcement services
within the City boundaries, beyond that which is customarily and regularly provided to the City, and
the County Board approves the allocation of additional deputies to the City; and

WHEREAS, such contracts are authorized and provided for by the provisions of Minnesota
Statutes §§471.59, and 436.05.

NOW THEREFORE, pursuant to the terms of the aforesaid statutes it is agreed as follows:

1. **Services to be provided.** The Sheriff and County Board agree to provide law enforcement
services for the City, within the corporate limits of the City, from January 1, 2015 through
December 31, 2017. Said law enforcement services shall be provided by the County Sheriff's Office
to the City 10 hours a day, seven days a week. The County Sheriff's Office shall investigate all
violations that the City compliance officer is investigating within the City except for ordinance
violations that the City compliance officer is investigating and has not requested a criminal
investigation. The law enforcement services provided by the County Sheriff's Office to

the City shall be comparable to the level and delivery of services provided elsewhere in the County by its Sheriff's Office.

2. **Administrative Responsibility.** All decisions concerning the implementation and performance of law enforcement services, including the disciplining of deputies, the control of the deputy assigned to the City and to all other matters incident to the performance of such services shall remain with the Sheriff's Office. The County Sheriff shall make reasonable efforts to consider the City Council's wishes in assigning a particular deputy to the City or transferring a particular deputy from the City if requested by the City. However, the City understands that a deputy has the choice of assignment depending on seniority pursuant to the labor agreement with the County, and that deputies may exercise their rights to either be assigned to a particular city or to transfer from a city assignment to County patrol or be promoted to a different position.

3. **City's Responsibilities.** In order to provide satisfactory law enforcement services to the City, the County Sheriff's Office shall have the full and complete cooperation from the City and its officials, agents and employees.

4. **Information to be provided to the City.** The County Sheriff's Office shall supply the City on the 15th day of each month (or on a different frequency if the parties agree) with a daily deputy log, officer activity report/beat report and daily blotter for all law enforcement services that were provided by the County Sheriff's Office to the City during the past month. This information must contain sufficient detail so that the City can understand the nature of the investigations or calls the deputy assigned to the City is performing each day, the periods of time the deputy is called out of the City to assist other deputies in other areas, and the activity of all patrol deputies in the County that may have assisted the assigned City deputy.

5. **Dispute Resolution.** The City Administrator shall act as a liaison between the City and the Sheriff with respect to this Agreement. The City and the Sheriff should attempt to resolve all

problems related to the law enforcement services on the basis of mutual interest and understanding. If the City has concerns about a particular investigation or performance of the assigned deputy, the City Administrator shall report the concerns, in writing to the Sheriff. When concerns have been presented to the Sheriff in writing and in accordance with this paragraph the response from the Sheriff shall be in writing. Both parties agree that written communications will help prevent misunderstandings and misinformation, and will assist in effectively addressing concerns. The deputy assigned to the City shall attend City Council meetings, as requested for the purpose of addressing any concerns or questions of the City Council. If the City has concerns about the information provided by the Sheriff required by Paragraph 4, the City Administrator shall address those concerns in writing to the Sheriff.

6. **Payment.** The City has requested and the County Sheriffs Office has agreed to provide ten (10) hours per day of law enforcement services to the City during the three year term of this Agreement. In consideration for the law enforcement services being provided by the County Sheriff's Office to the City for the term of January 1, 2015 through December 31, 2015, the City shall pay to the County the sum of \$45.25 per hour or \$165,162.50 for the year. Said annual amount shall be payable by the City in twelve equal monthly installments of \$13,763.54. Installments shall be due on or before the 15th day of each month, beginning January 15, 2015 and shall continue monthly thereafter during this term. The annual amount is based on the multiplication of this agreement's rate, hours per day, and days per year.

In consideration for the law enforcement services being provided by the County Sheriff's Office to the City for the term of January 1, 2016 through December 31, 2016, the City shall pay to the County the sum of \$45.75 per hour or \$166,987.50 for the year. Said annual amount shall be payable by the City in twelve equal monthly installments of \$13,915.66. Installments shall be due on or before the 15th day of each month, beginning January 15, 2016 and shall continue monthly

thereafter during the term. The annual amount is based on the multiplication of this agreement's rate, hours per day, and days per year.

In consideration for the law enforcement services being provided by the County Sheriff's Office to the City for the term of January 1, 2017 through December 31, 2017, the City shall pay to the County the sum of \$46.25 per hour or \$168,812.50 for the year. Said annual amount shall be payable by the City in twelve equal monthly installments of \$14,067.71. Installments shall be due on or before the 15th day of each month, beginning January 15, 2017 and shall continue monthly thereafter during the term. The annual amount is based on the multiplication of this agreement's rate, hours per day, and days per year.

The particular hours per day that the deputy shall patrol the City shall be agreed to by the City and the County Sheriff's Office.

If, in the judgment of the City and/or the County Sheriff's Office, it is necessary to add additional temporary law enforcement personnel for special events sponsored by the City, such personnel shall be hired by the Sheriff and supervised as with other County Sheriff's Office employees performing services under the terms of this Agreement. The City agrees to reimburse the Sheriff for the additional personnel used at special events at the hourly rate set for the year in which the services are provided.

7. **Term of this Agreement; Renewal.** The term of this Agreement shall be from January 1, 2015 through December 31, 2017,

The County Sheriff's Office shall notify the City by July 1, 2017 of the hourly rate for the deputy for the following year. If the County Sheriff's Office is not able to provide the same number of hours of law enforcement services or requests a change in the scheduling of the hours for the following year, this information also shall be provided to the City at this time. The City Administrator and a City Council member shall be designated by the City to meet with the County Sheriff to discuss

any concerns or changes needed to the Agreement for the next term. The Sheriff shall attend a regular city council meeting in July of each year or at the next meeting if there is a scheduling conflict. Any changes or modifications with respect to this Agreement shall be agreed to by the parties no later than September 15th of each year. If either party chooses to terminate this Agreement, it may do so for any reason so long as written notice is provided to the other party no later than September 15th so that the other party may have sufficient time to revise its budget to reflect this change for the following year.

8. Employees of the County. All County Sheriff's Office employees performing services for the City pursuant to this Agreement are employees of the County, therefore, all obligations with regard to wages, workers' compensation, PERA, withholding tax, insurance and similar benefits shall be the obligation of the County. The City shall not be required to assume any liability of employment for any County employee, including, but not limited to, for injuries or sickness arising out of their employment hereunder. The County agrees to hold indemnify, defend and hold the City harmless from any such claims.

9. Indemnification. The County, its officials and employees shall not be deemed to assume any liability for the intentional or negligent acts or omissions of the City, or any official, agent, or employee thereof, and the City agrees to hold harmless, indemnify, and defend the County, its officials and employees from any and all claims for damages arising out of this Agreement.

The City shall hold harmless, indemnify and defend the County, its officials and employees from any and all claims for damages resulting from the County's enforcement of any ordinance of the City pursuant to this Agreement except for any claim arising as a result of intentional or negligent acts or omissions of the County.

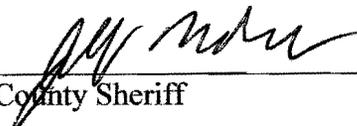
The City, its officials and employees, shall not be deemed to assume any liability for the intentional or negligent acts or omissions of the County or liability incurred as a result of the actions

of the County under this Agreement, or any official, agent or employee thereof, and the County agrees to hold harmless, indemnify and defend the City, its officials and employees from any and all claims for damages or otherwise arising out of this Agreement.

10. **Fine and Forfeiture Revenues.** All fines collected by the courts, the County or the City for violations that occurred in the City shall be disbursed according to state statute. All proceeds recovered from the sale of forfeited property from a violation that occurred in the City shall be disbursed according to state statute.

IN WITNESS THEREOF, the City, by motion of its governing body caused this Agreement to be signed by its Mayor and City Administrator, and the Sheriff of Pine County, and the Pine County Board of Commissioners, has caused these presents to be subscribed by the County on the day and year first above written.

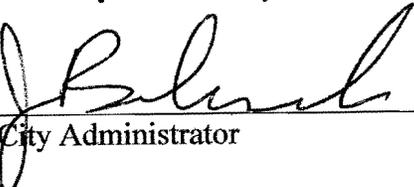
COUNTY OF PINE

By: 
Pine County Sheriff

By: _____
Chairman of the Pine County Board of Commissioners

CITY OF PINE CITY

By: 
Mayor of City of Pine City

By: 
Pine City Administrator

Approved as to form and execution

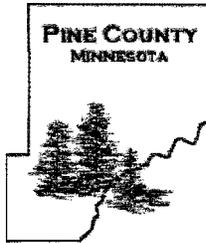
Dated: _____

Dated: February 2, 2015

Pine County Attorney



Attorney for the City of Pine City



AGENDA REQUEST FORM

Date of Meeting: April 7, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda
- 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Law Enforcement Contract

Department: Sheriff's Office

Paul D. Neumann *Chief Deputy*
 Department Head signature

Background information on Item:

Pathfinder Village has requested in years past for a deputy to work off duty hours for extra security. The Sheriff's Office has received such a request again for various hours in 2015.

Action Requested:

We request the County Board Chairman to sign the contract. The contract has been reviewed by the County Attorney for content.

Financial Impact:

None. Hours worked by the deputy are reimbursed by Pathfinder Village as part of the contract.

PINE COUNTY SHERIFF'S OFFICE
and
PATHFINDER VILLAGE
AGREEMENT FOR LAW ENFORCEMENT SERVICES

THIS AGREEMENT, made and entered into this 1st day of April, 2015,
by the Pine County Sheriff, hereinafter referred to as the "Sheriff" and approved by the County of Pine, a Minnesota political subdivision, hereinafter referred to as the "County Board" and Pathfinder Village, of Hinckley, a licensed business operating in the County of Pine, hereinafter referred to as the "Business."

WITNESSETH

WHEREAS, the Business is desirous of contracting with the Sheriff to provide Law Enforcement services within the properties owned and operated by the Business, said services to be performed by Licensed Deputies of the Pine County Sheriff's Office; and

WHEREAS, the Sheriff is agreeable to providing dedicated law enforcement services under this agreement within those properties owned and operated by the business, beyond that which is customarily and regularly provided to the Business and the County Board approves the allocation of dedicated deputies to the business.

NOW THEREFORE, pursuant to the terms of the aforesaid statutes it is agreed as follows:

1. **Services to be provided.** The Sheriff and County Board agree to provide Law Enforcement services for the Business, within the properties owned and operated by the Business occurring between the dates of May 1, 2015 through December 31, 2015 for which specific dates and times requested by the business will be scheduled by the Sheriff's Office. Law Enforcement services shall include the following: routine patrolling within the business properties by a licensed Deputy Sheriff, interaction with users of the properties within the business, investigations of violations of state law occurring within the properties of the business; supply, support and

assistance to other public service agencies such as the ambulance and fire departments. The hours per day contracted for is specified in this Agreement and are to be agreed to between the Sheriff and the business. For reasons of Public Safety, the Deputy assigned to the Business may have to respond away from the Business performing duties outside the business. These duties include but are not limited to: responding when necessary to calls, emergencies, assisting other deputies, or administrative duties at the Sheriff's Office such as report writing or interviewing. Away time longer than 30 minutes will not be covered by the Business until such time as the Deputy returns to finish the scheduled duty shift at which time the Business will pay only for time dedicated to the Business. The business is made aware that it is the policy of the Sheriff for deputies to be in full Sheriff's Office uniform and have a marked squad car with them while performing these duties.

The Pine County Sheriff's Office shall investigate all violations of State law. The law enforcement services provided by the Pine County Sheriff's Office to the business shall be comparable to the level and delivery of services provided elsewhere in the County by this Sheriff's Office.

2. **Administrative Responsibility.** All decisions concerning the implementation and performance of law enforcement services, including the disciplining of deputies, the control of the deputy assigned to the business, and to all other matters incident to the performance of such services shall remain with the Sheriff's Office.

3. **Business Responsibilities.** In order to provide satisfactory law enforcement services to the business, the Pine County Sheriff's Office shall have the full and complete cooperation from the business and its officials, agents and employees.

4. **Information to be provided to the business.**

The Pine County Sheriff's Office shall, upon request, supply the business with copies of reports, logs or documents pertaining to the duties performed for the business so long as it will not jeopardize an on-going investigation or will not violate laws or regulations pertaining to the release of information by Peace Officers.

The format and title of this information will be determined by the Sheriff. The Sheriff will only disclose public data pursuant to Minnesota Statutes section 13.82.

5. Dispute Resolution. The Business and the Sheriff, or his designee, should attempt to resolve all problems related to the law enforcement services on the basis of mutual interest and understanding. If the business has concerns about a particular investigation or performance of the assigned Deputy, the business shall report the concerns in writing to the Chief Deputy.

6. Failure to abide by contract terms and/or agreed resolutions of dispute. Either party to this agreement may terminate this agreement upon written notification with 30 days notice.

7. Payment. The Business has requested and the Pine County Sheriff's Office has agreed to provide law enforcement services to the Business on those specific dates requested by the Business (see attachment 1) and scheduled by the Sheriff at a rate of \$47.00 per hour for the scheduled time requested. This is a standing agreement between the dates outlined on the term of this agreement, and the Business will only pay for scheduled duty within those dates. With a minimum 5 hours per duty day when scheduled.

In consideration for the law enforcement services being provided by the Pine County Sheriff's Office to the business for the term of May 1, 2015 through December 31, 2015 the Business shall pay to the County the sum of \$4,700.00. Said amount shall be payable by the Business to the Sheriff's Office upon signing of the agreement. Said amount is for 100 hours of duty at \$47.00 per hour on specific dates that have at the time of this agreement been requested by the Business (see attachment 1) and scheduled by the Sheriff. The Business has an open understanding that additional dates and hours of duty can be requested at any time between the

dates of this agreement and has the understanding that the overall dates of this agreement can be extended or changed upon 30 days written notice and the agreement of both parties.

The particular hours per duty day that the deputy shall patrol the properties of the Business shall be agreed to by the Business and the Pine County Sheriff's Office.

8. Employees of the County. All Sheriff's Office employees performing duties for the Business pursuant to this agreement are employees of Pine County. Therefore all obligations with regard to wages, workers' compensation, PERA, withholding tax, insurance and similar benefits shall be the obligation of Pine County. The Business shall not be required to assume liability of employment for any County employee, including, but not limited to, for injuries or sickness arising out of their employment hereunder. Pine County agrees to hold indemnify, defend and hold the Business harmless from any such claims.

9. Indemnification. Pine County, its officials and employees shall not be deemed to assume any liability for the intentional or negligent acts or omissions of the Business, or any official, agent, or employee thereof, and the Business agrees to hold harmless, indemnify, and defend Pine County, its officials and employees from any and all claims for damages arising out of this agreement..

The Business, its officials and employees, shall not be deemed to assume any liability for the intentional or negligent acts or omissions of Pine County or liability incurred as a result of the actions of Pine County under this agreement, or any official, agent or employee thereof, and Pine County agrees to hold harmless, indemnify and defend the Business, its officials and employees from any and all claims for damages or otherwise arising out of this agreement.

Deputies under this agreement during the course of their duty will only take enforcement action on violations of the laws of the State of Minnesota. No part of this agreement will allow enforcement actions of Deputies to act outside the scope of the Constitution of the United States,

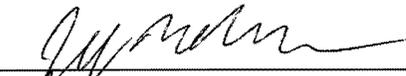
Minnesota rules of criminal procedure, and the Policies and Procedures of the Pine County Sheriff's Office.

10. **Fine and Forfeiture Revenues.** All fines collected by the courts, and/or the County for violations that occurred on the properties of the Business, shall be disbursed according to state statute. All proceeds recovered from the sale of forfeited property from a violation that occurred on the properties of the Business, shall be disbursed according to state statute.

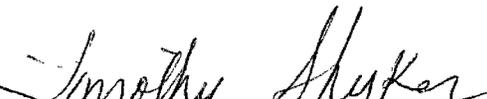
IN WITNESS THEREOF, the Business of Pathfinder Village and the Sheriff of Pine County, has caused these presents to be subscribed by the County on the day and year first above written.

DATE: 3/27/15

PINE COUNTY SHERIFF'S OFFICE

By:  Print: Jeff Nelson
Pine County Sheriff

PATHFINDER VILLAGE

By:  Print: Timothy Shyker
Owner/Representative/Attorney

Approved as to form and execution

Dated: 3/24/15


Pine County Attorney

Dated: _____

David J. Minke, County Administrator

DATED: _____

Pine County Board Chairman



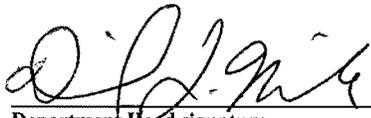
AGENDA REQUEST FORM

Date of Meeting: _____

- County Board
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee
 Other _____

Agenda Item: Citizen Appointments to Probation Advisory Committee

Department: Pine County Probation


Department Head signature

April 7, 2015
Date

Background information on Item:

The Mission of the Probation Advisory Committee is:

To actively participate in the review of probation services, programs, goals, and strategic planning in Pine County and make recommendations to policy and decision makers about such probation issues in order to enhance programming in the county and ensure it is efficient and effective.

Each Pine County Commissioner has a citizen representative on the Probation Advisory Committee. When a member resigns, a new representative is needed. There have been resignations that need to be filled. Each of the appointees being recommended below have been approved by their respective commissioner and agreed to serve on the committee.

Action Requested:

Approval of the following appointments:

- District # 3: Mike Milano
- District #5: Mark Diggan

Financial Impact:

Probation Advisory Committee members receive a per diem for attendance at the quarterly meetings. The 2015 Probation Department budget includes funding for these representatives.



AGENDA REQUEST FORM

Date of Meeting: 4/7/2015

- County Board**
 - Consent Agenda
 - Regular Agenda
- 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Approve regular full-time status to Beth Jarvis

Department: HHS

Rebecca Foss
Department Head signature

Background information on Item:

Beth was promoted to Social Services Supervisor on October 13, 2014. Her six-month probationary period is scheduled to end on April 13, 2015. Beth has done an excellent job leading the children's services unit and should be granted regular status.

