



AGENDA PINE COUNTY BOARD MEETING

District 1	Commissioner Hallan
District 2	Commissioner Pangerl
District 3	Commissioner Chaffee
District 4	Commissioner Rossow
District 5	Commissioner Ludwig

Tuesday, July 1, 2014, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of June 17, 2014 County Board Meeting and Summary for publication.
- F) Approve Minutes of the June 24, 2014 Committee of the Whole Meeting.
- G) Minutes of Boards, Committees and Correspondence
ECRL Library Board Minutes – May 12, 2014
- H) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. June, 2014 Disbursements

Disbursements Journal Report, June 1, 2014 – June 30, 2014.

2. Board of Equalization

Consider approval of Minutes of June 16, 2014 County Board of Equalization.

3. 2014 Solid Waste Hauler Licensure

Approve 2014 waste hauler license for Shamrock Trucking (Cloquet, MN), Jim's Mille Lacs Disposal (Milaca, MN), and Veit (Rogers, MN) and authorize Board Chair to sign license. Application fee is \$200 per license.

4. Donation

- A. Consider acceptance of \$52.59 donation from a citizen to a fund for payment of the care of seized animals.
- B. Consider acceptance of 450 stuffed teddy bears from the Mille Lacs Band (total value \$6,750). The bears will be distributed to youth by the School Resource Officers and during the county fair.

5. Training

- A. Consider IT Supervisor Ryan Findell to attend the annual Minnesota County IT Leaders Association Conference, July 15-17, 2014, in St. Cloud. Registration paid for by MNCITLA. Hotel approximately \$200 for two-night stay. Funds are in the 2014 IT budget.
- B. Consider Welfare Fraud Investigator Kari Rybak to attend the National Council on Welfare Fraud Conference, September 9-11, 2014, in Little Rock, Arkansas. Scholarship received for meals, accommodations and travel.

6. New Hire

Consider approval of the hiring of Social Worker Kristen Radzak-Schroeder, effective July 7, 2014, \$19.25 per hour, grade C-42.

REGULAR AGENDA

1. Commissioner Updates

Snake River Watershed Joint Powers Board (6/23/14)
East Central Regional Development Commission (6/23/14)
AMC Subcommittee on Broadband (6/25/14)
NLX (6/25/14)
Law Library (6/25/14)
NE Regional Radio Board (6/26/14)
GPS 45:93 (6/27/14)
Other

2. Other

3. Upcoming Meetings (Subject to Change)

- a. **Facilities Committee Meeting, Tuesday, July 1, 2014, 11:00 a.m.**, Public Health Building, Sandstone, Minnesota.
- b. **Land Committee Meeting, Tuesday, July 1, 2014, 12:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- c. **Pine County Board Meeting, Tuesday, July 1, 2014, 1:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- d. **Soil & Water Conservation District, Thursday, July 3, 2014, 4:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- e. **Personnel Meeting, Tuesday, July 8, 2014, 9:00 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- f. **East Central Solid Waste Commission (ECSWC), Monday, July 14, 2014, 9:00 a.m.**, 1756 180th, Mora, Minnesota.
- g. **East Central Regional Library Board – No July 14, 2014 meeting**
- h. **Pine County Methamphetamine Task Force, Monday, July 14, 2014, 3:00 p.m.**, Pine County Health & Human Services, Pine Government Center, Pine City, Minnesota.
- i. **Technology Committee, Tuesday, July 15, 2014, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- j. **Pine County Board of Commissioners, Tuesday, July 15, 2014, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- k. **Pine County Health and Human Services Meeting, Tuesday, July 15, 2014, 1:00 p.m.**, Boardroom, Pine County Courthouse, Pine City, Minnesota.

- l. **Pine Extension Committee, Thursday, July 17, 2014, 3:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- m. **Rush Line Corridor Task Force, Thursday, July 17, 2014, 3:30 p.m.**, White Bear Lake City Hall, White Bear Lake, Minnesota.
- n. **Lakes & Pines Community Action Council, Monday, July 21, 2014, 10:00 a.m.**, 1700 Maple Avenue E., Mora, Minnesota.
- o. **NLX, Wednesday, July 23, 2014, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- p. **NE Regional Radio Board Meeting, Thursday, July 24, 2014, 10:00 a.m.**, Video Conference, Courthouse, Pine City, Minnesota.
- q. **GPS 45:93, Friday, July 25, 2014, 10:00 a.m.**, Pine Technical College, 900 4th Street SE, Pine City, Minnesota.
- r. **Snake River Watershed Joint Powers Board, Monday, July 28, 2014, 9:00 a.m.**, Kanabec County Courthouse, Mora, Minnesota.

4. **Adjourn**

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, June 17, 2014, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota

Acting Chair Chaffee called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl, and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke. Chair Curt Rossow was excused.

The Pledge of Allegiance was said.

Acting Chair Chaffee called for public comment. There was no public comment.

Acting Chair Chaffee requested the following revisions be made to the Agenda:

Additions to Regular Agenda:

Additional information for Item #5: Resolution 2014-26.

Remove Item #6, Award Bid for Contract #1401, and move to the Regular Agenda for July 1, 2014 County Board Meeting. Item requires information from MNDOT which has not been approved yet.

Additions to Consent Agenda:

Remove Item #6 from Consent Agenda and add to Regular Agenda as Item #6A

Add Item #9: New Hire. Authorize the hiring of Christina Marier for the position of full-time Sheriff's Secretary. Effective date, not later than July 2, 2014, 13.08/hr., B21.

Commissioner Pangerl moved to approve the amended Agenda. Second by Commissioner Hallan. Motion carried 4-0.

Commissioner Ludwig moved to approve the Minutes of the June 3, 2014 County Board Meeting and Summary for publication. Second by Commissioner Hallan. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Pine County Probation Advisory Committee – February 25, 2014

Pine County HRA Senior Housing Board of Directors – regular meeting – April 23, 2014

Commissioner Hallan moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Pangerl. Motion carried 4-0.

