



AGENDA
PINE COUNTY BOARD MEETING

District 1	Commissioner Hallan
District 2	Commissioner Pangerl
District 3	Commissioner Chaffee
District 4	Commissioner Rossow
District 5	Commissioner Ludwig

Tuesday, October 7, 2014, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of September 30, 2014 Special Meeting and Committee of the Whole-Highway and Road Tour.
- F) Approve Minutes of September 29, 2014 Special Meeting – Budget Committee.
- G) Approve Minutes of September 16, 2014 County Board Meeting and Summary for publication.
- H) Minutes of Boards, Committees and Correspondence
 - Pine County Land Surveyor Monthly Report – September 2014
 - Pine County HRA Senior Housing Minutes – regular meeting – August 27, 2014
 - Pine County Probation Advisory Committee Unapproved Minutes – August 26, 2014
 - Pine County Historical Society Minutes - August, 2014
- I) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. September, 2014 Disbursements

Disbursements Journal Report, September 1, 2014 – September 30, 2014.

2. Application for Abatement

Consider:

Sharon & Bernard Johnson, 9533 Gronigen Rd., Sandstone, PID 12.0124.000, pay 2014.

Nathan Nelson, 41300 Wilbur Way, Hinckley, PID 09.0123.000, pay 2014.

3. Liquor License

Consider approval of ON/SUNDAY Liquor License for Pokegama Lakeside Bar new ownership by Power Sports of MN, Inc. (Dave Rose) – formerly known as Beach Rocks. Subject to approval of the Pine County Sheriff, Pine County Attorney, Township of Pokegama, and Alcohol and Gambling Enforcement.

4. Personnel

- A. Approve promotion for Social Worker Beth Jarvis to Social Services Supervisor in Children Services effective October 13, 2014, \$28.80 per hour, grade C51.
- B. Authorize hiring of Social Services Supervisor Barbara Schmidt (Adult Services) effective October 21, 2014, \$27.25 per hour, grade C51.

5. Training

- A. Consider approval for LPN Stephanie Larson and RN Mickey VanVleet to attend the Annual Immunization Conference in St. Cloud, October 27-28, 2014. Larson: Registration/\$120, Meals/\$15, Accommodations/\$77, Travel/\$76.16; VanVleet: Registration/\$120, Travel/\$111.10. Total cost: \$519.26. Funds are available in the 2014 HHS budget/Immunizations.
- B. Consider approval for LPNs Wendy Bloom and Stephanie Larson to attend the Toward Zero Death Conference in Duluth, November 13-14, 2014. Total cost: \$406.00 Funds are available in the 2014 HHS budget/Maternal & Child Health.

REGULAR AGENDA

1. County Financial Workers and Case Aide Day

Recognize County Financial Workers and Case Aide Day – October 15, 2014.

2. Land Sale

Summary of land sale results held September 19, 2014. Total sale amount \$708,800.

3. Communications Facility Use Agreement Amendment

Consider approval of the State of Minnesota Communications Facility Use Agreement Amendment and authorize Board Chair and County Administrator to sign. This Agreement amends the agreement approved September 3, 2013 to allow support of Pine County and Amateur Radio Group. Additional cost to Pine County per year is \$100 due to increase in electrical service.

4. East Central Regional Library

Consider approval of the 2015 East Central Regional Library budget.

5. 2015 Kanabec/Pine Community Health Services

Pine/Kanabec Health update.

6. Commissioner Updates

- Law Library (9/17)
- Arrowhead Counties Association (9/17)
- Rush Line Task Force (9/18)
- Snake River Watershed Joint Powers Board (9/22)
- NLX (9/24)
- NE Regional Radio Board Meeting (9/25)
- GPS 45:93 (9/26)

Community Health Board (9/30)
Soil & Water Conservation District (10/2)
Other

7. **Other**

8. **Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Tuesday, October 7, 2014, 1:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- b. **East Central Solid Waste Commission (ECSWC), Monday, October 13, 2014, 9:00 a.m.**, 1756 180th, Mora, Minnesota.
- c. **East Central Regional Library Board, Monday, October 13, 2014, 9:30 a.m.**, 244 So. Birch Street, Cambridge, Minnesota.
- d. **Methamphetamine Task Force, Monday, October 13, 2014, 3:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- e. **Personnel Committee, Tuesday, October 14, 2014, 9:00 a.m.**, Commissioners' Conference Room, Pine County Courthouse, Pine City, Minnesota.
- f. **Community Health Board, Wednesday, October 15, 2014, 9:00 a.m.**, Kanabec County Public Health Building, 905 East Forest Avenue, Mora, Minnesota.
- g. **County Auction, Wednesday, October 15, 2014, 4:30 p.m.**, Highway Department, 1610 Hwy 23 North, Sandstone, Minnesota.
- h. **Arrowhead Counties Association, Wednesday, October 15, 2014, 6:00 p.m.**, Hampton Inn Conf. Rm., Duluth, Minnesota.
- i. **Class & Comp Review, Tuesday, October 21, 2014, 8:15 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- j. **Technology Committee, Tuesday, October 21, 2014, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- k. **Pine County Board of Commissioners, Tuesday, October 21, 2014, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- l. **Pine County Health and Human Services, Tuesday, October 21, 2014, 1:00 p.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.

9. **Adjourn**

**MINUTES OF PINE COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING
And
COMMITTEE OF THE WHOLE-Highway
And
ROAD TOUR**

**Tuesday, September 30, 2014, 9:00 a.m.
Pine County History Museum, Askov, Minnesota**

Chair Curt Rossow called the meeting to order at 9:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl, Steve Chaffee, and Matt Ludwig, Also present were County Attorney John Carlson, County Engineer Mark LeBrun, and County Administrator David Minke.

Engineer LeBrun handed out information on the wheelage tax, road projects, and snow plowing guidelines.

At 9:15 a.m. the group boarded a bus for the road tour. The tour included areas of the county around Askov, Bruno, Kerrick, Sturgeon Lake, Denham, and Willow River. The bus returned to the museum at 11:45 a.m.

The meeting reconvened at 12:00 p.m. to consider the preliminary 2015 property tax levy.

Commissioner Hallan moved to set the payable 2015 Pine County Property Tax Levy at \$15,199,541. Second by Commissioner Chaffee. Motion passed 5-0.

It was the consensus of the board that the final levy should be reduced and the county administrator was directed to continue to work with staff to identify potential cuts to the 2015 budget.

Denise Baran presented an update on the county's emergency management program. An updated emergency management plan will be presented to the board in November.

With no further business, Chair Rossow adjourned the meeting at 12:55 p.m.

Curt H. Rossow, Board Chair
Pine County Board of Commissioners

David J. Minke, County Administrator
Clerk to Pine County Board of Commissioners

**MINUTES OF PINE COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING - BUDGET COMMITTEE**

**Tuesday, September 29, 2014, 9:00 a.m.
Board Room, Pine County Courthouse, Pine City, MN**

Chair Curt Rossow called the meeting to order at 9:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl, Steve Chaffee, and Matt Ludwig, Also present were County Auditor-Treasurer Cathy Clemmer, County Administrator David Minke, Health and Human Services Director Becky Foss, and Human Resources and Payroll Specialist Matt Christenson.

The Pledge of Allegiance was said.

Commissioner Ludwig moved to approve the Agenda. Second by Commissioner Pangerl. Motion carried 5-0.

Administrator Minke reviewed the changes since the last budget meeting. The current deficit in the General Fund is \$24,200 and in the Health and Human Services Fund it is \$645,943.

Auditor Clemmer stated that she thought the revenue in the police state aid could be increased \$25,000, which would eliminate the General Fund deficit; however, neither the jail demolition or compensation and pay equity study are in the budget. They are estimated at \$40,000 each.

Health and Human Services Director Becky Foss reviewed the Health and Human Services budget. The budget is broken into three main areas: Income Maintenance, Social Services and Public Health.

Significant changes in the budget include an additional \$225,000 for out-of-home placements.

One Social worker was added for MnCHOICES.

The board discussed the levy and potential cuts they would like to see including:

- Evaluate the Land/Veterans secretary. This position was recently restructured to eliminate zoning-related duties.
- Consider elimination of the .4 FTE Probation agent
- Consider elimination of the recently created but not filled position of Jail Sergeant.
- Consider elimination of the recently created but not filled PT position of Jail Secretary
- Consider elimination of the deputy position hired to cover for a military deployment
- Consider elimination of a position in the Land Services Department

Auditor Clemmer stated that the county is considering refinancing the jail bonds. That action could save some money but is at least six months to a year away.

It was the consensus of board that they would consider a levy increase if necessary, but there needed to be real cuts to the budget to ensure a balanced approach.

The board will take final action on the preliminary levy on September 30, 2014.

With no further business, Chair Rossow adjourned the meeting at 11:05 a.m.

Curt H. Rossow, Board Chair
Pine County Board of Commissioners

David J. Minke, County Administrator
Clerk to Pine County Board of Commissioners

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, September 16, 2014, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota

Chair Curt Rossow called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl, Steve Chaffee and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Rossow called for public comment. There was no public comment.

Chair Rossow requested the following revisions to the Agenda:

Additions:

Consent Item #8: Hiring/Promotion

- A. Approve hiring of eligibility worker Brianne Neil
B23 - \$14.36 per hour, effective date TBD and forwarded to HR on 9/16/14
- B. Approve internal promotion of Terry Clementson to Highway Maintenance Supervisor
C41, step 4, \$23.23 per hour, effective September 17, 2014.
- C. Due to promotion of Terry Clementson, authorize backfill of mechanic position (Pine City)
- D. Approve hiring of highway maintenance worker Jordan Jusczak
B23, step 1 -\$14.14 per hour, contingent upon successful background investigation

Regular Agenda #6A

Recognition of Constitution Day – September 17, 2014

Commissioner Ludwig moved to approve the amended Agenda. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the September 2, 2014 County Board Meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the September 9, 2014 Special Meeting – Budget Committee. Second by Commissioner Chaffee. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County HRA Senior Housing Board of Directors – regular meeting – July 23, 2014

ECRL Library Board Minutes – August 11, 2014

Commissioner Pangerl moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Chaffee moved to approve the amended Consent Agenda. Second by Commissioner Pangerl. Motion carried 5-0.

CONSENT AGENDA

1. Review August, 2014 Cash Balance

<u>Fund</u>	<u>August 31, 2013</u>	<u>August 31, 2014</u>	<u>Increase(Decrease)</u>
General Fund	1,652,961.28	2,734,749.42	1,081,788.14
Health and Human Services Fund	1,475,975.97	519,459.68	(956,516.29)
Road and Bridge Fund	6,786,574.51	10,174,531.63	3,387,957.12
Land Management Fund	1,580,296.20	1,307,223.65	(273,072.55)
TOTAL (inc non-major funds)	12,751,596.78	16,050,592.01	3,298,995.23

2. Application for Abatement

Approve Application for Abatement for Jackie Danielson, 9437 Riverbed Rd., Pine City, PID 29.5192.000 & 29.5193.000, pay 2012, 2013 & 2014.

3. Exempt Permit

Approve Application for Exempt Permit for Pine Technical and Community College Foundation to conduct Minnesota lawful gambling on November 21, 2014 at the NW Company Fur Post, 12551 Voyageur Lane, Pine City (Pine City Twp.).

4. Tobacco License

- A. Approve tobacco license for Quarry Country Store (formerly Jade Fuel) for remainder of 2014. Subject to approval of Pine County Sheriff.
- B. Approve tobacco license for Banning Junction (under new management) for remainder of 2014. Subject to approval of Pine County Sheriff.

5. Application for Repurchase

Approve Resolution 2014-42 for the Repurchase of Tax Forfeited Land in full, L.C. Development LLC, PIDs 43.5260.000, 43.5265.000, 43.5266.000, 43.5268.000, 43.5269.000, 43.5270.000, 43.5271.000, 43.5272.000, 43.5273.000, 43.5275.000, 43.5276.000, 43.5277.000, and 43.5278.000 and authorize Board Chair and County Auditor to sign.

6. Donation

Approve acceptance of \$300 donation from the Askov Fair Board to be used to help offset the expense of the volunteer posse.

7. Training

- A. Approve County Administrator David Minke and Human Resource & Payroll Specialist Matt Christenson to attend the Minnesota Association of County Administrators (MACA) & Minnesota County Human Resources Management Association (MCHRMA) Fall Conference, October 1-3, 2014, Ruttger's Bay Lake Lodge. Costs are: Registration \$200; lodging (2) nights (double occupancy) and meals, \$650.74. Total cost \$850.74 (\$425.37/person) plus mileage. .
- B. Approve Social Workers Kathy Borowick and Jan Chaffee to attend the St. Louis Co. Health & Human Service Conference in Duluth, October 9-10, 2014. Registration: \$50/each; Meals: \$10/Borowick; Travel: Borowick/\$179.20, Chaffee/\$156.80. Total cost \$446.

8. Personnel/Hiring/Promotion

- A. Approve the hiring of Eligibility Worker Brianne Neil, effective date to be determined and forwarded to Human Resources on September 16, 2014, B23, \$14.36 per hour.
- B. Approve internal promotion of Terry Clementson to Highway Maintenance Supervisor C41, step 4, \$23.23 per hour, effective September 17, 2014.
- C. Due to promotion of Terry Clementson, authorize backfill of mechanic position (Pine City).
- D. Approve the hiring of Highway Maintenance Worker Jordan Juszczak, effective date anticipated to be early October 2014, B23, step 1 -\$14.14 per hour, contingent upon successful background investigation.

REGULAR AGENDA

1. Recognition of Retirement

The board recognized the retirement of Highway Maintenance Supervisor Brad Davis (over 35 years of service to Pine County) and thanked him for his service.

2. Facilities Committee

Pine County Facilities Committee met September 3, 2014 and made the following recommendations:

Approve the Lease Agreement between the Minnesota Guardian ad Litem Board through its 10th GAL Program and Pine County.

The remaining items are for informational purposes only.

Commissioner Pangerl gave an overview of the Facilities Committee stating the GAL lease is for approximately 500 square feet at the Pine County Courthouse and is for a two year term.

Motion by Commissioner Ludwig to approve the Lease Agreement between the Minnesota Guardian ad Litem Board through its 10th GAL Program and Pine County. Second by Commissioner Pangerl. Motion carried 5-0.

3. Personnel Committee

Personnel Committee met September 9, 2014 and made the following recommendations:

Sheriff

- a. Recognize regular full-time appointment of Rob Ouverson to the position of Pine County Sheriff Sergeant, effective April 22, 2012.
- b. Approve backfill of part-time dispatcher (B23-\$16.04/hr.), effective December 31, 2014 or sooner with qualified applicant.

Highway

- c. Approve backfill of vacated highway maintenance worker (B24-\$14.14/hr.) with a qualified candidate from the July applicant ranking.

Administrator:

- d. Approve six-month unpaid leave for an HHS employee.

Other items are for informational purposes only.

Commissioner Chaffee provided an overview of the Personnel Committee meeting. Discussion was held as to the increase of the dispatcher call load and the need for future additional staffing.

Motion by Commissioner Chaffee to approve the recommendations of the Personnel Committee. Second by Commissioner Rossow. Motion carried 5-0.

4. 2013 Pine Audit and County Financial Statement

County Auditor-Treasurer Cathy Clemmer indicated the 2013 audit was complete. Clemmer stated it was a good report. Pine County received an unmodified opinion which is the best, and the

county will qualify as a low-risk auditee for the 2014 audit--this will be beneficial when moving forward with potential jail bond refunding.

Motion by Commissioner Ludwig to accept, and authorize publication, of the 2013 Pine County Financial Statement. Seconded by Commissioner Chaffee. Motion carried 5-0.

5. Patriot Award of Appreciation

Probation Director Terryl Arola presented Sergeant Major Amber Chase Sieberlich. Chase Sieberlich, a probation agent with Pine County, is a member of the Minnesota Air National Guard. Chase Sieberlich presented the Patriot Award of Appreciation certificate to Director Arola together with 133rd Airlift coins.

6. Old Jail Demolition

County Engineer Mark LeBrun provided an update as to the demolition of the old jail. LeBrun stated the cost for demolition and a gravel pad will be approximately \$45,000 above the highway's donated time and gas. This cost will include fees for asbestos abatement, regulated wastes, removal of fuel tank, hired on-site consultant, and on-site dumpsters. Forty-five thousand dollars is significantly less than previously anticipated prior to the highway department's involvement. Demolition is expected to begin mid-October. LeBrun stated an auction is scheduled for 4:30 p.m., October 15, 2014 at the Sandstone highway department building and will include vehicles as well as items removed from the old jail such as a generator, heaters, etc. LeBrun thanked Right-of-Way Manager Todd Lindstrom for his work with this project.

