



AGENDA
PINE COUNTY BOARD MEETING

District 1	Commissioner Hallan
District 2	Commissioner Pangerl
District 3	Commissioner Chaffee
District 4	Commissioner Rossow
District 5	Commissioner Ludwig

Tuesday, August 5, 2014, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of July 15, 2014 County Board Meeting and Summary for publication.
- F) Approve Minutes of July 22, 2014 Special Meeting – Budget Committee.
- G) Minutes of Boards, Committees and Correspondence
 - Pine County HRA Senior Housing regular meeting – June 25, 2014
 - Pine County Land Surveyor Monthly Report – July, 2014
 - Pine County Soil & Water Conservation District – July 10, 2014
 - Methamphetamine Task Force – July 14, 2014
- H) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **July, 2014 Disbursements**
Disbursements Journal Report, July 1, 2014 – July 31, 2014.
2. **Application for Abatement**
Consider Application for Abatement for Charlotte Holt, Lot 20, Timberline Campground, PID 46.8901.020, payable 2014.
3. **Application for Cancellation of Forfeiture**
Consider Application for Cancellation of Forfeiture for property in Hinckley Township (PID 15.0002.000) and authorize County Administrator and County Auditor to sign.

4. Resolution for Repurchase of Tax Forfeited Land

- A. Consider Resolution 2014-29 for Repurchase of Tax Forfeited Land in full, Terry Curtin, PID 09.5280.000 and authorize Board Chair and County Auditor to sign.
- B. Consider Resolution 2014-30 for Repurchase of Tax Forfeited Land with 10-year contract, Gary and Heather Peterson, PID 04.0297.000 and authorize Board Chair and County Auditor to sign.

5. Amended Joint Powers Agreement with MCCC

Consider approval of Amended Joint Powers Agreement with Minnesota Counties Computer Cooperative Bylaws (MCCC) and authorize Board Chair to sign.

6. Minnesota Counties Computer Cooperative Bylaws

Acknowledge amendments to the MCCC Bylaws.

7. Donation

- A. Consider acceptance of \$350 donation from the National Multiple Sclerosis Society and designate to the Pine County Sheriff's Office Volunteer Posse to be used to help offset expenses of the volunteer posse.
- B. Consider acceptance of \$133.33 in donations from various citizens to a fund for payment of the care of seized animals.

8. Personnel (Full-Time Status/Completion of Probationary Period)

- A. Consider approval of full-time status for Office Support Specialist Tara Reibeling, effective August 5, 2014.
- B. Consider approval of full-time status for Social Worker Beth Pierson, effective August 5, 2014.

9. Training

- A. Consider approval for RN Pat Anderson and LPNs Wendy Bloom and Stephanie Larson to attend the Participant-Centered Services Kickoff & Skills Training for WIC Staff, August 12-13, 2014, Duluth. Meals: \$20 each; Accommodations: Anderson/\$100, Bloom & Larson/\$60 each (sharing lodging); Travel: Anderson/\$85; Bloom & Larson/\$48.72 each (sharing ride). Total cost: \$462.44. Funds available through WIC. Reimbursement of up to \$200/person by the State for overnight/travel expenses.
- B. Consider approval for the following eligibility workers to attend the MN Financial Workers and Case Aides Association Conference, September 24-25, 2014, St. Cloud: Sue Blechinger, Registration \$150, travel \$45; Michelle Morgan, Registration \$150, travel \$45; Mary Rogers, Registration: \$130 (current member so no membership fee), travel \$45; and Judith Tengwall, Registration \$150, travel \$45). All riding together in the county car. Total cost \$760. Funds available in 2014 HHS Staff Development.

REGULAR AGENDA

1. Technology Committee

Pine County Technology Committee met July 14, 2014. Minutes attached. Items are for information only.

2. Ad Hoc Committee – Kanabec County

Pine County Ad Hoc Committee – Kanabec County met July 24, 2014. Minutes attached. Items are for information only.

3. Personnel Committee Report – HHS Director Position

4. Local Government Pay Equity Act

Acknowledge Pine County's compliance with the Local Government Pay Equity Act.

5. 2014 Pine County Tax Forfeit Land Auction: September 19, 2014, 10 a.m., Courthouse, Pine City

The Land Advisory Committee has reviewed and discussed the various parcels of property to be sold at the tax forfeit land auction and to set dates, terms, conditions, appraisals and parcels for the following:

- A. Resolution 2014-31/tax forfeit lands. (includes Schmedeke strip of land)
- B. Resolution 2014-32/tax forfeit lands. (excludes Schmedeke strip of land)

and authorize County Auditor-Treasurer to sign.

6. 2014 Pine County Fee Land Auction: September 19, 2014, to follow the tax forfeit land auction scheduled for 10 a.m., Courthouse, Pine City

The Land Advisory Committee has reviewed and discussed the sale of Clover Township parcel PID 09.0032.000 to be sold at the fee land auction and to set the date, terms, and conditions and authorize County Auditor-Treasurer to sign Resolution 2014-33.

7. Conveyance of Tax-Forfeited Property (City of Sturgeon Lake and Pine City)

Consider approval of Resolution 2014-34 authorizing the County Auditor to offer for sale tax-forfeited property to the City of Sturgeon Lake (PID 46.0044.000 and PID 46.5014.000) and the City of Pine City (PID 42.0268.000).

8. Aquatic Invasive Species Delegation Agreement

Consider for approval the Delegation Agreement from the DNR to perform aquatic invasive species (AIS) inspections and authorize Board Chair to sign.

9. Probation Advisory 2014 Comprehensive Plan

Accept 2014 Probation Comprehensive Plan.

10. Award Bid for Contract #1405

Award bid for Contract #1405 to Tri-City Paving and Alternates 1 and/or 2, contingent on approval by the City of Sandstone on August 6, 2014, in the amount of \$5,439,665.85, for the following:

- CP 058-014-005 Located on Angle Avenue, city of Sandstone
- CP 058-014-006 Located on Commercial Avenue and 8th Street, city of Sandstone
- SAP 058-609-015 Located on CSAH 9; between CSAH 10 and CSAH 14
- SAP 058-623-008 Located on CSAH 23; between S Co. Line and TH 70
- SAP 058-629-002 Located on CSAH 29; between CSAH 20 and TH 123
- SAP 058-630-013 Located on CSAH 30; between TH 123 and CSAH 21
- SAP 058-641-017 Located on CSAH 41; between W Co. Line and 2.5 mi W of CSAH 40
- SAP 058-641-018 Located on CSAH 41; between 2.5 mi W of CSAH 40 and CSAH 61
- SAP 058-660-002 Located on CSAH 60; between TH 18 and CSAH 18.

11. County Veterans Service Office Enhancement Grant

- A. Approve Resolution 2014-35 and County Veterans Service Office Enhancement Grant and authorize Board Chair and County Administrator to sign. This \$10,000 grant will be used for CVSO training, automation, outreach, veterans transportation and other services.
- B. Consider approval for CVSO Ben Wiener to attend the MN Association of County Veteran Services Officers Fall Conference, September 7-10, 2014, Nisswa. Travel expenses: 3 nights at \$173 (includes conference space, materials and meals); mileage \$112. Total Cost: approximately \$631. Budgeted training event and is an approved expense for the 2015 CVSO Enhancement Grant.

12. **Commissioner Updates**

City of Pine City meeting – Lease (7/21/14)
Aquatic Invasive Species meeting (7/24/14)
Pine County Extension Committee (7/17/14)
Rush Line Corridor Task Force – meeting cancelled
Lakes & Pines Community Action Council (7/21/14)
NLX – meeting cancelled
NE Regional Radio Board Meeting (7/24/14)
GPS 45:93 (7/25/14)
Snake River Watershed Joint Powers Board (7/28/14)
Other

13. **Other**

14. **Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Tuesday, August 5, 2014, 1:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- b. **Facilities Committee, Wednesday, August 6, 2014, 9:00 a.m.**, Commissioners' Conference Room, Pine County Courthouse, Pine City, Minnesota.
- c. **Transportation Committee, Thursday, August 7, 2014, 9:00 a.m.**, Highway Department, 405 Airport Road, Pine City, Minnesota.
- d. **Soil & Water District, Thursday, August 7, 2014, 3:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- e. **East Central Solid Waste Commission (ECSWC), Monday, August 11, 2014, 9:00 a.m.**, 1756 180th, Mora, Minnesota.
- f. **East Central Regional Library Board, Monday, August 11, 2014, 9:30 a.m.**, McGregor Library, 111 E Center Ave., McGregor, Minnesota.
- g. **Personnel Committee, Tuesday, August 12, 2014, 9:00 a.m.**, Commissioners' Conference Room, Pine County Courthouse, Pine City, Minnesota.
- h. **Pine County Law Library Board, Wednesday, August 13, 2014, 12:00 p.m.**, Pine County Law Library, 2nd Floor, Pine County Courthouse, Pine City, Minnesota.
- i. **Technology Committee, Tuesday, August 19, 2014, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- j. **Pine County Board of Commissioners, Tuesday, August 19, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- k. **Pine County Health and Human Services, Tuesday, August 19, 2014, 1:00 p.m.**, Boardroom, Pine County Courthouse, Pine City, Minnesota.

15. **Adjourn**

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, July 15, 2014, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota

Acting Chair Steve Chaffee called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl, and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke. Chair Curt Rossow was absent (excused).

The Pledge of Allegiance was said.

Acting Chair Chaffee called for public comment.

Tom Utermoehl inquired if Tommy's Lakeside Bar & Grill liquor license was on the board agenda.

Acting Chair Chaffee requested the following revisions be made to the Agenda:

Additions to Regular Agenda:

4A: Consider new on-off sale liquor license – Tommy's Lakeside Bar & Grill LLC

7A: Update - Bridge over Snake River on Pokegama Lake Road

7B: Additional information for Regular Agenda Item #7 (Hwy. Contract #1404)

8A: Sandstone Economic Development Authority

8B: Konz Settlement

Commissioner Hallan moved to approve the amended Agenda. Second by Commissioner Pangerl. Motion carried 4-0.

Commissioner Ludwig moved to approve the Minutes of the July 1, 2014 County Board Meeting and Summary for publication. Second by Commissioner Hallan. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Pine County HRA Senior Housing Board of Directors special meeting – May 22, 2014

Pine County HRA Senior Housing Board of Directors regular meeting – May 28, 2014

Pine County Land Surveyor Monthly Report – June 2014

Pine County Soil & Water Conservation District monthly meeting – June 5, 2014

Commissioner Hallan moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Ludwig moved to approve the Consent Agenda. Second by Commissioner Pangerl. Motion carried 4-0.

CONSENT AGENDA

1. Review June, 2014 Cash Balance

Approve:

Fund	June 30, 2013	June 30, 2014	Increase(Decrease)
General Fund	1,944,263.05	2,278,258.51	333,995.46
Health and Human Services Fund	1,406,587.17	479,296.59	(927,290.58)
Road and Bridge Fund	7,437,294.47	2,933,846.61	(4,503,447.86)
Land Management Fund	1,463,743.39	1,023,389.18	(440,354.21)
TOTAL (inc non-major funds)	13,410,100.54	8,501,397.03	(4,908,703.51)

2. Application for Abatement:

Approve Application for Abatement for Michael & Gregory Piha, SE¹/₄ of NE¹/₄, 15-40-20, PID 19.0122.000, pay 2014.

3. Application for Exempt Permit

Approve Application for Exempt Permit for the Minnesota Sokol Camp Association to conduct Minnesota lawful gambling on August 10, 2014 at 19201 Woodland Acres South, Pine City (Chengwatana Twp.).

4. Temporary 3.2 Liquor License

Approve Minnesota Sokol Camp Association annual booya and picnic, August 10, 2014 at 19201 Woodland Acres South, Pine City, MN (Windemere Township). Subject to Township, County Sheriff, County Attorney and County Board approval.

5. Tobacco License

Approve Tobacco License for Beroun Crossing Market, formerly approved as Marathon of Beroun.

6. Training

Approve:

- A. Property Appraiser David Anderson to attend the Minnesota Association of Assessing Officer's Mass Appraisal Basics Course August 25-29, 2014 in St. Cloud. Cost: \$380.
- B. Child Support Officers Kellie Neel, Kari Sammis, Mindy Sandell and Support Enforcement Aide Christina Frey to attend the 2014 MN Family Support & Recovery Council Annual Conference September 29 – October 1, 2014 in St. Cloud. Cost per person: Registration \$145/meals included, travel \$56.25. Total cost: \$805. All employees will share a county car for transportation.

7. New Hire

Approve:

- A. the hiring of Highway Maintenance Worker Greig Roubinek, effective July 16, 2014, \$14.14 per hour, grade B23, step 1.
- B. the hiring of Land, Planning, Zoning, Solid Waste and Veterans Secretary Kelly Spinler, effective July 21, 2014, \$12.98 per hour, grade B21, step 1.

REGULAR AGENDA

1. Public Hearing

Acting Chair Chaffee opened the public hearing at 10:05 a.m. to consider public comment with regard to Wilma Township's disapproval of the sale of county tax-forfeited non-conservation lands within the township. County Auditor-Treasurer Cathy Clemmer provided an overview of the county procedures regarding the sale of tax-forfeited properties. Wilma Township Supervisor Michael McCullen and township residents Jeff GrandPré and Patrick Story stated their objection to the sale of tax-forfeited properties within Wilma Township. Discussion was held as to memorialized lands with Commissioners Hallan and Ludwig stating the need for a public process before any memorial forests be reclassified to non-conservation land. During discussion, it was determined a miscommunication had occurred between Wilma Township and Pine County as to Wilma Township tax-forfeited property to be sold this year. It was clarified the only Wilma Township property to be sold this year was parcel 32.0097.000 split, NE¼ and N½ of SE¼, 11-42-17 (Schmedeke - 240 acres).

Motion by Commissioner Ludwig to 1) reaffirm the following Resolutions passed at the January 21, 2014 Pine County Board Meeting: Resolution 2014-03 Resolution to Retain and Withdraw 2013 Land Auction Parcels, Resolution 2014-04 Resolution for 2014 Pine County Tax-Forfeited Land Classification (Non-Conservation), 2014-05 Resolution for Repurchase and Contract Re-Instatement Deadline 2014, and 2014-06 Resolution for Tax-Forfeited Land Sale Preparation of Public Waters and Associated Properties. Second by Commissioner Pangerl. Motion carried 4-0.

With no further comment, Acting Chair Chaffee closed the public meeting at 10:45 a.m.

2. Personnel

A. Commissioner Ludwig stated the Personnel Committee met July 8, 2014 and made the following recommendations:

Jail:

- i. Acknowledge termination of probationary Part-Time Corrections Officer Jason Teeman, effective June 26, 2014.

Administrator:

- i. Approve update to Pine County Policies and Procedures Section 26 – Pine County Paid Time Off & Vacation Donation Program Policy.
- ii. Approve update to Pine County Policies and Procedures Section 10, subparagraph 10.5 – Compensation.
- iii. Approve 2014 non-union performance pay system.
- iv. Approve Pine County retiree health plan switch to Medicare Part D coverage with Platinum Blue and Senior Gold plans.

Other items are for informational purposes only.

Commissioner Ludwig gave an overview of the Personnel Committee meeting, commenting there will be considerable savings to the county and retirees with the switch to Medicare Part D coverage with Platinum Blue and Senior Gold plans for the retiree health plans.

Motion by Commissioner Chaffee to approve the recommendations made by the Personnel Committee. Second by Commissioner Ludwig. Motion carried 4-0.

B. County Administrator David Minke stated an agreement has been reached with the Road and Bridge Supervisors Unit for their contract period January 1, 2014 – December 1, 2015.

Motion by Commissioner Hallan to approve the Road and Bridge Supervisors Unit contract for the period of January 1, 2014 – December 1, 2015 and authorize Board Chair and County Administrator to sign. Second by Commissioner Ludwig. Motion carried 4-0.

3. Facilities Committee

Pine County Facilities Committee met on July 1, 2014. Commissioner Pangerl stated a meeting is scheduled for July 21, 2014 at 10:00 a.m. with Pine City Mayor Paul Janssen and Council Member Steve Ovick to proceed with the discussion of the city's interest in the Pine Government Center.

4. East Central Regional Development Commission Update

East Central Regional Development Commission Executive Director Robert Voss and Transportation Planner Bob Bollenbeck provided an update as to the services provided to Pine County by the ECRDC.

4A. Tommy's Lakeside Bar & Grill LLC

County Attorney John Carlson commented on the application of Tom Utermoehl's, owner of Tommy's Lakeside Bar & Grill LLC (formerly known as Beach Rocks LLC), for (2) new on-off sale liquor licenses for the remaining license period ending August 31, 2014. Carlson recommended the application not be approved stating a citation for illegal sale of liquor will be issued. No action was taken by the board.

5. Essentia Health/Pine County Mutual Bill of Sale

This item was previously before the Board on June 17, 2014. County Auditor-Treasurer Clemmer had discussed with the State Auditor the Sheriff's Office request to trade vehicles between Pine County and Essentia Health; the State Auditor recommended the topic be tabled until further information could be obtained. County Attorney John Carlson has researched the law and stated the trade of vehicles is not allowable by statute and the county should not condone the sale. Discussion was held wherein Carlson stated the county could receive a donated vehicle, however the county cannot donate a vehicle to another entity. No action was taken by the board.

6. Award Bid for Contract #1403

County Engineer Mark LeBrun stated July 7, 2014 two bids were received/opened for Contract #1403. The engineer's estimate was \$1,672,013.58, JR Ferche bid \$1,485,993.25 and A-1 Excavating bid \$1,246,771.45, which was determined to be the lowest responsible bidder. A-1 Excavating did not include the entire bid proposal, however did include all necessary documents, signatures and bid tabs necessary. It was determined by the county attorney this missing information did not affected the bid and not providing the entire bid proposal would be considered an informality and/or technicality. Contract #1403 includes: CP 058-014-002, 3rd Avenue SE; CP 058-014-004 5th Street SE; SAP 058-607-022 CSAH 7 and Hillside Avenue Traffic Signal Improvement; SAP 058-608-017 CSAH 8, from CSAH 61 to 2nd Street SE; and SAP 058-661-023 CSAH 61 and CSAH 7 Traffic Signal Improvement. The A-1 Excavating bid came in 25% under the engineer's estimate.

Motion by Commissioner Hallan to waive the informality and award the bid for Contract #1403 to A-1 Excavating, the lowest responsible bidder, in the amount of \$1,246,771.45. Second by Commissioner Ludwig. Motion carried 4-0.

7. Award Bid for Contract #1404

County Engineer Mark LeBrun stated bid opening for Contract #1404 occurred July 14, 2014 and recommended the contract be awarded to the lowest responsible bidder, Midwest Contracting, LLC. Contract #1404 includes: SAP 058-605-007, located on CSAH 5, between CSAH 1 and Kanabec County Line. The Midwest Contracting, LLC bid came in .26% over the engineer's estimate.

Motion by Commissioner Pangerl to award the bid for Contract #1404 to Midwest Contracting, LLC, the lowest responsible bidder, in the amount of \$3,518,992.05. Second by Commissioner Hallan. Motion carried 4-0.

7A. Bridge on Pokegama Lake Road over Snake River

County Engineer Mark LeBrun provided an update to damage of the bridge on Pokegama Lake Road over the Snake River.

8. Settlement Agreement – Rasmusson v. City of Bloomington, et al. (Pine County)

County Attorney John Carlson presented the terms of the agreement reached at mediation on May 28, 2014. Discussion was held and Carlson stated Pine County's financial responsibility is its deductible amount of \$2,500.

Motion by Commissioner Hallan to approve (1) Resolution 2014-27 authorizing MCIT to enter into the Settlement Agreement and Release of Claims and (2) the Settlement Agreement and authorize the Acting Board Chair and County Administrator to sign. Second by Commissioner Chaffee. Motion carried 4-0.

8A. Sandstone Economic Development Authority

The Board acknowledged receipt of correspondence from the Sandstone Economic Development Authority asking for the county's reconsideration of participation in the Northern Lights Express project. Suggestion was made that discussion on this be held at an upcoming budget committee meeting.

8B. Settlement Agreement – Konz vs. Schowalter, et al (Pine County)

County Attorney John Carlson presented the terms of the agreement. Discussion was held and Carlson stated Pine County's financial responsibility is its deductible amount of \$2,500.

Motion by Commissioner Hallan to approve (1) Resolution 2014-28 authorizing MCIT to enter into the Settlement Agreement and Release in Court File 62-CV-13-5165 and (2) the Settlement Agreement and authorize the Acting Board Chair and County Administrator to sign. Second by Commissioner Ludwig. Motion carried 4-0.

9. Commissioner Updates

Soil & Water Conservation District: Commissioner Ludwig provided an update on the Cathedral Pines project.

East Central Solid Waste Commission (ECSWC): Commissioner Hallan stated the ECSWC toured the transfer station in Cambridge. Commissioner Hallan also commented on the adding of a new cell.

East Central Regional Library Board: Commissioner Chaffee stated there was not a July 14, 2014 board meeting, however a budget meeting was held. Another budget meeting will be scheduled.

Methamphetamine Task Force: Commissioner Ludwig stated Chief Deputy Rick Giese joined the task force; DARE funds were discussed; Request for Proposals were sent to school districts to train schools on drugs.

10. Other

None.

11. Upcoming Meetings

Upcoming meetings were reviewed and two meetings were cancelled:
Rush Line Corridor, July 17, 2014 and NLX, July 23, 2014.

12. Adjourn

With no further business, Acting Chair Chaffee adjourned the county board meeting at 12:20 p.m. The next regular meeting of the county board is scheduled for August 5, 2014 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.

Steve Chaffee, Acting Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

**SUMMARY
OF
MINUTES OF PINE COUNTY BOARD MEETING
*Regular Meeting***

**Tuesday, July 15, 2014, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota**

Acting Chair Steve Chaffee called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl, and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke. Chair Curt Rossow was absent (excused).

The Pledge of Allegiance was said.

Acting Chair Chaffee called for public comment.

Tom Utermoehl inquired if Tommy's Lakeside Bar & Grill liquor license was on the board agenda.

Commissioner Hallan moved to approve the amended Agenda. Second by Commissioner Pangerl. Motion carried 4-0.

Commissioner Ludwig moved to approve the Minutes of the July 1, 2014 County Board Meeting and Summary for publication. Second by Commissioner Hallan. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Pine County HRA Senior Housing Board of Directors special meeting – May 22, 2014

Pine County HRA Senior Housing Board of Directors regular meeting – May 28, 2014

Pine County Land Surveyor Monthly Report – June 2014

Pine County Soil & Water Conservation District monthly meeting – June 5, 2014

Commissioner Hallan moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Ludwig moved to approve the Consent Agenda. Second by Commissioner Pangerl. Motion carried 4-0.

Approve:

Fund	June 30, 2013	June 30, 2014	Increase(Decrease)
General Fund	1,944,263.05	2,278,258.51	333,995.46
Health and Human Services Fund	1,406,587.17	479,296.59	(927,290.58)
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Land Management Fund	1,463,743.39	1,023,389.18	(440,354.21)
TOTAL (inc non-major funds)	13,410,100.54	8,501,397.03	(4,908,703.51)

Approve Application for Abatement for Michael & Gregory Piha, SE¼ of NE¼, 15-40-20.

Approve Application for Exempt Permit for the Minnesota Sokol Camp Association to conduct Minnesota lawful gambling on August 10, 2014 at 19201 Woodland Acres South, Pine City.

Approve temporary 3.2 liquor license for Minnesota Sokol Camp Association annual booya and picnic, August 10, 2014 at 19201 Woodland Acres South, Pine City, MN (Windemere Township). Subject to Township, County Sheriff, County Attorney and County Board approval.

Approve Tobacco License for Beroun Crossing Market, formerly approved as Marathon of Beroun.

Approve Property Appraiser David Anderson to attend the Minnesota Association of Assessing Officer's Mass Appraisal Basics Course. Cost: \$380.

Approve Child Support Officers Kellie Neel, Kari Sammis, Mindy Sandell and Support Enforcement Aide Christina Frey to attend the 2014 MN Family Support & Recovery Council Annual Conference. Total cost: \$805.

Approve the hiring of Highway Maintenance Worker Greig Roubinek, effective July 16, 2014, \$14.14 per hour, grade B23, step 1.

Approve the hiring of Land, Planning, Zoning, Solid Waste and Veterans Secretary Kelly Spinler, effective July 21, 2014, \$12.98 per hour, grade B21, step 1

Public Hearing

Acting Chair Chaffee opened the public hearing at 10:05 a.m. to consider public comment with regard to Wilma Township's disapproval of the sale of county tax-forfeited non-conservation lands within the township.

Motion by Commissioner Ludwig to 1) reaffirm the following Resolutions passed at the January 21, 2014 Pine County Board Meeting: Resolution 2014-03 Resolution to Retain and Withdraw 2013 Land Auction Parcels, Resolution 2014-04 Resolution for 2014 Pine County Tax-Forfeited Land Classification (Non-Conservation), 2014-05 Resolution for Repurchase and Contract Re-Instatement Deadline 2014, and 2014-06 Resolution for Tax-Forfeited Land Sale Preparation of Public Waters and Associated Properties. Second by Commissioner Pangerl. Motion carried 4-0. With no further comment, Acting Chair Chaffee closed the public meeting at 10:45 a.m.

Commissioner Ludwig stated the Personnel Committee met July 8, 2014 and made the following recommendations:

Jail:

- i. Acknowledge termination of probationary Part-Time Corrections Officer Jason Teeman, effective June 26, 2014.

Administrator:

- i. Approve update to Pine County Policies and Procedures Section 26 – Pine County Paid Time Off & Vacation Donation Program Policy.
- ii. Approve update to Pine County Policies and Procedures Section 10, subparagraph 10.5 – Compensation.
- iii. Approve 2014 non-union performance pay system.

- iv. Approve Pine County retiree health plan switch to Medicare Part D coverage with Platinum Blue and Senior Gold plans.

Motion by Commissioner Chaffee to approve the recommendations made by the Personnel Committee. Second by Commissioner Ludwig. Motion carried 4-0.

Motion by Commissioner Hallan to approve the Road and Bridge Supervisors Unit contract for the period of January 1, 2014 – December 1, 2015. Second by Commissioner Ludwig. Motion carried 4-0.

Tommy's Lakeside Bar & Grill LLC application for liquor license through August 31, 2014: No board action taken.

Motion by Commissioner Hallan to waive the informality and award the bid for Contract #1403 to A-1 Excavating, the lowest responsible bidder, in the amount of \$1,246,771.45. Second by Commissioner Ludwig. Motion carried 4-0.

Motion by Commissioner Pangerl to award the bid for Contract #1404 to Midwest Contracting, LLC, the lowest responsible bidder, in the amount of \$3,518,992.05. Second by Commissioner Hallan. Motion carried 4-0.

Motion by Commissioner Hallan to approve (1) Resolution 2014-27 authorizing MCIT to enter into the Settlement Agreement and Release of Claims and (2) the Settlement Agreement. Second by Commissioner Chaffee. Motion carried 4-0.

Motion by Commissioner Hallan to approve (1) Resolution 2014-28 authorizing MCIT to enter into the Settlement Agreement and Release in Court File 62-CV-13-5165 and (2) the Settlement Agreement. Second by Commissioner Ludwig. Motion carried 4-0.

With no further business, Acting Chair Chaffee adjourned the county board meeting at 12:20 p.m. The next regular meeting of the county board is scheduled for August 5, 2014 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.

Steve Chaffee, Acting Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

The full text of the board's Minutes are available at the County Administrator's Office and the county's website (www.co.pine.mn.us). Copies may also be requested from the administrator's office.

**MINUTES OF PINE COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING - BUDGET COMMITTEE**

**Tuesday, July 22, 2014, 9:00 a.m.
Board Room, Pine County Courthouse, Pine City, MN**

Acting Chair Chaffee called the meeting to order at 9:00 a.m. Present were Commissioners Mitch Pangerl, Steve Chaffee, and Matt Ludwig. Chair Rossow was absent (excused). Also present were County Administrator David Minke, County Auditor-Treasurer Cathy Clemmer, Health and Human Services Director Patrick Bruflat, County Engineer Mark LeBrun, and Human Resources and Payroll Specialist Matt Christenson.

The Pledge of Allegiance was said.

County Administrator David Minke announced a change in time of the July 24, 2014 Ad Hoc Committee–Kanabec County Meeting, originally scheduled for 3:00 p.m. now rescheduled to 2:00 p.m.

Commissioner Ludwig moved to approve the agenda. Second by Commissioner Hallan. Motion carried 4-0.

County Administrator Minke stated in the past six months two of the seven supervisors in Health and Human Services have been eliminated for budget reasons, and HHS Director Patrick Bruflat has given his resignation notice effective August 15, 2014. Discussion was held as to the direction Health and Human Services is heading, with Commissioner Hallan stating this presents an opportunity to give the board a chance to examine all possibilities of a restructure. Discussion was held as to internal promotion; the possibility of an interim director; or the hiring of a director with, or without the public health component. HHS Director Bruflat stated he feels with the recent changes implemented in the HHS department he feels the department needs consistency, continuity and support. Administrator Minke stated Wendy Thompson from Kanabec County has offered her staff for consulting help for any help necessary in the transition. Thompson has also offered to be the interim Public Health Director.

Motion by Commissioner Pangerl to accept the resignation of HHS Director Patrick Bruflat, effective August 15, 2014. Second by Commissioner Hallan with regret. Motion carried 4-0.

Motion by Commissioner Hallan to authorize the backfilling of the HHS director position and direct the Personnel Committee to work with the Administrator to determine if there are any internal candidates who are interested and qualified for the position of Health and Human Services Director, or to recruit externally. Second by Commissioner Ludwig. Motion carried 4-0.

Motion by Commissioner Hallan to authorize the advertising for the Adult Mental Health Supervisor position, not to be filled prior to September 5, 2014. Second by Commissioner Ludwig. Motion carried 4-0.

Public Health collaboration with Kanabec County was discussed. It was clarified that the combining of Pine and Kanabec Health and Human Services was completely off the table and only public health was being considered.

County Administrator Minke presented the proposed 2015 budget calendar and goals of the board. Discussion was held as to the levy and county program aid. Minke reviewed the risks of the 2014 budget as Health & Human Services, the ability of departments to stay within budget, and shortfalls in fee revenue. Minke is requesting individual department budgets by August 11, 2014. The date for the certification of the preliminary levy is September 30, 2014 with the final levy to be certified on or before December 29, 2014. Truth in Taxation Hearing is scheduled for December 4, 2014.

Future Budget Committee Meetings to be held in the Board Room at the Pine County Courthouse, Pine City:

August 26, 2014 at 9:00 a.m. and September 9, 2014 at 9:00 a.m.

The September 9, 2014 Personnel Committee will be moved from 9:00 a.m. to 8:00 a.m. to accommodate these meetings.

County Engineer Mark LeBrun presented his 2015 preliminary budget, stating about 11 percent of the levy goes to the highway fund. LeBrun is requesting no increase in property tax levy at \$1,525,000 while maintaining his current service level. LeBrun proposed to reserve the wheelage tax funds for future county road projects (2017). LeBrun stated future tax levy increases could be used for chloride/gravel, equipment replacement, and additional staff. Discussion was held as to the Public Works Department purchase of all county vehicles.

Commissioner Pangerl provided an update on the Pine Government Center lease with the City of Pine City as well as demolition of the old jail. Discussion was held with the consensus being the value of the Pine Government Center will be greater with the demolition of the old jail and a parking lot in its place. County Engineer LeBrun offered to contact contractors for the demolition process, with the block and brick being stored at the highway department for future use, and the contractor to receive the steel within the building. It was the consensus of the board that LeBrun move forward with this and report back to the board with an update.

With no further business, Acting Chair Chaffee adjourned the meeting at 11:16 a.m.

Steve Chaffee, Acting Board Chair
Pine County Board of Commissioners

David J. Minke, County Administrator
Clerk to Pine County Board of Commissioners

PINE COUNTY HRA SENIOR HOUSING
510 Fifth Street Office
Sandstone, MN 55072
(320) 245-5140
pinehra@ecenet.com

Sandstone Manor
510 Fifth Street
Sandstone, MN 55072

Finlayson Manor
6524 Broadway Street
Finlayson, MN 55735

The regular meeting of the Pine County HRA Senior Housing Board of Directors was held on June 25, 2014, at the Sandstone Manor. Commissioners of the HRA present were Board Chair Dorothy Stockamp, Jan Oak, Cheri Drilling, Carl Steffen, and Greg Kvasnicka. Staff members present were Executive Director Janice Gustafson and Resident Manager Evelyn Yocum. Resident present was Doris Nielsen and guests present were Robert Althoff and a staff accountant from Althoff & Nordquist, LLC.

1. The meeting was called to order at 2:00 P.M. by Board Chair D. Stockamp and the Pledge of Allegiance was said.
2. Robert Althoff from Althoff & Nordquist, LLC presented the Pine County HRA audited financial statements for the year ended December 31, 2013. He reported it was a very good audit and he did not have to make any audit adjustments to the financial statements. A motion was made by Board Chair D. Stockamp and was seconded by C. Drilling to accept the audited financial statements as presented and to thank J. Gustafson for a job well done. Motion carried: Yeas 5, Nays 0.
3. The HRA Board minutes from May 22, 2014, special meeting of the HRA with Finlayson Manor resident Michael Dickhausen and his sister Marilyn Arnold were reviewed by the Board members. A motion was made by C. Steffen and was seconded by C. Drilling to accept the minutes. Motion carried: Yeas 5, Nays 0.
4. The HRA Board minutes from May 28, 2014, were reviewed by the Board members. A motion was made by J. Oak and was seconded by Board Chair D. Stockamp to accept the minutes. Motion carried: Yeas 5, Nays 0.
5. The monthly financial statements and the investment report were presented by J. Gustafson. A motion was made by Board Chair D. Stockamp and was seconded by C. Steffen to approve the financial statements and the investment report. Motion carried: Yeas 5, Nays 0.

6. Executive Director's Report. The written Executive Director's report was reviewed by Board members.
7. Old Business.
 - a) Vacancies. As of this date, there is one vacancy at the Sandstone Manor and one vacancy at the Finlayson Manor.
 - b) FM #8 Eviction Update. The move-out date for FM #8 resident is July 9, 2014. He is currently still feeding the cats and there are as many as seven feral cats at the Finlayson Manor. At this point in time, at least 55 feral cats have been removed from the City of Finlayson.
 - c) J. Gustafson reported the HRA is following-up on a lead for a free piano for the Sandstone Manor.
8. New Business.
 - a) A motion was made J. Oak and was seconded by G. Kvasnicka to approve a letter to be sent to all HRA residents regarding lease violations by resident for bracing open the security doors and for the improper disposal of cardboard boxes in the dumpster. Motion carried: Yeas 5, Nays 0.
 - b)
9. Resident Managers' Reports.
 - a) Finlayson Manor. S. Blake was absent.
 - b) Sandstone Manor. E. Yocum reported the residents continue to enjoy playing bingo every Friday. Also, they plan to have a taco party for the monthly pot luck.
10. Resident Comments/Questions. Resident Doris Nielsen was present and reported to the Board a problem with a door not properly latching. She was instructed to fill out a repair and maintenance form in accordance with the current HRA policy.

11. A motion was made by G. Kvasnicka and was seconded by C. Steffen to adjourn the meeting at 3:30 P.M. Motion carried: Yeas 5, Nays 0.
12. The next HRA Board meeting is scheduled for July 23, 2014, at the Finlayson Manor.



Dorothy Stockamp
HRA Board Chair



Janice S. Gustafson
Executive Director



PINE COUNTY PUBLIC WORKS

HIGHWAY DEPARTMENT

405 Airport Road NE
Pine City, MN 55063

Telephone 320-216-4200
Fax: 320-629-6736
1-800-450-7463 Ext. 4200

Mark A. LeBrun, P.E.
County Engineer

Pine County Land Surveyor Monthly Report

July 2014

CSAH 22 T43N R18W, excavate to search for original corner evidence, update files.

CR 171 T44N R17W, tie out and GPS PLSS corners, update files.

CSAH 32 T43N R18W, set GPS control, tie out and GPS PLSS corners, compute corner search areas, excavate to search for original corner evidence, update files.

T40N R20W Section 11, set GPS control, compute corner search areas, update files.

T42N R16W SW corner section 22, reset and tie out PLSS corner, update files.

T42N R18W SW corner section 3, tie out PLSS corner, update files.

CSAH 23 T38N R21W, PLSS corner excavation site update.

Provide HARN coordinate data for GIS to County Recorder as needed.

Review legal descriptions for County ROW Dept. and County Land Dept. as needed.

Review Plats and Minor Subdivisions for County Zoning Dept. as needed.

Review and file PLSS corner certificates provided by private surveyors as needed.

Review, edit and file Certificates of Survey created by County Surveyor as needed.

Robin T. Mathews, Pine County Surveyor

Monthly Report July 2014.doc

The Pine County Soil and Water Conservation District Board of Supervisors held their monthly meeting on Thursday, July 10, 2014.

Members Present:

Doug Odegard
Skip Thomson
Jerry Telker
Tom Swaim

Others Present:

Jill Carlier, District Manager
Sam Martin, Water Management Specialist
Robin Poppe, Wetland Specialist
Julie Salmon, NRCS DC

Members Absent: Joe Luedtke

CALL TO ORDER: Thomson called the meeting to order at 4:00 p.m.

PUBLIC COMMENT: *none.*

APPROVAL OF AGENDA:

Motion by Telker, seconded by Swaim to approve the agenda with additions.

Motion carried

JUNE MINUTES:

Motion by Odegard, seconded by Telker to approve the June minutes.

Motion carried

JUNE FINANCIAL STATEMENTS AND PAYMENTS OF BILLS:

Motion by Telker, seconded by Swaim to approve the June financials and payment of bills including a \$6,000 transfer.

Motion carried

STAFF/SUPERVISOR REPORTS:

Wetlands & Grants:

- Mestemacher: TEP determined that ditch maintenance has been conducted and recommends a drainage exemption by issued.
Motion by Swaim, seconded by Odegard to approve a drainage exemption for Mestemacher.
Motion carried.
- CSAH 61 Reconstruction Delineation: Poppe recommends approval of delineation.
Motion by Odegard, seconded by Telker to approve the CSAH 61 Reconstruction delineation.
Motion carried
- CSAH 61 Reconstruction Sidewalk Installation: Poppe recommends approval of de minimus exemption for 2,368 square feet.
Motion by Odegard, seconded by Swaim to approve the CSAH 61 Reconstruction Sidewalk delineation.
Motion carried.
- Robert Graff: Poppe recommends approval for a no loss determination.
Motion by Telker, seconded by Odegard to approve a no loss determination for Robert Graff.
Motion carried.
- Bob Bouten/Bob Korth: LGU defines whether the accesses are separate projects. Poppe recommends it to be a continuation of the existing road and not a new project.
Motion by Swaim, seconded by Telker to consider this a continuation of the existing project, and replacement will be needed.
Motion carried.
- Poppe stated we will be writing grants for 3 projects:
 - The first grant will be for soil health and cover crops, including the purchase of a no-till drill.

- The second grant will focus on forestry. We will hire a forest stewardship plan writer, and develop a program dealing with forestry for the district.
- The third grant is for a shoreline stabilization project on Island Lake.

Water Management:

- Martin is working on the water management plan amendment. There will be a meeting on July 31 to discuss the update.
- Carlton SWCD is sending out information to Pine County residents under the Kettle River Watershed grant Carlton SWCD has.

Forestry:

- Telker stated the meeting is next week.

ECRL:

- Telker stated the meeting is next week.

TSA III

- Meeting was held on June 25th. Employee evaluations were conducted.

Snake River Citizen Advisory Committee:

- Meeting was held on June 23rd. Cross Lake situation was discussed.

Exploratory

- Meeting was held on June 10th in Mora about starting the forestry program.

Personnel/ Policy/Budget

- No meetings in June.

Trees/Envirothon/Newsletter:

- Nothing at this time.

DNR WELL OBSERVATION AGREEMENT:

Jason Carlson gave a presentation about the program to the board.

Motion by Swaim, seconded by Telker to approve the DNR Well Observation agreement for 2014.

Motion carried

DISTRICT CONSERVATIONIST REPORT:

Have 15 approved applications in EQIP. Local Workgroup meeting will be July 22, at 10:00 am in Hinckley.

SCHEDULE PROJECT SITE VISIT:

The board will be doing a tour of projects on August 5th from 9:00am – 12:00 noon.

Telker left the meeting.

FLOOD RELIEF GRANT UPDATE:

Carlier stated a meeting was held on-site at Cathedral Pines Drive. Martin and Carlier, TSA staff, 2 landowners, the City of Sturgeon Lake, DNR Fisheries and DNR Waters were present. The engineers looked at the site, asked lots of questions and explained theories and ideas on how to address the situation. The site will be monitored throughout the fall and winter. The group will get together again in the winter. Best case scenario would have construction next fall.

AIS PROGRAM:

Carlier stated she attended a Committee of the Whole meeting where the AIS program was discussed. Carlier volunteered to be on a committee consisting of county staff and commissioners. The first meeting will be on July 24th.

STATE COST SHARE:

Roger Pearson: FY14-1 Repair project. Cost estimate \$2051 x 65% = 1333.15

Motion by Odegard, seconded by Swaim to approve FY14-1 Roger Pearson's repair project at a cost of \$1,333.15

Motion carried

CLEAN WATER GRANTS:

Meryl Almos: Sturgeon Lake Well Sealing - Total project estimate \$990.00 x 50% = \$495.00.

Motion by Swaim, seconded by Odegard to approve payment to Meryl Almos of \$495.00 for her Clean Water Fund Well Sealing Grant.

Motion carried.

CROSS LAKE SITUATION:

Carlier provided the board with an update on the Cross Lake Situation.

MASWCD OUTSTANDING CONSERVATIONIST:

Carlier provided the board with information on 2 candidates for outstanding conservationist.

Motion by Odegard, seconded by Swaim to approve naming Don McKenzie the Pine County Outstanding Conservationist.

Motion carried.

PLATBOOKS:

The board discussed platbook sales at the county courthouse, doing it on consignment.

Motion by Swaim, seconded by Odegard to approve sending the county platbooks to sell on consignment

Motion carried.

MISC ITEMS:

- Vacation Requests:
 - Martin is requesting vacation July 15-18.
Motion by Odegard, seconded by Swaim to approve Martin's vacation request of July 15-18.
Motion carried.
 - Poppe is requesting vacation August 1, 5-7, 21, 26, 27, 29.
Motion by Swaim, seconded by Odegard to approve Poppe's vacation request.
Motion carried.
- Meeting time/day. Carlier asked about changing the meeting time and/or day of the week to better accommodate the boards schedules.
Motion by Swaim, seconded by Odegard to change the meeting time to 3:00pm effective August 2014.

NEXT MEETING DATE & TIME:

The next district board meeting will be held on Thursday, August 7, 2014 at **3:00 p.m.**

ADJOURNMENT:

The meeting adjourned at 5:40 p.m.

Respectfully submitted,

Joe Luedtke, Secretary

**Pine County Methamphetamine Task Force
Minutes
July 14, 2014
Pine Government Center, Pine City**

Task Force Mission – To reduce methamphetamine and other illegal drug use and manufacture in Pine County.

Attendance: Don Faulkner, Rick Giese, Jim Johnson, Lynette Kuzel, Gwen Lewis, Commissioner Matt Ludwig, Joe Newton, Jerry Olson, Jenifer Rancour, Bonnie Rediske, Jessica Swan, Lori Swanson, and Janet Schumacher

Meeting commenced at 3:00 pm by Gwen Lewis in the Conference Room at the Pine Government Center in Pine City.

1. **Introductions and Welcome** – introductions were made and welcome to Rick Giese, Pine Co Sheriff's Dept and Jenifer Rancour, Kanabec Co Public Health.
2. **Additions/Changes to the Agenda** – Remove DARE programs in the schools – Jessica Swan
3. **Review Minutes of 4/14/14** - *Motion was made by Jerry Olson and seconded by Don Faulkner to approve the minutes. Motion carried.*
4. **Updates from last meeting**
 - a) **Commissioner Ludwig on Enforcement Update**
 - Commissioner Ludwig reported that officers continue to see an increase in the use of prescriptions drugs in our schools, marijuana use appears to be on the increase all over and is coming in from the legal states, a lot of distribution & selling of marijuana and LSD is big in Chisago County. Education should continue to be available in the communities for these drugs.
 - b) **Gwen Lewis**
 - **Financial Report**

\$4,844.42	- Unrestricted Balance on 3/31/14
\$ 674.09	- Revenue April, May, June
\$ 114.88	- Expenses April, May, June

\$5,403.63 – Unrestricted Balance as of 6/30/14

Motion was made by Jerry Olson and seconded by Commissioner Ludwig to approve the financial report. Motion carried.

- **DARE Funds**
 - **Pine County Fair**

Gwen indicated that Public Health will have a booth at the fair to be held in a couple of weeks and will focus on immunization and prevention. Lori Swanson suggested making available information on the use of prescription drugs. The message should be shared with all parents to lock up all prescription drugs in households. Talked about the goggles that give you the feeling of being drunk – maybe they would be available to rent from the schools.

- **RFP's to Schools**

Discussed the RFPs that we have sent out in the past to the schools – this is a good time to start thinking about this prior to the beginning of a new school year.

Several of the MTF members have worked in various ways of providing education on prevention, use of drugs, etc. Jenifer Rancour suggested something similar to "Hidden in Plain Sight" – a mobile exhibit of the bedroom of a teen containing items that would suggest the involvement of risky, dangerous and illegal activity and the indication of unhealthy and incorrect choices. This could be held in conjunction with parent/teacher conferences at the schools. There could be a number of resources available, SADD groups and kids involved in school plays could be involved.

Bonnie feels that parents do not know what to look for, signs that would indicate that a teenager is involved in substance abuse, underage drinking, etc. She feels that Hinckley Schools could be the middle ground with possible funding coming from the Mille Lacs Band. Substance abuse and child protection are their target areas. The Mille Lacs Band provides meetings for parents that have been very well received.

The consensus of the committee is to send out RFPs to the schools and included in the letter should be:

- suggestions from the MTF of education resources that we feel would be beneficial to all kids on underage drinking, alcohol use, marijuana, prescription drugs, etc.
- 2013 MN Student Survey
- resources available focusing on mental health issues

Motion was made by Don Faulkner and seconded by Commissioner Ludwig to send RFP's to all schools in Pine County authorizing up to \$750.00 per school. Motion carried.

5. Reports from Members

Jessica Swan – Compliance Checks - Kanabec Co does alcohol and tobacco compliance checks through SACK (Substance Abuse Coalition of Kanabec County) four times/year and Rick Giese indicated that Pine Co does alcohol compliance checks; revenues could possibly be used for these and they could be done by the Drug Task Force. The state mandates that they are done once/year.

Bonnie Rediske – MN Student Survey of Youth in Pine County – Bonnie shared information from the 2013 survey of grades 8th, 9th, and 11th past 30 day substance use –

- 28% reported alcohol use
- 16% reported binge drinking
- 13% reported cigarette smoking
- 12% reported marijuana use
- 7% reported prescription drug misuse
- Marijuana use by county shows that Pine County is in the 10.8% - 21.3% range
- Alcohol use by county shows that Pine County is in the 21.2% - 37.3 range

Use of alcohol and other drugs speaks volumes for what our kids are doing.

Kristen Schroeder, Social Worker was recently appointed to a vacant position in Children Services. She will be doing Family Assessments and Case Management for Family Assessments. Chandra Clark, SW moved into Child Protection Investigations. Meg McCauley, SW is no longer at the East Central and Willow River Schools.

Bonnie, Social Worker and other Social Workers in the Children's Mental Health Unit as well as Becky Foss, Social Service Supervisor in Children Services are available to the schools, community, etc. to provide training on child protection mandated reporting and children's mental health resource and referral.