Commissioner Hallan moved to approve the amended Consent Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

CONSENT AGENDA

1. May 2014 Cash Balance

Approve:

Fund	May 31, 2013	May 31, 2014	Increase(Decrease)
General Fund	(2,136,132.50)	(2,379,289.47)	(243,156.97)
Health and Human Services Fund	332,874.00	(833,726.07)	(1,166,600.07)
Road and Bridge Fund	6,431,447.43	2,336,411.68	(4,095,035.75)
Land Management Fund	1,660,026.98	2,004,604.99	344,578.01
TOTAL (inc non-major funds)	21,045,691.80	14,632,119.85	(6,413,571.95)

2. Applications for Abatement:

- A. Approve Robert Ford, 541 Old Trail Rd., Hinckley, PID 03.0370.000, pay 2014.
- B. Approve Jonathan Samuelson, 32072 Russell Rd., Pine City, PID 26.0098.000, 26.0099.000, 26.0101.000, pay 2014.
- C. Approve Howard & Susan Schultz, 57323 Forest Blvd., Pine City, PID 43.0275.000, pay 2014.
- D. Approver Eric & Antonia Jensen, 6415 HC Anderson Alle, Askov, PID 34.0003.000, pay 2014.

3. Application for Exempt Permit

- A. Approve Application for Exempt Permit for Pine County Thunderin’ Toms Chapter of National Wild Turkey Federation to conduct Minnesota lawful gambling on October 25, 2014 at Tank’s Tavern, 39109 State Hwy. 48, Hinckley, Minnesota (Arlone Twp.).
- B. Approve Application for Exempt Permit for the Memorial Drive Bible Fellowship d/b/a TreeHouse North to conduct Minnesota lawful gambling on July 26, 2014 at Wings North, 19379 Homestead Rd., Pine City, MN (Pokegama Twp.).

4. Resolution for Repurchase of Tax Forfeited Land

Approve Resolution 2014-25 for Repurchase of Tax Forfeited Land with a 10-year contract for Leonard Bonander, PID 45.5310.000 and authorize Acting Board Chair and County Auditor to sign.

5. Liquor License

Approve 3.2 liquor licenses for Duquette General Stores, Duxbury Store and Ray & Marge’s Resort. Subject to approval by the County Board, corresponding Township, Pine County Sheriff and Pine County Attorney.

6. Training

Approve Social Worker Beth Jarvis to attend the 2014-2015 IECMH (Infant & Early Childhood Mental Health) Program – Child Welfare Cohort, September 2014 through April 2015. Training is 1.5 days/month covering a span of 8 months. Registration: \$0 (scholarship), Accommodations: approximately \$800 (8 overnight stays); Meals: approximately \$216 (8 lunches and 8 suppers); Travel: \$609. Total cost \$1,625.00. Funds are available in the HHS staff development budget.

7. **New Hire**

Approve the hiring of part time Dispatcher Jeremiah Mohr, effective June 19, 2014, \$16.04/hr., B23, step 3.

8. **New Hire**

Approve the hiring of Christina Marier for the position of full-time Sheriff's Secretary. Effective date, not later than July 2, 2014, \$13.08/hr., B21.

REGULAR AGENDA

1. **Public Hearing – County Fees**

Land Services Director Kelly Schroeder stated the Government Operations Committee met recently and reviewed fees related to Marriage Licenses and Individual Sewage Treatment System (ISTS) Ordinance administration. The Committee made the following recommendations: 1) To establish a \$50 fee for marriage licenses requiring a supplemental indenture but to waive the fee for those on active military duty; and 2) To establish a \$25 fee for issuance of a certificate of abandonment related to ISTS.

Acting Chair Chaffee opened the public hearing at 10:10 a.m. No public comments were made. Acting Chair Chaffee closed the public hearing at 10:10 a.m.

Motion by Commissioner Ludwig to approve the recommendations of the Government Operations Committee. Second by Commissioner Hallan. Motion carried 4-0.

2. **Technology Committee**

Pine County Technology Committee met May 20, 2014 and discussed recycling 163 surplus computers. The committee recommends the computers be recycled as follows: (2) Pine County Historical Museum, (3) County Agricultural Society, and the remaining to PC's for People. PC's for People is on the state's approved list for recycling vendors and is a non-profit organization that provides computers to those who need them.

Motion by Commissioner Hallan to recycle 163 surplus computers as follows: donate (2) to the Pine County Historical Museum, (3) to the County Agricultural Society, and the remaining computers to PC's for People. Second by Commissioner Pangerl. Motion carried 4-0.

3. **Facilities Committee**

Pine County Facilities Committee met on June 4, 2014. Commissioner Pangerl provided an overview of the facilities committee meeting and stated discussion was held regarding the Pine Government Center. Tuckpointing has been completed. Conversations have been held between Pine County and the City of Pine City regarding leasing space at the Pine Government Center. Administrator David Minke stated the Committee recommends terminating the lease with the city and give a 12-month notice. Rent could then be increased to \$52,500 (approx. \$9.00/sq. ft.) for the first year and \$70,000 (approximately \$12.00/sq. ft.) for the second year. It was noted the termination of the lease is not to remove the city from the Pine Government Center but to follow a process to reach an agreement regarding rental costs.

Motion by Commissioner Pangerl to terminate the contract with the City of Pine City and proceed with increasing the rental rate to \$52,500 (approx. \$9.00/sq. ft.) in 12 months for the first year and \$70,000 (approx. \$12.00/sq. ft.) for the second year. Second by Commissioner Ludwig. Motion carried 3-1, with Commissioner Hallan voting no.