6A. Constitution Day

Administrator Minke recognized Constitution Day, September 17, 2014.

7. Commissioner Update

AMC Fall Policy Conference: Commissioner Hallan commented on the reimbursement rate for probation officers.

Soil & Water Conservation District: Commissioner Ludwig indicated 25,000 trees are ordered for next year; conversation was had relating to the sealing of two deep wells in Sandstone and methods of payment.

East Central Solid Waste Commission (ECSWC): Commissioner Hallan stated the ECSWC is moving forward with the opening of another cell; a planning session will be scheduled in October for storm debris removal.

East Central Regional Library Board: Commissioner Chaffee stated the library budget was approved with Pine County's portion being reduced by approximately \$1,000.

Central Minnesota Jobs & Training: Commissioner Hallan stated job growth continues to do well, unemployment rates lower than in past years.

Lakes & Pines CAC: Meeting not attended.

Other: None.

8. Other

2014 Pine County Tax-Forfeit Land Auction – September 19, 2014, 9:00 a.m. – Board Room, Pine County Courthouse, Pine City, Minnesota.

9. Upcoming Meetings

Upcoming meetings were reviewed.

10. Adjourn

With no further business, Chair Rossow adjourned the county board meeting at 10:42a.m. The next regular meeting of the county board is scheduled for October 7, 2014 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.

Curt H. Rossow, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

**SUMMARY
OF
MINUTES OF PINE COUNTY BOARD MEETING
*Regular Meeting***

**Tuesday, September 16, 2014, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota**

Chair Curt Rossow called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl, Steve Chaffee and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Rossow called for public comment. There was no public comment.

Commissioner Ludwig moved to approve the amended Agenda. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the September 2, 2014 County Board Meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the September 9, 2014 Special Meeting – Budget Committee. Second by Commissioner Chaffee. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County HRA Senior Housing Board of Directors – regular meeting – July 23, 2014

ECRL Library Board Minutes – August 11, 2014

Commissioner Pangerl moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Chaffee moved to approve the amended Consent Agenda. Second by Commissioner Pangerl. Motion carried 5-0.

Fund	August 31, 2013	August 31, 2014	Increase(Decrease)
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Land Management Fund	1,580,296.20	1,307,223.65	(273,072.55)
TOTAL (inc non-major funds)	12,751,596.78	16,050,592.01	3,298,995.23

Approve Application for Abatement for Jackie Danielson, 9437 Riverbed Rd., Pine City.

Approve Application for Exempt Permit for Pine Technical and Community College Foundation to conduct Minnesota lawful gambling on November 21, 2014 at the NW Company Fur Post, 12551 Voyageur Lane, Pine City.

Approve tobacco licenses for Quarry Country Store (formerly Jade Fuel) and Banning Junction (under new management) for remainder of 2014. Subject to approval of Pine County Sheriff.

Approve Resolution 2014-42 for the Repurchase of Tax Forfeited Land in full, L.C. Development LLC.

Approve acceptance of \$300 donation from the Askov Fair Board to be used to help offset the expense of the volunteer posse.

Approve County Administrator David Minke and Human Resource & Payroll Specialist Matt Christenson to attend the Minnesota Association of County Administrators (MACA) & Minnesota County Human Resources Management Association (MCHRMA) Fall Conference. Total cost: \$850.74 (\$425.37/person) plus mileage.

Approve Social Workers Kathy Borowick and Jan Chaffee to attend the St. Louis Co. Health & Human Service Conference. Total cost \$446.

Approve the hiring of Eligibility Worker Brianne Neil, effective date to be determined and forwarded to Human Resources on September 16, 2014, B23, \$14.36 per hour.

Approve internal promotion of Terry Clementson to Highway Maintenance Supervisor, C41, step 4, \$23.23 per hour, effective September 17, 2014.

Due to promotion of Terry Clementson, authorize backfill of mechanic position (Pine City).

Approve the hiring of Highway Maintenance Worker Jordan Juszczak, effective date anticipated to be early October 2014, B23, step 1 -\$14.14 per hour, contingent upon successful background investigation.

Motion by Commissioner Ludwig to approve the Lease Agreement between the Minnesota Guardian ad Litem Board through its 10th GAL Program and Pine County. Second by Commissioner Pangerl. Motion carried 5-0.

Personnel Committee met September 9, 2014 and made the following recommendations:

Sheriff

- a. Recognize regular full-time appointment of Rob Ouverson to the position of Pine County Sheriff Sergeant, effective April 22, 2012.
- b. Approve backfill of part-time dispatcher (B23-\$16.04/hr.), effective December 31, 2014 or sooner with qualified applicant.

Highway

- c. Approve backfill of vacated highway maintenance worker (B24-\$14.14/hr.) with a qualified candidate from the July applicant ranking.

Administrator:

- d. Approve six-month unpaid leave for an HHS employee.

Motion by Commissioner Chaffee to approve the recommendations of the Personnel Committee. Second by Commissioner Rossow. Motion carried 5-0.

Motion by Commissioner Ludwig to accept, and authorize publication, of the 2013 Pine County Financial Statement. Seconded by Commissioner Chaffee. Motion carried 5-0.

With no further business, Chair Rossow adjourned the county board meeting at 10:42 a.m. The next regular meeting of the county board is scheduled for October 7, 2014 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.

Curt H. Rossow, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

The full text of the board's Minutes are available at the County Administrator's Office and the county's website (www.co.pine.mn.us). Copies may also be requested from the administrator's office.



PINE COUNTY PUBLIC WORKS

HIGHWAY DEPARTMENT

405 Airport Road NE
Pine City, MN 55063

Telephone 320-216-4200
Fax: 320-629-6736
1-800-450-7463 Ext. 4200

Mark A. LeBrun, P.E.
County Engineer

Pine County Land Surveyor Monthly Report

Page 1 of 2 pages

September 2014

CSAH 21 T42N and T41N R19W, reset, tie out and GPS PLSS corners and private corners, update files.

CSAH 61 Frontage Road T45N R19W, reset and GPS private corners, update files.

CR 167 T45N R19W, reset, tie out and GPS PLSS corners and private corners, update files.

CSAH 7 Bridge project T39N R22W Section 36, research records, compute corner search areas, search for, tie out, set and GPS PLSS corners, search for original corner evidence, update files.

CSAH 61 T40N R21W Section 33, acquire culvert inverts for ditch flooding analysis, update files.

CSAH 46 T45N R19W and R20W, reset, tie out and GPS PLSS corners and private corners, update files.

CSAH 51 T45N R19W, reset, tie out and GPS PLSS corners and private corners, update files.

Dunn Ave. North, Hinckley, research records, GPS improvements for control, compute corner search areas, search for, set and GPS private corners, update files.

September 2014

Provide HARN coordinate data for GIS to County Recorder as needed.

Review legal descriptions for County ROW Dept. and County Land Dept. as needed.

Review Plats and Minor Subdivisions for County Zoning Dept. as needed.

Review and file PLSS corner certificates provided by private surveyors as needed.

Review, edit and file Certificates of Survey created by County Surveyor as needed.

A handwritten signature in black ink, appearing to read "R. T. Mathews", with a long horizontal flourish extending to the right.

Robin T. Mathews, Pine County Surveyor

Monthly Report September 2014.doc

PINE COUNTY HRA SENIOR HOUSING

510 Fifth Street Office

Sandstone, MN 55072

(320) 245-5140

pinehra@ecenet.com

**Sandstone Manor
510 Fifth Street
Sandstone, MN 55072**

**Finlayson Manor
6524 Broadway Street
Finlayson, MN 55735**

The regular meeting of the Pine County HRA Senior Housing Board of Directors was held on August 27, 2014, at the Sandstone Manor. Commissioners of the HRA present were Board Chair Dorothy Stockamp, Jan Oak, Cheri Drilling, Carl Steffen, and Greg Kvasnicka. Staff members present were Executive Director Janice Gustafson and Resident Manager Evelyn Yocum. Resident Manager Susan Blake was absent. There were no residents present. Guest present was Eric Bratvold, Stillwater Investments.

1. The meeting was called to order at 2:00 P.M. by Board Chair D. Stockamp and the Pledge of Allegiance was said.
2. Eric Bratvold, Financial Advisor from Stillwater Investments, addressed the Board of Directors and discussed various investment options available to the HRA.
3. The HRA Board minutes from July 23, 2014, were reviewed by the Board members. A motion was made by J. Oak and was seconded by C. Steffen to accept the minutes. Motion carried: Yeas 5, Nays 0.
4. The monthly financial statements and the investment report were presented by J. Gustafson. A motion was made by G. Kvasnicka and was seconded by Board Chair D. Stockamp to approve the financial statements and the investment report. Motion carried: Yeas 5, Nays 0.
5. Executive Director's Report. The written Executive Director's report was reviewed by Board members.
6. Old Business.
 - a) Vacancies. As of this date, there are no vacancies at the Sandstone Manor and two vacancies at the Finlayson Manor. However, move out notice has been received from SM #3 with a move out date of September 30, 2014.

- b) The HUD annual Management and Operating Review went very well. The auditor was very pleased with the completeness of the paperwork and the adherence to HUD Regulations. He was also very complimentary of the overall appearance of the facilities.

7. New Business.

- a) A motion was made by Board Chair D. Stockamp and was seconded by C. Steffen to transfer into checking any upcoming mature certificates of deposit. Motion carried: Yeas 5, Nays 0. At the next HRA Board meeting, the commissioners will discuss and select an investment advisor for the HRA.
- b) On August 26, 2014, at 3:51 A.M., the resident's vehicles were tampered with by three individuals. Some low value items were taken from one vehicle. The incident was reported to the Sheriff's Office.

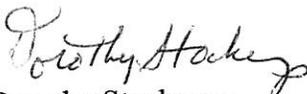
2. Resident Managers' Reports.

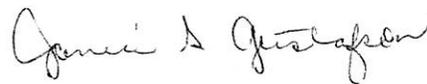
- a) Finlayson Manor. S. Blake is currently in the hospital and is expected to be discharged today.
- b) Sandstone Manor. E. Yocum reported everything was going well.

3. Resident Comments/Questions. There were no residents present.

4. A motion was made by C. Drilling and was seconded by C. Steffen to adjourn the meeting at 3:18 P.M. Motion carried: Yeas 5, Nays 0.

5. The next HRA Board meeting is scheduled for September 24, 2014, at the Finlayson Manor.


Dorothy Stockamp
HRA Board Chair


Janice S. Gustafson
Executive Director

Pine County Probation Advisory Committee

UNAPPROVED MINUTES

Tuesday, August 26, 2014

Present: Terryl Arola, Deputy Coral Haselbauer, George Horbacz, Sgt. Dan Kunz, Bill Morgan, Sgt. Rob Ouverson, Jeremie Reinhart, Bill Steele, Suzanne Thompson, Lee Williams

Excused: Becky Foss, Brent Jahnz, Randy Tenge

Call to Order 6:00 pm

1) **Committee Business**

- Per Diems
- Approve May Minutes MOTION/SECOND Jeremie Reinhart/Lee Williams

2) **Presentation:** Deputy Coral Haselbauer, School Resource Officer

- Deputy Haselbauer passed out a handout that explained her position and gave examples of issues she has to deal with on a daily basis.
- Technology has provided a good resource for Officers to discover what activities kids are involved in. Most kids are very open on their FaceBook page as to what they are up to.
- The Sheriff's office has a box being installed for disposal of knives, pills or items people want to turn in anonymously.

Correctional Trends:

- Terryl passed out a handout on collateral consequences- legal sanctions and restrictions imposed upon people because of their criminal record. Congress directed the National Institute of Justice to collect and study collateral consequences in all U.S. jurisdictions. The results are now available through an interactive tool on the Internet at: <http://www.abacollateralconsequences.org/>

Although most of juvenile criminal information is protected by the courts, the public sector doesn't have the same restrictions. For example, big retail outlets like Target have their own data base of shoplifters that they share with other businesses and organizations regardless of the age of the shoplifter. If a name is in the computer it can impact getting a job at any number of places who share the information. Collateral consequences can also affect housing and current job situations as well.

- Terryl also talked about a website called Discover Corrections at <http://www.discovercorrections.com/>. This website provides information on the fields of community corrections (probation-related); jails & detention; and prisons & institutions. For someone looking to get a general picture of corrections, understand the different areas, and what employment opportunities are available in the field; it is an excellent resource. Minnesota probation agents and correctional officers featured in the pictures on the website.

3) **General Updates**

- County Probation news – Terryl Arola/Jeremie Reinhart
 - Agent Reinhart gave staff updates:
 - Ravi Roelfs has finished up his internship but continues to be a valuable volunteer in our office in addition to his contract position doing the Diversion & Restorative Justice Programs.
 - Jaimie Azzone is our new part-time agent. She has been a quick learner, fits in, and is doing the adult intakes on new cases. Recently she has begun taking on a few PSI's. Doing a great job.

- Laura Stylski just passed her 6 months in the office and had a review with Terry. She is doing a great job. Daily working with bail studies, PSI's, DVI's and assisting as needed in the office. She is doing a great job.
 - Travis Fisher is doing well since the new shift in jobs. He holds visits with clients in Lake Lena once a month and Sherry our Juvenile agent has been joining him to see her clients up there also.
 - County Fair 2014 – we had 2 agents Amber Chase and Laura Stylski worked the Demo Derby. Only one contact was made this year and no arrests.
 - Audubon in Sandstone is holding a 10K this fall and we have a handful of our Agents who will be participating. Good team building activity.
 - Field Visits – Laura and Jeremie went out together visiting client in their homes last week.
- County Budget – Terry report that the preparation for the 2015 county budget is in full swing. She presented at the budget meeting. There were no big changes in our budget this year except the cost of salary increases and insurance. Terry continues to ask for the full-time agent (expanding the .4 FTE to full-time). However, the requests for 2015 were many and significantly over 2014. The county is still dealing with the Health and Human Services deficit which will drive the final numbers.
 - Statewide Probation Funding Initiative- Terry has been participating with DOC, AMC/MACCAC, and the county probation directors in an effort to keep probation funding as one of the top legislative agenda items. Last year it was in the top five of the AMC Public Safety committee initiatives. The Commissioner of Corrections is also advocating at the Governor's office to make field services to be a high priority.
- **DOC Probation news** –Randy Tenge – He had a conflict so was unable to be here. Terry shared his information with the board. (
 - EBP – Evidence-Based Practice agendas continue to move forward
 - CoP – Communities of Practice has been launched. This is an Initiative for staff to do their own EBP training instead of annual boosters. Sherry Johnson has been involved for the Pine County Probation Department. The roll out to agents will be next week at the Rush City prison.

4) **Comp Plan Goals & Objectives Updates**

- County Board Presentation of the Comp Plan - Terry presented the Comp Plan to the County board on August 5th. A major part of the presentation was the development of EBP over the past 15 years in Pine County. She used this opportunity to advise the board that she will be asking for a new Agent to be added to next year's budget to round out EBP staffing. There was some discussion about juvenile out-of-home placement costs.
- Judge Presentation of the Comp Plan- Terry was scheduled for the August PICK Bench meeting, but it was cancelled.
- DOC Presentation of the Comp Plan- This has yet to be scheduled.

5) Next Meeting: **November 25th , 2014 at 6 pm** – Courthouse, Pine City

- **Featured at next meeting: Program Highlights from our Department**

6) Adjourn MOTION/SECOND Jeremie Reinhart/Lee Williams

Respectfully submitted:
Sue Thompson

Remaining 2014 Meetings

November 25th at 6 pm – Pine County Courthouse, Pine City

PCHS Board of Directors Minutes of August 12, 2014

The August meeting of the Pine County Historical Society was called to order by Vice-President Mike Swiridow at 10:00 in the banquet room of the Pine County Museum at Askov. In attendance: Harvey Klar, Mike Swiridow, Michas Ohnstad, Gary Koland, Cheryl Godding, Deloris Nielsen, Ardis Jensen. Excused absence: Ed Stoffel. Not present: Steve Richardson, John Skluzacek. Also present: Wanda Clark, Loretta Swanson, Alma Ohnstad. **Minutes** were read. Motion made by Harvey Klar to approve minutes, seconded by Mike Swiridow. Motion passed.

Treasurer's report was presented by Arla Budd. Sales from flea market and café are up. Pine County Agriculture Farm dedicated \$500 for an interactive farm game for kids. We received two used computers from Pine County. The library (inventorying) grant came through for \$9750 so we can begin our inventory and accessioning. Motion by Gary Koland, second by Harvey Klar to accept the treasurer's report. Motion passed.

