



AGENDA
PINE COUNTY BOARD MEETING

District 1	Commissioner Hallan
District 2	Commissioner Pangerl
District 3	Commissioner Chaffee
District 4	Commissioner Rossow
District 5	Commissioner Ludwig

Tuesday, December 2, 2014, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of November 18, 2014 County Board Meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
 - Pine County HRA Senior Housing Board of Directors – regular meeting – October 22, 2014
 - Pine County HRA Senior Housing Board of Directors – annual meeting – October 22, 2014
 - Pine County Land Surveyor Monthly Report – November 2014
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. November, 2014 Disbursements

Disbursements Journal Report, November 1, 2014 – November 30, 2014.

2. Application for Abatement

Consider:

- A. Mari Ann Olson, 322 1st St. So., Brook Park, PID 35.5073.000, pay 2012, 2013 and 2014
- B. Minnesota St. Croix Park, 53927 Yellow Banks Dr., Hinckley, PID 10.0061.000, pay 2014
- C. DNR, 53848 Yellow Banks Dr., Hinckley, PID 10.9901.000, pay 2014

3. Application for Cancellation of Forfeiture

Consider Application for Cancellation of Forfeiture for Lots 4, 5, 6, & 7, Block 1, Maple Shores 2nd Addition (PID 29.5243.000) forfeited for nonpayment of taxes.

4. Training

- A. Consider County Attorney John Carlson and County Attorney-Elect Reese Frederickson to attend the 2014 Minnesota County Attorney Association Annual meeting, December 3-5, 2014,

Bloomington. Registration \$325/Carlson, No registration fee for county attorney-elects; Lodging: \$363.41/ Frederickson; plus travel expenses and parking fees. Total cost: \$688.41 plus travel expenses and parking fees. Funds are available in the County Attorney's 2014 budget.

- B. Consider Commissioner Matt Ludwig and Commissioner-elect Josh Mohr to attend the County Government 101: An Essential Conference For All Newly-elected County Officials conference, January 28-29, 2015, St. Paul. Registration \$150 each; lodging: \$109 plus tax each; together with mileage. Total cost: \$518 plus tax and mileage. Funds are available in the 2014 Commissioners' budget.

REGULAR AGENDA

1. **Technology Committee**
Technology Committee met November 18, 2014 . Minutes attached. Informational purposes only. No board action necessary.
2. **Personnel/Hiring**
 - A. Approve the lateral transfer of Adult Services Social Worker Shelly Anderson to Children Services effective December 3, 2014, \$21.55 per hour (same salary), Grade C42.
 - B. Approve the backfill of the Adult Services Social Worker.
 - C. Approve the appointment of Investigator Jeff Nelson to Chief Deputy effective November 10, 2014.
3. **Tax-Forfeited Seal Bid Land Auction: Adjacent Owners Only**
Consider Resolution 2014-46 approving sale of 2014 Pine County Tax-Forfeit Land Auction Limited to Adjoining Property Owners Only and authorize Board Chair and County Auditor-Treasurer to sign.
4. **2015 East Central Violent Offender Drug Task Force**
Consider approval of the 2015 East Central Violent Offender Drug Task Force Grant in the amount of \$140,000.00 and authorize Board Chair and County Administrator to sign. No county match is required.
5. **Extension Committee**
Consider approval of the reappointment of Linda Defenbaugh as District 1 representative, and the appointment of Mitch Pangerl as District 2 representative, to the Pine County Extension Committee. Both appointments are for a three-year term, January 1, 2015 – December 31, 2017.
6. **2015 City Council Member and County Commissioner Meeting**
Discussion/direction from board as to the scheduling of a meeting of city and county elected officials.
7. **Commissioner Updates**
Arrowhead Counties Association (11/19)
Rush Line Task Force
GPS 45:93
Snake River Watershed Joint Powers Board
NLX
Other
8. **Other**
9. **Upcoming Meetings (Subject to Change)**
 - a. **Pine County Board Meeting, Tuesday, December 2, 2014, 1:00 p.m., Public Health Building, Sandstone, Minnesota.**

- b. **Facilities Committee, Wednesday, December 3, 2014, 9:00 a.m.**, Commissioners' Conference Room, Pine County Courthouse, Pine City, Minnesota.
- c. **Soil & Water Conservation District Meeting, Thursday, December 4, 2014, 3:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- d. **Truth in Taxation Meeting, Thursday, December 4, 2014, 7:00 p.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- e. **AMC Conference, Sunday-Tuesday, December 7-9, 2014**, St. Cloud, Minnesota
- f. **Personnel Committee, Tuesday, December 9, 2014, 9:00 a.m.**, Commissioners' Conference Room, Pine County Courthouse, Pine City, Minnesota.
- g. **Community Health Board, Wednesday, December 10, 2014, 9:00 a.m.**, Kanabec County Courthouse, Room 5 (basement), Mora, Minnesota
- h. **Economic Development Meeting, Thursday, December 11, 2014, 3:00 p.m.**, Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota.
- i. **Central Minnesota Jobs and Training Service, Friday, December 12, 2014, 12:15 p.m.**, Workforce Center, 406 E. 7th Street, Monticello, Minnesota.
- j. **East Central Regional Development Commission (ECRDC), Monday, December 15, 2014, 7:00 p.m.**, 100 Park St. So., Mora, Minnesota.
- k. **East Central Regional Library Board, Monday, December 15, 2014, 9:30 a.m.**, 244 So. Birch Street, Cambridge, Minnesota.
- l. **Technology Committee, Tuesday, December 16, 2014, 8:30 a.m.**, Commissioner Conference Room, Pine County Courthouse, Pine City, Minnesota.
- m. **Pine County Board of Commissioners, Tuesday, December 16, 2014, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- n. **Pine County Board of Commissioners, Tuesday, December 16, 2014, 12:00 p.m., (to consider proposals and award sale of General Obligation Bond)**, Board Room, Pine County Courthouse, Pine City, Minnesota.

10. **Adjourn**

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, November 18, 2014, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota

Chair Curt Rossow called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl, and Matt Ludwig. Commissioner Steve Chaffee was absent (excused). Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Rossow called for public comment. There was no public comment.

Chair Rossow requested the following revisions to the Agenda:

Revision: Change September 16, 2014 to October 21, 2014 HHS Board Minutes for approval.
Add Regular Agenda Item #8A: Consider Health & Human Services vouchers and claims for approval.

Commissioner Hallan moved to approve the amended Agenda. Second by Commissioner Pangerl. Motion carried 4-0.

Commissioner Pangerl moved to approve the Minutes of the November 4, 2014 county board meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Ludwig moved to approve the Minutes of the October 21, 2014 Health & Human Services board meeting. Second by Commissioner Pangerl. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Pine County Historical Society Board of Directors Minutes – October 21, 2014

Commissioner Hallan moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Pangerl moved to approve the Consent Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

CONSENT AGENDA

1. Approve October, 2014 Cash Balance

Fund	October 31, 2013	October 31, 2014	Increase(Decrease)
General Fund	46,645.01	1,020,680.58	974,035.57
Health and Human Services Fund	431,559.94	(428,282.66)	(859,842.60)
Road and Bridge Fund	6,369,727.51	5,271,168.00	(1,098,559.51)
Land Management Fund	2,128,953.81	1,993,161.73	(135,792.08)
TOTAL (inc non-major funds)	19,853,377.81	17,114,674.51	(2,738,703.30)

2. Application for Abatement

Approve Application for Abatement for Minnesota DNR, 53760 Yellow Banks Dr., Hinckley, PID 10.9902.000, pay 2014.

3. Temporary Liquor License

Approve temporary 1-4 day liquor license for the City of Pine City event on November 21, 2014 at Northwest Company Fur Post, 12251 Voyageur Lane, Pine City. Subject to data practices advisory approval by the Pine County Sheriff.

4. Training

Approve attendance by the following attendees at the Association of Minnesota Counties (AMC) Annual Conference, December 7-9, 2014 in St. Cloud: Commissioners Steve Hallan and Matt Ludwig (AMC Delegates); Commissioner-Elect Josh Mohr; Administrator David Minke (AMC Delegate); Health & Human Services Director Becky Foss (AMC Delegate). Registration: \$350 each (early bird registration): \$1,750. Lodging: Country Inn & Suites St. Cloud-East (\$83 per night plus tax) Total: \$498 plus tax.

5. New Hire

Approve the hiring of Mechanic Paul Pogones, effective approximately November 19, 2014, \$15.07 per hour, step 1 of the 2013 wage scale. Offer is contingent upon a successful background investigation.

REGULAR AGENDA

1. Facilities Committee

Commissioner Pangerl provided an overview of the November 5, 2014 Facilities Committee meeting. Informational only--no board action is necessary. Commissioner Pangerl stated there is a meeting this afternoon with the City of Pine City to discuss the Pine Government Center lease.

2. Personnel Committee

The Personnel Committee met November 13, 2014 and made the following recommendations:

Auditor-Treasurer

Accept the resignation of Deputy Auditor-Treasurer Paul Johnson effective November 21, 2014 and approve backfill.

Probation

Accept the resignation of Probation Agent Jaimie Azzone effective October 31, 2014 and approve backfill.

Sheriff

A. Set 2014 Chief Deputy/Sheriff-Elect pay at \$76,000 per year effective November 10, 2014.

B. Approve the backfill of one deputy and one investigator--not to exceed 32 sworn peace officer positions for the 2015 budget.

Building Maintenance:

A. Approve full-time appointment of the part-time building maintenance worker effective February 1, 2015.

B. Approve the supervision of the Building Maintenance Supervisor to the Public Works Director effective November 18, 2014.

Other items are for informational purposes only.

Commissioner Ludwig provided an overview of the personnel committee meeting. Discussion/clarification was held as to part-time building maintenance position.

Motion by Commissioner Ludwig to approve the recommendations of the Personnel Committee. Second by Commissioner Hallan. Motion carried 4-0.

3. 2015A General Obligation Jail Bond Refunding Resolution

Todd Hagen from Ehlers presented information with regard to the refunding of the 2015A General Obligation Bond, stating the refunding could reduce interest expense by approximately \$1,430,235 over the next 15 years. The board directed Ehlers to solicit proposals for the sale of the bonds and meet again with the Board on December 16, 2014 to consider proposals and award the sale of the bonds.

Motion by Commissioner Pangerl to approve Resolution 2014-43 Providing for the Sale of \$14,155,000 General Obligation Refunding Bonds, Series 2015A. Second by Commissioner Hallan. Motion carried 4-0.

4. Initiative Foundation

Presentation by Eric Stommes, Initiative Foundation Vice President for External Relations with Robert Musgrove, President of Pine Technical and Community College detailing the persons and services provided by the Initiative Foundation. The 2015 preliminary county budget includes a contribution of \$7,250.

5. Flood Demolition and Debris Removal Contract-Phase 3

Sealed bids were opened on November 17, 2014 for demolition and debris removal of two additional structures from the June 2012 flood. Land Services Director Kelly Schroeder reported that three bids were received, and recommended award to the lowest responsible bidder, Fjosne Construction in the bid amount of \$13,500.

Motion by Commissioner Pangerl to award the Phase 3 Demolition and Debris Removal Contract to the lowest responsible bidder, Fjosne Construction, in the amount of \$13,500. Second by Commissioner Ludwig. Motion carried 4-0.

6. HHS Collaborative Contracts

Health and Human Services Director Becky Foss requested the approval of five collaborative contracts for student support services, stating there is no financial impact to the county as the county is acting only as the fiscal host.

Motion by Commissioner Hallan to approve the collaborative contracts for student support services for the following: 1) Project ATTEND Truancy Services and Student Support Services-St. Croix River Education District; 2) East Central School District; 3) Hinckley/Finlayson School District; 4) Pine City School District; and 5) Willow River School District and authorize Board Chair and HHS Director to sign. Second by Commissioner Pangerl. Motion carried 4-0.

7. UCare Amendment #2014-1

Health and Human Services Director Becky Foss requested the approval of the UCare Amendment #2014-1 to the County Participation Agreement Between UCare Minnesota and Pine County Health and Human Services. Health and Human Services will receive an increased rate in our community based elderly waiver services.

Motion by Commissioner Hallan to approve UCare Amendment #2014-1 to the County Participation Agreement Between UCare Minnesota and Pine County Health and Human Services

and authorize Board Chair and HHS Director to sign. Second by Commissioner Ludwig. Motion carried 4-0.

8. Out-of-Home Placement Update

Health and Human Services Director Becky Foss provided an update of the out-of-home placements by Health & Human Services, stating there is a positive trend in declining out-of-home placements.