4. Personnel

Commissioner Ludwig states the Personnel Committee met June 10, 2014 and made the following recommendations

Health & Human Services:

- i. Accept the resignation of Eligibility Worker Ann Reding effective June 6, 2014 and approve eligibility worker backfill.
- ii. Approve Social Worker Kathleen Hall-Borowick moving from FT to PT status per employee request.

Jail:

- i. Approve a two-month unpaid leave for Corrections Officer Anne Watrin.
- ii. Approve a \$1.04 performance increase from \$20.87/hr. to \$21.91/hr. for STS Crew Leader Dan Baran (B24) effective April 26, 2014 (anniversary date).

IT:

- i. Approve a \$.67 performance increase from \$16.63/hr. to \$17.30/hr. for IT Support Specialist Kent Bombard (B24) effective July 1, 2014 (anniversary date).

Administrator:

- i. Approve Pine County Policies and Procedures Section 11 and Section 16 to comply with the Women's Economic Security Act.

Commissioner Ludwig also stated discussion was held regarding non-union performance evaluations; this item will be discussed at the Committee of the Whole meeting on June 24, 2014.

Motion by Commissioner Ludwig to approve the recommendations made by the Personnel Committee. Second by Commissioner Chaffee. Motion carried 4-0.

Other items are for informational purposes only.

Veterans/Land and Zoning

County Administrator David Minke states Administrative Assistant Lisa McCorison has resigned from her position effective June 25, 2014. This position provides support for multiple offices so backfilling this position in a timely manner is critical.

Motion by Commissioner Ludwig to accept the resignation of Administrative Assistant Lisa McCorison effective June 25, 2014 and authorize backfill. Second by Commissioner Pangerl. Motion carried 4-0.

5. ECSWC Solid Waste Management Plan Update

Commissioner Hallan gave an overview of the ECSWC landfill expansion. Land Services Director Kelly Schroeder stated the Solid Waste Management Plan must be reviewed every 10 years and was last updated in 2006. MPCA requires a plan update prior to the expansion.

Motion by Commissioner Hallan to approve Resolution 2014-26 requesting review and approval of Solid Waste Management Plan and authorize Acting Chair and County Administrator to sign said resolution. Second by Commissioner Ludwig. Motion carried 4-0.

6. Award Bid for Contract #1401

This topic was removed from the agenda and will be revisited at a later date.

6A. Essentia Health/Pine County Mutual Bill of Sale

County Attorney Carlson commented regarding past practice of disposing of retired squads and the purpose of obtaining an ambulance for use by the Sheriff's Office. Sheriff Cole stated the purpose of obtaining an ambulance from Essentia Health is to replace a similar vehicle used by the Sheriff's Office. County Auditor-Treasurer Cathy Clemmer discussed the trade of vehicles between Pine County and Essentia Health with the State Auditor. The State Auditor recommends this topic be tabled until the next county board meeting so further research can be done regarding the proper process of this transaction.

Acting Chair Chaffee tabled Essentia Health/Pine County Mutual Bill of Sale until further information is available.

7. Commissioner Updates

Soil & Water Conservation District: Commissioner Ludwig states a project will be done this fall to shoreline properties in the Sturgeon Lake area affected by the 2012 flooding.

East Central Solid Waste Commission (ECSWC) – See #5 above.

East Central Regional Library Board: Commissioner Chaffee states he was unable to attend the meeting but he did have discussion with the director and there is nothing new.

AMC District 1 Meeting – Nothing new.

Central MN Jobs and Training: Commissioner Hallan states unemployment rates are starting to get somewhat better, East Central Minnesota is a little higher than the rest of the state.

Board of Equalization: Commissioner Hallan stated owners of five properties attended the meeting; the status was changed for one property. Commissioner Hallan would like to compliment the Assessor's Office for the research they do.

COW – Administrator David Minke states the COW Meeting has been scheduled for June 24, 2014 at 9:00 a.m. The topics thus far include: Veterans' Service Office update, Facilities update, Aquatic Invasive Species, Personnel Committee Non-Union Performance Pay, HHS Update – Joint Powers Agreement, Noise Ordinance.

Other

8. Other

Commissioner Pangerl motioned to close the meeting as allowed by MS §13D.03, Subd. 1(b) for labor negotiation strategy update. Commissioner Hallan seconded. Motion carried 4-0. The meeting was closed at 10:56 a.m.

Commissioner Ludwig motioned to open the meeting. Commissioner Pangerl seconded. Motion carried 4-0. The meeting was opened at 11:28 a.m.

9. Upcoming Meetings

Upcoming meetings were reviewed and two additional meetings were added:

(1) Facilities Committee Meeting, July 1, 2014, 11:00 a.m., Public Health Building, Sandstone, Minnesota

(2) Land Committee Meeting, July 1, 2014, 12:00 p.m., Public Health Building, Sandstone, Minnesota.

10. Adjourn

With no further business, Acting Chair Chaffee adjourned the county board meeting at 12:01p.m. The next regular meeting of the county board is scheduled for July 1, 2014 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.

Steve Chaffee, Acting Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

**SUMMARY
OF
MINUTES OF PINE COUNTY BOARD MEETING
*Regular Meeting***

**Tuesday, June 17, 2014, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota**

Acting Chair Chaffee called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl, and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke. Chair Curt Rossow was excused.

The Pledge of Allegiance was said.

Acting Chair Chaffee called for public comment. There was no public comment.

Commissioner Pangerl moved to approve the amended Agenda. Second by Commissioner Hallan. Motion carried 4-0.

Commissioner Ludwig moved to approve the Minutes of the June 3, 2014 County Board Meeting and Summary for publication. Second by Commissioner Hallan. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Pine County Probation Advisory Committee – February 25, 2014

Pine County HRA Senior Housing Board of Directors – regular meeting – April 23, 2014

Commissioner Hallan moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Pangerl. Motion carried 4-0.