Action Requested:

Grant regular status to Beth Jarvis, Social Services Supervisor, effective April 13, 2015.

Financial Impact:

N/A



AGENDA REQUEST FORM

Date of Meeting: April 7, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins. 10 mins. 15 mins. Other

Agenda Item: Approval of new employee hire

Department: Sheriff

Paul D. Anderson Chief Deputy
Department Head signature

Background information on Item:

The Sheriff's Office was approved to fill a vacancy in the patrol division.

Action Requested:

Approve the hiring of Joseph Broneak as a Deputy Sheriff effective 033015. Starting pay C42, \$20.28/hour.

Financial Impact:



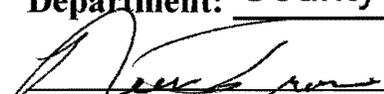
AGENDA REQUEST FORM

Date of Meeting: April 7, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins. 10 mins. 15 mins. Other

Agenda Item: Request to hire

Department: County Attorney


 Department Head signature _____

Background information on Item:

The Pine County Attorney's Office currently has a vacant position due to Aimee Cupelli taking a position in Chisago County. On February 24, 2015, the Pine County Board approved backfill of the position. Interviews were conducted on March 18, 2015 with Matt Christensen, Reese Frederickson, Jeff Nelson, Steven Cundy, Beth Jarvis, Barbara Nascene and Jill Meier being present during the interviews. The position was offered to Christopher Nippoldt and he accepted and will be starting on April 9, 2015. This position is a D61 classification and grade and his starting wage will be \$25.58 per hour.

Action Requested:

Board approval for the hire of Christopher Nippoldt for Assistant Pine County Attorney beginning April 9, 2015. D61 starting wage of \$25.58

Financial Impact:

There is money in the County Attorney's Office budget for this position.



AGENDA REQUEST FORM

Date of Meeting: 4/7/2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: Approve hiring of nurse

Department: HHS

Rebecca Foss
Department Head signature

Background information on Item:

Pine County HHS has had a vacant nursing position for approximately six months. The ideal candidate for this position is a Public Health Nurse. Through the current interviewing process, a well-qualified candidate was identified and offered the position. This candidate, Jamie Dickey, is registered as a Public Health Nurse and currently works in another position, with varying hours from one week to the next. Based on her situation, she has asked if the county would consider allowing her to work part time and maintain her current employment.

Pine County has had difficulty recruiting public health nurses and relies primarily on registered nurses to deliver public health programs. The county is working with the bargaining unit to allow public health nurses to start at up to step 5 on the pay scale based on experience. It is also anticipated that the current class and comp study may recommend changes to the classification of the Public Health Nurse position.

This part-time position is an option that makes sense as a way to acknowledge the difficulty of recruiting public health nurses as Pine County will gain the skills of a public health nurse. Pine County is also recruiting a Public Health Nurse Supervisor. Once this position is filled and the individual is on board, the new supervisor will be able to better assess the workload and distribution.

Action Requested:

Appoint Jamie Dickey to the nursing position left vacant by Amber Stumne, effective April 13, 2015, with the starting wage of \$19.54/hour (Step 1, C42), not to exceed thirty hours per week.

Financial Impact:

This position was included in Kanabec-Pine Community Health's budget and would not have an adverse effect on the budget.



AGENDA REQUEST FORM

Date of Meeting: 4/7/2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: Consider attendance for Children's Mental Health Social Workers at 2015 Conference

Department: HHS

Rebecca Foss
Department Head signature

Background information on Item:

The Minnesota Association for Children's Mental Health is holding their annual conference at the end of April. The three children's mental health social workers are requesting to attend the conference from April 27 - April 28th, 2015. There are a variety of workshops offered to the participants (similar to how MSSA and AMC hold a variety of workshops throughout the conference days).

Action Requested:

Approve attendance at the MACMH conference for Stacy Rodd, Heidi Burton and Janet Ashmore.

Financial Impact:

Total registration (\$340/person) and mileage for all three participants -\$1,430. There are funds in the 2015 social services staff development budget to cover these costs.



AGENDA REQUEST FORM

Date of Meeting: 4/7/2015

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins. 10 mins. 15 mins. Other

Agenda Item: Consider attendance for Fraud Investigators at Annual Spring Conference

Department: HHS

Kubelle Foss
Department Head signature

Background information on Item:

The 28th Annual Fraud Investigators Spring Conference is being held May 13-May 15, 2015 in Walker, MN. Kari Rybak and Osten Berg are requesting to attend the conference.

Action Requested:

Approve Osten and Kari's attendance at the conference.

Financial Impact:

Kari Rybak- Registration and Accommodations- \$411.50. No travel expenses are being requested for reimbursement. There are funds in the 2015 HHS budget to cover the costs.

Osten Berg- Registration, Accommodations and Travel- \$501. These expenses are reimbursed to the county through the FPI grant.



PINECOUNTY

Administrator's Office

635 Northridge Drive NW, Ste. 200
Pine City, MN 55063
1-800-450-7463 Ext. 1620
Fax: 320-591-1628

Commissioners

Steve Hallan – Dist. 1
Josh Mohr – Dist. 2
Steve Chaffee – Dist. 3
Curt Rossow – Dist. 4
Matt Ludwig – Dist. 5

County Administrator

David J. Minke

**Pine County Facilities Committee
Wednesday, April 1, 2015, 9:00 a.m.
Commissioner Conference Room
Pine County Courthouse, Pine City, Minnesota**

Members present: Commissioner Matt Ludwig, Commissioner Josh Mohr

Others Present: Sheriff Jeff Nelson, Auditor-Treasurer Cathy Clemmer, Land Services Director Kelly Schroeder and County Administrator David Minke

Commissioner Ludwig called the meeting to order at 9:00 a.m.

Commissioner Ludwig moved to approve the agenda with the following three additions:

1. OSHA Inspection Results
2. Building Utility Costs
3. VSO/Land/SWCD building space

Second by Commissioner Mohr. Motion carried 2-0.

1. Building Maintenance Staff Update.

County Engineer Mark LeBrun updated the committee on the staffing in the building maintenance department. The lead worker's last day is April 3, 2015. County Engineer LeBrun would like to consider an internal promotion and add the equivalent of a .5 FTE so that the department would have three (3) full-time and one part-time position. The lease revenue is expected to be above budget so there will be funds available.

2. Land & Resources Focus/Priorities

As part of the strategic plan, the county board made the Facility Committee the committee of jurisdiction for outdoor recreation planning. The county is currently recruiting for a Land and Resources Manager position to supervise zoning, solid waste, and related programs, including outdoor recreation planning. After discussion, the committee thought the outdoor recreation focus should be:

- Inventory/map public outdoor resources
- Coordinate with cities, townships, clubs, and others on their park & trail plans
- Identify unmet outdoor recreation needs in the county
- Coordinate with the DNR regarding the north/south trail connection
- Identify events such as National Trails Day, Earth Day, Arbor Day, Trail Rides, etc. that will bring attention to the county's recreational resources.

3. OSHA Inspection Results

County Engineer LeBrun reviewed the recent OSHA inspection and the corrective actions that have been implemented.

4. Building Utility Costs

County Engineer LeBrun reviewed current utility costs by building and compared current to 2011 costs. Costs have declined over time.

5. VSO/Land/SWCD building space

Sheriff Nelson described work at the sheriff's substation in Sandstone where the Sheriff's Office was going to start using some space in the former zoning office for a planning/work room. Costs will be minimal and the STS crew will be used to construct an interior wall.

6. Other

Commissioner Ludwig asked if highway would have any covered storage space to store the no till drill that the SWCD was purchasing.

With no further business, Commissioner Mohr motioned to adjourn the meeting at 10:40 a.m. Second by Commissioner Ludwig. The meeting adjourned at 10:40 a.m.



AGENDA REQUEST FORM

Date of Meeting: 4/7/2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Proclamation for April, 2015, as Pine County Child Abuse Prevention Month

Department: HHS

Rebecca Foss

Department Head signature

Background information on Item:

Historically, April is dedicated and viewed as the child abuse prevention month. As a community, we can try to increase participation in effort to prevent abuse and neglect and strengthen the communities in which we live. Board recognition would assist HHS and the community in its efforts to prevent child abuse.

Action Requested:

Proclaim April, 2015, as Pine County Child Abuse Prevention Month.

Financial Impact:

N/A

**RESOLUTION #2015-11
PROCLAIMING APRIL 2015
PINE COUNTY CHILD ABUSE PREVENTION MONTH**

WHEREAS, Pine County is committed to supporting the prevention of child abuse through its implementation of social services, financial services and public health services and other community-wide programs designed to meet the needs of children and their families; and,

WHEREAS, Pine County Health and Human Services plays a major role in protecting children and preventing child abuse and neglect; and,

WHEREAS, the county supports initiatives such as Child Care Licensing, Child Care Assistance, Children's Mental Health, Child Protection Services, Parent Support Outreach, and Family Home Visiting and a multitude of public health services;

NOW, BE IT RESOLVED, that the Pine County Board of Commissioners proclaims the month of April 2015 as Child Abuse Prevention Month in Pine County, and urges all citizens, community agencies, faith and educational communities, medical and civic representatives to join us in using this month to increase participation in efforts to prevent child abuse and neglect, thereby strengthening the communities in which we live.

Dated this 7th day of April, 2015.

Stephen M. Hallan, Chair

David J. Minke, County Administrator



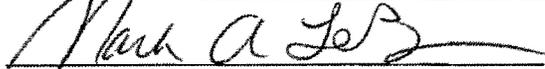
AGENDA REQUEST FORM

Date of Meeting: April 7, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Robin Mathews Recognition

Department: Pine County Public Works


Department Head signature

Background information on Item:

Recognition of Robin Mathews, County Surveyor, appointment to the Board of AELSLGI

Action Requested:

None

Financial Impact:

None



STATE OF MINNESOTA

Office of Governor Mark Dayton

116 Veterans Service Building ♦ 20 West 12th Street ♦ Saint Paul, MN 55155

March 12, 2015

Mr. Robin Mathews
Land Surveyor
Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience
and Interior Design
405 Airport Road Northeast
Pine City, Minnesota 55063

Dear Mr. Mathews:

Congratulations on your appointment as a Land Surveyor of the Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design. We look forward to working with you for the betterment of our state.

Enclosed, please find documents pertaining to your appointment. Please sign the "Oath of Office" form as soon as possible and return it to the Secretary of State's Office (instructions are on the form).

Please note that you must file a Statement of Economic Interest with the Campaign Finance and Public Disclosure Board within 14 days after undertaking the duties of your office.

Thank you for offering your experiences, talents, and services to our great State of Minnesota.

Sincerely,

A handwritten signature in cursive script that reads "Jaime Tincher".

Jaime Tincher
Chief of Staff
Office of Governor Mark Dayton and
Lt. Governor Tina Smith

Enclosures (3)

STATE OF MINNESOTA



MARK DAYTON
GOVERNOR

NOTICE OF APPOINTMENT

Robin Mathews

405 Airport Road Northeast
Pine City, MN 55063
County of Pine
Congressional District 8

Because of the special trust and confidence I have in your integrity, judgment, and ability, I have appointed and commissioned you to have and to hold the office of:

LAND SURVEYOR

**BOARD OF ARCHITECTURE, ENGINEERING, LAND SURVEYING,
LANDSCAPE ARCHITECTURE, GEOSCIENCE, AND INTERIOR DESIGN**

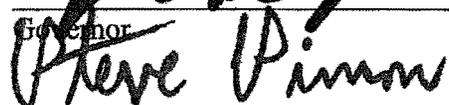
Effective: March 17, 2015
Term Expires: January 7, 2019

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the Veterans Service Building in the City of Saint Paul, March 12, 2015.



Replacing: Lisa Hanni


Governor

Secretary of State



AGENDA REQUEST FORM

Date of Meeting: April 7, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: 2014 Highway Annual Report

Department: Pine County Public Works


Department Head signature

Background information on Item:

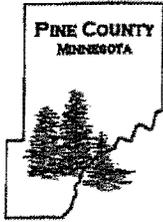
Presentation of the 2014 Highway Annual Report

Action Requested:

Approve

Financial Impact:

None



PINE COUNTY PUBLIC WORKS

HIGHWAY DEPARTMENT

405 Airport Road NE
Pine City, MN 55063

Telephone 320-216-4200
Fax: 320-216-4202
1-800-450-7463 Ext. 4200

Mark A. LeBrun, P.E.
County Engineer

March 31, 2015

Pine County Board of Commissioners
David J. Minke – County Administrator

I hereby submit the 2014 Public Works Department Annual Report.

In 2014, the department completed the largest construction season to date letting projects totally \$12,505,040. Projects in 2014 included several major culvert replacements, 5.5 miles of reconstruction, 29.5 miles of bituminous resurfacing, the Old County Jail demolition/parking lot improvement, and the completion of the Pine City TCTP trail project. A significant project included the final of three TH 361 turnback projects along CSAH 61 from CSAH 7 to the South County line, which provides a significant improvement for the CSAH 61 corridor.

In addition to construction projects, upgrades and maintenance work was finalized to the Public Works buildings over the last two years and have greatly improved the facilities with no major improvements needed for many years to come. Future equipment replacement of heavy equipment and fleet vehicles has been adequately funded at \$425,000 each year. Additional funding will be necessary in the future to maintain the existing fleet as well as adjustments for inflation and technology.

The Fund Balance decreased in 2014 due to the last draw down of \$1.2 million for the CSAH 61 turnback projects. The \$2,681,769 Total Fund Balance is approximately 30% of the average annual Public Works budget and will provide good cash flow thru out the entire year. The fund also provides flexibility in advancing projects and paying for unanticipated expenses due to extreme weather conditions such as flooding or large snow events.

The next 5 years the department will be implementing new projects with wheelage tax funds as well as an increased focus on timber bridge replacement. Additional funding will be necessary to accomplish the necessary improvements and meet the expectations of the traveling public. Potential revenue sources include additional state funds (bridge bonding and HUTF increases) or local funds thru increased property tax levy or a local sales tax.

I believe the Public Works Department to be in sound financial condition and am proud of the work the staff does on behalf of Pine County.

Sincerely,

Mark A. LeBrun, P.E.
Public Works Director/County Engineer



ANNUAL REPORT

Of

PUBLIC WORKS DEPARTMENT

PINE COUNTY, MINNESOTA

For the Year Ended

December 31, 2014

PINE COUNTY, MINNESOTA

Brief of Activities
Year Ended December 31, 2014

The following summary of accomplishments has resulted from the authorized expenditures and operations on public highways in Pine County during the year 2014.

1. STATE AID HIGHWAYS

a). CONSTRUCTION REGULAR

Contracts					
1)	Reclaim/Paving	\$		6,888,475.46	
3)	Culverts, Bridges	\$		85,544.88	
4)	Grading	\$		2,387,699.35	
5)	Bike Path	\$		265,838.79	

b). CONSTRUCTION MUNICIPAL

Contracts					
2)	Paving/Reclaim	\$		2,877,482.18	

c). MAINTENANCE

	Regular	\$		2,029,149.54	
	Municipal	\$		507,705.69	

2. COUNTY ROADS

a)	MAINTENANCE			\$	776,120.23
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3. CONSTRUCTION PROJECTS 2014

The following contracts were awarded during 2014:

CP 058-014-001	Golf Course Rd and Par Circle, Pine City Township	Knife River
SAP 058-661-024	CSAH 61, between S. City Limits and CSAH 7	Knife River
SP 058-621-017	CSAH 21; Between TH 48 and CSAH 30	Hardrives
CP 058-014-002	3 rd Avenue SE & 2 nd Street SE, Pine City	A-1 Excavating, Inc.
CP 058-014-004	5 th Street SE, Pine City	A-1 Excavating, Inc.
SAP 058-607-022	CSAH 7 & Hillside Avenue Traffic Signal Improvement	A-1 Excavating, Inc.
SAP 058-608-017	CSAH 8, from CSAH 61 to CSAH 65 Reconstruction	A-1 Excavating, Inc.
SAP 058-661-023	CSAH 61 & CSAH 7 Traffic Signal Improvement	A-1 Excavating, Inc.
SAP 058-605-007	From CSAH 1 to Kanabec County Line	Midwest Contracting, LLC
CP 058-014-005	Located on Angle Avenue, City of Sandstone	Tri-City Paving, Inc.
CP 058-014-006	Located on Commercial Avenue and 8 th Street, City of Sandstone	Tri-City Paving, Inc.
SAP 058-609-015	Located on CSAH 9; between CSAH 10 and CSAH 14	Tri-City Paving, Inc.
SAP 058-623-008	Located on CSAH 23; between S Co. Line and TH 70	Tri-City Paving, Inc.
SAP 058-629-002	Located on CSAH 29; between CSAH 20 and TH 123	Tri-City Paving, Inc.
SAP 058-630-013	Located on CSAH 30; between TH 123 and CSAH 21	Tri-City Paving, Inc.
SAP 058-641-017	Located on CSAH 41; between W Co. Line and 2.5 mi W of CSAH 40	Tri-City Paving, Inc.
SAP 058-641-018	Located on CSAH 41; between 2.5 mi W of CSAH 40 and CSAH 61	Tri-City Paving, Inc.
SAP 058-660-002	Located on CSAH 60; between TH 18 and CSAH 18	Tri-City Paving, Inc.