Committee Reports: Railroad Club: Brochures are available for the October show and some reservations have been received. Membership: Membership has increased to 550, up from 510. Photography Group: Still active. Some projects are off-site. There is a possibility to submit photos for a bank calendar. Financial Committee: Will meet today at 4:00. Local business people have been invited. HVAC: Gary Koland, Harvey Klar and Mike Swiridow have met with Gary Drilling to proceed with installation of overhead units. Estimates range from \$10,000 to \$15,000 depending on our selection of units. Motion made to proceed by Deloris Nielsen, seconded by Cheryl Godding. Governance Committee: No news. Events Committee: There was a reminder that all board members, volunteers and employees are important to promote and support the museum professionally. At the next event meeting, the committee will evaluate the Old Time Dance schedule for 2015. Arnie Chuckles has volunteered to help with themed cutouts and some other projects. Dr. John Straate will speak on November 15th during the Holocaust display. The Tool Guys will conduct a show-and-tell presentation on old tools on October 18th. We also will do a cookout at Chris' Food Center in Sandstone on October 10 and 11. Grants Committee: The mural project has been completed. There is still work to do on the grant (evaluations, reports, etc.). Our mural is fantastic. Thanks to artist Lucas Campbell. Dedication will be held on August 23rd at 11:00 a.m. The library grant has been accepted. Projects: The big gym has been cleaned out and Harvey Klar has started building a stage. Gary Koland is working on getting bids for improving the parking around the museum. Other: We have a "thermometer" to reflect our campaign to raise money for a heating system.

Old Business: Strategic Plan Continuation: David Minke has been valuable. Maybe board could set goals for 2015? *Mural plans are all in place. *Library grant has been accepted. Are there other grants to pursue? *Wanda Clark and Ardis Jensen represented the museum on Saturday at the county fair grounds.

New Business: *Wine-making class will be discussed at next meeting. *Holocaust Presentation – many good ideas are in progress. Danish Exhibit: Arla Budd and Wanda Clark will pick up the Danish Exhibit in Tyler, Minnesota, and will have it set up for Rutabaga Festival. Rutabaga Festival: Many things planned: dedication of mural, red fire truck and mermaid in parade, reunion parties in event room, special sales in antique shop and flea market. Free water given out at museum front door. *Reminder to find new candidates for Board. Newsletter deadline is August 24th. Annual report items due September 1st. Annual meeting is October 6th at 5 p.m.

*Next board meeting will be set shortly.

Motion to adjourn. Meeting adjourned.

Respectfully submitted,

Cheryl Godding, Secretary



AGENDA REQUEST FORM

Date of Meeting: 10-7-14

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: September 2014 Disbursements

Department: Auditor-Treasurer

Cathy Clemons
Department Head signature

Background information on Item:

Action Requested:

Financial Impact:



CATHY J. CLEMMER
AUDITOR-TREASURER

PINE COUNTY COURTHOUSE * 635 Northridge Dr NW * Suite 240 * PINE CITY, MN 55063

Maddie Amundson	320-591-1670
Cathy J. Clemmer	320-591-1668
Paul Johnson	320-591-1669
Janice Johnston	320-591-1660
Pam Lawrence	320-591-1667
Terry Lovgren	320-591-1666
Kathy Reiser	320-591-1664
Fax	320-591-1671

DATA ENTRY AUDIT LIST

IN THE AMOUNT OF \$ 1,705,256.75

APPROVED BY: _____

BOARD MEETING DATE: 10-7-14

CATHYJ
9/29/14

8:14AM

**** Pine County ****



DISBURSEMENTS JOURNAL REPORT Specific Dates: 09/01/2014 - 09/30/2014

RECAP BY FUND	FUND	AMOUNT	NAME
	1	459,001.15	GENERAL REVENUE FUND
	13	971,097.80	ROAD & BRIDGE FUND
	22	20,575.35	LAND MANAGEMENT FUND
	76	243,607.20	GROUP HEALTH INS FUND 5/1/95 (GEN)
	80	8,523.00	COUNTY COLLECTIONS AGENCY FUND
	82	2,452.25	TAXES AND PENALTIES AGENCY FUND
		1,705,256.75	Total Disbursements

RECAP BY TYPE	TYPE	AMOUNT	NAME
	1	1,706,296.14	AUD
	3	1,039.39	MVC
		1,705,256.75	Total Disbursements



AGENDA REQUEST FORM

Date of Meeting: 10-7-14

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: Applications for Abatement

Department: Auditor-Treasurer

Cathy Clemons
Department Head signature

Background information on Item:

Sharon & Bernard Johnson, 9533 Groningen Rd, Sandstone, PID 12.0124.000, pay 2014
Nathan Nelson, 41300 Willbur Way, Hinckley, PID 09.0123.000, pay 2014

Action Requested:

Financial Impact:

Application for Local-Option Disaster Abatements and Credits

IMPORTANT: Application for property that is NOT located in a declared disaster or emergency area. If your property has been damaged or destroyed by a natural disaster, arson, or other type of accident, you may be eligible to receive some property tax relief on this year's and next year's property taxes. The type of tax relief you receive will depend on whether your property is homesteaded, the amount of damage sustained, the number of months the structure is unusable or uninhabitable, and a number of other factors. If an assessor has not already reassessed your property, you should contact your county assessor's office and request that an assessor view the damage for the purpose of receiving disaster relief.

County of: PINE

Abatement # AB14-20

For Taxes Levied In: 2013

And Payable In: 2014

Applicant and Property Information

Applicant information. Please type or print.

Name <u>Sharon I & Bernard Johnson</u>		Social Security number <u>/</u>	
Mailing address (street address) <u>9533 Groningen Rd</u>		City <u>Sandstone</u>	State <u>MN</u>
Telephone (work) c.e.11 <u>(612) 390-2517</u>		Telephone (home) <u>(320) 245-2080</u>	
Property I.D. or Parcel number (found on your property tax statement) <u>R12.0124.000</u>		School District number <u>2580</u>	
Address of damaged property (if different than mailing address) <u>same</u>			
Legal description of property (found on your property tax statement) <u>Sect-06 Twp-042 Range-021 3.00 AC East 100ft of Govt Lot 4</u>			
Is the property homesteaded? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		How many months was the property unable to be occupied or used? Date you left property: <u>1/7/14</u>	
Is the property located in a county designated as a disaster or emergency area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Date you returned to property: <u>9/1/14</u>	

Statement of Facts and Signature

Applicant's statement of facts. (Please list type of disaster, type of damage, and any other information you deem relevant.)

Fire -
Totally destroyed home and garage

Signature of property owner: By signing below, I certify, to the best of my knowledge, the above statements are true and correct.

Signature: Sharon Johnson-Bernard I Johnson Date: 4/2/14

Note: Minnesota Statutes, Section 609.41. "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000.00, or both."

APPLICATION FOR ABATEMENT - GENERAL FORM

(M.S. 375.192)

DATE: 9/18/14

For Taxes Levied In: 2013
And Payable In: 2014

Abatement # AB14-21

Please Print Or Type

Applicants Name: Nathan Nelson
Applicant's SSN: on file
Telephone (Home):
Telephone (Work):
Applicants Mailing Address: 41300 Wilbur Way, Hinckley, MN 55037

Description Of Property: Property ID or Parcel Number: 09.0123.000
Street Address: n/a
Township/City: Clover Twp
School District: 2165

Legal Description: N/2 NE/4
Section 15, Township 41, Range 18

ASSESSOR'S ESTIMATED MARKET VALUE:

Land: 42,800 Structures: 0 Total: 42,800 Classification: 111-0-099

Applicants Statement of Facts:
property was purchased in september 2013 from tax forfeiture; it adjoins owner's existing ag property.

Applicants Request:
Homestead property with owner's adjoining properties.

Applicant's Signature: [Signature]
Administrative Abatement.

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."



AGENDA REQUEST FORM

Date of Meeting: OCTOBER 7, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Approval of Liquor License

Department: AUDITOR

Cathy Clemens
Department Head signature

Background information on Item:

Approval of "ON/SUNDAY" Liquor License for Pokegama Lakeside Bar new ownership by Power Sports of MN, Inc (Dave Rose)
FKA: Beach Rocks

Subject also to: Pine County Sheriff, Pine County Attorney, Township of Pokegama, Alcohol & Gambling Enforcement

Action Requested:

Financial Impact:



AGENDA REQUEST FORM

Date of Meeting: October 7, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: New Hire

Department: HHS

Rebecca Foss
Department Head signature

Background information on Item:

Backfill of Rebecca Foss, Social Service Supervisor in Children Services due to promotion to Director recommended for approval at July 25, 2014 Personnel Committee meeting and approved at August 5, 2014 Co Board meeting.

Backfill of Jaci Orr, Social Service Supervisor in Adult Services was authorized at the Special Meeting - Budget Committee on July 22, 2014.

Action Requested:

Approve promotion of Beth Jarvis, Social Worker to Social Services Supervisor in Children Services effective October 13, 2014 @ \$28.80 per hour, grade C51

Approve appointment of Barbara Schmidt to Social Services Supervisor in Adult Services effective October 21, 2014 @ \$27.25 per hour, grade C51.

Financial Impact:



AGENDA REQUEST FORM

Date of Meeting: October 7, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins. 10 mins. 15 mins. Other

Agenda Item: Staff Development Request

Department: HHS

Rebecca Fosy
Department Head signature

Background information on Item:

Stephanie Larson, LPN
 Registration: \$120.00
 Meals: \$15.00
 Accommodations: \$77.00
 Travel: \$76.16

Mickey VanVleet, RN
 Registration: \$120.00
 Travel: \$111.10

(Stephanie plans to stay overnite, Mickey will commute)

Action Requested:

Approval for the above staff to attend "Annual Immunization Conference" in St Cloud, October 27-28, 2014. Total cost: \$519.26.

Financial Impact:

Payment Source: Immunizations



(<http://www.health.state.mn.us/index.html>)

Minnesota Department of Health

Got Your Shots? Immunization Conference

October 27-28, 2014

Rivers Edge Convention Center (<http://www.stcloudriversedgeconventioncenter.com>)

St. Cloud, MN

Attention: Non-MDH link

Participants should park in the Best Western Kelly Inn parking ramp.

Register Now! (<http://cme.ahc.umn.edu/Scripts/4Disapi.dll/4DCGI/events>

[/363.htm?Action=Conference_Detail&ConfID_W=363&](http://363.htm?Action=Conference_Detail&ConfID_W=363&)) Attention: Non-MDH link

- Before September 30, 2014: \$90
- After September 30, 2014: \$120
- Exhibit fee: \$975

Conference Overview

Upon completion of this conference, the participant should be better able to:

- Describe recent changes and additions to the childhood, adolescent, and adult immunization schedules.
- Explore strategies for using immunization information systems to improve immunization delivery.
- Identify effective responses to HPV vaccine concerns of parents and guardians, as well as providers.
- Create innovative social norms messaging for promoting vaccination using traditional and new media.

American Medical Association/PRA

This activity has been planned and implemented in accordance with the Essential Areas and Policies of the Accreditation Council for Continuing Medical Education (ACCME) through the joint sponsorship of the University of Minnesota and the Minnesota Department of Health. The University of Minnesota is accredited by the ACCME to provide continuing medical education for physicians.

Physicians

The University of Minnesota designates this live activity for a maximum of 7.5 *AMA PRA Category 1 Credits™*. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

Other Health Care Professionals

Other health care professionals who participate in this CME activity may submit their Statements of Participation to their appropriate accrediting organizations or state boards for consideration of credit. The participant is responsible for determining whether this activity meets the requirements for acceptable continuing education.

Twitter hashtag: #immunizeMN

Agenda

Monday, October 27

9 a.m.

Registration Check-In
Exhibits

- 10 a.m. Conference Welcome
Minnesota Immunization Information Connection (MIIC)
Erin Roche, MPH, CPH
Manager, MIIC, MDH
- 10:45 - 11:45 a.m. Keynote
Seth Mnookin
Associate Director of MIT's Graduate Program in Science Writing and author of *The Panic Virus: The True Story Behind the Vaccine-Autism Controversy*
- 11:45 a.m. - Noon Lunch
Exhibits
- 1 - 2 p.m. Immunization Update
Centers for Disease Control & Prevention (CDC) Representative
CDC expert will describe the recent changes to pediatric, adolescent, and adult immunization schedules and highlight the important clinical practice issues related to vaccination.
- 2 - 2:15 p.m. Break
- 2:15 - 3:15 p.m. Vaccinating Every Adolescent Patient
Vince LaPorte, MD
Adjunct Professor of Family Medicine
University of Minnesota at Mankato
Learn about the vaccines adolescents should receive and when they should receive them, as well as how to confidently recommend them to your patients. The lecture will also help you to select appropriate tools for making adolescent immunization an integral part of your clinical routine.
- 3:30 - 4:30 p.m. Breakout sessions:
- a. MnVFC Annual Educational Requirement Live
MnVFC Staff
In-person version of the 2014-2015 MnVFC program training, which highlights the program requirements and storage and handling best practices. This training will meet the requirement for the annual MnVFC online training and offer the opportunity to ask questions about the MnVFC Program.
 - b. CDC Q&A
CDC Representative
Stumped about certain vaccination rules? Wondering about the rationale for certain practices. Bring these to the CDC expert for answers and guidance during this breakout session.
 - c. Reasons for Not Vaccinating
Emily K. Brunson, PhD
Exploring the inequality for why some children are unvaccinated. Some parents make decisions not to vaccinate and others are falling through the cracks. How do we connect with social networks to communicate to these different groups?
 - d. MIIC Data Use to Improve Public Health
MIIC Staff
Session on population based assessment and reminder recall. This would include a review of the tools available in MIIC to perform reminder recall activities, stories of successful reminder recall efforts, barriers and methods to overcome those barriers to reminder recall activities.

e. Peer to peer physician education: stories from the road

Vince LaPorte, MD

In 2014, MDH partnered with Dr. LaPorte to conduct clinic inservices and Grand Rounds-style lectures on adolescent vaccination. Dr. LaPorte traveled all over Minnesota, visiting practices that were urban and rural, small, and large. During his travels, he acquired a lot of knowledge on provider attitudes and strategies regarding immunization. Dr. LaPorte will recount what he learned on the road about the challenges of immunizing adolescents and his thoughts on how these relate to the overall primary care environment.

4:30 - 5:30 p.m.

Networking and Refreshments
Exhibits

Tuesday, October 28

7:30 a.m.

Registration Check-In
Exhibits
Continental breakfast

8 - 8:30 a.m.

Welcome

8:30 - 9:30 a.m.

How Parents Make Decisions About Their Children's Vaccinations

Emily K. Brunson, PhD

Assistant Professor, Department of Anthropology, Texas State University
Dr. Brunson will discuss her findings from her recent research projects about how parents' decisions about their children's vaccinations are developed over time and the impact of social networks on these decisions.

9:30 - 9:45 a.m.

Break

9:45 - 10:45 a.m.

Breakout sessions:

a. MnVFC Annual Educational Requirement Live

MnVFC Staff

Repeat of day one (see above)

b. CDC Q&A

CDC Representative

Repeat of day one (see above)

c. Reasons for Not Vaccinating

Emily K. Brunson, PhD

Repeat of day one (see above)

d. MIIC Interoperability and Meaningful Use

Aaron Bieringer

MIIC Interoperability Coordinator, MDH

Session aimed at reviewing the different options for exchanging data with MIIC and also to cover the basics of working with MIIC to help meet meaningful use requirements.

e. Preparing with Purpose

Panel of local public health representatives

With new school immunization requirements in 2014, many local public health agencies rallied to meet the need. Collaboration between 37 local agencies and two MDH programs (immunization and emergency preparedness) provided these needed vaccinations, mostly in school settings, and gave local communities real-life opportunities to practice mass vaccination plans so crucial to pandemic preparedness. This session will share lessons learned and set the stage for future collaboration

10:45 - 11 a.m.

Break

11 a.m. - Noon

Bringing it all together

Kristen Ehresmann, RN, MPH

Division Director

Infectious Disease Epidemiology, Prevention and Control, MDH

Noon

Course Evaluations and Adjourn

Hotel Information

Best Western Kelly Inn (<http://www.bestwesternstcloud.com/>) Attention: Non-MDH link

100 4th Avenue South

St. Cloud, MN 56301

320-253-0606

Conference rate: \$77.00/night

The hotel is connected to the River's Edge Convention Center via skyway.

Funding for this conference was made possible (in part) by the Centers for Disease Control and Prevention. The views expressed in written conference materials or publications and by speakers and moderators do not necessarily reflect the official policies of the Department of Health and Human Services, nor does the mention of trade names, commercial practices, or organizations imply endorsement by the U.S. government.