Commissioner Hallan moved to approve the amended Consent Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

Approve:

Fund	May 31, 2013	May 31, 2014	Increase(Decrease)
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Approve the following Applications for Abatement:

- Robert Ford, 541 Old Trail Rd., Hinckley
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Approve Social Worker Beth Jarvis to attend the 2014-2015 IECMH (Infant & Early Childhood Mental Health) Program – Child Welfare Cohort, September 2014 through April 2015. Training is 1.5 days/month covering a span of 8 months. Total cost \$1,625.

Approve the hiring of part time Dispatcher Jeremiah Mohr, effective June 19, 2014, \$16.04/hr., B23, step 3.

Approve the hiring of Christina Marier for the position of full-time Sheriff's Secretary. Effective date, not later than July 2, 2014, \$13.08/hr., B21.

Land Services Director Kelly Schroeder stated the Government Operations Committee met recently and reviewed fees related to Marriage Licenses and Individual Sewage Treatment System (ISTS) Ordinance administration. The Committee made the following recommendations: 1) To establish a \$50 fee for marriage licenses requiring a supplemental indenture but to waive the fee for those on active military duty; and 2) To establish a \$25 fee for issuance of a certificate of abandonment related to ISTS.

Acting Chair Chaffee opened the public hearing at 10:10 a.m. No public comments were made.

Acting Chair Chaffee closed the public hearing at 10:10 a.m.

Motion by Commissioner Ludwig to approve the recommendations of the Government Operations Committee. Second by Commissioner Hallan. Motion carried 4-0.

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Pine County Facilities Committee met on June 4, 2014. Commissioner Pangerl provided an overview of the facilities committee meeting and stated discussion was held regarding the Pine Government Center. Tuckpointing has been completed. Conversations have been held between Pine County and the City of Pine City regarding leasing space at the Pine Government Center. Administrator David Minke stated the

Committee recommends terminating the lease with the city and give a 12-month notice. Rent could then be increased to \$52,500 (approx. \$9.00/sq. ft.) for the first year and \$70,000 (approximately \$12.00/sq. ft.) for the second year. It was noted the termination of the lease is not to remove the city from the Pine Government Center but to follow a process to reach an agreement regarding rental costs.

Motion by Commissioner Pangerl to terminate the contract with the City of Pine City and proceed with increasing the rental rate to \$52,500 (approx. \$9.00/sq. ft.) in 12 months for the first year and \$70,000 (approx. \$12.00/sq. ft.) for the second year. Second by Commissioner Ludwig. Motion carried 3-1, with Commissioner Hallan voting no.

Commissioner Ludwig states the Personnel Committee met June 10, 2014 and made the following recommendations

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- i. Accept the resignation of Eligibility Worker Ann Reding effective June 6, 2014 and approve eligibility worker backfill.
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County Administrator David Minke states Administrative Assistant Lisa McCorison has resigned from her position effective June 25, 2014. This position provides support for multiple offices so backfilling this position in a timely manner is critical.

Motion by Commissioner Ludwig to accept the resignation of Administrative Assistant Lisa McCorison effective June 25, 2014 and authorize backfill. Second by Commissioner Pangerl. Motion carried 4-0.

Motion by Commissioner Hallan to approve Resolution 2014-26 requesting review and approval of Solid Waste Management Plan and authorize Acting Chair and County Administrator to sign said resolution. Second by Commissioner Ludwig. Motion carried 4-0.

The awarding of the bid for Contract #1401 was removed from the agenda.

Acting Chair Chaffee tabled Essentia Health/Pine County Mutual Bill of Sale until further information is available.

Commissioner Pangerl motioned to close the meeting as allowed by MS §13D.03, Subd. 1(b) for labor negotiation strategy update. Commissioner Hallan seconded. Motion carried 4-0. The meeting was closed at 10:56 a.m.

Commissioner Ludwig motioned to open the meeting. Commissioner Pangerl seconded. Motion carried 4-0. The meeting was opened at 11:28 a.m.

Upcoming meetings were reviewed and two additional meetings were added:

- (1) Facilities Committee Meeting, July 1, 2014, 11:00 a.m., Public Health Building, Sandstone, Minnesota.
- (2) Land Committee Meeting, July 1, 2014, 12:00 p.m., Public Health Building, Sandstone, Minnesota.

With no further business, Acting Chair Chaffee adjourned the county board meeting at 12:01p.m. The next regular meeting of the county board is scheduled for July 1, 2014 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.

Steve Chaffee, Acting Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

The full text of the board's Minutes are available at the County Administrator's Office and the county's website (www.co.pine.mn.us). Copies may also be requested from the administrator's office.

MINUTES OF PINE COUNTY BOARD MEETING
Special Meeting
Committee of the Whole

Tuesday, June 24, 2014, 9:00 a.m.
Pine County Courthouse, Pine City, Minnesota

Acting Chair Chaffee called the meeting to order at 9:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl and Matt Ludwig. Chair Rossow was absent (excused). Also present were County Administrator David Minke, Human Resources and Payroll Specialist Matt Christenson, Veterans Service Officer Ben Wiener, Health and Human Services Director Patrick Bruflat and County Engineer Mark LeBrun.

The pledge of allegiance was said.

1. Highway Contract Award

County Engineer Mark LeBrun stated bid opening for Contract #1401 occurred June 2, 2014 and recommended the contract be awarded to the low responsible bidder, Hardrives.

Contract #1401 includes:

SP 058-621-017 CSAH 21 from TH 48 to CSAH 30.

The Hardrives bid came in 17% under the engineer's estimate.

MOTION by Commissioner Hallan to award the bid for Contract #1401 to Hardrives in the amount of \$1,729,733.78. Second by Commissioner Ludwig. Motion carried 4-0.

2. Veterans Services Update

A. Veterans' Camp

Veterans Services Officer Ben Wiener stated the former St. Croix Boys Camp, comprised of 80 acres (with 18 buildings) in Wilma Township, is available on the DNR land sale. Wiener and several veterans will be viewing the site for possible purchase to be used for veteran transitional housing/shelter/recreational camping. This is in the preliminary planning stages and Wiener will keep the board updated.