TreeHouse, a faith based, non-profit organization offering hope and guidance to hurting teens, alumni, and parents during difficult times is in the beginning stages of starting up in Pine County. The organization is looking into providing transportation for participants.

Kanabec Co received a grant through NADDI (National Association of Drug Diversion Investigators) to be used for a drop box for prescription drugs. Their only cost is for the deputy's time to transport the drugs to be incinerated. Possibly they could organize with other Sheriff's Depts to make the transport. We should encourage more advertisement of the drug take back program.

Lynette Kuzel shared information about a new trend of kids applying Burt's Bees Lip Balm under the eyelid to get a high, a symptom of this is slurred speech and a recent situation caused blindness to a teen in North Dakota. She also told of a nineteen year old huffing heroin and now being brain dead. Rick Giese said that more heroin is coming in right from Mexico.

Joe Newton told the committee of several kids with schizophrenia and bipolar diagnosis using Lyrica, a nerve medication, more so since the closure of Riverwood Center – they are self-medicating themselves.

Protocol is being worked on for law enforcement, first responders and ambulance drivers to administer a heroin antidote called Narcan going into effect Aug 1, 2014 in the case of an overdose.

The next meeting is scheduled for Monday, October 13, 2014 from 3:00 pm – 4:30 at Pine County Health & Human Services/Public Health Building in Sandstone.

Meeting adjourned at 4:15 pm. Minutes prepared by Janet Schumacher

Directions to the Pine Government Center in Pine City:

FROM NORTH – Take Interstate 35 South to the first Pine City Exit. At top of exit, take a left (Co Rd 11) and continue to Hwy 61 - turn right and continue to the first set of stop lights – the PGC is on the right – across from Frandsen Bank. Come up the north stairway/elevator to the HHS receptionist area.

FROM SOUTH – Take Interstate 35 North to the first Pine City exit. At top of exit, take a right (Hillside Ave) and continue to Hwy 61 - turn left and continue through the four way stop to the next set of stop lights – the PGC is on the left – across from Frandsen Bank. Come up the north stairway/elevator to the HHS receptionist area.

Directions to the Pine County Health & Human Services/Public Health Building in Sandstone:

FROM NORTH – Take Interstate 35 South to Askov/Finlayson exit. At top of exit, take a right and go to the stop sign, take a left (61/23) to Sandstone. As you approach the 61 Motel on the right, the HHS/Public Health Bldg is on the left.

FROM SOUTH – Take Interstate 35 North to Sandstone exit. At top of exit, take a right. Follow this road, staying to the left of the Y and continue all the way to the stop sign; take a left (61/23) and go about 3 blocks – 61 Motel on the left, the HHS/Public Health Bldg is on the right.

P:\Word\Methamphetamine Task Force\Minutes\2014\July 14 min.doc



AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: July 2014 Disbursements

Department: Auditor-Treasurer

Walter Clemens
Department Head signature

Background information on Item:

July 2014 Disbursements:

Action Requested:

Financial Impact:

None

CATHYJ
7/29/14

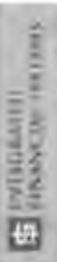
11:14AM

***** Pine County *****

DISBURSEMENTS JOURNAL REPORT Specific Dates: 07/01/2014 - 07/31/2014

RECAP BY FUND	FUND	AMOUNT	NAME
	1	540,098.51	GENERAL REVENUE FUND
	13	150,195.29	ROAD & BRIDGE FUND
	22	2,381.88	LAND MANAGEMENT FUND
	39	323,480.63	2005A G.O. JAIL BONDS
	40	201,275.00	2012 G.O. COURTHOUSE BONDS
	76	238,846.09	GROUP HEALTH INS FUND 5/1/95 (GEN)
	80	22,089.71	COUNTY COLLECTIONS AGENCY FUND
	82	601,432.11	TAXES AND PENALTIES AGENCY FUND
		2,079,799.22	Total Disbursements

RECAP BY TYPE	TYPE	AMOUNT	NAME
	1	2,079,799.22	AUD
		2,079,799.22	Total Disbursements





AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___

Agenda Item: Application for Abatement

Department: Auditor-Treasurer


Department Head signature

Background information on Item:

Application for Abatement – Charlotte Holt, Lot 20, Timberline Campground, PID 46,8901.020, payable 2014

Action Requested:

Approve application

Financial Impact:

None

APPLICATION FOR ABATEMENT - GENERAL FORM
(M.S. 375.192)

DATE: July 27, 2014

For Taxes Levied In: 2014
And Payable In: 2014

Abatement # AB14-17

Please Print Or Type

Applicants Name: <u>Charlotte Holt</u>	Applicants Mailing Address: <u>1300 Northwest Pkwy New Brighton, MN 55112</u>
Applicant's SSN: _____	
Telephone (Home): <u>612-273-2733</u>	
Telephone (Work): _____	

Description Of Property: Property ID or Parcel Number: m46.8961.020
Street Address: Lot 20 - Timberline
Township/City: S.L City
School District: 577

Legal Description: Lot 20 - Timberline Campground

ASSESSOR'S ESTIMATED MARKET VALUE:

Land: 0 Structures: 27,200 Total: 27,200 Classification: 151-0-099

Applicants Statement of Facts:

Copy of 2014 tabs faxed 1/16/14 - however tax was misplaced. Tabs were purchased prior to this date.

Applicants Request:

Remove property from tax rolls.

Applicant's Signature: [Signature]
Administrative Abatement

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."



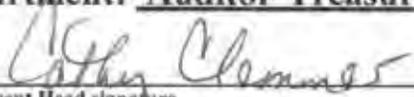
AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___

Agenda Item: Application for Cancellation of Forfeiture

Department: Auditor-Treasurer


Department Head signature

Background information on Item:

Application for Cancellation of Forfeiture for property in Hinckley Township (PID 15.0002.000) as a part of the settlement of claim by prior owners.

Action Requested:

Approve application

Financial Impact:

None

Application for Cancellation of ForfeitureIn Pine County**Name and Address of Applicant:**Cathy J. Clemmer, Pine County Auditor-Treasurer
635 Northridge Dr NW, Suite 240
Pine City, MN 55063**Applicant Is:** County Auditor
 Property Owner
 Owner's Agent**Legal Description of Property Forfeited:***(Attach additional sheet if needed)*

See attached Exhibit A

Certificate of Forfeiture for Property Described Above:Date of Execution: May 10 2011
*(Month) (Day) (Year)*Date of Recording: May 10 2011
*(Month) (Day) (Year)*Place of Recording: Pine County Recorder 494388
*(Office) (Document Number)***Reason for Cancellation:** Exemption Administrative Error
(Explain in detail — attach additional sheet if needed)

See attached Exhibit B

Applicant's Request:

Applicant requests that the certificate of forfeiture for the property described above be canceled, and that the county auditor be ordered to record this application for cancellation of forfeiture as a certificate of cancellation pursuant to Minnesota Statutes, Sections 279.33 and 279.34, which will void the tax forfeiture of the property described above.

Applicant's Signature:Cathy J. Clemmer**Date of Signature:**July 16 2014
*(Month) (Day) (Year)***Return Application along
with a duplicate copy to:**MN Department of Revenue, Property Tax Division
Mail Station 3340, St. Paul MN 55146-3340

Approval by County Board and County Auditor

Certification of Approval:

The county board, by resolution, and the county auditor approve the application and recommend its acceptance by the Department of Revenue.

Resolution Number: _____

Meeting Date: _____

Clerk's Signature

Date of Signature

County Auditor's Signature

Date of Signature

Order of the Department of Revenue - State of Minnesota

REJECTION

ACCEPTANCE

Upon examination of the contents of the application, it is ordered that the application be rejected.

Upon examination of the contents of the application, it is ordered that the application be accepted, that the certificate of forfeiture be canceled, and that the county auditor record this application for cancellation of forfeiture as a certificate of cancellation pursuant to Minnesota Statutes, Sections 279.33 and 279.34, which will void the tax forfeiture of the property described in the application.

Commissioner of Revenue

By: _____

Reason for Rejection:

Commissioner of Revenue

By: _____

County Auditor's Number: _____

Department of Revenue's Number: _____

Date Application Received by the
Department of Revenue: _____

EXHIBIT A
LEGAL DESCRIPTION

THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), LYING EAST OF THE RIGHT OF WAY OF THE NORTHERN PACIFIC RAILWAY COMPANY LESS THE FOLLOWING PARCELS:

TENQUIST PARCEL: 15-0001-000

THE NORTH 840 FEET OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), LYING EAST OF THE RIGHT OF WAY OF THE NORTHERN PACIFIC RAILWAY COMPANY LESS THE FOLLOWING PARCELS:

THAT PART OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT 330 FEET SOUTH OF THE NORTHEAST CORNER OF SAID N1/2 OF NE 1/4; THENCE WEST AND PARALLEL TO NORTH BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 660 FEET; THENCE SOUTH AND PARALLEL TO THE EAST BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 330 FEET; THENCE EAST AND PARALLEL TO NORTH BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 660 FEET; THENCE NORTH OVER AND ALONG THE EAST BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 330 FEET TO THE POINT OF BEGINNING.

THAT PART OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID N1/2 OF NE 1/4; THENCE WEST OVER AND ALONG THE NORTH BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 660 FEET; THENCE SOUTH AND PARALLEL TO THE EAST BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 330 FEET; THENCE EAST AND PARALLEL TO THE NORTH BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 660 FEET; THENCE NORTH OVER AND ALONG THE EAST BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 330 FEET TO THE POINT OF BEGINNING.

THAT PART OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT 660 FEET WEST OF THE NORTHEAST CORNER OF SAID N1/2 OF NE 1/4; THENCE WEST OVER AND ALONG THE NORTH BOUNDARY LINE OF SAID NORTH HALF OF NORTHEAST QUARTER A DISTANCE 660 FEET; THENCE SOUTH AND PARALLEL TO THE EAST BOUNDARY LINE OF SAID NORTH HALF OF NORTHEAST QUARTER A DISTANCE OF 660 FEET; THENCE EAST AND PARALLEL TO THE NORTH BOUNDARY LINE OF SAID NORTH HALF OF NORTHEAST QUARTER A DISTANCE OF 660 FEET; THENCE NORTH AND PARALLEL TO EAST BOUNDARY LINE OF SAID NORTH HALF OF NORTHEAST QUARTER A DISTANCE OF 660 FEET; TO THE POINT OF BEGINNING.

CLEMONS PARCEL 15-XXXX-XX3

THE SOUTH 930 FEET OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), LYING EAST OF THE RIGHT OF WAY OF THE NORTHERN PACIFIC RAILWAY COMPANY EXCEPT THE TWO FOLLOWING DESCRIBED PROPERTIES:

THAT PART OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT 300 FEET NORTH OF THE SOUTHEAST CORNER OF SAID N1/2 OF NE 1/4; THENCE NORTH OVER AND ALONG THE EAST BOUNDARY LINE A DISTANCE OF 300 FEET THENCE WEST AND PARALLEL TO THE SOUTH BOUNDARY OF SAID N 1/4 OF NE 1/4 A DISTANCE OF 300 FEET; THENCE WEST AND PARALLEL TO THE SOUTH BOUNDARY OF SAID N1/2 OF NE 1/4 A DISTANCE OF 726 FEET; THENCE SOUTH AND PARALLEL TO THE EAST BOUNDARY LINE OF SAID N 1/4 OF NE 1/4 A DISTANCE OF 300 FEET; THENCE EAST AND PARALLEL TO THE SOUTH BOUNDARY LINE OF SAID N1/2 OF NE 1/4 TO THE POINT OF BEGINNING.

THE SOUTH 300 FEET OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), LYING EAST OF THE RIGHT OF WAY OF THE NORTHERN PACIFIC RAILWAY COMPANY

NE1/4 A DISTANCE OF 660 FEET; THENCE SOUTH AND PARALLEL TO THE EAST BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 330 FEET; THENCE EAST AND PARALLEL TO NORTH BOUNDARY LINE OF SAID N1/2 OF NE1/4 A DISTANCE OF 660 FEET; THENCE NORTH OVER AND ALONG THE EAST BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 330 FEET TO THE POINT OF BEGINNING.

THAT PART OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID N1/2 OF NE 1/4; THENCE WEST OVER AND ALONG THE NORTH BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 660 FEET; THENCE SOUTH AND PARALLEL TO THE EAST BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 330 FEET; THENCE EAST AND PARALLEL TO THE NORTH BOUNDARY LINE OF SAID N1/2 OF NE1/4 A DISTANCE OF 660 FEET; THENCE NORTH OVER AND ALONG THE EAST BOUNDARY LINE OF SAID N1/2 OF NE1/4 A DISTANCE OF 330 FEET TO THE POINT OF BEGINNING.

THAT PART OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT 660 FEET WEST OF THE NORTHEAST CORNER OF SAID N1/2 OF NE 1/4; THENCE WEST OVER AND ALONG THE NORTH BOUNDARY LINE OF SAID NORTH HALF OF NORTHEAST QUARTER A DISTANCE 660 FEET; THENCE SOUTH AND PARALLEL TO THE EAST BOUNDARY LINE OF SAID NORTH HALF OF NORTHEAST QUARTER A DISTANCE OF 660 FEET, THENCE EAST AND PARALLEL TO THE NORTH BOUNDARY LINE OF SAID NORTH HALF OF NORTHEAST QUARTER A DISTANCE OF 660 FEET; THENCE NORTH AND PARALLEL TO EAST BOUNDARY LINE OF SAID NORTH HALF OF NORTHEAST QUARTER A DISTANCE OF 660 FEET; TO THE POINT OF BEGINNING.

CLEMONS PARCEL 15-XXXX-XX3

THE SOUTH 930 FEET OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), LYING EAST OF THE RIGHT OF WAY OF THE NORTHERN PACIFIC RAILWAY COMPANY, EXCEPT THE TWO FOLLOWING DESCRIBED PROPERTIES:

THAT PART OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT 300 FEET NORTH OF THE SOUTHEAST CORNER OF SAID N1/2 OF NE 1/4; THENCE NORTH OVER AND ALONG THE EAST BOUNDARY LINE A DISTANCE OF 300 FEET THENCE WEST AND PARALLEL TO THE SOUTH BOUNDARY OF SAID N 1/4 OF NE 1/4 A DISTANCE OF 300 FEET; THENCE WEST AND PARALLEL TO THE SOUTH BOUNDARY OF SAID N1/2 OF NE1/4 A DISTANCE OF 726 FEET; THENCE SOUTH AND PARALLEL TO THE EAST BOUNDARY LINE OF SAID N 1/4 OF NE1/4 A DISTANCE OF 300 FEET; THENCE EAST AND PARALLEL TO THE SOUTH BOUNDARY LINE OF SAID N1/2 OF NE 1/4 TO THE POINT OF BEGINNING.

THE SOUTH 300 FEET OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), LYING EAST OF THE RIGHT OF WAY OF THE NORTHERN PACIFIC RAILWAY COMPANY

STAPLES PARCEL 15-0001-001, APPROX 5 ACRES

THAT PART OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT 330 FEET SOUTH OF THE NORTHEAST CORNER OF SAID N1/2 OF NE 1/4; THENCE WEST AND PARALLEL TO NORTH BOUNDARY LINE OF SAID N1/2 OF NE1/4 A DISTANCE OF 660 FEET; THENCE SOUTH AND PARALLEL TO THE EAST BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 330 FEET; THENCE EAST AND PARALLEL TO NORTH BOUNDARY LINE OF SAID N1/2 OF NE1/2 A DISTANCE OF 660

FEET; THENCE NORTH OVER AND ALONG THE EAST BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 330 FEET TO THE POINT OF BEGINNING.

LAUER PARCEL 15-0001-002 APPROX 5 ACRES

THAT PART OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID N1/2 OF NE 1/4; THENCE WEST OVER AND ALONG THE NORTH BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 660 FEET; THENCE SOUTH AND PARALLEL TO THE EAST BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 330 FEET; THENCE EAST AND PARALLEL TO THE NORTH BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 660 FEET; THENCE NORTH OVER AND ALONG THE EAST BOUNDARY LINE OF SAID N1/2 OF NE 1/4 A DISTANCE OF 330 FEET TO THE POINT OF BEGINNING.

FOSSE PARCEL 15-0002-001 APPROX 5 ACRES

THAT PART OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT 300 FEET NORTH OF THE SOUTHEAST CORNER OF SAID N1/2 OF NE 1/4; THENCE NORTH OVER AND ALONG THE EAST BOUNDARY LINE A DISTANCE OF 300 FEET THENCE WEST AND PARALLEL TO THE SOUTH BOUNDARY OF SAID N 1/2 OF NE 1/4 A DISTANCE OF 300 FEET; THENCE WEST AND PARALLEL TO THE SOUTH BOUNDARY OF SAID N1/2 OF NE 1/4 A DISTANCE OF 725 FEET; THENCE SOUTH AND PARALLEL TO THE EAST BOUNDARY LINE OF SAID N 1/2 OF NE 1/4 A DISTANCE OF 300 FEET; THENCE EAST AND PARALLEL TO THE SOUTH BOUNDARY LINE OF SAID N1/2 OF NE 1/4 TO THE POINT OF BEGINNING.

CLEMONS PARCEL 15-0002-002

THE SOUTH 300 FEET OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), LYING EAST OF THE RIGHT OF WAY OF THE NORTHERN PACIFIC RAILWAY COMPANY

ERICKSON PARCEL 15-0001-003 APPROX 10 ACRES

THAT PART OF THE NORTH HALF OF THE NORTHEAST QUARTER (N1/2 OF NE 1/4) OF SECTION ONE (1), TOWNSHIP FORTY-ONE (41), RANGE TWENTY-ONE (21), DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT 660 FEET WEST OF THE NORTHEAST CORNER OF SAID N1/2 OF NE 1/4; THENCE WEST OVER AND ALONG THE NORTH BOUNDARY LINE OF SAID NORTH HALF OF NORTHEAST QUARTER A DISTANCE 660 FEET; THENCE SOUTH AND PARALLEL TO THE EAST BOUNDARY LINE OF SAID NORTH HALF OF NORTHEAST QUARTER A DISTANCE OF 660 FEET; THENCE EAST AND PARALLEL TO THE NORTH BOUNDARY LINE OF SAID NORTH HALF OF NORTHEAST QUARTER A DISTANCE OF 660 FEET; THENCE NORTH AND PARALLEL TO EAST BOUNDARY LINE OF SAID NORTH HALF OF NORTHEAST QUARTER A DISTANCE OF 660 FEET; TO THE POINT OF BEGINNING.

Note: The underlined parcel descriptions above are for reference only and are not part of the legal description.

EXHIBIT B

In February 2006, Jeffrey and Jeremiah Konz purchased the subject parcel of land located in Pine County. They obtained a Warranty Deed from John and Ann Tenquist dated February 9, 2006, which was recorded with Pine County on March 20, 2006. The Warranty Deed was mistakenly stamped by the Auditor's office as "No Delinquent Taxes and Transfer Entered" and was accepted for recording. At the time of recording, there were actually minimal delinquent taxes owing on the property for the 2005 tax year. The property was ultimately forfeited to the State of Minnesota for non payment of the 2005 and 2006 taxes, and was eventually sold on October 4, 2012 to Eric Jayne on an installment "Contract for Purchase of Tax-Forfeited Land" for the sum of \$24,600.

Jeffrey and Jeremiah Konz subsequently commenced a lawsuit against Jim Schowalter, Commissioner of the Office of Minnesota Management and Budget; Eric Jayne; John and Ann Tenquist; Pine County; various Pine County employees and Stewart Title, claiming that they did not become aware of the forfeiture proceedings, or the fact that there was delinquent taxes owing on the property, until January 2013. As part of the resolution of the litigation, Eric Jayne has agreed to cancel the installment agreement and the County has agreed to apply to the Department of Revenue to cancel the forfeiture, thus restoring title to the property with Jeffrey and Jeremiah Konz.



AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: Application for Repurchase - Terry Curtin

Department: Auditor-Treasurer

Cathy J. Clemons

 Department Head signature

Background information on Item:

Application for Repurchase of Tax Forfeited land in full by Terry Curtin - PID 09.5280.000

Action Requested:

Approve Resolution

Financial Impact:

None

RESOLUTION 2014-29

WHEREAS, Terry A. Curtin, the former owner, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended, which land is situated in the County of Pine, Minnesota, and described as follows, to-wit:

Lot Twenty-three (23), Block Two (2), Pathfinder Village 3rd Addition
Parcel #09.5280.000

and WHEREAS, said applicant has submitted the required application for repurchase to the Pine County Auditor:

and

and WHEREAS, this Board is of the opinion that said application should be granted for such reasons,

NOW THEREFORE BE IT RESOLVED, that the application of Terry A. Curtin, for the repurchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Dated at Sandstone, Minnesota, this 5th day in August, 2014.

Attest:

Chairman, Board of County Commissioners
Pine County, Minnesota

County Auditor



AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: Application for Repurchase

Department: Auditor's Office

Cathy Channer
Department Head signature

Background information on Item:

Resolution for repurchase of tax forfeited land on a 10 year contract for Gary and Heather Peterson

Action Requested:

Approve resolution

Financial Impact:

none

RESOLUTION 2014-30

WHEREAS, Gary A. and Heather J. Peterson, the former owner, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended, which land is situated in the County of Pine, Minnesota, and described as follows, to-wit:

The South Half of the Southeast Quarter (S1/2 of SE1/4), Section Thirty-three (33), Township Forty-five (45), Range Twenty-one (21) less the East Half of the Southeast Quarter of the Southeast Quarter (E1/2 of SE1/4 of SE1/4)
Parcel #04.0297.000

and WHEREAS, said applicant has submitted the required application for repurchase to the Pine County Auditor;

and

and WHEREAS, this Board is of the opinion that said application should be granted for such reasons,

NOW THEREFORE BE IT RESOLVED, that the application of Gary A. and Heather J. Peterson, for the repurchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Dated at Sandstone, Minnesota, this 5th day of August, 2014.

Attest:

Chairman, Board of County Commissioners
Pine County, Minnesota

County Auditor



AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
-
- Personnel Committee**
- Other** _____

Agenda Item: Amended Joint Powers Agreement with MCCC

Department: Auditor-Treasurer

Department Head signature

Background information on Item:

Periodic amendments to the JPA have occurred with MCCC. The most recent version primarily adds the ability of MCCC to acquire or license third party software programs and related information systems and services of interest to MCCC members, including maintaining a listing of minimum acceptable contract terms for any software license or agreement as required by MCIT or other primary insurer of MCCC. Also updates and clarifies terminology.

Action Requested:

Financial Impact:

**AMENDED AND RESTATED
JOINT POWERS AGREEMENT**

THIS AMENDED AND RESTATED JOINT POWERS AGREEMENT, made as of the 4th day of June, 2014, by and between the Minnesota Counties Computer Cooperative ("MCCC") and _____ ("Member"), to amend, restate and redefine the operation of MCCC, and the rights, benefits, obligations and liabilities of MCCC members.

WITNESSETH:

WHEREAS, MCCC and its participating members have established by agreement an organization through which the parties may jointly and cooperatively provide for the establishment, operation, and maintenance of data processing facilities, software and other information management systems for the use and benefit of the parties; and

WHEREAS, Minnesota Statutes, Section 471.59, authorizes two or more units of government jointly or cooperatively to exercise any power common to the parties or any other similar power and by agreement to provide for a joint board representing the parties to the agreement;

NOW THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, and pursuant to Minnesota Statutes, Section 471.59, as amended, and any other applicable statutes, the parties hereto do hereby mutually agree, affirm and agree as follows:

**Article I
Purpose**

Member and the other members of MCCC have agreed to a cooperative mechanism, enabling them to jointly exercise powers common to each participating member to:

- A. Develop, maintain and enhance proprietary software programs and related information systems and services of interest to MCCC members and licensees, that can be registered and owned by MCCC, and which may also be offered to third parties for commercialization by license or other agreement outside of Minnesota;
- B. Acquire or license third party software programs and related information systems and services of interest to MCCC members;
- C. Provide for post-installation training, maintenance, support, enhancement and related managed professional services for MCCC software programs and related information systems;

- D. Pursue government and related technology grants and related opportunities to acquire or improve software programs and information systems of interest to MCCC members and eligible licensees;
- E. Assess, collect, hold and disburse dues, contract payments and other member contributions authorized by the Board;
- F. Employ a full time Executive Director to administer MCCC operations and directives of the Board, and such other employees as may be necessary or desirable to administer MCCC operations;
- G. Rent, purchase or otherwise acquire and hold property and other assets necessary or reasonably desirable for the successful operation of the MCCC;
- H. Organize and conduct annual regional and MCCC conferences, User Group training sessions, workshops and other meetings of members and licensees; and
- I. Establish and maintain a listing of such minimum acceptable contract terms to be included in any software license or managed services agreement, including such minimum required liability insurance obligations for all such licensors or service providers that meet or exceed the minimum standards as recommended from time to time by the Minnesota Counties Intergovernmental Trust (MCIT), or of any other primary insurer of MCCC.
- J. Engage in such other similar or related services and programs as determined by the Board as are incident to and proper or reasonable to carry out the foregoing.

It is further the intent of the members to establish procedures whereby additional qualifying members may be added to Agreement, and to establish a mechanism whereby additional and/or alternative programs and services may be developed for the benefit of MCCC members and eligible software licensees.

Article II Name

The name of this joint powers entity shall be the MINNESOTA COUNTIES COMPUTER COOPERATIVE, hereinafter sometimes referred to as the "MCCC".

Article III Membership

Membership in the MCCC shall be open to any governmental unit or other political subdivision of the State of Minnesota as contemplated by M.S. 471.59 Subdivision 1. The Board may impose such conditions on membership, and may create or modify different classes, levels or types of membership within MCCC, with differing member rights, privileges or obligations as it deems appropriate to protect the interest of the MCCC and to provide for the benefit of its

members; and in compliance with such conditions as are required by this Agreement, then-current Bylaws as amended ("Bylaws"), or by applicable statutes, administrative rules or other applicable Minnesota regulations for Minnesota joint powers organizations. During the term of membership, Member shall be entitled to use software and related managed professional services for all software in use by any User Group that Member belongs to, subject to payment of all applicable User Group fees or other associated charges relating to such software.

Member agrees that such access and use of software is also contingent upon and subject at all times to compliance with all then-current MCCC software and information systems rules and regulations (as well as those license and other covenants and obligations made by MCCC with any third party owners). Member shall maintain in strictest confidence any and all software source code, user documentation or other confidential asset of MCCC and/or any third party licensor, and acknowledges that such access and usage is reserved and authorized solely for Member's confidential internal use only, and that Member has no right to, and will not sell, license, distribute, transfer or otherwise make any unauthorized copy of any software source or object code or system or user documentation or any derivatives thereof, or to make any other unauthorized use of such assets without the prior written authorization of the MCCC Board or the Executive Director; and that all MCCC or third party licensor software or other property (including copies thereof) will be removed from such Member's computer system and returned to MCCC (or destroyed, if so requested by MCCC), promptly following such Member's withdrawal, other termination of membership, or following any uncured breach of such license or other software use agreement. In the event that any Member is authorized to and modifies the source code, such Member shall indemnify, defend and hold the MCCC, other members or licensees, harmless from any claims resulting from such modifications, as well as for any unauthorized disclosure or other unauthorized use of such source code.

Article IV Board of Directors

There is hereby created a Board of Directors of the MCCC, herein referred to as the "Board", which shall be empowered to oversee and administer the MCCC, in the manner provided in the Bylaws, as may be amended from time to time. The Board shall be fully empowered to oversee and direct all the affairs of the MCCC and to do all things necessary or convenient for the furtherance of the purposes of the MCCC, including but not limited to: expending and receiving funds; entering into contracts, leases, and other agreements and obligations; employing personnel either as employees or by contract, including consultants, such as technology advisors, attorneys, accountants or others. At all times as Member is an eligible Voting Member (as such term is defined in the Bylaws), Member and each other eligible MCCC Voting Member shall elect those Board representatives as provided in the Bylaws, who shall each serve for an indefinite term and until such Board representative dies, resigns, retires from employment with, or is otherwise removed or replaced by the affirmative vote of a majority of the Voting Members present and participating at the Annual Meeting, or at a special meeting of the Voting Members called, noticed and held for such purposes.

The Board shall have the full authority and direction of Member to oversee and manage the business of the MCCC, except:(a) as may be limited or otherwise modified from time to time by

any resolution duly approved by the majority affirmative vote of Voting Members in attendance at the Annual Meeting, or at a special meeting of Voting Members called, noticed and held for such purposes; or (b) and/or except for matters of long range policy, or any proposed amendment of this Agreement or of the Bylaws; or (c) the approval of the MCCC annual budget, which shall each be the exclusive province of the Voting Members. The MCCC Board shall be comprised of the officers, regional representatives, and the Information Service Support Group at-large Member, all as designated in the Bylaws, and a majority of all then-current Board members shall be necessary and sufficient to constitute a quorum for the transaction of business.

Article V User Groups

The Board shall be empowered to create, manage, modify, or terminate MCCC user groups, to be comprised of members and other licensed end users of similar software programs and other information systems ("User Groups"), to be operated under such standard User Group rules and regulations as have been approved from time to time by the Board (the "User Group Rules and Regulations"). Subject to Board approval, User Groups may elect and replace User Group officers; create and administer annual User Group budgets; and prepare recommendations for User Group software or information systems acquisitions, enhancements or related services of interest to that User Group's participants, or propose revisions to its User Group's Rules and Regulations.

Article VI Bylaws and Operating Policies and Procedures

MCCC's then-current Voting Members shall adopt, and shall have the sole power and authority to amend or replace the Bylaws, which shall provide for the operation and administration of the MCCC. The Voting Members, by resolution of the affirmative majority vote of eligible Voting Members in attendance at the Annual Meeting, or at any special meeting called, noticed and held for such purpose, or by electronic or mailed ballot in lieu of a meeting, may also adopt and modify User Group Rules, or any other operating policies and procedures, or other policies or agreements that may be created or utilized from time to time to direct and document the specific activities of the MCCC, consistent with this Agreement and the Bylaws.

Article VII Financial Matters/Limitation of Liability

MCCC shall have a calendar fiscal year beginning January 1 and ending each December 31. On or before June 1 of each year, the MCCC Board shall prepare and circulate to each Member a proposed annual budget for the following calendar fiscal year, comprised of budgeted operating costs, other expenses, capital costs and other revenues and expense categories, which budget will be subject to review, adjustment and/or approval for the next year by the affirmative majority vote of Voting Members at the Annual Meeting, to be held each June. During each fiscal year, the approved MCCC budget and individual line items therein may be adjusted by the Board in order to reflect actual costs incurred; changes in estimated expenses, costs or revenues; or reallocation of budgeted costs and expenses, with any such adjustments promptly reported to all

MCCC members. Each User Group shall be responsible for determining and providing amounts to MCCC's Executive Director by June 30 of each fiscal year, which will be invoiced to participating User Group members for the following year's participation and other shared fees and expenses and as otherwise provided in the Bylaws.

Member agrees to promptly pay its proportional share of all MCCC expenses, as well as its User Group fees or other contributions upon receipt of and in the manner designated in MCCC invoices, and to pay or reimburse MCCC for its reasonable attorney's fees or other costs incurred in enforcement of this Agreement (collectively, "Costs"). All software licenses and similar agreements will include comparable provisions for User Group Members, or for licensee User Group participants, who are not eligible for MCCC membership as defined in Article III above. Member will be temporarily ineligible to vote if and for as long as any invoice(s) and any interest or other expenses remain unpaid. Minnesota Statutes Chapter 118A shall govern all depositories and investments of MCCC funds.

The Board may, at its discretion and from time to time, determine that an assessment is necessary to insure the financial integrity of the MCCC, to operate and maintain the MCCC or to carry out other purposes of the MCCC pursuant to this Agreement. Such assessments shall be in a form, manner and amount as determined by the Board, and shall be payable to MCCC by Member and other members in the manner specified by the Board, provided that any proposed assessment of Member that exceeds the amount of \$50,000 will not be binding unless and until such assessment has also been ratified by a majority of the applicable County Board of Commissioners or other ultimate governing bodies of those Voting Members present and voting at the Annual Meeting, or at a special meeting of all MCCC Voting Members called, noticed and held for such purpose.

To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity", and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, Subd. 1(a); provided further that for purposes of that statute, Member expressly declines responsibility for the acts or omissions of MCCC, or of any other MCCC member. The parties to this Agreement are not liable for the acts or omissions of the other participants to this Agreement, except to the extent to which they have expressly agreed in writing to be responsible for acts or omissions of any other MCCC member(s).

Article VIII Withdrawal of Member

Member or any other MCCC members may only withdraw from this Agreement, or any MCCC User Group created pursuant to Article V, in the manner provided in this Article VIII. To withdraw from a User Group and/or the MCCC, Member must first give at least ninety (90) days prior written notice of its intent to do so to the MCCC's Executive Director, to be delivered by certified or registered mail or national overnight courier service or by facsimile or email, in cases where Member can provide verified, reliable proof of delivery, with such withdrawal to become effective as of the first day of the calendar quarter following the quarter in which such notice was given and the 90 day notice period expires.

Member shall remain jointly and severally liable for its full share of all fees, costs, expenses, debts, obligations and liabilities which were incurred by or on its behalf during the term of its membership, including, without limitation, any such amounts attributable to Member's participation in any User Group for then-current or pending software or other information system deliverable, service obligation, updates, enhancements or other participatory projects or other work then in progress through the expiration or conclusion of each such User Group program as approved by the User Group prior to Member's delivery of the termination notice specified in the prior paragraph. Member's financial withdrawal liability and payment arrangements therefor will be determined by the Board, who shall calculate and offer a present value discount if such liabilities are paid as a lump sum by the Member on or prior to the effective date of termination. Member shall also be liable for all MCCC enforcement Costs for any withdrawal obligation not paid within 10 days of invoice, or of such other payment deadline as specified by the Board.

Member's withdrawal shall not affect the continuance of the MCCC or any User Group by the remaining members and other participants. If Member terminates or ceases to qualify for participation in the MCCC, Member shall have no right or claim to the assets, reserves or other holdings of the MCCC on withdrawal or termination, unless deemed appropriate by the Board, who may, in its sole discretion, determine the nature and timing of any distribution of assets to a withdrawing member.

Member may apply for post-termination use of MCCC software in use by such Member as of withdrawal, in the same manner as provided in Article X below for termination of MCCC membership.

Article IX Insurance

From time to time, MCCC may purchase and maintain liability insurance coverage with carriers and such coverage terms as are approved by the Board, in order to insure the activities of MCCC and its joint software, information systems and services, with copies of such policies made available to members upon request.

- A. MCCC shall be considered a separate and distinct public entity to which the parties have transferred all responsibility and control for actions taken pursuant to this Amended and Restated Joint Powers Agreement. MCCC shall comply with all laws and rules that govern a public entity in the State of Minnesota, and shall be entitled to the protections of Minnesota Statutes, Chapter 466.
- B. MCCC shall defend, indemnify and hold Member harmless against all claims, losses, liability, suits, judgment, costs and expenses by reason of the action or inaction of the Board and/or employees and/or the agents of MCCC. This Agreement to indemnify and hold harmless does not constitute a waiver by any participant of limitations on liability provided under Minnesota Statutes, Section 466.04.

Article X
Term of Agreement/Termination of All Member Agreements

This Agreement shall remain in effect indefinitely until:

- A. Terminated by the written agreement of Member and all other MCCC members;
- B. Suspended or superseded by a subsequent agreement between all MCCC members, adopted and approved at a duly called meeting or otherwise as provided by the Bylaws;
- C. Dissolution of MCCC by affirmative vote of a majority of its members;
- D. Otherwise terminated by operation of law;

In the event that the MCCC is terminated as specified in subsections (A)-(D) above, and subject to the provisions of Article XII below relating to potential future use of software products then in use by MCCC, any property or other assets acquired by the Board shall be distributed to Member and the then-current other members in a manner commensurate with their contributions, or otherwise as determined by the Board. However, sufficient reserves shall be retained and maintained consistent with the MCCC's obligations and known or foreseeable risks, under this Agreement, the Bylaws, and applicable laws or regulations.

Article XI
Term of Agreement/Termination of Member's Agreement

This Agreement shall remain in effect indefinitely until:

- A. Terminated by the mutual written agreement of MCCC and Member; or
- B. Terminated by MCCC following delivery of any exclusion notice issued by MCCC to Member under [Article VI] of the then-current MCCC Bylaws, or otherwise in any manner provided for therein.

Article XII
Post Termination Use of MCCC Software

Termination under Article X or Article XI will also terminate Member's rights and license to use MCCC software or related services, except with MCCC's express prior written consent. MCCC agrees to grant its consent upon request and provided that Member is no longer delinquent in any payment or other pre-termination obligations for the then-current version(s) of any software owned by MCCC, and/or licensed from third parties and sublicensable after termination of such membership. Any such post-termination use of software by a former Member will be on a nonexclusive, nontransferable basis; fully subject to the terms of any then-current license or sublicense agreements; and contingent on the execution of an assumption, release and indemnification agreement in a form specified by MCCC, acknowledging that such software is

being acquired without warranty and in "AS IS" condition, and that the user(s) thereof will indemnify, defend and hold MCCC, its other members, employees, licensees and other affiliates harmless from any liability for post- termination use thereof.

Article XIII
Entire Agreement; Amendments

This Agreement, the Bylaws and applicable User Group Rules and Regulations constitute the parties' entire agreement and understanding regarding the organization and general operation of the MCCC. This Agreement replaces all prior oral or written agreements or understandings regarding the common exercise of joint powers as contemplated by Minnesota Statutes § 471.59. Any Voting Member may propose one or more amendments to this Agreement, which shall be forwarded to all Members upon receipt. In order to amend this Agreement, at least fifty five percent (55%) of all eligible Voting Members attending the Annual Meeting or any special meeting called for such purpose, or voting by electronic or mailed ballot taken in lieu of a meeting, must affirmatively approve of such amendment, effective as of the date of the meeting or resolution, or such later affirmative date as may be specified therein.

Article XIV
Remedies

Amounts not paid by Member within 30 days of invoice (or such other time period as may be specified by the Board) shall bear interest on the unpaid balance from date of invoice at the lower of : (a) 9 percent per annum, compounded quarterly; or (b) the highest legal rate allowed by applicable law. MCCC shall also be entitled to recover or be reimbursed from Member for all Costs incurred in enforcement.

Article XV
Governing Law/Jurisdiction and Venue

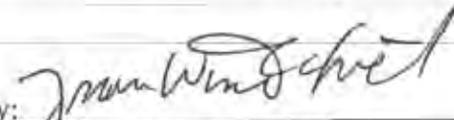
This Agreement will be governed by the laws of the State of Minnesota. Each party irrevocably submits to the jurisdiction of the applicable federal or state courts located in Ramsey County, Minnesota. Member and MCCC each agree that such courts shall be the exclusive venues for any disputes arising hereunder.

IN WITNESS WHEREOF, the undersigned Member and MCCC have caused this agreement to be signed in duplicate or counterpart originals, all of which are considered to be a single agreement dated and effective as of the date hereof and delivered on their behalves.

_____ (MEMBER)

MINNESOTA COUNTIES
COMPUTER COOPERATIVE (MCCC)

By: _____
Name: _____
Board Chair

By: 
Fran Windschitl, Board Chair

And: 
Lisa Christine Meredith
Executive Director

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AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other

Personnel Committee

Other _____

Agenda Item: Minnesota Counties Computer Cooperative Bylaws

Department: Auditor-Treasurer

Department Head signature

Background information on Item:

Periodic amendments to the MCCC Bylaws have been made. The most recent version primarily addresses the addition of electronic capabilities in lieu of meeting attendance along with definitions to clarify the various user groups and members and their relationship with MCCC.

Action Requested:

Financial Impact:

**MINNESOTA COUNTIES
COMPUTER COOPERATIVE**

BYLAWS

As adopted March 2, 1978
As amended November 30, 1978
As amended June 8, 1979
As amended June 11, 1982
As amended September 9, 1983
As amended June 8, 1984
As amended October 4, 1984
As amended June 13, 1986
As amended June 12, 1987
As amended November 15, 1988
As amended June 9, 1989
As amended June 8, 1990
As amended June 14, 1991
As amended June 12, 1992
As amended June 6, 2002
As amended June 9, 2004
As amended June 8, 2005
As amended June 6, 2007
As amended June 4, 2008
As amended June 4, 2014

**MINNESOTA COUNTIES
COMPUTER COOPERATIVE**

AMENDED AND RESTATED BYLAWS

June 4, 2014

**ARTICLE I
PURPOSE**

Section 1. The purpose of the Minnesota Counties Computer Cooperative ("MCCC") is to jointly and cooperatively provide for the establishment, operation, and maintenance of data processing systems, facilities, training services, managed professional services and management information systems for the use and benefit of the parties, as well as the commercialization of its proprietary software for licensed use by third parties.

**ARTICLE II
POWERS**

Section 1. The Minnesota Counties Computer Cooperative shall take such action, as it deems necessary and appropriate to accomplish the general purposes of the organization as set forth in the Amended and Restated Joint Powers Agreement of even date.

**ARTICLE III
DEFINITIONS**

Section 1. "Board" shall mean the MCCC's Board of Directors, to be organized and operated as provided herein.

Section 2. "Charges" shall mean any and each of: (a) annual Dues or other periodic charges billed to a Member and/or Licensee for services provided or to be provided to that party as a result of membership in a User Group; (b) such other charges billed to a Member and/or Licensee for goods or services specifically requested by such participant; and (c) an equitable share of the cost of the MCCC's Annual Meeting.

Section 3. "Dues" shall mean each Member's and/or Licensee's annual payment to MCCC, consisting of an equitable share (as determined by the Board) of the annual budget approved by the Board at the Annual Meeting.

Section 4. "ISSG" shall mean the Information Services Support Group, comprised of Member or Licensee information technology/data processing professional employees who meet to provide technical assistance to the MCCC staff and User Groups; coordinate MCCC information systems training; and evaluate and advise on software, hardware, documentation, education and managed professional services.

Section 5. "Joint Powers Agreement" shall mean the Amended and Restated Joint Powers Agreement, as adopted by each eligible Member as provided in Minnesota Statutes 471.59, and as may be amended from time to time.

Section 6. "Licensee" shall mean any other governmental subdivision, agency, group, or any non-governmental entity or group that is not eligible to be a Member, including, without limitation, an agency of a non-county governmental entity, or a nonprofit corporation, or a trade association, or such other eligible participant that may be authorized from time to time by the Board to participate in one or more User Groups, and that has entered into a Licensee Agreement with the MCCC.

Section 7. "Licensee Agreement" shall mean an agreement defining the rights, responsibilities and obligations between MCCC and a Licensee that wishes to participate in MCCC programs for the purpose of licensing MCCC software, acquiring managed professional services, and participating in one or more User Groups and/or the ISSG.

Section 8. "Member" shall mean a Minnesota county or other Minnesota governmental subdivision that is eligible to enter into a joint powers agreement under Minnesota Statute § 471.59, and that has ratified and executed the Joint Powers Agreement and has paid those membership Dues and other Charges established by the MCCC from time to time.

Section 9. "Non-Voting Member" shall mean a Minnesota-based Member county or other Minnesota governmental subdivision that participates in only one or two User Groups, but not the ISSG, or one User Group and the ISSG. Non-Voting Members shall be entitled to receive notice of and attend all Member meetings, but shall not vote, or be counted for determining a quorum for voting purposes.

Section 10. "User Group" shall mean a group of Members and/or Licensees who use common software application(s) and who meet regularly to provide direction to the Board regarding selection of vendors for software development, maintenance, marketing, training, modifications, and enhancements for such software applications and services, as well as the ISSG, other than for voting qualification purposes of Section 9 above. User Groups fall into two categories: a) Large User Groups with 40 or more users; or b) Small User Groups with less than 40 users. For purposes of User Group voting, and for defining User Group size, each Member or Licensee shall be counted as a single user, regardless of the number of internal licensed seats, authorized users, etc. held by such Member or Licensee.

Section 11. "Voter(s)" are those full time or part time employee representatives of Voting Members that attend Member or User Group meetings and that vote on behalf of such Voting Member. Each Voting Member may, at its option, and from time to time, rank and prioritize the Voter participation for any meeting or other Voting Member resolution by delivering written notice thereof to the Executive Director, which ranking shall control for all purposes until revoked or replaced. In the absence of such ranking, any employee(s) of such Voting Member in attendance at a meeting shall determine internally how such ballots shall be cast, and who is entitled and authorized to deliver any Voting Member's ballot card distributed at a Member meeting. For electronic or

emailed ballots, all Voter ballots will be tabulated, and the majority number of Voter votes of eligible employees shall determine the vote of such Voting Member, with any ties counted as a "no" vote, unless and to the extent such Voting Member has ranked and prioritized its Voters. In such event, the then-current ranking shall be followed in determining who is entitled to vote on behalf of such Voting Member.

Section 12. "Voting Member" shall mean a Member county or other governmental entity located within Minnesota that participates in at least three User Groups, or at least two User Groups and the ISSG.

ARTICLE IV MCCC OFFICE

Section 1. The principal office of the MCCC shall be at a location determined from time to time by the Board.

ARTICLE V RULES AND REGULATIONS

Section 1. From time to time, the Board may adopt Rules and Regulations to govern the business and operation of all User Groups regarding membership fees, Charges for software applications, managed services agreements and/or other jointly authorized projects that the group is concerned with, and any other group-related matters not specifically addressed by Articles I through XIII of these Bylaws. Such Rules and Regulations shall be considered supplementary to the Bylaws, and cannot conflict with or be inconsistent with these Bylaws, and may at any time be modified, replaced or repealed by majority vote at any meeting of the Board at which a quorum is present, or by affirmative vote of a majority of written or electronic ballots cast, with the total number of ballots so cast being at least equal to the number as would be sufficient to constitute a quorum for a Board meeting.

Section 2. The Board shall also adopt, maintain and from time to time, update a set of core contract principles and minimum standards that must be included within any software or service agreements (e.g. development, enhancement, licenses, maintenance, support or other service agreements) or other MCCC contracts. Any deviation from such core principals or minimum standards by any User Group will require the Board's prior written consent.

ARTICLE VI MEMBERSHIP RIGHTS

Section 1. (a) Voting Members shall be the only Members entitled to vote on Member resolutions, and each Voting Member shall be entitled to cast one (1) vote for each Member resolution, as well as one (1) vote in each User Group for purposes of managing the application(s) and conducting other business therein, with all voting to be conducted by the Voting Member's Voter(s), subject to any then-current ranking and prioritization of record with the MCCC's Executive Director.

(b) Each Non-Voting Member is also entitled to participate in and cast one (1) vote in each User Group it belongs to, but shall have no vote on any Member resolution. Its User Group votes shall be cast by the then-current designated User Group representative, if one has been appointed by the Non-Voting Member by giving written notice to the Executive Director, or by those full or part time employees of such Non-Voting Member in attendance at any User Group meeting, or exercising the right, in the absence of any designated representative, to cast an electronic or mailed ballot. In the absence of any designated representative, votes of a Non-Voting Member shall be counted as cast by the majority of its employees attending such User Group meeting or participating in any electronic or mailed User Group ballot, with any ties counted as a "no" vote. Non-Voting Members shall also have the right to receive notices of and are entitled to attend any Member meetings, but shall have no voting rights, and shall not be counted for any quorum requirement.

(c) Each Licensee shall have the right to receive notice of and attend each User Group or Member meetings, but shall have no voting rights, and shall not be counted for any quorum requirement.

Section 2. (a) A joint powers entity, either as a Member or Licensee, may serve as the representation and fiscal agent for entities belonging to it, but each individual member of such joint powers entity that is not and never has been a Member or Licensee of the MCCC is liable for and must pay the Dues, One-Time Fee and all other then-current applicable Charges set by the Board, in order to use software and otherwise participate in MCCC through a joint powers entity.