8A. HHS Vouchers and Claims

Health and Human Services Director Becky Foss requested approval for payment HHS vouchers and claims in the amount of \$430,750.49.

Motion by Commissioner Hallan to approve payment of the Health and Human Services vouchers and claims in the amount of \$430,750.49 to include Director's Actions. Second by Commissioner Pangerl. Motion carried 4-0.

9. October Budget Update

County Administrator David Minke provided an update of the budget through October, 2014 reviewing the expenditure and revenue of the major funds through October. The budget is on track.

10. Strategic Planning Meeting

A Strategic Planning meeting was scheduled for January 27, 2015 at 9:00 a.m. Chisago County Administrator Bruce Messelt will facilitate.

11. Commissioner Update

Law Library: no update.

Soil & Water Conservation District: Commissioner Ludwig stated Sam Martin has resigned his position; will backfill the position.

East Central Solid Waste Commission: Commissioner Hallan stated the RFP for the new cell should be out soon. No work will commence until a Certificate of Compliance has been received from MPCA.

East Central Regional Library Board: no update.

Community Health Board: Commissioners Hallan and Chaffee stated the first meeting went well.

Extension Committee: Commissioner Pangerl stated the University of Minnesota is also involved with Aquatic Invasive Species education. Discussion was had about the possibility of using AIS funds for educational purposes. Commissioner Ludwig stated this could be included in the plan submitted to the State and invited Commissioner Pangerl to the next AIS meeting.

Lakes & Pines CAC: Chair Rossow commented on the MNSure grant and Regional Housing Study.

Other: Commissioner Hallan stated he attended the East Central Housing Study presentation at Pine Technical and Community College.

12. Other

A. The December 9, 2014 East Central Solid Waste Commission meeting will be rescheduled due to a conflict in scheduling with the AMC annual meeting.

B. John Carlson indicated an invitation has been extended to County Attorney-Elect Reese Frederickson to attend the Minnesota County Attorneys Association Annual Meeting in December, as well to attend the next board meeting.

13. Upcoming Meetings

Upcoming meetings were reviewed.

14. Adjourn

With no further business, Chair Rossow adjourned the county board meeting at 11:15 a.m. The next regular meeting of the county board is scheduled for December 2, 2014 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.

Curt H. Rossow, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

**SUMMARY
OF
MINUTES OF PINE COUNTY BOARD MEETING
*Regular Meeting***

**Tuesday, November 18, 2014, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota**

Chair Curt Rossow called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl, and Matt Ludwig. Commissioner Steve Chaffee was absent (excused). Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Rossow called for public comment. There was no public comment.

Commissioner Hallan moved to approve the amended Agenda. Second by Commissioner Pangerl. Motion carried 4-0.

Commissioner Pangerl moved to approve the Minutes of the November 4, 2014 county board meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Ludwig moved to approve the Minutes of the October 21, 2014 Health & Human Services board meeting. Second by Commissioner Pangerl. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Pine County Historical Society Board of Directors Minutes – October 21, 2014

Commissioner Hallan moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Pangerl moved to approve the Consent Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

Approve:

Fund	October 31, 2013	October 31, 2014	Increase(Decrease)
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TOTAL (inc non-major funds)	19,853,377.81	17,114,674.51	(2,738,703.30)

Approve Application for Abatement for Minnesota DNR.

Approve temporary 1-4 day liquor license for the City of Pine City event on November 21, 2014 at Northwest Company Fur Post, 12251 Voyageur Lane, Pine City. Subject to data practices advisory approval by the Pine County Sheriff.

Approve attendance at the Association of Minnesota Counties Annual Conference for the following: Commissioners Steve Hallan and Matt Ludwig; Commissioner-Elect Josh Mohr; Administrator David Minke; Health & Human Services Director Becky Foss. Total cost: \$498 plus tax.

Approve the hiring of Mechanic Paul Pogones, effective approximately November 19, 2014, \$15.07 per hour, step 1 of the 2013 wage scale. Offer is contingent upon a successful background investigation.

The Personnel Committee met November 13, 2014 and made the following recommendations:

Auditor-Treasurer

Accept the resignation of Deputy Auditor-Treasurer Paul Johnson effective November 21, 2014 and approve backfill.

Probation

Accept the resignation of Probation Agent Jaimie Azzone effective October 31, 2014 and approve backfill.

Sheriff

A. Set 2014 Chief Deputy/Sheriff-Elect pay at \$76,000 per year effective November 10, 2014.

B. Approve the backfill of one deputy and one investigator--not to exceed 32 sworn peace officer positions for the 2015 budget.

Building Maintenance:

A. Approve full-time appointment of the part-time building maintenance worker effective February 1, 2015.

B. Approve the supervision of the Building Maintenance Supervisor to the Public Works Director effective November 18, 2014.

Motion by Commissioner Ludwig to approve the recommendations of the Personnel Committee. Second by Commissioner Hallan. Motion carried 4-0.

Motion by Commissioner Pangerl to approve Resolution 2014-43 Providing for the Sale of \$14,155,000 General Obligation Refunding Bonds, Series 2015A. Second by Commissioner Hallan. Motion carried 4-0.

Motion by Commissioner Pangerl to award the Phase 3 Demolition and Debris Removal Contract to the lowest responsible bidder, Fjosne Construction, in the amount of \$13,500. Second by Commissioner Ludwig. Motion carried 4-0.

Motion by Commissioner Hallan to approve the collaborative contracts for student support services for the following: 1) Project ATTEND Truancy Services and Student Support Services-St. Croix River Education District; 2) East Central School District; 3) Hinckley/Finlayson School District; 4) Pine City School District; and 5) Willow River School District. Second by Commissioner Pangerl. Motion carried 4-0.

Motion by Commissioner Hallan to approve UCare Amendment #2014-1 to the County Participation Agreement Between UCare Minnesota and Pine County Health and Human Services. Second by Commissioner Ludwig. Motion carried 4-0.

Motion by Commissioner Hallan to approve payment of the Health and Human Services vouchers and claims in the amount of \$430,750.49 to include Director's Actions. Second by Commissioner Pangerl. Motion carried 4-0.

County Administrator David Minke provided an update of the budget through October, 2014, reviewing the expenditure and revenue of the major funds through October. The budget is on track.

A Strategic Planning meeting was scheduled for January 27, 2015 at 9:00 a.m. Chisago County Administrator Bruce Messelt will facilitate.

The December 9, 2014 East Central Solid Waste Commission meeting will be rescheduled due to a conflict in scheduling with the AMC annual meeting.

With no further business, Chair Rossow adjourned the county board meeting at 11:15 a.m. The next regular meeting of the county board is scheduled for December 2, 2014 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.

Curt H. Rossow, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

The full text of the board's Minutes are available at the County Administrator's Office and the county's website (www.co.pine.mn.us). Copies may also be requested from the administrator's office.

PINE COUNTY HRA SENIOR HOUSING
510 Fifth Street Office
Sandstone, MN 55072
(320) 245-5140
pinehra@ecenet.com

Sandstone Manor
510 Fifth Street
Sandstone, MN 55072

Finlayson Manor
6524 Broadway Street
Finlayson, MN 55735

The regular meeting of the Pine County HRA Senior Housing Board of Directors was held on October 22, 2014, at the Sandstone Manor. Commissioners of the HRA present were Board Chair Dorothy Stockamp, Jan Oak, Cheri Drilling, Carl Steffen, and Greg Kvasnicka. Staff member present was Executive Director Janice Gustafson. There were no residents present and Resident Managers Evelyn Yocum and Susan Blake were absent. Guest Eric Bratvold, Stillwater Investments, was present.

1. The meeting was called to order at 2:00 p.m. by Board Chair D. Stockamp and the Pledge of Allegiance was said.
2. The HRA Board minutes from September 24, 2014, were reviewed by the Board members. A motion was made by C. Drilling and was seconded by C. Steffen to accept the minutes. Motion carried: Yeas 5, Nays 0.
3. The monthly financial statements and the investment report were presented by J. Gustafson. A motion was made by Board Chair D. Stockamp and was seconded by G. Kvasnicka to approve the financial statements and the investment report. Motion carried: Yeas 5, Nays 0.
4. Executive Director's Report. The written Executive Director's report was reviewed by Board members.
5. Old Business.
 - a) Vacancies. On November 1, 2014, new residents will move in Sandstone Manor #3 and Finlayson Manor #4. There is also a prospective resident for Finlayson Manor #8 but the pending sale of her house will determine the move-in date.
 - b) HRA Investments. Eric Bratvold, Stillwater Investments, addressed the Board regarding the HRA's investment with his company and presented paperwork for signature to J. Gustafson.

6. New Business.

- a) The Federal Register has published the Operating Cost Adjustment Factors (OCAF) for 2015. For 2014, the OCAF for Minnesota was 1.6% and for 2015 the OCAF for Minnesota will be 2.4%.
- b) Both Manors are ready for winter. The following has been completed: common area and apartment carpet shampooing, window washing, air conditioner sleeves are covered, outside yard work is complete, and the fire drills have been performed.

2. Resident Managers' Reports.

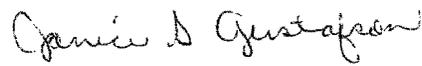
- a) Finlayson Manor. S. Blake was unavailable.
- b) Sandstone Manor. E. Yocum was unavailable.

3. Resident Comments/Questions. There were no residents present.

4. A motion was made by J. Oak and was seconded by C. Drilling to adjourn the meeting at 3:09 p.m. Motion carried: Yeas 5, Nays 0.

5. The next HRA Board meeting is scheduled for November 18, 2014, at the Sandstone Manor.


Dorothy Stockamp
HRA Board Chair


Janice S. Gustafson
Executive Director

PINE COUNTY HRA SENIOR HOUSING
510 Fifth Street Office
Sandstone, MN 55072
(320) 245-5140
pinehra@ecenet.com

Sandstone Manor 510 Fifth Street Sandstone, MN 55072	Finlayson Manor 6524 Broadway Street Finlayson, MN 55735
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ANNUAL MEETING
October 22, 2014

The annual meeting of Pine County HRA Senior Housing was held on October 22, 2014, at the Sandstone Manor. Commissioners of the HRA present were: Board Chair Dorothy Stockamp, Cheri Drilling, Carl Steffen, Greg Kvasnicka, and Jan Oak. Staff member present was Executive Director Janice Gustafson. Resident Managers Evelyn Yocum and Susan Blake were absent and there were no residents present.

The meeting was called to order at 3:10 p.m. by Board Chair D. Stockamp.

Election of Officers: Nominations were opened. A motion was made by C. Steffen and was seconded by G. Kvasnicka to cast a unanimous vote for Dorothy Stockamp to be the Board Chair, Greg Kvasnicka to be the Vice Chair and J. Oak to be the Secretary. Motion carried: Yeas 5, Nays 0.

Discussion of depositories: A motion was made by C. Steffen and was seconded by J. Oak the Northview Bank, Sandstone, MN; Northview Bank, Finlayson, MN; Lake State Credit Union, Sandstone, MN; Woodlands National Banks of Hinckley, MN and Sturgeon Lake, MN; and Stillwater Investments/TD Ameritrade are the HRA's depositories. Motion carried: Yeas 5, Nays 0.

Discussion on the official newspaper: A motion was made by Board Chair D. Stockamp and was seconded by C. Drilling the HRA's official newspaper will be the Pine County Courier. Motion carried: Yeas 5, Nays 0.

Discussion on Financial Auditor: A motion was made by G. Kvasnicka and was seconded by C. Drilling that Althoff & Nordquist, LLC be appointed as the HRA's financial auditor. Motion carried: Yeas 5, Nays 0.

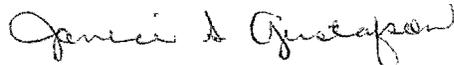
Discussion on signatures required on all financial documents (checks, certificates, savings, safe deposit box, etc.): A motion was made by Board Chair D. Stockamp and was seconded by C. Steffen that Board Chair Dorothy Stockamp, Greg Kvasnicka, Carl Steffen and Janice Gustafson are authorized to sign all financial documents and that any financial document—for withdrawal of funds on deposit or access to safe deposit box—shall contain the signatures of two authorized persons. Motion carried: Yeas 5, Nays 0.

Discussion on checks issued: A motion was made by Board Chair D. Stockamp and was seconded by C. Steffen that checks will be issued for payments before approval and proper signatures can be obtained, if a discount is guaranteed in accordance with normal and customary billing. Motion carried: Yeas 5, Nays 0.