4. EQUIPMENT PURCHASES IN 2014

1401	Speed Radar Trailer
1402	2014 Ford F-150 Extended Cab Pickup
1403	2014 Ford F-150 Pickup
1403	2014 Ford F-150 Pickup
1404	2014 Ford F-150 Pickup

**Pine County Highway Department
Financial Statement
For the Year Ended December 31, 2014**

ASSETS

Cash Balance as of December 31, 2014	1,571,228.77	
Petty Cash	150.00	
Current Taxes Receivable	626,488.10	
Delinquent Taxes Receivable	5,127.90	
<u>Accounts Receivable</u>		
Due from Townships	159,661.49	
Due from Municipalities	768,322.77	
Due from Other Departments	21,208.37	
Total Accounts Receivable	949,192.63	
<u>Due from State Aid</u>		
Regular Maintenance	0.00	
Regular Construction	1,396,177.70	
Municipal Maintenance	45,685.80	
Municipal Construction	420,377.45	
Town Bridge	11,184.70	
Bridge Bonding	6,371.25	
Total from State Aid	1,879,796.90	
<u>Allotments</u>		
State Aid Regular Maintenance		
State Aid Regular Construction	-681,425.79	
State Aid Municipal Maintenance	0.00	
State Aid Municipal Construction	-351,557.62	
Town Bridge	-131,251.46	
Bridge Bond Grant	14,151.85	
Total Allotments	-1,150,083.02	
Inventory	483,248.36	
<u>TOTAL ASSETS</u>	483,248.36	\$ 4,365,149.64

**Pine County Highway Department
Financial Statement
For the Year Ended December 31, 2014**

LIABILITIES

Vendors Payable		54,864.17
Salaries Payable		53,953.14
Benefits Payable		145,536.01
Contracts Payable		831,826.40
TRL Loan		195,000.00

Deferred Revenue

Regular Maintenance	0.00	
Regular Construction	39,643.16	
Municipal Maintenance	0.00	
Municipal Construction	307,434.32	
Town Bridge	-131,251.46	
Bridge Bonding	14,151.85	
Total Deferred Revenue		229,977.87

Delinquent Taxes Deferred Taxes 5,127.90

Due to State Aid-Regular Construction	167,095.26	
Due to State Aid-Municipal Construction	0.00	
		167,095.26

TOTAL LIABILITIES

\$1,683,380.75

FUND BALANCE

Reserve for Inventory	483,248.36
Fund Balance (Undesignated)	2,198,520.53

TOTAL FUND BALANCE

2,681,768.89

TOTAL LIABILITIES AND FUND BALANCE

\$4,365,149.64

**Pine County Highway Department
Accounts Receivable
For the Year Ended December 31, 2014**

	Beginning Balance	Current Year Billings	Current Year Payments	Ending Balance
<u>Due from Townships</u>				
Hinckley	0.00	20,217.22	65.16	20,152.06
Kettle	-	512.21	512.21	-
Mission	-	20,082.49	82.49	20,000.00
Park	-	234.66	234.66	-
Pine City	-	119,509.43	-	119,509.43
Sandstone	-	150.00	150.00	-
Total Due from Townships	\$0.00	\$160,706.01	\$1,044.52	\$159,661.49
<u>Due from Municipalities</u>				
Pine City	0.00	505,872.64	397.87	505,474.77
Sandstone	0.00	262,848.00	-	262,848.00
Sturgeon Lake	0.00	84.22	84.22	0.00
Total Due from Municipalities	\$0.00	\$768,804.86	\$482.09	\$768,322.77
<u>Due from Other County Funds</u>				
Pine County Agricultural	-	2,997.52	2,997.52	-
Pine County Assessor	371.01	5,231.89	5,162.81	440.09
Pine County Probation	117.42	1,198.46	1,233.52	82.36
Pine County Human Services	3,284.66	54,513.12	56,914.34	883.44
Pine County Land Dept	149.88	3,459.53	3,541.81	67.60
Pine County Sheriff	11,141.41	150,456.84	149,633.90	11,964.35
Pine County Soil & Water	65.16	1,276.19	1,341.35	0.00
Pine County Veterans Service	-98.73	2,572.41	2,301.89	171.79
Pine County Zoning	81.48	3,124.05	3,045.31	160.22
Total Due from Other County Funds	\$15,112.29	\$224,830.01	\$226,172.45	\$13,769.85
<u>Due from State Aid</u>				
Regular Maintenance	235,543.20	2,036,394.54	2,439,033.00	(167,095.26)
Regular Construction	168,348.01	8,102,322.45	6,874,492.76	1,396,177.70
Municipal Maintenance	44,153.40	456,858.00	455,325.60	45,685.80
Municipal Construction	28,775.08	1,394,397.87	1,002,795.50	420,377.45
Town Bridge	11,184.70	0.00	0.00	11,184.70
Federal Funding	0.00	1,636,993.17	1,636,993.17	0.00
Bridge Bonding	6,371.25	0.00	0.00	6,371.25
Engineering/ROW	1,312,996.75	0.00	1,312,996.75	0.00
Total Due from State Aid	\$1,807,372.39	\$13,626,966.03	\$13,721,636.78	\$1,712,701.64
<u>Due from Intragovernmental</u>				
Current Taxes Receivable	1,402,513.01	702,346.84	1,478,371.75	626,488.10
Delinquent Taxes Receivable	53,597.92	8,849.24	57,319.26	5,127.90
Total Due from Intragovernmental	\$1,456,110.93	\$711,196.08	\$1,535,691.01	\$631,616.00
Total Receivables	\$3,278,595.61	\$15,492,502.99	\$15,485,026.85	\$3,286,071.75

**Pine County Highway Department
Town Road Allotment
For the Year Ended December 31, 2014**

ARLONE	\$8,323.29
ARNA	6,324.30
BARRY	10,828.35
BIRCH CREEK	7,656.99
BREMEN	7,867.73
BROOK PARK	9,801.86
BRUNO	3,315.30
CHENGWATANA	19,974.43
CLOVER	7,279.63
CROSBY	3,633.22
DANFORTH	3,507.76
DELL GROVE	16,585.14
FINLAYSON	13,382.76
FLEMING	2,925.11
HINCKLEY	17,988.48
KERRICK	6,436.37
KETTLE RIVER	12,206.39
MISSION CREEK	13,863.97
MUNCH	7,964.35
NEW DOSEY	7,317.10
NICKERSON	4,878.19
NORMAN	10,406.24
OGEMA	6,206.65
PARK	2,009.46
PARTRIDGE	14,119.34
PINE CITY	26,124.49
PINE LAKE	17,047.13
POKEGAMA	45,126.07
ROYALTON	19,558.17
SANDSTONE	17,347.57
STURGEON LAKE	11,162.08
WILMA	4,780.91
WINDEMERE	30,608.17
Distributed by County Auditors Office	\$396,557.00

**Pine County Highway Department
Inventory of Supplies and Materials
For the Year Ended December 31, 2014**

Parts and Replacements

Miscellaneous Repair Parts	\$33,432.42	
Routine Replacement Parts	\$100,929.40	
Total Parts and Replacements		\$134,361.82

Motor Fuels, Fluids, Oil and Grease

Diesel Fuel/ Gasoline	\$110,388.46	
Total Motor Fuels		\$110,388.46

Field Materials and Supplies

Bituminous Materials	\$20,867.02	
Sand/Salt Mixture and Calcium Chloride	\$40,843.96	
Gravel Material in Stockpile	\$14,640.29	
Culverts, Aprons, and Bands	\$130,524.55	
Signs and Posts	\$31,622.26	
Total Field Materials and Supplies		\$238,498.08

Total Inventory and Supplies		<u><u>\$483,248.36</u></u>
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Pine County Highway Department
Accounts Payable
For the Year Ended December 31, 2014

Accounts Payable		Road	Road	Shop	
Vendor Name	Admin.	Const.	Maint.	Equip.	
ACE HARDWARE OF SANSTONE					
ADAMS/DAN			5.67		
AIRGAS				809.96	
AMERIPRIDE				295.62	
AMERIPRIDE				419.79	
ANDERSON ELECTRIC				448.78	
ANDERSON/BENJAMIN		300.00			
AUTO VALUE-MORA				166.59	
BOYER TRUCKS				1,020.07	
CAMPBELL AUTO & TIRE				59.99	
CAVALLIN FORD				1,037.21	
COMMISSIONER OF REVENUE-VOID				1,121.19	
CULLIGAN				94.65	
DAVE'S OIL				2,171.30	
DUFFNEY/TIM			14.00		
EAST CENTRAL SOLID WASTER			59.61		
ECE	406.03	46.10		449.04	
ELEMENT		3,450.00			
EMERGENCY AUTOMOTIVE				80.40	
ERICKSON ENGINEERING		9,504.50			
FASTENAL COMPANY				282.96	
FEDERATED COOPS				55.73	
FRONTIER	53.75				
GA SCHMIDT				929.91	
GLEN'S TIRE				818.68	
HOFFMAN ACE HARDWARE				290.52	
JOHNSON/JON		111.74			
KELASH/GALEN		99.98			
LOCATOR'S & SUPPLIERS				504.34	
M-R SIGNS			1,776.42		
MATT'S SANITATION				178.50	
MARCO	395.50				
MEYER LABORATORY				391.49	
MN ENERGY	605.60			2,499.79	
MOHR PARTS				2,203.52	
MORA CHEVROLET				817.77	
NUSS TRUCK				7,545.69	
OREILLY AUTOMOTIVE				2,317.63	
PEARSON/NICK			25.00		
PINE CITY HINCKLEY GARBAGE				86.23	
PINE CITY WATER			447.10	143.73	
PINE COUNTY TREASURER	378.72		165.00	75.00	
POMP'S				980.20	
QLT	13.75				
QUALITY HOME CENTER				756.47	
S & S CUSTOM SPRINGS				47.50	
SANDSTONE NAPA				1,075.52	
SAUSER'S			299.75		
SHE		3,738.50			
SKALICKY/JEFF			25.00		
STAN'S EQUIPMENT				1,210.00	
STATEWIDE TOWING				460.00	
WALDHALM/JEREMY			25.00		
VERIZON	411.86				
ZIEGLER				659.82	
Total Accounts Payable	2,265.21	17,250.82	2,842.55	32,505.59	54,864.17

Pine County Highway Department
Accounts Payable
For the Year Ended December 31, 2014

Personal Services Payable	Admin.	Road Const.	Road Maint.	Shop Equip.	TOTAL
Salaries Payable	5,493.40	17,414.25	25,836.21	5,209.28	53,953.14
Vacation Payable	38,829.74	33,042.77	41,955.58	10,817.29	124,645.38
Comp Time Payable	-	2,314.14	6,060.57	879.81	9,254.52
County Benefits Payable	1,049.12	3,752.98	5,607.33	1,226.68	11,636.11
Total Personal Services Payable	45,372.26	56,524.14	79,459.69	18,133.06	\$199,489.15

Contracts Payable

CP 058-014-001	19,099.73
CP 058-014-002	18,030.78
CP 058-014-005	2,340.40
CP 058-014-006	4,694.81
CP 058-052-002	3,276.44
CP 058-061-004	3,065.42
CP 058-167-002	13,320.56
SAP 058-599-040	6,519.99
SAP 058-599-041	5,774.93
SAP 058-605-007	70,564.47
SAP 058-608-017	26,508.69
SAP 058-609-015	43,315.85
SAP 058-617-018	12,606.38
SAP 058-623-008	36,758.14
SAP 058-629-002	10,014.09
SAP 058-630-013	38,201.43
SAP 058-640-011	36,119.41
SAP 058-640-013	18,961.44
SAP 058-641-017	27,713.14
SAP 058-641-018	94,328.56
SAP 058-646-026	25,692.41
SAP 058-651-005	43,724.85
SAP 058-660-002	5,235.48
SAP 058-661-022	85,397.23
SAP 058-661-023	1,519.75
SAP 058-661-024	42,246.22
SP 058-090-002	49,806.06
SP 058-621-017	86,989.74
Total Contracts Payable	\$ 831,826.40

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PINE COUNTY HIGHWAY DEPARTMENT
FIXED ASSETS
AS OF 12/31/2014

CA525R V9.81 PAGE 1
HIGHWAY COSTING SYSTEM
COST ACCOUNTING

ACQUIRED DATES FROM 01/01/1900 THRU 12/31/2999

EQUIPMENT		ACQUIRED DATE	ORG. COST	EST. LIFE	BEGIN BAL. JAN 2014	STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPREC'TION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2014
NUMB	DESCRIPTION										
AUTO EQUIPMENT											
0806	2008 CHEVROLET IMPALA	6/25/2008	16,636.72	10	.00		2,494.24	.00	2,494.24-	.00	.00
0807	2008 CHEVROLET IMPALA	6/25/2008	16,636.72	00	.00		357.60	.00	357.60-	.00	.00
0808	2008 CHEVROLET IMPALA	6/25/2008	16,636.72	10	.00		1,998.41	.00	1,998.41-	.00	.00
0902	2010 CHEVROLET IMPALA	12/03/2009	19,486.25	10	.00		2,700.44	.00	2,700.44-	.00	.00
0903	2010 CHEVROLET IMPALA	12/03/2009	19,486.25	10	.00		1,995.27	.00	1,995.27-	.00	.00
1005	2011 CHEV IMPALA LS #5821	8/16/2010	19,378.44	10	.00		1,598.27	.00	1,598.27-	.00	.00
1103	2011 CHEVROLET IMPALA LS	6/14/2011	18,635.81	10	.00		2,943.37	.00	2,943.37-	.00	.00
1104	2011 CHEVROLET IMPALA LS	6/14/2011	18,635.81	00	.00		1,853.39	.00	1,853.39-	.00	.00
1206	2012 CHEVROLET IMPALA	11/30/2012	20,000.00	10	.00		1,578.85	.00	1,578.85-	.00	.00
7226	2003 CHEVROLET TAHOE	1/01/2003	10,000.00	10	.00		.00	.00	.00	.00	.00
7401	2008 CHEVY ACADIA-WHITE	8/01/2012	22,000.00	10	.00		4,881.46	.00	4,881.46-	.00	.00
7402	2003 CHEV TAHOE-GREY	8/01/2012	23,000.00	10	.00		3,601.44	.00	3,601.44-	.00	.00
7403	1998 FORD VAN-GREEN	8/01/2012	10,000.00	10	.00		1,550.72	.00	1,550.72-	.00	.00
7407	1987 FORD VAN-BLK	8/31/2012	5,000.00	00	.00		955.67	.00	955.67-	.00	.00
7409	2007 CHEVY IMPALA	8/01/2012	6,000.00	10	.00		351.93	.00	351.93-	.00	.00
7411	1999 FORD F-250/RED	8/01/2012	1,200.00	10	.00		3,660.32	.00	3,660.32-	.00	.00
7412	2009 CHEVY IMPALA	8/01/2012	22,000.00	10	.00		1,288.68	.00	1,288.68-	.00	.00
7413	1987 FORD F150 GREEN	8/01/2012	6,000.00	10	.00		1,378.52	.00	1,378.52-	.00	.00
7414	2010 CHEVY IMPALA	8/01/2012	22,000.00	10	.00		5,678.29	.00	5,678.29-	.00	.00
7415	2008 CHEV IMPALA	8/01/2012	22,000.00	10	.00		.00	.00	.00	.00	.00
7416	2003 CHEVY TAHOE	1/09/2013	10,000.00	10	.00		1,573.07	.00	1,573.07-	.00	.00
7418	2007 CHEVY IMPALA-BLUE	8/01/2012	22,000.00	10	.00		7,028.66	.00	7,028.66-	.00	.00
7420	2009 GMC ACADIA-MAROON	8/01/2012	29,000.00	10	.00		5,009.07	.00	5,009.07-	.00	.00

EQUIPMENT NUMB	DESCRIPTION ACQUIRED DATE	ORG. COST	EST. LIFE	BEGIN		STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPRECIATION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2014
				BAL. JAN 2014							
7421	2009 CHEV IMPALA 8/01/2012	22,000.00	10		.00		4,479.53	.00	4,479.53-	.00	.00
7422	2008 CHEVY IMPALA 8/01/2012	22,000.00	10		.00		2,145.43	.00	2,145.43-	.00	.00
7423	2010 CHEVY TRAVERSE-SILVER 8/01/2012	22,000.00	10		.00		4,317.34	.00	4,317.34-	.00	.00
7426	2005 CHEVY SILVERADO WHITE 1/07/2013	22,000.00	10		.00		5,924.79	.00	5,924.79-	.00	.00
7427	2007 CHEVY IMPALA 8/01/2012	22,000.00	10		.00		530.43	.00	530.43-	.00	.00
7428	2012 CHEVY IMPALA 8/01/2012	22,000.00	10		.00		6,289.32	.00	6,289.32-	.00	.00
7429	2009 CHEVY IMPALA 8/01/2012	22,000.00	10		.00		151.40	.00	151.40-	.00	.00
7430	2007 CHEVY IMPALA 8/01/2012	6,000.00	10		.00		6,722.94	.00	6,722.94-	.00	.00
7431	2006 CHEVY IMPALA 8/01/2012	5,000.00	10		.00		4,542.18	.00	4,542.18-	.00	.00
7433	2007 CHEVY IMPALA 8/01/2012	6,000.00	10		.00		666.83	.00	666.83-	.00	.00
7434	2010 FORD TAURUS 8/01/2012	33,000.00	10		.00		13,339.38	.00	13,339.38-	.00	.00
7435	2012 FORD TAURUS 8/01/2012	33,000.00	10		.00		14,079.94	.00	14,079.94-	.00	.00
7436	2012 FORD TAURUS 8/01/2012	33,000.00	10		.00		13,676.93	.00	13,676.93-	.00	.00
7437	2012 FORD TAURUS 8/01/2012	33,000.00	10		.00		9,547.69	.00	9,547.69-	.00	.00
7438	2012 FORD TAURUS 8/01/2012	33,000.00	10		.00		9,181.12	.00	9,181.12-	.00	.00
7439	2012 FORD TAURUS 8/01/2012	33,000.00	10		.00		12,436.56	.00	12,436.56-	.00	.00
7450	2013 FORD TAURUS 4/09/2013	32,000.00	10		.00		13,162.55	.00	13,162.55-	.00	.00
7451	2013 FORD TAURUS WHITE 4/09/2013	32,000.00	10		.00		9,277.31	.00	9,277.31-	.00	.00
7452	2013 FORD TAURUS 1/07/2013	33,000.00	10		.00		19,067.24	.00	19,067.24-	.00	.00
7467	2007 CHEVY IMPALA 8/01/2012	22,000.00	10		.00		.00	.00	.00	.00	.00
7471	2004 CHEVY IMPALA 8/01/2012	2,000.00	10		.00		.00	.00	.00	.00	.00
7474	2007 CHEVY IMPALA 8/01/2012	22,000.00	10		.00		139.19	.00	139.19-	.00	.00
7479	2010 CHEVY IMPALA 8/01/2012	22,000.00	10		.00		695.40	.00	695.40-	.00	.00
7483	2002 CHEVY IMPALA 8/01/2012	1,000.00	10		.00		39.46	.00	39.46-	.00	.00