(b) For each User Group in which it uses MCCC software or otherwise participates, each Non-Voting Member and Licensee shall pay the then-current annual User Group Dues set by the Board, which Dues shall not exceed the amount of then-current Member Dues set by the Board.

Section 3. A Member or Licensee shall cease to qualify for further use of MCCC software applications and other participation, and will be excluded and terminated therefrom when it fails to comply with the provisions of the Joint Powers Agreement, a Licensee Agreement, these Bylaws, or such Rules and Regulations as may be issued from time to time by the Board. An essential and material condition of participation is also the timely payment of all One-Time Fees, Dues, Charges, Costs (as defined in the Joint Powers Agreement) or other assessments made by the MCCC from time to time. Exclusion shall be effective on delivery of termination action by the Board, whose determination shall be final, binding and non-appealable.

Section 4. Any Member or Licensee that ceases to qualify for participation in the MCCC shall remain liable for its full share of any Dues, Charges or other costs accrued prior to its termination of participation, payable as and when due, or otherwise as designated by the Board, together with any attorney's fees or other costs incurred in collecting past due amounts, enforcing these Bylaws, the Joint Powers Agreement, any Licensee Agreement, or other agreement or obligation between MCCC and a Member or Licensee. In lieu of continued payments by such terminated Member or Licensee, the Board reserves the right to assess a lump sum termination payment against such Member or Licensee, to be computed by subtracting the stated value (or such value as may be determined in good faith by the Board) of any accrued, but unpaid Member joint ownership share, if applicable, of MCCC software applications or other assets co-owned and

developed by such Member, from such Member's remaining aggregate future payments due for all Dues, Charges and other amounts owed, and then reducing such sum to present value (using the then-current Wells Fargo Bank NA prime lending rate). Terminated Members shall in no event be entitled to any refund or other credit if the amount due after present value calculations is negative. Except as may be available by application and in the manner expressly identified in the Joint Powers Agreement or Licensee Agreement for software, or as otherwise may be granted by the Board from time to time and in its sole discretion, no such Member shall retain any ownership, and no such Member or any terminated Licensee shall retain any usage rights or other interest in any MCCC software, assets, properties or revenues following termination as specified herein.

ARTICLE VII **MEMBER VOTING**

Section 1. Each Voting Member shall be entitled from time to time to designate or rank and prioritize those Voters entitled to vote on such Voting Member's behalf, for any Member resolution, whether at a Member meeting, or by electronic or mailed ballot, in the manner identified in Article I, Section 11.

Section 2. At each annual Member meeting, as called and noticed by the Board and to be held in the manner provided in Article XI, the Voting Members shall elect the officer(s) and other Board representative designated in Article VIII. Voting Members shall also be entitled to vote at any special meetings called by the Board, or via any electronic or mailed ballots approved and circulated by the Board in accordance with these Bylaws.

Section 3. The Voting Members, to the exclusion of the Board, shall have the sole and exclusive rights to authorize: (a) amendment of the Joint Powers Agreement or the Bylaws; (b) adoption of the MCCC budget; or (c) changes to the MCCC staff.

Section 4. Special meetings of the Voting Members may be called at any time by the Board, or upon the written request of at least 25% of Voting Members. Upon receipt of such request, the Secretary-Treasurer shall give notice of the meeting, setting forth the time and purpose thereof, and to be held as soon as practicable, but in all cases within 60 days of receipt of such request. Business at any special meeting shall be limited to the purpose(s) stated in the meeting notice, and any Member may attend, regardless of voting status.

Section 5. The presence of at least fifty percent (50%) of all Voting Members shall constitute a quorum to transmit business at any meeting thereof.

Section 6. Any meeting among Members may be conducted wholly or in part by one or more means of remote communication (conference telephone, webcast or such alternate means as may be authorized by the Board from time to time, and where all attendees physically present at the meeting and those participating remotely may hear and communicate with each other during the meeting), provided that timely, valid notice is given, and the number of Voting Members so participating in such meeting is sufficient to constitute a quorum.

Section 7. Any action that may be taken at a meeting by Voting members may be taken without a meeting by written action, evidenced by the affirmative majority of electronic or mailed ballots cast by at least the number of Voting Members that would constitute a quorum for meeting purposes.

ARTICLE VIII **BOARD OF DIRECTORS**

Section 1. At each Annual Meeting, commencing with the Annual Meeting at which the Voting Members approve the amendment and restatement of these Bylaws, the Voting Members shall elect the office of Secretary-Treasurer, together with any other office occupied in the immediately preceding term by any person filling an office vacancy by appointment, and who had not been elected as an officer within the preceding two years by majority vote of the Voting Members. Subject at all times to the preceding rule requiring all officers to be elected by the Voting Members, at the next Annual Meeting, and at each Annual Meeting thereafter the Board shall appoint the then-current Vice Chairperson as new Chairperson, the then-current Secretary-Treasurer as new Vice Chairperson, and a the Voting Members shall elect new Secretary-Treasurer. New officers shall take office at the adjournment of the Annual Meeting in the year in which they are elected.

Section 2. In addition to the officer(s) elected by the Voting Members as set forth in Section 1 above, there shall be elected four (4) Regional Representatives of the Board, who shall serve from four (4) geographic regions as may be designated from time to time by the Board. Each Regional Representative shall be elected by the Voting Members of such region, and shall each serve for a term of two (2) years following election. The Regional Representatives of Regions I and III shall be elected in even-numbered years; the Regional Representatives of Regions II and IV shall be elected in odd-numbered years, with all such elections conducted at the designated annual regional meetings.

Section 3. Following the approval of these Amended and Restated Bylaws at the 2014 Annual Meeting, and at each Annual Meeting held in even years thereafter, the Voting Members shall also elect an at-large Board member, who shall be an information technology professional employee and then-current ISSG member.

Section 4. The Board shall consist of the then-current Board officers, the four (4) Regional Representatives, the ISSG at-large Board member, and the immediate past Chairperson, who shall each have one vote on all Board matters.

Section 5. A vacancy in the Board shall immediately occur in the office of any officer or other director upon his/her resignation, retirement or death, or upon otherwise ceasing to be a qualified full or part-time employee of a Voting Member.

Upon any vacancy occurring in any office with less than six months remaining in the then-current term, the Board shall appoint a successor, to serve out the remainder of the then-current term, with a new election for each such vacated office to be held at the next Annual Meeting.

Upon any such vacancy occurring in any office with at least six months remaining in the then-current term, it shall be filled by a special election of the Voting Members, after giving effect to the normal progression of remaining officers from Secretary-Treasurer to Vice Chair, and Vice Chair to Chair, with the special election to fill each office for the balance of the then-current term, and with such officers so elected subject to normal progression rules as identified in Section 1 above for succeeding terms.

Upon vacancy occurring among the Regional Representatives, the Region shall fill such position for the balance of the then-current term, and pursuant to Article VIII, Section 2.

Section 6. The presence of a majority of the members of the Board shall constitute a quorum at any meeting thereof, but the members present at any meeting, although less than a quorum, may adjourn the meeting from time to time. At all meetings of the Board, each director shall be entitled to cast one vote on any question coming before the meeting. A majority vote of the directors in attendance at any meeting at which there is a quorum shall be sufficient to transact any business, unless a greater number of votes is required by law or these Bylaws. A director shall not appoint a proxy for himself or herself or vote by proxy at a meeting of the Board. For purposes of determining whether a director has met his or her fiduciary duties as a director, but for no other purpose, a director who is present at a meeting of the Board when an action is approved by the Board is presumed to have assented to the action, unless the director votes against the action or is prohibited from voting on the action.

Section 7. The Chairperson shall preside at all meetings of the Board, and shall also serve as MCCC's principal spokesperson.

Section 8. The Vice Chairperson shall act as the Chairperson by written direction of the Chairperson, and/or in the absence of the Chairperson at any meeting that the Chairperson cannot attend.

Section 9. The Secretary-Treasurer shall be responsible for keeping a record of all the proceedings of the Board, for custody of all funds, for the keeping of all financial records of the organization and for such other matters as shall be delegated him/her by the Board.

Section 10. The Board may appoint a recording secretary, who, if appointed, shall assist the Secretary-Treasurer in making a written record of all MCCC meetings, and with such other duties or assignments as the Chairperson or Secretary-Treasurer may designate.

Section 11. The Board may create, modify or disband User Groups, the ISSG or any special groups or committees, and may also appoint persons as deemed appropriate to serve on special committees.

Section 12. The Board may be delegated any special responsibilities and authority at the discretion of the Board, unless otherwise specifically provided for by the Joint Powers Agreement or these Bylaws.

Section 13. The Board or its designees shall participate in the negotiation of contracts with vendors chosen by majority vote of the appropriate User Group or special committee for goods or services and may execute contracts only after approval of a majority of the Members and Licensees participating in the User Group or special group or committee.

Section 14. The Board shall also negotiate and execute contracts for goods and services already approved in MCCC's annual budget.

Section 15. Any meeting among Members may be conducted wholly or in part by one or more means of remote communication (conference telephone, webcast or such alternate means as may be authorized by the Board from time to time, and where all attendees physically present at the meeting and those participating remotely may hear and communicate with each other during the meeting), provided that timely, valid notice is given, and the number of Voting Members so participating in such meeting is sufficient to constitute a quorum.

Section 16. Any action required or permitted to be taken at a meeting of the Members may be taken by written action signed (or electronic ballot cast) by the number of Voting Members that would be required to take the same action at a meeting of the Members at which all Voting Members were present. All Members shall be notified immediately of the text and effective date of any such written action that is duly taken. Such written action is effective when signed by the requisite number of Voting Members, unless a different effective time is provided for in the written action.

ARTICLE IX **STAFF**

Section 1. The Board may employ or contract for appropriate full time or part time professional, administrative, technical or other staff members. Changes in the number of staff positions shall be approved by the Voting Members.

ARTICLE X **COST SHARING AND FUNDS**

Section 1. The fiscal year of MCCC shall be the calendar year, beginning January 1 and ending December 31.

Section 2. Subject to approval by the majority of the Voting Members at the Annual Meeting, the Board shall calculate and propose annual Dues and Charges through an equitable cost-sharing formula and annual budget. Upon approval at the Annual Meeting, the cost-sharing formula and annual budget for the next fiscal year shall be final and binding, and a summary thereof shall be prepared and made available to each Member and Licensee no later than July 15th of each year.

Section 3. In the absence of a specific agreement stating otherwise, MCCC's development costs will be shared equally by those Members and Licensees participating in and belonging to the applicable User Group. In development programs where all members are participating, new User Group members shall participate and share equally by making an initial payment calculated to cover its pro-rata, equitable share of the development costs accrued to the

point of becoming a User Group member. In development programs where all User Group members are not participating, new User Group members have the option to participate or not to participate. Where a specific agreement has been approved by majority vote of any User Group, that agreement shall govern the methods used by the Board to allocate and invoice for cost sharing.

Section 4. Dues or other Charges are payable in full upon receipt of invoice from MCCC and are nonrefundable.

Section 5. Failure to pay, within forty-five (45) days of date of invoice, any MCCC Dues, Charges, or other amounts billed by MCCC shall result in a late-payment penalty charge at the lower rate of: (a) one percent (1%) per month, or (b) the highest legal rate allowed by law, compounded monthly on the unpaid balance. The Board shall have authority to waive any late-payment penalty charge, upon a showing of excusable neglect or other good cause, as determined in its sole discretion. Each Joint Powers Agreement and Licensee Agreement shall contain provisions obligating each Member (or Licensee) to pay or reimburse MCCC for its reasonable attorney's fees and other expenses incurred in the enforcement of any MCCC right or remedy thereunder.

Section 6. The Secretary-Treasurer shall be authorized to establish one or more bank accounts for MCCC, with preference given to federally insured financial institution.

Section 7. Expenditures of MCCC shall not exceed the total approved budget for any one-year; with the exception of the equipment budget which can be carried over year-to-year to be used for equipment purchases only.

ARTICLE XI MEETINGS

Section 1. The annual meeting of Members (the "Annual Meeting") shall be held each June at a date and location determined by the Board in accordance with these Bylaws. The Annual Meeting shall be held for the election of officer(s), the establishment of an equitable Dues structure and adoption of an annual budget for the following next year, and any other business as deemed appropriate by the Board. All Members and Licensees shall receive notices of the Annual Meeting, as well as access to those reports prepared for the Annual Meeting, although voting is limited to Voting Members.

Section 2. The Board shall present an annual report to members of the activities of MCCC. The Board shall keep true and accurate accounts and records of all of its activities.

Section 3. Meetings of the regional membership may be held quarterly or at the call of the duly elected Regional Representative, but shall be held at least annually in all cases.

Section 4. A special meeting of Members may be called by the Chairperson upon giving at least ten (10) days written notice to all Members. Notice of a special meeting may be waived by any Voting Member before, at, or after such meeting, by a writing signed on behalf of such Voting Member.

Section 5. The regular monthly meeting of the Board shall be held on the second Thursday of each month, which time may be rescheduled in any month for good cause by the Chairperson.

Section 6. A quorum shall consist of 50% or more of the members of the Board, and a vote by the majority present shall determine each Board action.

Section 7. Roberts Rules of Order shall be followed in the conduct of each meeting unless suspended by the members of the Board in attendance at the meeting.

ARTICLE XII **AMENDMENT OF BYLAWS**

Section 1. These Bylaws may be amended by affirmative vote of a majority of Voting Members in attendance at the Annual Meeting or any other duly-called meeting of the Voting Members, or by any or by any electronic or mailed ballot circulated in lieu of such meeting, and approved in the manner identified in Article VII, provided that notice of such proposed amendment shall have been given in writing at least ten (10) days in advance to all Members. The Board shall forthwith notify the Members of any and all amendments adopted.

ARTICLE XIII **FINANCIAL OBLIGATION**

Section 1. Pursuant to each Member's Joint Powers Agreement, a Member must provide MCCC with written notice of its objection to any new proposed financial obligation, other than future Dues, which are exclusively subject to the provisions of Article X above, or One-time Fees, Charges, previously assessed to such Member. Written notice of such objection must be provided within forty-five (45) days of initial notification of the financial obligation by giving written notice to the Executive Director. Declination of any proposed financial obligation may result in suspension or termination of Member rights in the User Group where the financial obligation was approved. Delinquent payment of any amounts owed may also result in suspension and/or termination of any Member or Licensee, in each case, as determined by the Board in its sole discretion.

These Amended and Restated Bylaws have been dated and are effective as of the ___th day of June, 2014.

009577/313002/345620_8

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: August 5, 2014	Consent Agenda <i>(Please choose)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department requesting action: <u>Sheriff</u>	 7-29-2014 Department Head Signature Date

<p>Item for Discussion: (one form per item)</p> <p>The Pine County Sheriff's Office Volunteer Posse received a donation of \$350.00 from the National Multiple Sclerosis Society. These funds will be used to help offset the expense of Posse Operations.</p> <p>This donation will be placed in 2014 Posse Fund.</p> <p>Board Action Requested: (Attach additional pages if needed)</p> <p>Request the Pine County Board of Commissioners approve and except this donation.</p> <p align="center">Supporting Documents: Attached None</p>

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: August 5, 2014	Consent Agenda <i>(Please choose)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department requesting action: <u>Sheriff</u>	 7-29-2014 Department Head Signature Date

Item for Discussion: (one form per item)

The Pine County Sheriff's office has received donations of \$133.33 from a citizens. These funds will be used to help offset the expense of, recently seized, abused animals.

This donation will be placed in 01-201-5764.

Board Action Requested: (Attach additional pages if needed)

Request the Pine County Board of Commissioners approve and except this donation.

Supporting Documents: Attached None



AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Full Time Status - Completion of Probationary Period

Department: HHS

[Signature] 07-25-14

Department Head signature

Background information on Item:

Consider approval of full time status - completion of probationary period for Tara Reibeling, Office Support Specialist effective August 5, 2014

Action Requested:

Approval

Financial Impact:



AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda
- Personnel Committee
- Other _____

5 mins. 10 mins. 15 mins. Other

Agenda Item: Full Time Status - Completion of Probationary Period

Department: HHS

[Signature] 07-25-14
Department Head signature

Background information on Item:

Consider approval of full time status - completion of probationary period for Beth Pierson, Social Worker effective August 5, 2014

Action Requested:

Approval

Financial Impact:



AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Staff Development Request

Department: HHS


Department Head signature

Background information on Item:

Pat Anderson, RN, Nurse Manager, WIC Coordinator

Meals: \$20.00

Accommodations: \$100.00

Travel: \$85.00

Wendy Bloom, LPN

Meals: \$20.00

Accommodations: \$60.00

Travel: \$48.72

Stephanie Larson, LPN

Meals: \$20.00

Accommodations: \$60.00

Travel: \$48.72

*Pat Anderson driving & lodging individually

**Wendy and Stephanie sharing ride & lodging

Action Requested:

Approval for the above staff to attend the PCS (Participant-Centered Services) Kickoff & Skills Training for WIC Staff in Duluth, August 12-13, 2014. Total cost: \$462.44.

Financial Impact:

Payment Source - WIC. Reimbursement of up to \$200.00/person by the State for overnite/travel expenses.

Minnesota WIC Program Participant-Centered Services Kickoff



Agenda

- ❖ Welcome and overview
- ❖ Exploring participant-centered services
- ❖ The evolution of WIC nutrition counseling and behavior change theory
- ❖ Participant-centered communication skills
- ❖ Mentoring: supporting skill development
- ❖ Implementing PCS: a systems' change model
- ❖ Permission to explore successful strategies
- ❖ Agency planning
- ❖ Benefits of PCS implementation
- ❖ Steps for implementation
- ❖ Wrap up and adjourn

Learning Objectives

- Attendees will discuss key components of the participant-centered services model and their relevance for staff members' role in WIC.
- Attendees will define mentoring and discuss the role of mentors in WIC staff development.
- Attendees will explore changes in their service delivery model with the potential to improve the effectiveness of program services.
- Attendees will participate in the design of the plan for implementing participant-centered services in their agencies.

Minnesota WIC Program Participant-Centered Skill Training



Agenda

- ❖ Welcome and overview
- ❖ Exploring participant-centered skills
- ❖ Building rapport: likeability, similarity and empathy
- ❖ Self disclosure
- ❖ OARS skills
- ❖ Open-ended questions
 - Building importance and confidence
 - Measuring: The ruler
- ❖ Affirmations
- ❖ Evoking and encouraging change talk
- ❖ Ambivalence and the righting reflex
- ❖ Reflective listening
- ❖ Getting to the heart of the matter: projective assessment techniques
- ❖ Participant-centered information sharing
- ❖ Summarizing
- ❖ Goal setting
- ❖ Adjourn

Learning Objectives

- Attendees will practice participant-centered counseling skills
- Attendees will explore strategies to evoke and build motivation for adopting healthy behaviors
- Attendees will apply projective techniques to the nutrition assessment process
- Attendees will integrate participant-centered counseling techniques into a nutrition counseling session



AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins. 10 mins. 15 mins. Other

Agenda Item: Staff Development Request

Department: HHS


Department Head signature

Background information on Item:

Sue Blechinger, Eligibility Worker
Registration: \$150.00
Travel: \$45.00

Michelle Morgan, Eligibility Worker
Registration: \$150.00
Travel: \$45.00

Mary Rogers, Eligibility Worker
Registration: \$130.00 (Mary is a current member so no membership fee needed)
Travel: \$45.00

Judith Tengwall, Eligibility Worker
Registration: \$150.00
Travel: \$45.00

**All riding together in the county car

Action Requested:

Approval for the above staff to attend the MN Financial Workers & Case Aides Association Conference in St Cloud, September 24-25, 2014. Total cost: \$760.00.

Financial Impact:

Payment Source - HHS Staff Development



MINUTES
PINE COUNTY TECHNOLOGY COMMITTEE

District 1 Commissioner Hallan

Monday July 14th 2014, 11:00 a.m.
Commissioner Conference Room, Courthouse
Pine City, Minnesota

1. Call meeting to order at 11am.
2. Adopt Agenda
3. Approve Minutes of May 20th, 2014 Technology Committee meeting.
4. Guest Internet Pricing

Discussed options for Guest internet at the courthouse and pricing. Committee made the decision to move to new vender for lower price and faster service.

5. Guest Internet for Pine City Floor at the PGC

Committee came to the conclusion that the IT Department will install an add on to the wireless system for the Main Floor at the PGC. IT Department will install with little to no cost.

6. Card Key System Update

Continued discussion of quotes provided by Venders. IT Department will update committee with more information as it comes in.

7. Other

David Minke added a change to the Minutes from May 20th.

Rebecca Foss had comments/thoughts on software.

Kelly Schroeder had an update on GIS and City Contracts, and comment on Veterans Building Wireless system.

Terryl Arola commented on Standing Workstations, Matt Christenson will take the Lead on gathering more information.

8. Adjourned meeting at 11:41am

MINUTES OF
HHS Ad Hoc Committee
for
Collaboration with Kanabec County
July 24, 2014, 2:00 p.m.
Kanabec County Courthouse, Mora, Minnesota

On July 24, 2014 Pine and Kanabec Counties met to discuss the joint public health effort.

Present:

Kanabec County: Commissioners Kathy Ellis and Kim Smith, Coordinator Patrick Christopherson, HHS Director Wendy Thompson, Assistant Attorney Dan Conlin and Administrative Assistant Renee Petersen

Pine County: Commissioner Steve Chaffee, County Attorney John Carlson, County Administrator David Minke, HHS Director Patrick Bruflat, and Public Health Nursing Supervisor Gwen Lewis.

The group reviewed the significant outstanding issues and reached the following consensus:

1. The counties will build off of the existing 1991 Joint Powers Agreement (JPA) by amending the agreement to reflect the county boards' direction. The formal implementation will be January 1, 2015; however, the counties will start working together now and the joint board will start to operate as soon as the final JPA is approved by each county board.
2. The budgets, fiscal management, and payroll will be combined and managed through the Joint Powers Board (JPB). For 2015, the local share shall remain the same as 2014 for each county. Pine County's contribution will be \$353,435 and Kanabec County's contribution will be \$261,000.
3. Staff of each county will remain staff of their respective county. Staff will be expected to work collaboratively and across county lines.
4. The board of directors for the agency will be two commissioners from each county and a third commissioner who rotates between the counties on an annual basis. The chair will be selected from the county with the majority but shall not vote unless there is a tie.

The directors and coordinator/administrator from each county are non-voting, ex-officio members.

5. The initial duration of the JPA shall be three (3) years. Thereafter, either county can terminate with a minimum of one (1) calendar year notice.
6. Dan Conlin, Assistant Kanabec County Attorney, is drafting the amendments to the JPA. The draft will be reviewed by staff and then presented to each county board for consideration. It is anticipated that will be late August or early September.

The intent of this collaboration is to build on the existing relationship and set the agency up for closer collaboration in the future. Once the agreements are approved, the JPB will need to start working through many of the details.

With no further business the meeting was adjourned at 4:20 p.m.



AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda 5 mins. X 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: Acknowledge Compliance of the 2013 Pine County Pay Equity Report

Department: Administrator



 Department Head signature

Background information on Item:

Under the Local Government Pay Equity Act (Minnesota Statutes 471.991 - .999 and Minnesota Rules Chapter 3920), MN government units are required to report to Minnesota Management and Budget (MMB) for compliance. The purpose of the pay equity report is to eliminate sex-based wage disparities in public employment in the state of MN.

Pine County submitted its pay equity report on January 7, 2014 for the 2013 calendar year. The submitted reported was deemed in compliance, meeting all requirements of the law by MMB on July 17, 2014. A copy of the compliance letter and statistical results of the test are included.

Action Requested:

Acknowledge compliance of the 2013 Pine County pay equity report.

July 16, 2014

Local Government Official
Pine County
Suite 200
635 Northridge Drive NW
Pine City MN 55063

Dear Local Government Official:

Congratulations! I am very pleased to send you the enclosed notification of compliance with the Local Government Pay Equity Act. Since the law was passed in 1984, jurisdictions have worked diligently to meet compliance requirements and your work is to be commended.

As you know, Minnesota Rules Chapter 3920 specifies the procedure and criteria for measuring compliance and information about your situation is enclosed. In an effort to conserve resources, we are no longer enclosing the "Guide to Understanding Pay Equity Compliance and Computer Reports." Instead, we are directing you to our web site <http://www.mmb.state.mn.us/reporting-forms-instructions-software> for this publication or we will send you a copy in the mail upon request. If you have any questions about the materials or about pay equity in general, please contact me at (651) 259-3623. Also, this notice and results of the compliance review are public information and must be supplied upon request to any interested party.

Again, congratulations on your achievement!

Sincerely,



Cyndee Gmach
State Pay Equity Coordinator

Results of Tests for Pay Equity Compliance

Date: July 16, 2014

Jurisdiction: Pine County

ID#: 1623

1. Completeness and Accuracy Test

Passed. Required information was submitted accurately and on time.

2. Statistical Analysis Test

Passed. Jurisdiction had more than three male classes and an underpayment ratio of 80% or more.

Passed. Jurisdiction had at least six male classes, at least one class with a salary range, an underpayment ratio below 80% but a t-test that was not statistically significant.

3. Salary Range Test

Passed. Too few classes had an established number of years to move through a salary range.

Passed. Salary range test showed a score of 80% or more.

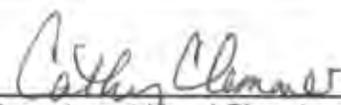
4. Exceptional Service Pay Test

Passed. Too few classes received exceptional service pay.

Passed. Exceptional service pay test showed a score of 80% or more.

The enclosed material describes compliance requirements in more detail. If you have questions, contact Cyndee Gmach, Pay Equity Coordinator, at (651) 259-3623.

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date:	Consent Agenda (Please choose)
August 5, 2014	Regular Agenda <input checked="" type="checkbox"/> Estimated Time: (Please Circle) <u>5 Min.</u> 15 Min. <small>Time needed</small> 30 Min. 45 Min. 1 hour
Department requesting action: Land Department	 Department Head Signature <u>7-29-14</u> Date

Item for Discussion: (one form per item)

2014 Tax Forfeit Land Auction
 (As reviewed and discussed by the Land Advisory Committee) *Includes Schneefete Strip of land*
 Approval of parcels, appraised values, sale terms and conditions for the 2014 Land Auction scheduled for 10 AM on September 19, 2014 at the County Board Room in the Courthouse in the City of Pine City.

Board Action Requested: (Attach additional pages if needed)

Approval by Resolution

Supporting Documents: **Attached** None

**2014 Pine County Tax-Forfeit Land Auction
Sale Terms and Conditions**

RESOLUTION 2014-31

BE IT HEREBY RESOLVED, that the parcels of land forfeited to the State for non-payment of taxes, appearing on the attached list filed with the County Auditor, which have been classified and appraised as provided by M.S.A. 282.01 to 282.13, shall be offered for sale by the County Auditor; said sale to commence at 10:00 A.M. on the 19th day of September, 2014, and the County Auditor is hereby directed to publish the notice of sale as provided by law.

BE IT FURTHER RESOLVED, that the terms of sale shall be cash up to \$1,000.00 on any tract or combination of tracts or a minimum down payment thereon of 10%, whichever is greater, with no down payment being less than the appraised timber value plus the proportioned bid increase. The balance is to be paid in ten equal annual principal payments, provided that no payment on principal, except the last payment shall be less than \$1,000.00. Interest shall be computed from the day of the sale at the rate set by M.S. 282.01, sub. 4. Both principal and interest are payable annually on or before the Anniversary date of purchase.

BE IT FURTHER RESOLVED, that all sales are subject to 3% state assurance, as required by state law.

BE IT FURTHER RESOLVED, that all sales are subject to recording fees, a state deed fee, state deed tax, well certificate fee, if applicable and an annual billing fee.

BE IT FURTHER RESOLVED, that all parcels of said land shall be offered for sale subject to existing leases, easements or tax liens, if any.

BE IT FURTHER RESOLVED, that certain tax-forfeited lands may have unpaid special assessments for improvements that were canceled at the time of forfeiture. Upon sale of this land, the municipality may establish an assessment schedule for payment of a portion or all of the unpaid special assessments.

BE IT FURTHER RESOLVED, that, except for land in platted subdivisions and lands conveyed for correcting legal descriptions, all deeds requested will contain the following statement, "This property is not eligible for enrollment in a state funded program providing compensation for conservation of marginal land or wetlands".

Any parcel of land or lots not sold at the auction may be purchased at any time thereafter at not less than the appraised value until such time as the County Board may order a re-appraisal of the same or withdraw said land or lots from sale.

seal

(Auditors' Seal)

2014.

/s/ Cathy J. Clemmer, Auditor
Pine County, Minnesota

Given under my hand and

this 5th day of August,

2014 LANDSALE LIST

Previously Offered Last Year

TOWNSHIP PROPERTIES

- | | | |
|----|---|----------------------------------|
| 1. | BREMEN TOWNSHIP (05.0297.000 split)
SE $\frac{1}{4}$ of SW $\frac{1}{4}$
35-44-21 40 acres | Appraised Value: \$4,900 |
| 2. | BREMEN TOWNSHIP (05.0299.000)
NW $\frac{1}{4}$ of SW $\frac{1}{4}$; (\$6,400 timber value);* TORRENS
35-44-21 40 acres | Appraised Value: \$20,900 |
| 3. | FLEMING TOWNSHIP (14.0139.000 split)
SE $\frac{1}{4}$ of SE $\frac{1}{4}$; reserving for Pine County, its successors and assigns, a highway easement over, under and across the south 50 feet of said Southeast Quarter of Southeast Quarter. TORRENS
20-43-18 40 acres | Appraised Value: \$30,900 |
| 4. | HINCKLEY TOWNSHIP (15.0004.000)
S $\frac{1}{2}$ of NE $\frac{1}{4}$ lying Westerly of railroad.
1-41-21 16.6 acres | Appraised Value: \$1,650 |
| 5. | KERRICK TOWNSHIP (16.0395.000)
NW $\frac{1}{4}$ of SE $\frac{1}{4}$
34-45-18 40 acres | Appraised Value: \$22,900 |
| 6. | PINE LAKE TOWNSHIP (27.0523.000)
Govt. Lot 2; (\$4,000 timber value)*
35-43-21 34.26 acres | Appraised Value: \$14,900 |
| 7. | SANDSTONE TOWNSHIP (30.0132.000)
NW $\frac{1}{4}$ of SE $\frac{1}{4}$
13-42-19 40 acres | Appraised Value: \$19,900 |
| 8. | SANDSTONE TOWNSHIP (30.0295.000)
SE $\frac{1}{4}$ of SE $\frac{1}{4}$
30-42-19 40 acres | Appraised Value: \$14,900 |

CITY PROPERTIES

- | | | |
|-----|---|----------------------------------|
| 9. | CITY OF KERRICK (41.0036.000)
S $\frac{1}{2}$ of NW $\frac{1}{4}$ of SE $\frac{1}{4}$, except North 375 feet of West 350; reserving for Pine County, its successors and assigns, a highway easement over, under and across the west 50 feet of said parcel.
35-45-18 17 acres | Appraised Value: \$6,600 |
| 10. | CITY OF PINE CITY (42.5582.002)
North 90 ft of South 190 feet of Block 20, Prince's Addition to Pine City,
33-39-21 | Appraised Value: \$5,900 |
| 11. | CITY OF PINE CITY (42.6043.000 thru 42.6047.000)
Fawn Meadows Lots 1-5, Block 2
21-39-21 | Appraised Value: \$6,950 |
| 12. | CITY OF PINE CITY (42.6054.000 thru 42.6061.000)
Fawn Meadows Lots 1-8, Block 3
21-39-21 | Appraised Value: \$12,300 |
| 13. | CITY OF PINE CITY (42.6068.000 thru 42.6073.000)
Fawn Meadows Lots 7-12, Block 4
21-39-21 | Appraised Value: \$28,800 |
| 14. | CITY OF PINE CITY (42.6074.000 and 42.6075.000)
Fawn Meadows Lots 13 and 14, Block 4
21-39-21 | Appraised Value: \$9,600 |
| 15. | CITY OF PINE CITY (42.6076.000 thru 42.6079.000)
Fawn Meadows Lots 15-18, Block 4
21-39-21 | Appraised Value: \$19,200 |

16. CITY OF PINE CITY (42.6080.000 thru 42.6083.000)
Fawn Meadows Lots 19-22, Block 4
21-39-21 **Appraised Value: \$19,200**
17. CITY OF PINE CITY (42.6099.000 thru 42.6104.000)
Fawn Meadows 2nd Addition Lots 1-6, Block 3
21-39-21 **Appraised Value: \$8,100**

New Offerings

TOWNSHIP PROPERTIES

18. BARRY TOWNSHIP (03.0341.000)
SW $\frac{1}{4}$ of SW $\frac{1}{4}$; reserving a 66 feet public roadway easement on existing location of old town road.
(\$2,300 timber value)
28-41-20 40 acres **Appraised Value: \$19,900**
19. BRUNO TOWNSHIP (07.0033.000 and 07.0050.000)
E $\frac{1}{2}$ of W $\frac{1}{2}$ of NW $\frac{1}{4}$ and E $\frac{1}{2}$ of NW $\frac{1}{4}$ of SW $\frac{1}{4}$; and E $\frac{1}{2}$ of SW $\frac{1}{4}$ of SW $\frac{1}{4}$ less RR and subject to hwy easement
micro #397889 and subject to a 33 foot roadway easement along the south side. (\$38,000 timber value)
3-44-18 79.92 acres **Appraised Value: \$93,300**
20. CLOVER TOWNSHIP (09.5217.000)
Pathfinder Village 2nd Addition Lot 119, Block 1
28-41-18 **Appraised Value: \$5,700**
21. CLOVER TOWNSHIP (09.5494.000)
Pathfinder Village 6th Addition Lot 33, Block 1
28-41-18 **Appraised Value: \$6,500**
22. DANFORTH TOWNSHIP (11.0059.000)
E $\frac{1}{2}$ of SE $\frac{1}{4}$; subject to easement for County Highway over the south 4 rods thereof. (\$47,000 timber value)
10-42-18 80 acres **Appraised Value: \$70,900**
23. DELL GROVE TOWNSHIP (12.0087.000)
Part of SW $\frac{1}{4}$ of SW $\frac{1}{4}$ Desc. as Follows: Start from NW Corner; thence 440 feet South to Point of Beginning;
thence 1320 feet East; thence 550 feet South; thence 1320 feet West; thence 550 feet North to Point of
Beginning; (\$7,000 timber value)
02-42-21 16.70 acres **Appraised Value: \$11,900**
24. FLEMING TOWNSHIP (14.0055.000 split)
SE $\frac{1}{4}$ of SW $\frac{1}{4}$; reserving a 66-foot easement, to the State of Minnesota, from the centerline of each side of Sand
Creek for the purpose of riparian protection and angler access.
7-43-18 40 acres **Appraised Value: \$20,000**
25. FLEMING TOWNSHIP (14.0055.000 split)
SW $\frac{1}{4}$ of SW $\frac{1}{4}$.
7-43-18 37.48 acres **Appraised Value: \$21,000**
26. FLEMING TOWNSHIP (14.0102.000 split)
NE $\frac{1}{4}$ of SE $\frac{1}{4}$; Reserving for Pine County, its successors and assigns, a highway easement over, under and
across the east 50 feet of said Northeast Quarter of Southeast Quarter. * TORRENS
17-43-18 40 acres **Appraised Value: \$30,700**
27. FLEMING TOWNSHIP (14.0102.000 split)
SE $\frac{1}{4}$ of SE $\frac{1}{4}$; Reserving for Pine County, its successors and assigns, a highway easement over, under and
across the east 50 feet of said Southeast Quarter of Southeast Quarter. * TORRENS
17-43-18 40 acres **Appraised Value: \$24,000**
28. FLEMING TOWNSHIP (14.0102.000 split)
SW $\frac{1}{4}$ of SE $\frac{1}{4}$; * TORRENS
17-43-18 40 acres **Appraised Value: \$32,300**
29. FLEMING TOWNSHIP (14.0132.000)
NE $\frac{1}{4}$ of NE $\frac{1}{4}$; Reserving for Pine County, its successors and assigns, a highway easement over, under and
across the east 50 feet of said Northeast Quarter of Northeast Quarter. (\$3,500 timber value)
20-43-18 40 acres **Appraised Value: \$21,600**
30. FLEMING TOWNSHIP (14.0134.000 and 14.0135.000)
SE $\frac{1}{4}$ of NE $\frac{1}{4}$; Reserving for Pine County, its successors and assigns, a highway easement over, under and
across the east 50 feet of said Southeast Quarter of Northeast Quarter; and SW $\frac{1}{4}$ of NE $\frac{1}{4}$; * TORRENS
20-43-18 80 acres **Appraised Value: \$51,200**

31. FLEMING TOWNSHIP (14.0139.000 split)
NE¼ of SE¼; Reserving for Pine County, its successors and assigns, a highway easement over, under and across the east 50 feet of said Northeast Quarter of Southeast Quarter. * TORRENS
20-43-18 40 acres Appraised Value: \$42,700
32. HINCKLEY TOWNSHIP (15.0210.000)
SW ¼ of NW ¼ (\$8,500 timber value)
20-41-21 40 acres Appraised Value: \$17,800
33. KERRICK TOWNSHIP (16.0249.000)
SE¼ of SE¼; reserving an easement for monitoring and maintenance of old town dump site.
23-45-18 40 acres Appraised Value: \$15,700
34. KETTLE RIVER TOWNSHIP (17.0384.000, 17.0387.000, and 17.0390.000)
S½ of NE¼, NE¼ of SE¼, and SE¼ of SE¼; all lying west of right-of-way of Highway 35. * TORRENS
35-44-20 117.75 acres Appraised Value: \$84,600
35. KETTLE RIVER TOWNSHIP (17.0393.000)
SW¼; reserving a public easement on existing State Grant-In-Aid snowmobile trail pursuant to State of Minnesota regulations.
(\$15,000 timber value)
35-44-20 160 acres Appraised Value: \$60,400
36. MUNCH TOWNSHIP (19.0107.001)
E ½ of NW ¼ of NW ¼; subject to easements and encumbrances of record. (\$12,000 timber value)
13-40-20 20 acres Appraised Value: \$25,800
37. NEW DOSEY TOWNSHIP (20.5035.000)
Townsite of Cloverton Lot 5, Block 1
36-43-16 Appraised Value: \$200
38. NEW DOSEY TOWNSHIP (20.5060.000)
Townsite of Cloverton Lot 16, Block 5
36-43-16 Appraised Value: \$200
39. NEW DOSEY TOWNSHIP (20.5053.000 and 20.5054.000)
Townsite of Cloverton Lots 1 and 2, Block 5
36-43-16 Appraised Value: \$400
40. PINE CITY TOWNSHIP (26.5192.000)
St. Croix Estates Lot 13, Block 4; * TORRENS
6-38-19 Appraised Value: \$17,900
41. POKEGAMA TOWNSHIP (28.5523.000)
Dunlookin First Addition Lot 3, Block 3. Together with permanent easement to Pokegama Lake for ingress and egress only, in common with users, in common with other users, including the Sellers, their heirs and assigns, over and across that part of Outlot A, Dunlookin First Addition, Pine County, Minnesota which lies North of the following described line: Beginning at a point on the Westerly line of said Outlot A, a distance of 210 feet; thence South at right angles, a distance of 25 feet; thence East parallel with the North line of said Outlot A to the shore of Pokegama Lake, and there terminating.
23-39-22 Appraised Value: \$25,800
42. WILMA TOWNSHIP (32.0097.000 split)
N¼ of SE¼, less the East 132' thereof. (\$65,000 timber value)
11-42-17 76 acres Appraised Value: \$123,750
43. WILMA TOWNSHIP (32.0097.000 split)
S½ of SE¼ of NE¼, less the East 132' thereof and SW¼ of NE¼. (\$81,000 timber value)
11-42-17 58 acres Appraised Value: \$118,350
44. WILMA TOWNSHIP (32.0097.000 split)
N½ of SE¼ of NE¼, less the East 132' thereof and N¼ of NE¼. (\$97,000 timber value)
11-42-17 99 acres Appraised Value: \$160,750

CITY PROPERTIES

45. CITY OF HENRIETTE (39.5078.001)
Peterson's Addition to Cornell (now the Village of Henriette) Lots 11 thru 14, Block 6
17-39-22 Appraised Value: \$800
46. CITY OF ROCK CREEK (43.0102.000)
SW ¼ of NW ¼
22-38-20 40 acres Appraised Value: \$9,000

47. CITY OF RUTLEDGE (44.0015.000)

That part of Lot Three (3) of Auditor's Subdivision described as follows, to-wit: Beginning at the Southwest corner of said Lot 3 of Auditor's Subdivision of Section 28, Township 44, Range 20; thence East over and along the South Boundary line of said Lot 3 a distance of 150 feet; thence North 322 feet; thence East 129 feet 6 inches; thence North 233 feet 8 inches to the point of beginning of property to be described; thence continuing North 208 feet 8 inches; thence East 208 feet 8 inches; thence South 208 feet 8 inches; thence West 208 feet 8 inches to the point of beginning.

28-44-20 1 acre

Appraised Value: \$7,200

48. WITHDRAWN

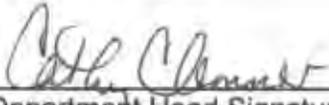
49. CITY OF WILLOW RIVER (47.5019.000)

Townsite of Willow River: All that part of Lot 15, Block 1, according to the plat thereof on file and of record in the office of County Recorder, Pine County, Minnesota, lying Northerly of the following described line: Commencing at the Southeast corner of said Lot 15; thence on an assumed bearing of North 42D East along the East line of said Lot 15 a distance of Seventy-four (74) feet to the point of beginning of the line to be herein described; thence North 48D West a distance of Twenty-nine and 4/10ths (29.4) feet; thence North 13D33'07" East a distance of Twenty-two (22) feet; thence North 74D04'48" West a distance of Eighty-eight (88) feet; thence North 13D33'07" East a distance of Twenty-two (22) feet; thence North 48D West a distance of Twenty-four (24) feet, more or less, to the East shoreline of Willow River, there said line ending. Subject to all easements of record, if any.

2-44-20

Appraised Value: \$700

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date:	<input checked="" type="checkbox"/> Consent Agenda <i>(Please choose)</i>
August 5, 2014	Regular Agenda <input checked="" type="checkbox"/> Estimated Time: <i>(Please Circle)</i> 5 Min. 15 Min. <small>Time needed</small> 30 Min. 45 Min. 1 hour
Department requesting action:	
Land Department	 7-29-14 Department Head Signature Date

Item for Discussion: (one form per item)

2014 Tax Forfeit Land Auction
 (As reviewed and discussed by the Land Advisory Committee) *Excludes Schneidke strip of land*

Approval of parcels, appraised values, sale terms and conditions for the 2014 Land Auction scheduled for 10 AM on September 19, 2014 at the County Board Room in the Courthouse in the City of Pine City.

Board Action Requested: (Attach additional pages if needed)

Approval by Resolution

Supporting Documents: **Attached** None

**2014 Pine County Tax-Forfeit Land Auction
Sale Terms and Conditions**

RESOLUTION 2014-32

BE IT HEREBY RESOLVED, that the parcels of land forfeited to the State for non-payment of taxes, appearing on the attached list filed with the County Auditor, which have been classified and appraised as provided by M.S.A. 282.01 to 282.13, shall be offered for sale by the County Auditor; said sale to commence at 10:00 A.M. on the 19th day of September, 2014, and the County Auditor is hereby directed to publish the notice of sale as provided by law.

BE IT FURTHER RESOLVED, that the terms of sale shall be cash up to \$1,000.00 on any tract or combination of tracts or a minimum down payment thereon of 10%, whichever is greater, with no down payment being less than the appraised timber value plus the proportioned bid increase. The balance is to be paid in ten equal annual principal payments, provided that no payment on principal, except the last payment shall be less than \$1,000.00. Interest shall be computed from the day of the sale at the rate set by M.S. 282.01, sub. 4. Both principal and interest are payable annually on or before the Anniversary date of purchase.

BE IT FURTHER RESOLVED, that all sales are subject to 3% state assurance, as required by state law.

BE IT FURTHER RESOLVED, that all sales are subject to recording fees, a state deed fee, state deed tax, well certificate fee, if applicable and an annual billing fee.

BE IT FURTHER RESOLVED, that all parcels of said land shall be offered for sale subject to existing leases, easements or tax liens, if any.

BE IT FURTHER RESOLVED, that certain tax-forfeited lands may have unpaid special assessments for improvements that were canceled at the time of forfeiture. Upon sale of this land, the municipality may establish an assessment schedule for payment of a portion or all of the unpaid special assessments.

BE IT FURTHER RESOLVED, that, except for land in platted subdivisions and lands conveyed for correcting legal descriptions, all deeds requested will contain the following statement, "This property is not eligible for enrollment in a state funded program providing compensation for conservation of marginal land or wetlands".

Any parcel of land or lots not sold at the auction may be purchased at any time thereafter at not less than the appraised value until such time as the County Board may order a re-appraisal of the same or withdraw said land or lots from sale.

seal

(Auditors' Seal)

2014.