651-201-5000 Phone

888-345-0823 Toll-free

Information on this website is available in alternative formats to individuals with disabilities upon request.

Updated Wednesday, September 10, 2014 at 12:22PM



AGENDA REQUEST FORM

Date of Meeting: October 7, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: Staff Development Request

Department: HHS

Rebecca Foss
Department Head signature

Background information on Item:

Wendy Bloom, LPN
Registration: \$95.00
Meals: \$15.00
Accommodations: \$87.00
Travel: \$99.00

Stephanie Larson, LPN
Registration: \$95.00
Meals: \$15.00
Accommodations: share with Wendy
Travel: share with Wendy

Action Requested:

Approval for the above staff to attend "Toward Zero Death Conference" in Duluth, November 13-14, 2014. Total cost: \$406.00

Financial Impact:

Payment Source: MCH (Maternal & Child Health)

Search MN TZD

What is TZD?	TZD Initiatives in MN	Events	News	Resources
<p>Statewide Conference</p> <p>2014</p> <p>2013</p> <p>2012</p> <p>2011</p> <p>2010</p> <p>Stakeholder Breakfasts</p> <p>Regional Workshops</p> <p>Traffic Topics Workshops</p> <p>Events Calendar</p>	<h2 style="text-align: center;">Statewide Toward Zero Deaths Conference</h2> <h3>About the Conference</h3> <p>2014 TZD Conference Mark your calendars for the 2014 TZD conference, to be held November 13 and 14 at the Duluth Entertainment Convention Center in Duluth, Minnesota.</p> <ul style="list-style-type: none"> • More about the 2014 conference <p>This conference provides a forum for sharing information on best practices in engineering, enforcement, education, and emergency medical/health services and for identifying new approaches to reducing the number of traffic fatalities and life-changing injuries on Minnesota roads.</p> <p>The conference is offered by the Minnesota Toward Zero Deaths Program and the Minnesota Departments of Public Safety, Transportation, and Health. The conference is hosted by the University of Minnesota's Center for Transportation Studies and facilitated by the College of Continuing Education.</p>			
	<p>At this conference, you will:</p> <ul style="list-style-type: none"> • learn about CPS technical updates • hear from EMS responders • find out what's new in law enforcement on traffic safety • get the latest on traffic engineering techniques for improving safety • explore best practices for establishing traffic safety coalitions • discover new ideas through research • learn how technology can affect the courtroom • learn the latest on drugged driving 			
	<p>Who Should Attend</p> <ul style="list-style-type: none"> • Attorneys • Child Passenger Safety Advocates • City and County Engineers • Departments of Transportation, Public Safety, and Health Employees • Driver Educators • Drug Recognition Experts • EMS and Health Care Personnel • Government Employees • Judges • Law Enforcement Officials • Local and State Elected Officials • Probation Staff • Public Health Officials • Safe Communities Coalitions • Traffic Safety Stakeholders 		<p>TZD Awards</p> <p>Each year at the annual conference the TZD program gives awards to recognize individuals who have demonstrated excellence in their efforts to move Minnesota toward zero deaths. Presentations include the Kathy Swanson Outstanding Service Award and the annual Star Awards.</p> <ul style="list-style-type: none"> • More about TZD Awards <p>Previous Conferences</p> <ul style="list-style-type: none"> • 2013 Conference • 2012 Conference • 2011 Conference • 2010 Conference <p>More information</p> <p>For further information about the conference, please contact Nicole Freese at 612-624-3708 or ccaconf5@umn.edu</p>	
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What is TZD?	TZD Initiatives in MN	Events	News	Resources
<p>Statewide Conference</p> <p>2014</p> <p>2013</p> <p>2012</p> <p>2011</p> <p>2010</p> <p>Stakeholder Breakfasts</p> <p>Regional Workshops</p> <p>Traffic Topics Workshops</p> <p>Events Calendar</p>	<p>2014 Toward Zero Deaths Conference</p> <p>November 13-14, 2014 Duluth Entertainment Convention Center Duluth, MN</p> <ul style="list-style-type: none"> About the Conference Conference Materials Registration Become a Sponsor or Exhibitor Optional Pre-Conference Training Events Accommodations Parking EMS Scholarships Credit More Information Conference Planning Committee Sponsors 			<p>Registration & Materials</p> <ul style="list-style-type: none"> Register Full conference program (330 KB PDF) Program-at-a-glance (84 KB PDF)
	<p>About the Conference</p> <p>This conference provides a forum for sharing information on best practices in engineering, enforcement, education, and emergency medical/health services and for identifying new approaches to reducing the number of traffic fatalities and life-changing injuries on Minnesota roads.</p> <p>For general information about the conference, including topics covered, intended audience, and the annual awards presentation, please visit the statewide conference page.</p> <p>Conference Materials</p> <ul style="list-style-type: none"> Full conference program (330 KB PDF) Program-at-a-glance (84 KB PDF) <p>Registration</p> <p>Early registration is encouraged. Please register by November 3 to reserve your space.</p> <ul style="list-style-type: none"> Register online Register by mail or fax: Download the registration form (207 KB PDF) Cost: \$95 (includes breakfasts, lunch, and a reception) Cancellation policy: You must submit a written notice by October 31 to be eligible for a refund, minus a \$30 cancellation fee. Cancellations made after that date are not eligible for a refund. <p>Become a Sponsor or Exhibitor</p> <p>Learn how to become a sponsor or exhibitor at the TZD Conference.</p> <p>Optional Pre-Conference Training Events</p> <p>Two free training events will be held the afternoon of Wednesday, November 12, 2014, the day before the TZD conference. Training topics are Standardized Field Sobriety Testing and Minnesota's Traffic Safety Culture.</p> <p>Accommodations</p> <p>Rooms are available at special conference rates at the area hotels listed below. Conference attendees are responsible for making their own reservations. Please call your selected hotel directly and identify yourself as an attendee of the Minnesota Toward Zero Deaths Conference in order to receive the special rate. Reservations must be made by October 12, 2014, to be ensured the special rate. Reservations made after this date will be accepted on a space and rate availability basis.</p> <ul style="list-style-type: none"> Holiday Inn & Suites, Duluth Downtown, 1-800-477-7089, \$87 per night Radisson Duluth Harborview, 218-727-8981, \$87 per night Inn on Lake Superior, 1-888-668-4352, \$79 per night Canal Park Lodge, 218-279-6000, \$84 per night Hampton Inn - Canal Park, 218-720-3000, \$87 per night <p>Parking</p> <p>Parking is provided at the conference hotels for hotel guests. For attendees not staying at a hotel, parking is available at the DECC for \$5 per day with in and out privileges (you must keep your ticket stub).</p> <p>EMS Scholarships</p> <p>This year, paid on-call or volunteer EMS personnel are eligible to apply for a scholarship to cover the \$95 conference registration fee. Travel, lodging, and other expenses will not be covered. Up to 30 scholarships will be granted on a first-come, first-served basis.</p> <p>To apply, submit a completed scholarship application form (334 KB DOC) to Stephanie Malinoff at malinoff@umn.edu. The submission deadline is Friday, October 10, 2014.</p> <p>Credit</p> <p>Continuing Legal Education (CLE) credits, CPS Continuing Education Units (CEUs), EMS CEUs, POST credits.</p>			

and Professional Development Hours (PDHs) will be available for conference attendance

More Information

For more information about the TZD conference, please contact Nicole Freese at 612-624-3708 or cccconf5@umn.edu.

Conference Planning Committee

View a list of the individuals serving on the 2014 TZD Conference Planning Committee.

Sponsors

The conference is offered by the Minnesota Toward Zero Deaths Program and the Minnesota Departments of Public Safety, Transportation, and Health, with funding from the National Highway Traffic Safety Administration. The conference is hosted by the University of Minnesota's Center for Transportation Studies and facilitated by the College of Continuing Education.

Additional sponsorship has been received from:



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Last modified on August 26, 2014

7:00-8:30 a.m.

Registration, Continental Breakfast, and Exhibits

8:30-9:45

Welcome and Opening Remarks

TZD Leadership Representatives

Personal Impact Statement

Play (Act: Shiree R. Durr/Memorial Foundation)

Mr. Durr will share his family's story of losing their daughter in a distracted driving crash, as well as the efforts that have taken underway in his honor.

Opening Plenary: Three Things You Need to Know About Distracted Driving Science

Moderator: TZD Leadership Representatives
Paul Atchley, Department of Psychology, University of Kansas

Many feel there is controversy surrounding the science of distracted driving. Although overwhelming evidence demonstrates manual, visual, and cognitive distractions pose serious safety risks to drivers, industry and government regulations have only focused on manual and visual issues. Further, some stakeholders have suggested that cognitive distraction does not exist or even that distracting technologies can reduce crash risk. To understand these claims and shared efforts to reduce distracted driving in the U.S., Dr. Atchley will examine common misconceptions about the science of distracted driving and the social and financial context for the current debate.

10:00-11:15

CONCURRENT SESSIONS

1. How Does Minnesota's Traffic Safety Culture Impact Highway Safety?

Moderator: *Kate Fleming*, Office of Traffic Safety and Technology, Minnesota Department of Transportation

Nicholas Ward, Western Transportation Institute

Most people understand the risks of unsafe driving behaviors, but they refuse to apply what they know to themselves. Does Minnesota's safety culture—our beliefs and values—view traffic safety as a priority? A new study will assess the state's traffic safety culture, then, how do safety culture initiatives increase the effectiveness of the Strategic Highway Safety Plan and Toward Zero Deaths programs? These findings may impact your education and intervention campaigns as well as have the potential to increase their effectiveness.

11:30-12:00 p.m.

Luncheon

12:00-1:00 p.m.

Agency Commissioners' Comments and Awards Ceremony

Traffic safety partners will be honored for their outstanding work. The Kathy Swanson Outstanding Service Award, TZD Star Awards, the Distinguished Public Leadership Award, and the Traffic Safety Innovation Award will be presented.

1:00-1:30

Break and Exhibits

1:30-2:45

CONCURRENT SESSIONS

9. Minnesota Takes Distracted Driving by Storm—Innovative Strategies and Collaboration

Moderator: *Kristine Hernandez*, Statewide TZD Regional Coordinator

Officer Scott Alexander, Woodbury Police Department, / *Health Designer*, Minnesota State Patrol, Minnesota Department of Public Safety, / *Lisa Kauri*, Minnesota Safety Council

Tackling distracted driving is not easy. This session will focus on the importance of working collaboratively with the 411's to educate the public. Learn about the multifaceted approach in education efforts, including partnering with businesses, involving the community, distributing educational cards, sharing personal impact stories, and starting a little friendly competition between businesses and high schools. Review the unique ways law enforcement attacked this issue, including using MnDOT vehicles and the "Do Pro" initiative. Tactics and lessons learned will be shared.

10. Priorities: The Necessity of Triage for Everyone

Moderator: *Jon Karger*, Otter Tail County Sheriff's Office

Dr. Derek Swensson, Monticourt Police Department

The crash happens, the call goes out, and you get to the scene. What do you do first? Many times the first arriving to a crash is not the ambulance, which is why everyone needs to know how to triage patients. This session will educate on START triage and how to train on it with your peers. Law enforcement, fire departments/first responders, and ambulance personnel will benefit from hearing how this simple step will save lives and allow all who are responding to become more effective.

2. TZD: Success by the Numbers

Moderator: *Tom Nixson*, East Central and West Central TZD Regional Coordinator

Jon Roesler, *Mark Knoff*, and *Arius Saichas*, Injury and Violence Prevention Unit, Minnesota Department of Health

Our progress toward zero deaths is not an all-or-nothing effort. We will make progress on many small fronts over the course of several years. And indeed, Minnesota has made progress! Did you know there are counties in Minnesota that have had zero fatalities? This session will look at data collected by the Minnesota Department of Health to show where TZD has had success, how data on case-fatality rates has improved traffic safety, and how public use data sets can further reduce traffic morbidity and mortality. This session will be of interest to all ETs.

3. Commercial Vehicle Crashes in Minnesota

Moderator: *Officer Steve Hebert*, Maplewood Police Department

Sgt. Jim Wehring and *Dr. Mike Wayne*, Minnesota State Patrol, Minnesota Department of Public Safety

This session will cover the basics on how to identify a commercial motor vehicle, as well as post-crash requirements, procedures, and Minnesota State Patrol Commercial Vehicle Section response.

4. Reducing Fatal Crashes on Rural Two-Lane Highways

Moderator: *Derek Leuer*, Office of Traffic Safety, / *Art Technology*, Minnesota Department of Transportation

Capt. Jeremy Geger, Minnesota State Patrol, Minnesota Department of Public Safety, / *Scott Thompson*, Office of Traffic Safety and Technology, Minnesota Department of Transportation, / *Zachary Ivers*, District 7, Minnesota Department of Transportation

MnDOT implemented unique and controversial safety improvements on Trunk Highway 14 in concert with extraordinary enforcement by the State Patrol. These improvements have resulted in the elimination of fatal and serious injury crashes in the 18-plus months since implementation. Could these strategies be a viable alternative to expanding a highway from two- to four-lanes for safety purposes?

11. TZD Law Enforcement Grantee Session

Moderator: *Bruce Johnson*, Office of Traffic Safety, Minnesota Department of Public Safety

Shannon Swanson and *Jan Rowland*, Office of Traffic Safety, Minnesota Department of Public Safety, / *Deputy Brent Curtis*, Stearns County Sheriff's Office

This session will focus on getting your enforcement message out to the community by using a variety of tools to work with the media. An important part of motivating officers is recognizing them for outstanding efforts; this session also will describe the Office of Traffic Safety's recognition program and how individual agents can recognize their officers. Finally, we will review I-Grants and ROAH basics for new grantees. This session is strongly recommended for new fiscal heads and new partner agencies.

12. Improving Intersection Safety

Moderator: *Jim Miller*, District 1, Minnesota Department of Transportation

Joe Gustafson, Washington County, / *Ken Hansmann* and *Genie Leuer*, Office of Traffic Safety, and Technology, Minnesota Department of Transportation

How can we reduce fatal and serious injury crashes at intersections? Minnesota is using several treatments to improve intersection safety. This session will highlight recent work with Rural Intersection Conflict Warning System (RiCWS), Reduced Conflict Intersections (RCI), and multi-lane roundabouts to help reduce fatal and serious crashes.

13. DWI Court Evaluation and Screening and Brief Intervention Pilot Project

Moderator: *Hai Garrope*, Office of Traffic Safety, Minnesota Department of Public Safety

Judy Duncan, Office of Traffic Safety, Minnesota Department of Public Safety, / *Shawn Akerke*, St. Louis County (Juvam) Courthouse, / *Jill Karger*, Institute for Clinical Systems Improvement

Hear the results of the DWI Court Evaluation project, as well as updates on a new screening and brief intervention pilot project being done in St. Louis County with first-time DWI offenders.

5. DWI Legislative and Case Law Updates

Moderator: *Bill Larson*, Minnesota County Attorneys Association, / *David Bernstein*, Minneapolis City Attorney's Office

It has been a busy year for the legislature and appellate courts. Discover how new laws and court decisions will impact DWI enforcement in Minnesota.

6. Marijuana: High Time for Discussion

Moderator: *LT Don Merose*, Minnesota State Patrol, Minnesota Department of Public Safety

Carol Falkowski, Drug Abuse Dialogue

Marijuana, America's most beloved illegal drug, captures the headlines every day as more and more states and cities expand its use. Public opinion about marijuana has swayed dramatically in recent years. Come learn about marijuana today—the drug, the user, the science, the politics, and the impact on traffic safety—from Minnesota's foremost expert in drug abuse.

7. Tips for Working with the Media as a Non-Communications Professional

Moderator: *Kristine Hernandez*, Statewide TZD Regional Coordinator

Karen Gutrecht, Office of Communications, Minnesota Department of Transportation, / *Communications*, *Bruce Gordon*, Office of Communications, Minnesota Department of Public Safety

As a traffic safety partner and likely someone without professional communications training, how do you reach your target audience and involve the media? What kinds of outreach and community-based activities can do this? What's a "hook"? Learn about setting up special events and news conferences, as well as some other effective ways to reach your community.

8. Tips and Tricks for Using a Conventional Car Safety Seat for Children with Special Transportation Needs

Moderator: *Esther DeJardin*, Child Passenger Safety Associates

Tammy Frank, Randall Children's Hospital at Legacy Emanuel, / *Jim Savage*, American Family Children's Hospital

This session will provide basic information for determining whether or not a conventional car safety seat will work for children with special transportation needs either as a long-term or interim solution. An emphasis will be placed on options for the escape artist.