EQUIPMENT NUMB	DESCRIPTION ACQUIRED DATE	ORG. COST	EST. LIFE	BEGIN	STAT	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPRECIATION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2014
				BRAL. JAN 2014						
7486	2012 FORD EXPLORER WHITE 8/01/2012	34,000.00	10	.00		8,281.02	.00	8,281.02-	.00	.00
7489	2012 FORD EXPLORER 8/01/2012	34,000.00	10	.00		5,045.54	.00	5,045.54-	.00	.00
7490	2012 FORD EXPLORER 8/01/2012	34,000.00	10	.00		5,141.46	.00	5,141.46-	.00	.00
7492	2014 FORD EXPLORER WHITE 6/30/2014	36,000.00	10	.00		4,895.17	.00	4,895.17-	.00	.00
7493	2014 FORD EXPLORER WHITE 6/30/2014	36,000.00	10	.00		9,200.72	.00	9,200.72-	.00	.00
7494	2014 FORD EXPLORER WHITE 6/30/2014	34,000.00	10	.00		8,265.32	.00	8,265.32-	.00	.00
7501	2004 FORD CROWN VIC-TAN 8/01/2012	6,000.00	10	.00		3,771.23	.00	3,771.23-	.00	.00
7502	2007 CHEV IMPALA 8/01/2012	14,000.00	10	11,354.32		4,991.86	.00	6,314.70-	1,322.84	10,031.48
7503	2003 CHEV IMPALA-GREY 8/01/2012	5,000.00	10	4,055.12		6,874.11	.00	7,346.55-	472.44	3,582.68
7504	2008 CHEV G2500 VAN-WHITE 8/01/2012	23,000.00	10	18,653.53		2,396.60	.00	4,569.84-	2,173.24	15,480.29
7505	2003 CHEV G2500 VAN-TAN 8/01/2012	15,000.00	10	12,165.34		7,223.31	.00	8,640.64-	1,417.33	10,748.01
7506	2007 CHEV G2500 VAN 8/01/2012	9,000.00	10	7,299.20		3.84	.00	854.24-	850.40	6,448.80
7507	2006 PACE 16' TRLR-WHITE 8/01/2012	5,000.00	10	4,055.12		131.70	.00	604.14-	472.44	3,582.68
7508	1992 UNK 16' TRLR-RED 8/01/2012	5,000.00	10	4,055.12		.00	.00	472.44-	472.44	3,582.68
7602	2007 CHEV IMPALA SILVER 2/28/2014	9,000.00	10	.00		193.45	.00	193.45-	.00	.00
TOTAL AUTO EQUIPMENT		1,209,732.72		61,637.75		271,305.96	.00	278,487.09-	7,181.13	54,456.62

BIT EQ EQUIPMENT

0701	STEPP TAR KETTLE OJK 250 1/26/2007	36,428.33	10	.00		1,899.36	1,642.50	256.86-	.00	.00
0702	BITUMINOUS HTD PATCH TRLR 3/06/2007	16,166.70	07	376.04		2,418.67	2,445.00	349.71-	376.04	.00
0703	CIMLINE PCR 2025 ROUTER 5/04/2007	7,449.68	10	2,483.19		215.13	555.00	405.09-	744.96	1,738.23
0704	LINE LAZER 3400 STRIPE PAINT 5/11/2007	2,870.18	10	956.71		227.98	195.00	320.00-	287.02	669.69
1022	B180 KIWK-A TACK ASPHALT CUT 4/01/1979	796.00	10	.00		.00	.00	.00	.00	.00
1302	STEPP SPH BITUMINIUS MIX TRL		10							

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EQUIPMENT NUMB DESCRIPTION ACQUIRED DATE	ORG. COST	BEGIN EST. BAL. LIFE JAN 2014	STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPRECIATION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2014
7807 WACHER COMPACTOR 4/23/2013	17,699.00	10		640.10	2,055.00	1,414.90	.00	.00
7808 WACHER COMPACTOR 1/01/1978	997.50	10		136.08	.00	136.08-	.00	.00
9006 MH 8' TRUCK MOUNT SWEEPER 1/01/1978	997.50	10		786.74	.00	786.74-	.00	.00
9805 STEEP SPH-3.0 HOT MIX TRAILER 9/12/1990	5,900.00	08		.00	.00	.00	.00	.00
11/01/1998	10,926.90			.00	.00	.00	.00	.00
TOTAL BIT EQ EQUIPMENT	100,231.79	3,815.94		6,324.06	6,892.50	839.58-	1,408.02	2,407.92

BKH/LD EQUIPMENT

0205 CAT 420D VIN FDP08452 8/20/2002	73,889.70	10		4,861.09	9,030.00	4,168.91	.00	.00
0207 CAT 950G LOADER 3JW02785 8/22/2002	180,282.45	10		15,809.29	26,790.00	10,980.71	.00	.00
0301 CAT 262 SKIDSTEER 3/05/2003	32,742.59	10		1,483.95	11,686.50	10,202.55	.00	.00
0602 CHALLENGER MT 525 TRACTOR 5/31/2006	80,493.55	07		14,071.37	24,751.00	10,679.63	.00	.00
1102 2011 VOLVO L 110F WHEEL LOAD 5/24/2011	164,427.19	10		13,164.91	45,330.00	32,165.09	.00	.00
1105 2011 CHALLENGER MT525B 8/08/2011	119,362.28	00		4,850.45	19,560.00	14,709.55	.00	.00
1201 CAT 420D BACKHOE 5/31/2012	66,166.00	10		3,428.56	45,720.00	42,291.44	.00	.00
1202 CAT272C SKIDSTEER 5/31/2012	55,398.00	12		636.54	4,005.00	3,368.46	.00	.00
7408 TRACTOR/LDR - FORD 3000 (G#3 1/01/1974	4,775.00	10		148.76	.00	148.76-	.00	.00
9304 BACKHOE/LOADER-FORD 555D 7/13/1993	43,968.53	10		263.26	780.00	516.74	.00	.00
9305 TRCTR/LDR-FORD 545D 1/20/1994	23,579.11	10		769.87	180.00	589.87-	.00	.00
9608 TRCTR-LDR-BRSH CTTR FORD 784 8/28/1996	67,426.22	10		3,349.54	7,170.00	3,820.46	.00	.00
9703 TRCTR-LDR-BRSH FORD/NH 7740S 12/01/1997	69,427.09	12		13,344.50	300.00	13,044.50-	.00	.00
TOTAL BKH/LD EQUIPMENT	981,937.71	.00		76,182.09	195,302.50	119,120.41	.00	.00

DMPTRK EQUIPMENT

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EQUIPMENT		ORG. COST	BEGIN EST. LIFE	BAL. JAN 2014	STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPREC'TION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2014
NUMB	DESCRIPTION ACQUIRED DATE									
0208	DMP TRK/FORD LT9511 W/P & W 9/27/2002	126,623.55	10	.00		21,951.79	45,745.00	23,793.21	.00	.00
0309	STERLING DUMP LT9511 7/10/2003	133,180.00	08	.00		23,231.67	23,590.00	358.33	.00	.00
0310	STERLING DMP TRUCK LT 9511 7/10/2003	133,180.00	08	.00		16,405.75	28,735.00	12,329.25	.00	.00
0705	2007 MACK DUMP TRUCK 8/08/2007	178,653.75	10	64,017.00		49,661.46	71,225.00	3,698.16	17,865.38	46,151.62
0803	DMPTRK/MACK GU712 4/11/2008	167,877.02	10	.00		48,066.34	59,920.00	11,853.66	.00	.00
0804	DMP TRK/MACK GU712 4/11/2008	167,877.02	10	.00		36,759.94	55,930.00	19,170.06	.00	.00
1001	2010 MACK GU-713 TANDEM AXEL 1/06/2010	171,217.95	08	85,608.98		30,143.23	66,080.00	14,534.52	21,402.25	64,206.73
1002	2010 MACK GU 713 TANDEM AXEL 1/06/2010	171,217.95	08	85,608.98		46,572.12	51,940.00	16,034.37-	21,402.25	64,206.73
1205	2013 MACK GU-713 8/28/2012	189,802.00	10	.00		36,927.95	70,037.50	33,109.55	.00	.00
1303	2014 MACK GU 713 TANDEM 8/06/2013	106,592.00	10	.00		30,771.49	59,345.00	28,573.51	.00	.00
1304	2014 MACK GU 713 TANDEM 8/06/2013	106,592.00	10	.00		32,753.76	63,440.00	30,686.24	.00	.00
9310	DMP TRK/FORD TDM LT9000 W/P& 12/07/1993	71,172.71	10	.00		426.70	1,120.00	693.30	.00	.00
9705	DMP TRK/FORD TDM LT9511 W/P& 3/24/1998	104,221.07	10	.00		.00	.00	.00	.00	.00
9802	DMP TRK/FORD TDM LT9511 W/P& 3/13/1998	104,266.56	10	.00		.00	.00	.00	.00	.00
9806	DMP TRK/FORD TDM LT9511 W/P& 12/31/1998	96,009.98	10	.00		.00	10,325.00	10,325.00	.00	.00
9807	DMP TRK/FORD TDM LT9511 W/P& 12/31/1998	95,916.48	10	.00		12,195.85	301.35	11,894.50-	.00	.00
9808	DMP TRK/FORD F450 CREW CAB 11/20/1998	35,996.18	10	.00		2,858.37	36,750.00	33,891.63	.00	.00
9902	DMP TRK/STERLING LT9511 W/P& 12/10/1999	81,224.69	10	.00		37,673.08	15,645.00	22,028.08-	.00	.00
9903	DMP TRK/STERLING LT9511 W/P& 12/10/1999	81,224.69	10	.00		30,905.40	38,185.00	7,279.60	.00	.00
TOTAL DMPTRK EQUIPMENT		2,322,845.60		235,234.96		457,304.90	698,313.85	180,339.07	60,669.88	174,565.08
MAINT EQUIPMENT										
0504	FISCHER 8 1/2" "V" PLOW 12/30/2005	4,452.80	10	.00		.00	195.00	195.00	.00	.00

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EQUIPMENT		ORG. COST	EST. LIFE	BEGIN BAL. JAN 2014	STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPREC'TION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2014
NUMB	DESCRIPTION ACQUIRED DATE									
0802	BANDIT MODEL 150XP BRUSH CUT 4/01/2008	27,335.35	00	.00		.00	270.00	270.00	.00	.00
1003	ALL AMER. DISK 3 PT SHOULDER 5/12/2010	5,130.00	10	.00		.00	.00	.00	.00	.00
7706	RIVINULS SHOULDERING MACHINE 1/01/1977	19,149.00	10	.00		.00	.00	.00	.00	.00
8703	BEUTHLING B300T VIB ROLLER 12/31/1999	6,000.00	10	.00		1,349.44	82.50	1,266.94-	.00	.00
9203	TGC-18 SANDER, SHOULDERING 1/09/1992	4,315.00	05	.00		.00	.00	.00	.00	.00
9301	AIR COMPRESSOR-DAVEY 2/12/1993	900.00	10	.00		549.95	1,845.00	1,295.05	.00	.00
9401	TD 2000 RIDGEMULCHER 1/13/1994	12,460.50	10	.00		.00	.00	.00	.00	.00
9405	ROLLER/RUBBER-TIRED 9/02/1994	14,642.69	10	.00		328.74	315.00	13.74-	.00	.00
9803	CRAFCO 280 PAVEMENT CUTTER 2/19/1998	7,668.00	05	.00		1,016.06	525.00	491.06-	.00	.00
9809	TESTING TRAILOR/LAYTON(FEMA) 10/07/1998	200.00	10	.00		333.17	.00	333.17-	.00	.00
9904	VIBRO/PAC ROLLER 12/31/1999	6,000.00	05	.00		.00	.00	.00	.00	.00
TOTAL MAINT EQUIPMENT		108,253.34		.00		3,577.36	3,232.50	344.86-	.00	.00
MISC EQUIPMENT										
0901	HONDA RANCHER 4 X 4 ATV 5/01/2009	5,984.00	10	.00		255.23	.00	255.23-	.00	.00
1401	RADAR TRAILER 1/07/2014	10,000.00	20	.00		147.15	.00	147.15-	.00	.00
TOTAL MISC EQUIPMENT		15,984.00		.00		402.38	.00	402.38-	.00	.00
PATROL EQUIPMENT										
0101	CAT 140H PATROL W/PAW 6/15/2001	187,952.27	10	.00		23,136.87	19,330.00	3,806.87-	.00	.00
0204	CAT 140H VIN 2ZK07885 7/24/2002	191,544.51	10	.00		19,877.83	21,492.00	1,614.17	.00	.00
0307	VOLVO G 720B MOTORGRADER 4/29/2003	155,170.50	12	17,240.74		46,641.89	47,400.00	12,172.77-	12,930.88	4,309.86
0601	CAT 12 H MOTORGRADER 5/16/2006	140,685.44	10	.00		16,364.87	15,130.00	1,234.87-	.00	.00

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NUMB	DESCRIPTION ACQUIRED DATE									
0801	CAT PATROL 12H W/WING 3/20/2008	217,150.74	10	.00		31,531.46	22,910.00	8,621.46-	.00	.00
1406	2014 VOLVO G940C MOTORGRDR 12/11/2014	147,837.00	10	.00		1,053.42	360.00	693.42-	.00	.00
TOTAL PATROL EQUIPMENT		1,040,340.46		17,240.74		138,606.34	126,622.00	24,915.22-	12,930.88	4,309.86

PKP	EQUIPMENT	ORG. COST	EST. LIFE	BEGIN BAL. JAN 2014	STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPREC'TION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2014
0004	FORD EXPEDITION-4DR 4/24/2000	26,822.80	10	.00		3,697.37	.00	3,697.37-	.00	.00
0005	FORD F150 S/C 4X4 PICKUP 5/17/2000	21,111.00	10	.00		2,925.02	.00	2,925.02-	.00	.00
0006	FORD F150 S/C 4X4 PICKUP 7/01/2000	21,110.00	10	.00		4,540.29	.00	4,540.29-	.00	.00
0202	2002 CHEV LD 1500 EXTCAB PKP 5/30/2002	23,248.91	10	.00		9,756.35	5,904.00	3,852.35-	.00	.00
0203	2002 CHEV LD 1500 EXTCAB PKP 5/30/2002	23,248.91	10	.00		2,667.23	2,349.20	318.03-	.00	.00
0206	2002 CHEV 1GCEK14T13Z111019 8/22/2002	18,979.92	10	.00		2,607.40	2,256.40	351.00-	.00	.00
0302	2003 DODGE RAM 1500 4 X 4 3/26/2003	17,835.56	10	.00		2,682.63	632.00	2,050.63-	.00	.00
0303	2003 DODGE RAM 1500 4 X 4 3/26/2003	17,835.56	10	.00		3,065.26	1,971.20	1,094.06-	.00	.00
0304	2003 DODGE RAM 1500 4 X 4 3/26/2003	17,835.56	10	.00		2,745.67	1,469.20	1,276.47-	.00	.00
0305	2003 DODGE RAM 1500 4 X 4 3/26/2003	17,835.56	10	.00		4,574.96	3,327.60	1,247.36-	.00	.00
0603	2007 FORD F250 4 X 4 8/09/2006	20,302.38	10	.00		4,469.77	1,079.20	3,390.57-	.00	.00
0604	2007 FORD F250 4 X 4 8/09/2006	20,302.38	10	.00		5,364.29	2,158.20	3,206.09-	.00	.00
0605	2007 FORD F250 4 X 4 SUPERCA 8/09/2006	21,418.50	10	.00		3,502.54	2,961.60	540.94-	.00	.00
0706	F350 4X4 CREWCAB SURVEY PANE 9/18/2007	39,767.00	10	14,912.62		8,378.23	5,522.40	6,832.53-	3,976.70	10,935.92
0707	2008 FORD F-350 PKP 10/08/2007	21,291.24	10	7,984.22		2,392.47	1,174.00	3,347.60-	2,129.13	5,855.09
0708	2008 FORD F-350 4 X 4 PKP 10/08/2007	21,291.24	10	7,984.22		5,784.71	1,820.80	6,093.04-	2,129.13	5,855.09
0709	2008 FORD F-350 CREW CAB 11/07/2007	21,626.28	10	8,289.99		4,303.94	2,438.00	4,028.56-	2,162.62	6,127.37
0904	2010 FORD F-150 4 X 4 PKP 1/27/2010	21,867.35	05	.00		11,209.83	9,659.60	1,550.23-	.00	.00
0905	2010 FORD F-150 4 X 4 PKP		05							