Discussion on legal counsel: A motion was made by G. Kvasnicka and was seconded by C. Drilling that the County Attorney be designated as the HRA's legal counsel/representative. Motion carried: Yeas 5, Nays 0.

A motion to adjourn at 3:19 was made by C. Steffen and was seconded by G. Kvasnicka. Motion carried: Yeas 5, Nays 0.


Dorothy Stockamp
HRA Board Chair


Janice S. Gustafson
Executive Director



PINE COUNTY PUBLIC WORKS

HIGHWAY DEPARTMENT

405 Airport Road NE
Pine City, MN 55063

Telephone 320-216-4200
Fax: 320-629-6736
1-800-450-7463 Ext. 4200

Mark A. LeBrun, P.E.
County Engineer

Pine County Land Surveyor Monthly Report

November 2014

T40N R20W Section 11, search for, set, tie out and GPS PLSS corner, update files.

CSAH 7 Bridge project T39N R22W Section 36, search for, tie out, and GPS PLSS corner, update files.

CSAH 61, T38N R21W, reset, tie out and GPS PLSS corner and reset private corners, update files.

Provide HARN coordinate data for GIS to County Recorder as needed.

Review legal descriptions for County ROW Dept. and County Land Dept. as needed.

Review Plats and Minor Subdivisions for County Zoning Dept. as needed.

Review and file PLSS corner certificates provided by private surveyors as needed.

Review, edit and file Certificates of Survey created by County Surveyor as needed.

Robin T. Mathews, Pine County Surveyor

Monthly Report November 2014.doc



AGENDA REQUEST FORM

Date of Meeting: December 2, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: November 2014 Disbursements

Department: Auditor-Treasurer

Cathy Chomarat
Department Head signature

Background information on Item:

Action Requested:

Financial Impact:

CATHYJ
11/25/14 11:23AM

***** Pine County *****



DISBURSEMENTS JOURNAL REPORT Specific Dates: 11/01/2014 - 11/30/2014

RECAP BY FUND

FUND	AMOUNT	NAME
1	621,529.03	GENERAL REVENUE FUND
12	295,795.99	HEALTH & HUMAN SERVICES
13	3,765,372.13	ROAD & BRIDGE FUND
22	426.39	LAND MANAGEMENT FUND
37	54.96	COUNTY RAILROAD AUTHORITY
38	61,529.70	BUILDING FUND
76	228,984.51	GROUP HEALTH INS FUND 5/1/95 (GEN)
80	14,999.47	COUNTY COLLECTIONS AGENCY FUND
82	3,964,213.48	TAXES AND PENALTIES AGENCY FUND
84	46,166.71	EAST CENTRAL DRUG TASK FORCE AGENCY F
89	544.38	H & HS COLLECTIONS AGENCY FUND
	8,999,616.75	Total Disbursements

HHS -
\$296,340.37

RECAP BY TYPE

TYPE	AMOUNT	NAME
1	8,734,309.62	AUD
2	265,334.23	COM
3	27.30-	MVC
	8,999,616.75	Total Disbursements



AGENDA REQUEST FORM

Date of Meeting: December 2, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: Applications for Abatement

Department: Auditor-Treasurer

Beth Clonier
Department Head signature

Background information on Item:

Mari Ann Olson, 322 1st St S, Brook Park, PID 35.5073.000, pay 2012, 2013 and 2014
Minnesota St Croix Park, 53927 Yellow Banks Dr, Hinckley, PID 10.0061.000, pay 2014
DNR, 53848 Yellow banks Dr, Hinckley, PID 10.9901.000, pay 2014

Action Requested:

Financial Impact:

APPLICATION FOR ABATEMENT - GENERAL FORM

(M.S. 375.192)

DATE: 11/16/14

For Taxes Levied In: 2012
And Payable In: 2013

Abatement # AB13-22

Please Print Or Type

Applicants Name: <u>Mari Ann Olson</u>	Applicants Mailing Address: <u>1120 Hwy 95 Lot 152</u>
Applicant's SSN: _____	<u>Bullhead, AZ 86442</u>
Telephone (Home): <u>(928)-514-8795</u>	
Telephone (Work): <u>(928) 278-9535</u>	

Description Of Property: Property ID or Parcel Number: 35.5073000
 Street Address: 222 1st St S-BROOK PARK
 Township/City: BROOK PARK CITY
 School District: 2105

Legal Description:
lots 7 + 8 Block 6
Fairview Addn to Brook park

ASSESSOR'S ESTIMATED MARKET VALUE:

Land: 10,800 Structures: 18,800 Total: 29,600 Classification: 201-1-100

Applicants Statement of Facts:

port building burned down approximately 10 years ago.
Local Assessors had visited the property 3x previously
and not remarked the value.

Applicants Request:

Remove the value of port building.

Applicant's Signature: Mari Ann Olson

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."

NOV 17 2014

APPLICATION FOR ABATEMENT - GENERAL FORM
(M.S. 375.192)

DATE: 11/16/14

Abatement # AB14-29

For Taxes Levied In: 2013
And Payable In: 2014

Please Print Or Type

Applicants Name: <u>Mari Ann Olson</u>	Applicants Mailing Address: <u>1110 Hwy 95, Lot 152 Bullhead, AZ 86442</u>
Applicant's SSN: _____	
Telephone (Home): <u>928-514-8795</u>	
Telephone (Work): <u>928-278-9535</u>	

Description Of Property: _____

Property ID or Parcel Number: 35.5073000

Street Address: 322 1st St S Brook Park

Township/City: Brook Park City

School District: 2105

Legal Description:
Lots 7 + 8 Block 6
Fairview Addn to Brook Park

ASSESSOR'S ESTIMATED MARKET VALUE:

Land: 10,300 Structures: 17,600 Total: 27,900 Classification: 201-1-000

Applicants Statement of Facts:

port building burned down approximately 10 years ago.
Local Assessors had visited the property 3x previously
and not removed the value.

Applicants Request:

Remove the value of port building.

Applicant's Signature: Mari Ann Olson

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."

NOV 17 2014

APPLICATION FOR ABATEMENT - GENERAL FORM

(M.S. 375.192)

DATE: 11/10/14

For Taxes Levied In: 2011
And Payable In: 2012

Abatement # AB253

Please Print Or Type

Applicants Name: Mari Ann Olson	Applicants Mailing Address: 1110 Hwy 95, Lot 152 Bullhead, AZ 86442
Applicant's SSN:	
Telephone (Home): (928) 514-8795	
Telephone (Work): (928) 278-9535	

Description Of Property: Property ID or Parcel Number: 36.5073.000
 Street Address: 322 1st St S Brook Park
 Township/City: Brook Park City
 School District: 2145

Legal Description:
Lots 7 + 8 Block 6
Fairview Addition to Brook Park

ASSESSOR'S ESTIMATED MARKET VALUE:
Land: 12,100 Structures: 20,900 Total: 33,000 Classification: 201-1-100

Applicants Statement of Facts:
port building burned down approximately 10 years ago.
Local Assessors had visited the property 3x previously
and not removed the value.

Applicants Request:
Remove the value of port building.

Applicant's Signature: Mari Ann Olson

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."

NOV 17 2014

APPLICATION FOR ABATEMENT - GENERAL FORM
(M.S. 376.192)

DATE: November 17, 2014

For Taxes Levied In: 2013
And Payable In: 2014

Abatement # AB14-13

Please Print Or Type

Applicants Name: <u>Minnesota St Croix Park</u>	Applicants Mailing Address: <u>500 Lafayette Rd</u>
Applicant's SSN: <u>N/A</u>	<u>St Paul, MN 55155-4045</u>
Telephone (Home): <u>N/A</u>	
Telephone (Work): <u>N/A</u>	

Description Of Property: Property ID or Parcel Number: 10,0061,000
Street Address: 53927 Yellow Banks Dr
Township/City: Crosby Twp
School District: #2165

Legal Description:
Gout Lots 1 (Island), 2, 3, 4, 5, and NW 1/4 of NW 1/4
Sect 21 Twp 40 Rng 18

ASSESSOR'S ESTIMATED MARKET VALUE:

Land: \$917,500 Structures: \$219,400 Total: \$1,136,900 Classification: Exempt/Taxable

Applicants Statement of Facts:

This parcel contains 4 residences that have been leased to park employees in the past. If an active lease is present, then the home and the site value associated with it becomes taxable. For payable year 2014, there were a total of 3 sites that were taxable. Based on new information supplied by the DNR, only 1 of the sites should have been taxable for payable 2014.

Applicants Request:

Reduce the valuation from 3 taxable sites to 1 taxable site for payable year 2014.

Applicant's Signature: [Signature]
Administrative Abatement

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."

APPLICATION FOR ABATEMENT - GENERAL FORM

(M.S. 375.192)

DATE: November 13, 2014

For Taxes Levied In: 2013

And Payable In: 2014

Abatement # AB14-12

Please Print Or Type

Applicants Name: <u>Dept of Natural Resources</u>	Applicants Mailing Address: <u>500 Lafayette Rd</u>
Applicant's SSN: <u>N/A</u>	<u>St Paul, MN 55155-4045</u>
Telephone (Home): _____	
Telephone (Work): _____	

Description Of Property: Property ID or Parcel Number: P 10.9901.000
 Street Address: 53848 Yellow Banks Dr
 Township/City: Crosby Twp
 School District: # 2165

Legal Description:
Lease # 144-051-0011; NE 1/4 of NW 1/4
Month-to-month lease based on employment.

ASSESSOR'S ESTIMATED MARKET VALUE:

Land: 0 Structures: \$35,900 Total: \$35,900 Classification: 403-0-99

Applicants Statement of Facts:

Home was leased to State Park employee until 6/15/13. Home is no longer leased and remains vacant.

Applicants Request:

Since not covered by active lease on 7/1/13, home should be classified as exempt for the Payable 2014 taxes.

Applicant's Signature:  Administrative Abatement

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."



AGENDA REQUEST FORM

Date of Meeting: December 2, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: Application for Cancellation of Forfeiture

Department: Auditor-Treasurer

Cathy Clemons
Department Head signature

Background information on Item:

Lots 4, 5, 6 & 7, Block 1, Maple Shores 2nd Addition (PID 29.5243 - Royalton Twp) forfeited for nonpayment of taxes on May 13, 2014. Prior owners filed Chapter 7 bankruptcy on April 25, 2014 and the Notice of Filing was not sent to the Auditor's Office. A bankruptcy filing acts as an automatic stay of forfeiture action.

Action Requested:

Approval of Application for Cancellation of Forfeiture

Financial Impact:

Application for Cancellation of ForfeitureIn Pine County**Name and Address of Applicant:**Pine County Auditor
635 Northridge Dr NW
Pine City, MN 55063

Applicant Is:

 County Auditor
 Property Owner
 Owner's Agent**Legal Description of Property Forfeited:***(Attach additional sheet if needed)*

See attached Exhibit A

Certificate of Forfeiture for Property Described Above:Date of Execution: May 13 2014
*(Month) (Day) (Year)*Date of Recording: May 13 2014
*(Month) (Day) (Year)*Place of Recording: Pine County Recorder 514451
*(Office) (Document Number)***Reason for Cancellation:** Exemption Administrative Error*(Explain in detail — attach additional sheet if needed)*

Chapter 7 bankruptcy filed April 25, 2014 and Certificate of Forfeiture recorded May 13, 2014. Bankruptcy was discharged August 19, 2014.

Applicant's Request:

Applicant requests that the certificate of forfeiture for the property described above be canceled, and that the county auditor be ordered to record this application for cancellation of forfeiture as a certificate of cancellation pursuant to Minnesota Statutes, Sections 279.33 and 279.34, which will void the tax forfeiture of the property described above.

Applicant's Signature: _____



Date of Signature: _____

November 24, 2014
*(Month) (Day) (Year)***Return Application along with a duplicate copy to:**MN Department of Revenue, Property Tax Division
Mail Station 3340, St. Paul MN 55146-3340

Exhibit A

Lots 4, 5, 6 and 7, Block 1, Maples Shores 2nd Addition together with a permanent easement to Snake River for ingress and egress only, in common with other users including the sellers, their heirs and assigns, over and across that part of Outlot "A" on the recorded plat of Maples Shores 1st Addition, Pine County, Minnesota, which lies north and westerly of the following described line: Commencing at the southeast corner of said Outlot "A"; thence on an assumed bearing of North 0D49j'30" West along the east line of said Lot "A" 150 feet to the point of beginning of the line to be described; thence South 89D10'30" West 106.13 feet; thence South 34D28'35" west 130.07 feet to the westerly line of said Outlot "A" and said line there terminating. It is agreed by the Purchaser(s) that the usage of this easement is limited in any subsequent transfer to a maximum of four (4) owners, the owner(s) immediate family(ies) and those persons accompanying the owner(s) or their immediate family(ies). The Purchaser(s), their heirs or assigns, agree(s) that the use of this easement as provided herein is at their own risk, and that the Seller(s), their heirs and assigns, shall not be liable for any injuries or damages regarding usage of this easement. Seller agrees to provide a road over and across the said easement. It is understood and agreed by the Purchaser(s) that the responsibility of maintaining road once it is built will either be their own responsibility or the common responsibility of the parties holding the rights of the easement (except the sellers) as agreed upon between them. Purchaser(s) understand(s) and agrees(s) that this easement shall be appurtenant to the land and shall pass to the Purchaser's successors or assigns in title.