14. SFST/DRE Instructor Update

Moderator: *LT Don Merose*, Minnesota State Patrol, Minnesota Department of Public Safety

During this session, current SFST and DRE instructors will discuss recent NHTSA updates and changes to the SFST and DRE programs. We also will prepare for upcoming changes in the training curriculum. This session is for current SFST and DRE instructors only.

15. The Importance of Feedback in Establishing Safe Teen Driving Behaviors

Moderator: Moderator will be included on final program

Janet Creaser, University of Minnesota, parent representative

Motor vehicle crashes are the leading cause of teen fatalities. The Teen Driver Support System (TDSS), a smartphone-based application, provides teen drivers with critical safety information at the time that unsafe driving occurs—and also can report this feedback to parents. A field operations test of 300 drivers was recently completed; this session will showcase the results, including the role that feedback played in developing safe driving habits with teens.

16. CPS Product Updates

Moderator: *Jeanne Boege*, Wahube Community Council

Yara Fallaway, Safe Traffic Systems, / *Tony Jenista*, Pecan Child Safety Advocate

Check out the latest and greatest from car seat manufacturers. Representatives from Pecan and Safe Traffic System, Inc. will present changes and updates regarding their child safety seat lines as well as answer questions from the audience.

2:45-3:15
Break and Exhibits

3:15-4:30
CONCURRENT SESSIONS

17. T2D Safe Roads: Tips and Tools for Successful Traffic Safety Programs

Moderator: *Gordy Johnson*, Office of Traffic Safety, Minnesota Department of Public Safety

Gordy Johnson and *Katrina Hunika*, Office of Traffic Safety, Minnesota Department of Public Safety

This session will provide an overview of the T2D Safe Roads grant program. Clarification of the approved grant activities as well as tips, tools, and strategies to effectively engage community and coalition members in traffic safety initiatives will be discussed. This will be a valuable opportunity to meet other T2D Safe Roads grantees and coalition members working to promote traffic safety.

18. Transporting Our Tots

Moderator: *Katy Kraszio*, Sanford AtMed

Kristi Engelstad, T-AM Ambulance Service; *Deb Hansen*, Sanford Children's Hospital

The session will discuss best practice recommendations for the safe transportation of children via emergency ground ambulances and best practice recommendations using the five situation scenarios. Planning in advance for the safe transportation of children will better prepare EMS personnel and their agencies. The session will also cover injury patterns related to lack of or improper child/child seat use in pediatric patients.

18. Data Analytics, eCharging, and Warrants for DWI Cases

Moderator: *Jody Ocasarson*, Office of Traffic Safety, Minnesota Department of Public Safety

Thomas Miller and *Mike Asteson*, Bureau of Criminal Apprehension, Minnesota Department of Public Safety

This session will discuss DWI analytics, a system that meets overlapping needs of various groups of stakeholders by providing a centralized and comprehensive service on all data related to DWI arrests and convictions. An impaired driving arrest is time consuming and paper intensive for the arresting officer, prosecuting attorneys, and DPS's Division of Driver and Vehicle Services. Over 80 percent of Minnesota's DWIs are being done through eCharging. See how eCharging can help your agency be more efficient.

20. Pedestrian Crossing Safety

Moderator: *Borren Buck*, City of Burnsville

Janelle Burjen, WSB and Associates; *Jerry Czerniacki*, Office of Traffic Safety, and Technology, Minnesota Department of Transportation; *Tom Schowade*, SEH, Inc.

In light of skyrocketing energy costs and more focus on personal health, modes of transportation outside of the motor vehicle are being provided and encouraged. As a result, pedestrian safety is becoming more critical and receiving much attention. While laws require motorists to yield to pedestrians, old habits are hard to break—which means drivers don't always yield. This session will focus on ways to increase the safety of pedestrians crossing roadways.

21. DWI Mock Trial: Preparing for Defense Tactics

Moderator: *Bill Lamson*, Minnesota County Attorneys Association

Shawn Finerke, St. Louis County-Duluth Courthouse, Lt. *Ken Marose*, Minnesota State Patrol, Minnesota Department of Public Safety; *David Bernstein*, Minneapolis City Attorney's Office; *Heidi Flynn*, Chicago County Attorney

DWI trials are complex, but not complicated. Observe some defense tactics to better prepare yourself for your next trial or hearing.

22. DRE Session to be Announced on Final Program

23. Show Me the Data—Upgrading Minnesota's Statewide Crash Database

Moderator: *Kathleen Kanoy*, Office of Traffic Safety, Minnesota Department of Public Safety

Speakers will be included on final program.

This session will examine efforts underway to redevelop the crash database, increase efficiencies in crash report delivery, and support crash analysis within the State of Minnesota.

24. Lower Anchers and Testbars for Children (LATCH) 2014: A Review and a Look Ahead

Moderator: *Scott Brumwell*, Trauma Center, Mayo Clinic

Tony Jivisha, Recaro Child Safety

What's new with LATCH? This session will provide a review of LATCH terminology, concepts, and history; review LATCH component issues; and provide information and discussion concerning the new amendment to Federal Motor Vehicle Safety Standard 213 as it applies to LATCH.

4:30-5:30

Reception with Hearty Appetizers



Program

FRIDAY, NOVEMBER 14, 2014

7:00-8:00 a.m.
Buffet Breakfast

8:00-9:00

Plenary Session: Emerging Trends in the Drug World—What Does the Traffic Safety Community Need to Know?

Moderator: *T2D Leadership Representatives*

Presenter: *Officer Jermaine Galloway*, J. Chad Professional Training, LLC

If you missed Officer Galloway at last year's conference, don't miss him again this year! Trends in the drug world are always changing, and traffic safety professionals need to understand the impacts to their work. This session will discuss those emerging trends and help attendees better understand potential drug identifiers. This is a don't-miss session for all! (3-9) you will learn both professionally and personally.

9:15-10:30

CONCURRENT SESSIONS

25. Point of Impact: Community-based Programs to Develop Safe Teen Drivers

Moderator: *Lisa Akins*, Minnesota Safety Council

Gordy Johnson, Office of Traffic Safety, Minnesota Department of Public Safety; *Tor Joseph*, Minnesota State Patrol, Minnesota Department of Public Safety

Traffic crashes are the leading killer of Minnesota teens. Parents play a critical role in developing safe teen drivers and are the primary enforcers of Minnesota's Graduated Drivers Licensing laws. This interactive workshop will demonstrate how to effectively inform, engage, and empower parents of soon-to-be teen drivers. Experience how the Point of Impact parent awareness class works with audience participation as parents and teens.

26. Critical Decisions at Impairment Crashes: What's Important Now?

Moderator: *Annette Lantier*, South Central and Southwest Minnesota T2D Regional Coordinator

Jeffrey Ho, Hennepin County Medical Center/Mexgo County Sheriff's Office

This session will involve the discussion and discussion of two separate DWI crashes to highlight numerous aspects of critical decision making from the perspective of the responder. The session will focus on aspects of care for injured persons and explain many of the complexities of the state trauma system. It will also provide some cutting-edge research for law enforcement officers who investigate these crashes related to field sobriety testing.

27. Identifying and Addressing Over Service of Alcohol: POLD and RAVE

Moderator: *Shelia Nesbitt*, North Memorial Health Care

Officer James Long, Plymouth Police Department; *Officer Shane Mikkelsen*, Osseo Police Department; *Patrick Toohay*, Brooklyn Center Police Department; *Brian Krugner*, Alcohol and Gambling Enforcement, Minnesota Department of Public Safety

Place of Last Drink (POLD) and Retail Alcohol Vendor Education and Enforcement (RAVE) are two promising strategies to address over service of alcohol. POLD seeks to identify the location where a person last consumed alcohol when they are involved in an alcohol-related law enforcement call (DUI, assaults, and other offenses). Information collected by the investigating officer will be entered into a database and used to identify patterns and work to address problematic locations and serving practices. During RAVE, trained teams of officers make unannounced undercover visits to liquor establishments to monitor and observe selling practices with particular attention to issues of over service.

28. Engineering 101: Tools Engineers Use to Promote Safety

Moderator: *Tom Schowade*, SEH, Inc.

Marek Vlasecky, State Aid for Local Transportation, Minnesota Department of Transportation; *Kristi Sebastian*, Dakota County Highway Department

This session will explain the basic tips, tools, and best practices for improving roadway safety from an engineer's perspective including cable median barrier, left-turn designs, access control medians, and islands. Non-engineers are encouraged to attend to better understand the tools in the engineering toolbox.

29. How Are We Doing? A Critical Look at Various T2D-related Efforts

Moderator: *Frank Douma*, University of Minnesota

Kate Fleming, Office of Traffic Safety, and Technology, Minnesota Department of Transportation; *Hai Campbell*, Office of Traffic Safety, Minnesota Department of Public Safety; *Spencer Plick*, University of Minnesota

Do you see evaluation as an invaluable tool to improve your program? Or do you find it intimidating because you don't know much about it? This session will discuss the importance of taking a critical look at programs by featuring results of recent evaluations of the T2D regions, the primary seatbelt law, the Dimer legislation, and an unsafe driver study.

30. More Drug Trends, Influences, and New Products

Moderator: *Moderator will be included on final program*

Officer Jermaine Galloway, J. Chad Professional Training, LLC

This session will expand on Officer Galloway's keynote presentation covering new and improved drug edibles, drug concentrate tabs, herbal drugs, and drug related clothing lines and identifiers. Learn how these identifiers can help detect an impaired driver.

31. Ignition Interlock Vendor Oversight

Moderator: *Jane Lindwehr*, Office of Traffic Safety, Minnesota Department of Public Safety

Jim Beauregard, Traffic Safety Contractor

Jim Beauregard, retired Marine chief of police, is creating a vendor oversight program for Minnesota. Learn what you need to look for when you stop someone with an ignition interlock restriction. Beauregard will also talk about what he's finding in the field.

32. Advancements in Vehicle Safety

Moderator: *Officer Kevin D. Nier*, Burnsville Police Department

Audrey Eagle, Chrysler Corporation

This workshop will present an overview of modern safety features in vehicles. The presentation will cover features that improve driver visibility, keep the vehicle in control, avoid collisions, and improve stopping distance. Modern occupant protection systems and advancements in active and passive restraints, including child restraints, will be shared. Finally, systems that help improve post-crash conditions will be described.

10:45-12:00 p.m.

CONCURRENT SESSIONS

33. Motorcycles-SEE and Be Seen

Moderator: Susan Youngs, Metro T2D Regional Coordinator
Bill Shaffer, Office of Traffic Safety, Minnesota Department of Public Safety; Bob Swenson, Minnesota Motorcycle Safety Center

A newer Minnesota State Statute has provided motorists with a legal mechanism to conduct intersection traffic control for group rides. This session will review the Road Guard Field Guide, including road guard certification requirements, group ride route notification, recommended infraction control procedures, and a resource for law enforcement to confirm individual road guard certification status. In addition, attendees will learn the basics of rider safety as presented in the Basic Rider Course, including SEE (search, evaluate, execute).

34. Is the Scene Safe? Awareness of Potential Hazards in a Working Environment

Moderator: Todd Emanuel, Trauma Center, Mayo Clinic
Joan Gomez, Minnesota State Council Emergency Nurses Association

EMS personnel and first responders say "Scene Safe, Gives on" without really thinking what this means. What could be potential hazards as you enter, work in, or leave the scene of a traffic crash? This session will challenge participants to be more aware of their work environment.

35. Collaborative Enforcement Efforts: Tackling Texting and Driving

Moderator: Officer Scott Melander, Woodbury Police Department
Lt. Jason Engelinger, Lt. Joe Dwyer, and Lt. Brad Norland, Minnesota State Patrol, Minnesota Department of Public Safety

This session will share tactics and lessons learned in northern Minnesota that can be applied throughout the state to combat the disturbing upward trend of distracted driving. It will focus on the importance of working cooperatively between agencies using unmarked two-officer units to conduct this type of detail-with-eye-opening results!

36. Coordinating Federal, State, and Local Safety Plans

Moderator: Mark Vizecky, State Aid for Local Transportation, Minnesota Department of Transportation

Blair Estochen, Office of Traffic, Safety, and Technology, Minnesota Department of Transportation; Victor Lund, St. Louis County

Under the current federal transportation bill (MAP-21), there is greater expectation of coordination between state and local safety plans. What does this mean to MnDOT and DPS, how do we apply this to our existing safety plans such as the updated STSP County Road Safety Plans, District Plans, and MPO Plans?

37. Am I Detained? Handling Difficult Scenarios at Roadside

Moderator: Bill Hammes, Minnesota Metro Law Enforcement Liaison

Jim Camp, Tennessee Department of Safety Training Center

Thanks to mobile devices, the internet is flooded with video shot by subjects in traffic stops and checkpoints. This footage sometimes shows officers in a less than favorable light. Explore specific problem scenarios encountered by officers during these events including attempts by suspects to "set up" the officer for a civil lawsuit claiming a breach of constitutional rights, baiting the officer into violence or other improper conduct, and challenging officers' overall authority and techniques to handle them. Fourth Amendment principles also will be discussed as they relate to the contact and detention of suspected impaired drivers.

38. Innovative CPS Programs: Expanding Our Horizons

Moderator: Diana van Wierum, Regions Hospital

Ivory Jimsha, Recaro Child Safety

This session will review unique programs developed by the Joint Police CPS Team. These program ideas can be used by anyone and any organization. The workshop encourages technicians to "think outside of the box" and get motivated.

39. Guerrilla Marketing Tactics: Putting a New Spin on Traffic Safety

Moderator: Kristine Hernandez, Statewide T2D Regional Coordinator

Helen Krupar, Utah Highway Safety Office; Chief Lee Spaulding, Kanyon Police Department

Keeping the public and media interested in traffic safety stories, especially crackdowns and seat belt motivations, is an ongoing challenge. Learn how to tap into resources as well as what other partners have to offer. Don't miss this opportunity to jump-start your creativity, whether you're a CPS technician, law enforcement officer, or a general traffic safety advocate.

40. CPS Case Studies

Moderator: Jeff Cihemern, Sartell Police Department

Jennifer Leask and Linda DeFoe, Red Cliff Head Start; Bethany Olson

This session will discuss reaching out to the Native American population through preschool-based CPS programming. It will discuss the tragic consequences of a crash involving four children who were not using restraints. Bethany Olson will discuss the importance of the car seat clinic she attended two weeks before a horrific car accident that left her 15-month-old daughter in critical condition.

12:00

Adjourn

Conference Sponsors

The conference is being offered by



With support from the National Highway Traffic Safety Administration

Additional sponsorship received from



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UNIVERSITY OF MINNESOTA

Facilitated by:

SCHOOL OF CONTINUING EDUCATION
UNIVERSITY OF MINNESOTA



AGENDA REQUEST FORM

Date of Meeting: October 7, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Financial Worker/Case Aide Proclamation

Department: HHS

Kurtice Forz

Department Head signature

Background information on Item:

State of MN Proclamation recognizing the service that County Financial Workers and Case Aides provide to MN citizens, particularly those in Pine County.

Action Requested:

Designate October 15, 2014 as County Financial Worker and Case Aide Day

Financial Impact:



STATE of MINNESOTA

WHEREAS: County Financial Workers and Case Aides are dedicated to providing outstanding services to the people of Minnesota through their administration of public assistance programs; and

WHEREAS: County Financial Workers and Case Aides are responsible for the prudent expenditure of millions of dollars annually and must meet high standards of job performance in determining eligibility for public assistance; and

WHEREAS: The duties performed by County Financial Workers and Case Aides require that they be well versed in a number of areas in order to effectively provide services to clients and the general public; and

WHEREAS: The nature of federal and state legislation necessitates that County Financial Workers and Case Aides continually expand their knowledge, skills, and expertise related to their profession; and

WHEREAS: It is important to recognize the valuable service County Financial Workers and Case Aides provide to Minnesota's citizens.

NOW, THEREFORE, I, MARK DAYTON, Governor of Minnesota, do hereby proclaim
Wednesday, October 15, 2014, as:

COUNTY FINANCIAL WORKER AND CASE AIDE DAY

in the state of Minnesota.



IN WITNESS WHEREOF, I have hereunto set
my hand and caused the Great Seal of the state
of Minnesota to be affixed at the State Capitol
this 27th day of August.


GOVERNOR



SECRETARY OF STATE



AGENDA REQUEST FORM

Date of Meeting: 10-7-14

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: September 19th Tax-Forfeited Land Sale Results

Department: Auditor-Treasurer

Cathy Clamer

Department Head signature

Background information on Item:

Update following the land auction held 9-19-14. Information purposes only.