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1004	2610 F-150 4 X 4 PICKUP	12/29/2009	21,867.35	10	4,373.47		4,682.77	4,553.60	4,502.64-	4,373.47	.00
		8/02/2010	20,829.00		.00		14,654.10	14,266.70	387.40-	.00	.00
1106	2011 FORD F-150 4 X 4	8/22/2011	21,712.85	15	.00		2,924.23	5,002.31	2,078.08	.00	.00
1107	2011 FORD F-150 4 X 4	8/22/2011	20,903.45	15	.00		3,418.59	.00	3,418.59-	.00	.00
1108	2011 FORD F-150 4 X 4	8/22/2011	20,903.45	15	.00		1,965.99	.00	1,965.99-	.00	.00
1109	2003 CHEVROLET 4 X 4 PKP	9/19/2011	12,500.00	15	.00		3,642.79	1,954.15	1,688.64-	.00	.00
1110	2003 CHEVROLET 4 X 4 PKP	9/19/2011	12,500.00	15	.00		3,575.36	3,198.80	376.56-	.00	.00
1204	2012 FORD F-150 4 X 4 PKP	7/30/2012	21,982.05	10	.00		2,330.07	.00	2,330.07-	.00	.00
1301	2013 F-450 CREW CAB	2/01/2013	59,032.94	10	.00		2,793.55	23,985.00	21,191.45	.00	.00
1402	2014 F-150 EXT PKP	12/12/2014	27,768.00	10	.00		3,115.13	.00	3,115.13-	.00	.00
1403	2014 FORD F-150	12/11/2014	26,471.00	10	.00		3,371.54	.00	3,371.54-	.00	.00
1404	2014 FORD F-150 PKP	12/11/2014	26,471.00	10	.00		4,317.04	.00	4,317.04-	.00	.00
1405	2014 FORD F-150 PKP	12/11/2014	26,471.00	10	.00		3,831.93	.00	3,831.93-	.00	.00
8609	UTL VAN/CHEV SGL 1T '87 MECH	2/26/1987	21,504.00	05	.00		5,012.38	361.20	4,651.18-	.00	.00
9207	FORD F350 4X2 CREW CAB P/U	6/30/1992	20,466.20	08	.00		294.50	50.00	244.50-	.00	.00
9501	FORD F150 4X4 PICKUP	5/26/1995	17,346.72	08	.00		263.73	.00	263.73-	.00	.00
9505	UTL TRK/FORD SGL F450/MECHAN	7/17/1995	33,371.78	10	.00		1,112.57	168.60	943.97-	.00	.00
9602	FORD F350 4X4 CREWCAB PICKUP	2/20/1996	28,525.81	10	.00		735.68	110.40	625.28-	.00	.00
9603	FORD F150 4X4 PICKUP	5/06/1996	19,748.54	10	.00		160.82	.00	160.82-	.00	.00
9604	FORD F150 4X4 PICKUP	6/06/1996	19,748.54	10	.00		40.92	.00	40.92-	.00	.00
TOTAL PKP EQUIPMENT			873,853.83		43,544.52		146,911.65	98,374.16	63,308.54-	14,771.05	28,773.47

SHOP EQUIPMENT

0501	PRESSURE WASHER KARCHER SAND	12/27/2005	5,101.35	10	.00		1,038.28	.00	1,038.28-	.00	.00
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0502 KARCHER PRESSURE WASHER PC 12/27/2005	5,101.35	10	.00	1,350.02	615.00	735.02-	.00	.00
1101 HOTSY 1075 BE PRESSURE WASHE 2/25/2011	6,743.34	10	.00	249.04	1,132.50	883.46	.00	.00
8203 WASHER - PRESSURE (G#3) 1/01/1982	2,345.00	06	.00	.00	.00	.00	.00	.00
8803 WASHER-LANDA/PRESS P1287-466 2/16/1988	3,263.00	10	.00	14.63	.00	14.63-	.00	.00
8804 WASHER-LANDA/PRESS P1287-968 2/16/1988	3,382.50	10	.00	.00	.00	.00	.00	.00
9204 HOTSY 954 HIGH PRESSURE WASH 2/14/1992	5,018.65	05	.00	1,410.58	712.50	698.08-	.00	.00
9606 WASHER-LANDA/PRESSURE 20021A 5/10/1996	4,320.71	10	.00	.00	.00	.00	.00	.00
9607 WASHER-LANDA/PRESSURE 20021A 5/10/1996	4,320.70	10	.00	.00	45.00	45.00	.00	.00
TOTAL SHOP EQUIPMENT	39,596.60		.00	4,062.55	2,505.00	1,557.55-	.00	.00

TLR EQUIPMENT

0010 GARWOOD PUP TRLR F2070C425 12/04/2000	1,166.00	07	.00	.00	.00	.00	.00	.00
0011 DUNHAM PUP TRLR T24104162 12/04/2000	1,166.00	07	.00	1,251.69	.00	1,251.69-	.00	.00
0012 DUNHAM PUP TRAILER 12/04/2000	1,166.00	07	.00	44.42	1,950.00	1,905.58	.00	.00
0013 STATE SURPLUS WATER TANKER 12/11/2000	1,500.00	20	836.67	233.23	195.00	86.90-	48.67	788.00
0306 TRAILERMAN 12000 LB TRAILER 4/02/2003	3,684.90	10	.00	11.07	4,822.50	4,811.43	.00	.00
0805 2008 TRAILKING TK-40LP TAG 4/25/2008	19,642.00	10	.00	7,928.08	11,737.50	3,809.42	.00	.00
1203 PJ TRAILER 12,000 LB 7/02/2012	5,330.03	10	.00	1,141.55	997.50	144.05-	.00	.00
7213 CULVERT TRAILER-CO.MADE 1/01/1972	248.02	20	.00	.00	52.50	52.50	.00	.00
7214 CULVERT TRAILER-CO.MADE 1/01/1972	279.38	20	.00	.00	.00	.00	.00	.00
8504 TRAILER FOR BACKHOE 1/01/1985	10,703.00	10	.00	59.53	1,747.50	1,687.97	.00	.00
8610 PUP TRAILER/DRAKE 12/10/1986	12,785.00	10	.00	133.26	2,302.50	2,169.24	.00	.00
8611 PUP TRAILER/DRAKE 12/10/1986	12,785.00	10	.00	256.95	2,895.00	2,638.05	.00	.00
8901 PUP TRAILER/J-CRAFT		10						

ACQUIRED DATES FROM 01/01/1900 THRU 12/31/2999

FIXED ASSETS
AS OF 12312014

HIGHWAY COSTING SYSTEM
COST ACCOUNTING

EQUIPMENT NUMB DESCRIPTION ACQUIRED DATE	ORG. COST	BEGIN EST. BAL. LIFE JAN 2014	STAT CODE	COST ADDED	RENTAL EARNED	ADJUSTMENT TO EQUALIZE DEPRECIATION	PERIOD DEPREC. /DEPLETE	ENDING BALANCE DEC 2014
8902 PUP TRAILER/J-CRAFT 4/27/1989	12,728.00	10		44.42	2,580.00	2,535.58	.00	.00
9312 PUP TRAILER/J-CRAFT 4/27/1989	12,728.00	10		43.41	1,260.00	1,216.59	.00	.00
9507 PUP TRAILER/MIDLAND 12/07/1993	16,023.99	10		135.25	1,605.00	1,469.75	.00	.00
9507 PUP TRAILER/MIDLAND 9/26/1995	19,635.40	10		.00	.00	.00	.00	.00
TOTAL TRLR EQUIPMENT	131,570.72	836.67		11,282.86	32,145.00	20,813.47	48.67	788.00

UT PKP EQUIPMENT

0009 FORD F550 SIGN TRK W/POST DR 12/04/2000	110,035.67	08		10,190.70	50,895.00	40,704.30	.00	.00
TOTAL UT PKP EQUIPMENT	110,035.67	.00		10,190.70	50,895.00	40,704.30	.00	.00

FINAL TOTAL 6,934,382.44 362,310.58 1,126,150.85 1,214,282.51 8,877.97- 97,009.63 265,300.95

*** END OF REPORT *** RECORDS PRINTED - 188

Pine County, Minnesota
FIXED ASSETS
For Year Ended December 31, 2014

LOCATION	Year Purchased	Original Cost	Accumulated Value	Betterment During Year	Net Value 12/31/14
G#1 Pine City					
Garage & Office	1975	182,000	426,780		426,780
Storage Shed	1977	13,000	70,000		70,000
Fuel System upgrade	2000	65,000	65,000		65,000
Fuel Island Canopy	2006	30,000	30,000		30,000
Salt Storage Shed	2008	101,500	101,500		101,500
G#3 Sandstone					
Garage	1971	76,377	283,390		283,390
Cold Storage Shed	1993	39,008	39,008		39,008
Office Addition	2000	1,699,264	1,699,264		1,699,264
Fuel System	2005	131,435	131,435		131,435
Salt Storage Shed	2007	118,000	118,000		118,000
G#4 Willow River					
	1961	6,000	102,404		102,404
G#5 Duxbury					
	1974	43,640	51,000		51,000
G#6 Bruno					
	1982	82,616	94,777		94,777
Total Buildings		2,587,840	3,212,558		3,212,558
TOTAL FIXED ASSETS		2,587,840	3,212,558		3,212,558

RUN DATE: 03-19-2015 TIME: 09:59:56
 Fringe Benefits NOT Included
 FOR THE YEAR 0000 CSAH REG
 MAINTENANCE

PINE COUNTY HIGHWAY DEPARTMENT

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SUMMARY OF ROAD MAINTENANCE COSTS BY ROAD
 FOR THE PERIOD JAN TO M13
 FOR ACCOUNTS 00 TO

HIGHWAY COSTING SYSTEM
 COST ACCOUNTING

TOTAL CLASS	ROAD	LENGTH	SURFACE	ROUTINE MAINTENANCE	REPAIRS REPLACEMENT	BETTERMENTS	SPECIAL WORK	SUB-TOTAL COSTS	PRORATED COSTS	TOTAL COSTS	COST/ MILE
	1	3.400	BITUM	20,070.26	13,643.48	6,798.83	0.00	40,512.57	7,189.16	47,701.73	14,029.92
	3	2.500	BITUM	5,313.27	0.00	0.00	0.00	5,313.27	942.87	6,256.14	2,502.46
	4	2.200	BITUM	6,896.32	20.04	0.00	0.00	6,916.36	1,227.34	8,143.70	3,701.68
	5	2.500	BITUM	5,059.85	0.00	0.00	0.00	5,059.85	897.90	5,957.75	2,383.10
	5	6.600	GRAVEL	13,199.22	739.00	3,216.63	63.45	17,218.30	3,055.47	20,273.77	3,071.78
	6	1.400	BITUM	3,254.44	0.00	0.00	33.54	3,287.98	583.47	3,871.45	2,765.32
	7	9.400	BITUM	43,157.15	580.99	968.52	544.25	45,250.91	8,030.00	53,280.91	5,668.18
	8	6.000	BITUM	13,905.01	1,050.78	0.00	20.04	14,975.83	2,657.54	17,633.37	2,938.90
	9	6.800	BITUM	15,925.57	0.00	0.00	201.55	16,127.12	2,861.84	18,988.96	2,792.49
	10	7.700	BITUM	14,942.01	1,787.72	9,196.21	0.00	25,925.94	4,600.69	30,526.63	3,964.50
	11	8.200	BITUM	45,309.33	642.83	761.83	0.00	46,713.99	8,289.63	55,003.62	6,707.76
	12	3.700	GRAVEL	8,159.42	0.00	2,477.59	86.25	10,723.26	1,902.90	12,626.16	3,412.48
	13	8.500	BITUM	16,892.02	620.81	25.66-	259.66	17,746.83	3,149.26	20,896.09	2,458.36
	13	1.800	GRAVEL	5,975.95	145.77	1,379.62	6,291.41	13,792.75	2,447.59	16,240.34	9,022.41
	14	11.000	BITUM	30,487.20	4,740.55	4,608.19	0.00	39,835.94	7,069.08	46,905.02	4,264.09
	15	7.600	BITUM	11,144.09	37.84	0.00	0.00	11,181.93	1,984.29	13,166.22	1,732.40
	16	2.800	GRAVEL	5,797.05	0.00	0.00	0.00	5,797.05	1,028.72	6,825.77	2,437.78
	17	5.100	BITUM	10,690.62	0.00	0.00	64.16	10,754.78	1,908.49	12,663.27	2,482.99
	17	7.700	GRAVEL	9,428.03	89.06	3,910.74	0.00	13,427.83	2,382.83	15,810.66	2,053.33
	18	4.900	BITUM	8,473.68	0.00	0.00	0.00	8,473.68	1,503.70	9,977.38	2,036.20
	19	4.500	GRAVEL	11,452.05	49,249.66	0.00	461.23	61,162.94	10,853.67	72,016.61	16,003.69
	20	2.900	BITUM	7,221.71	181.89	1,581.38	0.00	8,984.98	1,594.43	10,579.41	3,648.07
	20	7.200	GRAVEL	18,970.67	1,887.98	10,699.09	3,244.43	34,802.17	6,175.82	40,977.99	5,691.39
	21	10.700	BITUM	20,290.92	0.00	0.00	0.00	20,290.92	3,600.72	23,891.64	2,232.86
	21	4.100	GRAVEL	7,080.27	0.00	0.00	0.00	7,080.27	1,256.43	8,336.70	2,033.34
	22	15.700	BITUM	27,705.07	549.66	2,535.58-	15.69	25,734.84	4,566.77	30,301.61	1,930.04
	22	10.000	GRAVEL	20,654.89	41,028.47	8,840.82	151.37	70,675.55	12,541.73	83,217.28	8,321.73
	23	2.200	BITUM	3,278.75	0.00	1,447.41	0.00	4,726.16	838.68	5,564.84	2,529.47
	24	5.000	BITUM	10,690.64	130.68	0.00	0.00	10,821.32	1,920.30	12,741.62	2,548.32
	24	8.300	GRAVEL	17,836.04	0.00	397.60	9,569.82	27,803.46	4,933.86	32,737.32	3,944.26
	25	11.700	BITUM	23,917.47	0.00	0.00	83.75	24,001.22	4,259.14	28,260.36	2,415.42
	26	3.000	BITUM	7,360.22	144.12	0.00	0.00	7,504.34	1,331.68	8,836.02	2,945.34
	26	3.100	GRAVEL	7,824.04	6,437.28	363.53	586.31	15,211.16	2,699.30	17,910.46	5,777.57
	27	6.300	BITUM	8,872.84	579.25	0.00	0.00	9,452.09	1,677.32	11,129.41	1,766.57
	28	9.500	BITUM	14,374.17	365.50	0.00	0.00	14,739.67	2,615.63	17,355.30	1,826.87
	29	0.200	BITUM	2,035.18	0.00	0.00	0.00	2,035.18	361.15	2,396.33	11,981.65
	30	14.300	BITUM	107,050.61	11,523.90	12,902.83	200.25	131,677.59	23,366.84	155,044.43	10,842.27
	31	0.300	BITUM	751.37	0.00	0.00	0.00	751.37	133.33	884.70	2,949.00
	31	5.000	GRAVEL	8,021.37	0.00	0.00	181.44	8,202.81	1,455.63	9,658.44	1,931.69
	32	7.800	BITUM	19,816.72	10,381.45	86.24	42.75	30,327.16	5,381.70	35,708.86	4,578.06
	32	16.300	GRAVEL	34,046.06	763.34	3,213.83	190.74	38,213.97	6,781.26	44,995.23	2,760.44
	33	2.340	BITUM	14,985.90	0.00	0.00	0.00	14,985.90	2,659.32	17,645.22	7,540.69
	33	6.520	GRAVEL	9,309.19	78.59	0.00	44.75	9,432.53	1,673.85	11,106.38	1,703.43
	34	3.500	BITUM	5,532.92	0.00	0.00	0.00	5,532.92	981.84	6,514.76	1,861.36
	35	4.900	BITUM	11,938.95	0.00	0.00	130.36	12,069.31	2,141.76	14,211.07	2,900.22
	36	2.600	BITUM	6,578.42	78.08	0.00	0.00	6,640.50	1,178.39	7,818.89	3,007.27
	36	5.900	GRAVEL	8,227.57	0.00	1,000.08	0.00	9,227.65	1,637.49	10,865.14	1,841.55

RUN DATE: 03-19-2015 TIME: 09:59:56
 Fringe Benefits NOT Included
 FOR THE YEAR 0000 CSAH MDN
 MAINTENANCE

PINE COUNTY HIGHWAY DEPARTMENT

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SUMMARY OF ROAD MAINTENANCE COSTS BY ROAD
 FOR THE PERIOD JAN TO M13
 FOR ACCOUNTS 00 TO