AGENDA REQUEST FORM

Date of Meeting: December 2, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins. 10 mins. 15 mins. Other

Agenda Item: 2014 MCAA Conference

Department: County Attorney

John K. Carlson
Department Head signature

Background information on Item:

Annual Minnesota County Attorney Association meeting. Discussions on new laws, legislation, ethics issues. Attorney's receive continuing legal education credits for attendance.
December 3-5, 2014, Bloomington, Minnesota

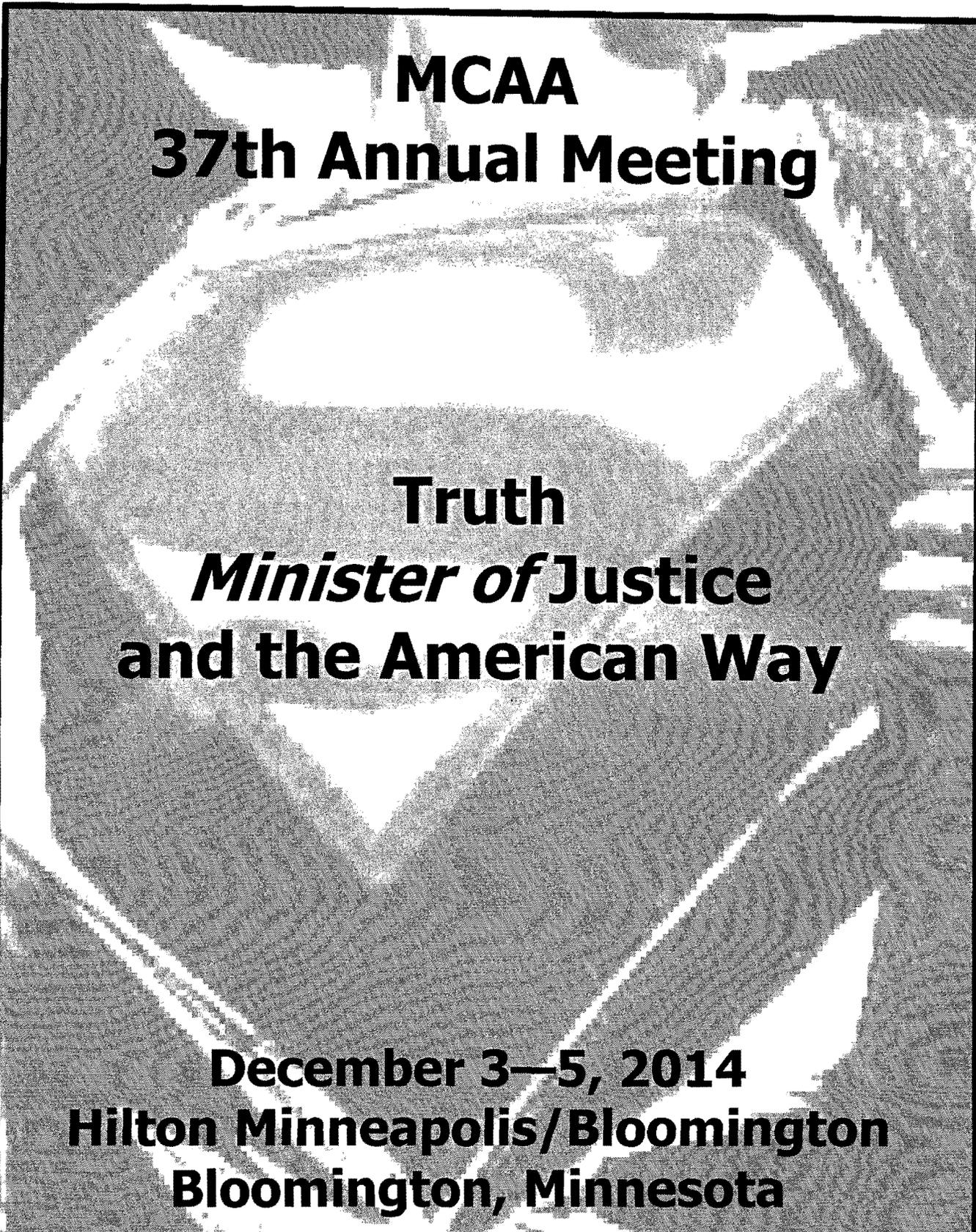
Action Requested:

Approval by County Board for John Carlson and County Attorney elect Reese Frederickson to attend annual MCAA meeting, *December 3-5, 2014, Bloomington, Minnesota*

Financial Impact:

Registration for John Carlson \$325.00 for conference; travel expenses and parking fees
Registration for Reese Frederickson, County Attorney elect paid for by MCAA for 2014
Lodging for just Reese Frederickson in the amount of \$363.41; travel expenses and parking fees

There are funds available in the 2014 County Attorney budget



MCAA
37th Annual Meeting

Truth
Minister of Justice
and the American Way

December 3—5, 2014
Hilton Minneapolis/Bloomington
Bloomington, Minnesota

Minnesota County Attorneys Association 37th Annual Meeting

December 3—5, 2014

Hilton Minneapolis/Bloomington- Bloomington, Minnesota

REGISTRATION FEE

\$325

Registration is open to all Minnesota County Attorney Association Members.

Includes: All training sessions, handouts, and meals for the registrant.

You have three ways to register:

- 1) Register on-line at www.mcaa-mn.org and save the \$45 administration fee
- 2) Mail the enclosed registration form to:

MCAA at 100 Empire Drive, Suite 200; St. Paul, Minnesota 55103.

Payments may be made at a later date prior to the conference.

Checks (payable to MCAA), cash, credit cards and PayPal accessed through our website may be used for payment of registration fees.

Refund policy: Paid registrations will be refunded in full if cancellation is received at least 72 hours before the program; if less than 72 hours, a \$35 administration fee will be deducted. Paid registrants who fail to attend will receive the written materials.

ACCOMMODATIONS

Participants are responsible for obtaining and paying for their own lodging. A block of rooms at the Hilton Minneapolis/Bloomington have been reserved at the special rate of \$129.00 per night. Call the hotel directly at 952-893-9500 or 800-445-8667. Be sure to request the MN County Attorneys rate. Reservations must be made by November 11, 2014, to ensure the special **\$129** rate.

www.hilton.com/en/hi/groups/personalized/M/MSPBWHF-MCAA-20131203/index.jhtml?WT.mc_id=POG

CONTINUING LEGAL EDUCATION

Application will be made for 11.50 hours of Standard CLE credit, .50 hour of Ethics and 1.50 hours of Elimination of Bias credit .

PROPOSED AGENDA

Wednesday, December 3, 2014

12:00 pm – 1:00 pm Registration and Networking

1:00 pm – 2:30 pm Elimination of Bias Lecture: Final Approach - Northwest Airlines Flight 650, Tragedy, Triumph and Redemption
This is the story of the first airline pilot ever arrested and sent to prison for flying under the influence. He was fired by his airline, stripped of his FAA licenses, tried, convicted, and sent to Federal prison. The story took place here in Minnesota. It is also a story of the long and arduous journey of triumph and redemption. Discussion will include information about how lawyers can reach out for help; resources; what to look for in colleagues, family, friends, and clients; and ultimately, how they too can survive a battle with addiction.
Lyle Prouse, Author, Final Approach
Jessica Rugani, Assistant Anoka County Attorney

2:30 pm – 2:45 pm Break

2:45 pm – 3:15 pm Ethics Update: Recent Cases & Developments for Public Attorneys
Come learn and discuss recent attorney discipline cases involving prosecutors and other public attorneys as well as highlight recent developments in the area of ethics that are of particular interest to public attorneys.
Cassie Hanson, Senior Assistant Director, OLPR

3:15 pm – 5:00 pm Recent Case Law Review
Take a look back over the past year's criminal decisions by the U.S. Supreme Court and the Minnesota appellate courts, including the latest on *Bernard* and *Brooks*. You will learn about key cases that affect your practice and a preview of upcoming legal issues pending before the appellate courts.
Jean Burdorf, Senior Assistant Hennepin County Attorney
William Lemons, Minnesota Traffic Safety Resource Prosecutor
Robin M. Wolpert, Assistant Washington County Attorney

5:00 pm – 6:00 pm Appellate Committee Meeting

5:00 pm – 8:00 pm Emeritus Reception

Thursday, December 4, 2014

7:30 am – 8:30 am Registration and Continental Breakfast

8:30 am – 10:45 am Statewide Best Practices for Prosecutors Lecture
Prosecutors from all parts of the state, whether from large jurisdictions or small, have a great deal in common. It is essential to share good ideas that improve and enhance the work of prosecutors, so that they can fulfill their role as ministers of justice.

**Moderator: Tony Palumbo, Anoka County Attorney
Kristine Hamann, Visiting Fellow, Department of Justice,
Bureau of Justice Assistance
Michael Freeman, Hennepin County Attorney
Minnesota Bureau of Criminal Apprehension**

10:45 am – 11:00 am Break

11:00 am – 12:00 pm A Fresh Start For Offenders: Compensation & Expungement

Last legislative session, Minnesota joined 28 other states to provide state compensation to criminal defendants in limited circumstances following a conviction. The Legislature passed a statutory structure for defendants to bring a claim for compensation if they can demonstrate factual innocence after being imprisoned. Learn how the statute was passed and the details of the compensation process.

In the same session, a groundswell of public support arose to increase opportunities for criminal defendants to expunge low level convictions to limit the impact of collateral consequences. The changes will permit expungement for more offenses, but also allow law enforcement to have access and use the records of those convictions. Discover the details the expungement legislation that passed and some possible implications for county attorney offices.

**Kaarin Long, Assistant Ramsey County Attorney
Tami McConkey, Division Director, Victim Witness and
Community Service Division, Ramsey County Attorney's
Office**

12:00 pm – 1:00 pm Lunch and Membership Meeting

1:15 pm – 2:15 pm Civil Track: The Minnesota Tax Court
A broad based discussion of the Minnesota Tax Court.
Judge Thomas Haluska, Minnesota Tax Court

Thursday, December 4, 2014 - Continues

1:15 pm – 2:15 pm Criminal Track: When & How to Introduce *Spreigl* Evidence
This track will cover when & how to introduce *Spreigl* evidence pursuant to Minnesota Rules of Evidence 404(b) in order to convict the guilty without getting the verdict reversed on appeal.
William Klumpp, Assistant Attorney General

2:15 pm – 2:30 pm Break

2:30 pm – 3:30 pm Civil Track: Current Hot Topics Involving Jails
Delve into the areas of excessive force, current law on Tasers, inmate religious practices, Ebola and/or blood-borne pathogens policy/procedure and furloughs and the medical release.
Jim Keeler, Assistant Hennepin County Attorney

Criminal Track: Use of Experts in Criminal Cases
One of the fundamental skills needed by trial attorneys is a working knowledge of building a foundation when using an expert. One agency in Minnesota is tapped most often to testify. Learn how you can work better with this agency and what can they provide when they testify.
**Cheri Townsend, Assistant Hennepin County Attorney
Minnesota Bureau of Criminal Apprehension**

3:30 pm – 3:45 pm Break

3:45 pm – 5:00 pm Civil Track: Attendance Matters: Ramsey's 20 Years of Investing in School Success and Sherburne's Truancy Intervention Project; We Can't Afford To Be Absent From This Challenge
Ramsey County Attorney's Office truancy initiative has improved attendance and, thereby, outcomes for youth. Hear about the creation of the program; process and program description; outcomes and data; challenges; and ongoing initiatives.