B. CVSO \$10,000 Enhancement Grant

VSO Wiener provided an overview of the Enhancement Grant expenditures totaling \$10,000. They are as follows: Training, \$1,145.03; Veteran Transportation, \$2,725.69; Automation (computers), \$2,363.34; and Outreach, \$3,764.94. The next grant period begins August 31, 2014.

C. Pine County Veterans Council Van Update

VSO Wiener stated that the Pine County Veterans van provides medical transportation for veterans to the Minneapolis VA on even numbered days of the month. Ridership for the past year has been 382, with 132 trips made. There are currently three volunteer drivers.

D. “Vietnam Combat Veterans Moving Wall”

VSO Wiener stated the half-size replica of the Vietnam War Memorial will be in Pine County July 17-20, 2014 at the Train Park in Sandstone. The Memorial will be open 24 hours a day with an opening ceremony scheduled for 7:00 p.m. July 17, 2014 and a dedication ceremony scheduled for 11:00 a.m. on Saturday, July 19, 2014. Approximately 2,000–5,000 veterans are anticipated to view the memorial.

E. Other

Administrative Assistant Lisa McCorison has tendered her resignation effective June 25, 2014. The position has been post with a closing date of July 1, 2014. To date four applications have been received by Human Resources.

3. Aquatic Invasive Species(AIS) Requirements

Land Services Director Kelly Schroeder stated in 2014 the state allocated a total of \$4.5 Million for counties to help stop the spread of AIS, and in 2015 there is an additional \$10 million already allocated. For 2014 Pine County will be receiving \$130,000, the amount for 2015 has not yet been allocated. All counties are required to develop a plan. Commissioners Hallan, Pangerl and Ludwig, Jill Carlier, Kelly Schroeder and Henry Fischer were appointed as a committee to develop/recommend a plan. The first step is to invite interested persons/ organizations (watershed, lake associations) to a meeting to get their input. The meeting is to be scheduled in July.

4. Facilities Update

Commissioner Pangerl stated the County has provided the City of Pine City with the required one-year written notice to terminate the City’s lease at the Pine Government Center for City Hall for renegotiation of their contract. A city task force meeting is scheduled for June 25, 2014 at 5:00 p.m. Commissioners Hallan and Pangerl will attend. The County will continue to work with the City toward the renegotiation of their lease.

5. Noise Ordinance

County Administrator David Minke stated that County Attorney John Carlson has provided three drafts of ordinances, ranging for minimal, medium, and maximum noise enforcement. The board expressed a preference for the shorter/simpler ordinance, with the addition of some clarity on what is included and excluded (community event, county fair, etc. vs. private parties). Citizen Larry McGuin expressed his concerns with the traffic noise by his residence.

Acting Chair Chaffee called for a 10 minute recess at 10:20 a.m.

The board reconvened at 10:30 a.m.

6. Public Health Joint Powers with Kanabec County

Health & Human Services Director Patrick Bruflat stated since 1991 Pine and Kanabec counties have had a Joint Powers Agreement (JPA). The counties are focused on three goals:

consolidation of the public health budgets, commissioner only Joint Powers Board, and more sharing of resources.

Discussion was held and the board expressed a consensus that the Joint Powers Board governance consisting of two commissioners from each county, and a third commissioner from one county or the other who would rotate on an annual basis. Discussion was held as to the funding of the Joint Powers Board. The property tax levies for public health are as follows: 2014 - Pine County, \$353,435; Kanabec County - \$261,000 (through 2015). Bruflat stated that once the Joint Powers Board determined the budget, both Pine and Kanabec county would bring the budget to their respective county board for approval. The JPA would make one county the fiscal agent. Discussion was also held as to operational issues such as payroll, employee affiliation, technology, advisory boards, etc. The next step is for the Pine County Ad Hoc Committee to meet with Kanabec County counterparts.

Acting Chair Chaffee called for a lunch break at 11:50 a.m.

The board reconvened at 12:40 p.m.

7. Non-Union Pay for Performance Policy

Human Resources and Payroll Specialist Matt Christenson led discussion regarding the creation of a matrix to assist supervisors and department heads in establishing pay increases based on performance for non-union employees not at the top of the scale. This would establish a framework for expectations. Each year, the county board would establish a percent increase based on the budget. The consensus of the board was the formal policy update should go to the Personnel Committee for review and recommendation. Christenson is to develop a system to ensure annual employee reviews are completed by supervisors/department heads.

8. Pine County Classification and Compensation Study

Human Resources and Payroll Specialist Christenson stated a classification and compensation study has not been completed by Pine County for a number of years. The purpose of the study is to provide the county with a current classification and compensation system it can self administer for current and future positions and maintain compliance with the Minnesota Pay Equity Act. Discussion was held and the consensus was to move forward with a formal Request for Proposals (RFP) process for its classification and compensation system, currently Bjorklund Compensation consulting decision band method. The county is required to meet and confer with the unions on the study. Christenson will schedule a meeting with the unions for July.

9. Schedule Budget Committee Meeting

A Budget Committee Meeting has been scheduled for July 22, 2014 at 9:00 a.m. in the Board Room, Courthouse, Pine City, Minnesota.

With no further business, the meeting was adjourned at 2:00 p.m.