HIGHWAY COSTING SYSTEM
 COST ACCOUNTING

TOTAL CLASS	ROAD	LENGTH	SURFACE	ROUTINE MAINTENANCE	REPAIRS REPLACEMENT	BETTERMENTS	SPECIAL WORK	SUB-TOTAL COSTS	PRORATED COSTS	TOTAL COSTS	COST/MILE
	2	5.000	BITUM	8,830.94	187.80	0.00	0.00	9,018.74	674.57	9,693.31	1,938.66
	3	2.000	BITUM	4,612.63	0.00	0.00	0.00	4,612.63	345.01	4,957.64	2,478.82
	4	1.100	BITUM	1,834.42	0.00	0.00	0.00	1,834.42	137.21	1,971.63	1,792.39
	7	0.500	BITUM	8,685.63	143.28	0.00	0.00	8,828.91	660.37	9,489.28	18,978.56
	8	1.180	BITUM	4,477.47	3,162.09	0.00	0.00	7,639.56	571.41	8,210.97	6,958.45
	9	0.040	BITUM	96.41	17,450.00	0.00	0.00	17,546.41	1,312.41	18,858.82	471,470.50
	11	0.840	BITUM	411.58	84.14	0.00	0.00	495.72	37.08	532.80	634.29
	12	0.140	BITUM	279.44	0.00	688.88	0.00	968.32	72.43	1,040.75	7,433.93
	12	0.180	GRAVEL	472.04	0.00	65.66	0.00	537.70	40.22	577.92	3,210.67
	13	1.020	BITUM	1,729.12	0.00	0.00	0.00	1,729.12	129.33	1,858.45	1,822.01
	13	0.490	GRAVEL	399.04	0.00	0.00	0.00	399.04	29.85	428.89	875.29
	18	0.840	BITUM	2,174.90	0.00	0.00	0.00	2,174.90	162.68	2,337.58	2,782.83
	22	0.360	BITUM	305.93	0.00	0.00	0.00	305.93	22.88	328.81	913.36
	23	4.500	BITUM	10,078.80	0.00	21.39	0.00	10,100.19	755.46	10,855.65	2,412.37
	29	1.450	BITUM	3,986.24	84.90	0.00	0.00	4,071.14	304.51	4,375.65	3,017.69
	32	0.800	BITUM	357.68	0.00	0.00	111.86	469.54	35.12	504.66	630.83
	33	0.750	BITUM	146.35	0.00	0.00	0.00	146.35	10.95	157.30	209.73
	34	0.500	BITUM	345.33	0.00	0.00	0.00	345.33	25.83	371.16	742.32
	35	1.000	BITUM	834.09	0.00	0.00	0.00	834.09	62.39	896.48	896.48
	39	0.900	BITUM	773.41	0.00	0.00	342.40	431.01	32.24	463.25	514.72
	40	0.990	BITUM	1,976.65	0.00	0.00	0.00	1,976.65	147.85	2,124.50	2,145.96
	41	0.300	BITUM	663.15	0.00	0.00	0.00	663.15	49.60	712.75	2,375.83
	43	2.540	BITUM	3,205.36	772.09	0.00	0.00	3,977.45	297.50	4,274.95	1,683.05
	44	0.400	BITUM	2,266.89	0.00	301.71	0.00	2,568.60	192.12	2,760.72	6,901.80
	44	0.290	GRAVEL	433.84	0.00	0.00	0.00	433.84	32.45	466.29	1,607.90
	46	3.440	BITUM	2,401.64	0.00	1,956.91	0.00	4,358.55	326.00	4,684.55	1,361.79
	46	0.980	GRAVEL	2,529.55	0.00	54.12	0.00	2,583.67	193.25	2,776.92	2,833.59
	52	0.320	BITUM	3,126.40	0.00	0.00	0.00	3,126.40	233.84	3,360.24	10,500.75
	52	1.030	GRAVEL	1,074.70	0.00	0.00	0.00	1,074.70	80.38	1,155.08	1,121.44
	55	1.700	BITUM	1,682.55	0.00	0.00	0.00	1,682.55	125.85	1,808.40	1,063.76
	55	0.200	GRAVEL	161.40	0.00	0.00	0.00	161.40	12.07	173.47	867.35
	60	0.300	BITUM	1,737.74	0.00	0.00	0.00	1,737.74	129.98	1,867.72	6,225.73
	61	11.910	BITUM	48,322.85	256,094.74	520.14	223.11	305,160.84	22,824.99	327,985.83	27,538.69
	62	0.540	BITUM	1,952.61	0.00	0.00	0.00	1,952.61	146.05	2,098.66	3,886.41
	63	0.210	BITUM	1,667.52	0.00	0.00	0.00	1,667.52	124.72	1,792.24	8,534.48
	64	0.360	BITUM	71,299.64	0.00	0.00	0.00	71,299.64	5,332.97	76,632.61	212,868.36
	65	0.200	BITUM	2,084.33	299.92	0.00	0.00	2,384.25	178.33	2,562.58	12,812.90
	66	0.350	BITUM	2,946.95	0.00	0.00	0.00	2,946.95	220.42	3,167.37	9,049.63
	TOTAL	49.650		193,722.42	278,278.96	305.01	677.37	472,373.74	35,331.94	507,705.68	10,225.69

PRORATION PERCENT 7.140
 PRORATED COSTS USING PRORATION PERCENT 35,331.95
 DIFFERENCE DUE TO ROUNDING 0.01-

RUN DATE: 03-19-2015 TIME: 09:59:56
 Fringe Benefits NOT Included
 FOR THE YEAR 0000 CO RDS
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PINE COUNTY HIGHWAY DEPARTMENT

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SUMMARY OF ROAD MAINTENANCE COSTS BY ROAD
 FOR THE PERIOD JAN TO M13
 FOR ACCOUNTS 00 TO

HIGHWAY COSTING SYSTEM
 COST ACCOUNTING

TOTAL CLASS	ROAD	LENGTH	SURFACE	ROUTINE MAINTENANCE	REPAIRS REPLACEMENT	BETTERMENTS	SPECIAL WORK	SUB-TOTAL COSTS	PRORATED COSTS	TOTAL COSTS	COST/ MILE
	101	4.080	GRAVEL	4,374.27	0.00	0.00	61.66	4,435.93	1,095.40	5,531.33	1,355.72
	102	4.850	GRAVEL	4,740.87	0.00	1,402.92	0.00	6,143.79	1,517.13	7,660.92	1,579.57
	103	4.990	GRAVEL	7,441.08	80.16	0.00	11.85	7,533.09	1,860.20	9,393.29	1,882.42
	104	6.990	GRAVEL	8,547.72	485.06	0.00	53.47	9,086.25	2,243.73	11,329.98	1,620.88
	105	2.000	GRAVEL	4,343.69	146.08	0.00	2,528.49	7,018.26	1,733.07	8,751.33	4,375.67
	106	1.000	BITUM	663.54	0.00	0.00	0.00	663.54	163.85	827.39	827.39
	106	2.100	GRAVEL	2,784.20	0.00	280.10	0.00	3,064.30	756.69	3,820.99	1,819.52
	107	0.630	BITUM	257.74	0.00	0.00	0.00	257.74	63.65	321.39	510.14
	108	0.500	BITUM	468.97	0.00	0.00	0.00	468.97	115.81	584.78	1,169.56
	109	1.000	BITUM	1,020.43	430.70	0.00	0.00	1,451.13	358.34	1,809.47	1,809.47
	109	1.500	GRAVEL	1,865.50	0.00	0.00	0.00	1,865.50	460.66	2,326.16	1,550.77
	110	0.500	BITUM	887.97	89.58	0.00	0.00	977.55	241.39	1,218.94	2,437.88
	111	1.520	GRAVEL	3,377.68	143.03	0.00	3,028.67	6,549.38	1,617.29	8,166.67	5,372.81
	112	2.000	GRAVEL	2,520.89	0.00	0.00	61.66	2,582.55	637.73	3,220.28	1,610.14
	114	3.050	GRAVEL	4,641.74	0.00	0.00	0.00	4,641.74	1,146.22	5,787.96	1,897.69
	115	3.420	GRAVEL	5,521.05	1,145.30	1,297.73	11.45	7,975.53	1,969.45	9,944.98	2,907.89
	117	6.960	BITUM	12,319.33	4,918.12	962.66	0.00	18,200.11	4,494.28	22,694.39	3,265.69
	118	3.960	BITUM	2,334.11	0.00	0.00	0.00	2,334.11	576.38	2,910.49	734.97
	119	0.760	GRAVEL	1,472.44	552.07	2,778.58	0.00	4,803.09	1,186.06	5,989.15	7,880.46
	120	4.490	GRAVEL	4,342.74	0.00	279.71	0.00	4,622.45	1,141.45	5,763.90	1,283.72
	122	1.630	BITUM	7,658.53	3,971.58	1,083.03	0.00	12,713.14	3,139.35	15,852.49	9,725.45
	124	2.730	GRAVEL	5,400.66	227.07	1,458.00	0.00	7,085.73	1,749.73	8,835.46	3,236.43
	125	0.650	BITUM	972.50	0.00	0.00	0.00	972.50	240.15	1,212.65	1,865.62
	125	1.350	GRAVEL	4,033.09	880.30	0.00	0.00	4,913.39	1,213.30	6,126.69	4,538.29
	126	0.840	BITUM	706.06	0.00	0.00	0.00	706.06	174.35	880.41	1,048.11
	126	5.280	GRAVEL	5,155.44	0.00	2,176.35	0.00	7,331.79	1,810.49	9,142.28	1,731.49
	127	0.650	BITUM	1,044.35	244.72	0.00	0.00	1,289.07	318.32	1,607.39	2,472.91
	129	6.370	GRAVEL	10,211.32	335.50	5,018.75	0.00	15,565.57	3,843.72	19,409.29	3,046.98
	130	8.930	GRAVEL	11,154.56	48.59	388.71	0.00	11,591.86	2,862.46	14,454.32	1,618.62
	131	2.840	BITUM	2,718.36	20.04	0.00	45.37	2,783.77	687.42	3,471.19	1,222.25
	131	4.660	GRAVEL	7,781.97	516.65	3,163.93	43.77	11,506.32	2,841.34	14,347.66	3,078.90
	133	1.250	BITUM	2,287.61	0.00	0.00	0.00	2,287.61	564.90	2,852.51	2,282.01
	133	2.580	GRAVEL	4,685.73	854.45	0.00	57.15	5,597.33	1,382.19	6,979.52	2,705.24
	134	1.280	BITUM	1,549.15	321.38	0.00	0.00	1,870.53	461.90	2,332.43	1,822.21
	136	3.010	GRAVEL	6,485.83	0.00	0.00	0.00	6,485.83	1,601.59	8,087.42	2,686.85
	137	3.230	GRAVEL	8,934.70	201.38	0.00	14,975.80	24,111.88	5,954.12	30,066.00	9,308.36
	138	3.010	BITUM	4,996.28	0.00	0.00	0.00	4,996.28	1,233.77	6,230.05	2,069.78
	140	3.500	BITUM	12,332.25	0.00	468.34	0.00	12,800.59	3,160.94	15,961.53	4,560.44
	140	7.380	GRAVEL	12,070.87	63,994.96	1,687.05	0.00	77,752.88	19,200.07	96,952.95	13,137.26
	141	0.250	BITUM	430.57	0.00	0.00	0.00	430.57	106.32	536.89	2,147.56
	141	8.610	GRAVEL	19,864.20	13,760.58	1,141.50	810.06	35,576.34	8,785.12	44,361.46	5,152.32
	142	4.030	BITUM	6,946.90	345.66	0.00	0.00	7,292.56	1,800.80	9,093.36	2,256.42
	143	1.780	BITUM	6,167.67	329.48	0.00	0.00	6,497.15	1,604.39	8,101.54	4,551.43
	144	1.010	GRAVEL	3,365.53	0.00	0.00	0.00	3,365.53	831.07	4,196.60	4,155.05
	145	2.610	GRAVEL	3,737.16	0.00	0.00	0.00	3,737.16	922.84	4,660.00	1,785.44
	146	4.000	GRAVEL	3,253.26	0.00	0.00	44.75	3,298.01	814.40	4,112.41	1,028.10
	148	3.050	GRAVEL	4,885.72	0.00	0.00	44.75	4,930.47	1,217.52	6,147.99	2,015.73

**Pine County Highway Department
State of Revenues and Expenditures
For the Year Ended December 31, 2014**

	Cash	Prior Year	Current Year	Transfers/ Adjustments	Modified Accrual Balance
Revenues	Receipts	Receivable	Receivable		
Taxes					
Property Taxes	1,535,691.01	1,402,513.01	626,488.10		759,666.10
Wheelage Tax	262,697.71	0.00	0.00		262,697.71
National Wildlife Apportionment	0.00	0.00	0.00		0.00
Total Taxes	\$1,798,388.72	\$1,402,513.01	\$626,488.10	\$0.00	\$1,022,363.81
Intergovernmental Revenue					
Miscellaneous Intergovernmental	0.00	0.00	0.00		0.00
State Aid - Regular Maintenance	2,431,788.00	235,543.20	-167,095.26		2,029,149.54
State Aid - Regular Construction	6,874,492.76	168,348.01	1,396,177.70	-2,178,505.32	5,923,817.13
State Aid - TRLF Principal Payment	93,000.00	0.00	0.00		93,000.00
State Aid-TRLF Interest Payments	7,245.00	0.00	0.00		7,245.00
State Aid - Municipal Maintenance	455,325.60	44,153.40	45,685.80		456,858.00
State Aid - Municipal Construction	1,002,795.50	28,775.08	420,377.45	-309,395.99	1,085,001.88
Town Bridge	0.00	11,184.70	11,184.70		0.00
State Park Funds	0.00	0.00	0.00		0.00
Bridge Bonding Funds	0.00	6,371.25	6,371.25		0.00
Federal Construction Funds	1,636,993.17	1,636,993.17	1,636,993.17		1,636,993.17
State Grant Pera Aid	8,620.00	0.00	0.00		8,620.00
Total Intergovernmental Revenue	\$12,510,260.03	\$2,131,368.81	\$3,349,694.81	-\$2,487,901.31	\$11,240,684.72
Fees for Services and Materials					
Townships	1,044.52	0.00	159,861.49		160,706.01
Municipalities	482.09	0.00	768,322.77		768,804.86
Other County Funds	226,172.45	15,112.29	13,769.85		224,830.01
Individuals/Others	7,390.08	0.00	425.00		7,815.08
Total Fees for Services and Materials	\$235,089.14	\$15,112.29	\$942,179.11	\$0.00	\$1,162,155.96
Miscellaneous Revenue					
Interest on Investments	0.00	0.00	0.00		0.00
Sale of Materials	21,834.75	0.00	0.00		21,834.75
Total Miscellaneous Revenue	\$21,834.75	\$0.00	\$0.00	\$0.00	\$21,834.75
Other Financing Services					
Pine City Township-Par Circle	300,000.00		0.00		300,000.00
City of Pine City	509,639.31	0.00	0.00		509,639.31
Refunds and Reimbursements	107,704.83	0.00	0.00		107,704.83
Refree Insurance	-29,301.56	30,447.36	30,447.36	0.00	-29,301.56
Total Other Financing Services	\$888,042.58	\$30,447.36	\$30,447.36	\$0.00	\$888,042.58
Non-Revenues					
Worker's compensation Payable	-11,885.68	31,975.98	16,649.60		\$36,739.90
Total Non-Revenues	-\$11,885.68	\$31,975.98	\$16,649.60	\$0.00	\$36,739.90
Total Revenues	\$15,441,729.54	\$3,611,417.45	\$4,965,458.98	-\$2,487,901.31	\$14,371,821.72

**Pine County Highway Department
State of Revenues and Expenditures
For the Year Ended December 31, 2014**

	Cash	Prior Year	Current Year	Transfers/	Modified
Expenditures	Disbursements	Payable	Payable	Adjustments	Accrual Balance
Administration					
Personal Services	195,720.40	42,049.49	45,372.26	0.00	199,043.17
Other Services and Charges	125,170.08	3,323.01	2,265.21	0.00	124,112.28
Supplies	4,347.82	0.00	0.00		4,347.82
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Administration	\$325,238.30	\$45,372.50	\$47,637.47	\$0.00	\$327,503.27
Engineering and Construction					
Personal Services	698,886.99	60,053.74	56,524.14	0.00	695,357.39
Other Services and Charges	465,827.62	34,205.57	17,250.82	0.00	448,872.87
Supplies	16,780.85	0.00	0.00	0.00	16,780.85
Contract Payments	10,612,844.92	416,195.51	831,826.40	0.00	11,028,475.81
TRLF Interest Payment	4,320.00	0.00	0.00	0.00	4,320.00
Right of Way	90,291.00	0.00	0.00	0.00	90,291.00
Capital Outlay	5,005.24	0.00	0.00	0.00	5,005.24
Total Engineering and Construction	\$11,893,956.62	\$510,454.82	\$905,601.36	\$0.00	\$12,289,103.16
Highway Maintenance					
Personal Services	977,744.30	91,628.25	79,459.69	0.00	965,575.74
Other Services and Charges	462,403.76	50,661.52	2,842.55	0.00	414,584.79
Supplies	604,230.32	0.00	0.00	0.00	604,230.32
Maintenance Contracts	0.00	0.00	0.00	0.00	0.00
Capital Outlay	3,920.77	0.00	0.00	0.00	3,920.77
Total Highway Maintenance	\$2,048,299.15	\$142,289.77	\$82,302.24	\$0.00	\$1,988,311.62
Equipment and Shop					
Personal Services	207,613.00	21,826.50	18,133.06	0.00	203,919.56
Other Services and Charges	86,579.83	52,994.22	32,505.59	0.00	66,091.20
Supplies	978,846.55	0.00	0.00	0.00	978,846.55
Capital Outlay	310,829.64	0.00	0.00	63,120.68	373,950.32
Total Equipment and Shop	\$1,583,869.02	\$74,820.72	\$50,638.65	\$63,120.68	\$1,622,807.63
Non-expenditures					
TRLF Principal Payment	97,320.00				
Total Non-expenditures	\$97,320.00				
Total Expenditures	\$15,948,683.09	\$772,937.81	\$1,086,179.72	\$63,120.68	\$16,227,725.68