In September 2001, Sherburne County initiated a three step Truancy Intervention Project. Assistant County Attorney Victoria Powell will discuss the origin, process, challenges and outcomes of the project.
**Kathryn Richtman, Director, Juvenile Prosecution Division,
Ramsey County Attorney's Office
Beth Harrison, Assistant Ramsey County Attorney
Victoria Powell, Assistant Sherburne County Attorney**

Thursday, December 4, 2014 - Continues

3:45 pm – 5:00 pm Criminal Track: Sovereign Citizen Extremism Primer
Sovereign Citizens are US citizens who openly reject their citizenship status and claim to exist beyond the realm of government authority. Sovereign citizen criminals use this self-appointed status to justify theft and fraud while sovereign citizen extremists use this status to justify threats, force, or violence. Law enforcement officers, judicial court staff and other government officials have been victimized by sovereign citizen tactics across the country. This session will focus on an overview of sovereign citizen ideology, common criminal tactics, investigate strategies, and successful prosecutions of those engaged in criminal activities.

Jeffrey K. Van Nest, Supervisory Special Agent, Domestic Terrorism Unit, FBI

5:00 pm – 6:00 pm Committee Meetings:
Newly Elected County Attorneys
Best Practice Committee

6:00 pm – 9:00 pm Reception, Dinner and Awards Program

Friday, December 5, 2014

7:30 am – 8:30 am Foundation Board Meeting

8:00 am – 8:30 am Registration & Continental Breakfast

8:30 am – 10:00 am Rule 20: Bridging the Gap Between Criminal and Civil Law Frustrating or Exciting?

However you view Rule 20's, this session will provide an overview of the progression from criminal law to civil law. We will explore how small, medium and large counties deal with the challenges that come from this ever-expanding caseload and search out workable solutions to reconnect the disconnect.

Moderator: Mike Lieberg, Chief Criminal Division, Stearns County Attorney's Office

Carla Hagen, Senior Assistant Hennepin County Attorney

Keith Helgeson, Yellow Medicine County Attorney

Lotte Hansen, Assistant Stearns County Attorney

Anne Ploetz, Assistant Division Director, Human Service Division, Ramsey County Attorney's Office

Anne Zimmerman, Assistant Chisago County Attorney

10:00 am – 10:15 am Break

10:15 am – 12:00 pm

Brain Science in the Courtroom: What Prosecutors Need to Know

The future of evidence in criminal cases is likely to include brain scans and expert testimony from brain scientists. Already courts are confronting more neuroscience evidence in the courtroom than they were just five years ago. Criminal defendants have proffered brain scans and related expert testimony for a variety of purposes, including to support claims for reduced culpability and mitigation; to challenge eye-witness identifications; and to explain aberrant behavior on the basis of brain injuries and mental disorders. Confronted with such evidence, what should a prosecutor do? And are there ways in which prosecutors can strategically introduce brain evidence to bolster cases? This session will explore questions such as these through an introduction to the field of “neurolaw”, with an emphasis on what prosecutors need to know in order to effectively engage with neuroscience evidence in criminal cases.

Francis X. Shen, Associate Professor, U of M Law School

**Truth
Minister of Justice
and the American Way**

Register:

On-line: www.mcaa-mn.org and save \$45 processing fee

Mail to: MCAA ♦100 Empire Dr., Suite 200 ♦St. Paul, MN 55103

MCAA 37th Annual Conference
December 3—5, 2014

Please **All that Apply:**

- The Entire Meeting** **\$325.00/person**
includes: 3-days tuition, course materials, Wednesday Reception and 1 Banquet ticket
- Wednesday ONLY** **\$150.00/person**
includes: Wednesday tuition, course materials, and Wednesday Reception
- Thursday ONLY** **\$195.00/person**
includes: Thursday tuition, course materials, Wednesday Reception and 1 Banquet ticket
- Friday ONLY** **\$150.00/person**
includes: Friday tuition, course materials
- Individual Banquet Ticket(s)** **\$ 40.00/ticket** **\$ _____**

Banquet Guest's Name: _____

- I need a vegetarian meal for all meal events I attend.**
- I need accommodations regarding ADA. Please call me.**

TOTAL AMOUNT DUE: \$ _____

PLEASE PRINT ALL INFORMATION:

Name:

(as it will appear on nametag) (first) (mi) (last)

Title:

Address:

City/State/Zip:

Phone: _____ **Fax:** _____

E-Mail: _____

(confirmation & directions will be sent via email 1 week prior to the course)

10/28/2014

Invoice

Customer ID: 158CARJ
Invoice Number: 18171150
Invoice Date: 10/28/2014

Order Tracking #21194440 - 158CARJ

John K. Carlson
Pine County Attorney
Pine County Attorney's Office
635 Northridge Dr NW, Suite #310
Pine City, MN 55063
UNITED STATES

Please remit payment to:

Minnesota County Attorneys
Association
100 Empire Drive
Suite 200
St. Paul, MN 55103-1886
United States
(P) (651) 641-1600
(F) (651) 641-1666

Balance Due **\$325.00**

Total Payment Amount \$

John K. Carlson
Pine County Attorney
Pine County Attorney's Office
635 Northridge Dr NW, Suite #310
Pine City, MN 55063
UNITED STATES

Customer ID: 158CARJ
Invoice Number: 18171150
Invoice Date: 10/28/2014

Item	Misc Product Notes	Unit Price	Quantity	Amount
2014 MCAA Annual Meeting(Badge Name: Carison John)		\$325.00	1	\$325.00
Subtotal				\$325.00
Discount				\$0.00
Invoice Total				\$325.00
Balance Due				\$325.00

6241
11/20/14

Pine County Attorney

OCT 30 2014

RECEIVED

Thank you for booking with us, Reese Frederickson

Confirmation: 3152519595

[Modify Reservation](#)

Arrival: 03 Dec 2014 3:00 PM
Departure: 05 Dec 2014 12:00 PM

GET MORE WITH HILTON SELECT!

Join Hilton Select and get more with cash-back travel including 5% cash back at participating hotels, plus Hilton HHonors™ members receive 5000 Bonus Points just for joining.

Rate Information:

Rate Type: MCAA 2014 ANNUAL MTG
Rate per night: 159.00 USD
Total for Stay per Room:
Rate: 318.00 USD
Taxes: 45.41 USD
Total: 363.41 USD

Total for Stay: 363.41 USD

Includes estimated taxes and service charges. (Gratuities not included.)

Tax:

- 7.00% per room per night
- 7.28% per roomper stay

Additional Charges:

- Self parking: 0.00/night

Room Information:

Rooms: 1
Clients: 1 Adult
Non-Smoking Confirmed
Room Type: 1 KING EXEC FLR NON SMOKE
Your room type preferences have been submitted with your reservation, and are subject to hotel availability.

Comments and Requests:

MASTER BILLING, SEE GROUP NOTES: Complimentary WIFI. Give Lounge Access

Rate Rules and Cancellation Policy:

- Your reservation is guaranteed for late arrival.
- Please contact us should you need to cancel your reservation.
- Cancellations are required by 11:59 PM on 02 Dec 2014 local hotel time.
- Cancellation penalties may apply.



* Service of alcoholic beverages is subject to state and local laws. Must be of legal drinking age. Hilton Requests Upon Arrival™ items are subject to availability.

PLEASE DO NOT REPLY TO THIS EMAIL. MAIL SENT TO THIS EMAIL ADDRESS CANNOT BE ANSWERED.

If you use a debit/credit card to check in, a hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.



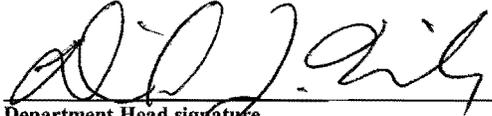
AGENDA REQUEST FORM

Date of Meeting: December 2, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: County Government 101: An Essential Conference for Newly-Elected Officials

Department: Administration



 Department Head signature

Background information on Item:

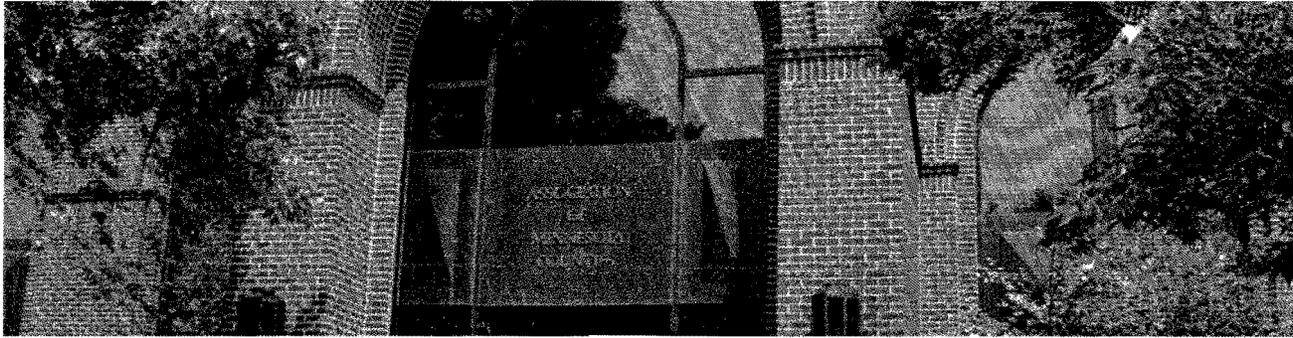
The Association of Minnesota Counties (AMC) designed the County Government 101 conference for all newly-elected officials to learn the basics of county government.

Action Requested:

Approve attendance for Commissioner Matt Ludwig and Commissioner-Elect Josh Mohr to attend the County Government 101: An essential Conference for All Newly-elected County Officials, January 28-29, 2015, St. Paul.

Financial Impact:

Registration: \$150 each; Lodging, \$109+tax each; plus mileage. Total cost: \$518 plus tax and mileage. Funds are available in the 2014 commissioner budget.

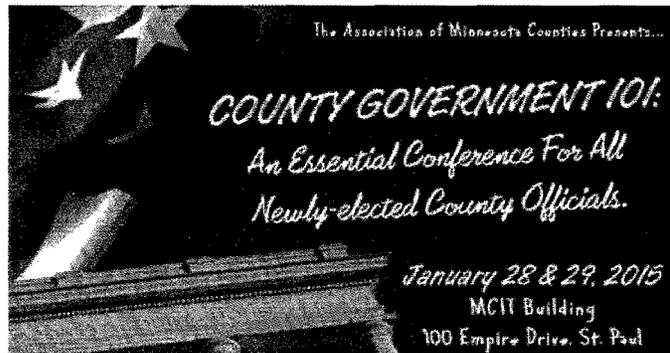


[Download Brochure](#)

[Register Online](#)

[Lodging Details](#)

Congratulations! Now that you've been elected to county office, your new leadership role brings with it many new responsibilities. That's why the Association of Minnesota Counties (AMC) designed this conference for all newly-elected county officials to learn the basics of county government and what you need to know to get started in your new position.



About the Conference

The program is primarily geared toward new county commissioners, but we've made sure that the content is also pertinent to new county recorders, treasurers, auditors, attorneys or sheriffs. Elected county officials come from many different backgrounds and experiences. This conference is designed to address the wide array of topics important to new county leaders. Whether it is policy development, open meeting law or working with unions, this program will help make you a more effective county leader by introducing you to many topics/issues important to county government.

We also encourage all county administrators/coordinators or auditors to attend the conference with their newly-elected officials so that collaboration and understanding of everyone's role in making county government work can start right away. This important, comprehensive conference is one that no newly-elected official should miss! You will meet other newly-elected officials, learn the basics of getting started in county government and become acquainted with the services and resources that AMC and affiliate organizations offer you.

This conference is the place to have many of your questions answered about county government and your new role in it.

If you have any questions, please contact:

[Laurie Klupacs, AMC Deputy Director](#), at 651-789-4329.

Registration

Lodging

You are responsible for making your own hotel reservations, but be sure to mention the Association of Minnesota Counties (or AMC) room block to receive the group rate below.

Best Western Kelly Inn, St. Paul

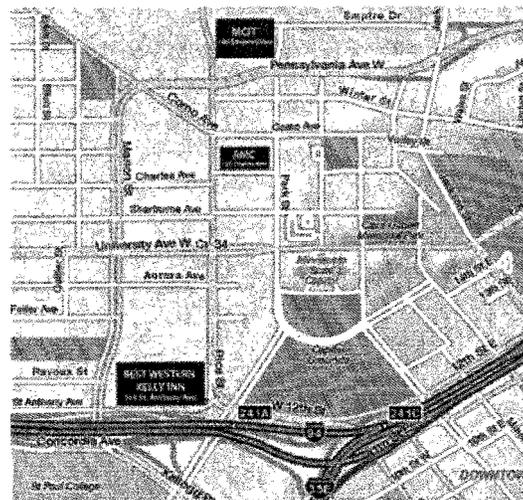
161 St. Anthony Avenue, St. Paul

Phone: 651-227-8711

www.bestwesternstpaul.com

Rate: \$109 + tax per night

Please make your reservation by January 6, 2015.