/s/ Cathy J. Clemmer, Auditor
Pine County, Minnesota

Given under my hand and

this 5th day of August,

2014 LANDSALE LIST

Previously Offered Last Year

TOWNSHIP PROPERTIES

1. BREMEN TOWNSHIP (05.0297.000 split)
SE $\frac{1}{4}$ of SW $\frac{1}{4}$
35-44-21 40 acres **Appraised Value: \$4,900**
2. BREMEN TOWNSHIP (05.0299.000)
NW $\frac{1}{4}$ of SW $\frac{1}{4}$, (\$6,400 timber value);* TORRENS
35-44-21 40 acres **Appraised Value: \$20,900**
3. FLEMING TOWNSHIP (14.0139.000 split)
SE $\frac{1}{4}$ of SE $\frac{1}{4}$, reserving for Pine County, its successors and assigns, a highway easement over, under and
across the south 50 feet of said Southeast Quarter of Southeast Quarter. TORRENS
20-43-18 40 acres **Appraised Value: \$30,900**
4. HINCKLEY TOWNSHIP (15.0004.000)
S $\frac{1}{2}$ of NE $\frac{1}{4}$ lying Westerly of railroad.
1-41-21 16.6 acres **Appraised Value: \$1,660**
5. KERRICK TOWNSHIP (16.0395.000)
NW $\frac{1}{4}$ of SE $\frac{1}{4}$
34-45-18 40 acres **Appraised Value: \$22,900**
6. PINE LAKE TOWNSHIP (27.0523.000)
Govt. Lot 2; (\$4,000 timber value)*
35-43-21 34.26 acres **Appraised Value: \$14,900**
7. SANDSTONE TOWNSHIP (30.0132.000)
NW $\frac{1}{4}$ of SE $\frac{1}{4}$
13-42-19 40 acres **Appraised Value: \$19,900**
8. SANDSTONE TOWNSHIP (30.0295.000)
SE $\frac{1}{4}$ of SE $\frac{1}{4}$
30-42-19 40 acres **Appraised Value: \$14,900**

CITY PROPERTIES

9. CITY OF KERRICK (41.0036.000)
S $\frac{1}{2}$ of NW $\frac{1}{4}$ of SE $\frac{1}{4}$, except North 375 feet of West 350; reserving for Pine County, its successors and assigns,
a highway easement over, under and across the west 50 feet of said parcel.
35-45-18 17 acres **Appraised Value: \$6,600**
10. CITY OF PINE CITY (42.5582.002)
North 90 ft of South 190 feet of Block 20, Prince's Addition to Pine City,
33-39-21 **Appraised Value: \$5,900**
11. CITY OF PINE CITY (42.6043.000 thru 42.6047.000)
Fawn Meadows Lots 1-5, Block 2
21-39-21 **Appraised Value: \$6,950**
12. CITY OF PINE CITY (42.6054.000 thru 42.6061.000)
Fawn Meadows Lots 1-8, Block 3
21-39-21 **Appraised Value: \$12,300**
13. CITY OF PINE CITY (42.6068.000 thru 42.6073.000)
Fawn Meadows Lots 7-12, Block 4
21-39-21 **Appraised Value: \$28,800**
14. CITY OF PINE CITY (42.6074.000 and 42.6075.000)
Fawn Meadows Lots 13 and 14, Block 4
21-39-21 **Appraised Value: \$9,600**
15. CITY OF PINE CITY (42.6076.000 thru 42.6079.000)
Fawn Meadows Lots 15-18, Block 4
21-39-21 **Appraised Value: \$19,200**

16. CITY OF PINE CITY (42.6080.000 thru 42.6083.000)
Fawn Meadows Lots 19-22, Block 4
21-39-21 **Appraised Value: \$19,200**
17. CITY OF PINE CITY (42.6099.000 thru 42.6104.000)
Fawn Meadows 2nd Addition Lots 1-6, Block 3
21-39-21 **Appraised Value: \$8,100**

New Offerings

TOWNSHIP PROPERTIES

18. BARRY TOWNSHIP (03.0341.000)
SW $\frac{1}{4}$ of SW $\frac{1}{4}$; reserving a 66 feet public roadway easement on existing location of old town road.
(\$2,300 timber value)
28-41-20 40 acres **Appraised Value: \$19,900**
19. BRUNO TOWNSHIP (07.0033.000 and 07.0050.000)
E $\frac{1}{2}$ of W $\frac{1}{2}$ of NW $\frac{1}{4}$ and E $\frac{1}{2}$ of NW $\frac{1}{4}$ of SW $\frac{1}{4}$; and E $\frac{1}{2}$ of SW $\frac{1}{4}$ of SW $\frac{1}{4}$ less RR and subject to hwy easement
micro #397889 and subject to a 33 foot roadway easement along the south side. (\$38,000 timber value)
3-44-18 79.92 acres **Appraised Value: \$93,300**
20. CLOVER TOWNSHIP (09.5217.000)
Pathfinder Village 2nd Addition Lot 119, Block 1
28-41-18 **Appraised Value: \$5,700**
21. CLOVER TOWNSHIP (09.5494.000)
Pathfinder Village 6th Addition Lot 33, Block 1
28-41-18 **Appraised Value: \$6,500**
22. DANFORTH TOWNSHIP (11.0059.000)
E $\frac{1}{2}$ of SE $\frac{1}{4}$; subject to easement for County Highway over the south 4 rods thereof. (\$47,000 timber value)
10-42-18 80 acres **Appraised Value: \$70,900**
23. DELL GROVE TOWNSHIP (12.0087.000)
Part of SW $\frac{1}{4}$ of SW $\frac{1}{4}$ Desc. as Follows: Start from NW Corner; thence 440 feet South to Point of Beginning;
thence 1320 feet East; thence 550 feet South; thence 1320 feet West; thence 550 feet North to Point of
Beginning; (\$7,000 timber value)
02-42-21 16.70 acres **Appraised Value: \$11,900**
24. FLEMING TOWNSHIP (14.0055.000 split)
SE $\frac{1}{4}$ of SW $\frac{1}{4}$; reserving a 66-foot easement, to the State of Minnesota, from the centerline of each side of Sand
Creek for the purpose of riparian protection and angler access.
7-43-18 40 acres **Appraised Value: \$20,000**
25. FLEMING TOWNSHIP (14.0055.000 split)
SW $\frac{1}{4}$ of SW $\frac{1}{4}$
7-43-18 37.48 acres **Appraised Value: \$21,000**
26. FLEMING TOWNSHIP (14.0102.000 split)
NE $\frac{1}{4}$ of SE $\frac{1}{4}$; Reserving for Pine County, its successors and assigns, a highway easement over, under and
across the east 50 feet of said Northeast Quarter of Southeast Quarter. * TORRENS
17-43-18 40 acres **Appraised Value: \$30,700**
27. FLEMING TOWNSHIP (14.0102.000 split)
SE $\frac{1}{4}$ of SE $\frac{1}{4}$; Reserving for Pine County, its successors and assigns, a highway easement over, under and
across the east 50 feet of said Southeast Quarter of Southeast Quarter. * TORRENS
17-43-18 40 acres **Appraised Value: \$24,000**
28. FLEMING TOWNSHIP (14.0102.000 split)
SW $\frac{1}{4}$ of SE $\frac{1}{4}$; * TORRENS
17-43-18 40 acres **Appraised Value: \$32,300**
29. FLEMING TOWNSHIP (14.0132.000)
NE $\frac{1}{4}$ of NE $\frac{1}{4}$; Reserving for Pine County, its successors and assigns, a highway easement over, under and
across the east 50 feet of said Northeast Quarter of Northeast Quarter. (\$3,500 timber value)
20-43-18 40 acres **Appraised Value: \$21,600**
30. FLEMING TOWNSHIP (14.0134.000 and 14.0135.000)
SE $\frac{1}{4}$ of NE $\frac{1}{4}$; Reserving for Pine County, its successors and assigns, a highway easement over, under and
across the east 50 feet of said Southeast Quarter of Northeast Quarter; and SW $\frac{1}{4}$ of NE $\frac{1}{4}$; * TORRENS
20-43-18 80 acres **Appraised Value: \$51,200**

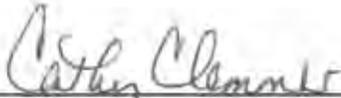
31. FLEMING TOWNSHIP (14.0139.000 split)
NE¼ of SE¼, Reserving for Pine County, its successors and assigns, a highway easement over, under and across the east 50 feet of said Northeast Quarter of Southeast Quarter. * TORRENS
20-43-18 40 acres **Appraised Value: \$42,700**
32. HINCKLEY TOWNSHIP (15.0210.000)
SW ¼ of NW ¼ (\$8,500 timber value)
20-41-21 40 acres **Appraised Value: \$17,800**
33. KERRICK TOWNSHIP (16.0249.000)
SE¼ of SE¼; reserving an easement for monitoring and maintenance of old town dump site.
23-45-18 40 acres **Appraised Value: \$15,700**
34. KETTLE RIVER TOWNSHIP (17.0384.000, 17.0387.000, and 17.0390.000)
S½ of NE¼, NE¼ of SE¼, and SE¼ of SE¼; all lying west of right-of-way of Highway 35. * TORRENS
35-44-20 117.75 acres **Appraised Value: \$84,600**
35. KETTLE RIVER TOWNSHIP (17.0393.000)
SW¼; reserving a public easement on existing State Grant-In-Aid snowmobile trail pursuant to State of Minnesota regulations.
(\$15,000 timber value)
35-44-20 160 acres **Appraised Value: \$60,400**
36. MUNCH TOWNSHIP (19.0107.001)
E ½ of NW ¼ of NW ¼; subject to easements and encumbrances of record. (\$12,000 timber value)
13-40-20 20 acres **Appraised Value: \$25,800**
37. NEW DOSEY TOWNSHIP (20.5035.000)
Townsite of Cloverton Lot 5, Block 1
36-43-16 **Appraised Value: \$200**
38. NEW DOSEY TOWNSHIP (20.5060.000)
Townsite of Cloverton Lot 16, Block 5
36-43-16 **Appraised Value: \$200**
39. NEW DOSEY TOWNSHIP (20.5053.000 and 20.5054.000)
Townsite of Cloverton Lots 1 and 2, Block 5
36-43-16 **Appraised Value: \$400**
40. PINE CITY TOWNSHIP (26.5192.000)
St. Croix Estates Lot 13, Block 4; * TORRENS
6-38-19 **Appraised Value: \$17,900**
41. POKEGAMA TOWNSHIP (28.5523.000)
Dunlookin First Addition Lot 3, Block 3. Together with permanent easement to Pokegama Lake for ingress and egress only, in common with users, in common with other users, including the Sellers, their heirs and assigns, over and across that part of Outlot A, Dunlookin First Addition, Pine County, Minnesota which lies North of the following described line: Beginning at a point on the Westerly line of said Outlot A, a distance of 210 feet; thence South at right angles, a distance of 25 feet; thence East parallel with the North line of said Outlot A to the shore of Pokegama Lake, and there terminating.
23-39-22 **Appraised Value: \$25,800**
42. WILMA TOWNSHIP (32.0097.000 split)
N½ of SE¼, reserving a public road easement over, under, and across the west 66 feet of the east 132 feet thereof. (\$66,000 timber value)
11-42-17 80 acres **Appraised Value: \$127,000**
43. WILMA TOWNSHIP (32.0097.000 split)
S¼ of SE¼ of NE¼, reserving a public road easement over, under, and across the west 66 feet of the east 132 feet thereof and SW¼ of NE¼. (\$82,000 timber value)
11-42-17 60 acres **Appraised Value: \$120,400**
44. WILMA TOWNSHIP (32.0097.000 split)
N½ of SE¼ of NE¼, reserving a public road easement over, under, and across the west 66 feet of the east 132 feet thereof and N½ of NE¼. (\$98,000 timber value)
11-42-17 100 acres **Appraised Value: \$162,400**

CITY PROPERTIES

45. CITY OF HENRIETTE (39.5078.001)
Peterson's Addition to Cornell (now the Village of Henriette) Lots 11 thru 14, Block 6
17-39-22 **Appraised Value: \$800**

46. CITY OF ROCK CREEK (43.0102.000)
SW ¼ of NW ¼
22-38-20 40 acres **Appraised Value: \$9,000**
47. CITY OF RUTLEDGE (44.0015.000)
That part of Lot Three (3) of Auditor's Subdivision described as follows, to-wit: Beginning at the Southwest corner of said Lot 3 of Auditor's Subdivision of Section 28, Township 44, Range 20; thence East over and along the South Boundary line of said Lot 3 a distance of 150 feet; thence North 322 feet; thence East 129 feet 6 inches; thence North 233 feet 8 inches to the point of beginning of property to be described; thence continuing North 208 feet 8 inches; thence East 208 feet 8 inches; thence South 208 feet 8 inches; thence West 208 feet 8 inches to the point of beginning.
28-44-20 1 acre **Appraised Value: \$7,200**
-
48. **WITHDRAWN**
-
49. CITY OF WILLOW RIVER (47.5019.000)
Townsite of Willow River: All that part of Lot 15, Block 1, according to the plat thereof on file and of record in the office of County Recorder, Pine County, Minnesota, lying Northerly of the following described line: Commencing at the Southeast corner of said Lot 15; thence on an assumed bearing of North 42D East along the East line of said Lot 15 a distance of Seventy-four (74) feet to the point of beginning of the line to be herein described; thence North 48D West a distance of Twenty-nine and 4/10ths (29.4) feet; thence North 13D33'07" East a distance of Twenty-two (22) feet; thence North 74D04'48" West a distance of Eighty-eight (88) feet; thence North 13D33'07" East a distance of Twenty-two (22) feet; thence North 48D West a distance of Twenty-four (24) feet, more or less, to the East shoreline of Willow River, there said line ending. Subject to all easements of record, if any.
2-44-20 **Appraised Value: \$700**

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date:	Consent Agenda (Please choose)
August 5, 2014	Regular Agenda ✓ Estimated Time: (Please Circle) 5 Min 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department requesting action:	
Land Department	 7-29-14 Department Head Signature Date

Item for Discussion: (one form per item)

2014 Pine County Fee Land Auction
(As reviewed and discussed by the Land Advisory Committee)

Property described as follows:

Clover Township (09.0032.000)

That Part of the Southwest Quarter of the Southwest Quarter (SW1/4 SW1/4), Section Three (3), Township Forty-one (41) Range Eighteen (18), Pine County, Minnesota, which lies east of the following described center line of Pine County State Aid Highway 22. Pine County State Aid Highway 22 Centerline

Assuming that the South line of the Southwest Quarter of Section 3, Township 41 North, Range 18 West of the 4th Principal Meridian, Pine County, Minnesota to bear North 88° 47' 15" East and commencing at the Southwest corner of said Section 3, thence North 88° 47' 15" East along said South line a distance of 705.07 feet to the point of beginning of the centerline of Pine County State Aid Highway No. 22 to be described ; thence North 14° 24' 12" East along the centerline of said Highway No.22 a distance of 1387.45 feet to the North line of the Southwest Quarter and said Southwest Quarter and said centerline there terminating. Excepting and reserving to the State of Minnesota, in trust for the taxing districts concerned, all minerals and mineral rights, as provided by law. Reserving for Pine County, its successors and assigns, a highway easement which lies east of a line run parallel with and 75.00 feet west of the centerline of County State Aid Highway 22.

Said tract containing 13.35 acres more or less.

This parcel was offered last year for \$15,700 and did not sell. Approval to offer at a lower value of \$12,900 at the same terms and conditions as last year.
Auction to follow the Tax-Forfeit Land Auction scheduled for 10 AM on September 19, 2014 at the County Board Room in the Courthouse in the City of Pine City.

Board Action Requested: (Attach additional pages if needed)

Approval by Resolution

Supporting Documents: **Attached** None

**2014 Pine County Fee Land Auction
Sale Terms and Conditions**

RESOLUTION 2014-33

BE IT HEREBY RESOLVED, that the following parcel of land owned by Pine County shall be offered for sale by auction, by the County Auditor at no less than the appraised value of \$12,900.00; said sale to commence at 10:00 A.M. on the 19th day of September, 2014, and the County Auditor is hereby directed to publish the notice of sale as provided by law.

Property described as follows:

Clover Township (09.0032.000)

That Part of the Southwest Quarter of the Southwest Quarter (SW1/4 SW1/4), Section Three (3), Township Forty-one (41) Range Eighteen (18), Pine County, Minnesota, which lies east of the following described center line of Pine County State Aid Highway 22.

Pine County State Aid Highway 22 Centerline

Assuming that the South line of the Southwest Quarter of Section 3, Township 41 North, Range 18 West of the 4th Principal Meridian, Pine County, Minnesota to bear North 88° 47' 15" East and commencing at the Southwest corner of said Section 3, thence North 88° 47' 15" East along said South line a distance of 705.07 feet to the point of beginning of the centerline of Pine County State Aid Highway No. 22 to be described ; thence North 14° 24' 12" East along the centerline of said Highway No.22 a distance of 1387.45 feet to the North line of the Southwest Quarter and said Southwest Quarter and said centerline there terminating.

Excepting and reserving to the State of Minnesota, in trust for the taxing districts concerned, all minerals and mineral rights, as provided by law.

Reserving for Pine County, its successors and assigns, a highway easement which lies east of a line run parallel with and 75.00 feet west of the centerline of County State Aid Highway 22.

Said tract containing 13.35 acres more or less.

BE IT FURTHER RESOLVED, that immediately following the auction, payment in full or a nonrefundable minimum down payment of 10% of the purchase price will be paid , with the balance due 30 days from the date of sale,

BE IT FURTHER RESOLVED, that sale is subject to recording fees, state deed tax, and well certificate fee, if applicable.

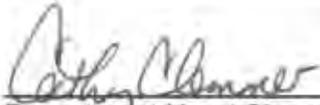
BE IT FURTHER RESOLVED, that parcel of said land shall be offered for sale subject to easements or tax liens, if any.

If parcel is not sold at the auction, it may be purchased at any time thereafter at not less than the appraised value until such time as the County Board may order a re-appraisal of the same or withdraw said parcel from sale.

(Auditors' Seal)
/s/ Cathy J. Clemmer, Auditor
Pine County, Minnesota

Given under my hand and seal
this 5th day of August, 2014.

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date:	Consent Agenda (Please choose)
August 5, 2014	Regular Agenda ✓ Estimated Time: (Please Circle) 5 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department requesting action:	
Land Department	 Department Head Signature Date

Item for Discussion: (one form per item)

Tax Forfeit Conveyances (City of Sturgeon Lake and Pine City)
 (As reviewed and discussed by the Land Advisory Committee)

-City of Sturgeon Lake requests the conveyance of two parcels.
 The first is a property of roughly 3 acres in size consisting of mostly wetlands and likely does not contain an acceptable building site. Adjacent to the property, the City owns a lift station for the City sewer system that had to be built on a platted road due to lack of City owned property. The conveyance of the tax-forfeited parcel would insure adequate space for future utility expansion or future road development. Appraised value with a building site at \$5,000 (\$1,500 without building site); upon review and discussion the **Land Advisory Committee recommends sale to the City for \$1,500.**

The second property involves a blight situation in which a dilapidated trailer house and misc. junk needs removal. It also has nearly \$10,000 of special assessments against the property for unpaid water and sewer fees. The City would like to clean up the parcel as well as the account status, followed by either dedicating the property to the City Park system or reselling it to an adjoining land owner. Appraised value at \$4,000; however with blight and unpaid assessments, **the Land Advisory Committee recommends sale to the City for \$500.**

-City of Pine City request a small non-conforming lot between Fast Lube and the Bank, off of Hillside Ave. Property is .10 acres (approx. 20' x 200'). The conveyance would be purchased through Pine City's EDA for the purpose attaching it to an adjoining parcel for the purpose of increasing the economical use of the property. The property has a tree needing removal. Appraised value at \$1,300 (without considering tree removal). Provided the City removes tree, **the Land Advisory Committee recommends sale to the City for \$800.**

Board Action Requested: (Attach additional pages if needed)

Approval by Resolution

Supporting Documents: **Attached** None

2014 Tax Forfeit Land Sale/City Conveyances

RESOLUTION 2014-34

WHEREAS, the following parcels have forfeited to the State of Minnesota for non-payment of taxes:

1. CITY OF STURGEON LAKE (46.0044.000)

A tract of land in the Northwest Quarter of the Southwest Quarter (NW1/4 of SW1/4) lying Southwesterly of the Original Townsite of the City of Sturgeon Lake, more particularly described as follows: Commencing at the most Westerly corner of Block One (1) of said Original Townsite, thence Southwesterly on a line which is an extension of the Northwesterly line of said Block 1 a distance of 60 feet to point of beginning; thence deflecting to the left 90D00' a distance of 360 feet; thence deflecting to the right 90D00' a distance of 66.35 feet; thence deflecting to the left 26D13' a distance of 289.2 feet, more or less to the South line of said NW1/4 of SW1/4; thence West 214 feet, more or less to the Southwest corner thereof; thence North on the West line of said NW1/4 of SW1/4 a distance of 485 feet, more or less to a point which is on a straight line with the Northwesterly line of Block 1 aforesaid extended Southwesterly; thence Northeasterly 110 feet more or less to the point of beginning. Excepting and reserving an easement for roadway over and across the Easterly 60 feet, measured at right angles from its various courses
13-45-20

2. CITY OF STURGEON LAKE (46.5014.000)

Townsite of Sturgeon Lake Northerly 1/4 of Lot 4 and all of Lot 5, Block 2
13-45-20

3. CITY OF PINE CITY (42.0268.000)

That part of Lot 20, Auditor's Subdivision, described as beginning 168 feet west and 30 feet north of the southeast corner of Lot 20; then north 200 feet; west 20 feet; south 200 feet and east 20 feet to the point of beginning.
33-39-21

WHEREAS, Minnesota State Statue 282 allows for townships and cities to have first priority to a acquire tax forfeited parcels for certain and specific purposes; and

WHEREAS, the City of Sturgeon Lake has requested parcel #46.0044.000 for the purpose of utility expansion and road development and parcel #46.5014.000 for the purpose of demolition and correction of blight conditions.

WHEREAS, the City of Pine City Economic Development Authority has requested parcel #42.0268.000 for the purpose of economic development.

WHEREAS, the Pine County Tax Forfeit Land Advisory Committee has reviewed the requests and recommends the sale to Sturgeon Lake of parcels #46.0044.000 at \$1,500 and #46.5014.000 at \$500 AND the sale to Pine City of parcel #42.0268.000 at \$800.

BE IT HEREBY RESOLVED, that the above listed parcels of land, which have been classified and appraised as provided by M.S. 282, shall be offered for sale by the County Auditor to the Cities of Sturgeon Lake and Pine City for the above listed values, plus recording, deed tax, deed fee, and State assurance fees as may be required.

Board Chair



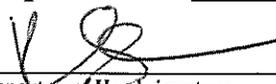
AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda
- 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: Aquatic Invasive Species Delegation Agreement

Department: Land Services



Department Head signature

Background information on Item:

During the 2014 Legislative Session counties across the State of Minnesota were given Aquatic Invasive Species (AIS) Prevention Aid. On July 24, 2014 Pine County Commissioners Ludwig, Pangerl, and Hallan met with Pine County Lake Associations to formulate a plan to help combat the spread of AIS in Pine County. As part of the plan, watercraft inspections at boat launches will be conducted. This is a statutory authority granted to the DNR; however the DNR can delegate this authority to a government unit. For 2014, these inspections will be done by volunteers during Labor Day weekend.

Action Requested:

Authorize County Board Chair to sign the delegation agreement from the DNR to perform AIS inspections.

Financial Impact:

Any financial impact will be paid out of Pine County's AIS prevention aid in the amount of \$59,020 for 2014 and \$131,156 for 2015.

DELEGATION AGREEMENT

Aquatic Invasive Species (AIS) prevention Inspection of Water-Related Equipment

This Agreement is made by and between the Department of Natural Resources (referred to as DNR), an administrative agency of the State of Minnesota and Pine County (referred to as Governmental Unit), a local government unit (individually referred to generally as a Party or together as Parties). Governmental Unit is defined as a tribal or local government. This agreement is entered into under authority granted to DNR pursuant to Minnesota Statutes §84D.105.

WHEREAS, AQUATIC INVASIVE SPECIES (AIS) are nonnative species that cause, or may cause, economic or environmental harm or harm to human health or threatens or may threaten natural resources or the use of natural resources in the state;

WHEREAS, DNR has been authorized and charged with responsibility by the state legislature to establish a statewide program to prevent and manage the spread of AIS in coordination with other governmental entities; DNR has in its employ conservation officers trained and authorized to enforce the state invasive species laws; and DNR has developed AIS inspection protocols;

WHEREAS, pursuant to Minnesota Statutes §84D.105, Subd. 2(a), Governmental Unit is a local government that agrees to assume legal, financial, and administrative responsibilities for an aquatic invasive species inspection program on some or all public waters within their jurisdiction; and

WHEREAS, DNR and Governmental Unit are committed to three core principles:

- Coordination of their authority and resources to develop a reasonable and effective water-related equipment inspection requirement to stop the spread of AIS in the state and prevent the introduction of new AIS;
- A collaborative, cooperative approach to AIS management and prevention;
- Ensuring continued access to public waters.

NOW, THEREFORE, it is mutually agreed by and between the Parties as follows:

1. **PURPOSE.** The purpose of this agreement is to enhance Minnesota's capacity to prevent the spread of AIS by enabling local governmental units to perform AIS inspections and manage access to water resources in keeping with the three principles stated above.
2. **TASKS AND RESPONSIBILITIES.**
 - A. DNR or its delegee will provide training of individuals employed by Governmental Unit and/or individuals working for contractors to Governmental Unit as inspectors and, upon successful completion of training and testing requirements, the DNR will certify individuals as authorized inspectors in accordance with Minnesota Statutes §84D.105,

Subd. 2(a). DNR will assume all obligation for training to the extent set forth in Minnesota Statutes §84D.105.

- B. DNR will provide training of licensed peace officers identified by Governmental Unit to enforce the state invasive species law, as it pertains to the transport, possession and use of water-related equipment.
- C. Governmental Unit will work with DNR and other governmental entities to ensure that conservation officers and licensed peace officers are available to support Governmental Unit inspectors when inspection stations are being operated.
- D. Governmental Unit will design and implement an AIS inspection program, approved by DNR, on some or all public waters within their jurisdiction utilizing existing authorities and the authority granted to inspectors under Minnesota Statutes §84D.105, Subd. 2(b) and §84D.10, Subd. 3(a), clauses 1, 3, and 4 (the Program). The program must comply with all requirements in Minnesota Statutes §84D.105 and in DNR Watercraft Inspection Program procedures and manuals.
- E. Governmental Unit will designate individuals employed by the Governmental Unit and/or individuals working for contractors to Governmental Unit to serve as inspectors for the Program and ensure that these individuals complete the required training and certification in paragraph 2A of this agreement prior to performing inspections. Governmental Unit will help coordinate training of licensed peace officers as provided under paragraph 2B of this agreement.
- F. Governmental Unit will provide one or more inspection stations established under the Program with trained and certified inspectors, who will exercise inspection authorities in accordance with current DNR procedures and manuals. General inspection procedures include:
 - i. Visually and tactilely inspecting water-related equipment to determine whether aquatic invasive species, aquatic macrophytes, or water is present;
 - ii. Instructing persons on how to comply with AIS laws by removing AIS, draining, decontaminating, or treating AIS and water-related equipment to prevent the transportation and spread of aquatic invasive species, aquatic macrophytes, and water;
 - iii. Issuing verbal orders to prohibit placing water-related equipment, that has AIS attached or water that has not been drained, into waters of the state;
 - iv. With owner's consent, assisting with the removal of AIS and decontamination of water-related equipment; and
 - v. Contacting conservation officers or licensed peace officers if a person transporting watercraft or water-related equipment refuses to take corrective actions to remove AIS or fails to comply with requirements to drain water prior to leaving the water access.

- G. Governmental Unit will support education and outreach projects and programs designed to increase public awareness and knowledge of the risks AIS pose to water resources and public capacity to contribute to the effort to prevent and manage the spread of AIS.
 - H. Governmental Unit assumes legal, financial, and administrative responsibilities for their staff and the actions of their staff and will bear costs incurred in completing the tasks and responsibilities herein, except that DNR will provide, at its sole expense, staff and/or contracted professionals to coordinate and conduct the training described herein.
 - I. Governmental Unit and DNR will regularly meet or consult with each other to collaboratively develop the above-described elements of Governmental Unit AIS Program and potential models that could be used by other local governments to help prevent the spread of AIS, guided by the three core principles stated above.
 - J. Governmental Unit must submit an annual report to the DNR summarizing the results and issues related to implementing the inspection program.
3. **INDEMNIFICATION.** Each Party to this agreement shall be liable for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party, its agents, volunteers or employees. It is understood and agreed that liability and damages arising from the parties' acts and omissions are governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes Chapter 466, the Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, and other applicable laws.
4. **TERM AND TERMINATION.** The agreement becomes effective on the date of final signature. This agreement expires on December 31, 2015. The agreement may be terminated with or without cause by 30-day written notice to the other Party.
5. **ENTIRE AGREEMENT.** This agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between DNR and Governmental Unit, and contains the entire agreement with regard to the subject matter herein.
6. **AMENDMENTS.** This agreement may be amended only by a writing signed by each of the Parties.
7. **NOTICE.** Any written communication required under this agreement will be addressed to the other Party as follows, except that any party may change its address for notice by so notifying the other Party in writing:

To DNR:

Watercraft Inspection Program Coordinator
Minnesota Department of Natural Resources
500 Lafayette Road, Box 25
St. Paul, MN 55155-4025

To Governmental Unit:

Kelly Schroeder, Land Services Director
Pine County
635 Northridge Dr. NW, Suite 260
Pine City, MN 55063

8. **GOVERNING LAW AND VENUE.** This agreement will be governed by and interpreted in accordance with the laws of the State of Minnesota. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
9. **WAIVERS.** The waiver by DNR or Governmental Unit of any breach or failure to comply with any provision of this agreement by the other Party will not be construed as nor will it constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this agreement.
10. **STATE AUDITS.** Under Minnesota Statutes §16C.05, Subd. 5, Governmental Unit books, records, documents, and accounting procedures and practices relevant to this agreement are subject to minimum of six years from the end of this agreement.
11. **GOVERNMENT DATA PRACTICES.** Governmental Unit and DNR must comply with the Minnesota Government Data Practices Act, Minnesota Statute Chapter 13, as it applies to all data provided by DNR under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Governmental Unit under this agreement. The civil remedies of Minnesota Statute §13.08 apply to the release of the data referred to in this clause by either Governmental Unit or DNR.

If Governmental Unit receives a request to release the data referred to in this Clause, Governmental Unit must immediately notify DNR. DNR will give Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

The state complies with Minnesota Government Data Practices Act regarding the release of any data created, collected, received, stored, used, maintained, or disseminated by the respective party under this agreement. The state and local government unit shall let each other know when a data request has been received.

IN WITNESS WHEREOF, intending to be legally bound, the Parties hereto execute and deliver this agreement.

DEPARTMENT OF NATURAL RESOURCES

By: _____
Director
Division of Ecological and Water Resources

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Its _____

Date: _____

PINE COUNTY (GOVERNMENTAL UNIT)

By: _____

Steve Chaffee, Acting Chair
Pine County Board of Commissioners

Date: _____



AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins. 10 mins. 15 mins. Other

Agenda Item: 2014 Probation Comprehensive Plan

Department: Probation

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Department Head signature

Background information on Item:

Since 1999 the Probation Advisory Committee has presented an annual Comprehensive Plan to the Pine County Board, Department of Corrections (DOC), and PICK Judicial Bench. The document provides policy and decision makers with a solid review and evaluation of existing probation services and programming, as well as providing some strategic planning and direction for future probation practices.

The County Board, PICK Judicial Bench and DOC are invited to add additional goals and objectives for the committee to add to the existing agenda.

The County Board is encouraged to take the content under advisement during the 2015 Budget Process.

Action Requested:

Formal acceptance of the 2014 Plan.

Financial Impact:

Approval of the Comprehensive Plan Goals & Objectives does not result in any financial commitments.

The annual plan provides the County Board with a document in which to evaluate how probation dollars are being used to provide quality services to the citizens of Pine County in a cost-effective, courteous and efficient manner. The content of the report and recommendations also provide a basis for future funding decisions.

PINE COUNTY MINNESOTA

PROBATION

COMPREHENSIVE PLAN

2014

Reviewed 05-29-14 and Approved by Probation Advisory Committee

Correctional Values

- ⌘ We value early intervention that is meaningful and effective especially for juveniles, but not eliminating adults.
- ⌘ We value being proactive in providing rehabilitation programs and services. Resources should be cost effective. They should prevent repeat offenders as substantiated by research.
- ⌘ We value community safety. Citizens should feel safe in their homes and community.
- ⌘ We value accountability. Offenders should comply with the terms of their probation.
- ⌘ We value community restoration for victims and offenders. Victims' rights should be protected as victims are compensated for their losses. Offenders need to be reintegrated into the community through alternatives to incarceration that are positive and therapeutic.
- ⌘ We value equal resources and programs to all citizens of the county.

Table of Contents

Probation Updates ... 3

Probation Advisory Committee ... 10

Annual Progress Report ... 11

Advisory Committee Goals & Objectives ... 13

Committee Conclusions & Recommendations ... 14

Outcome Measures ... 15

- Traditional Diversion
- Restorative Justice
- Juvenile ISR
- Repeat DWI ISP
- Pre-Trial Services
- Electronic Monitoring (REAM)
- Juvenile Electronic Monitoring
- Cognitive Skills Education

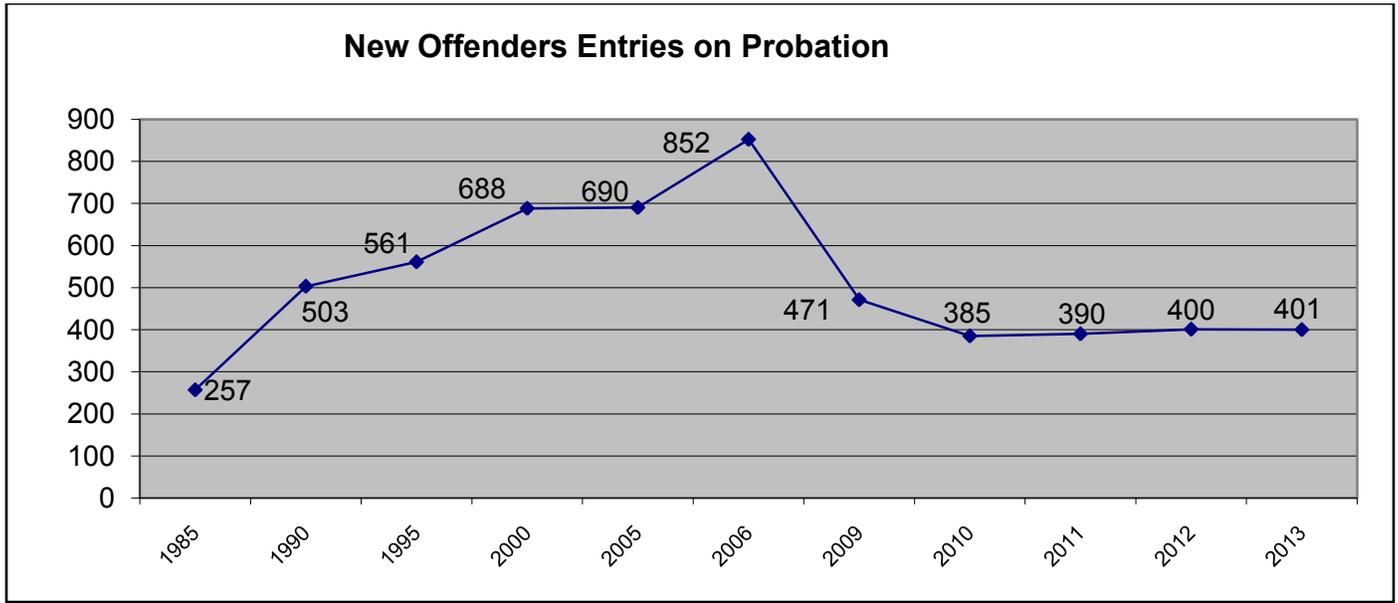
Appendix ... 25

- Probation Organizational Chart
- Probation Mandates & Responsibilities
- Pine County Arrest Information
- Pine County Court Filings
- DOC Annual Probation Survey

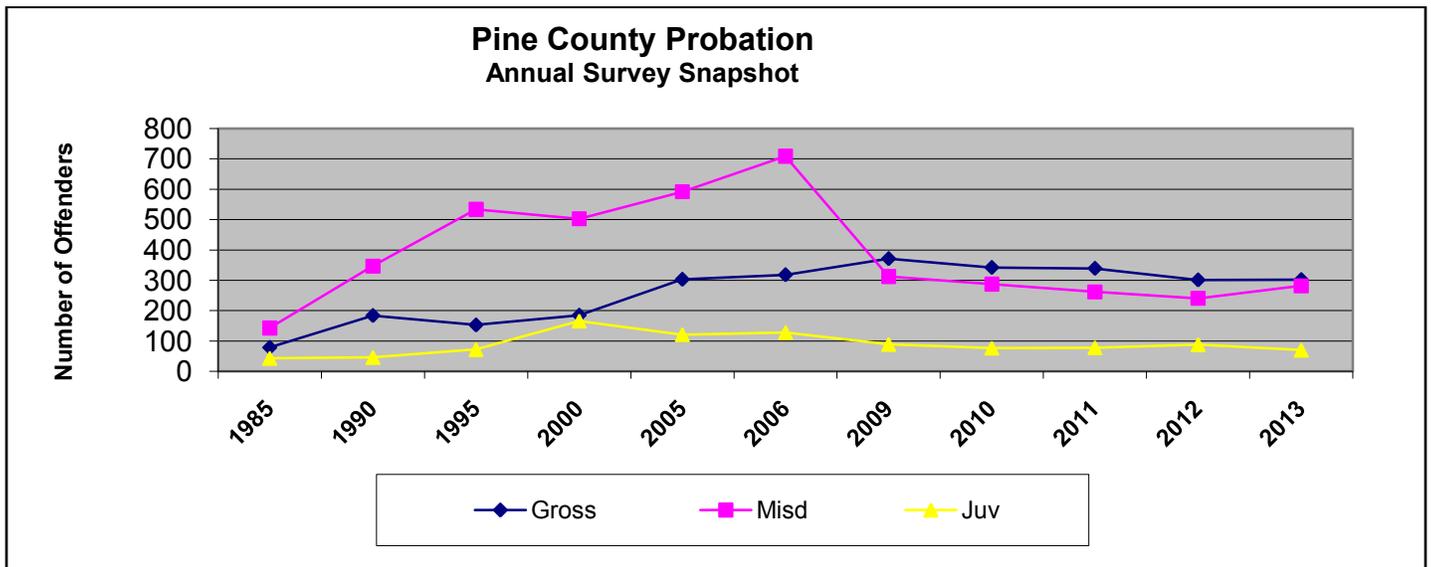
PROBATION UPDATES

Pine County Probation Caseload is Stable

Both the total numbers of new offender entries on probation and the year-end probation survey snapshot numbers have varied little over the past four years. From strictly a number standpoint this shows stability that has not always been there in the past.



A closer look indicates that the adult misdemeanor numbers increased while the juvenile numbers went back down after an 11% increase the previous year. The total of gross misdemeanor offenders in the snapshot remains slightly higher than the misdemeanor offenders who are typically low risk. This is what you want and would expect under the evidence-based model of probation. In general gross misdemeanor offenders are a higher risk population and there is no need to keep low risk offenders under supervision for any longer than necessary to complete their court-ordered conditions.



Changing Probation Caseload Demographics

The table below further identifies trends besides the reduction in misdemeanor traffic offenses and growth in gross misdemeanor offenses over the past six years. The probation survey first categorized offense types in 1996. The data shows changes in types of offenses over the past decade. The data from 2006 is used because it was the year the snapshot numbers peaked.

Pine County caseload demographics show that **repeat alcohol (DWI) and drug offenses continue to top the type of offense** for which offenders are placed on probation.

All Pine County	2013	2006	2002	1996
Total Offenders	1034	1633	1317	949
DWI	353	574	489	293
Drugs	162	136	90	37
Theft/Burglary	111	121	198	135
Assault	113	95	139	112
Traffic	55	365	346	159
Sex Offenses	29	18	21	28

Growing into Evidence-Based Practice (EBP)

For the past 14 years, corrections in Minnesota as a whole has progressed significantly in implementing evidence-based practice in delivery of probation services. The initial "Eight-Point Plan" presented by the Minnesota Department of Corrections in 2000 included the following elements:

- 1) Automated and Validated Risk Tools
- 2) Cognitive/Behavioral Programming
- 3) Case Plans
- 4) Restorative Justice
- 5) Primary Services
- 6) Supervision Workload Standards
- 7) Transition/Aftercare Planning
- 8) Outcome Measures

The initial hurdles to implementation included lack of funding, staff, resources, and training. There were other things as well that evolved including the continuing rise of probation caseloads in the early 2000's; two major State budget crises one in 2002 and again in 2008; and a major paradigm shift for everyone involved from the Legislature, to administrators, to supervisors, agents, and local funding sources. The Legislature formally acknowledged EBP and came on board in 2009 when they commissioned a study of Evidence-Based Practices in Minnesota.

The 2011 Report to the Legislature provided the following *Summary of Potential Solutions/Key*

Recommendations. In efforts to reduce offender risk, enhance public safety, and provide cost-effective correctional services, the following key recommendations were offered for consideration:

- Support appropriate workload sizes for community supervision through funding supplements. Minnesota has a great deal of expertise in EBP; however, oversized workloads inhibit successful implementation.
- Revisit existing statutes with an EBP perspective; any proposed changes in sentencing laws, guidelines or mandates should require consideration of EBP similar to the current fiscal note process.
- Invest in information systems and technology to measure results.
- Train corrections practitioners, administrators, educators, criminal justice, and community based stakeholders in EBP with the expectation of adherence to implementation of these principles.
- Fund community programs that support risk reduction activities to improve public safety outcomes.

- Establish a commission charged and supported to make recommendations for establishing performance standards, implementation planning, outcome measures, technological enhancements, training curricula, research findings, and quality assurance in EBP and other related criminal justice policies and practices.

The Progression of Evidence-Based Practice in Pine County

Pine County Probation Agents took the first risk-needs assessment training in May of 1999. The Youth Level of Service-Case Management Inventory (YLS-CMI) was the juvenile tool while the Level of Service Inventory-Revised (LSI-R) was the adult tool. The use of the YLS-CMI and LSI-R began slowly as a tool was first used with court-ordered investigations (PDI's and PSI's). In 2002, with the addition of a juvenile agent, the juvenile tool was used to identify high risk offenders for placement in the intensive supervision program. This was the same year the DOC made the tool available for online data entry and funded the copyrighted cost of the assessment tools.

In 2005 Pine County probation modified adult caseloads to a "continuum of supervision" format which was a significant move away from assigning caseloads solely upon the type of offense conviction. Offenders were placed on the continuum based upon a pre-sentence LSI-R risk level or the type of court-ordered conditions. Once conditions were met or risk level went down, the offender moved down the continuum resulting in a lower level of supervision.

When caseload numbers began to decline in the late 2000's the opportunity to do the risk-needs assessment on sentenced offenders became more of a reality. In August of 2009, adult caseloads transitioned so that agents supervised offenders based upon their risk level. All offenders with restrictive conditions were being seen for an intake to complete a risk-needs assessment. The downside was that it often took 8-12 weeks to get the intake scheduled. When there was a staffing cut in 2011, both adult and juvenile caseloads were capped based upon the risk level. The juvenile high risk caseload was targeted at no more than 15 while the medium risk was 30 juveniles. On the adult side the high supervision adult caseload was targeted at no more than 30 and the medium supervision at 60 offenders. The lowest risk offenders were placed on unsupervised probation as monitored by the probation case aide and an alternative intake plan was developed. It is only now in 2014 with the addition of a part-time agent that the intake process can occur within 2-3 weeks after sentencing. Today we also see the very low risk offenders closed out administratively when court-ordered conditions are met.

Over the past 15 years EBP training has become mandatory and new agents with such training are highly sought after. The training has consisted of the risk-need companion elements of the original Effective Case Management training, Motivational Interviewing, Case Planning, and Cognitive Skills programming. Not only must the agent get the initial training in each area but were required to do annual booster training. Once an offender was identified as high, medium, or low risk- the agent becomes the change agent motivating the offender to make choices in the areas they are at higher risk in. The agent and offender put together a case plan with goals that will ultimately lower the offenders risk in the areas that put the offender in the greatest risk to reoffend. The training itself has become much more hands-on with voice recorded sessions of application with offenders, feedback, and regular quality assurance sessions. These elements keep the agents from drifting away from the primary EBP principles.

Also consistent with the initial Eight-Point Plan, Pine County Probation brought in cognitive skills education first in 2001 and developed the juvenile restorative justice program in June 2004. Planning for effective transition from placement has been a goal of the Juvenile ISR Program since inception in 2002 with additional emphasis on goal setting from the onset with PlacementProgress.com. Reviewing and evaluating program outcome measures has been a primary function of the Probation Advisory Committee since 2003.

The Department of Corrections has taken leadership responsibility for promoting EBP in Minnesota when they created a position within the department to focus on development and training of EBP both in the institutions and the field. Pine County Probation partners with the DOC for training, program development, and quality assurance.

Barriers to Completing Probation Tasks

There are other barriers for agents to overcome in doing their probation tasks. A BJA and APPA report on *Community Supervision Workload Considerations for Public Safety* concedes that policymakers and correctional administrators are developing innovative solutions to handle the more than 7 million adults under criminal justice control. Yet, they acknowledge that the community corrections field is a misunderstood and undervalued element of the US correctional policy. The first step to improve this under-evaluation is to understand what probation agents do. It is believed that once policymakers have a better understanding of probation agent's tasks they will be more inclined to provide adequate funding for these services. The fact that the field is complex and diversified only complicates the matter.

The new found commitment to EBP with verified, empirical findings in offender community supervision concentrates on recidivism reduction. However, agents are required to complete a host of activities that have little to do with recidivism reduction. Does report writing reduce recidivism? How about waiting in court? What evidence supports pre-sentence investigations or urinalysis? How does time driving to appointments with people on a caseload result in recidivism reduction? Similar to many organizations, officers complete tasks central to the core mission associated with normal business operation. These tasks have little to do with evidence-based practices to reduce recidivism.

Consider the following patterns uncovered in past workload studies:

- A workload study found that 35,800 of 37,338 activities the agents in the study completed –were for times of five minutes or less”.
- A study of 25,148 agent/offender contacts found that the average contact with an offender was for 18 minutes.
- The average phone contact between officers and clients lasts four minutes.
- Agents work an average of 122 hours a month (after removing time for leave).
- Agents receive or provide training on average 13.5 hours per month.
- Agents spend an average of 5.5 hours per month in administrative tasks or meetings.
- Agents spend an average of 6.8 hours per month of case support associated with offender group work, case staffing/consultation, substitute and backup coverage, and agency resource development.

This same report identified challenges that probation agents confront in their efforts to complete their tasks. Although there are likely hundreds of barriers, they were grouped into eight categories.

Supervisee-based barriers

Probationers are not identical and each requires a different level of effort on the part of the agent. In addition, one would expect that collateral consequences experienced by different types of individuals will affect the amount of time agents spend with their clients.

Officer-based barriers

Agents possess different skill sets, years of experience and training; with some agents naturally better at performing certain functions than others, and more experienced staff may be more proficient at completing tasks. Each agent comes with their own belief system about their job and offenders that will impact how they react to a situation. Probation agents have considerable discretion to decide how their time is used and how their actions impact public safety. Stress, cynicism, and burnout can be occupational hazards.

Situational-based barriers

These are factors based upon the dynamics of the task or relationship between the offender and the agent. Examples can include:

- Travel time
- Home visit barriers
- Unexpected findings
- Waiting
- Collaboration
- Public demand
- Cultural influences

Sanction-based barriers

These are barriers related to the conditions ordered by the Court. Recognizing that all court orders are not the same, agents must sometimes put skills and practices together that are responsive to the specific court order. The need to develop specific practices and case plans makes the agent's tasks take longer to complete especially when it may involve program or treatment referrals, insurance coordination, placement staffing, or working with limited financial resources when fines, fees or program costs exist.

Agency-based barriers

Unclear agency mission, policies or expectations can present barriers as well as lack of leadership or administrative support.

Occupational-based barriers

This occupation is based on human interactions, which are anything but predictable. The supervisee's behaviors will influence the amount of time that agents must spend on tasks, and these behaviors are often beyond the control of agents. There may also be a lack of definitions of probation standards

Community-based barriers

Different communities emphasize certain types of behaviors and expect criminal justice officials' behaviors to be directed towards addressing those behaviors. One author noted five challenges that rural officers face including physical distance, isolation, resources, unique cultural dynamics, and social dynamics. Each of these challenges directly influences workload and they have the potential to influence the amount of time it takes to complete different tasks. It may take rural officers twice as long to get to their site visit.

State-based barriers

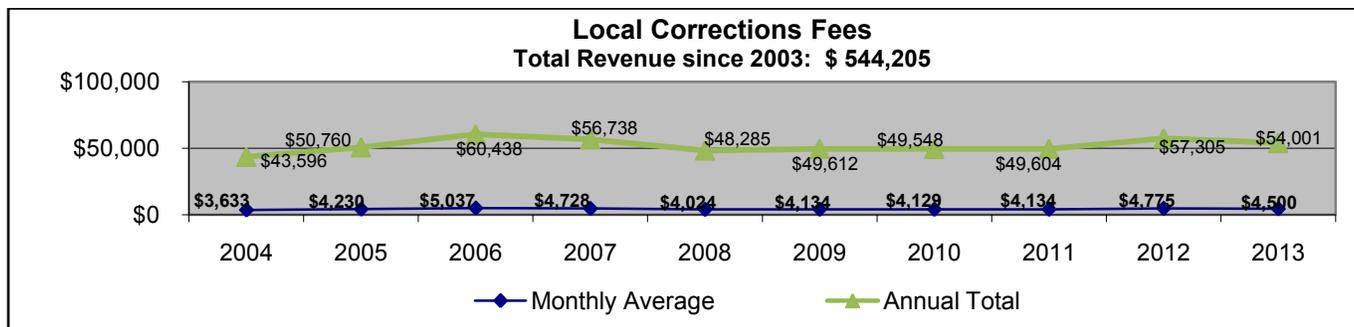
No two states have the same laws describing probation and parole agent's tasks. Also, differences arise in policies, budgets, priorities, lack of statutory guidance, officer classification, and changing codes.