Action Requested:

Financial Impact:

2014 Pine County Tax Forfeited Land Auction Results
September 19, 2014

TOTAL NUMBER OF PARCELS	48
NUMBER OF PARCELS SOLD	27
REMAINING NUMBER OF PARCELS	21
TOTAL ACRES OFFERED	1,545.10
ACRES SOLD	1,033.75
ACRES REMAINING	523.61
ACRES SOLD	1,033.75
TOTAL SALE PRICE	\$ 708,800
AVERAGE PRICE PER ACRE	\$ 685.65

Tract	Township	PID	Description	S-T-R	Acres	Timber Value	Appraised Value	Sale Price	Over Appraised Value	Sale Date
# 1	Bremen Township	05.0297.000 split	SE 1/4 of SW 1/4	35-44-21	40					
# 2	Bremen Township	02.0299.000	NW 1/4 of SW 1/4 *TORRENS	35-44-21	40	\$ 6,400	\$ 20,900			
# 3	Fleming Township	14.0139.000 split	SE 1/2 of SE 1/4 --- Reserving for Pine County, its successors and assigns, a highway easement over, under and across the south 50 feet of said Southeast Quarter of Southeast	20-43-18	40		\$ 30,900	\$ 30,900		After Auction 9-19-14
# 4	Hinckley Township	15.004.000	S 1/2 of NE 1/4 lying Westerly of railroad	01-41-21	16.6		\$ 1,660			
# 5	Kernick Township	16.0395.000	NW 1/4 of SE 1/4	34-45-18	40		\$ 22,900			
# 6	Pine Lake Township	27.0523.000	Govt. Lot 2	35-43-21	34.26	\$ 4,000	\$ 14,900			
# 7	Sandstone Township	30.0132.000	NW 1/4 of SE 1/4	13-42-19	40		\$ 19,900			
# 8	Sandstone Township	30.0295.000	SE 1/4 of SE 1/4	30-42-19	40		\$ 14,900			
# 9	City of Kernick	41.0036.000	S 1/2 of NW 1/4, except North 375 feet of West 350; reserving for Pine County, its successors and assigns, a highway easement over, under and across the west 50 feet of said North 90 ft of South 190 feet of Block 20, Prince's Addition to Pine City	35-45-18	17		\$ 6,600	\$ 7,500	\$ 900	Auction
# 10	City of Pine City	42.5582.002		33-39-21			\$ 5,900	\$ 5,900		Auction
# 11	City of Pine City	42.6043.000 thru 42.6047.000	Fawn Meadows Lots 1-5, Block 2	21-39-21			\$ 6,950			
# 12	City of Pine City	42.6054.000 thru 42.6061.000	Fawn Meadows Lots 1-8, Block 3	21-39-21			\$ 12,300			
# 13	City of Pine City	42.6068.000 thru 42.6073.000	Fawn Meadows Lots 7-12, Block 4	21-39-21			\$ 28,800			
# 14	City of Pine City	42.6074.000 thru 42.6075.000	Fawn Meadows Lots 13 and 14, Block 4	21-39-21			\$ 9,600			
# 15	City of Pine City	42.6076.000 thru 42.6079.000	Fawn Meadows Lots 15-18, Block 4	21-39-21			\$ 19,200			
# 16	City of Pine City	42.6080.000 thru 42.6083.000	Fawn Meadows Lots 19-22, Block 4	21-39-21			\$ 19,200			
# 17	City of Pine City	42.6099 thru 42.6104.000	Fawn Meadows 2nd Addition Lots 1-6, Block 3	21-39-21			\$ 8,100			
New Offerings										
# 18	Barry Township	03.0341.000	SW 1/4 of SW 1/4; Reserving a 66 feet public roadway easement on existing location of old town road.	28-41-20	40	\$ 2,300	\$ 19,900	\$ 20,000	\$ 100	Auction
# 19	Bruno Township	07.0033.000 and 07.0050.000	E 1/2 of W 1/2 of NW 1/4 and E 1/2 of NW 1/4 of SW 1/4, and E 1/2 of SW 1/4 less RR and subject to highway easement micro #397889 and subject to a 33 foot roadway easement	03-44-18	79.92	\$ 38,000	\$ 93,300	\$ 93,300	\$ 93,300	Auction
# 20	Clover Township	09.5217.000	Pathfinder Village 2nd Addition Lot 119, Block 1	28-41-18			\$ 5,700	\$ 5,700		Auction
# 21	Clover Township	09.5494.000	Pathfinder Village 6th Addition Lot 33, Block 1	28-41-18			\$ 6,500	\$ 6,500		Auction
# 22	Dunforth Township	11.0059.000	E 1/2 of SE 1/4, subject to easement for County Highway over the south 4 rods thereof.	10-42-18	80	\$ 47,000	\$ 70,900	\$ 100,000	\$ 29,100	Auction
# 23	Dell Grove Township	12.0087.000	Part of SW 1/4 of SW 1/4 Desc. As Follows: Start from NW Corner; thence 440 feet South to Point of Beginning, thence 1320 feet East; thence 550 feet South; thence 1320 feet	02-42-21	16.7	\$ 7,000	\$ 11,900	\$ 11,900		Auction

#	Wilma Township	32.0097.000 split	N 1/2 of SE 1/4, less the East 132' thereof and N 1/2 of NE 1/4	11-42-17	98	\$ 97,000	\$ 160,750		
# 45	City of Henriette	39.5078.001	Peterson's Addition to Cornell (now the Village of Henriette) Lots 11 thru 14, Block 6	17-39-22		\$ 800	\$ 800		Auction
# 46	City of Rock Creek	43.0102.000	SW 1/4 of NW 1/4	22-38-20	40	\$ 9,000	\$ 9,200	\$ 200	Auction
# 47	WITHDRAWN								
# 48	WITHDRAWN								
# 49	City of Willow River	47.5019.000	Townsite of Willow River. All that part of Lot 15, Block 1, according to the plat thereof on file and of record in the office of County Recorder, Pine County, Minnesota, lying Northerly of the following described line: Commencing at the Southeast corner of said Lot 15; thence on an assumed bearing of North 42D East along the East line of said Lot 15 a distance of Seventy-four (74) feet to the point of beginning of the line to be herein described; thence North 48D West a distance of Twenty-nine and 4/10ths (29.4) feet; thence North 13D33'07" East a distance of Twenty-two (22) feet; thence North 74D04'48" West a distance of Eighty-eight (88) feet; thence North 13D33'07" East a distance of Twenty-two (22) feet; thence North 48D West a distance of Twenty-four (24) feet, more or less, to the East shoreline of Willow River; thence said	02-44-20		\$ 700	\$ 1,500	\$ 800	Auction
County Fee	Claver Township	09.0032.000	That part of the Southwest Quarter of the Southwest Quarter (SW 1/4 SW 1/4), Section Three (3), Township Forty-one (41) Range Eighteen (18), Pine County, Minnesota, which lies east of the following described center line of Pine County State Aid Highway 22, Pine County State Aid Highway 22 Centerline assuming that the South line of the Southwest Quarter of Section 3, Township 41 North, Range 18 West of the 4th Principal Meridian, Pine County, Minnesota to bear North 88° 47' 15" East and commencing at the Southwest corner of said Section 3, thence North 88° 47' 15" East along said South line a distance of 705.07 feet to the point of beginning of the centerline of Pine County State Aid Highway No. 22 to be described; thence North 15° 24' 12" East along the centerline of said Highway No. 22 a distance of 1387.45 feet to the North line of the Southwest Quarter and said Southwest Quarter and said centerline there terminating; Excepting and reserving to the State of Minnesota, in trust for the taxing districts concerned, all minerals and mineral rights, as provided by law. Reserving for Pine County, its successors and assigns, a highway	3-41-18		\$ 386,700	\$ 1,374,360	\$ 708,800	\$ 66,100
			TOTAL		13.35	\$ 1,945,06	\$ 1,374,360	\$ 708,800	\$ 66,100



AGENDA REQUEST FORM

Date of Meeting: October 21, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee
- Other _____

Agenda Item: Use Agreement Amendment-Duxbury Tower

Department: Pine County Sheriff's Office



Department Head signature

Background information on Item:

Pine County and MnDOT have an agreement for the Duxbury Tower site that needs to be amended to support County AND Amateur Radio Group (ARES).

Action Requested:

The Pine County Sheriff's Office respectfully asks the County Board to acknowledge and sign the State of Minnesota Communications Facility Use Agreement Amendment.

Financial Impact:

The rate of electrical service increases by \$100 per year.

STATE OF MINNESOTA
COMMUNICATIONS FACILITY
USE AGREEMENT AMENDMENT

Agreement #04409
Amendment 1
Duxbury Tower

THIS AMENDMENT, by and between State of Minnesota, Department of Transportation, hereinafter referred to as MnDOT, and the County of Pine, hereinafter referred to as COUNTY;

WHEREAS, the Commissioner of Transportation is empowered by Minnesota Statute 174.70, Subd. 2 to enter into agreements to permit non-state owned communications equipment on MnDOT owned communications towers, land, buildings or other structures which are under the jurisdiction of the Commissioner of Transportation, and

WHEREAS, MnDOT and the COUNTY entered into Agreement No. 04409, dated January 15, 2009, involving the use of antenna space on MnDOT's Tower and a designated location in MnDOT's communications shelter located at 60449 Duxbury Rd. near the city of Duxbury, MN;

WHEREAS, MNDOT and COUNTY deem certain amendments and additional terms and conditions mutually beneficial for the effective continuation of said Agreement;

NOW THEREFORE, MNDOT and COUNTY agree to substitution and/or addition of the following terms and conditions, which shall become a part of Agreement No. 04409, effective as of the date set forth hereinafter.

WHEREAS, COUNTY has proposed to add two (2) additional antennas to the Communications Facility, as agreed to in said Lease Section 8., COUNTY'S proposal shall be included herein by Amendment hereto;

NOW, THEREFORE, in consideration of the foregoing and in consideration of the mutual covenants herein contained, which each of the parties hereto acknowledge as adequate and sufficient, it is hereby agreed as follows:

4. PAYMENT OF ELECTRICAL SERVICES

- 4.1 COUNTY will pay to MnDOT for three (3) base stations, payable annually in the amount of four hundred dollars and zero cents (\$400.00). The revised rate will be effective October 1, 2014. Rates shall be applied as noted below:

1 to 2 Stations	= \$300.00 per year
3 to 4 Stations	= \$400.00 per year
5 or more Stations	= \$500.00 per year

Except as modified by the provisions of this Amendment, said Lease is ratified and confirmed as originally written.

ATTACHMENTS

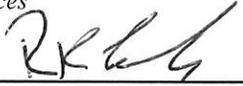
Revised Exhibit B – Tower Diagram with COUNTY Antenna Location

Exhibit E – County and Amateur Radio Group (ARES) Partnership Letter

IN WITNESS WHEREOF, the parties have set their hands on the date(s) indicated below intending to be bound thereby.

PINE COUNTY:

COUNTY certifies that the appropriate person(s) have executed the Use Agreement on behalf of COUNTY as required by applicable articles, bylaws, resolutions or ordinances

By 

Print Name: ROBIN K. COLE

Title: PINE COUNTY SHERIFF
(Print or type)

Date: 9-25-2014

By _____

Print Name: _____

Title: _____
(Print or type)

Date: _____

By _____

Print Name: _____

Title: _____
(Print or type)

Date: _____

MnDOT:

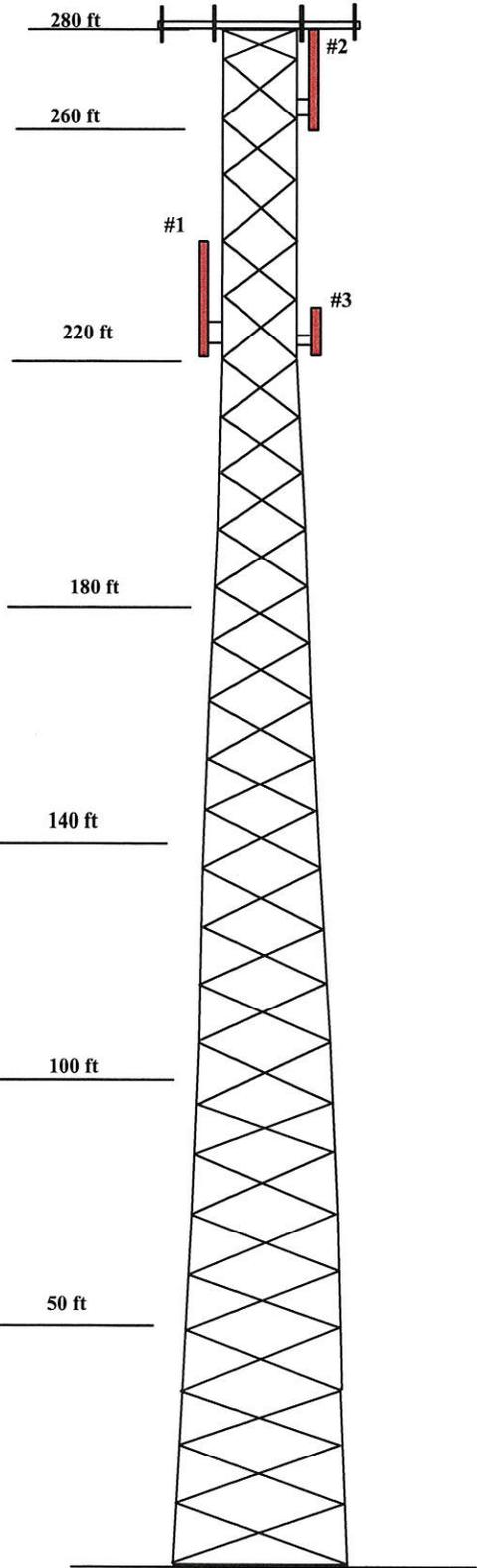
STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
OFFICE OF STATEWIDE RADIO
COMMUNICATIONS

By _____
Mukhtar Thakur

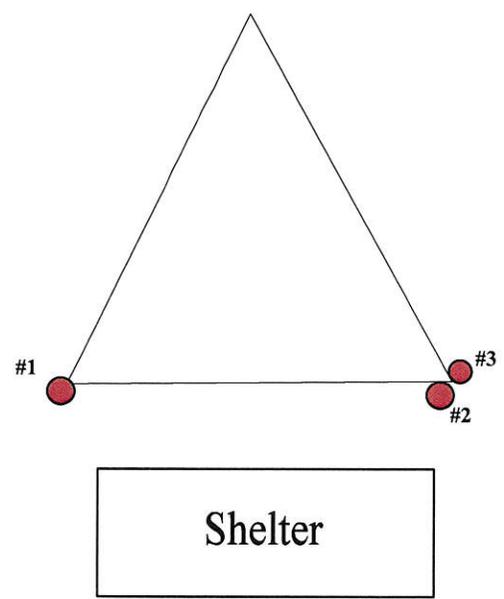
Title Director

Date _____

Amendment 1 ANTENNA KEY - Pine County Antennas				
#	Model	Ht to Tip	Pipe or Leg	Coax
1	DB224	240'	Leg SW	7/8" Heliax
2	DB224	280'	Leg SE	7/8" Heliax
3	RFS BA6312-0	225'	Leg SE	1/2" Heliax
EQUIPMENT IN SHELTER - Pine County				
Equip.	Description			
Motorola Base Station	GTR8000 VHF Base			
Motorola Base Station	MTR2000 VHF Base			
Motorola Base Station	Pm400			
FREQUENCY INFORMATION				
Transmit = 151.2275	Tone/Code = D271	Receive = N/A	Tone/Code = N/A	
Transmit = 145.230	Tone/Code = 146.2	Receive = 144.630	Tone/Code = 146.2	



Tower Orientation



Duxbury Tower Minnesota Department of Transportation

June 24, 2014
Agreement #04409 Amendment 1
Pine County

Exhibit B1

Tower Elevation
Scale = None



Pine County Sheriff's Office

Robin K. Cole, Sheriff

*Steven Blackwell, Chief Deputy
Rick Boland, Chief of Corrections*

Mr. Shane Chatleain

ARMER Facilities & Contract Manager, MN DOT

Office of Electronic Communications
1500 County Rd B2, Mail Stop 730
Roseville, MN 55113

Shane,

The Pine County ARES Group is an officially recognized public safety organization within Pine County that aids in communications during emergencies. As this communications system is a direct extension of the Pine County Sheriff's Department the Pine County Sheriff's Department takes full responsibility for its operation.