County Government 101

An Essential Conference For All Newly-Elected County Officials

[Click here to download full conference brochure and agenda.](#)

Dates: January 28 – 29, 2015

Location: [MCIT Building](#), 100 Empire Drive, St. Paul

About the Conference: Elected county officials come from many different backgrounds and experiences. This conference is designed to address the wide array of topics important to new county leaders.

The content is pertinent to new county commissioners, recorders, treasurers, auditors, attorneys or sheriffs.

We also encourage all county administrators/coordinators or auditors to attend the conference with their newly-elected officials so that collaboration and understanding of everyone's role in making county government work can start right away.

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Lodging Information

[Best Western Kelly Inn, St. Paul](#)

161 St. Anthony Avenue, St. Paul

Phone: 651-227-8711

	Total	\$0.00
--	--------------	---------------

Rate: \$ 109 +tax per night

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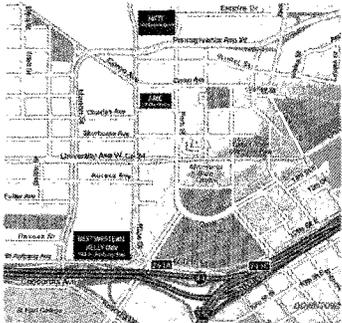
Shuttles will be provided from hotel to the meeting location (MCIT Building – 100 Empire Drive) or you can drive and park for free in MCIT's lot.

Lodging

You are responsible for making your own hotel reservations, but be sure to mention the Association of Minnesota Counties (or AMC) room block to receive the group rates listed here.

Best Western Kelly Inn, St. Paul
 161 St. Anthony Avenue, St. Paul
 Phone: 651-227-8711
www.bestwesternstpaul.com

Room Rate:
\$109+ tax per night.
Please make your reservation by January 6, 2015
 Shuttles will be provided from hotel to MCIT or you can drive and park for free in MCIT's lot.



Directions to Hotel:
 From I-94W: Take Kellogg Blvd/Marion Street Exit (241A) Take left onto Marion Street. Crossing over I-94, Best Western Kelly Inn located on right.

From I-94E: Take Marion Street exit (241A) Best Western Kelly Inn will be on your right as you come up the exit.

From 35E South: Take Kellogg Blvd exit. Take left onto Kellogg Blvd. Go 5 1/2 blocks. Best Western Kelly Inn is located on right hand side of the road once you cross I-94.

Directions to MCIT Building:
 Located approximately 1 mile down Rice Street from the hotel. Turn right onto Pennsylvania Avenue. Take first left onto Empire Drive. Shuttles will be provided from hotel to MCIT or you can drive and take advantage of MCIT's ample free parking.

Conference Registration

The conference fee is \$150 per attendee.

Name (s): _____

County: _____

Contact Phone: _____

Contact E-mail: _____

Please Register By January 16, 2015.
FAX to 651-224-6540, Attn: Suzanne
or ON-LINE at www.mncounties.org.

Refunds will be granted less a \$50 cancellation fee if received between January 17-23, 2015.
 No refunds will be granted after that date.

About AMC

The Association of Minnesota Counties (AMC) is a voluntary statewide organization that has assisted the state's 87 counties in providing effective county governance to the people of Minnesota since 1909.

*For more than 100 years,
 AMC has served as
 a collective voice for
 Minnesota's 87 counties
 to other levels of
 government and the public.*

AMC offers a broad range of services to its members, including education, training, communications, policy development, legislative advocacy and intergovernmental relations. AMC works closely with the legislative and administrative branches of state and federal government in seeing that legislation and policies favorable to counties are enacted.

From overseeing development of the AMC Legislative Platform on behalf of AMC members and policy committees, to working with state agencies and discussing county concerns with state legislators, AMC works year-round on issues that have significant impact on county budgets.

AMC also offers a variety of conferences and other educational programming to help county commissioners and staff keep up-to-speed on the issues, trends and technology that help promote effective and efficient public services.



125 Charles Avenue, St. Paul, MN 55103-2108
 Main Line/Switchboard: 651-224-3344, Fax: 651-224-6540
www.mncounties.org

The Association of Minnesota Counties Presents...

COUNTY GOVERNMENT 101:
An Essential Conference For All
Newly-elected County Officials.

January 28 & 29, 2015
 MCIT Building
 100 Empire Drive, St. Paul

WELCOME TO COUNTY GOVERNMENT!

Congratulations! Now that you've been elected to county office, your new leadership role brings with it many new responsibilities. That's why the Association of Minnesota Counties (AMC) designed this conference for all newly-elected county officials to learn the basics of county government and what you need to know to get started in your new position.

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If you have any questions, please contact
Laurie Klupacs, AMC Deputy Director, at 651-789-4329

Minnesota's
citizens depend on
county government
more today
than ever before.

The better
informed you are,
the better
decisions you'll
make as a
county leader.



Understanding parliamentary procedure is one of the keys to running an effective meeting. Learn more about motions, common misconceptions and rules of decorum. Following rules of order will lead to a more civil and productive debate.

WEDNESDAY, JANUARY 28, 2015

- 9:45 A.M. REGISTRATION**
- 10:00 A.M. WELCOME AND INTRODUCTIONS**
Julie Ring, AMC Executive Director
- 11:00 A.M. - 12:00 P.M. RUNNING EFFECTIVE MEETINGS**
J. Michael Blaska, Chief of Staff, Wisconsin Association of Counties

12:00 P.M.

1:00 P.M.

2:00 P.M.

3:00 P.M.

3:15 P.M.

4:15 P.M.

5:00 P.M.

6:30 P.M.

LUNCH

EXCITING AND CHALLENGING TIMES IN LOCAL GOVERNMENT

Dr. David Schultz, Hamline University

David Schultz has been teaching American politics for 25 years, specializing in government ethics, public policy, and public administration.



COUNTY GOVERNMENT 101

Dave Henze, Carver County Administrator

What is this "invisible layer of government" all about and what are your duties as a commissioner? Topics covered will include structure, major functions, personnel management, and budget and finance.

BREAK

WHAT ARE YOUR GOALS AS A COUNTY LEADER?

Sara Falstad, Renville County Administrator

David Minke, Pine County Administrator

Roxy Traxler, Mille Lacs County Administrator

As a newly elected county leader what do you wish to accomplish and how will you define success? How can your county leadership structure assist you in strategizing to accomplish your goals?

BALANCING YOUR COMMISSIONER ROLE WITH WORK AND FAMILY

Toni Carter, Ramsey County Commissioner

Todd Patzer, Lac qui Parle County Commissioner

Rich Sve, Lake County Commissioner

How do you do justice to the multiple meetings, large amount of topics you are expected to understand, and the intricacies of county government, while still maintaining work and family commitments? Three county commissioners will share their experiences with the challenge of making the balancing act effective.

ADJOURN/BOARD BUS TO AMC HEADQUARTERS FOR HORS D'OEUVRES RECEPTION

BOARD BUS BACK TO KELLY INN/MCIT (Dinner on Your Own)

9:30 A.M.

10:00 A.M.

11:00 A.M.

12:00 P.M.

1:00 P.M.

2:30 P.M.

3:00 P.M.

4:00 P.M.

COFFEE BAR BREAK

Sponsored By MCIT

ETHICS IN GOVERNMENT AND COMMISSIONER'S PERSONAL LIABILITY

Scott Anderson, Attorney

Rupp, Anderson, Squires & Waldspurger, PA

All county officials must expect to be the subject of constant public scrutiny and this session will discuss specific statutes that deal with ethics in government.

DEMOGRAPHIC AND ECONOMIC CHANGES IN YOUR COUNTY

Susan Brower, MN State Demographer

Learn how to find demographic data and how you can use this information as a policy maker in county government.



LUNCH

CHOOSE ONE OF THE FOLLOWING: UNDERSTANDING COUNTY UNIONS: HOW TO MAXIMIZE YOUR RELATIONSHIP AND ACHIEVE YOUR GOALS

Tamra Laska, Crow Wing County Human Resource Director

This session will discuss the various types of unions present in county government, the role of county commissioners in a union environment, and the process of union negotiations.

HOW TO DEAL EFFECTIVELY WITH THE MEDIA

Martha Weaver, Anoka County Public Information Manager

The local media can assist you in your role as county commissioner by getting information out to the public and at times can hinder your work by not getting the information correct or difficult timing on release of information. In this workshop you will learn what to be aware of to build a relationship with your local media.

BREAK

CHOOSE ONE OF THE FOLLOWING: THINGS REALLY CAN GET SO UNCIVILIZED

Kevin Frazell, League of Minnesota Cities (LMC)

Member Services Director

Lively debate on the issues has always been a hallmark of democratic government. And it's healthy. But when disagreements deteriorate into personal attacks, leading to government that is unable to deal with pressing issues, a boundary has been crossed. Many would label this phenomenon as incivility, even if the term can be difficult to pin down. How can we actively work to pursue civility in the board room and community meetings?

UNDERSTANDING THE STATE AND COUNTY GOVERNMENT RELATIONSHIP

Anne Kilzer, AMC Legislative Coordinator

This workshop outlines the basics between state and local government and how they work together in policy development. Participants will learn more about AMC legislative work and how to engage in the process.

ADJOURN

THURSDAY, JANUARY 29, 2015

7:30 A.M.

8:15 A.M.

8:30 A.M.

8:45 A.M.

BREAKFAST

THIS IS THE ASSOCIATION OF MINNESOTA COUNTIES (AMC)

Julie Ring, AMC Executive Director

THIS IS THE MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST (MCIT)

Robyn Sykes, MCIT Executive Director

OPEN MEETING LAW: TIPS & TRAPS

Sonya Guggemos, MCIT Staff Counsel for Risk Control

Jennifer Wolf, MCIT Staff Counsel for Risk Control



MINUTES
PINE COUNTY TECHNOLOGY COMMITTEE

District 1 Commissioner Hallan

Tuesday November 18th 2014, 8:30 a.m.
Commissioner Conference Room, Courthouse
Pine City, Minnesota

1. Call meeting to order at 8:05am
2. Adopt Agenda
3. Pine County Website
 - a. Review Website and discussion was held about upgrading.
4. Land Services Director Kelly Schroeder
 - a. Set up a Fee Schedule for Arial Photos
5. Training for Office Staff
 - a. IT will set up training classes for Staff to attend
6. Adjourned at 10:50am

Technology Committee Appendix

1. Senior Linkage Line Software - Revation
2. ZIX Email Encryption - numbers from Departments (Prob 9), (Atty 4), (Sher 8), (HS 43) - \$60/year/user.



AGENDA REQUEST FORM

Date of Meeting: December 2, 2014

- County Board
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins 10 mins 15 mins Other

Agenda Item: Personnel - Appointment to vacant Social Worker position & backfill

Department: HHS

Robeeen Foss
Department Head signature

Background information on Item:

Approved recommendation from October 14, 2014 Personnel Committee meeting to backfill Social Worker vacancy in Children Services due to promotion of Beth Jarvis to Social Service Supervisor at the October 21, 2014 Co Board meeting.

Action Requested:

Approve lateral transfer of Shelly Anderson, Social Worker - from Adult Services to Children Services effective December 3, 2014, \$21.55 per hour (same salary), grade C42 as well as backfill of Social Worker position in Adult Services.

Financial Impact:



AGENDA REQUEST FORM

Date of Meeting: December 2, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Appointment of Chief Deputy

Department: Pine County Sheriff's Office



Department Head signature

Background information on Item:

Jeff Nelson was appointed the Chief Deputy position as of November 10th, 2014.

Action Requested:

The Pine County Sheriff's Office respectfully asks the County Board to acknowledge the appointment of Jeff Nelson to the Chief Deputy position.

Financial Impact:



PINECOUNTY

Administrator's Office

635 Northridge Drive NW
Suite 200
Pine City, MN55063
1-800-450-7463 Ext. 1620
Fax: 320-591-1628

Commissioners

Steve Hallan – Dist. 1
Mitch Pangerl – Dist. 2
Steve Chaffee – Dist. 3
Curt Rossow – Dist. 4
Matt Ludwig – Dist. 5

County Administrator

David J. Minke

To: Pine County Commissioners
From: David J. Minke, County Administrator
Date: December 2, 2014
Subject: Chief Deputy Appointment

A handwritten signature in black ink, appearing to be "DJM", is written over the name "David J. Minke" in the "From:" line of the header.