State budgets will also influence probation and parole agent tasks, as well as the time to complete tasks. Correctional budgets vary across the states, and the amount of funds devoted to probation and parole also varies.

These factors do not consider the prevalence of issues such as chemical dependency and mental illness or the impact of technology as discussed last year in the 2013 Comprehensive Plan.

Correctional Fees

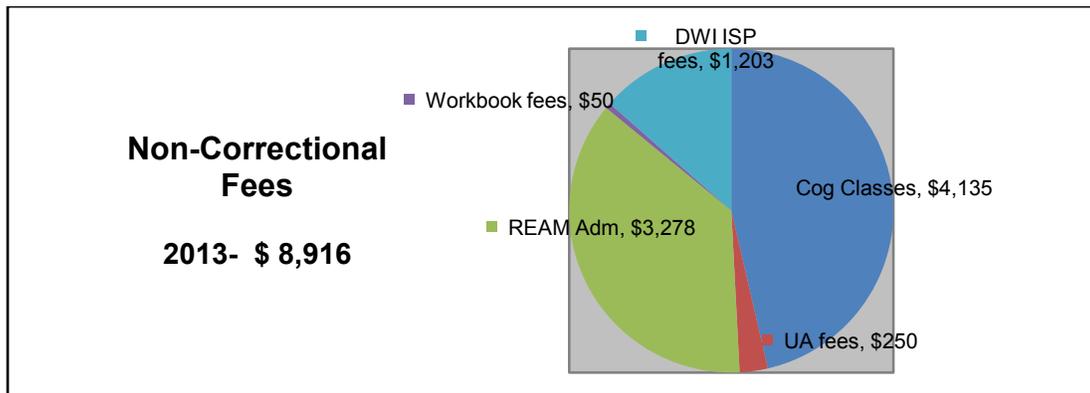
Local correctional fees were implemented by Pine County Probation in April 2003 and increased in January 2009. The current fee structure is based upon the length of the term of probation rather than a one size fits all flat rate. Currently, fees are assessed at \$ 10 per month of probation. The impact of the increase in fees has helped to keep fee collection stable. The 2009 increase has yet to establish the potential revenue as projected due to the reduced misdemeanor numbers and the impact of the economy on collection rates.



By statute, local correctional fees cannot supplant county funding but certainly have played an important role filling the funding gap from the state over the past few years. In 2013 offenders paid 9.4 % of the budget making up a portion of the state funding deficit. The state contributed 30.3 % of the revenue while the local county levy paid 58.8 %. Pass through dollars were excluded.

Pine County Probation Fees at a Glance	2003-2013	2013
Local Correctional Fees collected	\$ 544,205	\$ 54,001
Referred to MN Revenue Recapture Program	\$ 419,097	\$ 57,240
As recovered through Revenue Recapture	\$ 92,663	\$ 12,664
Current Collection Rate (closed cases): 63%		

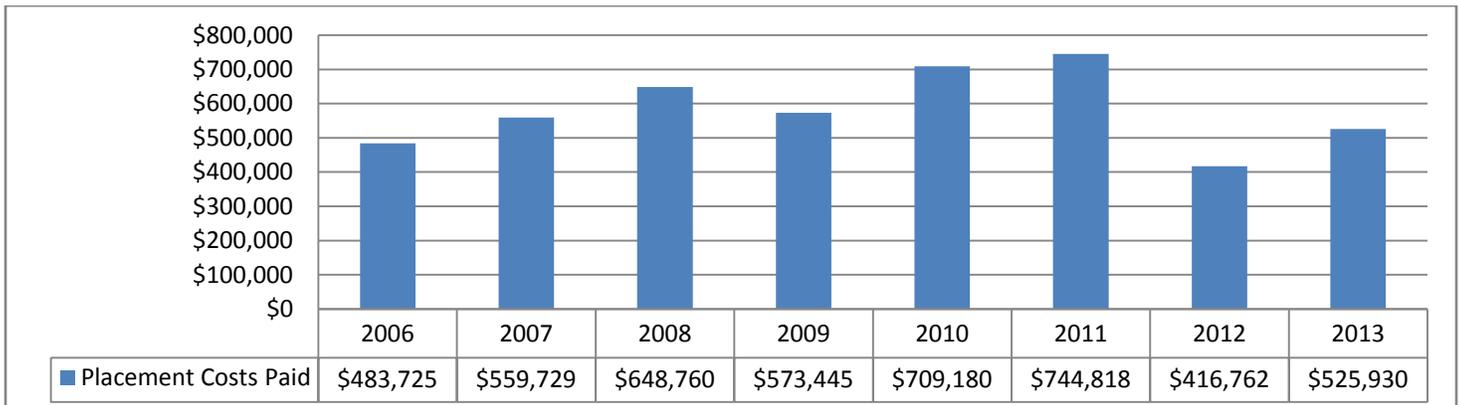
Pine County Probation also charges **other fees to defray specific programming costs** in the department. The fee module in CSTS has made expansion of fees and collection a relatively easy task. In 2013 this revenue generated an additional \$ 8,916.



The Department of Corrections also charges a local correctional fee. They also impose a one-time fee of \$ 100 per misdemeanor, \$ 200 per gross misdemeanor and \$ 300 per felony case. Their revenue goes into the state general revenue fund.

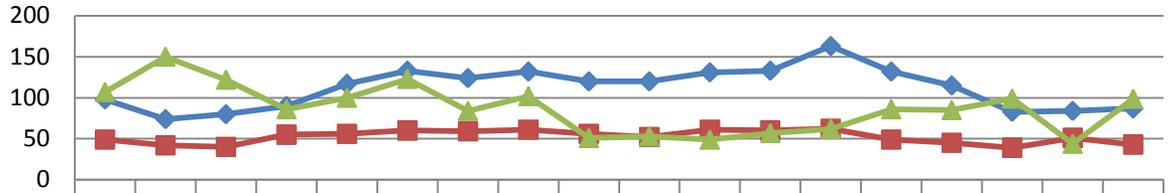
Juvenile Out-of-Home Placements

Interagency collaboration between Pine County Probation and Health and Human Services is key to addressing the cost of out-of-home placements. A separate placement budget tracks probation placements in the Health and Human Services budget. Strategies are in place to keep placement dollars down recognizing there will always be the budget busters – the juvenile who commits the heinous crime, juvenile sex offenders requiring sex offender treatment, juvenile offenders with serious mental health issues, and the chronic serious juvenile offender.



In **2013 out-of-home placement costs increased from the previous year to \$ 525,930**; yet, the amount was still below the previous five year average of \$ 618,593. The total number of placements went up slightly but saw a decrease in the number of youth who were in placement. This resulted in an increase in the average length of placement.

Annual Juvenile Placements



	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
◆ # Placements	98	74	80	90	117	133	124	132	120	120	131	133	163	132	115	83	84	87
■ # Juveniles	49	42	40	55	56	60	59	61	56	52	61	60	62	49	45	39	51	43
▲ Ave Length Placement	107	150	122	86	100	123	84	102	51	53	49	57	62	86	85	99	44	99

PROBATION ADVISORY COMMITTEE

Mission Statement

To actively participate in the review of probation services, programs, goals, and strategic planning in Pine County and make recommendations to policy and decision makers about such probation issues in order to enhance programming in the county and ensure it is efficient and effective.

Members

Law Enforcement:	Sergeants Kunz, Meier, and Ouverson
Local Jail:	Brent Jahnz
Prosecution:	Steve Cundy
Defense:	Mac Guptil
Judiciary:	Hon. James T. Reuter and Hon. Krista K. Martin
Education:	Cheryl Bjerke
County Probation:	Sarah Weikle
State Probation:	Joseph Ryan
Social Services:	Rebecca Foss
Mille Lacs Band:	Oliver Gibbs
District 1 Citizen:	Lee Williams
District 2 Citizen:	Amanda Wimmer
District 3 Citizen:	George Horbacz, Committee Chair
District 4 Citizen:	Bill Morgan
District 5 Citizen:	Bill Steele

Committee Staff

Probation Director	Terryl Arola
DOC Supervisor	Randy Tenge
Recorder	Suzanne Thompson of the Probation Department

The Probation Advisory Committee created the first Comprehensive Plan in 1999. Each year the Pine County Board, the PICK Judicial Bench, and the Department of Corrections have reviewed the plan.

ANNUAL PROGRESS REPORT

During the past year the Advisory committee has met the goals and objectives set forth in the prior year's comprehensive plan. Those goals included:

Follow the implementation of Evidence Based Practices (EBP)

- Both DOC and Pine County probation have provided regular reports on staff training and quality assurance efforts. The past year has concluded updated training in Motivational Interviewing and Case Planning.

Identification of Barriers and/or Gaps in Probation Service Program Delivery

- The lack of statutory mandated funding has been a big barrier to providing services. State CPO funding has declined to approximately 30% resulting in increased dependence on local levy dollars to fund county probation services.

Ensure Local Correctional Needs are Being Met

- Meth Task Force. Periodic reports have been provided to the Advisory Committee. The Task Force had a booth at the county fair last year. There was considerable discussion about the issues surrounding synthetic drugs and bath salts that have hit the drug scene.
- Cognitive Skills Education Programming. The Probation Advisory committee has followed the second year of implementing the adult "Gog Skills" program developed by Pine County Probation and the similar program implemented by Teen Focus for juvenile offenders.
- Pine County Jail RAP Program. Brent Jahnz provided an overview of the release advanced planning program that works to transition inmates back to the community after incarceration.

Review and Evaluate Current Technology Trends

- In January reviewed PlacementProgress.com, a web-based solution to monitor the goals of juveniles in placement.
- In May there was extensive discussion about the impact of technology on probation. These factors were identified and outlined in last year's comprehensive plan.
- In November noted a new alcohol monitor that uses facial recognition and has a GPS feature.
- Discussed the upcoming addition of the Supervision Violation Report to CSTS, the probation case management system.

Track Correctional Costs and Funding Levels

- The committee received reports from both county and state probation on budget implications regarding correctional funding and programming. As noted above, the funding aspect is the greatest barrier to effective probation service delivery.
- The committee also received reports on the collection of local correctional fees and the cost of juvenile placements.

Review Outcome Measures for Each County Program and Service Area

Another important piece to EBP program evaluation is to ensure that the programs are successful especially when balanced with cost effectiveness. Throughout the year the committee received program updates. In January they reviewed in greater detail the annual outcomes as reported in this plan and provided feedback on them. The current programs with outcomes include:

- Juvenile Diversion Program
- Juvenile Restorative Justice
- Juvenile Intensive Supervision Rehabilitation (ISR) Program
- Repeat DWI Intensive Supervision (ISP) Program
- Pre-Trial Services
- REAM: Remote Electronic Alcohol Monitoring
- Juvenile Electronic Monitoring
- Cognitive Skills Education

In November 2013 Contract Agent Ravi Roelfs came to the Probation Advisory Committee meeting. He presented an update on both the **Juvenile Diversion** and **Restorative Justice** programs.

Provide local feedback to the DOC District Supervisor as requested

No requests were made.

Evaluate effectiveness of probation programs and service areas based upon staff and resources available.

- Staffing Limitations have impacted a number of services in the County Probation Department.
 - a. Pre-Trial supervision has become reactive vs. proactive.
 - b. Field visits for other caseloads has also been pre-empted by other probation responsibilities.
 - c. Instruction of the cognitive skills program in-house has reduced again workload time by eight hours per week.

Advisory Committee Goals & Objectives – Plan for 2014-2015

Goal	Objectives
1 Follow the implementation of Evidence Based Practices (EBP)	<ul style="list-style-type: none"> • Understand the basis of EBP • Follow practices being incorporated into Pine County Probation services.
2 Ensure local correctional needs are being met.	<ul style="list-style-type: none"> • Identify missing community resources and interventions • Identify barriers and/or gaps in probation service program delivery • Follow the Local Collaborative Time Study programming • Follow the Meth Task Force activities
3 Review and evaluate current technology trends	<ul style="list-style-type: none"> • Monitor drug and alcohol testing methods • Monitor electronic monitoring methods • Follow efforts to integrate information services • Explore other technology trends that may impact probation services.
4 Track correctional costs and funding levels	<ul style="list-style-type: none"> • Follow out-of-home juvenile placement costs • Assess impact of funding levels on both county and state probation programs and services • Review any grant funding that may be obtained. Follow outcomes and/or requirements. • Follow the impact of local correctional and other fees on probation budget • Monitor legislation that may impact probation funding and services especially unfunded mandates.
5 Review outcome measures for each county program and service area. Expand as appropriate.	<ul style="list-style-type: none"> • Track outcomes for the new pre-trial program and restitution project • Use the Comprehensive Plan as a working tool • Determine if programs are meeting identified goals • Evaluate program efficiency and effectiveness • Evaluate cost effectiveness
6 Provide local feedback to the DOC District Supervisor as requested	<ul style="list-style-type: none"> • Be a sounding board for the DOC on issues that impact at the grassroots level.
7 Evaluate effectiveness of probation programs and service areas based upon staff and resources available.	<ul style="list-style-type: none"> • Assist policy makers in making critical decisions • Hold the service delivery system accountable in expectations • Provide the means to establish effective strategies for quality improvement

CONCLUSIONS & RECOMMENDATIONS

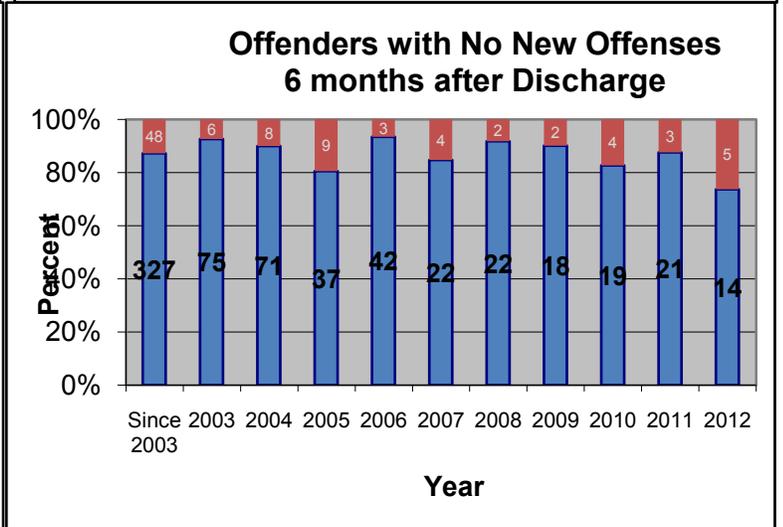
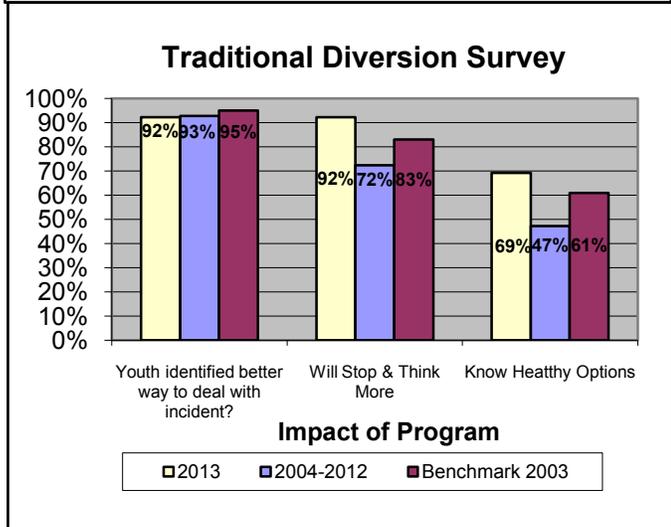
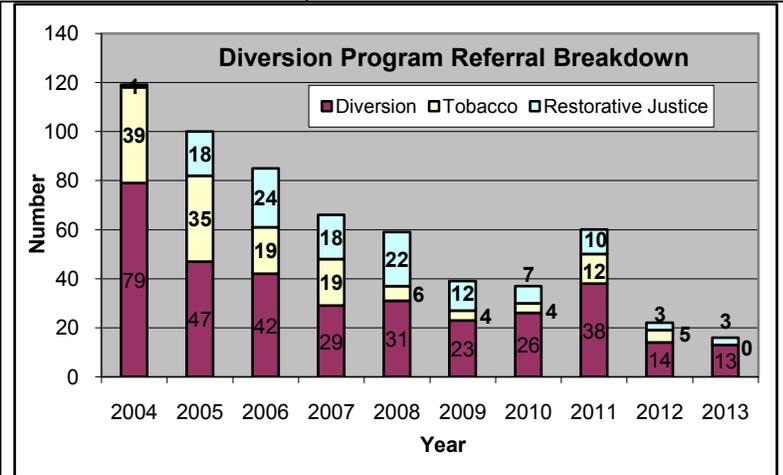
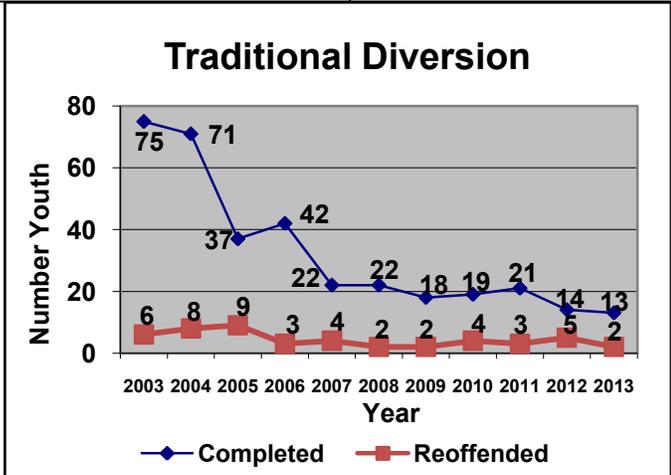
The Probation Advisory Committee:

- *Supports the EBP direction and implementation of EBP practice by both Pine County Probation and the Department of Corrections.*
- *Believes that implementing EBP programs puts the dollars where there is the most benefit based on proven effectiveness.*
- *Supports staffing which is consistent with EBP practice and needs.*
- *Supports the use of technology, in particular the electronic monitoring with juvenile offenders as a cost effective placement alternative.*
- *Supports the current Cognitive Skills program and would like to promote and see as many offenders as possible exposed to this research supported intervention.*
- *Believes it is important to continue to evaluate programs. There is special interest in the Cognitive Skills program and expanding the current outcomes to include the satisfaction surveys and recidivism rates as they become available as compared to the previous program.*

2013 OUTCOME MEASURES

Juvenile Diversion

Goal	Strategy	Outcomes
Our traditional Diversion program will assist the first-time juvenile offender to change so as to lower the chances of the youth re-offending.	<ol style="list-style-type: none"> Track recidivism rates of juvenile diversion offenders Implement a pre and post-program survey that will measure whether diversion participants can identify healthy options versus criminal behavior. 	<ol style="list-style-type: none"> Keep down the number of first-time offenders from entering the court system. Youth who have been through the program can identify healthy options versus criminal behavior.



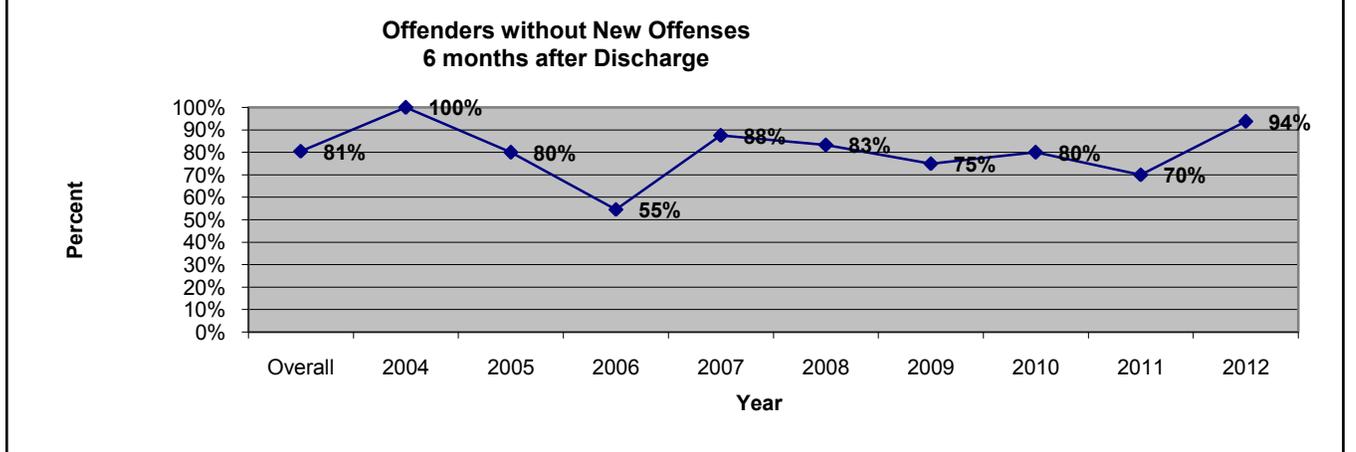
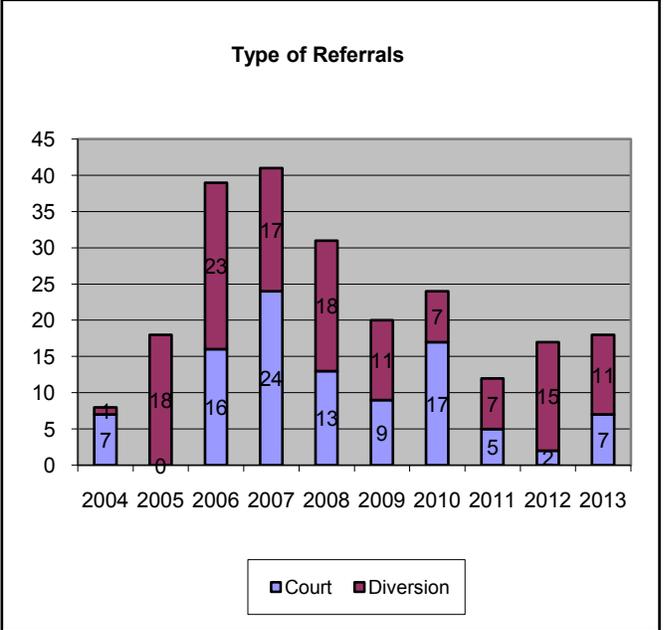
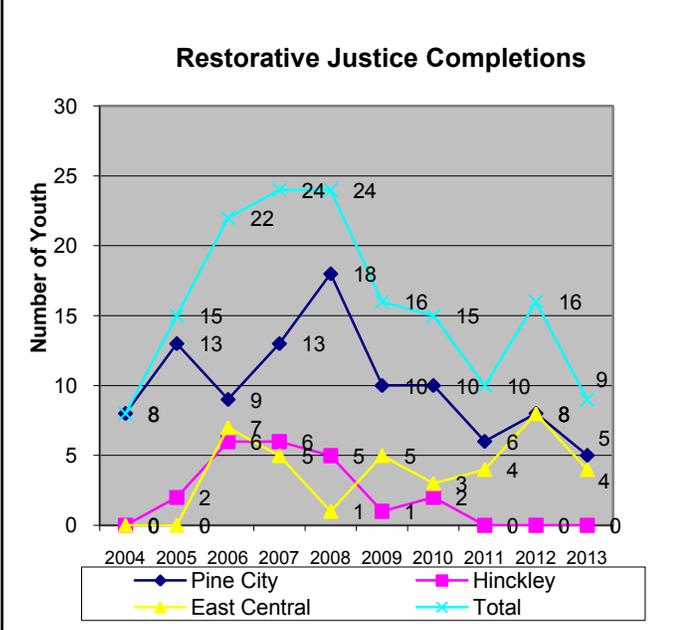
2013 Program Cost: \$ 4083 includes Restorative Justice

The Juvenile Diversion Program has been in existence in some shape or form since about 1976. At one point the program was administered by a full-time probation officer position. At that time the intervention was much more intensive than is given now. The 1996-99 recidivism rate, used as a benchmark, was based upon any new offenses up to five years or more. The Probation Advisory Committee set a narrower expectation based upon what was reasonable to expect for a one-time intervention. The Restorative Justice Project started in 2004 and has resulted in fewer referrals to the traditional diversion program.

Currently the Diversion program is administered through a contract with an independent contractor. The funding has been through the Caseload/Workload Reduction state subsidy since 2001. The amount of funding has impacted the number of hours dedicated to diversion programming. The FY 2013 subsidy pays for 19 hours per month which includes both diversion and restorative justice programming.

Restorative Justice Project

Goal	Strategy	Outcomes
Integrate juvenile offenders into the community while repairing harm.	<ol style="list-style-type: none"> 1) Panel meeting with community members 2) Panel consensus for appropriate consequences for youth's illegal behavior 	<ol style="list-style-type: none"> 1) Reduce recidivism rates for juvenile offenders. 2) Community panel members will feel that they have had a positive impact on the youth as a representative of their larger community. 3) Youth will repair harm to their community by successful completion of their panel contract. 4) Youth will feel that the community is interested in him/her.



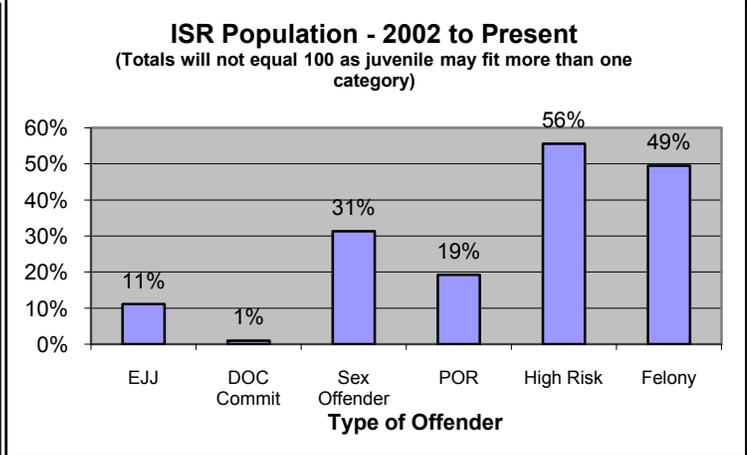
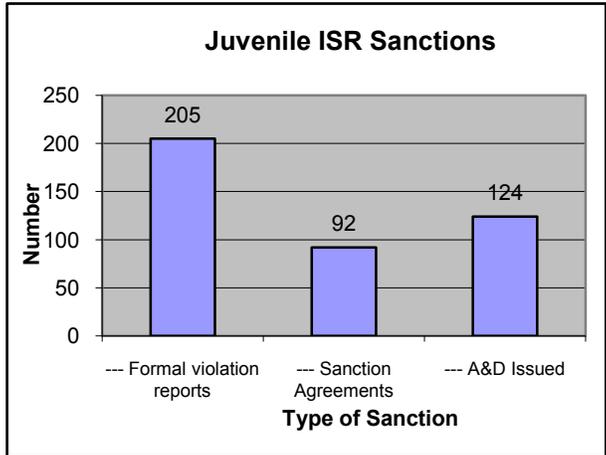
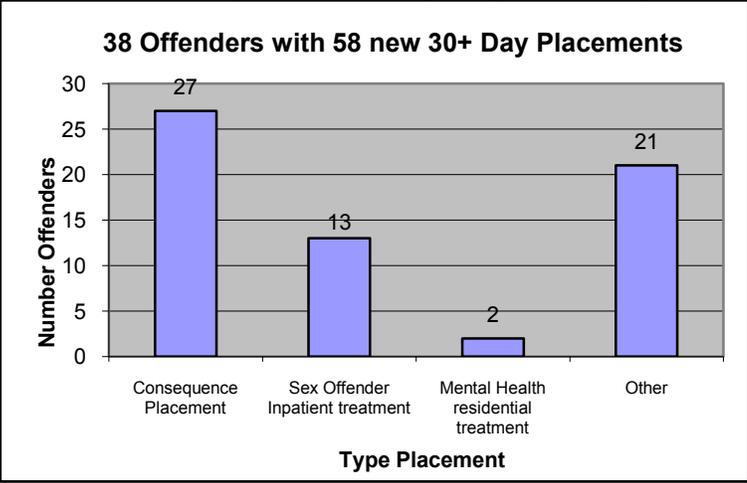
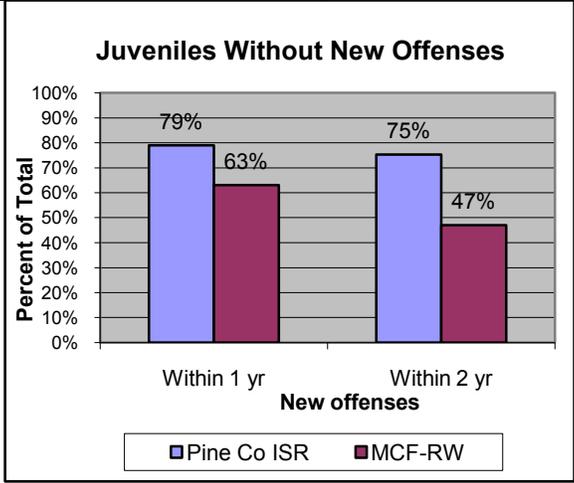
2013 Program Cost: \$ 4083 includes Juvenile Diversion

The Restorative Justice Project's first panels began in June 2004 in the Pine City Community as organized by a sub-committee led by Probation Advisory Members. The Department of Corrections assisted in training and committee panel members are volunteers from within the community. The second community panel in Hinckley began in 2005 and the East Central (Sandstone) panel began in 2006. Referrals to the project can come as an alternative to traditional diversion for first-time offenders or as a disposition alternative in juvenile court.

The monetary cost of the program has been minimal to-date. Initial training costs were covered by a community donation. The volunteers give a donation of time. Agents coordinated the panels until July 2011 when the Diversion Contract Agent took over. The contract agent is funded by through caseload-workload subsidy dollars.

Juvenile ISR Program

Goal	Strategy	Outcomes
Provide a more intense, pro-active supervision program for high-risk juvenile offenders that will result in better assessment, coordinated case plans, aftercare & transitional services.	<ol style="list-style-type: none"> 1) Track recidivism rates of high risk juvenile offenders 2) Analyze out-of-home placements for high-risk juvenile offenders 3) Assess youth's progress and compliance in the program 4) Show that intensive supervision rehabilitation program increases cooperative efforts within the criminal justice system. 	<ol style="list-style-type: none"> 1) Reduce recidivism rates for high-risk juvenile offenders while in the ISR program and upon completion of the program. 2) Reduce new out-of-home placements exceeding 30 days for high-risk offenders. 3) Youth will successfully complete the program. 4) Schools, social services agencies, court and law enforcement will be impacted positively by the more intense coordinated effort dealing with youth receiving services.



- **Total juveniles served:** 99 since 2002
- **Subsequent Placement:** 38 % have received new placements in the program that are over 30 days
- **Accountability:** 419 sanctions have been implemented at an average of 4.2 per offender

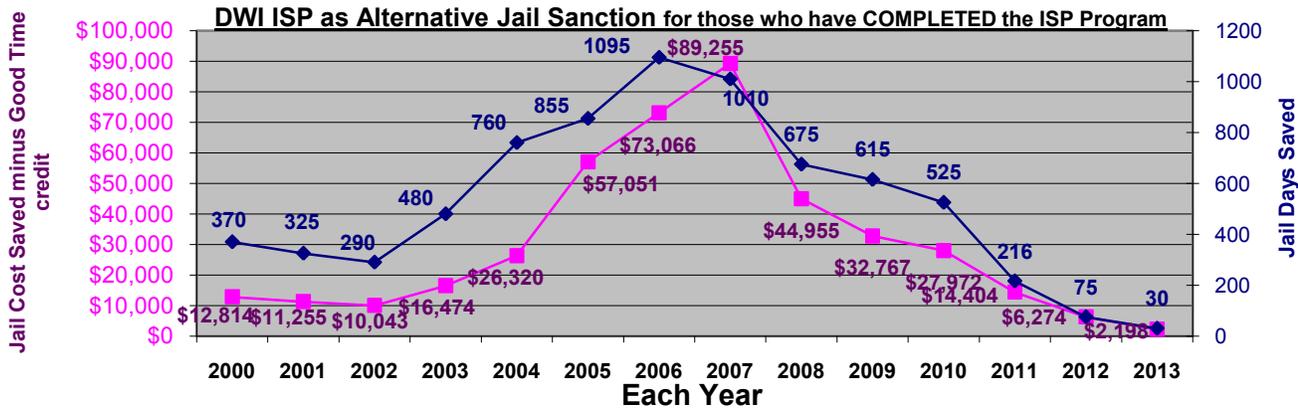
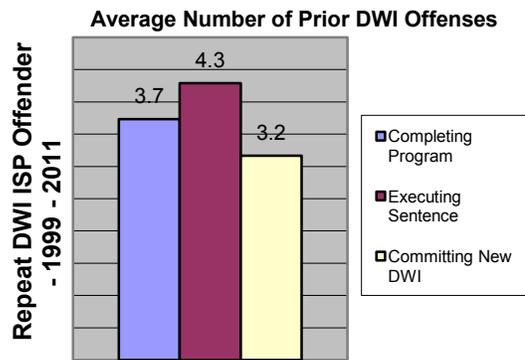
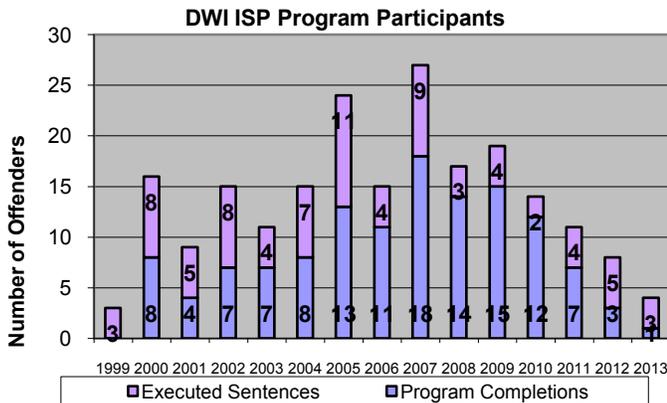
2013 Program Cost: CPO reimbursed agent position

The ISR Agent position was added in 2002 following a “budget buster” year of juvenile placements where placement costs exceeded one million dollars. The new position was subject to the CPO 50% reimbursement and the remainder was funded through a Pine County Collaborative contract. As collaborative dollars started to disappear the reduced funding was first offset by JAIBG Federal grant dollars and now by Local Correctional fees. Additional county cost savings could be inferred through the prevention of other out-of-home placement dollars.

The program has proven to be very effective by providing intensive supervision to the toughest juvenile offenders thus enhancing public safety and providing a last chance effort at rehabilitation in the juvenile system. This also permits the other juvenile agents to move other juvenile matters through the system faster with more individual attention.

Repeat DWI Intensive Supervision Program (ISP)

Goal	Strategy	Outcomes
<p>Provide an intensive supervision program for adult repeat DWI offenders that will increase public safety, hold program participants accountable, reduce recidivism, and rehabilitate offenders.</p>	<ol style="list-style-type: none"> 1) Increase accountability of program participants by closely monitoring activities. 2) Provide a structured program involving variable levels of supervision based upon progress. 3) Impose sanctions when participant violates program conditions whenever possible rather than formal violation and return to Court. 4) Adequately address the chemical dependency needs of program participants. 5) Reduce mandatory jail sentences with the statutory permitted ISP program alternative. 	<ol style="list-style-type: none"> 1) Participants will face consequences for relapses while in the program including appropriate treatment programming. 2) Sanctions will be imposed for violations. 3) Offenders will successfully complete the program. 4) Offenders will not commit a new DWI while in the program. 5) Recidivism rates for repeat DWI offenders will be reduced. 6) Use of the ISP program will reduce jail costs for the county.



- **Completion rate:** 70 % of those ordered into ISP complete the program
- **Recidivism:** 88 % of those who started the ISP program have not subsequently committed a new DWI
- **Rehabilitation:** 98 % who completed the program have successfully completed their CUA recommendations
- **Risk Level:** 66 % offender risk level has gone down as measured by the LSI
- **Accountability:** 330 sanctions have been implemented
- **Cost Effectiveness:** The program has saved the county at least **\$ 422,651** in jail costs alone.
In addition, ISP correctional fees have brought in **\$ 68,378**.

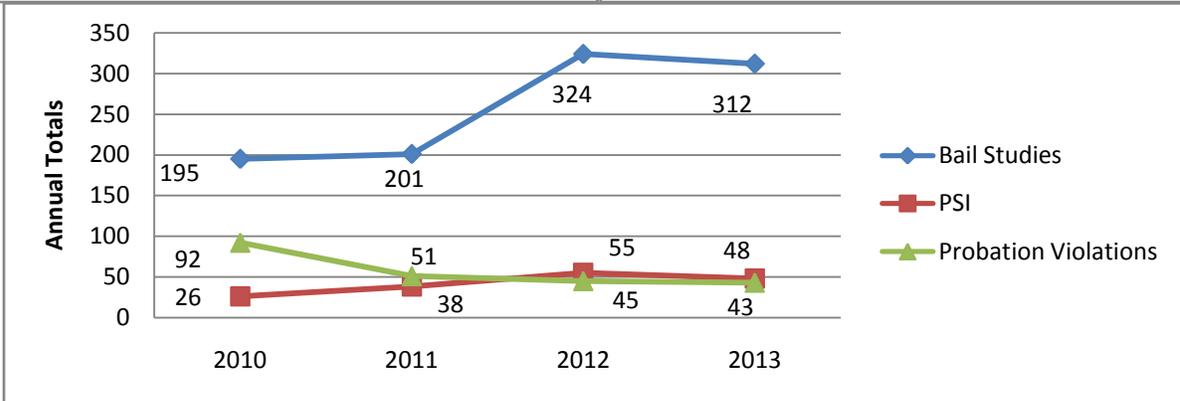
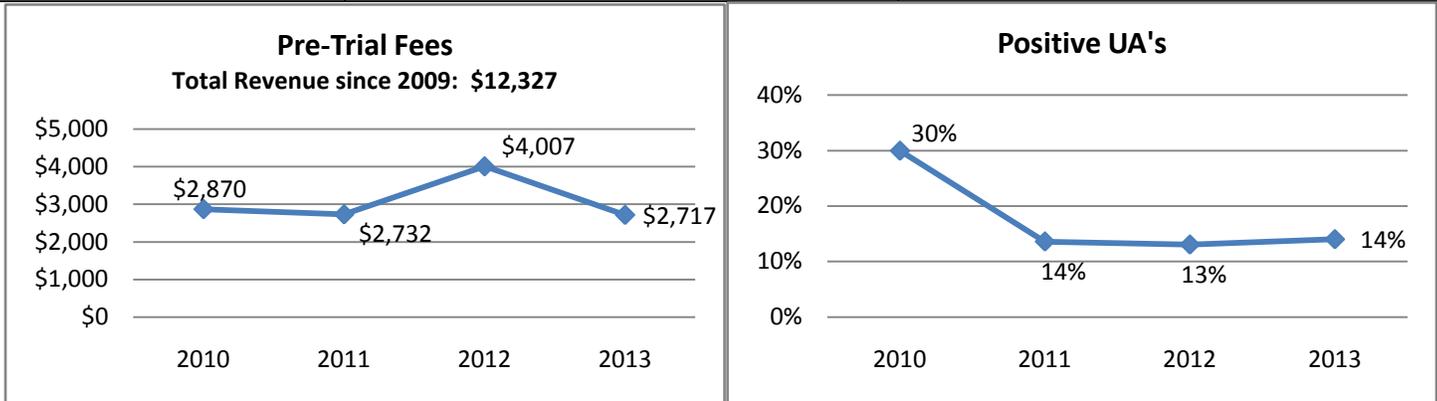
2013 Program Cost: CPO reimbursed agent position

Our Repeat DWI Program was implemented in 1999 with grant dollars from the Department of Corrections. In 2001 Pine County agreed to pick the program costs up utilizing CPO reimbursement, offender program fees, and jail reduction savings to offset the cost of the program to the county. We have kept statistics from the start as part of our grant funding and now as part of these outcomes.

Our ISP Agent is hired as a county probation officer position so that salary and benefits are reimbursed by CPO funding. ISP program participants pay a \$ 720 program fee that goes towards program costs. In addition, the reduction in jail costs for program participants has been shown also offset salary and program costs.

Pre-Trial Services

Goal	Strategy	Outcomes
Fill the gap in pre-trial services to the Court including additional information for bail and release condition determination and supervision to defendants with court ordered conditions during pre-trial status.	<ol style="list-style-type: none"> 1) Track total number of bail studies completed 2) Measure positive urinalysis tests while under supervision 3) Track total number of violations of conditions of release 4) Number of PSI's completed 	<ol style="list-style-type: none"> 1) Provide courts with more information to help make more informed decisions 2) Accountability while in the community released on pre-trial status 3) Reduction of positive UA results 4) Consequences for defendant that are not cooperating with conditions of release



2013 Program Cost: \$ 8210

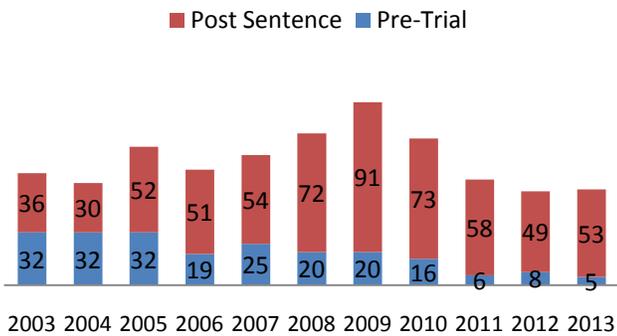
The Pre-trial position was added in November 2009 with RLE Federal Grant dollars. Originally approved in November of 2008 the position was put on hold due to recession-related financial concerns. In 2011 Pine County agreed to fund .4 FTE of a position when the grant ran out. CPO reimbursement, offender program fees, and in-house cog instruction would defray the county's cost of the program.

Pine County Probation receives Caseload/Workload Reduction (CWR) funding from the State. It has been the practice to fund the lowest agent salaried position with these dollars to get the biggest benefit from the CPO funding based upon a percent of agent salary and benefits. In 2013, the pre-trial agent position was moved to Caseload/Workload funding. The entire pre-trial salary is paid by the CWR funding and the county pays for the benefits.

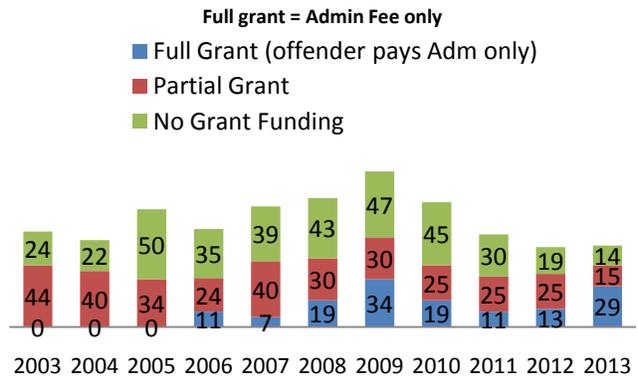
Electronic Monitoring (REAM Grant)

Goal	Strategy	Outcomes
Reduce injury and fatalities caused by repeat DWI offenders in Pine County by preventing defendants from drinking while awaiting trial or serving out their sentence and/or probation.	<ol style="list-style-type: none"> 1) Provide required data to the Department of Corrections for their statewide study of the effectiveness of REAM. 2) Keep drunk drivers off the road. 3) Assist offenders with a drinking problem maintain sobriety at home so they can see that they don't need to depend on alcohol and allow them to make treatment work. 4) Allow individuals with jobs to work from home rather than being confined to jail where they are not eligible for huber release on pre-trial status. 5) Ensure that no use of alcohol conditions of release are monitored and reported. 	<ol style="list-style-type: none"> 1) Make the REAM available to individuals who otherwise could not afford this option. 2) Release on the REAM can free up already overcrowded jails for more serious offenses. 3) Offenders will comply with their REAM requirements

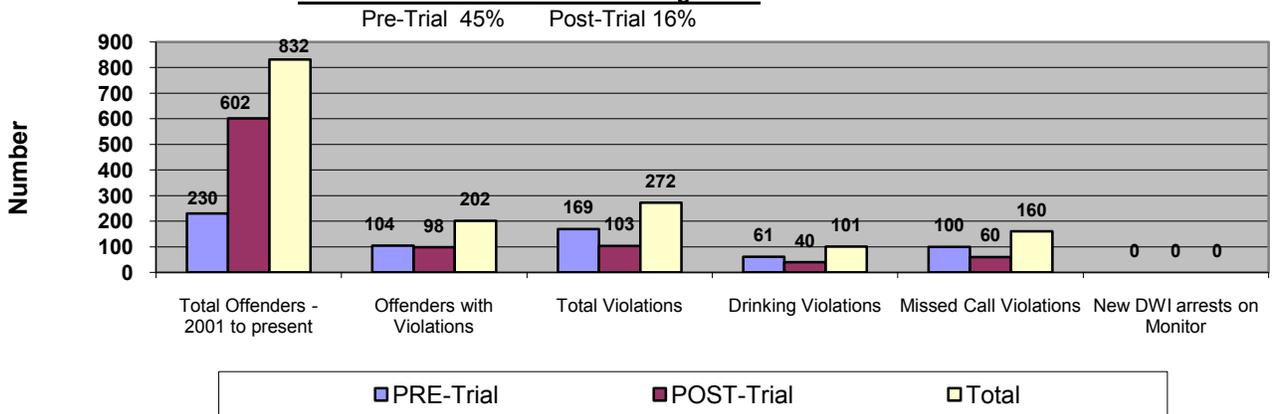
REAM Participants



Grant Eligibility



REAM Violations - 2001 through 2013



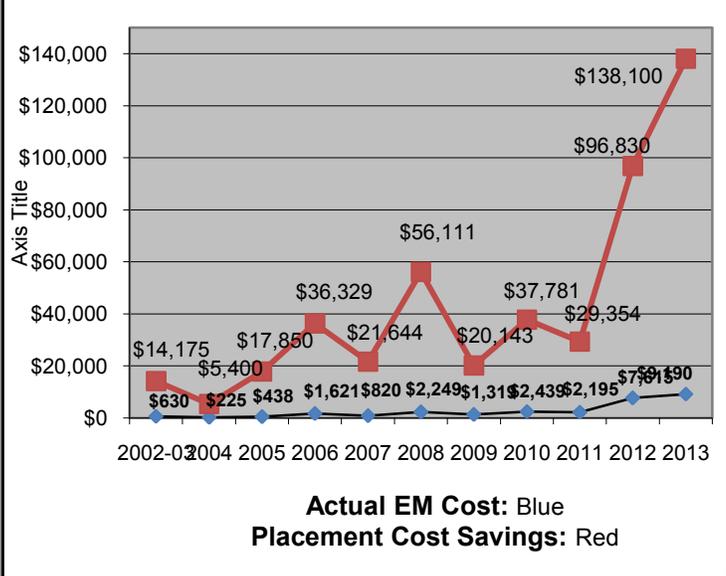
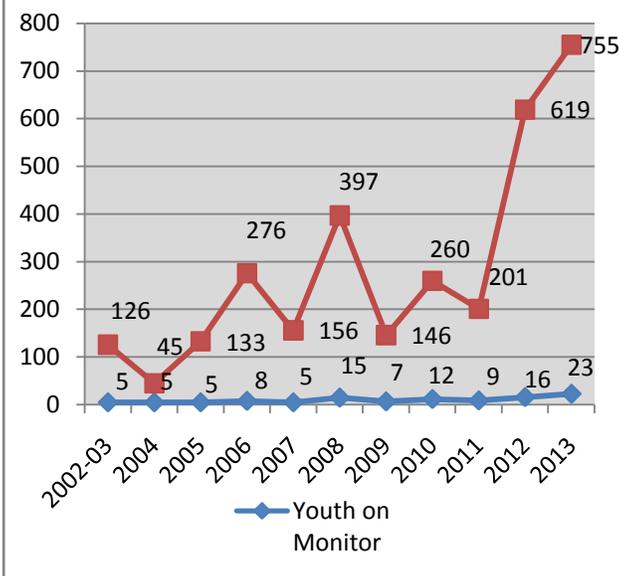
FY 2013 Grant: \$ 8100

From 1996 to September 30th, 1998 the Tenth Judicial District Court accepted the grant dollars and administrated the program on a district wide basis. In 1998 they encouraged local jurisdictions to pursue the grant funding. At that time the Pine County Sheriff's Department applied for the grant. Rick Boland, who had been the local program coordinator for District Court, took over full responsibility. For 2002, the county board approved a clerical position to coordinate the grant. However, in May 2002 the county board approved changing the administration of the program to Court Services. The DOC approved the grant amendment including half the position as administrative costs out of the grant award. Court Services took over July 1, 2002.