Sincerely,

Robin Cole
Sheriff

***Pine County Sheriff's Office
635 Northridge Dr. NW, Ste.100
Pine City, MN 55063
320-629-8380***

Exhibit E

STATE OF MINNESOTA
COMMUNICATIONS FACILITY
USE AGREEMENT AMENDMENT

Agreement #04409
Amendment 1
Duxbury Tower

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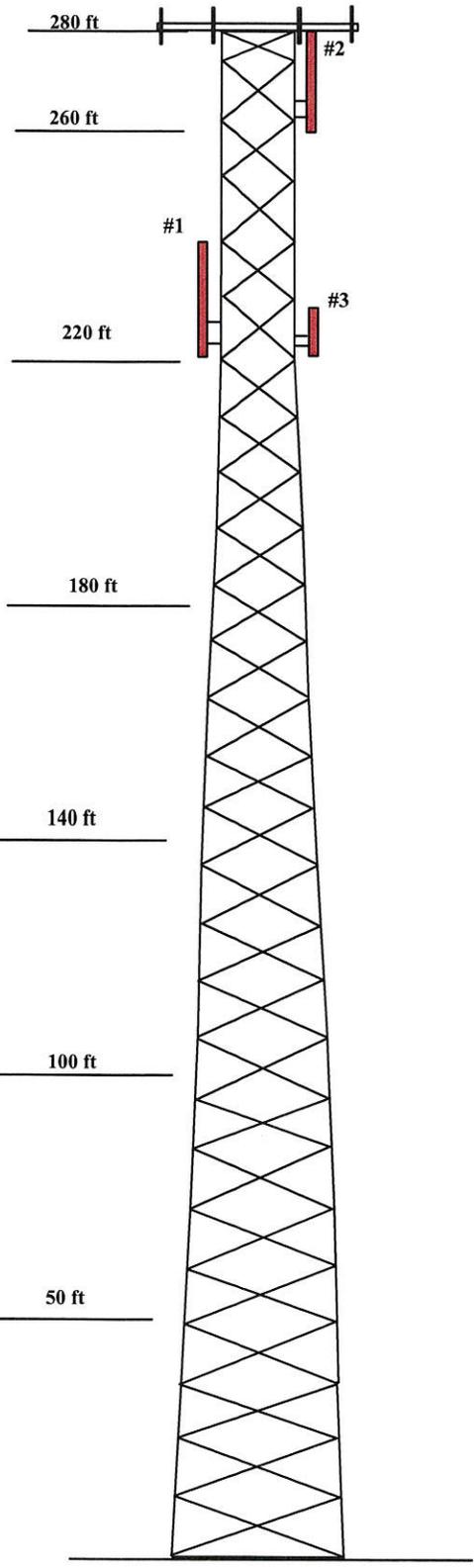
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ATTACHMENTS

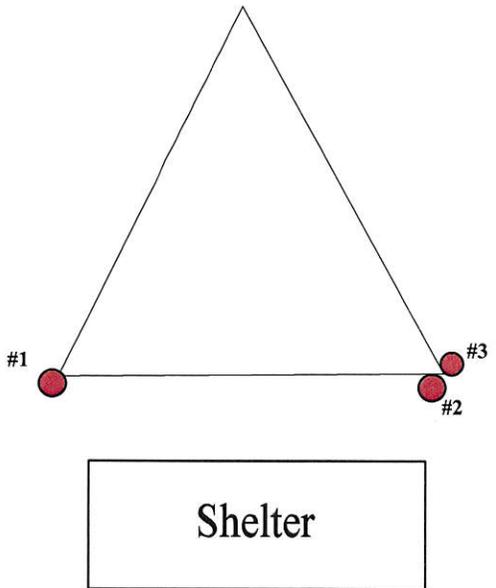
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Tower Orientation



Duxbury Tower Minnesota Department of Transportation

June 24, 2014
 Agreement #04409 Amendment 1
 Pine County

Exhibit B1

Tower Elevation
 Scale = None



Pine County Sheriff's Office

Robin K. Cole, Sheriff

*Steven Blackwell, Chief Deputy
Rick Boland, Chief of Corrections*

Mr. Shane Chatleain

ARMER Facilities & Contract Manager, MN DOT

Office of Electronic Communications
1500 County Rd B2, Mail Stop 730
Roseville, MN 55113

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Sincerely,

Robin Cole
Sheriff

*Pine County Sheriff's Office
635 Northridge Dr. NW, Ste.100
Pine City, MN 55063
320-629-8380*

Exhibit E



AGENDA REQUEST FORM

Date of Meeting: October 7, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda 5 mins. x 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: East Central Regional Library Appropriation

Department: Administration

Department Head signature

Background information on Item:

Attached is an email from East Central Regional Library Director Barbara Misselt together with the 2015 ECRL Budget Summary and the 2015 Budget Request to Counties (Pine County's requested appropriation \$302,911).

Action Requested:

Consider approval of the ECRL 2015 budget.

Financial Impact:

Pine County's \$302,911 appropriation is included within the Pine County 2015 preliminary budget.

David J. Minke

From: Barbara Misselt [BMisselt@ECRLIB.ORG]
Sent: Friday, September 12, 2014 5:50 PM
To: Patrick Wussow (patrick.wussow@co.aitkin.mn.us); Patrick Christopherson (patrick.christopherson@co.kanabec.mn.us); David J. Minke; Roxy Traxler (Roxy.Traxler@co.mille-lacs.mn.us); Kevin VanHooser (kevin.vanhooser@co.isanti.mn.us); Bruce Messelt (bamesse@co.chisago.mn.us)
Cc: don.niemi@co.aitkin.mn.us; George McMahan (GRmcmah@co.chisago.mn.us); cambbowl@ecenet.com; Gene Anderson (gene.anderson@co.kanabec.mn.us); Genny Reynolds (reynoldsballoon@q.com)
Subject: 2015 ECRL Budget Request
Attachments: 2015 Budget Summary 9-8-14 approved.pdf; 2015 request to counties.pdf

County Administrators and Coordinators,

Would you please reply so that I know that you've received this and that it wasn't blocked by firewalls or filters?

I request on behalf of the Board of East Central Regional Library that your County Board take action to approve the ECRL 2015 budget and notify me of the action by 10 October 2014, in time to report to the October 13th ECRL Board meeting. The Joint Powers Agreement (quoted later in this document) requires that two thirds of the counties (four of six) approve the budget before it is official. We need to know what our budget is in time to accomplish sufficient planning before the new year begins.

The Board of Directors of East Central Regional Library approved the 2015 budget for the Library at its September 8th meeting. Two documents are attached to this E-mail.

1. 2015 Budget Request to Counties
2. ECRL 2015 Budget Summary

The county portion is apportioned according to the formula defined in the Joint Powers Agreement. According to the Joint Powers Agreement, Section II. 1: 1.

A general operating budget shall be established annually and maintained as a single budget. Said budget shall be arrived at by consultation between members of the Joint Library Board, and shall be filed by the Joint Library Board with the County Auditors or Coordinators of said counties. The amount required to implement said budget shall be approved by each member county. The total amount budgeted shall then be prorated in equitable shares among the member counties according to the following formula:

Tax capacity 1/3

Population 1/3

Borrower circulation, by county of residence 1/3

beginning with the 2011 budget. When two thirds of the current members have approved the budget, it shall be considered implemented by the East Central Regional Library Board. Should any member approve lower than its required share of the approved budget, library service to that member shall be reduced correspondingly, so as not to restrict development of library services in the remaining member counties. The method of said limitation shall be arrived at by consultation between members of the Joint Library Board. Authorization of funds by member counties will at least meet the minimum state-federal requirements for securing available state-federal grants.

The 2015 ECRL budget continues to be very lean and provides for basic maintenance of our existing services with increases only in areas where costs are rising. Budget line items generally remain the same in 2015 as compared to 2014, with minimal shifts to reflect costs.

We are proud to be part of the infrastructure of each county, partnering to provide information and enhance the quality of life in Aitkin, Chisago, Isanti, Kanabec, Mille Lacs, and Pine Counties. ECRL's mission is "Connecting and strengthening communities through the power of knowledge."

I am willing to make a report to the Board and present the budget if you wish. Please contact me if you have questions or if I can provide additional information.

Thank you for your support of libraries for the residents of east central Minnesota.

Barbara

Barbara Misselt, Director
East Central Regional Library (ECRL)
244 South Birch Street, Cambridge MN 55008
Phone: 763-392-0643 FAX: 763-689-7436
<http://www.ecrilib.org> bmisselt@ecrilib.org



Headquarters: 244 South Birch Street
 Cambridge MN 55008
 Phone (763) 689-7390 www.ecrlib.org

*Branches in Aitkin, Chisago, Isanti,
 Kanabec, Mille Lacs, and Pine Counties*

	A	B	C	D	E
1	2015 ECRL Budget Summary				
2		2012 Budget	2013 Budget	2014 Budget	2015 Budget
3	Counties (Operations)	1,858,409	1,842,489	1,837,059	1,860,000
4	Regional Basic Support (State)	753,923	769,282	839,419	839,420
5	Miscellaneous	192,600	216,500	212,000	210,088
6	Local Contracts	61,186	57,847	55,161	57,106
7	Transfer from previous year:	40,000	20,000	20,000	69,119
8	Telecommunications	60,000	60,000	65,000	65,000
9	TOTAL INCOME:	2,966,118	2,966,118	3,028,640	3,100,733
10	Salaries and related expenses	2,068,117	2,085,160	2,119,923	2,186,876
11	Materials (Books, CDs, DVDs, etc.)	413,449	420,566	424,765	424,765
12	Vehicles (1 Outreach, 1 Delivery, 1 Staff)	32,500	33,000	32,000	30,000
13	Technical Services & library automation system	71,700	74,600	75,660	74,500
14	Headquarters building costs	56,592	56,592	54,392	54,392
15	Equipment & technology costs	12,500	12,500	11,500	11,500
16	Supplies, photocopiers, printers	53,000	55,000	56,000	65,000
17	Administrative/Miscellaneous	146,700	114,700	106,700	106,000
18	Capital - Vehicles	16,000	18,000	5,000	15,000
19	Capital - Computers, misc.	35,560	36,000	77,700	67,700
20	Telecommunications	60,000	60,000	65,000	65,000
21	TOTAL EXPENDITURES:	2,966,118	2,966,118	3,028,640	3,100,733
22					
23	2015 Budget approved by ECRL Board, 08 September 2015				

ECRL Mission: Connecting and strengthening communities through the power of knowledge.



Headquarters: 244 South Birch Street
 Cambridge MN 55008
 Phone (763) 689-7390 www.ecrlib.org

*Branches in Aitkin, Chisago, Isanti,
 Kanabec, Mille Lacs, and Pine Counties*

	A	B	C	D	E	F	G	H	I	J	K
1	2015 Budget Request to Counties - historical information										
2	County	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
3	Aitkin	187,568	198,397	216,269	225,552	232,006	\$226,163	224,645	230,242	234,366	231,602
4	Chisago	478,435	515,451	561,810	566,738	559,188	\$534,199	533,887	517,833	523,015	543,083
5	Isanti	354,615	364,482	392,140	392,811	387,870	\$391,887	386,531	385,480	372,553	368,972
6	Kanabec	143,711	150,449	158,772	158,687	146,064	\$170,142	163,875	153,004	151,427	145,402
7	Mille Lacs	223,641	230,363	250,278	258,128	257,637	\$260,711	255,568	252,920	251,706	268,029
8	Pine	268,259	278,139	299,507	303,276	301,928	\$301,592	293,903	303,010	303,992	302,911
9	Total	1,656,229	1,737,281	1,878,776	1,905,191	1,884,692	\$1,884,693	1,858,409	1,842,489	1,837,059	1,860,000
10	Contractual Assessments										
11	Formula-50% Tax Capacity, 25% Population, 25% Registrations										
12	Formula - 1/3 Borrower circulation, 1/3 tax capacity, 1/3 population										
13	County	Year 2006	Year 2007	Year 2008	Year 2009	Year 2010	Year 2011	Year 2012	Year 2013	Year 2014	Year 2015
14	Aitkin	11.33%	11.42%	11.51%	11.84%	12.31%	12.00%	12.09%	12.50%	12.76%	12.45%
15	Chisago	28.89%	29.67%	29.90%	29.75%	29.67%	28.34%	28.73%	28.11%	28.47%	29.20%
16	Isanti	21.41%	20.98%	20.87%	20.62%	20.58%	20.79%	20.80%	20.92%	20.28%	19.84%
17	Kanabec	8.68%	8.66%	8.45%	8.33%	7.75%	9.03%	8.82%	8.30%	8.24%	7.82%
18	Mille Lacs	13.50%	13.26%	13.32%	13.55%	13.67%	13.83%	13.75%	13.73%	13.70%	14.41%
19	Pine	16.20%	16.01%	15.94%	15.92%	16.02%	16.00%	15.82%	16.45%	16.55%	16.29%
20									100.00%	100.00%	100.00%
21											
22										1,837,059	1,860,000



PINECOUNTY

County Administrator
David J. Minke

Administrator's Office

635 Northridge Drive NW
Suite 200
Pine City, MN55063
1-800-450-7463 Ext. 1620
Fax: 320-591-1628

Commissioners

Steve Hallan – Dist. 1
Mitch Pangerl – Dist. 2
Steve Chaffee – Dist. 3
Curt Rossow – Dist. 4
Matt Ludwig – Dist. 5

To: Pine County Commissioners
From: David J. Minke, County Administrator
Date: October 7, 2014
Subject: Pine Kanabec Public Health Update

Since 1991, Pine and Kanabec Counties have had a Joint Powers Agreement (JPA) for public health. That JPA created a joint Community Health Board (CHB). The CHB membership is one commissioner from each county and several lay members. Commissioner Chaffee represents Pine County on the CHB.

In recent years, the counties have considered ways to enhance the public health collaboration. Pine County formed an ad hoc committee and appointed commissioners Steve Chaffee and Steve Hallan to the committee. In May, 2007, commissioners from Pine and Kanabec Counties met to discuss the collaboration between the Pine County and Kanabec County. The Ad Hoc Committee has met several times and also has met with representatives of Kanabec County.

In a meeting with Kanabec County on May 27, 2014 it was agreed to focus the joint effort on 1) Commissioner-Centric Board of Directors, 2) unified budget, and 3) sharing of staff/operational resources. This direction was affirmed by the Pine County Board at a meeting on June 24, 2014.

Since that time, the county's Ad Hoc Committee and staff have worked diligently to update the Joint Powers Agreement (JPA) to conform to the current direction. As the commissioners are aware, that effort has met with ups and downs as the specific concepts have been put into writing. The counties have exchanged several drafts of a revised/amended JPA and the Pine County Board set a deadline of October 7, 2014 for action on changes to the existing JPA.

On September 30, 2014 the CHB met for a regular business meeting. As part of that meeting, Wendy Thompson updated the CHB on the status of the Pine-Kanabec collaboration. She also proposed the idea that the CHB amend the current bylaws to change the membership of the board to include only commissioners. Specifically, Section 3.1 of the bylaws to the 1991 JPA will be amended to read:

“The Joint Powers Board shall be comprised of and shall consist of two county commissioners from each county appointed by the respective county board for the county, and a fifth member who shall be a commissioner of one of the counties on

a rotating basis. In even-numbered years, the ‘rotating’ member shall be a Pine County commissioner, and in odd-numbered years, shall be a Kanabec County commissioner.”

This language is taken directly from the September 24, 2014 Pine County draft of the JPA. After discussion, the CHB agreed that it would pursue amending the bylaws to change the membership and set a special meeting for October 15, 2014 to take formal action.

On September 30, 2014, the CHB also approved a unified budget which requires approval by the county board. The budget maintains the Pine County contribution for 2015 of \$353,435.

At this point, the county board does not need to take any action on the bylaw amendment. If the CHB approves the amendment, the county board would need to consider appointing an additional commissioner (or two if implemented in 2014 as Pine appoints three commissioners in even-numbered years).

In evaluating this direction, I think it is helpful to go back to the county’s goals from June:

- 1) Commissioner-Centric Board of Directors
- 2) Unified budget
- 3) Sharing of staff/operational resources

A unified budget and sharing of staff/operational resources is possible without any changes to the existing JPA/bylaws. However, a commissioner –centric or commissioner only CHB will require an amendment to the bylaws.

The commissioner-centric board of directors is a way for the commissioners to establish more oversight of public health and a way to build the relationship with Kanabec County. It has become evident over the last several months that despite a joint Community Health Board for the last 23 years, there is not a shared vision by commissioners and management between the two counties. Could there be a shared vision? Should there be a shared vision? Can there be a shared vision? Those are questions that only commissioners can answer.