Pine County
SUMMARY OF CONSTRUCTION COSTS
As of December 31, 2014

Road #	Project Number	Engineering	Equipment/ Material	Other:ROW/SVC/ Contractor	Wage/Admin. Overhead *	TOTAL
CSAH Regular Construction						
5	SAP 58-605-07	81,892.94	2,120.00	1,723,006.06	0.00	1,807,019.00
9	SAP 58-609-15	14,221.20	745.05	907,734.56	0.00	922,700.81
11	SAP 58-611-13	2,791.27	36.00	7,812.67	0.00	10,639.94
12	CP 58-012-01	969.36	79.20	2,649.59	0.00	3,698.15
17	SAP 58-617-18	1,169.24	38.80	3,270.91	0.00	4,478.95
21	SAP 58-621-17	37,131.80	3,869.45	1,847,025.58	0.00	1,888,026.83
23	SAP 58-623-08	14,360.86	997.79	775,992.31	0.00	791,350.96
29	SAP 58-629-02	5,151.21	710.10	215,136.72	0.00	220,998.03
30	SAP 58-630-13	14,867.37	1,237.65	808,241.32	0.00	824,346.34
39	SAP 58-639-12	2,007.96	272.80	5,488.46	0.00	7,769.22
40	SAP 58-640-11	807.47	85.20	2,207.11	0.00	3,099.78
40	SAP 58-640-13	2,407.31	180.00	10,565.77	0.00	13,153.08
41	SAP 58-641-16	652.35	92.80	20,532.94	0.00	21,278.09
41	SAP 58-641-17	4,464.59	984.49	571,533.12	0.00	576,982.20
41	SAP 58-641-18	53,303.74	4,874.36	2,055,559.09	0.00	2,113,737.19
46	SAP 58-646-26	814.81	77.60	6,954.24	0.00	7,846.65
46	SP 58-646-29	7,270.75	588.70	25,630.69		33,490.14
51	SAP 58-651-05	1,212.20	146.40	10,560.79	0.00	11,919.39
52	CP 58-052-02	13.51	0.00	347.19		360.70
53	SAP 58-653-10	1,384.81	70.00	16,266.60		17,721.41
61	CP 58-061-04	0.00	0.00	36.90	0.00	36.90
		246,894.75	17,206.39	9,016,552.62	-	9,280,653.76
Municipal Construction						
Par Circle	CP 58-014-01	8,251.07	377.69	406,682.14		415,310.90
3r Ave	CP 58-014-02	0.00	0.00	360,615.50		360,615.50
Angle Ave	CP 58-014-05	0.00	0.00	47,334.71		47,334.71
Comm Ave	CP 58-014-06	480.03	86.80	95,208.29		95,775.12
8	SAP 58-608-15	6,737.46	266.63	848,041.01	0.00	855,045.10
60	SAP 58-660-02	11,750.83	989.16	142,942.45	0.00	155,682.44
61	SAP 58-661-22	4,845.50	121.20	21,575.62	0.00	26,542.32
61	SAP 58-661-23	0.00	0.00	30,395.00	0.00	30,395.00
61	SAP 58-661-24	10,059.73	680.99	880,040.37	0.00	890,781.09
		42,124.62	2,522.47	2,832,835.09	-	2,877,482.18
Miscellaneous						
167	CP 58-167-02	1,148.07	158.40	4,773.39		6,079.86
Bridge	SAP 58-607-23	6,344.56	163.60	40,905.44	0.00	47,413.60
Bridge	CSAH 13	92.32	14.40	864.22		970.94
Bridge	SAP 58-614-16	1,736.78	128.80	11,136.94		13,002.52
Bridge	CSAH 61 Willow	1,590.61	306.40	360.96	0.00	2,257.97
Bike Path	SP 58-090-002	1,720.26	0.00	264,118.53	0.00	265,838.79
Bridge	SAP 58-596-04	908.82	61.20	3,840.96		4,810.98
Bridge	SAP 58-599-39	0.00	0.00	0.00	0.00	-
Bridge	SAP 58-599-40	351.48	0.00	1,954.77	0.00	2,306.25
Bridge	SAP 58-599-41	124.10	10.80	4,088.91	0.00	4,223.81
		14,017.00	843.60	332,044.12	-	346,904.72
GRAND TOTALS		303,036.37	20,572.46	12,181,431.83	-	12,505,040.66

SP 058-621-017
From TH 48 to CSAH 30

SAP 058-608-016;
From CSAH 10 to CSAH 14

SAP 058-681-024;
Between S City Limits to
CSAH 7

SAP 058-605-007;
From CSAH 1 to
Kanabec County Line

SAP 058-823-008;
From S City Line to TH 70

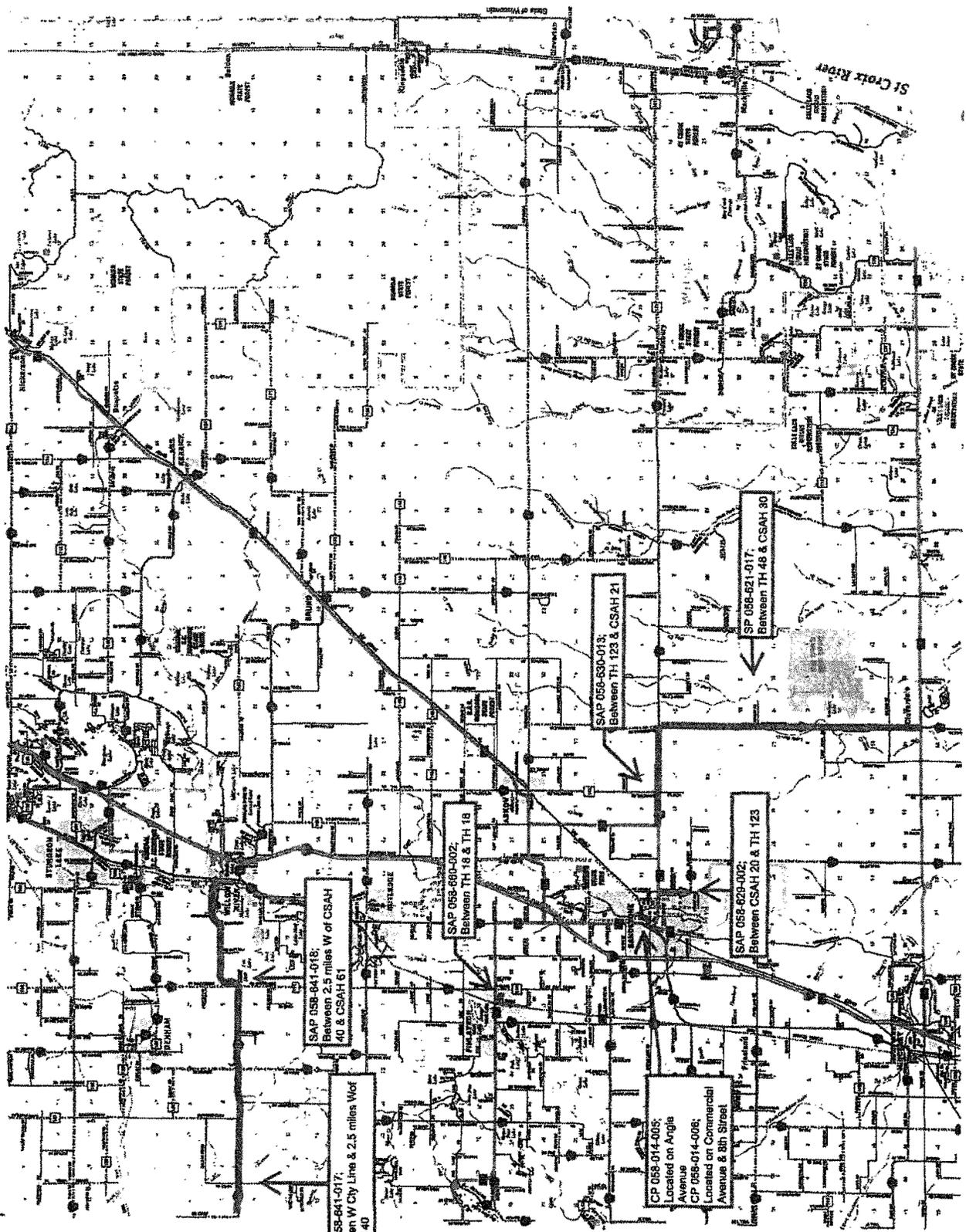
CP 058-014-001
Golf Course Road & Par
Circle

CP 058-014-002;
3rd Ave SE & 2nd Street SE
CP 058-014-004;
5th Street SE,
SAP 058-607-022
CSAH 7 & Hillside Avenue
Traffic Signal Improvement
SAP 058-608-017
CSAH 8, from CSAH 61 to CSAH 65
SAP 058-661-823
CSAH 61 & CSAH 7
Traffic Signal Improvement

Pine County, MN Official Highway Map



-  Paving
-  Grading



St Croix River

SAP 058-841-017;
Between W City Line & 2.5 miles W of
CSAH 40

SAP 058-841-018;
Between 2.5 miles W of CSAH
40 & CSAH 61

SAP 058-680-002;
Between TH 18 & TH 18

SAP 058-530-013;
Between TH 123 & CSAH 21

SAP 058-620-002;
Between CSAH 20 & TH 123

SP 058-621-017;
Between TH 48 & CSAH 30

CP 058-014-005;
Located on Argle
Avenue
CP 058-014-008;
Located on Commercial
Avenue & BH Street



AGENDA REQUEST FORM

Date of Meeting: April 7, 2015

- County Board
 - Consent Agenda
 - Regular Agenda
- Personnel Committee
- Other _____

5 mins 10 mins 15 mins Other

Agenda Item: Sandstone Creamery Wells

Department: Auditor/Land

Cathy Chaves
Department Head signature

Background information on Item:

Prior County Board approval authorized the Auditor/Land Department to move forward in the process to seal the former Land-O-Lake wells in Sandstone (which became the County's responsibility due to tax-forfeiture in 2013) by obtaining bids, applying for grants, and other activities associated with the project.

1. Two contractors supplied bids for the sealing of the two wells (see attachment).
2. Grants available Minnesota Department of Health and BWSR (see attachment).

Action Requested:

1. Award bid and finalize the approval of the project.
2. Choose Grant: Minnesota Department of Health Grant or BWSR Grant administered through the Pine County Soil and Water District.
3. Authorize designee for grant/project agreements and contracts.

Financial Impact:

Total project costs \$60,000 +/-
 Grants could cover 50 -75% of the expences
 County cost share at \$15,000 to \$30,000.
 Expences to be paid out of the Tax-Forfeited Trust Fund (Land Department).



February 26, 2015

Contractor,

Enclosed are two "Contractor Well Sealing Bid Worksheets", provided by the Minnesota Department of Health (MDH) to help secure grant monies, for the sealing of two wells of the former Land-O-Lakes Creamery in Sandstone, MN. Also included are copies of the Well Sealing Contract with Pine County, Well Construction records for both wells, and a video and pictures of the wells as provided by the MDH.

Both wells have welded caps and are secured behind locked gates. Also, both have been videotaped by MDH, however due to obstructions, only part of the south well was taped.

***In viewing the video, you will notice that the two well numbers do not match that of the bid. I was told there may have been a mix-up in the video, so assume that the well numbers in the bid are correct and that the two wells in the video have interchanged numbers.

In calculating your bid please consider the absolute high end expenses (worst case scenario) to complete the job.

Payment will be based on a contract with Pine County for actual materials and expenses incurred to complete the project, but not exceeding the total well sealing bid.

Bids are due March 20, 2015.

**Return to: Pine County Land Department
Well Sealing Bid
1602 Hwy. 23 North
Sandstone, MN 55072**

Please note that the awarded bid may be based on factors other than the lowest bid and that Pine County reserves the right to reject all bids.

Any comments and questions may be directed to:

Technical questions to MDH:
Patrick Sarafolean @ 651-201-3962

Misc. questions to Pine County:
Greg Beck @ 320-216-4225

Thank you,

Greg Beck
Pine County Land Commissioner/Forester

WELL SEALING CONTRACT

Pine County Land Department
1602 Hwy. 23 N.
Sandstone, MN 55072

LOCATION/DESCRIPTION:

914 State Hwy. 23 N., Sandstone, MN.

GENERAL REGULATIONS:

1. Contractor must be a current Minnesota Department of Health (MDH) licensed well contractor and will cooperatively work with Pine County and the Minnesota Department of Health (MDH), sealing two wells in accordance with the provisions of the Water Well Construction Code, Minnesota Rules, chapter 4725. The contractor is responsible to file well sealing notifications, forms, and fees with MDH prior to any work.
2. Contact Pine County one week prior to the start of any work.
3. Payment will be submitted to Pine County as an itemized invoice that mimics the costs listed on the Well Sealing Invoice as required by MDH within 14 days of completing the well sealing work.
4. Payment will be based on the MDH Contractor's Well Sealing Bid Worksheet for actual materials and expenses incurred to complete the project and will not exceed the total well sealing bid. Partial payment may be paid for completed segments of work, however full payment will be made only upon satisfactory completion of the project as determined by Pine County and the Minnesota Department of Health.
5. All work associated with sealing of wells to be completed by October 3, 2015.
6. Changes in this contract may occur if agreed to in writing by both Pine County and the Contractor.
7. Contacts to Pine County will be directed to:
Greg Beck..... office: 320-216-4225 or cell: 612-390-7881

SEALING SPECIFICATIONS

- Contractor will purchase and provide neat cement grout/ready mix cement by truck, not by the bag.
- Pea gravel will be used if significant grout loss is experienced.
- After completion, the casings of both wells will be cut off below grade.

South Well:

1. Removal of pipes, debris, and misc. materials.
2. After removal of piping, debris, and misc. materials, necessary bailing will be determined by MDH.
3. Allow MDH to televise and gamma log the well if determined necessary.
4. Seal well in accordance with the provisions of the Water Well Construction Code, Minnesota Rules, chapter 4725.

North Well:

1. Necessary bailing will be determined by MDH.
2. Allow MDH to televise and gamma log the well if determined necessary.
3. Seal well in accordance with the provisions of the Water Well Construction Code, Minnesota Rules, chapter 4725.

INSURANCE

The Contractor shall obtain and maintain in full force for the duration of the contract insurance that is primary and not excess to any other coverage carried by the County. Insurance shall be placed with insurers with a current A.M. Best rating of no less than A:VII. If the contractor is self-insured, review of financial information may be required. The Contractor is responsible for any deductible or self-insured retention contained within the contractor's insurance program. Insurance levels are designated as follows:

Workers' Compensation: The Contractor shall take out and maintain during the life of the contract workers' compensation insurance for all of his employees employed at the work site. If any employees are engaged in hazardous work not covered by workers compensation insurance, the Contractor shall provide adequate protection from employer's liability insurance for protection of employees not otherwise protected.

Minimum limits as follows:

1. Bodily Injury by Accident: \$500,000 each accident
2. Bodily Injury by Disease: \$500,000 each employee
3. Bodily Injury by Disease: \$500,000 policy limit

Liability Insurance Requirements (Liability and Auto): Contractor shall maintain commercial general liability (CGL). The CGL insurance shall cover liability arising from premises, operations, independent contractors, products, completed operations, personal injury and advertising injury, and contractually-assumed liability. Pine County shall be named as an additional insured under the CGL.

Minimum limits as follows:

1. \$1,500,000 Each Occurrence
2. \$3,000,000 General Aggregate
3. \$3,000,000 Products and Completed Operations Aggregate

Contractor shall maintain automobile liability insurance and, if necessary, umbrella liability insurance with a limit of not less than \$1,500,000 each accident. If such insurance contains a general aggregate limit, the general aggregate limit shall be not less than \$2,000,000. The insurance shall cover liability arising out of any auto, including owned, hired, and non-owned autos. Pine County shall be named as an additional insured.

A Certificate of Insurance acceptable to Pine County shall be filed with the County prior to the commencement of the work and the policies of insurance shall be kept current and in effect during the duration of the work. If an insurance policy is to be canceled or changed, the Contractor shall notify the County immediately and secure a replacement policy prior to the cancellation of the policies on file.

INDEMNIFICATION

The Contractor agrees to defend, indemnify, and hold Pine County, its employees and officials harmless from any claims, demands, actions or causes of action, including reasonable attorney's fees and expenses arising out of any act or omission on the part of the vendor, or its subcontractors, partners or independent contractors or any of their agents or employees in the performance of or with relation to any of the work or services to be performed or furnished by the vendor or the subcontractors, partners, or independent contractors or any of their agents or employees under the agreement.

This project is issued and accepted with the agreement that all work will be in compliance with the regulations and specifications as outlined in this contract.

Pine County Signature

Date

Contractor Signature

Date

Contractor _____

Address _____

Phone #(s): _____

Greg L. Beck

From: Sarafolean, Patrick (MDH) [Patrick.Sarafolean@state.mn.us]
 Sent: Thursday, March 28, 2013 10:04 PM
 To: Greg L. Beck
 Subject: Emailing: Well Log Report - 00217290- Updated Copy

Minnesota Unique Well No.

217290

County Pine
 Quad Sandstone North
 Quad ID 168A

MINNESOTA DEPARTMENT OF HEALTH

WELL AND BORING RECORD

Entry Date 04/17/1988
 Update Date 10/06/2011
 Received Date

Minnesota Statutes Chapter 193F

Well Name LAND CLARKS NO. 1		Well Depth	Depth Completed	Date Well Completed
Township Range 42 Section 20 Subsections W 9 DADBAD Elevation 1108 ft.		737 ft.	737 ft.	02/02/1944
Elevation Method 7.5 minute topographic map (+/- 5 feet)		Drilling Method Cable Tool		
Well Address		Drilling Fluid		
SANDSTONE MN 55072		Well Hydrofractured? <input type="checkbox"/> Yes <input type="checkbox"/> No From PL to FL		
Geological Material		Use Commercial		
PIT	Color	Casing Type Steel (black or low carbon) Joint No Information Drive Shoe? <input type="checkbox"/> Yes <input type="checkbox"/> No Above/Below 0 ft.		
CLAY	RED	Casing Diameter	Weight	Hole Diameter
HARDPAN & ROCKS		12 in. to 36 ft.	lbs./ft.	
HARDOAN & ROCKS		Open Hole from 38 ft. to 737 ft.		
BROKEN UP SANDSTONE		Screen NO	Make	Type
SANDSTONE		Diameter	Slot/Gauze	Length
				Set Between
REMARKS		Static Water Level		
M.G.S. NO. 48		77.5 ft. from Land surface Date Measured 02/02/1944		
NOWE VOCATIONAL SCHOOL.		PUMPING LEVEL (below land surface)		
GAMMA LOGGED 10-5-2011. LOGGED FOR MDH.		103.5 ft. after hrs. pumping 200 g.p.m.		
TV BY MDH TO 228 FT. OBSTRUCTION WELL NEEDS TO BE CLEANED OUT.		Well Head Completion		
Located by: Minnesota Geological Survey		Pipes adapter manufacturer Model		
Method: Digitization (Screen) - Map (1:12,000)		<input type="checkbox"/> Casing Protection <input checked="" type="checkbox"/> 12 in. above grade		
Unique Number Verification: Information from owner		<input type="checkbox"/> At-grade (Environmental Wells and Springs ONLY)		
Input Date: 10/06/2011		Grouting Information Well Grouted? <input type="checkbox"/> Yes <input type="checkbox"/> No		
System: UTM - Nor83, Zone 15, Meters of		Nearest Known Source of Contamination		
X: 510240 Y: 5160934		_ft. _direction _type		
		Well disinfected upon completion? <input type="checkbox"/> Yes <input type="checkbox"/> No		
		Pump <input checked="" type="checkbox"/> Not installed Date installed 02/02/1944		
		Manufacturer's name FABRANKS-MORSE Model number HP 40 Volts		
		Length of drop Pipe 220 ft. Capacity 400 g.p.m. Type Turbine Material Steel (black or low carbon)		
Cuttings Yes		Abandoned Wells Does property have any (not in use and not sealed well(s))? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Borehole Geophysics Yes		Variance Was a variance granted from the MDH for this well? <input type="checkbox"/> Yes <input type="checkbox"/> No		
First Bedrock Hincley Sandstone		Keys Well Co. 52012		
Aquifer Hincley Sandstone		License Business Name Lic. Or Reg. No. Name of Driller		
Last Strat Hincley Sandstone		Well Contractor Certification		
Depth to Bedrock 21 ft.				
County Well Index Online Report		217290		Printed 3/28/2013 HE-01205-07

Greg L. Beck

From: Sarafolean, Patrick (MDH) [Patrick.Sarafolean@state.mn.us]
 Sent: Thursday, March 28, 2013 10:05 PM
 To: Greg L. Beck
 Subject: Emailing: Well Log Report - 00219372-Updated copy

Minnesota Unique Well No.