Pine County's grant award from the Minnesota Department of Corrections has declined significantly over the years. The current funding level for Fiscal Year 2011-12 is \$ 8100. The grant covers the cost of the equipment rental and monitoring. Offenders pay an extra \$ 1.50 per day to offset administrative costs.

Juvenile Electronic Monitoring

Goal	Strategy	Outcomes
Provide greater accountability for youth placed at home on house arrest at a lower cost to the county.	<ol style="list-style-type: none"> 1) Enhance house arrest as a pre-disposition or consequence disposition. 2) Provide parents with support in house arrest situations. 3) Less restrictive sanction than out-of-home placement that is still restrictive in nature. 4) Provide another alternative for escalating sanctioning 	<ol style="list-style-type: none"> 1) The Court will utilize house arrest more often reducing detention placements. 2) Reduced cost to parents and increased accountability will make the disposition more attractive for parents to keeping their child at home rather than wanting child out of the home. 3) Reduce detention in costly out-of-home placements. 4) Youth accountability.



Average Days per Youth in 2013: 33 – To-date: 26
Total cost savings since implementation: \$ 473,716

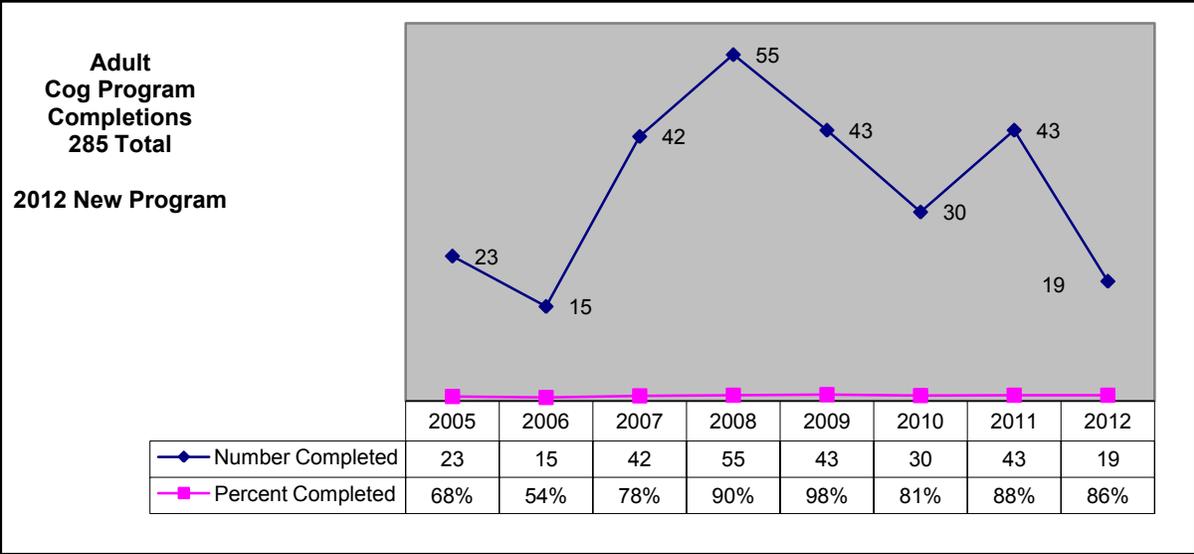
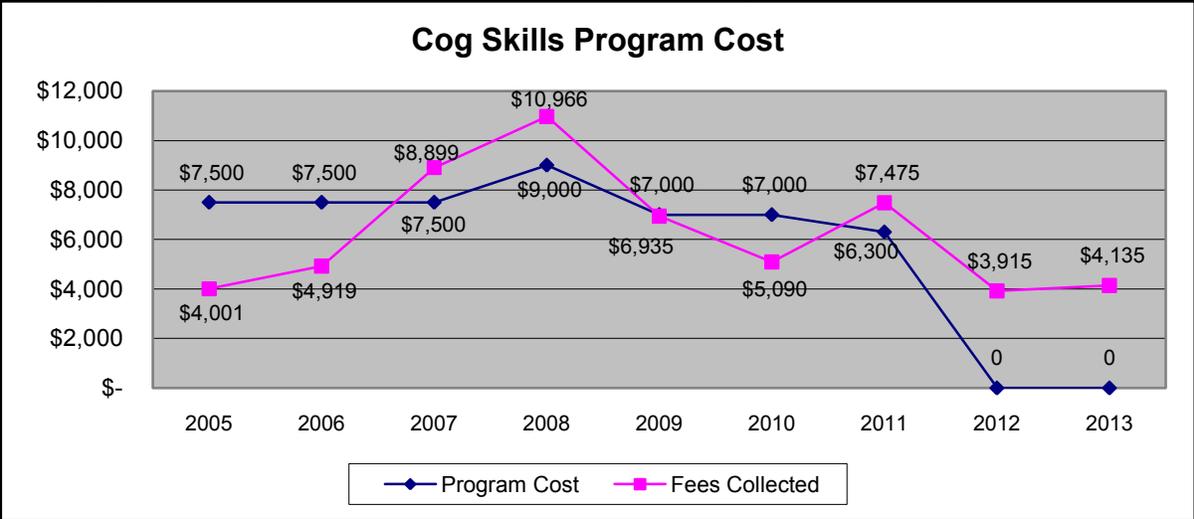
2013 Program Cost: \$ 9190

We contract with Midwest Monitoring and Surveillance for the monitoring equipment. The most frequent equipment used for youth is the ankle bracelet that enhances house arrest by only permitting youth to leave his/her home during pre-approved times. In 2004 the option of voice verification house arrest with random calls during curfew times became available. In 2012 the ability to use GPS reliably on the ankle bracelet increased the use of monitoring as a juvenile's location was able to be tracked in real time.

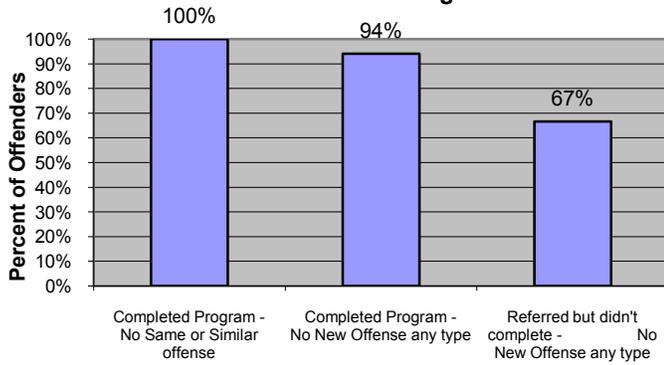
From 2002-2003 the Federal JAIBG (Juvenile Accountability Incentive Block Grant) paid 50% of the cost for youth on the monitor. Parents have been expected to pay the other half of the cost. In 2004 the cost previously paid by the grant is being paid out of the corrections detention dollars budget with Health and Human Services as a low cost alternative to out-of-home detention. In 2007 a sliding fee scale made the parental portion more affordable to parents with limited financial means. Parents meeting the Federal Poverty scale pay a \$ 25 minimal fee.

Cognitive Skills Education Programming

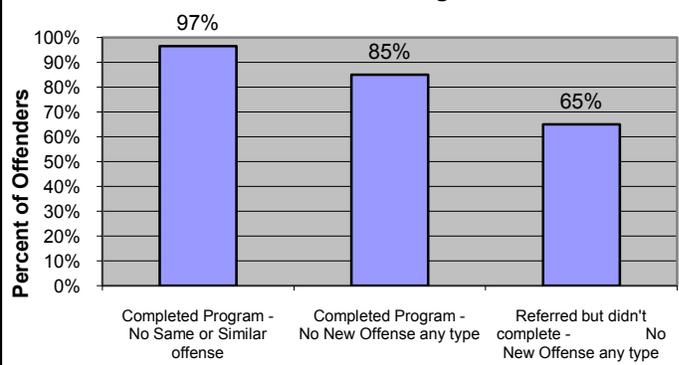
Goal	Strategy	Outcomes
Provide evidence-based curriculum to offenders that facilitate change and overall reduce recidivism.	<ol style="list-style-type: none"> 1) Deliver a structured program which analyzes thought process and decision making responses 2) Enhance Thinking Skills, Reasoning, and promote Rehabilitation 3) Increase insight to self emotive processes and thought analysis 4) Measure recidivism rates of those referred to the program that didn't complete the class and those that actually complete the program. 5) Set high standard for attendance expectations and defined consequences for absence. 6) Minimize the cost to the county 	<ol style="list-style-type: none"> 1) Offenders who start the program will successfully complete the program. 2) Offenders who complete the program will have lower recidivism rates than those who do not. 3) Offenders who complete the program will have a lower reconviction rate for same or similar crimes within one year of completion of the program. 4) The program will be cost effective.



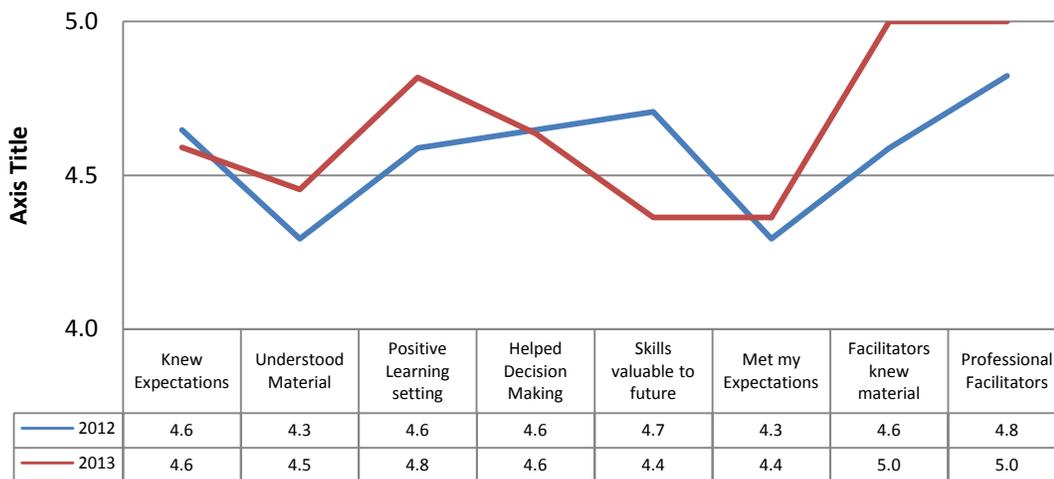
**Adult Cog without New Offenses 2012
Pine Co Probation Program**



**Adult Cog without New Offenses 2005-2011
Contracted Program**



Probation Cog Skill Class Satisfaction



- 1- Strongly Disagree
- 2- Disagree
- 3- Undecided
- 4- Agree
- 5- Strongly Agree

2013 Program Revenue: \$ 4135

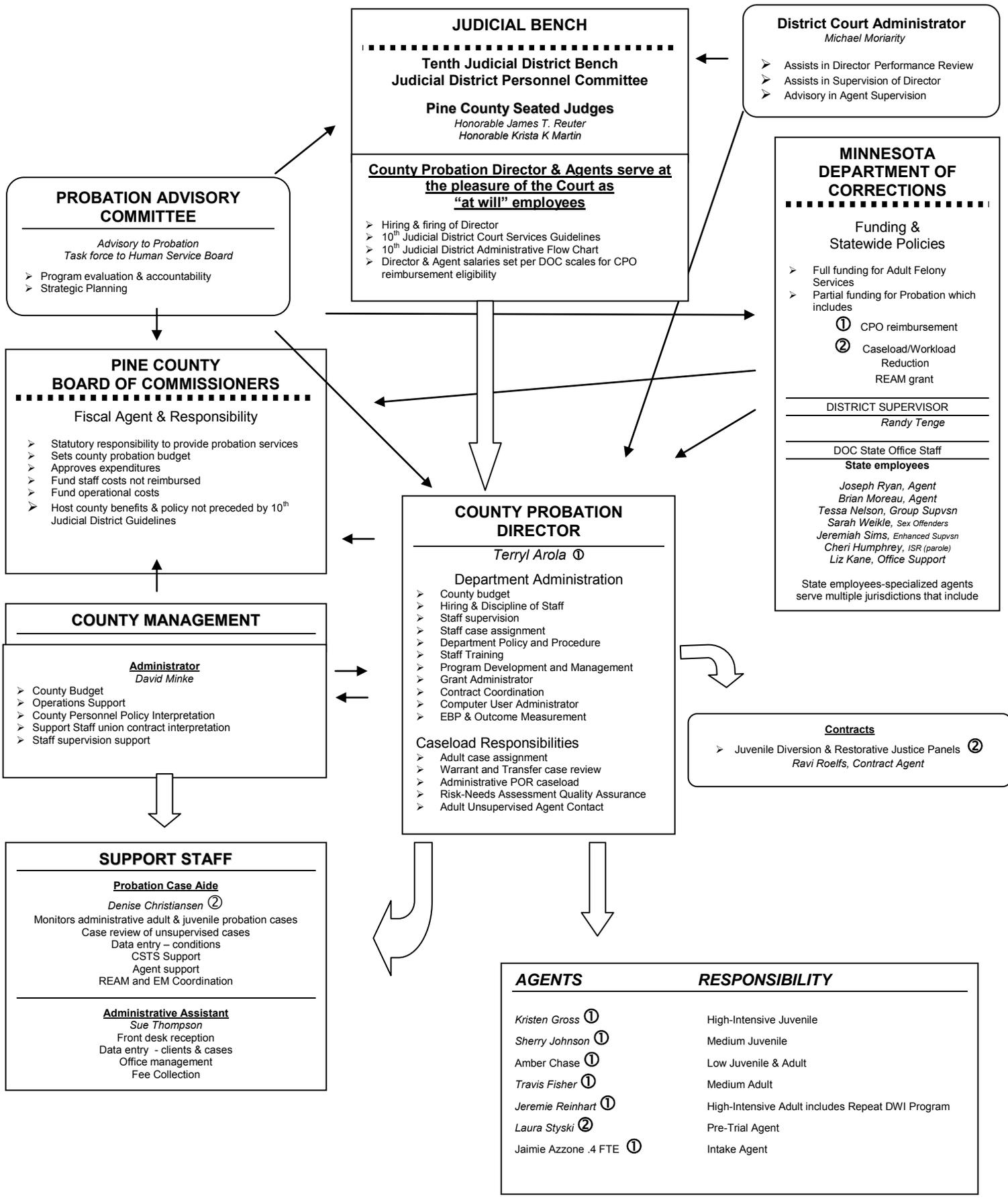
In 2001 we first implemented an adult cognitive skills program utilizing revenue from the old probation fees focusing solely on our DWI ISP offenders. In 2001 and 2002 classes were delivered as contract for service by an individual provider and in 2003 Therapeutic Service Agency facilitated classes. Budget cuts in 2003 rendered us incapable of funding the program.

In 2005 we were able to budget classes for both juveniles and adults. The plan was to eventually have a self sustaining program and in 2007 that goal was achieved. From 2005 – 2011 we paid facilitators to run a program with curriculum that closely paralleled that of Anoka County where a number of our juvenile offenders encounter placement in their juvenile programs. Juveniles paid a \$75.00 fee. Adults paid \$200.00 fee while the DWI ISP offenders paid \$100.00. Recidivism outcomes from this period were favorable.

In 2012, as a cost savings strategy, Pine County Probation launched their own adult program based on New Direction curriculum used in Minnesota prisons which was collaboration between Hazelden and the DOC. We chose to take the foundational concepts from this curriculum in an open ended program that would run at least 12 weeks. Successful completion is based upon class participation and competency with the key concepts of a thinking report. Adult fees remained the same. The class is taught in-house by probation agents. Teen Focus has now taken over the juvenile cog program using similar format to our program.

Recidivism rates on the Pine County Probation program will be compared to the former program once participants have been out of the program for a year.

APPENDIX



Probation Mandates & Responsibilities 1980, 1992 & Today

RESPONSIBILITY	1980	1992	Today
Probation Supervision - Defined: MS 609.02 Subd. 15 Adults – MSA 609.135 Subd 1 (2) Juvenile – JPO offenders 260B.235 Subd 4(5) Juvenile traffic 260B.225 Subd 9(6) Delinquents 260B.198 Subd 1(b)	X	X	X
Client contacts (<i>Documentation requirements have increased steadily</i>)	X	X	X
Pre-sentence investigations (adults) MS 609.115	X	X	X
Pre-disposition reports (juveniles) MS 260B.157 Subd. (1)	X	X	X
Social Histories on DOC Commitments DOC 4-108.8a	X	X	X
Progress reports – Court Rules	X	X	X
Violation reports – Court Rules	X	X	X
Transfer investigations – DOC policy	X	X	X
Interstate Compact Supervision, Transfers, & Investigation - Juvenile MS 260.51 and Adult MS 243.1605	X	X	X
Court appearances – Court rules (<i>Longer waits due to calendar overcrowding</i>)	X	X	X
Restitution services – 609.10 Subd. 2	X	X	X
Truancy supervision 260C.201 Subd. 1 (5)(b)(2)	X	X	X
Certification studies for serious juvenile offenses MS 260B.125	X	X	X
Sentencing Guidelines worksheets MS 609.115 Subd 1a (<i>Mandated 1980—complexity has increased since then</i>)	X	X	X
Conditional pre-trial release supervision (<i>Court Rules since 1975</i>)	X	X	X
Fine recommendations (<i>Mandatory minimum fines for certain offenses 1987; offenses with mandated minimums greatly expanded 1992</i>)	X	X	X
Community work service (<i>as court-ordered condition</i>)* 2003 became probation sanction	X	X	X
Juvenile diversion Probation provided service since about 1976 before mandated (<i>Mandated 1994- to Co Atty Ofc</i>)* - MS 388.24	X	X	X

1980 Responsibilities: 18

Added by 1992

RESPONSIBILITY	1980	1992	Today
Notification to State if sex offender is bus driver (<i>Mandated 1985</i>)		X	X
Notification of victim services & rights MS 611A.037 (<i>Mandated 1983</i>)		X	X
Fine recommendations (<i>Mandatory minimum fines for certain offenses 1987; offenses with mandated minimums greatly expanded 1992</i>)		X	X
Victim impact statements in pre-sentence investigations (<i>Mandated 1984</i>) MS 609.037 Subd. 1, 2		X	X
Neighborhood impact statements in pre-sentence investigations (<i>Mandated 1988</i>) MS 609.115 Subd. 1		X	X

RESPONSIBILITY	1980	1992	Today
DNA testing for sex offenders (Mandated 1989) 299C.105		X	X
Specialized training requirements - i.e. sex offender supervision, intensive supervision (Sex offender supervision training mandated 1990) MS 241.67 Subd. 6, MS 244.13 Subd 2		X	X
Compulsive Gambling Assessments in pre-sentence investigations (Mandated 1991) MS 609.115 Subd. 9		X	X
Chemical assessments & determination of whether alcohol/drugs contributed to offense - Screenings 609.115 Subd. 8 (Mandated 1991)		X	X
Registration of sex offenders & address changes (Mandated 1991; expanded 1993. List of offenses has expanded almost annually since 1991) MS 243.166 Subd. 3		X	X
Notification to schools on outcome of disposition & review hearings on certain offenses occurring on school property (Mandated 1992) MS 260B.171 Subd. 3		X	X
Sex offender assessments (adult & juvenile) (Mandated 1992) 609.345 (a)		X	X

1992 Responsibilities: 30

Added since 1992

RESPONSIBILITY	1980	1992	Today
Drug & alcohol testing (ability to easily test the Court ordered condition)			X
Bail evaluations (Mandated 1994) 629.74			X
Computerized data system entry and integration Pine Co implemented 1996, SSS data integration 2000, CriMNet integration 2003			X
Classification System for Juveniles (Mandated 1999) Formalized risk-needs assessment MS 260B.159			X
Case Plans for Out-of-Home Placements (Mandated 1999) MS 260.198 Subd. 5			X
Transitional Service Plans (Mandated 1999) MS 260B.240			X
Interagency pre-placement screening for juvenile out-of-home Placement (Mandated 1999) MS 260B.157 Subd. 3			X
Compliance with Indian Child Welfare Act –ICWA (Mandated 1999) MS 260B.168			X
Fingerprinting on adult interstate transfer clients (Mandated 1992)			X
Fingerprinting assistance for offenders on probation MS 299C.10 Subd 1(7)(c)			X
Increase in notification procedures to victims of certain offenses (Mandated 1993; requirements expanded almost annually) MS 611A			X
Apprehension & Detention Authority MS 244.195, 260B.175 Subd 1(c) (Mandated 1998)			X
EJJ (Extended Juvenile Jurisdiction) offender category added. Supervision until age 21 – 260B.130 (Created by legislature 1993) EJJ Studies – Juvenile Court Rules 19.03			X
Provide cognitive skills groups (research-driven) (Began 2002)			X
Notification to State DHS of convictions for wide range of offenses by persons working in State DHS licensed facilities (Mandated 1995) MS 245C.05			X
Domestic abuse assessments/investigations (Mandated 1996; pre-sentence investigations on domestic abuse cases mandated 1997) MS 609.2244			X

RESPONSIBILITY	1980	1992	Today
Local Collaborative Time Study requires probation officers to record time, take training <i>(Initiated 1998)</i>			X
Probation fee collection <i>(Allowed by statute 1992; court-ordered and ceased. Began again 2003 with department collection) MS 244.18 for corrections services</i>			X
REAM Alcohol monitoring of certain offenders during pre-trial release <i>(Mandated 1998)</i>			X
Case closure of low risk case as “inactive” <i>(Pine Bench authorized 1999)</i>			X
Intensive DWI Supervision <i>(Pilots authorized 2000, now a disposition alternative) MS 169.275 Subd 3, 4, 5 Pine Co grant-pilot from 1999-2001</i>			X
DNA testing <i>(all other felons) (Mandated 2000) MS 299C.105</i>			X
Report sex offender addresses, phone numbers, property, employment, school & accessible vehicles changes <i>(Added to sex offender registration 2000)</i>			X
Registration of non-sex offenders (broad list of offenses) who have past sex offense & probation expired before registration <i>(Mandated 2000)</i>			X
Staggered REAM 30 day sentence <i>(Mandated 2000) 169A.277 Subd 2</i>			X
Outcome measures required for County plan/budget; State <i>Pine County Probation Advisory Comp Plan since 1999, State began 2001</i>			X
Authorized Probation Sanction Conferences <i>(implemented previously, legislative authority granted 2003) MS 244.196-.199</i>			X
Notification to community-based programming of predatory offender registration <i>(Mandated 2003) MS 246.13 Subd 4</i>			X
“Short-term” offenders <i>transferred from state to local facilities—increases local supervision population and case management- (Legislative shift 2003)</i>			X

Today’s Responsibilities: 59

MINNESOTA DEPARTMENT OF PUBLIC SAFETY
Bureau of Criminal Apprehension - Criminal Justice Information Systems

PINE COUNTY SHERIFF'S DEPARTMENT ARREST INFORMATION
Crimes cleared

Year	Total Part I	Murder	Rape	Robbery	Agg. Assault	Burglary	Larceny	MV theft	Arson	Total Part II	Other Assaults	Forgery	Fraud	Stolen Property	Vandalism	Weapons	Other Sex offenses	Narcotics	Gambling	Family/Children	DWI	Liquor Laws	Disorderly Conduct	Other Offenses	Grand Total
2012	230	0	9	2	30	25	147	16	1	612	172	4	10	11	36	7	16	100	0	0	68	29	52	106	842
2011	232	0	5	1	22	19	169	13	3	822	201	5	14	10	53	9	28	67	0	4	87	79	87	178	1054
2010	213	0	9	0	25	44	102	29	4	802	157	12	37	6	34	7	46	70	0	7	119	54	76	177	1015
2009	299	0	10	3	32	61	175	18	0	903	203	13	32	17	58	14	29	45	0	5	120	58	120	189	1202
2008	452	0	12	3	25	95	276	37	4	1973	437	32	56	12	212	12	19	75	0	25	159	90	490	354	2425
2007	108	0	5	1	23	28	38	11	2	808	173	15	13	8	37	25	15	39	0	11	125	51	171	125	916
2006	177	0	18	1	20	46	76	16	1	1031	211	11	23	5	82	29	21	51	0	2	158	67	171	200	1208
2005	127	0	11	2	32	21	51	9	1	1044	229	24	29	16	53	26	14	81	0	4	151	66	149	202	1171
2004	227	1	14	1	16	47	125	20	3	1186	228	33	112	5	43	28	14	100	0	4	215	73	126	205	1413
2003	164	0	4	1	15	36	88	19	1	927	179	28	131	9	55	13	12	58	0	5	134	54	311	280	1091
2002	181	0	5	3	26	27	93	25	2	1044	216	20	119	3	60	19	14	52	0	0	171	66	164	140	1225
2001	146	1	5	0	8	28	86	16	2	1512	267	16	78	4	76	41	19	51	0	4	205	80	229	442	1658
2000	246	0	17	4	9	41	142	31	2	2686	545	18	170	3	110	66	14	50	0	3	206	101	535	865	2932
1999	169	1	6	2	10	16	108	24	2	2371	498	10	218	2	122	78	14	52	0	26	190	114	525	522	2540
1998	319	0	7	4	11	52	203	40	2	2676	642	119	186	4	160	107	13	65	0	26	219	85	576	474	2995
1997	354	1	6	1	14	75	219	37	1	2211	549	15	164	5	177	79	11	48	1	34	203	82	500	343	2565
1996	430	0	7	0	17	85	256	62	3	2184	571	27	123	3	253	88	10	38	0	44	190	75	442	320	2641
1995	411	0	14	3	19	62	246	66	1	2053	568	15	140	3	269	95	14	35	0	26	102	63	403	320	2464
1994	516	0	9	1	23	126	298	57	2	1855	493	40	142	1	253	64	2	19	0	26	70	59	333	353	2371
1993	228	0	13	1	13	31	137	32	1	1405	463	3	6	8	41	66	1	12	0	67	60	66	276	336	1633
1992	267	2	16	2	11	57	138	37	4	1293	422	5	34	0	72	51	2	21	0	42	56	69	206	313	1560

CLEARED by arrest - For crime reporting purposes, an offense is cleared by arrest or solved when at least one person is (1) arrested, or (2) charged with the commission of the offense.

PART I Offenses - The first of two main categories of crime classes composing a universal crime classification system established for crime reporting purposes. Part I offenses are by their nature more serious and occur most frequently.

PART II Offenses - The second of two main categories of crime classes composing a universal crime classification system established for crime reporting purposes. Part II offenses are generally less serious in nature. However, most sex and drug-related offenses show up in Part II.

Other Offenses - Included in this class are every other state or local offense not included elsewhere, except traffic.

NOTE: Statistics come out in August for the previous year. PCSD Data systems (as colored): 1991-1999 **LEADERS**, 2000-2007 **CIS**, 2008 on **Damian Shield**

THE SUPREME COURT OF MINNESOTA
Research and Evaluation
State Court Administration

Pine County Court Filings

YEAR	Felony	Gross Misdemeanor	Juvenile	Minor Crime	TOTAL
2013	338	189	242	3070	3839
2012	294	185	276	2794	3549
2011	223	167	267	3197	3854
2010	255	177	209	2849	3490
2009	203	163	243	3020	3629
2008	236	205	344	2735	3520
2007	214	212	369	2638	3433
2006	303	270	359	3174	4106
2005	367	313	368	3876	4924
2004	310	280	388	3224	4202
2003	260	252	469	3335	4316
2002	210	224	481	3145	4060
2001	146	178	563	3481	4368
2000	165	174	436	3984	4659
1999	146	167	431	3857	4601
1998	119	203	367	4211	4900
1997	141	168	350	4403	5062
1996	138	125	323	3347	3933
1995	138	119	281	3054	3592
1994	129	91	293	3160	3673
1993	85	85	207	3234	3611
1992	77	55	152	3025	3309
1991	64	53	156	3042	3315
1990	80	71	149	3288	3588
1989	68	80	200	3030	3378
1988	88	67	242	2933	3330
1987	98	41	187	3162	3488
1986	78	58	135	2713	2984
1985	54	55	131	3108	3348
1963	<i>1963 Annual Probation Report:</i>		29	<i>New petitions reported</i>	

2005 on:

Court Administration changed to MNCIS a new computer information system. The old case filing report has been replaced with the Weighted Caseload Detail Report. The numbers in this report will not reflect cases filed that have not yet had a first court appearance. For example, cases where a warrant is issued prior to a first appearance will not show up until the case has its first hearing. As a result, the numbers do not include some cases that would have been previously counted. Case types are sorted the same as the previous TCIS reports.

Juvenile includes delinquency, status offenses, TPR, and CHIPS cases.

Minor Crime includes 5th degree assault, non-traffic misdemeanor, DWI misdemeanor, traffic misdemeanor, juvenile traffic, and parking.

DOC ANNUAL PROBATION SURVEY

Offender “snap-shot” on 12-31 of each year

Year	All Probationers in Pine County	Felony	Gross Misdemeanor	Misdemeanor	Juvenile	Juvenile Diversion Referrals (total for yr)	Adult Pre-Trial Cases Opened (total for yr)
2013	1045	386	306	283	70	30	425
2012	993	354	309	242	88	22	397
2011	1086	366	374	270	76	38	286
2010	1132	377	387	291	77	37	287
2009	1212	379	429	315	89	39	85
2008	1348	358	413	474	103	53	67
2007	1452	388	407	544	113	85	87
2006	1633	396	396	713	128	85	56
2005	1426	352	361	592	121	100	93
2004	1290	268	341	572	109	119	95
2003	1276	262	335	540	139	122	82
2002	1320	212	347	613	148	132	102
2001	1249	185	295	581	188	123	60
2000	1105	167	266	505	167	122	43
1999	965	161	239	417	148	142	32
1998	1190	178	220	666	126	143	57
1997	1059	177	173	607	102	108	46
1996	949	177	166	493	113	126	
1995	903	144	153	534	72	84	
1994	956	154	143	549	110	121	
1993	677	115	89	379	94	79	
1992	349 *	No DOC felony numbers available for these years.	61	244	44	104	
1991	402*		110	245	47	56	
1990	577*		184	347	46	70	
1989	482*		117	302	63	86	
1988	370*		100	220	50	88	
1987	386*		84	253	49	78	
1986	395*		103	240	52	79	
1985	265*		79	143	43	71	
1984	182*		46	103	33	68	
1983	177		84	18	46	29	63

Pre-Trial Supervision started Nov 2009.

Before services were strictly Pre-Trial Investigations or REAM

NOTE: * includes only county probation cases



AGENDA REQUEST FORM

Date of Meeting: August 5, 2014

- County Board
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins 10 mins 15 mins Other

Agenda Item: Award Contract #1405

Department: Public Works

Mark A. LeB
Department Head signature

Background information on Item:

Contract #1405

- CP 058-014-005 Located on Angle Avenue, City of Sandstone
- CP 058-014-006 Located on Commercial Avenue and 8th Street, City of Sandstone
- SAP 058-609-015 Located on CSAH 9; between CSAH 10 and CSAH 14
- SAP 058-623-008 Located on CSAH 23; between S Co. Line and TH 70
- SAP 058-629-002 Located on CSAH 29; between CSAH 20 and TH 123
- SAP 058-630-013 Located on CSAH 30; between TH 123 and CSAH 21
- SAP 058-641-017 Located on CSAH 41; between W Co. Line and 2.5 mi W of CSAH 40
- SAP 058-641-018 Located on CSAH 41; between 2.5 mi W of CSAH 40 and CSAH 61
- SAP 058-660-002 Located on CSAH 60; between TH 18 and CSAH 18

Action Requested:

Award Contract #1405 to Tri-City Paving and Alternates 1 and/or 2, contingent on a approval by the City of Sandstone on August 6th, in the amount of \$5,439,665.85

Financial Impact:

14.9% Under Engineer's Estimate

**PCPW
Contract Bid Abstract**

Contract No.: 1405
 Project No.: CP 058-014-005, CP 058-014-006, SAP 058-609-015, SAP 058-623-008, SAP 058-629-002, SAP 058-630-013, SAP 058-641-017, SAP 058-641-018, SAP 058-660-002
 Bid Opening: 07/28/2014 10:00 AM

Item No.	Item	Units	Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.				
			Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
ALTERNATE 1													
1	2021.501 MOBILIZATION	LUMP SUM	1	\$5,000.00	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00	\$10,000.00	\$10,000.00			
2	2104.501 REMOVE CURB AND GUTTER	LIN FT	224	\$3.00	\$672.00	\$4.00	\$896.00	\$6.88	\$1,541.12	\$6.75	\$1,512.00		
3	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	1370	\$3.50	\$4,795.00	\$1.00	\$1,370.00	\$2.04	\$2,794.80	\$2.00	\$2,740.00		
4	2211.501 AGGREGATE BASE CLASS 5	TON	700	\$20.00	\$14,000.00	\$16.00	\$11,200.00	\$24.87	\$17,409.00	\$14.00	\$9,800.00		
5	2211.607 AGGREGATE BASE PLACED	CU YD	560	\$10.00	\$5,600.00	\$19.00	\$10,640.00	\$37.46	\$20,977.60	\$20.00	\$11,200.00		
6	2215.501 FULL DEPTH RECLAMATION	S Y	3100	\$1.50	\$4,650.00	\$1.00	\$3,100.00	\$2.28	\$7,068.00	\$3.70	\$11,470.00		
7	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GAL	50	\$5.00	\$250.00	\$2.50	\$125.00	\$5.51	\$275.50	\$5.00	\$250.00		
8	2360.501 TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	TON	620	\$75.00	\$46,500.00	\$60.00	\$37,200.00	\$53.27	\$33,027.40	\$74.00	\$45,880.00		
9	2360.502 TYPE SP 12.5 NON WEAR COURSE MIX (2.B)	TON	620	\$70.00	\$43,400.00	\$60.00	\$37,200.00	\$53.27	\$33,027.40	\$74.00	\$45,880.00		
10	2504.602 ADJUST VALVE BOX-WATER	EACH	1	\$200.00	\$200.00	\$300.00	\$300.00	\$320.98	\$320.98	\$315.00	\$315.00		
11	2506.522 ADJUST FRAME & RING CASTING	EACH	20	\$300.00	\$6,000.00	\$300.00	\$6,000.00	\$331.17	\$6,623.40	\$325.00	\$6,500.00		
12	2521.501 6" CONCRETE WALK	SQ FT	475	\$6.00	\$2,850.00	\$7.00	\$3,325.00	\$10.19	\$4,840.25	\$5.85	\$2,778.75		
13	2531.501 CONCRETE CURB & GUTTER DESIGN B618	LIN FT	620	\$20.00	\$12,400.00	\$15.00	\$9,300.00	\$19.36	\$12,003.20	\$35.00	\$21,700.00		
14	2531.507 7" CONCRETE DRIVEWAY PAVEMENT	SQ YD	166	\$40.00	\$6,640.00	\$75.00	\$12,450.00	\$47.89	\$7,949.74	\$58.00	\$9,628.00		
15	2563.601 TRAFFIC CONTROL	LUMP SUM	1	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$1,018.98	\$1,018.98	\$1,000.00	\$1,000.00		
16	2573.530 STORM DRAIN INLET PROTECTION	EACH	6	\$200.00	\$1,200.00	\$125.00	\$750.00	\$213.99	\$1,283.94	\$250.00	\$1,500.00		
17	2575.602 SITE RESTORATION	EACH	1	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$1,375.67	\$1,375.67	\$400.00	\$400.00		
			Total ALTERNATE 1:								\$159,157.00	\$142,356.00	\$159,536.98
			Total ALTERNATE 1:								\$159,157.00	\$142,356.00	\$159,536.98
			Totals for Project CP 058-014-005								\$159,157.00	\$142,356.00	\$159,536.98
			% of Estimate for Project CP 058-014-005								-10.56%	0.24%	14.70%
ALTERNATE 2													
			Project: CP 058-014-006 - Commercial Avenue & 8th Street								\$4,000.00	\$4,000.00	\$6,500.00
Item No.	Item	Units	Quantity	Unit Price	Total Price	Tri-City Paving, Inc.	Unit Price	Total Price	Hardrives, Inc.	Unit Price	Total Price	Hawkinson Construction Co., Inc.	
1	2021.501 MOBILIZATION	LUMP SUM	1	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$4,100.00	
			Total ALTERNATE 2:								\$4,000.00	\$4,000.00	\$6,500.00

Item No. Item		Units		Quantity		Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.	
						Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Project: CP 058-014-006 - Commercial Avenue & 8th Street													
2	2104.501	REMOVE CURB AND GUTTER	LIN FT	800	\$3.00	\$2,400.00	\$4.00	\$3,200.00	\$4.59	\$3,672.00	\$4.50	\$3,600.00	
3	2104.513	SAVING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	187	\$3.50	\$654.50	\$1.00	\$187.00	\$2.04	\$381.48	\$2.00	\$374.00	
5	2211.607	SALVAGE AGGREGATE BASE STOCKPILED	CU YD	83	\$13.00	\$1,079.00	\$10.00	\$830.00	\$15.28	\$1,268.24	\$30.00	\$2,490.00	
4	2211.607	AGGREGATE BASE SPECIAL (CV)	CU YD	950	\$10.00	\$9,500.00	\$20.00	\$19,000.00	\$12.23	\$11,618.50	\$20.00	\$19,000.00	
6	2215.501	FULL DEPTH RECLAMATION	S Y	5100	\$1.50	\$7,650.00	\$1.00	\$5,100.00	\$2.00	\$10,200.00	\$3.40	\$17,340.00	
7	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	400	\$5.00	\$2,000.00	\$2.50	\$1,000.00	\$2.33	\$932.00	\$2.25	\$900.00	
8	2360.501	TYPE SP 12.5 WEARING COURSE MIX (2.B)	TON	515	\$75.00	\$38,625.00	\$60.00	\$30,900.00	\$53.28	\$27,439.20	\$74.00	\$38,110.00	
9	2360.502	TYPE SP 12.5 NON WEAR COURSE MIX (2.B)	TON	515	\$70.00	\$36,050.00	\$60.00	\$30,900.00	\$53.28	\$27,439.20	\$74.00	\$38,110.00	
10	2504.602	ADJUST VALVE BOX-WATER	EACH	5	\$200.00	\$1,000.00	\$300.00	\$1,500.00	\$320.98	\$1,604.90	\$315.00	\$1,575.00	
11	2506.522	ADJUST FRAME & RING CASTING	EACH	6	\$300.00	\$1,800.00	\$300.00	\$1,800.00	\$331.17	\$1,987.02	\$325.00	\$1,950.00	
12	2531.501	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	800	\$20.00	\$16,000.00	\$15.00	\$12,000.00	\$19.36	\$15,488.00	\$35.00	\$28,000.00	
13	2531.507	7" CONCRETE DRIVEWAY PAVEMENT	SQ YD	71	\$40.00	\$2,840.00	\$75.00	\$5,325.00	\$47.89	\$3,400.19	\$68.00	\$4,816.00	
14	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00	\$1,018.98	\$1,018.98	\$2,500.00	\$2,500.00	
15	2573.530	STORM DRAIN INLET PROTECTION	EACH	6	\$200.00	\$1,200.00	\$125.00	\$750.00	\$101.90	\$611.40	\$250.00	\$1,500.00	
16	2575.602	SITE RESTORATION	EACH	1	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$1,375.67	\$1,375.67	\$400.00	\$400.00	
						\$130,798.50	\$120,492.00	\$114,936.78	\$114,936.78	\$164,067.00	\$164,067.00		
Total ALTERNATE 2:						\$130,798.50	\$120,492.00	\$114,936.78	\$114,936.78	\$164,067.00	\$164,067.00		
Totals for Project CP 058-014-006						\$130,798.50	\$120,492.00	\$114,936.78	\$114,936.78	\$164,067.00	\$164,067.00		
% of Estimate for Project CP 058-014-006							-7.88%		-12.13%		25.43%		
Project: SAP 058-609-015 - CSAH 9: Between CSAH 10 and CSAH 14													
Item No. Item		Units		Quantity		Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
Participating													
1	2021.501	MOBILIZATION	LUMP SUM	1	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00	\$33,000.00	\$33,000.00	\$104,000.00	\$104,000.00	
2	2031.602	PORTABLE TOILETS	EACH	1	\$500.00	\$500.00	\$300.00	\$300.00	\$159.35	\$159.35	\$500.00	\$500.00	
3	2051.501	MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	1	\$500.00	\$500.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	
4	2104.501	REMOVE PIPE CULVERTS	LIN FT	160	\$5.00	\$800.00	\$10.00	\$1,600.00	\$13.76	\$2,201.60	\$13.50	\$2,160.00	
5	2104.507	REMOVE AGGREGATE	CU YD	1788	\$5.00	\$8,940.00	\$10.00	\$17,880.00	\$9.79	\$17,504.52	\$12.60	\$22,528.80	
6	2105.602	CONSTRUCT TURN LANES	EACH	2	\$10,000.00	\$20,000.00	\$6,000.00	\$12,000.00	\$23,793.08	\$47,586.16	\$23,350.00	\$46,700.00	
7	2118.501	AGGREGATE SURFACING CLASS 1	TON	1232	\$10.00	\$12,320.00	\$16.00	\$19,712.00	\$16.89	\$20,808.48	\$16.90	\$20,820.80	
8	2215.501	FULL DEPTH RECLAMATION	S Y	51222	\$2.00	\$102,444.00	\$1.00	\$51,222.00	\$1.20	\$61,466.40	\$1.15	\$58,905.30	
9	2232.501	MILL BITUMINOUS SURFACE (3.5")	SQ YD	53047	\$2.00	\$106,094.00	\$1.25	\$66,308.75	\$1.51	\$80,100.97	\$1.35	\$71,613.45	
10	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	3201	\$3.00	\$9,603.00	\$2.50	\$8,002.50	\$2.04	\$6,530.04	\$2.25	\$7,202.25	
11	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	TON	12307	\$55.00	\$676,885.00	\$51.00	\$627,657.00	\$46.89	\$577,075.23	\$45.50	\$559,968.50	
12	2501.511	15" CS PIPE CULVERT	LF	78	\$25.00	\$1,950.00	\$25.00	\$1,950.00	\$30.51	\$2,379.78	\$30.00	\$2,340.00	
13	2501.511	18" CS PIPE CULVERT	LF	82	\$30.00	\$2,460.00	\$35.00	\$2,870.00	\$32.10	\$2,632.20	\$31.50	\$2,583.00	
14	2501.567	15" GS SAFETY APRON & GRATE DES 3148	EACH	2	\$200.00	\$400.00	\$500.00	\$1,000.00	\$560.44	\$1,120.88	\$550.00	\$1,100.00	

Project: SAP 058-609-015 - CSAH 9; Between CSAH 10 and CSAH 14												
Item No.	Item	Units	Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.		Total Price	Total Price
			Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price		
15	2501.567	18" GS SAFETY APRON & GRATE DESIGN 3148	EACH	2	\$250.00	\$500.00	\$700.00	\$1,400.00	\$764.23	\$1,528.46	\$760.00	\$1,500.00
16	2540.602	MAIL BOX SUPPORT	EACH	39	\$150.00	\$5,850.00	\$100.00	\$3,900.00	\$96.80	\$3,775.20	\$125.00	\$4,875.00
17	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$10,000.00	\$10,000.00	\$6,000.00	\$6,000.00	\$3,056.93	\$3,056.93	\$6,000.00	\$6,000.00
18	2575.555	TURF ESTABLISHMENT	LUMP SUM	1	\$3,000.00	\$3,000.00	\$12,500.00	\$12,500.00	\$7,744.49	\$7,744.49	\$4,975.00	\$4,975.00
19	2580.603	INTERIM PAVEMENT MARKING	LIN FT	4128	\$0.35	\$1,444.80	\$0.60	\$2,476.80	\$0.22	\$908.16	\$0.20	\$825.60
20	2582.501	PAVEMENT MESSAGE(RIGHT ARROW) WHITE EPOXY	Each	4	\$500.00	\$2,000.00	\$125.00	\$500.00	\$127.37	\$509.48	\$125.00	\$500.00
21	2582.502	4" SOLID LINE WHITE EPOXY	LIN FT	17716	\$0.30	\$5,314.80	\$0.20	\$3,543.20	\$0.20	\$3,543.20	\$0.20	\$3,543.20
22	2582.502	4" SOLID LINE YELLOW EPOXY	LIN FT	16744	\$0.30	\$5,023.20	\$0.21	\$3,516.24	\$0.21	\$3,516.24	\$0.21	\$3,516.24
23	2582.502	4" BROKEN LINE YELLOW EPOXY	LIN FT	2100	\$0.30	\$630.00	\$0.21	\$441.00	\$0.21	\$441.00	\$0.21	\$441.00
		Total Participating:				\$996,658.80		\$854,780.49		\$877,589.77		\$926,599.14
		Total Participating:				\$996,658.80		\$854,780.49		\$877,589.77		\$926,599.14
		Totals for Project SAP 058-609-015				\$996,658.80		\$854,780.49		\$877,589.77		\$926,599.14
		% of Estimate for Project SAP 058-609-015						-14.24%		-11.95%		-7.03%
Project: SAP 058-623-008 - CSAH 23; Between S Pine County Line and TH 70												
Item No.	Item	Units	Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.		Total Price	Total Price
			Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price		
1	2021.501	MOBILIZATION	LUMP SUM	1	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00	\$28,000.00	\$28,000.00	\$35,600.00	\$35,600.00
2	2031.602	PORTABLE TOILETS	EACH	1	\$500.00	\$500.00	\$300.00	\$300.00	\$159.35	\$159.35	\$500.00	\$500.00
3	2051.501	MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	1	\$500.00	\$500.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
4	2104.501	REMOVE PIPE CULVERTS	LIN FT	78	\$5.00	\$390.00	\$10.00	\$780.00	\$13.76	\$1,073.28	\$13.50	\$1,053.00
5	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	3023	\$5.00	\$15,115.00	\$2.00	\$6,046.00	\$3.57	\$10,792.11	\$3.50	\$10,580.50
6	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	64	\$20.00	\$1,280.00	\$1.00	\$64.00	\$4.33	\$277.12	\$4.25	\$272.00
7	2104.523	SALVAGE CONCRETE APRON	EACH	1	\$200.00	\$200.00	\$400.00	\$400.00	\$484.01	\$484.01	\$475.00	\$475.00
8	2105.501	COMMON EXCAVATION (P)	CU YD	1076	\$10.00	\$10,760.00	\$6.00	\$6,456.00	\$3.92	\$4,217.92	\$3.85	\$4,142.60
9	2105.521	GRANULAR BORROW MOD 15% (LV)	CU YD	4304	\$20.00	\$86,080.00	\$14.00	\$60,256.00	\$16.81	\$72,350.24	\$16.50	\$71,016.00
10	2105.602	CONSTRUCT TURN LANES	EACH	2	\$10,000.00	\$20,000.00	\$6,000.00	\$12,000.00	\$17,781.13	\$35,562.26	\$17,450.00	\$34,900.00
11	2105.604	GEOGRID	S Y	4341	\$4.00	\$17,364.00	\$5.50	\$23,875.50	\$5.35	\$23,224.35	\$5.25	\$22,790.25
12	2118.501	AGGREGATE SURFACING CLASS 1	TON	1544	\$10.00	\$15,440.00	\$16.00	\$24,704.00	\$19.78	\$30,540.32	\$17.90	\$27,637.60
13	2211.501	AGGREGATE BASE CLASS 5	TON	1351	\$10.00	\$13,510.00	\$15.00	\$20,265.00	\$9.93	\$13,415.43	\$14.25	\$19,251.75
14	2215.501	FULL DEPTH RECLAMATION	S Y	34852	\$2.00	\$69,724.00	\$1.00	\$34,862.00	\$1.15	\$40,091.30	\$1.20	\$41,834.40
15	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	2446	\$3.00	\$7,338.00	\$2.50	\$6,115.00	\$2.04	\$4,989.84	\$2.25	\$5,503.50
16	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	TON	9412	\$55.00	\$517,660.00	\$52.00	\$489,424.00	\$49.73	\$468,058.76	\$48.10	\$452,717.20
17	2501.511	15" CS PIPE CULVERT	L F	32	\$25.00	\$800.00	\$35.00	\$1,120.00	\$31.59	\$1,010.88	\$31.00	\$992.00
18	2501.511	24" RC PIPE CULVERT	LIN FT	4	\$60.00	\$240.00	\$100.00	\$400.00	\$147.75	\$591.00	\$145.00	\$580.00
19	2501.515	15" GS PIPE APRON	EACH	2	\$200.00	\$400.00	\$500.00	\$1,000.00	\$433.07	\$866.14	\$425.00	\$850.00
20	2501.521	42" SPAN CS PIPE-ARCH CULVERT	L F	46	\$100.00	\$4,600.00	\$70.00	\$3,220.00	\$76.42	\$3,515.32	\$75.00	\$3,450.00