Steve Chaffee, Acting Board Chair
Pine County Board of Commissioners

David J. Minke, County Administrator
Clerk to Pine County Board of Commissioners

ECRL Library Board Minutes

Date: Monday, May 12, 2014

Time: 9:30 am

Place: Mille Lacs Lake Library in Isle

Present: Anderson, Gene (Kanabec); Byrne, Richard (Chisago); Carlson, Keith (Chisago); Chaffee, Steve (Pine); Goddard, Carol (Pine); Hommes, Linda (Aitkin); Jensen, Robert (Kanabec); Kramersmeier, Charlotte (Mille Lacs); McMahon, George (Chisago); Misiura, Audrey (Isanti); Niemi, Don (Aitkin); Raisanen, James (Aitkin); Reynolds, Genny (Mille Lacs); Sauer, Tom (Mille Lacs); Swanson, Margery (Pine); Warring, Mike (Isanti); Zaudtke, Wayne (Kanabec)

Staff: Misselt, Barbara (Director, ECRL); Lydon, Carla (Assistant Director, ECRL); Anderson, Shelly (Admin Serv Mgr, ECRL)

Guests: Kathy Morrow (Mille Lacs Lake Branch Librarian); Carolyn Avaire (Branch Aide); Norma Thompson (Branch Aide); Carol Jacobs (Friends of the Mille Lacs Lake Library); Carl Nordquist (auditor)

Absent: Lee, Karen (Isanti)

Call to Order:

President Raisanen called the May 2014 meeting of the East Central Regional Library to order at 9:30 a.m.

Pledge of Allegiance & Introductions:

Lydon introduced Branch Librarian Kathy Morrow and Branch Aides, Carolyn Avaire and Norma Thompson. Morrow introduced Carol Jacobs, Friend of the Mille Lacs Lake Library. Misselt introduced Carl Nordquist, auditor.

Adopt/Amend Agenda:

Misselt: Move audit report to just after period for public comments

M/S/P: unanimous

McMahon/Hommes to adopt agenda as amended.

Period for Public comment

None

2013 Audit

Nordquist presented the results of the 2013 audit. He pointed out that the Independent Auditor's report shows a clean opinion. Excellent budgeting and record keeping is occurring. A third special revenue fund has been established this year for Legacy funds.

Normal finding with lack of segregation of accounting duties and preparation of financial statements for an organization of ECRL's size.

State auditor suggests 25-50% of expenditures should be kept in a fund balance. Karl would edge closer to 50% to cover at least 6 months of operating expenses.

Misselt: Gave reasons why need for fund balance is important in order to meet operating expenses. State can hold back certain percent. Also equalization formula has effect. Organization needs to have a healthy fund balance to meet payroll, etc. We never know our exact state funding until September of preceding year.

Raisanen/ Niemi: Question about investments. Nordquist: invested as well as we could be considering limitations of allowable investments for governmental agency.

Raisanen: Should excess fund balance be returned? Nordquist: Possibility although he would recommend slowly returning if choose to. Misselt: reminder that reason for unexpended revenue last year was that we postponed some expenditures (example emergency alert system) and received more RLBSS than we had budgeted for. Zaudtke: Recommends increasing spending on books.

M/S/P: unanimous

McMahon/Kramersmeier to accept auditor's report.

Approval of Previous Minutes

M/S/P: unanimous

Jensen/Carlson to approve minutes as presented.

Bills:

M/S/P: unanimous

Misiura/Waring to approve April 2014 bills.

Jensen: who is Brodart? A: Book vendor; Who is Deuces Wild? A: Legacy program – music; Does someone review the credit card statement? Treasurer does. Misselt: Will provide credit card statement next month for Board Review.

Financial Reports:

M/S/P: unanimous

Misiura/McMahon to accept the April 2014 financial report as presented.

ECRL Administrative Reports

A. **Director's Organizational Report**

Invitation for groundbreaking in Aitkin on Wednesday. They've already started to dig for footings. Informational letter was distributed. Received a small LSTA grant for SmartPlay Spot at Cambridge library. Ogilvie School also received LSTA mini-grant for project in which ECRL is a partner, although ECRL contribution is in kind and ECRL will not be receiving payment. Interviews for two open Branch Librarian positions (Chisago Lakes and Wyoming) are underway. Building projects – Sandstone meeting causes some concerns regarding potential neighbor. Misselt is investigating answers to city's questions. Cambridge Task Force met in North Branch to see that facility. City is discussing a two story building (HQ upstairs). They've scheduled a meeting with the Isanti County Board for May 19.

Niemi: Law library would like to explore space in the Aitkin library. Misselt: they need to submit a proposal in writing to me. ECRL has not received any information or request for that service.

Goddard: Hinckley City Council meets tomorrow to approve a new proposal for city complex. Chaffee would push for expansion of the library as well as it doesn't currently meet the City's needs. Misselt will talk to City of Hinckley and attend council meeting.

B. **Branch Highlights**

Had discussion with ECMECC regarding video conferencing equipment grant. Equipment will be installed this summer in Aitkin, McGregor, Mora, Mille Lacs Lake, Sandstone & Hinckley. Conducted interviews in McGregor last week and should be able to fill that position. Zaudtke: McGregor reported on the removal of green stickers. Why was that done? Lydon: saving of processing time and branch time for removal. Now just a separate shelving location in system, which is adequate for staff identification. New items are shelved in identified location, which is adequate for public access.

Other Reports

None

Old Business

None

New Business

A. RLBSS Funding Formula Proposal

M/S/P: (Anderson, Zaudtke opposed)

McMahon/Goddard to approve the RLBSS funding proposal as recommended

Discussion: proposal would allow us to ask for an increase in state funding and adjustment in formula that would reduce weighting of equalization factor, which results in erratic changes from year to year.

Zaudtke: Be careful what you wish for. If we are getting by well with system that we have, don't ask for change. Misiura – what are we approving? Misselt: Giving authority to CRPSLA to ask for what we need and what the lobbyist believes is achievable. Misselt explained potential scenarios are detailed in recommendation. If we weren't able to get more funding, we wouldn't ask for any legislation to change the formula.

B. Policy 108

M/S/P: unanimous

Holmes/Sauer to approved Policy 108 regarding Employment References

Trustee Issues

A. Legislative Report

Misselt reported that the Legislature is still in session. Both houses have some amount in the bonding bill for library construction, so it appears likely that will be in the final bill – amount to be determined by conference committee.