Minnesota Statute §387.145 provides that "...the sheriff of any county may appoint a chief deputy or first assistant with the approval of the county board."

Sheriff Cole has appointed Sheriff-Elect Jeff Nelson to the position effective November 10, 2014. In accordance with the statute, the county board can approve that action.

The county board has previously approved an increase in pay for this position. Formal approval by the board of the appointment will clarify that the appointment is made under the statute and that the position is a non-union, supervisory position.

Requested Action:

Motion to appoint Sheriff-elect Jeff Nelson as the Chief Deputy for Pine County effective November 10, 2014.



AGENDA REQUEST FORM

Date of Meeting: December 2, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee
- Other _____

Agenda Item: Tax-Forfeit Sealed Bid Land Auction: Adj. Owners Only

Department: Auditor/Land

Cathy Chaves
Department Head signature

Background information on Item:

The following parcels of land have forfeited to the State for non-payment of taxes and cannot be improved upon because of minimal size or wetlands; the highest and best use of the parcels would be achieved by combining them with an adjoining property.

1. NEW DOSEY TOWNSHIP (20.0235.004)
East 86 feet of SW ¼ - SW ¼; subject to township road right-of-way over south 33 feet thereof.
29-43-16. Appraised Value: \$1,000
2. WINDEMERE TOWNSHIP (33.5752.000)
1971 Rearrangement of Lots 103 to 110 inclusive of Sturgeon Island Lot 4
16-45-19 Appraised Value: \$2,500

Both properties have been previously classified and approved for sale by the County Board, Townships, and the DNR. Appraised values completed by the Assessor's Office and approved by the Land Department Advisory Committee.

Action Requested:

Resolution Approving Sale

Financial Impact:

N/A

**2014 Pine County Tax-Forfeit Land Auction
Limited To Adjoining Property Owners Only**

RESOLUTION 2014-46

WHEREAS, the following parcels of land have forfeited to the State for non-payment of taxes and cannot be improved upon because of minimal size and the highest and best use of the parcels would be achieved by combining them with an adjoining property.

1. NEW DOSEY TOWNSHIP (20.0235.004)
East 66 feet of SW ¼ - SW ¼; subject to township road right-of-way over south 33 feet thereof.
29-43-16. **Appraised Value: \$1,000**
2. WINDEMERE TOWNSHIP (33.5752.000)
1971 Rearrangement of Lots 103 to 110 inclusive of Sturgeon Island Lot 4
16-45-19 **Appraised Value: \$2,500**

BE IT HEREBY RESOLVED, that the above listed parcels of land, which have been classified and appraised as provided by M.S. 282 shall be offered for sale by the County Auditor, to adjoining landowners in accordance to M.S. 282.01 (Subd. 7a), by sealed bid and shall not be sold for less than their appraised value.

BE IT FURTHER RESOLVED, that the terms of sale shall be payment in full and that the purchased properties will be attached to the adjoining property. As a condition of combining the two parcels, the real estate taxes of the adjoining property must be paid in full.

Any parcel not sold at the auction may be purchased at any time thereafter, by an adjoining property owner, at not less than the appraised value until such time as the County Board may order a re-appraisal or withdraw parcel from sale.

BE IT FURTHER RESOLVED, that all sales are subject to 3% state assurance, as required by state law and that all sales are subject to recording fees, a state deed fee, state deed tax, and a well certificate fee, if applicable.

BE IT FURTHER RESOLVED, that all parcels of said land shall be offered for sale subject to existing leases, easements or tax liens, if any.

BE IT FURTHER RESOLVED, that certain tax-forfeited lands may have unpaid special assessments for improvements that were canceled at the time of forfeiture. Upon sale of this land, the municipality may establish an assessment schedule for payment of a portion or all of the unpaid special assessments.

BE IT FURTHER RESOLVED, that, except for land in platted subdivisions and lands conveyed for correcting legal descriptions, all deeds requested will contain the following statement, "This property is not eligible for enrollment in a state funded program providing compensation for conservation of marginal land or wetlands".

Approved this 2nd day of December, 2014.

Curt H. Rossow

Attest:

Cathy J. Clemmer, Auditor
Pine County, Minnesota

Adjoining Landowners Only

**Pine County Land Department
Tax Forfeit Land Auction 2014**

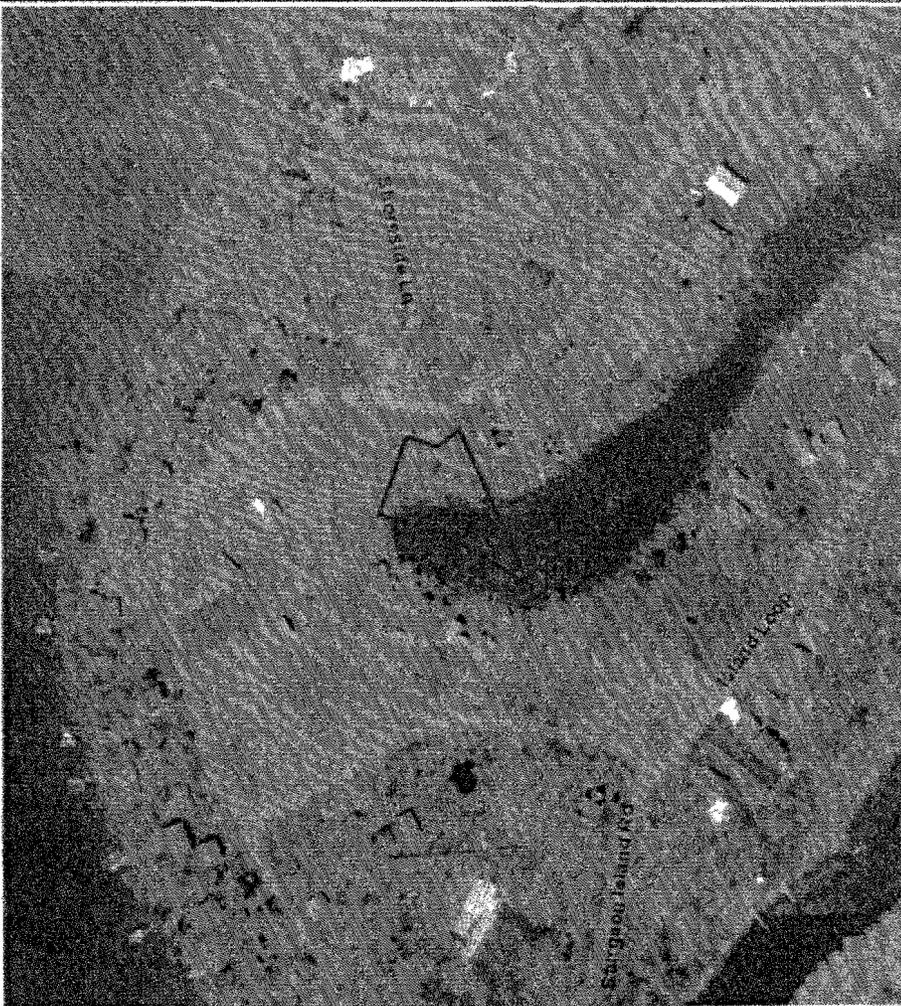
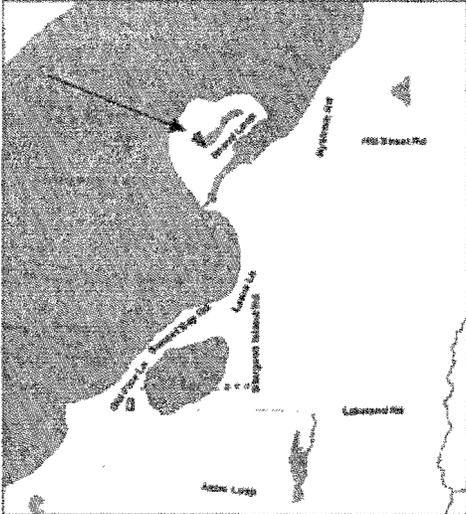
Phone: 320.216.4225
www.co.pine.mn.us



Windemere Township

PID 33.5752.000
1971 Rearrangement of Lots 103 to 110 inclusive of Sturgeon Island Lot 4
16-45-19

Appraised Value: \$



Property Description:
Driving Directions: From I35, turn east off the Sturgeon Lake exit on Lakeland Road/Co Rd 46. Follow around south and part of east side of Sturgeon Lake. When road turns east again away from the lake travel approx 1/2 mile and turn north on Sturgeon Island Road to Island Loop. Follow around Island Loop to property slightly southeast of Shore Side Lane.
Please Note: Pine County makes no representations, warranties, nor guarantees with respect to access to tax forfeited lands sold. Subject to all existing easements of record and rights of way.

Windemere Township Phone #:
218-372-4442
Pine County Zoning Phone #:
320-216-4219

Maps are for informational purposes only and may not be exact. All properties sold "as is" with no guarantees. Buyers are encouraged to thoroughly research properties before purchase. If improvements are intended check with local planning and zoning authorities, and if wetlands exist contact Pine SWCD. Acreage descriptions are approximate estimates.
For further information please contact the Pine County Land Department at 320-216-4225.

Adjoining Landowners Only

Pine County Land Department Tax Forfeit Land Auction 2014

Phone: 320.216.4225

www.co.pine.mn.us



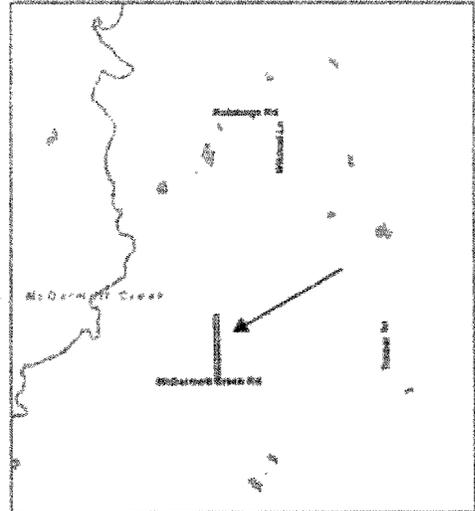
New Dosey Township

PID 20.0235.004

East 66 feet of SW $\frac{1}{4}$ - SW $\frac{1}{4}$; subject to township road right-of-way over south 33 feet thereof.

29-43-16; 2 acres.

Appraised Value: \$



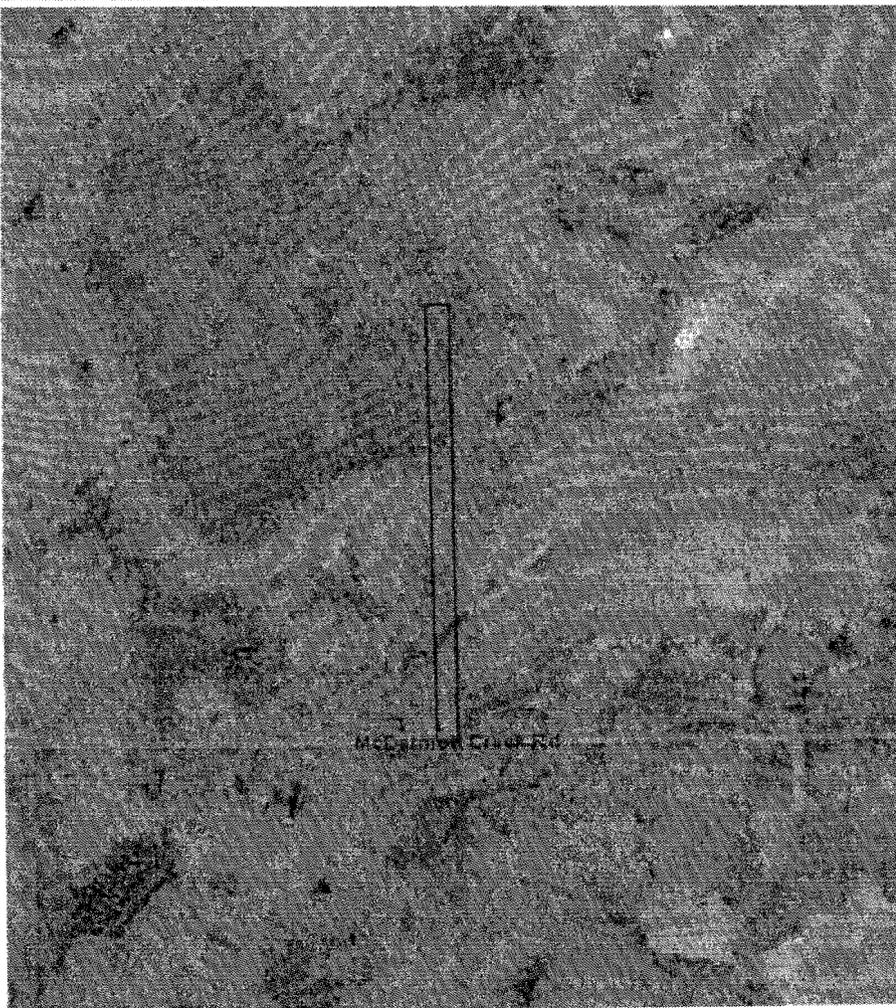
Property Description:

Driving Directions: From Rutabaga Rd/Co Hwy 32, turn south on Hay Creek Rd. Travel approx. 1 mile and turn Right (west) on McDermott Creek Rd. Travel approx. 1 $\frac{1}{4}$ mile to property.