219372

County Pine
 Quad Sandstone North
 Quad ID 168A

MINNESOTA DEPARTMENT OF HEALTH

WELL AND BORING RECORD

Minnesota Statutes Chapter 1637

Entry Date 04/17/1989
 Update Date 10/05/2011
 Received Date

Well Name LAND OLAKE NO. 2		Well Depth	Depth Completed	Date Well Completed
Township Range Dir Section Subsections Elevation 1108 ft.		414 ft.	414 ft.	03/05/1945
42	20 W 9 DAADCC	Elevation Method 7.5 minute topographic map (+/- 5 feet)		Drilling Method Cable Tool
Well Address		Drilling Fluid	Well Hydrofractured? <input type="checkbox"/> Yes <input type="checkbox"/> No	
SANDSTONE MN 55072		From Ft. to Ft.		
Geological Material		Use Public Supply/ran-community	PWS ID	Source
HARDPAN	Color	Casing Type Steel (black or low carbon) Joint No information Drive Shoe? <input type="checkbox"/> Yes <input type="checkbox"/> No Above/Below 0 ft.		
ROTTEN SANDSTONE	Hardness	Casing Diameter	Weight	Hole Diameter
SANDSTONE	From To	12 in. to 42 ft.	lbs./ft.	
		Open Hole from ft. to ft.	Screen Make Type	
			Diameter	Slot/Gauze Length Set Between
REMARKS		Static Water Level		
NOW: VOCATIONAL SCHOOL		95 ft. from Land surface Date Measured 03/05/1945		
GAMMA, CALIPER, AND MULTI TOOL LOGGED 10-5-2011, LOGGED FOR MDH		PUMPING LEVEL (below land surface)		
TV BY MDH TO 361 FT.		102 ft. after hrs. pumping 10 g.p.m.		
Located by: Minnesota Geological Survey		Method: Digitization (Screen) - Map (1:12,000)		
Unique Number Verification: Information from owner		Input Date: 10/08/2011		
System: UTM - NAD83, Zone 15, Meters-ft		X: 510264 Y: 6100679		
Well Contractor Certification		Nearest Known Source of Contamination		
Borehole Geophysics Yes		_feet _direction _type		
First Bedrock Hinckley Sandstone		Well disinfected upon completion? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Last Strat Hinckley Sandstone		Pump <input checked="" type="checkbox"/> Not installed Date installed 00/00/1944		
Aquitifer Hinckley Sandstone		Manufacturer's name PDM/DNA Model number HP 40 Volts		
Depth to Bedrock 21 ft.		Length of drop Pipe 200 ft. Capacity 400 g.p.m. Type Turbine Material Steel (black or low carbon)		
County Well Index Online Report		Abandoned Wells Does property have any not in use and not sealed wells? <input type="checkbox"/> Yes <input type="checkbox"/> No		
219372		Variance Was a variance granted from the MDH for this well? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Kern Well Co.		62012		
Licensee Business Name		Lic. Or Reg. No.		
Well Contractor Certification		Name of Driller		
Printed 3/28/2013		HE-01205-07		

Land-O-Lakes Well Sealing Bids
Pine County Land Department

Bids: Bids were sent based on Minnesota Department of Health Grant application and Pine County policy. Working with the Minnesota Department of Health, project specifications were sent out in bids to four contractors, two which replied back with bids. Although the two bids appear to be quite different, they are actually very similar. Because of unknowns due to obstructions and uncertain depths, contractors were asked to bid the sealing of the wells at a worst case scenario (for grant purposes) with the actual payment based on work accomplished.

Bergerson-Caswell reflects a bid with some possible extra work.
Key's Well Drilling bid reflects an absolute worst case scenario.

Monetarily, both bids are close when based on the similar hours and materials. Therefore, in selecting a bid, a comparison based on fixed and hourly rates needs to be considered.

Bergerson-Caswell Bid:

North Well.....bid at \$21,100

Fixed Cost.....Mobilization/Demobilization/Access @\$3,500

Variable costs based on 2 days debris/pump removal; 22 yards material; 4 yards disposal; 26 hours additional labor and equipment.

South Well.....bid at \$34,020

Fixed Cost.....Mobilization/Demobilization/Access @\$4,500

Variable costs based on 4 days debris/pump removal; 35 yards material; 10 yards disposal; 40 hours additional labor and equipment.

Keys Bid:

North Well.....bid at \$41,575

Fixed Cost.....Mobilization/Demobilization/Access @\$5,000

Variable costs based on 40 hours debris/pump removal; 65 yards material; 30 hours additional labor and equipment.

South Well.....bid at \$111,425

Fixed Cost.....Mobilization/Demobilization/Access @\$10,000

Variable costs based on 240 hours debris/pump removal; 95 yards material; 130 hours additional labor and equipment.

Based on similar hours and materials, as calculated in the Bergerson-Caswell bid,

Keys bid is at:

North Well.....bid at \$21,200

South Well.....bid at \$38,325

Presented April 7, 2015



Minnesota Department of Health
Well Management Section
P.O. Box 64973
St. Paul, Minnesota 55164-0973
651-281-4600 or 800-383-0888
www.health.state.mn.us/well/wells

Contractor's Well Sealing Bid Worksheet

Well Contractor: Keys Well Drilling Co.

Minnesota Department of Health License Number: 1347

Contact Person: Doug Keys

Telephone Number: 651-646-7871

Email: doug.keys@keyswell.com

The following bid relates to:

Well Owner: Pine County Tax-Forfeited Trust/State of Minnesota

Address of Well: 914 State Hwy. 23 N.; Sargentsville MN 55072
Street City ZIP Code

Minnesota Unique Well Number: 219372 (North Well)

Description	Quantity	Unit Price	Total Cost
Mobilization/Demobilization	1	\$ 4000 ⁰⁰ /LS	\$ 4,000 ⁰⁰
Well Access	1	1000 ⁰⁰ /LS	1,000 ⁰⁰
Debris and Pump Equipment Removal	40	225 ⁰⁰ /HR	9,000 ⁰⁰
Casing Perforation or Removal	N/A		
Cement/Grout*	35	475 ⁰⁰ /YD	16,625 ⁰⁰
Gravel*	30	150 ⁰⁰ /YD	4,500 ⁰⁰
Disposal Fee			
Labor (Pump Grout/Gravel)	30	175 ⁰⁰ /HR	5,250 ⁰⁰
Equipment*			
Miscellaneous*	8	150 ⁰⁰ /HR	1,200 ⁰⁰
Minnesota Sales Tax	N/A		
Total Well Sealing Bid:			\$ 41,575 ⁰⁰

*Details of the materials, equipment, or miscellaneous items must be included on a separate sheet.

Douglas J. Keys
Signature of Person Providing the Bid

3/19/15
Date

Bidding Notes:

- A separate Contractor's Well Sealing Bid Worksheet must be completed for each well.
- Additional items may be added or included on a separate sheet.
- The well is to be sealed in accordance with the provisions of the Water Well Construction Code, Minnesota Rules, chapter 4725.



Minnesota Department of Health
 Well Management Section
 P.O. Box 64975
 St. Paul, Minnesota 55164-0975
 651-301-4629 or 800-323-9808
www.health.state.mn.us/dhw/well/

Contractor's Well Sealing Bid Worksheet

Well Contractor: BERGERSON CASWELL INC

Minnesota Department of Health License Number: 1767

Contact Person: TIM BERQUAM

Telephone Number: (612) 369-3652

Email: tim@bergersoncaswell.com

The following bid relates to:

Well Owner: Pine County Tax-Forfeited Trust/State of Minnesota

Address of Well: 914 State Hwy. 23 N., Sandstone MN 55072
Street City ZIP Code

Minnesota Unique Well Number: 219372 (North Well)

Description	Quantity	Unit	Cost/Unit	Total Cost
Mobilization/Demobilization	1		2,000 ⁰⁰	\$ 2,000 ⁰⁰
Well Access	1		1,500 ⁰⁰	1,500 ⁰⁰
Debris and Pump Equipment Removal	2 DAYS		1,800 ⁰⁰	3,600 ⁰⁰
Casing Perforation or Removal	N/A			
Cement/Grout*	20 YARDS		450 ⁰⁰	9,000 ⁰⁰
Gravel*	2 YARDS		150 ⁰⁰	300 ⁰⁰
Disposal Fee	4 YARDS		200 ⁰⁰	800 ⁰⁰
Labor	16 HRS		200 ⁰⁰	3,200 ⁰⁰
Equipment*	10 HRS		45 ⁰⁰	450 ⁰⁰
Miscellaneous*	1		850 ⁰⁰	850 ⁰⁰
Minnesota Sales Tax	N/A			
Total Well Sealing Bid:				\$ 21,100 ⁰⁰

*Details of the materials, equipment, or miscellaneous items must be included on a separate sheet.

Tim Berquam
 Signature of Person Providing the Bid

MARCH 10, 2015
 Date

Bidding Notes:

- A separate Contractor's Well Sealing Bid Worksheet must be completed for each well.
- Additional items may be added or included on a separate sheet.
- The well is to be sealed in accordance with the provisions of the Water Well Construction Code, Minnesota Rules, chapter 4725.



Minnesota Department of Health
 Well Management Section
 P.O. Box 64975
 St. Paul, Minnesota 55164-0975
 651-201-4600 or 800-383-9908
www.health.state.mn.us/dhw/wh/well/

Contractor's Well Sealing Bid Worksheet

Well Contractor: BERGERSON CASWELL INC.

Minnesota Department of Health License Number: 1767

Contact Person: TIM BERQUAM

Telephone Number: (612) 369-3452

Email: tim@bergersoncaswell.com

The following bid relates to:

Well Owner: Pine County Tax-Forfeited Tract / State of Minnesota

Address of Well: 914 Shle Hwy, 23 N, Sparksboro, MN 55072
Street City ZIP Code

Minnesota Unique Well Number: 217290 (South Well)

DESCRIPTION	Unit of Work	Unit Price	Total Cost
Mobilization/Demobilization	1	3,000 ⁰⁰	\$ 3,000 ⁰⁰
Well Access	1	1,500 ⁰⁰	1,500 ⁰⁰
Debris and Pump Equipment Removal	4 Days	1,800 ⁰⁰	7,200 ⁰⁰
Casing Perforation or Removal	N/A		
Cement/Grout*	31 YARDS	480 ⁰⁰	13,950 ⁰⁰
Gravel*	4 YARDS	150 ⁰⁰	600 ⁰⁰
Disposal Fee	10 YARDS	200 ⁰⁰	2,000 ⁰⁰
Labor	24 Hours	200 ⁰⁰	4,800 ⁰⁰
Equipment*	16 Hours	45 ⁰⁰	720 ⁰⁰
Miscellaneous*		250 ⁰⁰	250 ⁰⁰
Minnesota Sales Tax	N/A		
Total Well Sealing Bid:			\$ 34,020 ⁰⁰

*Details of the materials, equipment, or miscellaneous items must be included on a separate sheet.

Timothy D. Bergquam
 Signature of Person Providing the Bid

MARCH 10, 2015
 Date

Bidding Notes:

- A separate Contractor's Well Sealing Bid Worksheet must be completed for each well.
- Additional items may be added or included on a separate sheet.
- The well is to be sealed in accordance with the provisions of the Water Well Construction Code, Minnesota Rules, chapter 4725.



Bergerson - Caswell Inc.
5115 Industrial Street
Maple Plain, MN 55369
(763) 479-3121 Fax: (763) 479-2188

Pine County Information requested for sealing project for Unique well # 217290 and #219372.

The following items Marked * on the bid are as follows

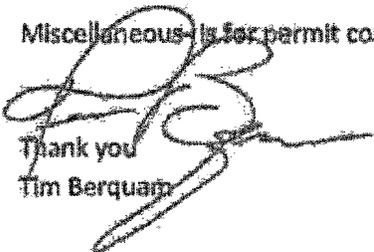
Cement /Grout- is Neat cement 21bag per 6 gallon per bag cold water mix

Gravel- is washed sand/Pea rock -1/4 for reduction of cement loss

Equipment- Cement pump

Miscellaneous- is for permit costs

Thank you
Tim Berquam



Bergerson - Caswell Inc.
5115 Industrial Street • Maple Plain, MN 55369
Telephone: 763 - 479 - 3121 Fax: 763 - 479 - 2188 E-Mail: info@BergersonCaswell.com
Equal Opportunity Employer/Contractor



Minnesota Department of Health
Well Management Section
P.O. Box 61973
St. Paul, Minnesota 55164-0773
651-201-4600 or 1-800-333-3300
www.health.state.mn.us/ehp/whm/

Contractor's Well Sealing Bid Worksheet

Well Contractor: Keys Well Drilling Co.

Minnesota Department of Health License Number: 1347

Contact Person: Doug Keys

Telephone Number: 651-646-7871

Email: doug.keys@keyswell.com

The following bid relates to:

Well Owner: Pine County Tax-Forfeited Trust / State of Minnesota

Address of Well: 914 State Hwy. 23 N, Syndstone, MN 55072
Street City ZIP Code

Minnesota Unique Well Number: 217290 (South Well)

Item Description	Quantity	Unit Price	Total Price
Mobilization/Demobilization	1	\$ 7,500 ⁰⁰ /LS	\$ 7,500 ⁰⁰
Well Access	1	2,500 ⁰⁰ /LS	2,500 ⁰⁰
Debris and Pump Equipment Removal	240	225 ⁰⁰ /HR	54,000 ⁰⁰
Casing Perforation or Removal	N/A		
Cement/GROUT*	45	475 ⁰⁰ /YD	21,375 ⁰⁰
Gravel*	50	150 ⁰⁰ /YD	7,500 ⁰⁰
Disposal Fee	-	-	-
Labor (Pump Grout /Gravel)	50	175 ⁰⁰ /HR	8,750 ⁰⁰
Equipment*	80	100 ⁰⁰ /HR	8,000 ⁰⁰
Miscellaneous*	12	150 ⁰⁰ /HR	1,800 ⁰⁰
Minnesota Sales Tax	N/A		
Total Well Sealing Bid:			\$ 111,425⁰⁰

*Details of the materials, equipment, or miscellaneous items must be included on a separate sheet.

Douglas J. Keys
Signature of Person Providing the Bid

3/19/15
Date

Bidding Notes:

- A separate Contractor's Well Sealing Bid Worksheet must be completed for each well.
- Additional items may be added or included on a separate sheet.
- The well is to be sealed in accordance with the provisions of the Water Well Construction Code, Minnesota Rules, chapter 4725.

Pine County Well Sealing - #217290 and #219372

*Cement/Grout – neat cement grout (Portland Type 1)

*Gravel – 3/8" pearock (washed)

*Equipment – Air Compressor

*Miscellaneous – TV well / assist in TV and Gamma-log

Land-O-Lakes Well Sealing
Available Grants

Grant Applications:

Two grants are available for application:

Minnesota Department of Health Grant:

Cost Share at 50 % with a cap at \$50,000 per grantee.

Applications were submitted based on the high bids received:

\$20,787.50 (50%) for the smaller well.

\$50,000.00 (cap-maximum allowed) for the larger well.

In applying for grants, Minnesota Department of Health encouraged applying with the assumption that the cap is at \$50,000/well/grantee; however it may be approved at \$50,000 total.

Applications will be reviewed and approved April 7, 2015.

BWSR Grant (administered through the Pine County Soils and Water District):

Cost Share at 50-75%; cap determined by the Pine County Soil and Water District Board.

Wells 400+ feet with diameters exceeding 10" qualify for a 75% cost share.

Grants are based on total dollar amount of the low bid received.

Applications were not submitted due to the following concerns:

1. After review by the County Attorney, the legal obligations of the application/contract are not clear.

2. At 381', the smaller well does not qualify for the 75% cost share.

The depth of the deeper well is not known due to obstructions; original depth may be considerably less than due to an unreported cave in.

These concerns will be addressed at the April 2, 2015 Pine County Soils and Water District Board meeting.

Choosing the Grant

Any additional information will be provided to the County Board at the April 7th meeting.

Because other municipalities are interested in securing grant money for similar projects, it's requested that Pine County move forward in a timely fashion in the decision of accepting a grant.



AGENDA REQUEST FORM

Date of Meeting: April 7, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. X 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: Set a special meeting for Tuesday June 23, 2015 at the Local 49 Training Center Hinckley

Department: Administration

Department Head signature

Background information on Item:

The International Union of Operating Engineers (Local 49) have a training center east of Hinckley located at 40276 Fishtail Road, Hinckley, Minnesota 55037. They have extended an offer to the county commissioners for a tour of the facility on June 23.

The county board also has the goal of having a Committee of the whole (COW) meeting in each commissioner districts. This facility is located in Commissioner Chaffee's district and is able to accommodate a COW meeting.

Proposed schedule—Tuesday June 23, 2015

9:00-10:00 a.m. COW meeting

10:00-12:00 noon Facility Tour

Action Requested:

Set a special meeting/Committee of the Whole (COW) for Tuesday June 23, 2015 at 9:00 a.m. at the IOUE Local 49 training facility located at 40276 Fishtail Road, Hinckley, Minnesota.

Financial Impact:

None