Project: SAP 058-623-008 - CSAH 23; Between S Pine County Line and TH 70												
Item No.	Item	Units	Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.		Total Price	Total Price
			Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price		
21	2501.525	42" SPAN GS PIPE-ARCH APRON	EACH	2	\$1,500.00	\$3,000.00	\$700.00	\$1,400.00	\$1,044.45	\$2,088.90	\$1,025.00	\$2,050.00
22	2501.573	INSTALL CONCRETE APRON	EACH	1	\$500.00	\$500.00	\$400.00	\$400.00	\$484.01	\$484.01	\$475.00	\$475.00
23	2540.602	MAIL BOX SUPPORT	EACH	8	\$150.00	\$1,200.00	\$100.00	\$800.00	\$96.80	\$774.40	\$125.00	\$1,000.00
24	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00	\$10,300.00	\$10,300.00
25	2575.555	TURF ESTABLISHMENT	LUMP SUM	1	\$3,000.00	\$3,000.00	\$12,500.00	\$12,500.00	\$9,680.61	\$9,680.61	\$9,400.00	\$9,400.00
26	2580.603	INTERIM PAVEMENT MARKING	LIN FT	2112	\$0.35	\$739.20	\$1.00	\$2,112.00	\$0.22	\$464.64	\$0.20	\$422.40
27	2582.502	4" SOLID LINE WHITE EPOXY	LIN FT	26900	\$0.30	\$8,070.00	\$0.20	\$5,380.00	\$0.20	\$5,380.00	\$0.20	\$5,380.00
28	2582.502	4" SOLID LINE YELLOW EPOXY	LIN FT	2006	\$0.30	\$601.80	\$0.21	\$421.26	\$0.21	\$421.26	\$0.21	\$421.26
29	2582.502	4" BROKEN LINE YELLOW EPOXY	LIN FT	2640	\$0.30	\$792.00	\$0.21	\$554.40	\$0.21	\$554.40	\$0.21	\$554.40
Total Participating:						\$829,804.00		\$729,856.16		\$765,568.85		\$764,149.86
Total Participating:						\$829,804.00		\$729,856.16		\$765,568.85		\$764,149.86
Totals for Project SAP 058-623-008						\$829,804.00		\$729,856.16		\$765,568.85		\$764,149.86
% of Estimate for Project SAP 058-623-008								-12.04%		-7.74%		-7.91%

Project: SAP 058-629-002 - CSAH 29; Between CSAH 20 and TH 123												
Item No.	Item	Units	Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.		Total Price	Total Price
			Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price		
14	2021.501	MOBILIZATION	LUMP SUM	0.82	\$20,000.00	\$16,400.00	\$5,000.00	\$4,100.00	\$13,000.00	\$10,660.00	\$6,700.00	\$5,494.00
15	2031.602	PORTABLE TOILETS	EACH	0.82	\$500.00	\$410.00	\$300.00	\$246.00	\$159.35	\$130.67	\$250.00	\$205.00
16	2051.501	MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	0.82	\$500.00	\$410.00	\$1.00	\$0.82	\$19.93	\$0.82	\$1.00	\$0.82
17	2118.501	AGGREGATE SURFACING CLASS 1	TON	404	\$10.00	\$4,040.00	\$20.00	\$8,080.00	\$19.93	\$8,051.72	\$20.00	\$8,080.00
18	2215.501	FULL DEPTH RECLAMATION	S Y	10789	\$2.00	\$21,578.00	\$1.00	\$10,789.00	\$1.22	\$13,162.58	\$1.70	\$18,341.30
24	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	648	\$3.00	\$1,944.00	\$2.50	\$1,620.00	\$2.04	\$1,321.92	\$2.25	\$1,458.00
19	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	TON	2496	\$55.00	\$137,280.00	\$53.00	\$132,288.00	\$54.74	\$136,631.04	\$49.30	\$123,052.80
8	2540.602	MAIL BOX SUPPORT	EACH	2	\$150.00	\$300.00	\$100.00	\$200.00	\$96.81	\$193.62	\$125.00	\$250.00
20	2563.601	TRAFFIC CONTROL	LUMP SUM	0.82	\$10,000.00	\$8,200.00	\$2,000.00	\$1,640.00	\$2,037.95	\$1,671.12	\$5,000.00	\$4,100.00
21	2580.603	INTERIM PAVEMENT MARKING	LIN FT	696	\$0.35	\$243.60	\$1.00	\$696.00	\$0.22	\$153.12	\$0.50	\$348.00
22	2582.502	4" SOLID LINE WHITE EPOXY	LIN FT	8722	\$0.30	\$2,616.60	\$0.20	\$1,744.40	\$0.20	\$1,744.40	\$0.20	\$1,744.40
23	2582.502	4" SOLID LINE YELLOW EPOXY	LIN FT	4986	\$0.30	\$1,495.80	\$0.21	\$1,047.06	\$0.21	\$1,047.06	\$0.21	\$1,047.06
13	2582.502	4" BROKEN LINE YELLOW EPOXY	LIN FT	610	\$0.30	\$183.00	\$0.21	\$128.10	\$0.21	\$128.10	\$0.21	\$128.10
Total MUNICIPAL:						\$195,101.00		\$162,579.38		\$174,896.17		\$164,249.48

Project: SAP 058-629-002 - CSAH 29; Between CSAH 20 and TH 123												
Item No.	Item	Units	Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.		Total Price	Total Price
			Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price		
1	2021.501	MOBILIZATION	LUMP SUM	0.18	\$20,000.00	\$3,600.00	\$5,000.00	\$900.00	\$13,000.00	\$2,340.00	\$6,700.00	\$1,206.00
2	2031.602	PORTABLE TOILETS	EACH	0.18	\$500.00	\$90.00	\$300.00	\$54.00	\$159.35	\$28.68	\$250.00	\$45.00
3	2051.501	MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	0.18	\$500.00	\$90.00	\$1.00	\$0.18	\$1.00	\$0.18	\$1.00	\$0.18
4	2118.501	AGGREGATE SURFACING CLASS 1	TON	71	\$10.00	\$710.00	\$20.00	\$1,420.00	\$19.93	\$1,415.03	\$20.00	\$1,420.00
5	2215.501	FULL DEPTH RECLAMATION	S Y	2296	\$2.00	\$4,592.00	\$1.00	\$2,296.00	\$1.22	\$2,801.12	\$1.70	\$3,903.20

Project: SAP 058-629-002 - CSAH 29; Between CSAH 20 and TH 123												
Item No.	Item	Units	Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.		Total Price	Total Price
			Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price		
14	2021.501	MOBILIZATION	LUMP SUM	0.82	\$20,000.00	\$16,400.00	\$5,000.00	\$4,100.00	\$13,000.00	\$10,660.00	\$6,700.00	\$5,494.00
15	2031.602	PORTABLE TOILETS	EACH	0.82	\$500.00	\$410.00	\$300.00	\$246.00	\$159.35	\$130.67	\$250.00	\$205.00
16	2051.501	MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	0.82	\$500.00	\$410.00	\$1.00	\$0.82	\$19.93	\$0.82	\$1.00	\$0.82
17	2118.501	AGGREGATE SURFACING CLASS 1	TON	404	\$10.00	\$4,040.00	\$20.00	\$8,080.00	\$19.93	\$8,051.72	\$20.00	\$8,080.00
18	2215.501	FULL DEPTH RECLAMATION	S Y	10789	\$2.00	\$21,578.00	\$1.00	\$10,789.00	\$1.22	\$13,162.58	\$1.70	\$18,341.30
24	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	648	\$3.00	\$1,944.00	\$2.50	\$1,620.00	\$2.04	\$1,321.92	\$2.25	\$1,458.00
19	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	TON	2496	\$55.00	\$137,280.00	\$53.00	\$132,288.00	\$54.74	\$136,631.04	\$49.30	\$123,052.80
8	2540.602	MAIL BOX SUPPORT	EACH	2	\$150.00	\$300.00	\$100.00	\$200.00	\$96.81	\$193.62	\$125.00	\$250.00
20	2563.601	TRAFFIC CONTROL	LUMP SUM	0.82	\$10,000.00	\$8,200.00	\$2,000.00	\$1,640.00	\$2,037.95	\$1,671.12	\$5,000.00	\$4,100.00
21	2580.603	INTERIM PAVEMENT MARKING	LIN FT	696	\$0.35	\$243.60	\$1.00	\$696.00	\$0.22	\$153.12	\$0.50	\$348.00
22	2582.502	4" SOLID LINE WHITE EPOXY	LIN FT	8722	\$0.30	\$2,616.60	\$0.20	\$1,744.40	\$0.20	\$1,744.40	\$0.20	\$1,744.40
23	2582.502	4" SOLID LINE YELLOW EPOXY	LIN FT	4986	\$0.30	\$1,495.80	\$0.21	\$1,047.06	\$0.21	\$1,047.06	\$0.21	\$1,047.06
13	2582.502	4" BROKEN LINE YELLOW EPOXY	LIN FT	610	\$0.30	\$183.00	\$0.21	\$128.10	\$0.21	\$128.10	\$0.21	\$128.10
Total MUNICIPAL:						\$195,101.00		\$162,579.38		\$174,896.17		\$164,249.48

Project: SAP 058-629-002 - CSAH 29; Between CSAH 20 and TH 123												
Item No.	Item	Units	Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.		Total Price	Total Price
			Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price		
1	2021.501	MOBILIZATION	LUMP SUM	0.18	\$20,000.00	\$3,600.00	\$5,000.00	\$900.00	\$13,000.00	\$2,340.00	\$6,700.00	\$1,206.00
2	2031.602	PORTABLE TOILETS	EACH	0.18	\$500.00	\$90.00	\$300.00	\$54.00	\$159.35	\$28.68	\$250.00	\$45.00
3	2051.501	MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	0.18	\$500.00	\$90.00	\$1.00	\$0.18	\$1.00	\$0.18	\$1.00	\$0.18
4	2118.501	AGGREGATE SURFACING CLASS 1	TON	71	\$10.00	\$710.00	\$20.00	\$1,420.00	\$19.93	\$1,415.03	\$20.00	\$1,420.00
5	2215.501	FULL DEPTH RECLAMATION	S Y	2296	\$2.00	\$4,592.00	\$1.00	\$2,296.00	\$1.22	\$2,801.12	\$1.70	\$3,903.20

Item No.		Project: SAP 058-629-002 - CSAH 29; Between CSAH 20 and TH 123		Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.		
Item No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
6	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	136	\$3.00	\$408.00	\$2.50	\$340.00	\$2.04	\$277.44	\$2.25	\$306.00
7	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	TON	522	\$55.00	\$28,710.00	\$53.00	\$27,666.00	\$54.74	\$28,574.28	\$49.30	\$25,734.60
9	2563.601	TRAFFIC CONTROL	LUMP SUM	0.18	\$10,000.00	\$1,800.00	\$2,000.00	\$360.00	\$2,037.95	\$366.83	\$5,000.00	\$900.00
10	2580.603	INTERIM PAVEMENT MARKING	LIN FT	152	\$0.35	\$53.20	\$1.00	\$152.00	\$0.22	\$33.44	\$0.50	\$76.00
11	2582.502	4" SOLID LINE WHITE EPOXY	LIN FT	1878	\$0.30	\$563.40	\$0.20	\$375.60	\$0.20	\$375.60	\$0.20	\$375.60
12	2582.502	4" SOLID LINE YELLOW EPOXY	LIN FT	1866	\$0.30	\$559.80	\$0.21	\$391.86	\$0.21	\$391.86	\$0.21	\$391.86
		Total RURAL:			\$41,176.40	\$33,955.64				\$36,604.46		\$34,358.44
		Total MUNICIPAL:			\$195,101.00	\$162,579.38				\$174,896.17		\$164,249.48
		Total RURAL:			\$41,176.40	\$33,955.64				\$36,604.46		\$34,358.44
		Totals for Project SAP 058-629-002			\$236,277.40	\$196,535.02				\$211,500.63		\$198,607.92
		% of Estimate for Project SAP 058-629-002				-16.82%				-10.49%		-15.94%
Participating												
Project: SAP 058-630-013 - CSAH 30; Between TH 123 and CSAH 21												
Item No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1	2021.501	MOBILIZATION	LUMP SUM	1	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00	\$25,000.00	\$25,000.00	\$68,000.00	
2	2031.602	PORTABLE TOILETS	EACH	1	\$500.00	\$500.00	\$300.00	\$300.00	\$159.35	\$159.35	\$500.00	
3	2051.501	MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	1	\$500.00	\$500.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	
4	2104.507	REMOVE AGGREGATE	CU YD	1174	\$5.00	\$5,870.00	\$10.00	\$11,740.00	\$8.15	\$9,568.10	\$12.00	\$14,088.00
5	2105.602	CONSTRUCT TURN LANES	EACH	1	\$10,000.00	\$10,000.00	\$6,000.00	\$6,000.00	\$15,896.02	\$15,896.02	\$15,600.00	
6	2118.501	AGGREGATE SURFACING CLASS 1	TON	1399	\$10.00	\$13,990.00	\$20.00	\$26,780.00	\$19.10	\$25,574.90	\$16.90	\$22,629.10
7	2123.507	1.0 CU YD SHOVEL	HOURL	10	\$150.00	\$1,500.00	\$150.00	\$1,500.00	\$101.90	\$1,019.00	\$250.00	\$2,500.00
8	2123.510	10 CU YD TRUCK	HOURL	15	\$150.00	\$2,250.00	\$100.00	\$1,500.00	\$81.52	\$1,222.80	\$150.00	\$2,250.00
9	2211.502	AGGREGATE BASE (LV) CLASS 5	CU YD	200	\$10.00	\$2,000.00	\$20.00	\$4,000.00	\$19.36	\$3,872.00	\$19.00	\$3,800.00
10	2215.501	FULL DEPTH RECLAMATION	S Y	38632	\$2.00	\$77,264.00	\$1.00	\$38,632.00	\$1.22	\$47,131.04	\$1.15	\$44,426.80
11	2232.501	MILL BITUMINOUS SURFACE (3.0")	SQ YD	332	\$2.00	\$664.00	\$4.00	\$1,328.00	\$10.74	\$3,565.68	\$2.00	\$664.00
12	2232.501	MILL BITUMINOUS SURFACE (4.0")	SQ YD	41005	\$2.25	\$92,261.25	\$1.50	\$61,507.50	\$0.83	\$34,034.15	\$2.05	\$84,060.25
13	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	2381	\$3.00	\$7,143.00	\$2.50	\$5,952.50	\$2.04	\$4,857.24	\$2.25	\$5,357.25
14	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	TON	10473	\$55.00	\$576,015.00	\$53.00	\$555,069.00	\$49.60	\$519,460.80	\$48.20	\$504,798.60
15	2540.602	MAIL BOX SUPPORT	EACH	22	\$150.00	\$3,300.00	\$100.00	\$2,200.00	\$96.80	\$2,129.60	\$125.00	\$2,750.00
16	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$10,000.00	\$10,000.00	\$3,000.00	\$3,000.00	\$2,445.54	\$2,445.54	\$5,400.00	\$5,400.00
17	2573.533	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LF	154	\$3.00	\$462.00	\$10.00	\$1,540.00	\$9.17	\$1,412.18	\$4.00	\$616.00
18	2575.555	TURF ESTABLISHMENT	LUMP SUM	1	\$3,000.00	\$3,000.00	\$12,500.00	\$12,500.00	\$4,177.95	\$4,177.95	\$3,000.00	\$3,000.00
19	2580.603	INTERIM PAVEMENT MARKING	LIN FT	3664	\$0.30	\$1,099.20	\$1.00	\$3,664.00	\$0.22	\$806.08	\$0.20	\$732.80
20	2582.501	PAVEMENT MESSAGE(RIGHT ARROW) WHITE EPOXY	Each	4	\$500.00	\$2,000.00	\$125.00	\$500.00	\$127.37	\$509.48	\$125.00	\$500.00
21	2582.502	4" SOLID LINE WHITE EPOXY	LIN FT	31740	\$0.30	\$9,522.00	\$0.20	\$6,348.00	\$0.20	\$6,348.00	\$0.20	\$6,348.00
22	2582.502	4" SOLID LINE YELLOW EPOXY	LIN FT	5601	\$0.30	\$1,680.30	\$0.21	\$1,176.21	\$0.21	\$1,176.21	\$0.21	\$1,176.21

Project: SAP 058-630-013 - CSAH 30; Between TH 123 and CSAH 21												
Item No.	Item	Units	Quantity	Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.		
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
23	2582.502	4" BROKEN LINE YELLOW EPOXY	Lin Ft	3010	\$0.30	\$903.00	\$0.21	\$632.10	\$0.21	\$632.10	\$0.21	\$632.10
		Total Participating:				\$841,323.75		\$755,870.31		\$710,999.22		\$789,830.11
		Total Participating:				\$841,323.75		\$755,870.31		\$710,999.22		\$789,830.11
		Totals for Project SAP 058-630-013				\$841,323.75		\$755,870.31		\$710,999.22		\$789,830.11
		% of Estimate for Project SAP 058-630-013						-10.16%				-6.12%
Project: SAP 058-641-017 - CSAH 41; Between Aitkin CSAH 2 and 2.5 miles S & E of Aitkin CSAH 2												
Item No.	Item	Units	Quantity	Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.		
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1	2021.501	MOBILIZATION	LUMP SUM	1	\$20,000.00	\$20,000.00	\$7,000.00	\$7,000.00	\$23,000.00	\$23,000.00	\$25,200.00	\$25,200.00
2	2031.602	PORTABLE TOILETS	EACH	1	\$500.00	\$500.00	\$300.00	\$300.00	\$159.35	\$159.35	\$250.00	\$250.00
3	2051.501	MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	1	\$500.00	\$500.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
4	2118.501	AGGREGATE SURFACING CLASS 1	TON	1213	\$10.00	\$12,130.00	\$16.00	\$19,408.00	\$18.46	\$22,391.98	\$13.95	\$16,921.35
5	2118.501	AGGREGATE SURFACING CLASS 5	TON	184	\$10.00	\$1,840.00	\$20.00	\$3,680.00	\$18.66	\$3,433.44	\$28.00	\$5,152.00
6	2211.501	AGGREGATE BASE CLASS 5	TON	5865	\$10.00	\$58,650.00	\$11.00	\$64,515.00	\$11.30	\$66,274.50	\$12.45	\$73,019.25
7	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	2348	\$3.00	\$7,044.00	\$2.50	\$5,870.00	\$2.04	\$4,789.92	\$2.25	\$5,283.00
8	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	TON	9043	\$55.00	\$497,365.00	\$49.50	\$447,628.50	\$47.11	\$426,015.73	\$45.70	\$413,265.10
9	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$10,000.00	\$10,000.00	\$2,000.00	\$2,000.00	\$509.49	\$509.49	\$3,500.00	\$3,500.00
10	2580.603	INTERIM PAVEMENT MARKING	LIN FT	2096	\$0.35	\$733.60	\$1.00	\$2,096.00	\$0.22	\$461.12	\$0.20	\$419.20
11	2582.502	4" SOLID LINE WHITE EPOXY	LIN FT	26196	\$0.30	\$7,858.80	\$0.20	\$5,239.20	\$0.20	\$5,239.20	\$0.20	\$5,239.20
12	2582.502	4" SOLID LINE YELLOW EPOXY	LIN FT	7709	\$0.30	\$2,312.70	\$0.21	\$1,618.89	\$0.21	\$1,618.89	\$0.21	\$1,618.89
13	2582.502	4" BROKEN LINE YELLOW EPOXY	Lin Ft	2270	\$0.30	\$681.00	\$0.21	\$476.70	\$0.21	\$476.70	\$0.21	\$476.70
		Total Participating:				\$619,615.10		\$559,833.29		\$554,371.32		\$550,345.69
		Total Participating:				\$619,615.10		\$559,833.29		\$554,371.32		\$550,345.69
		Totals for Project SAP 058-641-017				\$619,615.10		\$559,833.29		\$554,371.32		\$550,345.69
		% of Estimate for Project SAP 058-641-017						-9.65%				-11.18%
Project: SAP 058-641-018 - CSAH 41; Between 2.5 miles w of CSAH 40 and CSAH 61												
Item No.	Item	Units	Quantity	Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.		
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1	2021.501	MOBILIZATION	LUMP SUM	0.03	\$20,000.00	\$600.00	\$35,000.00	\$1,050.00	\$48,000.00	\$1,440.00	\$103,000.00	\$3,090.00
2	2031.602	PORTABLE TOILETS	EACH	0.03	\$500.00	\$15.00	\$300.00	\$9.00	\$159.35	\$4.78	\$500.00	\$15.00
3	2051.501	MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	0.03	\$500.00	\$15.00	\$1.00	\$0.03	\$1.00	\$0.03	\$1.00	\$0.03
6	2104.507	REMOVE AGGREGATE	CU YD	198	\$5.00	\$990.00	\$8.00	\$1,584.00	\$7.91	\$1,566.18	\$12.00	\$2,376.00
14	2118.501	AGGREGATE SURFACING CLASS 1	TON	233	\$10.00	\$2,330.00	\$12.00	\$2,796.00	\$16.67	\$3,884.11	\$12.98	\$3,024.34
15	2123.507	1.0 CU YD SHOVEL	HOURL	1	\$150.00	\$150.00	\$150.00	\$150.00	\$101.91	\$101.91	\$250.00	\$250.00
16	2123.510	10 CU YD TRUCK	HOURL	2	\$150.00	\$300.00	\$100.00	\$200.00	\$9.15	\$16.30	\$150.00	\$300.00
17	2211.501	AGGREGATE BASE CLASS 5	TON	50	\$10.00	\$500.00	\$12.00	\$600.00	\$13.21	\$660.50	\$15.50	\$775.00
18	2215.501	FULL DEPTH RECLAMATION	S Y	4168	\$2.00	\$8,336.00	\$1.00	\$4,168.00	\$1.22	\$5,084.96	\$1.07	\$4,459.76

Item No.		Item		Units		Quantity		Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.	
Item No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Project: SAP 058-641-018 - CSAH 41; Between 2.5 miles w of CSAH 40 and CSAH 61															
22	2232.501	MILL BITUMINOUS SURFACE (5.0")	4332	\$3.50	\$15,162.00	\$1.50	\$6,498.00	\$2.00	\$8,664.00	\$2.12	\$9,183.84				
23	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	494	\$3.00	\$1,482.00	\$2.50	\$1,235.00	\$2.04	\$1,007.76	\$2.25	\$1,111.50				
24	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	1358	\$55.00	\$74,690.00	\$47.00	\$63,826.00	\$48.00	\$65,184.00	\$44.50	\$60,431.00				
32	2540.602	MAIL BOX SUPPORT	1	\$150.00	\$150.00	\$100.00	\$100.00	\$96.80	\$96.80	\$125.00	\$125.00				
33	2563.601	TRAFFIC CONTROL	LUMP SUM	\$10,000.00	\$300.00	\$10,000.00	\$300.00	\$1,528.46	\$45.85	\$6,500.00	\$195.00				
36	2580.603	INTERIM PAVEMENT MARKING	LIN FT	\$0.35	\$162.40	\$0.30	\$139.20	\$0.22	\$102.08	\$0.12	\$55.68				
38	2582.502	4" SOLID LINE WHITE EPOXY	LIN FT	\$0.30	\$879.60	\$0.20	\$586.40	\$0.20	\$586.40	\$0.20	\$586.40				
39	2582.502	4" SOLID LINE YELLOW EPOXY	LIN FT	\$0.30	\$376.20	\$0.21	\$263.34	\$0.21	\$263.34	\$0.21	\$263.34				
40	2582.502	4" BROKEN LINE YELLOW EPOXY	LIN FT	\$0.30	\$87.00	\$0.21	\$60.90	\$0.21	\$60.90	\$0.21	\$60.90				
Total MUNICIPAL:					\$106,525.20		\$83,565.87		\$88,769.90		\$86,302.79				
RURAL															
41	2021.501	MOBILIZATION	LUMP SUM	\$20,000.00	\$19,400.00	\$35,000.00	\$33,950.00	\$48,000.00	\$46,560.00	\$103,000.00	\$99,910.00				
57	2031.602	PORTABLE TOILETS	EACH	\$500.00	\$485.00	\$300.00	\$291.00	\$159.35	\$154.57	\$500.00	\$485.00				
58	2051.501	MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	\$500.00	\$485.00	\$1.00	\$0.97	\$1.00	\$0.97	\$1.00	\$0.97				
4	2104.501	REMOVE PIPE CULVERTS	LIN FT	\$5.00	\$1,220.00	\$10.00	\$2,440.00	\$13.76	\$3,357.44	\$13.50	\$3,294.00				
5	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$5.00	\$6,965.00	\$2.00	\$2,786.00	\$4.59	\$6,393.87	\$4.50	\$6,268.50				
42	2104.507	REMOVE AGGREGATE	CU YD	\$5.00	\$13,165.00	\$8.00	\$21,064.00	\$7.91	\$20,827.03	\$12.00	\$31,596.00				
7	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$20.00	\$860.00	\$1.00	\$44.00	\$4.86	\$213.84	\$4.50	\$198.00				
9	2104.523	SALVAGE 24" R.C. PIPE APRON	EACH	\$200.00	\$400.00	\$500.00	\$1,000.00	\$331.17	\$662.34	\$325.00	\$650.00				
8	2104.523	SALVAGE 18" G.S. PIPE APRON	EACH	\$200.00	\$400.00	\$500.00	\$1,000.00	\$254.75	\$509.50	\$250.00	\$500.00				
10	2105.501	COMMON EXCAVATION (P)	CU YD	\$10.00	\$6,050.00	\$6.00	\$3,630.00	\$12.74	\$7,707.70	\$12.50	\$7,562.50				
11	2105.523	COMMON BORROW (LV)	CU YD	\$20.00	\$10,100.00	\$12.00	\$6,060.00	\$16.71	\$8,438.55	\$16.40	\$8,282.00				
12	2105.602	CONSTRUCT TURN LANES	EACH	\$10,000.00	\$40,000.00	\$6,000.00	\$24,000.00	\$18,898.20	\$74,792.80	\$18,350.00	\$73,400.00				
13	2105.604	GEOGRID	SQ YD	\$4.00	\$6,668.00	\$5.50	\$9,168.50	\$5.35	\$8,918.45	\$5.25	\$8,751.75				
43	2118.501	AGGREGATE SURFACING CLASS 1	TON	\$150.00	\$37,050.00	\$120.00	\$44,460.00	\$16.67	\$61,762.35	\$12.98	\$48,090.90				
44	2123.507	1.0 CU YD SHOVEL	TON	\$150.00	\$1,950.00	\$100.00	\$1,350.00	\$101.91	\$917.19	\$250.00	\$2,250.00				
45	2123.510	10 CU YD TRUCK	TON	\$150.00	\$1,950.00	\$100.00	\$1,350.00	\$8.15	\$105.95	\$150.00	\$1,950.00				
46	2211.501	AGGREGATE BASE CLASS 5	TON	\$10.00	\$9,170.00	\$12.00	\$11,004.00	\$13.21	\$12,113.57	\$15.50	\$14,213.50				
47	2215.501	FULL DEPTH RECLAMATION	S Y	\$2.00	\$229,624.00	\$1.00	\$114,812.00	\$1.22	\$140,070.64	\$1.07	\$122,848.84				
19	2232.501	MILL BITUMINOUS SURFACE (1.5")	SQ YD	\$1.75	\$8,771.00	\$0.80	\$4,009.60	\$1.26	\$6,315.12	\$1.10	\$5,513.20				
20	2232.501	MILL BITUMINOUS SURFACE (3.0")	SQ YD	\$2.50	\$102,647.50	\$1.00	\$41,059.00	\$1.00	\$41,059.00	\$1.28	\$52,555.52				
21	2232.501	MILL BITUMINOUS SURFACE (3.5")	SQ YD	\$3.00	\$94,635.00	\$1.25	\$39,431.25	\$1.00	\$31,545.00	\$1.50	\$47,317.50				
48	2232.501	MILL BITUMINOUS SURFACE (5.0")	SQ YD	\$3.50	\$24,738.00	\$1.50	\$10,602.00	\$2.00	\$14,136.00	\$2.12	\$14,984.16				
49	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	\$3.00	\$23,466.00	\$2.50	\$19,555.00	\$2.04	\$15,956.88	\$2.25	\$17,599.50				
50	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	TON	\$55.00	\$1,601,600.00	\$47.00	\$1,368,640.00	\$48.00	\$1,397,760.00	\$44.50	\$1,295,840.00				

Project: SAP 058-641-018 - CSAH 41; Between 2.5 miles w of CSAH 40 and CSAH 61													
Item No.	Item	Engineers Estimate			Tri-City Paving, Inc.			Hardrives, Inc.			Hawkinson Construction Co., Inc.		
		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
25	15" CS PIPE CULVERT	L F	36	\$25.00	\$900.00	\$35.00	\$1,260.00	\$36.68	\$1,320.48	\$36.00	\$1,296.00		
26	18" CS PIPE CULVERT	LIN FT	274	\$30.00	\$8,220.00	\$35.00	\$9,590.00	\$37.70	\$10,329.80	\$37.00	\$10,138.00		
27	24" RC PIPE CULVERT	LIN FT	24	\$60.00	\$1,440.00	\$65.00	\$1,560.00	\$68.27	\$1,638.48	\$67.00	\$1,608.00		
28	15" GS PIPE APRON	EACH	2	\$200.00	\$400.00	\$500.00	\$1,000.00	\$382.12	\$764.24	\$375.00	\$750.00		
29	18" GS PIPE APRON	EACH	10	\$200.00	\$2,000.00	\$300.00	\$3,000.00	\$397.40	\$3,974.00	\$390.00	\$3,900.00		
31	2501.573 INSTALL SALVAGED 24" R.C. PIPE APRON	EACH	2	\$200.00	\$400.00	\$500.00	\$1,000.00	\$433.07	\$866.14	\$425.00	\$850.00		
30	2501.573 INSTALL SALVAGED 18" G.S. PIPE APRON	EACH	2	\$200.00	\$400.00	\$500.00	\$1,000.00	\$331.17	\$662.34	\$325.00	\$650.00		
51	2540.602 MAIL BOX SUPPORT	EACH	2	\$200.00	\$400.00	\$100.00	\$3,500.00	\$96.80	\$3,388.00	\$125.00	\$4,375.00		
52	2563.601 TRAFFIC CONTROL	EACH	35	\$150.00	\$5,250.00	\$100.00	\$3,500.00	\$1,528.46	\$1,482.61	\$6,500.00	\$6,305.00		
34	2573.533 SEDIMENT CONTROL LOG TYPE WOOD FIBER	LUMP SUM	0.97	\$10,000.00	\$9,700.00	\$10,000.00	\$9,700.00	\$9.17	\$5,832.12	\$4.00	\$2,544.00		
35	2575.555 TURF ESTABLISHMENT	L F	636	\$3.00	\$1,908.00	\$4.00	\$2,544.00	\$9.17	\$5,832.12	\$4.00	\$2,544.00		
53	2580.603 INTERIM PAVEMENT MARKING	LIN FT	9796	\$0.35	\$3,428.60	\$0.30	\$2,938.80	\$0.22	\$2,155.12	\$0.12	\$1,175.52		
37	2582.501 PAVEMENT MESSAGE(RIGHT ARROW) WHITE EPOXY	Each	8	\$500.00	\$4,000.00	\$125.00	\$1,000.00	\$127.37	\$1,018.96	\$125.00	\$1,000.00		
54	2582.502 4" SOLID LINE WHITE EPOXY	LIN FT	89970	\$0.30	\$26,991.00	\$0.20	\$17,994.00	\$0.20	\$17,994.00	\$0.20	\$17,994.00		
55	2582.502 4" SOLID LINE YELLOW EPOXY	LIN FT	36718	\$0.30	\$11,015.40	\$0.21	\$7,710.78	\$0.21	\$7,710.78	\$0.21	\$7,710.78		
56	2582.502 4" BROKEN LINE YELLOW EPOXY	Lin Ft	6530	\$0.30	\$1,959.00	\$0.21	\$1,371.30	\$0.21	\$1,371.30	\$0.21	\$1,371.30		
			Total RURAL:		\$2,322,231.50		\$1,869,326.20		\$1,962,672.85		\$1,939,229.44		
			Total MUNICIPAL:		\$106,525.20		\$83,565.87		\$88,769.90		\$86,302.79		
			Total RURAL:		\$2,322,231.50		\$1,869,326.20		\$1,962,672.85		\$1,939,229.44		
			Totals for Project SAP 058-641-018		\$2,428,756.70		\$1,952,892.07		\$2,051,442.75		\$2,025,532.23		
			% of Estimate for Project SAP 058-641-018				-19.59%		-15.54%		-16.60%		

Project: SAP 058-660-002 - CSAH 60 Between TH 18 and TH 18 in Finlayson													
Item No.	Item	Engineers Estimate			Tri-City Paving, Inc.			Hardrives, Inc.			Hawkinson Construction Co., Inc.		
		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501 MOBILIZATION	LUMP SUM	1	\$15,000.00	\$15,000.00	\$5,000.00	\$5,000.00	\$9,000.00	\$9,000.00	\$17,500.00	\$17,500.00		
2	2031.602 PORTABLE TOILETS	EACH	1	\$500.00	\$500.00	\$300.00	\$300.00	\$159.35	\$159.35	\$500.00	\$500.00		
3	2051.501 MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	1	\$500.00	\$500.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00		
4	2104.501 REMOVE CURB AND GUTTER	LIN FT	457	\$5.00	\$2,285.00	\$4.00	\$1,828.00	\$6.37	\$2,911.09	\$6.25	\$2,856.25		
5	2104.503 REMOVE CONCRETE WALK	SQ FT	1797	\$5.00	\$8,985.00	\$2.00	\$1,797.00	\$2.04	\$3,665.88	\$2.00	\$3,594.00		
6	2104.505 REMOVE BITUMINOUS PAVEMENT	SQ YD	1259	\$5.00	\$6,295.00	\$2.00	\$2,518.00	\$4.02	\$5,061.18	\$3.95	\$4,973.05		
7	2104.511 SAWING CONCRETE PAVEMENT	LIN FT	165	\$10.00	\$1,650.00	\$3.00	\$495.00	\$5.09	\$839.85	\$5.00	\$825.00		
8	2104.513 SAWING BITUMINOUS PAVEMENT	LIN FT	541	\$10.00	\$5,410.00	\$1.00	\$541.00	\$2.80	\$1,514.80	\$2.75	\$1,487.75		
9	2123.510 10 CU YD TRUCK	HOURL	5	\$125.00	\$625.00	\$100.00	\$500.00	\$122.28	\$611.40	\$120.00	\$600.00		
10	2123.610 SKID LOADER	HOURL	10	\$100.00	\$1,000.00	\$100.00	\$1,000.00	\$137.56	\$1,375.60	\$135.00	\$1,350.00		
11	2211.502 AGGREGATE BASE (LV) CLASS 5	CU YD	65	\$30.00	\$1,950.00	\$20.00	\$1,300.00	\$37.45	\$2,434.25	\$30.00	\$1,950.00		
12	2231.501 BITUMINOUS PATCHING MIXTURE	TON	30	\$100.00	\$3,000.00	\$100.00	\$3,000.00	\$88.32	\$2,649.60	\$173.00	\$5,190.00		

Item No.		Project: SAP 058-660-002 - CSAH 60 Between TH 18 and TH 18 in Finlayson		Engineers Estimate		Tri-City Paving, Inc.		Hardrives, Inc.		Hawkinson Construction Co., Inc.					
Item No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price				
13	2232.501	MILL BITUMINOUS SURFACE (2.0")	SQ YD	7181	\$2.00	\$14,362.00	\$1.50	\$10,771.50	\$1.38	\$9,909.78	\$1.90	\$13,643.90			
14	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	646	\$3.00	\$1,938.00	\$2.50	\$1,615.00	\$2.04	\$1,317.84	\$2.25	\$1,453.50			
15	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	TON	800	\$55.00	\$44,000.00	\$60.00	\$48,000.00	\$52.80	\$42,240.00	\$74.00	\$59,200.00			
16	2504.602	ADJUST VALVE BOX-WATER	EACH	8	\$375.00	\$3,000.00	\$200.00	\$1,600.00	\$320.98	\$2,567.84	\$315.00	\$2,520.00			
17	2504.602	ADJUST CURB STOP	EACH	1	\$300.00	\$300.00	\$200.00	\$200.00	\$320.98	\$320.98	\$315.00	\$315.00			
18	2506.522	ADJUST FRAME & RING CASTING	EACH	18	\$300.00	\$5,400.00	\$300.00	\$5,400.00	\$331.17	\$5,961.06	\$325.00	\$5,850.00			
19	2521.501	6" CONCRETE WALK	SQ FT	1835	\$6.00	\$11,010.00	\$7.00	\$12,845.00	\$6.11	\$11,211.85	\$5.85	\$10,734.75			
20	2531.501	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	457	\$12.00	\$5,484.00	\$15.00	\$6,855.00	\$24.46	\$11,178.22	\$32.00	\$14,624.00			
21	2531.507	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	77.2	\$60.00	\$4,632.00	\$75.00	\$5,790.00	\$51.97	\$4,012.08	\$65.00	\$5,018.00			
22	2531.618	TRUNCATED DOMES	SQ FT	123.05	\$35.00	\$4,306.75	\$40.00	\$4,922.00	\$42.80	\$5,266.54	\$35.00	\$4,306.75			
23	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$3,500.00	\$3,500.00	\$2,000.00	\$2,000.00	\$6,623.34	\$6,623.34	\$2,500.00	\$2,500.00			
24	2574.525	COMMON TOPSOIL BORROW	C Y	5	\$50.00	\$250.00	\$30.00	\$150.00	\$101.90	\$509.50	\$100.00	\$500.00			
25	2575.555	TURF ESTABLISHMENT	LUMP SUM	1	\$500.00	\$500.00	\$2,500.00	\$2,500.00	\$2,700.38	\$2,700.38	\$1,000.00	\$1,000.00			
26	2580.603	INTERIM PAVEMENT MARKING	LIN FT	232	\$0.10	\$23.20	\$1.00	\$232.00	\$0.22	\$51.04	\$0.50	\$116.00			
29	2582.502	4" DOUBLE SOLID LINE, YELLOW EPOXY	LIN. FT.	1380	\$0.35	\$483.00	\$0.42	\$579.60	\$0.43	\$593.40	\$0.42	\$579.60			
27	2582.502	4" SOLID LINE YELLOW EPOXY	LIN FT	2736	\$0.35	\$957.60	\$0.20	\$547.20	\$0.20	\$547.20	\$0.20	\$547.20			
28	2582.502	24" STOP LINE, WHITE EPOXY	LIN.FT	23	\$20.00	\$460.00	\$8.00	\$184.00	\$8.15	\$187.45	\$8.00	\$184.00			
30	2582.503	ZEBRA CROSSWALKS, WHITE EPOXY	SQ.FT	954	\$2.00	\$1,908.00	\$4.80	\$4,579.20	\$4.89	\$4,665.06	\$4.80	\$4,579.20			
				Total MUNICIPAL:								\$149,714.55	\$127,050.50	\$140,087.56	\$168,498.95
				Totals for Project SAP 058-660-002								\$149,714.55	\$127,050.50	\$140,087.56	\$168,498.95
				% of Estimate for Project SAP 058-660-002								-15.14%	-6.43%	12.55%	
				Totals for Contract 1405								\$6,392,105.80	\$5,439,665.84	\$5,586,033.86	\$5,770,184.65
				% of Estimate for Contract 1405								-14.90%	-12.61%	-9.73%	