Please Note: Pine County makes no representations, warranties, nor guarantees with respect to access to tax forfeited lands sold. Subject to all existing easements of record and rights of way.

New Dosey Township Phone #:
320-242-3933

Pine County Zoning Phone #:
320-216-4219



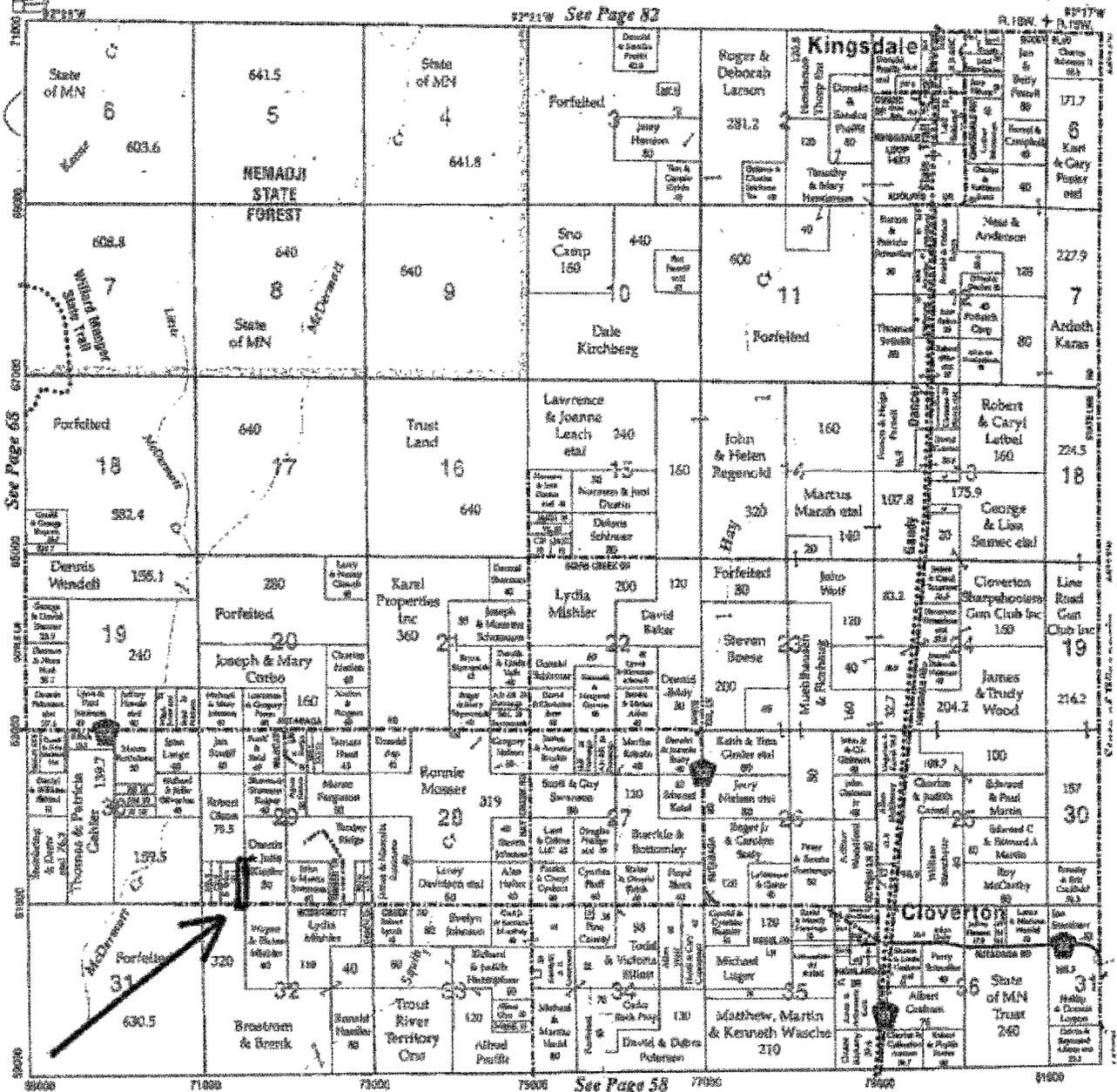
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For further information please contact the Pine County Land Department at 320-216-4225.

Adjoining Landowners Only

32. New Dosey (SE)

©2009 aerial cartography, Inc. of, cloud, Inc. 04201





AGENDA REQUEST FORM

Date of Meeting: December 2, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: Grant Agreement for ECVODTF

Department: Pine County Sheriff's Office


Department Head signature

Background information on Item:

The East Central Violent Offendxer Drug Task Force has been awarded an operating grant for \$140,000.

Action Requested:

The Pine County Sheriff's Office respectfully asks the County Board to acknowledge and sign the grant.

Financial Impact:

This grant helps facilitate the ECVODTF.



Minnesota Department of Public Safety ("State") Commissioner of Public Safety Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139	Grant Program: Violent Crime Enforcement Teams 2015 Grant Agreement No.: A-VCET-2015-PINESO-00023
Grantee: Pine County Sheriff's Office 635 Northridge Drive NW Suite 230 Pine City, Minnesota 55063	Grant Agreement Term: Effective Date: 1/1/2015 Expiration Date: 12/31/2015
Grantee's Authorized Representative: Robin Cole, Pine County Sheriff Pine County Sheriff's Office 635 Northridge Drive NW Suite 100 Pine City, Minnesota 55063 (320) 629-8380	Grant Agreement Amount: Original Agreement \$140,000.00 Matching Requirement \$0.00
State's Authorized Representative: Kristin Lail, Grants Specialist Coordinator Office of Justice Programs Bremer Tower, Suite 2300 445 Minnesota Street St Paul, Minnesota 55101 (651) 201-7322	Federal Funding: None State Funding: Minnesota Laws of 2013, Chapter 86, Article 1, Section 12 Special Conditions: Attached and incorporated into this grant agreement. See page 3.

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a State employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved Violent Crime Enforcement Teams 2015 Application ("Application") which is incorporated by reference into this grant agreement and on file with the State at 445 Minnesota Street, Suite 2300, St. Paul, Minnesota 55101-2139. The Grantee shall also comply with all requirements referenced in the Violent Crime Enforcement Teams 2015 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<http://app.dps.mn.gov/Egrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

Grant Agreement No. A-VCET-2015-PINESO-00023/ 3-30849

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: Chair, Pine County Board of Commissioners

Date: December 2, 2014

By: _____

Title: County Administrator

Date: December 2, 2014

Distribution: DPS/FAS
Grantee
States' Authorized Representative



Special Conditions

1. Time limitations on funding use:

\$102,217.57 is available from January 1, 2015 through December 31, 2015.

\$37,782.43 is available from July 1, 2015 through December 31, 2015

Violent Crime Enforcement Teams 2015

Revised - EXHIBIT A
A-VCET-2015-PINESO-00023

Organization: Pine County Sheriff's Office

Budget Summary

Violent Crime Enforcement Teams: East Central Drug and Violent Offenders Task Force			
Budget Category	Award		
Personnel			
Personnel Costs	\$90,260.60	\$0.00	
Total	\$90,260.60	\$0.00	
Fringe and Benefits			
Payroll Taxes and Fringe Benefits	\$15,409.00	\$0.00	
Total	\$15,409.00	\$0.00	
Office Expenses			
Office Expenses	\$6,537.40	\$0.00	
Total	\$6,537.40	\$0.00	
Program Expenses			
Program Expenses	\$1,500.00	\$0.00	
Total	\$1,500.00	\$0.00	
Other Expenses			
Other Expenses	\$7,875.00	\$0.00	
Total	\$7,875.00	\$0.00	
Contract Services			
Liability Insurance	\$3,418.00	\$0.00	
Total	\$3,418.00	\$0.00	
Training			
Training Allowances	\$5,000.00	\$0.00	
Total	\$5,000.00	\$0.00	
Confidential Funds			
Confidential Funds	\$10,000.00	\$0.00	
Total	\$10,000.00	\$0.00	
Total	\$140,000.00	\$0.00	



AGENDA REQUEST FORM

Date of Meeting: December 2, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: _____

Department: Extension Committee Appointment/Re-Appointment

Susanne Hinrichs
Department Head signature

Background information on Item:

Historically, the Pine County Board has appointed committee members to the Pine County Extension Committee, allowing them a 3-year renewable term. Authorization for the county board to make these appointments is stated in Minnesota State Statute 38.36 (attached).

Two seats on the Extension Committee are up for appointment and they are as follows:

District 1, currently held by Linda Defenbaugh.

District 2, currently held by Linda Haug.

Action Requested:

I respectfully request the re-appointment of Linda Defenbaugh as District 1 representative and the appointment of Mitch Pangerl as District 2 representative for a 3-year term, January 1, 2015 - December 31, 2017. Both members are willing to participate.

Financial Impact:

38.36 COUNTY EXTENSION COMMITTEE.

Subdivision 1. **Committee composition.** A county must have an extension committee. The committee must have nine members. Two members must be county commissioners appointed by the county board. The county auditor or the auditor's designee must be a member. If the county has no office of auditor, the county board shall appoint a member from the county administration. Six members must be appointed at large by the county board as provided in this section. The county board at its annual meeting shall appoint for a term of three years the number of members required to fill the memberships on that committee expiring at that time.

Subd. 2. **Budget recommendations.** In cooperation with the director of extension, or the director's designee, the county extension committee, each year, in accordance with county budgetary deadlines, shall prepare a budget showing the total funds available and needed and shall recommend to the county board the amount of county funds necessary to maintain, support, and pay the expenses of county extension work during the following year. A copy of the budget must be presented to the county board.

Subd. 3. **County appropriations, how spent.** The county board shall consider the recommended county share of money necessary to maintain, support, and pay the expenses of county extension work during the following year. For these purposes, the county board may appropriate money annually from its general revenue fund and may include the amount of the county's share in the annual levy of county taxes or may make a special levy for county extension purposes or both. The money set aside and appropriated by the county board for these purposes is the county extension fund. Money from the fund may be paid out by orders of the director of extension, or the director's designee, to pay a part of the compensation of the agents employed, to pay directly the compensation of county support employees, and to pay other expenses incident to county extension work. An order to pay money from the fund must not be issued until the expenditure has been audited and signed by the county auditor or other appropriate county official. A balance in the county extension fund at the end of a year must be carried over or reappropriated.

History: (6125) 1923 c 423 s 5; 1947 c 157 s 1; 1951 c 390 s 1; 1951 c 412 s 1; 1953 c 202 s 4; 1957 c 208 s 1; 1963 c 198 s 1; 1969 c 1081 s 1; 1973 c 528 s 1; 1973 c 583 s 5; 1986 c 444; 1990 c 376 s 5



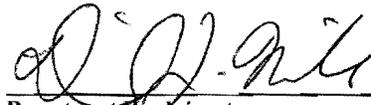
AGENDA REQUEST FORM

Date of Meeting: December 2, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. X 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee
- Other _____

Agenda Item: 2015 City Council Member and County Commissioner Meeting

Department: Administration


Department Head signature

Background information on Item:

One of our goals has been better relationships with the other local units of government in the county. I have been talking to the city administrators of Pine City, Hinckley, and Sandstone about the possibility of a periodic meeting between city council members and county board members. When we looked at items of mutual interest, economic development topped the list.

I would like to get feedback and direction from the county board as to your interest in inviting all of the city council members in the county to a general meeting. Possible agenda items:

1. the county's economic development plan (anticipated for presentation to the county board January 20, 2015);
2. legislative issues of common concern;
3. general interest updates; and
4. discussion of format, frequency, and topics for future meetings.

In talking to the city administrators, January 20, 2015 from 7:00 – 9:00 p.m. at the courthouse was the first choice of date/time.

Action Requested:

Provide feedback and direction as to your interest in convening a meeting of city and county elected officials.

Financial Impact:

None.