If the commissioners want to revisit the goals from June, additional options become available including:

1. Continue to do a separate budget.
2. Terminate the existing JPA. The existing JPA requires notice one calendar year in advance making the earliest termination the end of 2015, provided notice is given by December 31, 2014.
3. Request the CHB make no changes to the bylaws.

Action Requested:

1. Discuss the new direction by the CHB.
2. Consider the 2015 joint public health budget (attached).

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
1	2015 Kanabec/Pine Community Health Services Proposed Budget				2014				2015							
2			Object Code		Kanabec	Pine	CHS	thru 6/30		Combined Budget						
3	Program 650, Public Health/CHS Administration															
4	Revenue -- 440															
5		LPHG	59-496-000-0000-5310				56,000			56,000						
6		Contract with Timber Trails	59-496-000-0000-5590							40,000						
7		PERA Aid Payment			0	2,485	0	0		0						
8	Regular Expenditures -- 440															
9		PH Admin Salaries	59-496-000-0000-6103							240,967						
10		PH Admin Per Diems	59-496-000-0000-6111		0	1,600	2,400	63		4,500						
11		PH Admin Empl Ins	59-496-000-0000-6153							58,976						
12		PH Admin PERA	59-496-000-0000-6163							18,073						
13		PH Admin SS	59-496-000-0000-6175							18,434						
14		PH Admin Telephone	59-496-000-0000-6203		3,500	4,000		2,937		6,000						
15		PH Admin Cellular Phones	59-496-000-0000-6204					720		1,500						
16		PH Admin Postage	59-496-000-0000-6205		500	2,300		724		1,700						
17		PH Services & Charges-Data Process	59-496-000-0000-6211		15,000	2,500		17,784		17,500						
18		PH Services & Charges-Legal/HR Services	59-496-000-0000-6211		0	15,000		7,669		15,000						
19		PH Advertising	59-496-000-0000-6240		300	2,300	163	100		2,000						
20		PH Registration & Membership Dues	59-496-000-0000-6245		1,100	2,500		2,326		3,000						
21		PH Utilities Electric-Water-Sewer	59-496-000-0000-6253			500		263		500						
22		PH Auditor Services	59-496-000-0000-6283			1,600	6,716	673		8,316						
23		PH Admin Prof Serv	59-496-000-0000-6285				2,000			1,000						
24		PH Admin Staff Dev	59-496-000-0000-6289		1,000	2,000		866		2,000						
25		PH Admin Off Repairs	59-496-000-0000-6322		0	1,500		14		1,500						
26		PH Admin Travel	59-496-000-0000-6331		9,000	12,300	1,400	6,104		17,500						
27		PH Bldg Rent	59-496-000-0000-6340		8,000	42,000		20,034		46,080						
28		PH other rental	59-496-000-0000-6341		0	7,340		1,826		7,340						
29		PH Capital -Tech NN	59-496-000-0000-6341		8,000	8,000		18,304		16,000						
30		PH Maint Agreements/Other Contracted Admin	59-496-000-0000-6341		7,000	4,827	1,400	8,671		18,000						
31		PH Insurances	59-496-000-0000-6355		7,837	4,600		19,097		20,000						
32		PH Workers Comp	59-496-000-0000-6357		24,879	10,288		37,327		37,500						
33		PH Admin Off Supplies	59-496-000-0000-6412		5,000	5,000		5,642		10,000						
34		PH Professional Publications	59-496-000-0000-6450		500	100		35		500						
35		PH Admin Off Equip Maint & Repair	59-496-000-0000-6490		0	0		14		5,000						
36		PH Admin Misc	59-496-000-0000-6803		3,750	0		1,010		3,750						
37		PH Employee Backgrounds	59-496-000-0000-6803		0	450		0		450						
38	TOTALS															
39		Revenues								96,000						
40		Expenditures								583,086						
41		Net Budget								487,086						
42																
43	810 Program, PAS/ACG: PHN Case management															
44	Revenues: 498-481-8452															
45		State Service Charges	59-498-481-8452-5260		121,000			36,933		80,000						
46		Fees for Services	59-498-481-8452-5501		157,000	250,000		263,541		525,000						
47		Internal County Fees	59-498-481-8452-5590		40,000			19,998		40,000						
48		Misc Revenues	59-498-481-8452-5830			20,000		11,863		20,000						
49	Expenditures:															
50		Salaries - Regular	59-498-481-8452-6105							505,276						
51		Health & Life Insurance	59-498-481-8452-6153							86,497						
52		PERA	59-498-481-8452-6163							37,896						
53		FICA	59-498-481-8452-6175							38,654						
54		Telephone	59-498-481-8452-6203		1,000			312		1,000						
55		Postage	59-498-481-8452-6205		500			177		500						
56		Services & Charges	59-498-481-8452-6211					263								
57		Client Care	59-498-481-8452-6265		0	18,000		12,007		18,000						
58		Staff Development	59-498-481-8452-6289		500	0		95		500						
59		Mileage & Meals	59-498-481-8452-6331		4,000	2,250		5,544		11,000						
60		Computers & Hardware	59-498-481-8452-6405		0	0		1,610		0						
61		Supplies	59-498-481-8452-6411		1,000	200		958		2,000						
62	TOTALS															
63		Revenues								665,000						
64		Expenditures								701,322						
65		Net Budget								36,322						
66																
67	820 Program, Public Health Nurse Clinic															
68	Revenues: 498-481-8481															
69		LPHG	59-498-481-8481-5310				12,000			12,000						
70		Federal Grants (93.044)	59-498-481-8481-5401		19,962			8,049		40,000						
71		Fees for Service	59-498-481-8481-5501		7,500			3,679		16,000						
72		Inter-County Fee	59-498-481-8481-5590		71,601			38,860		105,000						
73		Donations	59-498-481-8481-5751		6,250			3,417		12,000						
74	Expenditures															
75		Salaries - Part-time	59-498-481-8481-6105							152,376						
76		Health & Life Insurance	59-498-481-8481-6153							26,218						
77		PERA	59-498-481-8481-6163							11,428						
78		FICA	59-498-481-8481-6175							11,657						
79		Postage	59-498-481-8481-6205		300			122		300						
80		Staff Development	59-498-481-8481-6289		300			0		300						
81		Mileage	59-498-481-8481-6331		0			0		500						
82		Office Supplies	59-498-481-8481-6412		250			292		250						
83		Medical Supplies	59-498-481-8481-6432		250			732		250						
84		Equip Incl Maintenance & Repairs	59-498-481-8481-6490		200			0		400						
85		Misc Expenditures	59-498-481-8481-6803		400			0		400						
86	TOTALS															
87		Revenues								185,000						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
88		Expenditures								204,079					
89		Net Budget								19,079					
90															
91		840 Program, Family Health Health Promotion													
92		Revenue: 498-487-8451													
93		State Collaborative Grant	59-496-487-8451-5302	6,200				6,200		6,200					
94		LPH Grant	59-496-487-8451-5310				98,171			98,171					
95		Federal Grants (93.558) TANF	59-496-487-8451-5401				68,296			68,296					
96		Fees for Service	59-496-487-8451-5501	66,330	6,800			28,702		60,000					
97		Follow Along Grant	59-496-487-8451-5777				6,102			6,102					
98		Miscellaneous Other Revenue	59-496-487-8451-5830	21,800	200			16,577		32,000					
99		Expenditures:													
100		Salaries - Part-Time	59-496-487-8451-6105							237,638					
101		Health & Life Insurance	59-496-487-8451-6153							37,381					
102		PERA	59-496-487-8451-6163							17,823					
103		FICA	59-496-487-8451-6175							18,179					
104		Telephone	59-496-487-8451-6203	300				0		300					
105		Postage	59-496-487-8451-6205	1,000	700			207		1,700					
106		Advertising	59-496-487-8451-6240	0	1,200			329		1,200					
107		Staff Development	59-496-487-8451-6289	1,000	100			842		1,100					
108		Mileage & Meals	59-496-487-8451-6331	4,500	1,600			1,853		4,000					
109		Rental Contract	59-496-487-8451-6341	1,280	0			870		3,600					
110		Supplies	59-496-487-8451-6411	2,000	650			178		1,000					
111		Medical / Program Supplies	59-496-487-8451-6432	292	1,700			60		1,500					
112		Publications & Subscriptions	59-496-487-8451-6450	250				0		145					
113		Medical Equipment & Repairs-Capital	59-496-487-8451-6490	100	200			958		100					
114		Misc	59-496-487-8451-6803	1,000	1,000			746		1,400					
115		TOTALS													
116		Revenues								270,769					
117		Expenditures								327,066					
118		Net Budget								56,297					
119															
120		840 Program Family Health MIECHV Grant													
121		Revenues: 498-487-8453													
122		MIECHV Grant	59-496-487-8453-5412				400,000			400,000					
123		Fees for Service	59-496-487-8453-5501	0	0			60,395		125,000					
124		Expenditures: 498-487-8453													
125		Salaries - Full-time	59-496-487-8453-6105							245,400					
126		Health & Life Insurance	59-496-487-8453-6153							37,041					
127		Co Share PERA	59-496-487-8453-6163							18,405					
128		Co Share FICA	59-496-487-8453-6175							18,773					
129		Telephone	59-496-487-8453-6203	1,600	1,960			3,040		6,000					
130		Postage	59-496-487-8453-6205	0	0			136		250					
131		Staff Dev	59-496-487-8453-6289				5,114	5,227		5,000					
132		Services & Charges	59-496-487-8453-6211	1,000	125		18,919	21,695		25,000					
133		Mileage & Meals	59-496-487-8453-6331	5,000	11,100		4,105	15,235		28,000					
134		Supplies	59-496-487-8453-6411	0	5,032		23,905	24,386		15,000					
135		Office Supplies	59-496-487-8453-6412	0	400		53	375		2,600					
136		Misc	59-496-487-8453-6803		2,500			66		5,000					
137		Reserve to sustain program	59-496-487-8453-6989	0	125			47,872		35,000					
138		TOTALS													
139		Revenues								525,000					
140		Expenditures								441,469					
141		Net Budget								(83,531)					
142															
143		840 Program Family Health WIC													
144		Revenues: 790-8456													
145		Federal Grants (10.578)	59-496-487-8456-5401				185,000			185,000					
146		Expenditures:													
147		Salaries - Regular	59-496-487-8456-6103							182,422					
148		Health & Life Insurance	59-496-487-8456-6153							41,850					
149		PERA	59-496-487-8456-6163							13,682					
150		FICA	59-496-487-8456-6175							13,955					
151		Telephone	59-496-487-8456-6203	300	621			122		916					
152		Postage	59-496-487-8456-6205	500	0			319		500					
153		Staff Development	59-496-487-8456-6289	600						600					
154		Mileage & Meals	59-496-487-8456-6331	500	2,000			957		2,000					
155		Rental Contract	59-496-487-8456-6341	3,120	2,580			4,728		6,000					
156		Supplies	59-496-487-8456-6411	750	500			1,692		1,250					
157		Medical/ Program Supplies	59-496-487-8456-6432	2,000	1,000			439		2,000					
158		Data Process	59-496-487-8456-6450	0	0			3,200		0					
159		Miscellaneous	59-496-487-8456-6803	1,000	0			11		1,000					
160		TOTALS													
161		Revenues								185,000					
162		Expenditures								266,175					
163		Net Budget								81,175					
164															
165		840 Program Family Health Maternal Child Health:													
166		Revenues: 790-8457													
167		Federal Grants (93.994) MCH Grant	01-498-487-8457-5401				50,479			50,479					
168		Fees for Service	01-498-487-8457-5501	18,500	4,600			11,064		24,200					
169		Expenditures:													
170		Salaries - Part-Time	59-496-487-8457-6105							53,586					
171		Health & Life Insurance	59-496-487-8457-6153							6,527					
172		PERA	59-496-487-8457-6163							4,019					
173		FICA	59-496-487-8457-6175							4,099					
174		Other contracted admin	59-496-487-8457-6109		500			298		500					

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
262			State Grants	59-496-489-8440-5301			418,566				418,566				
263			Expenditures:												
264			Salaries - Regular	59-496-489-8468-6103							92,492				
265			Health & Life Insurance	59-496-489-8468-6153							23,004				
266			PERA	59-496-489-8468-6163							6,937				
267			FICA	59-496-489-8468-6175							7,076				
268			Telephone	59-496-489-8468-6203		500					500				
269			Postage	59-496-489-8468-6205		100			7		100				
270			Contract	59-496-489-8468-6109		0					31,346				
271			Services & Charges	59-496-489-8468-6211	285,000				99,179		215,818				
272			Staff Development	59-496-489-8468-6289		3,000			95		3,000				
273			Mileage & Meals	59-496-489-8468-6331		5,500			834		5,500				
274			Program Supplies	59-496-489-8468-6341		2,000			661		2,000				
275			Office Supplies	59-496-489-8468-6412		1,390			672		1,400				
276			Miscellaneous	59-496-489-8468-6803		5,000			0		4,000				
277			TOTALS								418,566				
278			Revenues												
279			Expenditures												
280			Net Budget												
281															
282			860 Program Disease Prevention Strategic Prevention Framework												
283			Revenue: 498-489-8472												
284			State Grant	59-496-489-8472-5455	371,000				161,074		185,500				
285			Expenditures:												
286			Salaries - Regular	59-496-489-8472-6105							31,981				
287			Health & Life Insurance	59-496-489-8472-6153							9,376				
288			PERA	59-496-489-8472-6163							2,399				
289			FICA	59-496-489-8472-6175							2,447				
290			Telephone	59-496-489-8472-6203		1,680			156		1,680				
291			Postage	59-496-489-8472-6205		0			81		0				
292			Services & Charges	59-496-489-8472-6211	250,000				110,677		105,000				
293			Advertising	59-496-489-8472-6245		0			2,116		0				
294			Staff Development	59-496-489-8472-6289		5,000			21,560		5,000				
295			Mileage & Meals	59-496-489-8472-6331		7,500			11,009		7,500				
296			Supplies	59-496-489-8472-6411		9,000			10,271		9,000				
297			Office Supplies	59-496-489-8472-6412		500			458		500				
298			Miscellaneous	59-496-489-8472-6803		500			430		500				
299			TOTALS								185,500				
300			Revenues												
301			Expenditures												
302			Net Budget												
303															
304			870 Program Emergency Management & PH Preparedness												
305			Revenues:												
306			Emerg Mgmt Perform Grant 97.067	59-496-290-8102-5485	17,000						17,000				
307			Federal Grant (93.283)	59-496-290-0000-5401					46,000		49,000				
308			LPH Grant	59-496-290-0000-5310					2,000		2,000				
309			Expenditures:												
310			Salaries - Part-Time	59-496-290-0000-6105							22,875				
311			Contract Services	59-496-290-0000-6109	3,000	15,288			723		18,288				
312			Health & Life Insurance	59-496-290-0000-6153							6,626				
313			PERA	59-496-290-0000-6163							1,716				
314			FICA	59-496-290-0000-6175							1,750				
315			Telephone, EM	59-496-290-0000-6203	1,100	1,200			700		2,000				
316			Postage, EM	59-496-290-0000-6205		50	0		1		50				
317			Staff Development	59-496-290-0000-6289		1,700			842		1,500				
318			Mileage & Meals, EM	59-496-290-0000-6331		2,000	100		1,646		2,000				
319			Supplies	59-496-290-0000-6411		500					500				
320			Misc	59-496-290-0000-6803		500					500				
321			TOTALS								68,000				
322			Revenues												
323			Expenditures												
324			Net Budget												
325															
326			880 Program Environmental Health/Nuisance												
327			Revenue: 498-491-8458												
328			Reimbursements	59-496-491-8458-5891	0				0		0				
329			Expenditures:												
330			Salaries - Part-time	59-496-491-8458-6105							5,156				
331			Health & Life Insurance	59-496-491-8458-6153							1,000				
332			PERA	59-496-491-8458-6163							387				
333			FICA	59-496-491-8458-6175							394				
334			Mileage & Meals	59-496-491-8458-6331		250	0		0		250				
335			Rental & Service Contracts	59-496-491-8458-6341		1,200	0		0		1,000				
336			Supplies	59-496-491-8458-6411		200	0		0		200				
337			TOTALS								0				
338			Revenues												
339			Expenditures												
340			Net Budget												
341															
342			900 Program Home Care Nursing												
343			Revenue: 498-483-8447												
344			State Service Charges	59-496-483-8447-5260	50,000				4,350		25,000				
345			Fees for Service	59-496-483-8447-5501	400,000				154,717		433,000				
346															
347			Expenditures:												
348			Salaries - Regular	59-496-483-8447-6103							190,700				