B. Other

Kramersmeier stated that the CMLE Board will be meeting May 22nd and ECRL will be represented. Will report to Board in June.

Next meeting Monday, June 9, 2014 at ECRL Headquarters in Cambridge

M/S/P: unanimous

Misiura/Goddard to adjourn at 12:30 pm.

Audrey Misiura, Secretary
Carla Lydon, Recorder



AGENDA REQUEST FORM

Date of Meeting: July 1, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: June 2014 Disbursements

Department: Auditor-Treasurer

Cathy Clemens
Department Head signature

Background information on Item:

Action Requested:

Accept

Financial Impact:

none

pjohnson
6/26/14 12:08PM

***** Pine County *****



DISBURSEMENTS JOURNAL REPORT Specific Dates: 06/01/2014 - 06/30/2014

RECAP BY FUND

FUND	AMOUNT	NAME
1	1,245,189.71	GENERAL REVENUE FUND
12	362,094.72	HEALTH & HUMAN SERVICES
13	158,866.64	ROAD & BRIDGE FUND
22	400.23	LAND MANAGEMENT FUND
38	98,758.00	BUILDING FUND
76	240,496.61	GROUP HEALTH INS FUND 5/1/95 (GEN)
80	7,857.50	COUNTY COLLECTIONS AGENCY FUND
82	5,541,118.44	TAXES AND PENALTIES AGENCY FUND
84	28,149.92	EAST CENTRAL DRUG TASK FORCE AGENCY F
89	203.40	H & HS COLLECTIONS AGENCY FUND
	7,683,135.17	Total Disbursements

RECAP BY TYPE

TYPE	AMOUNT	NAME
1	7,349,904.42	AUD
2	333,280.75	COM
3	50.00-	MVC
	7,683,135.17	Total Disbursements



AGENDA REQUEST FORM

Date of Meeting: July 1, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: 2014 County Board of Equalization Minutes

Department: Auditor-Treasurer

Cathy Cleaver
Department Head signature

Background information on Item:

Action Requested:

Approve minutes of June 16, 2014 County Board of Equalization

Financial Impact:

none

PINE COUNTY BOARD OF EQUALIZATION
June 16, 2014

The Pine County Board of Equalization convened at 5:00 p.m., Monday, June 16, 2014 with members Commissioner Stephen Hallan, Commissioner Steve Chaffee, Commissioner Matt Ludwig and Auditor-Treasurer Cathy J. Clemmer. Also present were County Assessor Kelly Schroeder and Deputy Assessor Troy Stewart. Absent were Commissioners Curt Rossow and Mitch Pangerl.

County Assessor Kelly Schroeder presented information regarding of the valuation review process.

The following individuals attended the meeting and after careful consideration and discussion, the County Board of Equalization made the following adjustments and recommendations:

Burleigh Rapp, PID 33.5347.000, Windemere Twp – stated his property land value is too high in comparison to surround properties' lot sizes.

Commissioner Hallan motioned based on low front footage there should be a reduction from \$107,600 to \$96,200. Seconded by Commissioner Ludwig. Carried.

Larry McGuinn, PID 19.0036.000, Munch Twp - appeared to present he is still awaiting a tax court decision from the prior year appeal.

Ronald Daigle, PID 46.8901.052, Sturgeon Lake City – requested the value of his park model manufactured home be reduced due to it being personal property.

Commissioner Hallan motioned no change and to keep the value at the Assessor's recommendation of \$22,800. Seconded by Commissioner Ludwig. Carried.

Janice and Carroll Finch, PID 28.8900.542, Pokegama Twp – requested reduction in value of manufactured home due to RV's being placed on property across from their home within the mobile home park.

Commissioner Chaffee motioned to keep the value at the Assessor's recommendation of \$60,600. Seconded by Commissioner Ludwig. Carried.

Michael and Greg Piha, PID 19.0122.000, Munch Twp – requested reduction in land value due to not as much high ground on their property as was previously assessed.

Commissioner Ludwig motioned no change and to keep the value at the Assessor's recommendation of \$44,800. Seconded by Commissioner Hallan. Carried.

Commissioner Hallan motioned to approve the following Assessor recommended valuation changes after inspection of these properties following the Local Boards of Review:

<u>#</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Original EMV</u>	<u>Adjusted EMV</u>	<u>Reason</u>
1	28.0817.000	Symanski	\$182,200	\$177,100	Add'l depreciation on home for deferred maintenance items
2	13.0292.001	Koenings	\$312,100	\$249,700	Bldg valuation reduced after inspection
3	23.0177.000	Beaufeaux	\$407,400	\$415,900	Add 48' x 30' pole shed that was missed
4	05.0042.000	Larson	\$271,900	\$271,900	Change class from Res/Rural Vacant Land To Agricultural
5	29.0257.000	Birdsall	\$134,900	\$134,900	Change class from Hstd-Res to Agricultural

Motion was seconded by Commissioner Ludwig and carried.

Vice-Chairman Steve Chaffee adjourned the meeting at 7:04 p.m.

Vice-Chairman Steve Chaffee

Clerk Cathy J. Clemmer



AGENDA REQUEST FORM

Date of Meeting: July 1, 2014

- County Board**
 - Consent Agenda**
 - Regular Agenda** 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: 2014 Solid Waste Hauler Licensure

Department: Land Services


Department Head signature

Background information on Item:

Section V, Subd. 3 of the Pine County Solid Waste Ordinance state that "No person shall collect or transport solid waste for hire without first obtaining a license from the County Board." The board has previously approved 13 licenses at the March 4, 2014 meeting, one additional license at the May 6, 2014 meeting, and now there are three additional companies requesting licensure at this time:

- Shamrock Trucking - Cloquet, MN
- Jim's Mille Lacs Disposal - Milaca, MN
- Veit - Rogers, MN

Action Requested:

Authorize County Board Chair to sign the additional Solid Waste Hauler Licenses.