Project: CP 058-014-005 - Alley and Angle Avenue		Anderson Brothers Construction, LLC		Engineers Estimate		KNIFE RIVER	
Item No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price
ALTERNATE 1							
1	2021.501 MOBILIZATION	LUMP SUM	1	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00
2	2104.501 REMOVE CURB AND GUTTER	LIN FT	224	\$3.00	\$672.00	\$5.75	\$1,288.00
3	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	1370	\$3.50	\$4,795.00	\$2.25	\$3,082.50
4	2211.501 AGGREGATE BASE CLASS 5	TON	700	\$20.00	\$14,000.00	\$20.00	\$14,000.00
5	2211.607 AGGREGATE BASE PLACED	CU YD	560	\$10.00	\$5,600.00	\$18.25	\$10,220.00
6	2215.501 FULL DEPTH RECLAMATION	S Y	3100	\$1.50	\$4,650.00	\$1.75	\$5,425.00
7	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GAL	50	\$5.00	\$250.00	\$2.44	\$122.00
8	2360.501 TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	TON	620	\$75.00	\$46,500.00	\$64.00	\$39,680.00
9	2360.502 TYPE SP 12.5 NON WEAR COURSE MIX (2,B)	TON	620	\$70.00	\$43,400.00	\$64.00	\$39,680.00
10	2504.602 ADJUST VALVE BOX-WATER	EACH	1	\$200.00	\$200.00	\$100.00	\$100.00
11	2506.522 ADJUST FRAME & RING CASTING	EACH	20	\$300.00	\$6,000.00	\$250.00	\$5,000.00
12	2521.501 6" CONCRETE WALK	SQ FT	475	\$6.00	\$2,850.00	\$6.00	\$2,850.00
13	2531.501 CONCRETE CURB & GUTTER DESIGN B618	LIN FT	620	\$20.00	\$12,400.00	\$36.00	\$22,320.00
14	2531.507 7" CONCRETE DRIVEWAY PAVEMENT	SQ YD	166	\$40.00	\$6,640.00	\$61.00	\$10,126.00
15	2563.601 TRAFFIC CONTROL	LUMP SUM	1	\$2,500.00	\$2,500.00	\$1,100.00	\$1,100.00
16	2573.530 STORM DRAIN INLET PROTECTION	EACH	6	\$200.00	\$1,200.00	\$100.00	\$600.00
17	2575.602 SITE RESTORATION	EACH	1	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Total ALTERNATE 1:					\$159,157.00	\$166,093.50	\$166,093.50
Total ALTERNATE 1:					\$159,157.00	\$166,093.50	\$166,093.50
Totals for Project CP 058-014-005					\$159,157.00	\$166,093.50	\$166,093.50
% of Estimate for Project CP 058-014-005						4.36%	21.71%
Project: CP 058-014-006 - Commercial Avenue & 8th Street							
ALTERNATE 2							
1	2021.501 MOBILIZATION	LUMP SUM	1	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00
2	2104.501 REMOVE CURB AND GUTTER	LIN FT	800	\$3.00	\$2,400.00	\$5.75	\$4,600.00
3	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	187	\$3.50	\$654.50	\$2.50	\$467.50
5	2211.607 SALVAGE AGGREGATE BASE STOCKPILED	CU YD	83	\$13.00	\$1,079.00	\$21.00	\$1,743.00
4	2211.607 AGGREGATE BASE SPECIAL (CV)	CU YD	950	\$10.00	\$9,500.00	\$27.00	\$25,650.00
6	2215.501 FULL DEPTH RECLAMATION	S Y	5100	\$1.50	\$7,650.00	\$1.35	\$6,885.00
7	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	400	\$5.00	\$2,000.00	\$2.44	\$976.00
8	2360.501 TYPE SP 12.5 WEARING COURSE MIX (2,B)	TON	515	\$75.00	\$38,625.00	\$70.00	\$36,050.00
9	2360.502 TYPE SP 12.5 NON WEAR COURSE MIX (2,B)	TON	515	\$70.00	\$36,050.00	\$70.00	\$36,050.00
10	2504.602 ADJUST VALVE BOX-WATER	EACH	5	\$200.00	\$1,000.00	\$100.00	\$500.00
11	2506.522 ADJUST FRAME & RING CASTING	EACH	6	\$300.00	\$1,800.00	\$250.00	\$1,500.00
Total ALTERNATE 2:					\$159,157.00	\$166,093.50	\$166,093.50
Totals for Project CP 058-014-006					\$159,157.00	\$166,093.50	\$166,093.50
% of Estimate for Project CP 058-014-006						4.36%	21.71%
Project: CP 058-014-006 - Commercial Avenue & 8th Street							
ALTERNATE 2							
1	2021.501 MOBILIZATION	LUMP SUM	1	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00
2	2104.501 REMOVE CURB AND GUTTER	LIN FT	800	\$3.00	\$2,400.00	\$5.75	\$4,600.00
3	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	187	\$3.50	\$654.50	\$2.50	\$467.50
5	2211.607 SALVAGE AGGREGATE BASE STOCKPILED	CU YD	83	\$13.00	\$1,079.00	\$21.00	\$1,743.00
4	2211.607 AGGREGATE BASE SPECIAL (CV)	CU YD	950	\$10.00	\$9,500.00	\$27.00	\$25,650.00
6	2215.501 FULL DEPTH RECLAMATION	S Y	5100	\$1.50	\$7,650.00	\$1.35	\$6,885.00
7	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	400	\$5.00	\$2,000.00	\$2.44	\$976.00
8	2360.501 TYPE SP 12.5 WEARING COURSE MIX (2,B)	TON	515	\$75.00	\$38,625.00	\$70.00	\$36,050.00
9	2360.502 TYPE SP 12.5 NON WEAR COURSE MIX (2,B)	TON	515	\$70.00	\$36,050.00	\$70.00	\$36,050.00
10	2504.602 ADJUST VALVE BOX-WATER	EACH	5	\$200.00	\$1,000.00	\$100.00	\$500.00
11	2506.522 ADJUST FRAME & RING CASTING	EACH	6	\$300.00	\$1,800.00	\$250.00	\$1,500.00
Total ALTERNATE 2:					\$159,157.00	\$166,093.50	\$166,093.50
Totals for Project CP 058-014-006					\$159,157.00	\$166,093.50	\$166,093.50
% of Estimate for Project CP 058-014-006						4.36%	21.71%
Project: CP 058-014-006 - Commercial Avenue & 8th Street							
ALTERNATE 2							
1	2021.501 MOBILIZATION	LUMP SUM	1	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00
2	2104.501 REMOVE CURB AND GUTTER	LIN FT	800	\$3.00	\$2,400.00	\$5.75	\$4,600.00
3	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	187	\$3.50	\$654.50	\$2.50	\$467.50
5	2211.607 SALVAGE AGGREGATE BASE STOCKPILED	CU YD	83	\$13.00	\$1,079.00	\$21.00	\$1,743.00
4	2211.607 AGGREGATE BASE SPECIAL (CV)	CU YD	950	\$10.00	\$9,500.00	\$27.00	\$25,650.00
6	2215.501 FULL DEPTH RECLAMATION	S Y	5100	\$1.50	\$7,650.00	\$1.35	\$6,885.00
7	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	400	\$5.00	\$2,000.00	\$2.44	\$976.00
8	2360.501 TYPE SP 12.5 WEARING COURSE MIX (2,B)	TON	515	\$75.00	\$38,625.00	\$70.00	\$36,050.00
9	2360.502 TYPE SP 12.5 NON WEAR COURSE MIX (2,B)	TON	515	\$70.00	\$36,050.00	\$70.00	\$36,050.00
10	2504.602 ADJUST VALVE BOX-WATER	EACH	5	\$200.00	\$1,000.00	\$100.00	\$500.00
11	2506.522 ADJUST FRAME & RING CASTING	EACH	6	\$300.00	\$1,800.00	\$250.00	\$1,500.00
Total ALTERNATE 2:					\$159,157.00	\$166,093.50	\$166,093.50
Totals for Project CP 058-014-006					\$159,157.00	\$166,093.50	\$166,093.50
% of Estimate for Project CP 058-014-006						4.36%	21.71%
Project: CP 058-014-006 - Commercial Avenue & 8th Street							
ALTERNATE 2							
1	2021.501 MOBILIZATION	LUMP SUM	1	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00
2	2104.501 REMOVE CURB AND GUTTER	LIN FT	800	\$3.00	\$2,400.00	\$5.75	\$4,600.00
3	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	187	\$3.50	\$654.50	\$2.50	\$467.50
5	2211.607 SALVAGE AGGREGATE BASE STOCKPILED	CU YD	83	\$13.00	\$1,079.00	\$21.00	\$1,743.00
4	2211.607 AGGREGATE BASE SPECIAL (CV)	CU YD	950	\$10.00	\$9,500.00	\$27.00	\$25,650.00
6	2215.501 FULL DEPTH RECLAMATION	S Y	5100	\$1.50	\$7,650.00	\$1.35	\$6,885.00
7	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	400	\$5.00	\$2,000.00	\$2.44	\$976.00
8	2360.501 TYPE SP 12.5 WEARING COURSE MIX (2,B)	TON	515	\$75.00	\$38,625.00	\$70.00	\$36,050.00
9	2360.502 TYPE SP 12.5 NON WEAR COURSE MIX (2,B)	TON	515	\$70.00	\$36,050.00	\$70.00	\$36,050.00
10	2504.602 ADJUST VALVE BOX-WATER	EACH	5	\$200.00	\$1,000.00	\$100.00	\$500.00
11	2506.522 ADJUST FRAME & RING CASTING	EACH	6	\$300.00	\$1,800.00	\$250.00	\$1,500.00
Total ALTERNATE 2:					\$159,157.00	\$166,093.50	\$166,093.50
Totals for Project CP 058-014-006					\$159,157.00	\$166,093.50	\$166,093.50
% of Estimate for Project CP 058-014-006						4.36%	21.71%
Project: CP 058-014-006 - Commercial Avenue & 8th Street							
ALTERNATE 2							
1	2021.501 MOBILIZATION	LUMP SUM	1	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00
2	2104.501 REMOVE CURB AND GUTTER	LIN FT	800	\$3.00	\$2,400.00	\$5.75	\$4,600.00
3	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	187	\$3.50	\$654.50	\$2.50	\$467.50
5	2211.607 SALVAGE AGGREGATE BASE STOCKPILED	CU YD	83	\$13.00	\$1,079.00	\$21.00	\$1,743.00
4	2211.607 AGGREGATE BASE SPECIAL (CV)	CU YD	950	\$10.00	\$9,500.00	\$27.00	\$25,650.00
6	2215.501 FULL DEPTH RECLAMATION	S Y	5100	\$1.50	\$7,650.00	\$1.35	\$6,885.00
7	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	400	\$5.00	\$2,000.00	\$2.44	\$976.00
8	2360.501 TYPE SP 12.5 WEARING COURSE MIX (2,B)	TON	515	\$75.00	\$38,625.00	\$70.00	\$36,050.00
9	2360.502 TYPE SP 12.5 NON WEAR COURSE MIX (2,B)	TON	515	\$70.00	\$36,050.00	\$70.00	\$36,050.00
10	2504.602 ADJUST VALVE BOX-WATER	EACH	5	\$200.00	\$1,000.00	\$100.00	\$500.00
11	2506.522 ADJUST FRAME & RING CASTING	EACH	6	\$300.00	\$1,800.00	\$250.00	\$1,500.00
Total ALTERNATE 2:					\$159,157.00	\$166,093.50	\$166,093.50
Totals for Project CP 058-014-006					\$159,157.00	\$166,093.50	\$166,093.50
% of Estimate for Project CP 058-014-006						4.36%	21.71%
Project: CP 058-014-006 - Commercial Avenue & 8th Street							
ALTERNATE 2							
1	2021.501 MOBILIZATION	LUMP SUM	1	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00
2	2104.501 REMOVE CURB AND GUTTER	LIN FT	800	\$3.00	\$2,400.00	\$5.75	\$4,600.00
3	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	187	\$3.50	\$654.50	\$2.50	\$467.50
5	2211.607 SALVAGE AGGREGATE BASE STOCKPILED	CU YD	83	\$13.00	\$1,079.00	\$21.00	\$1,743.00
4	2211.607 AGGREGATE BASE SPECIAL (CV)	CU YD	950	\$10.00	\$9,500.00	\$27.00	\$25,650.00
6	2215.501 FULL DEPTH RECLAMATION	S Y	5100	\$1.50	\$7,650.00	\$1.35	\$6,885.00
7	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	400	\$5.00	\$2,000.00	\$2.44	\$976.00
8	2360.501 TYPE SP 12.5 WEARING COURSE MIX (2,B)	TON	515	\$75.00	\$38,625.00	\$70.00	\$36,050.00
9	2360.502 TYPE SP 12.5 NON WEAR COURSE MIX (2,B)	TON	515	\$70.00	\$36,050.00	\$70.00	\$36,050.00
10	2504.602 ADJUST VALVE BOX-WATER	EACH	5	\$200.00	\$1,000.00	\$100.00	\$500.00
11	2506.522 ADJUST FRAME & RING CASTING	EACH	6	\$300.00	\$1,800.00	\$250.00	\$1,500.00
Total ALTERNATE 2:					\$159,157.00	\$166,093.50	\$166,093.50
Totals for Project CP 058-014-006					\$159,157.00	\$166,093.50	\$166,093.50
% of Estimate for Project CP 058-014-006						4.36%	21.71%
Project: CP 058-014-006 - Commercial Avenue & 8th Street							
ALTERNATE 2							
1	2021.501 MOBILIZATION	LUMP SUM	1	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00
2	2104.501 REMOVE CURB AND GUTTER	LIN FT	800	\$3.00	\$2,400.00	\$5.75	\$4,600.00
3	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	187	\$3.50	\$654.50	\$2.50	\$467.50
5	2211.607 SALVAGE AGGREGATE BASE STOCKPILED	CU YD	83	\$13.00	\$1,079.00	\$21.00	\$1,743.00
4	2211.607 AGGREGATE BASE SPECIAL (CV)	CU YD	950	\$10.00	\$9,500.00	\$27.00	\$25,650.00
6	2215.501 FULL DEPTH RECLAMATION	S Y	5100	\$1.50	\$7,650.00	\$1.35	\$6,885.00
7	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	400	\$5.00	\$2,000.00	\$2.44	\$976.00
8	2360.501 TYPE SP 12.5 WEARING COURSE MIX (2,B)	TON	515	\$75.00	\$38,625.00	\$70.00	\$36,050.00
9	2360.502 TYPE SP 12.5 NON WEAR COURSE MIX (2,B)	TON	515	\$70.00	\$36,050.00	\$70.00	\$36,050.00
10	2504.602 ADJUST VALVE BOX-WATER	EACH	5	\$200.00	\$1,000.00	\$100.00	\$500.00
11	2506.522 ADJUST FRAME & RING CASTING	EACH	6	\$300.00	\$1,800.00	\$250.00	\$1,500.00
Total ALTERNATE 2:					\$159,157.00	\$166,093.50	\$166,093.50
Totals for Project CP 058-014-006					\$159,157.00	\$166,093.50	\$166,093.50
% of Estimate for Project CP 058-014-006						4.36%	21.71%
Project: CP 058-014-006 - Commercial Avenue & 8th Street							
ALTERNATE 2							
1	2021.501 MOBILIZATION</						

Project: CP 058-014-006 - Commercial Avenue & 8th Street		Anderson Brothers Construction, LLC		Engineers Estimate		KNIFE RIVER	
Item No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price
12	2531.501 CONCRETE CURB & GUTTER DESIGN B618	LIN FT	800	\$20.00	\$16,000.00	\$20.00	\$16,000.00
13	2531.507 7" CONCRETE DRIVEWAY PAVEMENT	SQ YD	71	\$40.00	\$2,840.00	\$61.00	\$4,331.00
14	2563.601 TRAFFIC CONTROL	LUMP SUM	1	\$2,500.00	\$2,500.00	\$1,100.00	\$4,972.31
15	2573.530 STORM DRAIN INLET PROTECTION	EACH	6	\$200.00	\$1,200.00	\$600.00	\$2,541.42
16	2575.602 SITE RESTORATION	EACH	1	\$2,500.00	\$2,500.00	\$2,500.00	\$3,304.06
		Total ALTERNATE 2:			\$130,798.50		\$159,752.50
Total ALTERNATE 2:					\$130,798.50		\$159,752.50
Totals for Project CP 058-014-006					\$130,798.50		\$179,818.69
% of Estimate for Project CP 058-014-006						22.14%	37.48%
Project: SAP 058-609-015 - CSAH 9; Between CSAH 10 and CSAH 14		Anderson Brothers Construction, LLC		Engineers Estimate		KNIFE RIVER	
Item No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price
Participating							
1	2021.501 MOBILIZATION	LUMP SUM	1	\$20,000.00	\$20,000.00	\$15,750.00	\$30,000.00
2	2031.602 PORTABLE TOILETS	EACH	1	\$500.00	\$500.00	\$250.00	\$100.00
3	2051.501 MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	1	\$500.00	\$500.00	\$1.00	\$1.00
4	2104.501 REMOVE PIPE CULVERTS	LIN FT	160	\$5.00	\$800.00	\$11.75	\$1,880.00
5	2104.507 REMOVE AGGREGATE	CU YD	1788	\$5.00	\$8,940.00	\$9.50	\$16,986.00
6	2105.602 CONSTRUCT TURN LANES	EACH	2	\$10,000.00	\$20,000.00	\$17,725.00	\$35,450.00
7	2118.501 AGGREGATE SURFACING CLASS 1	TON	1232	\$10.00	\$12,320.00	\$18.00	\$22,176.00
8	2215.501 FULL DEPTH RECLAMATION	S Y	51222	\$2.00	\$102,444.00	\$1.00	\$51,222.00
9	2232.501 MILL BITUMINOUS SURFACE (3.5")	SQ YD	53047	\$2.00	\$106,094.00	\$1.60	\$84,875.20
10	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	3201	\$3.00	\$9,603.00	\$2.44	\$7,810.44
11	2360.501 TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	TON	12307	\$55.00	\$676,885.00	\$48.85	\$601,196.95
12	2501.511 15" CS PIPE CULVERT	L F	78	\$25.00	\$1,950.00	\$26.75	\$2,086.50
13	2501.511 18" CS PIPE CULVERT	L F	82	\$30.00	\$2,460.00	\$29.40	\$2,410.80
14	2501.567 15" GS SAFETY APRON & GRATE DES 3148	EACH	2	\$200.00	\$400.00	\$350.00	\$700.00
15	2501.567 18" GS SAFETY APRON & GRATE DESIGN 3148	EACH	2	\$250.00	\$500.00	\$410.00	\$820.00
16	2540.602 MAIL BOX SUPPORT	EACH	39	\$150.00	\$5,850.00	\$100.00	\$3,900.00
17	2563.601 TRAFFIC CONTROL	LUMP SUM	1	\$10,000.00	\$10,000.00	\$3,150.00	\$6,972.31
18	2575.555 TURF ESTABLISHMENT	LUMP SUM	1	\$3,000.00	\$3,000.00	\$10,500.00	\$9,950.00
19	2580.603 INTERIM PAVEMENT MARKING	LIN FT	4128	\$0.35	\$1,444.80	\$0.75	\$3,096.00
20	2582.501 PAVEMENT MESSAGE(RIGHT ARROW) WHITE EPOXY	Each	4	\$500.00	\$2,000.00	\$132.00	\$528.00
21	2582.502 4" SOLID LINE WHITE EPOXY	LIN FT	17716	\$0.30	\$5,314.80	\$0.21	\$3,720.36
22	2582.502 4" SOLID LINE YELLOW EPOXY	LIN FT	16744	\$0.30	\$5,023.20	\$0.22	\$3,683.68
23	2582.502 4" BROKEN LINE YELLOW EPOXY	Lin Ft	2100	\$0.30	\$630.00	\$0.22	\$462.00
		Total Participating:			\$996,658.80		\$872,654.93
							\$922,799.97

Project: SAP 058-609-015 - CSAH 9; Between CSAH 10 and CSAH 14		Engineers Estimate		Anderson Brothers Construction, LLC		KNIFE RIVER	
Item No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price
Total Participating:							
				\$996,658.80	\$872,654.93		\$922,799.97
Totals for Project SAP 058-609-015							
				\$996,658.80	\$872,654.93		\$922,799.97
					-12.44%		-7.41%
Project: SAP 058-623-008 - CSAH 23; Between S Pine County Line and TH 70							
Item No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price
Participating							
1	2021.501	LUMP SUM	1	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
2	2031.602	PORTABLE TOILETS	1	\$500.00	\$500.00	\$250.00	\$100.00
3	2051.501	MAINT & RESTORATION OF HAUL ROADS	1	\$500.00	\$500.00	\$1.00	\$1.00
4	2104.501	REMOVE PIPE CULVERTS	78	\$5.00	\$390.00	\$916.50	\$1,053.00
5	2104.505	REMOVE BITUMINOUS PAVEMENT	3023	\$5.00	\$15,115.00	\$6.75	\$20,405.25
6	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	64	\$20.00	\$1,280.00	\$2.65	\$169.60
7	2104.523	SALVAGE CONCRETE APRON	1	\$200.00	\$200.00	\$350.00	\$475.00
8	2105.501	COMMON EXCAVATION (P)	1076	\$10.00	\$10,760.00	\$7.00	\$7,532.00
9	2105.521	GRANULAR BORROW MOD 15% (LV)	4304	\$20.00	\$86,080.00	\$17.50	\$75,320.00
10	2105.602	CONSTRUCT TURN LANES	2	\$10,000.00	\$20,000.00	\$14,000.00	\$28,000.00
11	2105.604	GEOGGRID	4341	\$4.00	\$17,364.00	\$5.00	\$21,705.00
12	2118.501	AGGREGATE SURFACING CLASS 1	1544	\$10.00	\$15,440.00	\$23.00	\$35,512.00
13	2211.501	AGGREGATE BASE CLASS 5	1351	\$10.00	\$13,510.00	\$15.00	\$20,265.00
14	2215.501	FULL DEPTH RECLAMATION	34862	\$2.00	\$69,724.00	\$1.00	\$34,862.00
15	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	2446	\$3.00	\$7,338.00	\$2.44	\$5,968.24
16	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	9412	\$55.00	\$517,660.00	\$53.40	\$502,600.80
17	2501.511	15" CS PIPE CULVERT	32	\$25.00	\$800.00	\$31.00	\$992.00
18	2501.511	24" RC PIPE CULVERT	4	\$60.00	\$240.00	\$131.00	\$524.00
19	2501.515	15" GS PIPE APRON	2	\$200.00	\$400.00	\$225.00	\$450.00
20	2501.521	42" SPAN CS PIPE-ARCH CULVERT	46	\$100.00	\$4,600.00	\$75.00	\$3,450.00
21	2501.525	42" SPAN GS PIPE-ARCH APRON	2	\$1,500.00	\$3,000.00	\$700.00	\$1,400.00
22	2501.573	INSTALL CONCRETE APRON	1	\$500.00	\$500.00	\$350.00	\$475.00
23	2540.602	MAIL BOX SUPPORT	8	\$150.00	\$1,200.00	\$100.00	\$800.00
24	2563.601	TRAFFIC CONTROL	1	\$10,000.00	\$10,000.00	\$6,650.00	\$10,272.31
25	2575.555	TURF ESTABLISHMENT	1	\$3,000.00	\$3,000.00	\$16,825.00	\$15,950.00
26	2580.603	INTERIM PAVEMENT MARKING	2112	\$0.35	\$739.20	\$1.00	\$2,112.00
27	2582.502	4" SOLID LINE WHITE EPOXY	26900	\$0.30	\$8,070.00	\$0.21	\$5,649.00
28	2582.502	4" SOLID LINE YELLOW EPOXY	2006	\$0.30	\$601.80	\$0.22	\$441.32
29	2582.502	4" BROKEN LINE YELLOW EPOXY	2640	\$0.30	\$792.00	\$0.22	\$580.80
Total Participating:					\$829,804.00	\$604,081.51	\$829,031.57

Item No.	Item	Units	Quantity	Unit Price	Total Price	Anderson Brothers Construction, LLC	Unit Price	Total Price	KNIFE RIVER	Unit Price	Total Price
Project: SAP 058-623-008 - CSAH 23; Between S Pine County Line and TH 70											
Total Participating:											
					\$829,804.00			\$804,081.51			\$829,031.57
Totals for Project SAP 058-623-008											
					\$829,804.00			\$804,081.51			\$829,031.57
								-3.10%			-0.09%
Project: SAP 058-629-002 - CSAH 29; Between CSAH 20 and TH 123											
Item No.	Item	Units	Quantity	Unit Price	Total Price	Anderson Brothers Construction, LLC	Unit Price	Total Price	KNIFE RIVER	Unit Price	Total Price
MUNICIPAL											
14	2021.501	MOBILIZATION									
15	2031.602	PORTABLE TOILETS	0.82	\$20,000.00	\$16,400.00	\$4,500.00	\$3,690.00	\$12,500.00	\$10,250.00	\$100.00	\$82.00
16	2051.501	MAINT & RESTORATION OF HAUL ROADS	0.82	\$500.00	\$410.00	\$250.00	\$205.00	\$100.00	\$100.00	\$1.00	\$0.82
17	2118.501	AGGREGATE SURFACING CLASS 1	0.82	\$500.00	\$410.00	\$1.00	\$0.82	\$22.50	\$22.50	\$1.00	\$0.82
18	2215.501	FULL DEPTH RECLAMATION	404	\$10.00	\$4,040.00	\$19.50	\$7,878.00	\$2.40	\$9,090.00	\$1.25	\$13,486.25
24	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	10789	\$2.00	\$21,578.00	\$1.25	\$13,486.25	\$2.40	\$1,555.20	\$0.21	\$1,047.06
19	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	648	\$3.00	\$1,944.00	\$2.44	\$1,581.12	\$2.40	\$1,555.20	\$0.21	\$1,047.06
8	2540.602	MAIL BOX SUPPORT	2486	\$55.00	\$137,280.00	\$55.00	\$137,280.00	\$59.60	\$148,761.60	\$0.21	\$128.10
20	2563.601	TRAFFIC CONTROL	2	\$150.00	\$300.00	\$100.00	\$200.00	\$95.00	\$190.00	\$0.21	\$128.10
21	2580.603	INTERIM PAVEMENT MARKING	0.82	\$10,000.00	\$8,200.00	\$2,100.00	\$1,722.00	\$5,972.31	\$4,897.29	\$0.25	\$174.00
22	2582.502	4" SOLID LINE WHITE EPOXY	696	\$0.35	\$243.60	\$1.00	\$696.00	\$0.20	\$1,744.40	\$0.21	\$1,047.06
23	2582.502	4" SOLID LINE YELLOW EPOXY	8722	\$0.30	\$2,616.60	\$0.21	\$1,831.62	\$0.21	\$1,047.06	\$0.21	\$1,047.06
13	2582.502	4" BROKEN LINE YELLOW EPOXY	4986	\$0.30	\$1,495.80	\$0.22	\$1,096.92	\$0.21	\$1,047.06	\$0.21	\$128.10
			610	\$0.30	\$183.00	\$0.22	\$134.20	\$0.21	\$128.10	\$0.21	\$128.10
			Total MUNICIPAL:			\$195,101.00		\$169,801.93		\$191,406.72	
RURAL											
1	2021.501	MOBILIZATION	0.18	\$20,000.00	\$3,600.00	\$4,500.00	\$810.00	\$12,500.00	\$2,250.00	\$18.00	\$18.00
2	2031.602	PORTABLE TOILETS	0.18	\$500.00	\$90.00	\$250.00	\$45.00	\$100.00	\$100.00	\$1.00	\$0.18
3	2051.501	MAINT & RESTORATION OF HAUL ROADS	0.18	\$500.00	\$90.00	\$1.00	\$0.18	\$1.00	\$1.00	\$0.18	\$0.18
4	2118.501	AGGREGATE SURFACING CLASS 1	0.18	\$500.00	\$90.00	\$19.50	\$1,384.50	\$22.50	\$1,597.50	\$2.40	\$2,870.00
5	2215.501	FULL DEPTH RECLAMATION	71	\$10.00	\$710.00	\$1.25	\$2,870.00	\$1.25	\$2,870.00	\$1.25	\$2,870.00
6	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	2296	\$3.00	\$6,888.00	\$2.44	\$3,311.84	\$2.40	\$3,264.00	\$0.21	\$3,264.00
7	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	136	\$55.00	\$7,480.00	\$55.00	\$7,480.00	\$59.60	\$8,111.20	\$0.21	\$1,047.06
9	2563.601	TRAFFIC CONTROL	522	\$10,000.00	\$5,220.00	\$2,100.00	\$3,780.00	\$5,972.31	\$1,075.02	\$0.25	\$38.00
10	2580.603	INTERIM PAVEMENT MARKING	152	\$0.35	\$53.20	\$1.00	\$152.00	\$0.20	\$375.60	\$0.20	\$375.60
11	2582.502	4" SOLID LINE WHITE EPOXY	1878	\$0.30	\$563.40	\$0.21	\$394.38	\$0.20	\$375.60	\$0.21	\$391.86
12	2582.502	4" SOLID LINE YELLOW EPOXY	1866	\$0.30	\$559.80	\$0.22	\$410.52	\$0.21	\$391.86	\$0.21	\$391.86
			Total RURAL:			\$41,176.40		\$35,486.42		\$40,053.76	
Total MUNICIPAL:											
					\$195,101.00		\$169,801.93		\$191,406.72		\$191,406.72
Total RURAL:											
					\$41,176.40		\$35,486.42		\$40,053.76		\$40,053.76

Item No.	Item	Units	Quantity	Unit Price	Total Price	Anderson Brothers Construction, LLC	Unit Price	Total Price
Project: SAP 058-629-002 - CSAH 29; Between CSAH 20 and TH 123								
Totals for Project SAP 058-629-002								
% of Estimate for Project SAP 058-629-002								

Item No.	Item	Units	Quantity	Unit Price	Total Price	Anderson Brothers Construction, LLC	Unit Price	Total Price
Project: SAP 058-630-013 - CSAH 30; Between TH 123 and CSAH 21								
Participating								

1	2021.501	MOBILIZATION	LUMP SUM	1	\$20,000.00	\$20,000.00	\$10,850.00	\$10,850.00	\$20,000.00	\$20,000.00	
2	2031.602	PORTABLE TOILETS	EACH	1	\$500.00	\$500.00	\$250.00	\$250.00	\$100.00	\$100.00	
3	2051.501	MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	1	\$500.00	\$500.00	\$1.00	\$1.00	\$1.00	\$1.00	
4	2104.507	REMOVE AGGREGATE	CU YD	1174	\$5.00	\$5,870.00	\$9.50	\$11,153.00	\$17.50	\$20,545.00	
5	2105.602	CONSTRUCT TURN LANES	EACH	1	\$10,000.00	\$10,000.00	\$15,775.00	\$15,775.00	\$15,600.00	\$15,600.00	
6	2118.501	AGGREGATE SURFACING CLASS 1	TON	1339	\$10.00	\$13,390.00	\$17.25	\$23,097.75	\$21.50	\$28,788.50	
7	2123.507	1.0 CU YD SHOVEL	HOURL	10	\$150.00	\$1,500.00	\$160.00	\$1,600.00	\$160.04	\$1,600.40	
8	2123.510	10 CU YD TRUCK	HOURL	15	\$150.00	\$2,250.00	\$120.00	\$1,800.00	\$103.94	\$1,559.10	
9	2211.502	AGGREGATE BASE (LV) CLASS 5	CU YD	200	\$10.00	\$2,000.00	\$32.00	\$6,400.00	\$33.50	\$6,700.00	
10	2215.501	FULL DEPTH RECLAMATION	S Y	38632	\$2.00	\$77,264.00	\$1.00	\$38,632.00	\$1.25	\$48,290.00	
11	2232.501	MILL BITUMINOUS SURFACE (3.0')	SQ YD	332	\$2.00	\$664.00	\$3.75	\$1,245.00	\$5.70	\$1,892.40	
12	2232.501	MILL BITUMINOUS SURFACE (4.0')	SQ YD	41005	\$2.25	\$92,261.25	\$2.60	\$106,613.00	\$3.15	\$129,165.75	
13	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	2381	\$3.00	\$7,143.00	\$2.44	\$5,809.64	\$2.40	\$5,714.40	
14	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	TON	10473	\$55.00	\$576,015.00	\$52.00	\$544,596.00	\$55.70	\$583,346.10	
15	2540.602	MAIL BOX SUPPORT	EACH	22	\$150.00	\$3,300.00	\$100.00	\$2,200.00	\$95.00	\$2,090.00	
16	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$10,000.00	\$10,000.00	\$2,500.00	\$2,500.00	\$6,372.31	\$6,372.31	
17	2573.533	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	154	\$3.00	\$462.00	\$6.25	\$962.50	\$6.00	\$924.00	
18	2575.555	TURF ESTABLISHMENT	LUMP SUM	1	\$3,000.00	\$3,000.00	\$6,500.00	\$6,500.00	\$6,300.00	\$6,300.00	
19	2580.603	INTERIM PAVEMENT MARKING	LIN FT	3664	\$0.30	\$1,099.20	\$1.00	\$3,664.00	\$0.29	\$1,062.56	
20	2582.501	PAVEMENT MESSAGE(RIGHT ARROW) WHITE EPOXY	Each	4	\$500.00	\$2,000.00	\$130.00	\$520.00	\$127.18	\$508.72	
21	2582.502	4" SOLID LINE WHITE EPOXY	LIN FT	31740	\$0.30	\$9,522.00	\$0.21	\$6,665.40	\$0.20	\$6,348.00	
22	2582.502	4" SOLID LINE YELLOW EPOXY	LIN FT	5601	\$0.30	\$1,680.30	\$0.22	\$1,232.22	\$0.21	\$1,176.21	
23	2582.502	4" BROKEN LINE YELLOW EPOXY	Lin Ft	3010	\$0.30	\$903.00	\$0.22	\$662.20	\$0.21	\$632.10	
Total Participating:									\$841,323.75	\$792,728.71	\$888,716.55
Total Participating:									\$841,323.75	\$792,728.71	\$888,716.55
Totals for Project SAP 058-630-013									\$841,323.75	\$792,728.71	\$888,716.55
% of Estimate for Project SAP 058-630-013										-5.78%	5.63%

Item No.	Item	Units	Quantity	Unit Price	Total Price	Anderson Brothers Construction, LLC	Unit Price	Total Price
Project: SAP 058-641-017 - CSAH 41; Between Aitkin CSAH 2 and 2.5 miles S & E of Aitkin CSAH 2								
Participating								

1	2021.501	MOBILIZATION	LUMP SUM	1	\$20,000.00	\$20,000.00	\$12,000.00	\$12,000.00	\$11,500.00	\$11,500.00
2	2031.602	PORTABLE TOILETS	EACH	1	\$500.00	\$500.00	\$250.00	\$250.00	\$100.00	\$100.00
3	2051.501	MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	1	\$500.00	\$500.00	\$1.00	\$1.00	\$1.00	\$1.00

Project: SAP 058-641-017 - CSAH 41; Between Aitkin CSAH 2 and 2.5 miles S & E of Aitkin CSAH 2												
Item No.	Item	Units	Quantity	Engineers Unit Price	Engineers Estimate Total Price	Anderson Brothers Construction, LLC Unit Price	Anderson Brothers Construction, LLC Total Price	KNIFE RIVER Unit Price	KNIFE RIVER Total Price			
4	2118.501	TON	1213	\$10.00	\$12,130.00	\$18.50	\$22,440.50	\$17.30	\$20,984.90			
5	2118.501	TON	184	\$10.00	\$1,840.00	\$23.50	\$4,324.00	\$25.00	\$4,600.00			
6	2211.501	TON	5865	\$10.00	\$58,650.00	\$13.00	\$76,245.00	\$14.10	\$82,996.50			
7	2357.502	GALLONS	2348	\$3.00	\$7,044.00	\$2.44	\$5,729.12	\$2.40	\$5,635.20			
8	2360.501	TON	9043	\$55.00	\$497,365.00	\$50.00	\$452,150.00	\$50.60	\$457,575.80			
9	2563.601	LUMP SUM	1	\$10,000.00	\$10,000.00	\$1,600.00	\$1,600.00	\$5,472.31	\$5,472.31			
10	2580.603	LIN FT	2096	\$0.35	\$733.60	\$1.00	\$2,096.00	\$0.25	\$524.00			
11	2582.502	LIN FT	26196	\$0.30	\$7,858.80	\$0.21	\$5,501.16	\$0.20	\$5,239.20			
12	2582.502	LIN FT	7709	\$0.30	\$2,312.70	\$0.22	\$1,695.98	\$0.21	\$1,618.89			
13	2582.502	Lin Ft	2270	\$0.30	\$681.00	\$0.22	\$499.40	\$0.21	\$476.70			
			Total Participating:			\$619,615.10	\$584,532.16	\$596,424.50				
			Total Participating:			\$619,615.10	\$584,532.16	\$596,424.50				
			Totals for Project SAP 058-641-017			\$619,615.10	\$584,532.16	\$596,424.50				
			% of Estimate for Project SAP 058-641-017				-5.66%		-3.74%			
Project: SAP 058-641-018 - CSAH 41; Between 2.5 miles w of CSAH 40 and CSAH 61												
Item No.	Item	Units	Quantity	Engineers Unit Price	Engineers Estimate Total Price	Anderson Brothers Construction, LLC Unit Price	Anderson Brothers Construction, LLC Total Price	KNIFE RIVER Unit Price	KNIFE RIVER Total Price			
MUNICIPAL												
1	2021.501	LUMP SUM	0.03	\$20,000.00	\$600.00	\$30,000.00	\$900.00	\$25,000.00	\$750.00			
2	2031.602	EACH	0.03	\$500.00	\$15.00	\$250.00	\$7.50	\$100.00	\$3.00			
3	2051.501	LUMP SUM	0.03	\$500.00	\$15.00	\$1.00	\$0.03	\$1.00	\$0.03			
6	2104.507	CU YD	198	\$5.00	\$990.00	\$10.25	\$2,029.50	\$9.39	\$1,859.22			
14	2118.501	TON	233	\$10.00	\$2,330.00	\$17.75	\$4,135.75	\$15.50	\$3,611.50			
15	2123.507	1.0 CU YD SHOVEL	1	\$150.00	\$150.00	\$160.00	\$160.00	\$160.00	\$160.00			
16	2123.510	10 CU YD TRUCK	2	\$150.00	\$300.00	\$120.00	\$240.00	\$103.94	\$207.88			
17	2211.501	TON	50	\$10.00	\$500.00	\$15.00	\$750.00	\$16.85	\$842.50			
18	2215.501	S Y	4168	\$2.00	\$8,336.00	\$1.00	\$4,168.00	\$1.25	\$5,210.00			
22	2232.501	SQ YD	4332	\$3.50	\$15,162.00	\$2.25	\$9,747.00	\$2.40	\$10,396.80			
23	2357.502	GALLONS	494	\$3.00	\$1,482.00	\$2.44	\$1,205.36	\$2.40	\$1,185.60			
24	2360.501	TON	1358	\$55.00	\$74,690.00	\$48.00	\$65,184.00	\$49.35	\$67,017.30			
32	2540.602	EACH	1	\$150.00	\$150.00	\$100.00	\$100.00	\$95.00	\$95.00			
33	2563.601	LUMP SUM	0.03	\$10,000.00	\$300.00	\$6,850.00	\$205.50	\$18,416.94	\$552.51			
36	2580.603	LIN FT	464	\$0.35	\$162.40	\$0.75	\$348.00	\$0.25	\$116.00			
38	2582.502	LIN FT	2932	\$0.30	\$879.60	\$0.21	\$615.72	\$0.20	\$586.40			
39	2582.502	LIN FT	1254	\$0.30	\$376.20	\$0.22	\$275.88	\$0.21	\$263.34			
40	2582.502	Lin Ft	290	\$0.30	\$87.00	\$0.22	\$63.80	\$0.21	\$60.90			
			Total MUNICIPAL:			\$106,525.20	\$90,136.04	\$92,918.02				

Project: SAP 058-641-018 - CSAH 41; Between 2.5 miles w of CSAH 40 and CSAH 61		Engineers Estimate		Anderson Brothers Construction, LLC		KNIFE RIVER	
Item No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price
41	2021.501 MOBILIZATION	LUMP SUM	0.97	\$20,000.00	\$19,400.00	\$30,000.00	\$29,100.00
57	2031.602 PORTABLE TOILETS	EACH	0.97	\$500.00	\$485.00	\$250.00	\$242.50
58	2051.501 MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	0.97	\$500.00	\$485.00	\$1.00	\$0.97
4	2104.501 REMOVE PIPE CULVERTS	LIN FT	244	\$5.00	\$1,220.00	\$11.50	\$2,806.00
5	2104.505 REMOVE BITUMINOUS PAVEMENT	SQ YD	1393	\$5.00	\$6,965.00	\$2.50	\$3,482.50
42	2104.507 REMOVE AGGREGATE	CU YD	2633	\$5.00	\$13,165.00	\$10.25	\$26,988.25
7	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	44	\$20.00	\$880.00	\$3.00	\$132.00
9	2104.523 SALVAGE 24" R.C. PIPE APRON	EACH	2	\$200.00	\$400.00	\$175.00	\$350.00
8	2104.523 SALVAGE 18" G.S. PIPE APRON	EACH	2	\$200.00	\$400.00	\$175.00	\$350.00
10	2105.501 COMMON EXCAVATION (P)	CU YD	605	\$10.00	\$6,050.00	\$5.35	\$3,236.75
11	2105.523 COMMON BORROW (LV)	CU YD	505	\$20.00	\$10,100.00	\$20.00	\$10,100.00
12	2105.602 CONSTRUCT TURN LANES	EACH	4	\$10,000.00	\$40,000.00	\$14,000.00	\$56,000.00
13	2105.604 GEOGRID	SQ YD	1667	\$4.00	\$6,668.00	\$5.75	\$9,585.25
43	2118.501 AGGREGATE SURFACING CLASS 1	TON	3705	\$10.00	\$37,050.00	\$17.75	\$65,763.75
44	2123.507 1.0 CU YD SHOVEL	HOUR	9	\$150.00	\$1,350.00	\$160.00	\$1,440.00
45	2123.510 10 CU YD TRUCK	HOUR	13	\$150.00	\$1,950.00	\$120.00	\$1,560.00
46	2211.501 AGGREGATE BASE CLASS 5	TON	917	\$10.00	\$9,170.00	\$15.00	\$13,755.00
47	2215.501 FULL DEPTH RECLAMATION	S Y	114812	\$2.00	\$229,624.00	\$1.00	\$114,812.00
19	2232.501 MILL BITUMINOUS SURFACE (1.5")	SQ YD	5012	\$1.75	\$8,771.00	\$1.25	\$6,266.00
20	2232.501 MILL BITUMINOUS SURFACE (3.0")	SQ YD	41059	\$2.50	\$102,647.50	\$1.30	\$63,376.70
21	2232.501 MILL BITUMINOUS SURFACE (3.5")	SQ YD	31545	\$3.00	\$94,635.00	\$1.60	\$50,472.00
48	2232.501 MILL BITUMINOUS SURFACE (5.0")	SQ YD	7068	\$3.50	\$24,738.00	\$2.25	\$15,903.00
49	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	7822	\$3.00	\$23,466.00	\$2.44	\$19,085.68
50	2360.501 TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	TON	29120	\$55.00	\$1,601,600.00	\$48.00	\$1,397,760.00
25	2501.511 15" CS PIPE CULVERT	L F	36	\$25.00	\$900.00	\$28.50	\$1,026.00
26	2501.511 18" CS PIPE CULVERT	LIN FT	274	\$30.00	\$8,220.00	\$29.50	\$8,083.00
27	2501.511 24" RC PIPE CULVERT	LIN FT	24	\$60.00	\$1,440.00	\$75.00	\$1,800.00
28	2501.515 15" GS PIPE APRON	EACH	2	\$200.00	\$400.00	\$225.00	\$450.00
29	2501.515 18" GS PIPE APRON	EACH	10	\$200.00	\$2,000.00	\$230.00	\$2,300.00
31	2501.573 INSTALL SALVAGED 24" R.C. PIPE APRON	EACH	2	\$200.00	\$400.00	\$350.00	\$700.00
30	2501.573 INSTALL SALVAGED 18" G.S. PIPE APRON	EACH	2	\$200.00	\$400.00	\$175.00	\$350.00
51	2540.602 MAIL BOX SUPPORT	EACH	35	\$150.00	\$5,250.00	\$100.00	\$3,500.00
52	2563.601 TRAFFIC CONTROL	LUMP SUM	0.97	\$10,000.00	\$9,700.00	\$6,850.00	\$6,644.50
34	2573.533 SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	636	\$3.00	\$1,908.00	\$6.25	\$3,975.00
						\$6.00	\$3,816.00

Project: SAP 058-641-018 - CSAH 41; Between 2.5 miles w of CSAH 40 and CSAH 61														
Item No.	Item	Units	Quantity	Engineers Estimate Unit Price	Engineers Estimate Total Price	Anderson Brothers Construction, LLC Unit Price	Anderson Brothers Construction, LLC Total Price	KNIFE RIVER Unit Price	KNIFE RIVER Total Price					
35	2575.555	TURF ESTABLISHMENT	LUMP SUM	1	\$3,000.00	\$3,000.00	\$60,000.00	\$60,000.00	\$60,000.00					
53	2580.603	INTERIM PAVEMENT MARKING	LIN FT	9796	\$0.35	\$3,428.60	\$0.75	\$7,347.00	\$0.25	\$2,449.00				
37	2582.501	PAVEMENT MESSAGE(RIGHT ARROW) WHITE EPOXY	Each	8	\$500.00	\$4,000.00	\$130.00	\$1,040.00	\$127.18	\$1,017.44				
54	2582.502	4" SOLID LINE WHITE EPOXY	LIN FT	89970	\$0.30	\$26,991.00	\$0.21	\$18,893.70	\$0.20	\$17,994.00				
55	2582.502	4" SOLID LINE YELLOW EPOXY	LIN FT	36718	\$0.30	\$11,015.40	\$0.22	\$8,077.96	\$0.21	\$7,710.78				
56	2582.502	4" BROKEN LINE YELLOW EPOXY	Lin Ft	6530	\$0.30	\$1,959.00	\$0.22	\$1,436.60	\$0.21	\$1,371.30				
			Total RURAL:											
							\$2,322,231.50							
Total MUNICIPAL:							\$106,525.20							
Total RURAL:							\$2,322,231.50							
Totals for Project SAP 058-641-018							\$2,428,756.70							
% of Estimate for Project SAP 058-641-018											-13.60%			
Project: SAP 058-660-002 - CSAH 60 Between TH 18 and TH 18 in Finlayson														
Item No.	Item	Units	Quantity	Engineers Estimate Unit Price	Engineers Estimate Total Price	Anderson Brothers Construction, LLC Unit Price	Anderson Brothers Construction, LLC Total Price	KNIFE RIVER Unit Price	KNIFE RIVER Total Price					
MUNICIPAL														
1	2021.501	MOBILIZATION	LUMP SUM	1	\$15,000.00	\$15,000.00	\$5,325.00	\$9,000.00	\$9,000.00					
2	2031.602	PORTABLE TOILETS	EACH	1	\$500.00	\$500.00	\$250.00	\$100.00	\$100.00					
3	2051.501	MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	1	\$500.00	\$500.00	\$1.00	\$1.00	\$1.00					
4	2104.501	REMOVE CURB AND GUTTER	LIN FT	457	\$5.00	\$2,285.00	\$5.75	\$2,627.75	\$6.25	\$2,856.25				
5	2104.503	REMOVE CONCRETE WALK	SQ FT	1797	\$5.00	\$8,985.00	\$2.00	\$3,594.00	\$2.00	\$3,594.00				
6	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	1259	\$5.00	\$6,295.00	\$3.50	\$4,406.50	\$3.95	\$4,973.05				
7	2104.511	SAWING CONCRETE PAVEMENT	LIN FT	165	\$10.00	\$1,650.00	\$5.00	\$825.00	\$5.00	\$825.00				
8	2104.513	SAWING BITUMINOUS PAVEMENT	LIN FT	541	\$10.00	\$5,410.00	\$2.75	\$1,487.75	\$2.75	\$1,487.75				
9	2123.510	10 CU YD TRUCK	HOUR	5	\$125.00	\$625.00	\$120.00	\$600.00	\$120.00	\$600.00				
10	2123.610	SKID LOADER	HOUR	10	\$100.00	\$1,000.00	\$110.00	\$1,100.00	\$135.00	\$1,350.00				
11	2211.502	AGGREGATE BASE (LV) CLASS 5	CU YD	65	\$30.00	\$1,950.00	\$32.00	\$2,080.00	\$30.00	\$1,950.00				
12	2231.501	BITUMINOUS PATCHING MIXTURE	TON	30	\$100.00	\$3,000.00	\$100.00	\$3,000.00	\$125.00	\$3,750.00				
13	2232.501	MILL BITUMINOUS SURFACE (2.0")	SQ YD	7181	\$2.00	\$14,362.00	\$2.17	\$15,582.77	\$3.30	\$23,697.30				
14	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	646	\$3.00	\$1,938.00	\$2.44	\$1,576.24	\$2.40	\$1,550.40				
15	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	TON	800	\$55.00	\$44,000.00	\$60.00	\$48,000.00	\$62.50	\$50,000.00				
16	2504.602	ADJUST VALVE BOX-WATER	EACH	8	\$375.00	\$3,000.00	\$100.00	\$800.00	\$315.00	\$2,520.00				
17	2504.602	ADJUST CURB STOP	EACH	1	\$300.00	\$300.00	\$100.00	\$100.00	\$315.00	\$315.00				
18	2506.522	ADJUST FRAME & RING CASTING	EACH	18	\$300.00	\$5,400.00	\$250.00	\$4,500.00	\$325.00	\$5,850.00				
19	2521.501	6" CONCRETE WALK	SQ FT	1835	\$6.00	\$11,010.00	\$6.00	\$11,010.00	\$5.50	\$10,092.50				
20	2531.501	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	457	\$12.00	\$5,484.00	\$33.00	\$15,081.00	\$25.00	\$11,425.00				
21	2531.507	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	77.2	\$60.00	\$4,632.00	\$68.50	\$5,288.20	\$60.00	\$4,632.00				
22	2531.618	TRUNCATED DOMES	SQ FT	123.05	\$35.00	\$4,306.75	\$37.00	\$4,552.85	\$40.00	\$4,922.00				

Project: SAP 058-660-002 - CSAH 60 Between TH 18 and TH 18 in Finlayson									
Item No.	Item	Units	Quantity	Engineers Estimate Unit Price	Engineers Estimate Total Price	Anderson Brothers Construction, LLC Unit Price	Anderson Brothers Construction, LLC Total Price	KNIFE RIVER Unit Price	KNIFE RIVER Total Price
23	2563.601	TRAFFIC CONTROL	1	\$3,500.00	\$3,500.00	\$2,100.00	\$2,100.00	\$4,472.31	\$4,472.31
24	2574.525	COMMON TOPSOIL BORROW	5	\$50.00	\$250.00	\$50.00	\$250.00	\$100.00	\$500.00
25	2575.555	TURF ESTABLISHMENT	1	\$500.00	\$500.00	\$1,700.00	\$1,700.00	\$1,600.00	\$1,600.00
26	2580.603	INTERIM PAVEMENT MARKING	232	\$0.10	\$23.20	\$5.25	\$1,218.00	\$0.25	\$58.00
29	2582.502	4" DOUBLE SOLID LINE, YELLOW EPOXY	1380	\$0.35	\$483.00	\$0.44	\$607.20	\$0.43	\$593.40
27	2582.502	4" SOLID LINE YELLOW EPOXY	2736	\$0.35	\$957.60	\$0.21	\$574.56	\$0.20	\$547.20
28	2582.502	24" STOP LINE, WHITE EPOXY	23	\$20.00	\$460.00	\$8.50	\$195.50	\$8.14	\$187.22
30	2582.503	ZEBRA CROSSWALKS, WHITE EPOXY	954	\$2.00	\$1,908.00	\$5.00	\$4,770.00	\$4.88	\$4,655.52
Total MUNICIPAL:					\$149,714.55		\$143,203.32		\$158,104.90
Total MUNICIPAL:					\$149,714.55		\$143,203.32		\$158,104.90
Totals for Project SAP 058-660-002					\$149,714.55		\$143,203.32		\$158,104.90
% of Estimate for Project SAP 058-660-002							-4.35%		5.60%
Totals for Contract 1405					\$6,392,105.80		\$5,826,662.13		\$6,197,066.49
% of Estimate for Contract 1405							-8.85%		-3.05%

Certified: *Mark a Feb* License # 40478

Date: 7/28/14

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: 5 August, 2014	Consent Agenda <i>(Please Circle)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> <u> 5 </u> 10 Min. 15 Min. <small>Time needed</small> 30 Min. 45 Min. 1 hour
Veterans Services	

<p><i>2015 CVS0 Operational Enhancement Grant.</i></p> <p><i>\$10,000 Grant from the MN Dept. of Veterans Affairs to enhance CVS0 training, automation, outreach, veterans transportation, and other services.</i></p> <p>Board Action Requested: (Attach additional pages if needed)</p> <p>Request approval of resolution to enter into the Grant Contract</p> <p>Supporting documents: Grant Contract, Resolution.</p>

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: 5 August, 2014	Consent Agenda <i>(Please Circle)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 5 _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Veterans Services	

MN Association of County Veteran Services Officers Fall Conference in Nisswa MN.

Board Action Requested: (Attach additional pages if needed)

Request Approval of attendance at MN Association of County Veteran Services Officers Fall conference in Nisswa MN on September 7-10, 2014 for training and continuing education credits.

Travel expenses: 3 nights @ \$173 including all conference space, materials and meals
 Approx.. 200 miles round trip @ \$0.56 for approximately \$112 mileage reimbursement.
 Total cost: approximately \$631.00
 Budgeted training event and is an approved expense for the 2015 CVSO Enhancement Grant.