Financial Impact:

The license fee is \$200 which covers the costs of administering the Solid Waste Ordinance.



DEPARTMENT OF PLANNING, ZONING, AND SOLID WASTE

1602 Hwy 23 North • Sandstone, MN • 55072
(320) 216-4221 • (800) 450-7463 x4221 • Fax (320) 216-4202

**PINE COUNTY, MINNESOTA
LICENSE FOR SOLID WASTE
COLLECTION AND TRANSPORTATION
2014**

Granted to:

Jim's Mille Lacs Disposal
P.O. Box 275
Milaca, MN. 56353

Expires 12/31/2014

THIS LICENSE IS GRANTED SUBJECT TO THE PINE COUNTY
SOLID WASTE ORDINANCE.

THIS LICENSE IS NOT TRANSFERABLE.

ISSUED BY AUTHORITY OF THE COUNTY BOARD
OF PINE COUNTY, MINNESOTA.

CHAIRMAN, PINE COUNTY
BOARD OF COMMISSIONERS



DEPARTMENT OF PLANNING, ZONING, AND SOLID WASTE

1602 Hwy 23 North • Sandstone, MN • 55072

(320) 216-4221 • (800) 450-7463 x4221 • Fax (320) 216-4202

**PINE COUNTY, MINNESOTA
LICENSE FOR SOLID WASTE
COLLECTION AND TRANSPORTATION
2014**

Granted to:

Shamrock Trucking
P.O. Box 2232
Cloquet, MN. 55720

Expires 12/31/2014

THIS LICENSE IS GRANTED SUBJECT TO THE PINE COUNTY
SOLID WASTE ORDINANCE.

THIS LICENSE IS NOT TRANSFERABLE.

ISSUED BY AUTHORITY OF THE COUNTY BOARD
OF PINE COUNTY, MINNESOTA.

CHAIRMAN, PINE COUNTY
BOARD OF COMMISSIONERS



DEPARTMENT OF PLANNING, ZONING, AND SOLID WASTE

1602 Hwy 23 North • Sandstone, MN • 55072

(320) 216-4221 • (800) 450-7463 x4221 • Fax (320) 216-4202

**PINE COUNTY, MINNESOTA
LICENSE FOR SOLID WASTE
COLLECTION AND TRANSPORTATION
2014**

Granted to:

Veit
14000 Veit Place
Rogers , MN. 55374

Expires 12/31/2014

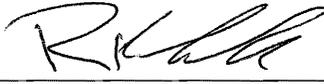
THIS LICENSE IS GRANTED SUBJECT TO THE PINE COUNTY
SOLID WASTE ORDINANCE.

THIS LICENSE IS NOT TRANSFERABLE.

ISSUED BY AUTHORITY OF THE COUNTY BOARD
OF PINE COUNTY, MINNESOTA.

CHAIRMAN, PINE COUNTY
BOARD OF COMMISSIONERS

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: July 1, 2014	Consent Agenda <i>(Please choose)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department requesting action: <u>Sheriff</u>	 6-12-2014 Department Head Signature Date

<p>Item for Discussion: (one form per item)</p> <p>The Pine County Sheriff's office has received donations of \$52.59 from a citizen. These funds will be used to help offset the expense of, recently seized, abused animals.</p> <p>This donation will be placed in 01-201-5764.</p> <p>Board Action Requested: (Attach additional pages if needed)</p> <p>Request the Pine County Board of Commissioners approve and except this donation.</p> <p align="center">Supporting Documents: Attached None</p>

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: July 1, 2014	Consent Agenda <i>(Please choose)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department requesting action: <u>Sheriff</u>	 _____ Department Head Signature 7-19-2014 Date

<p>Item for Discussion: (one form per item)</p> <p>The Pine County Sheriff's Office has received donations of 450 stuffed Teddy Bears, from the Mille Lacs Band. Each bear is valued at 15.00 for a total donation of 6,750.00. The bears will be distributed to youth by the School Resource Officers, and during the County Fair.</p> <p>Board Action Requested: (Attach additional pages if needed)</p> <p>Request the Pine County Board of Commissioners approve and except this donation.</p> <p align="center">Supporting Documents: Attached None</p>

Robin K. Cole

From: Sarah C. Barten [SBarten@mlcorporateventures.com]
Sent: Tuesday, April 29, 2014 2:48 PM
To: Robin K. Cole
Cc: Dayna Pearson
Subject: Donation - Pine County Sheriff's Department

Good morning Sheriff Cole,

I hope you are doing well! Grand Casino Mille Lacs and Grand Casino Hinckley recently held a teddy bear giveaway. We have some inventory left over and are looking to donate bears to local organizations. Law enforcement agencies were at the top of our list as you often deal with children in times of crisis. Would you be interested in accepting this type of donation? We would be able to provide as many as you'd like – up to 500 bears.

They do come packaged in boxes. The bears are different colors – white, brown and cream and have a retail value of \$15 each. You'd most likely get a mix of colors.

Here's a sample of what one looks like:



I could arrange a delivery if you are interested in accepting them.

Please let me know by Monday, May 5, as we are trying to coordinate several donations.

Thanks Robin!

Sarah

Sarah C. Barten

Public Relations Manager



GRAND CASINO MILLE LACS
GRAND CASINO HINCKLEY



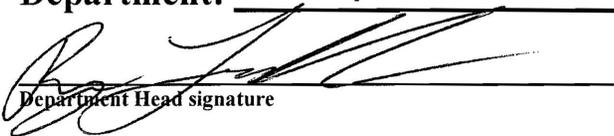
AGENDA REQUEST FORM

Date of Meeting: July 1st, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda
- 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Conference for IT Leaders

Department: IT Department


Department Head signature

Background information on Item:

Approve IT Supervisor, Ryan Findell, to attend the annual Minnesota County IT Leaders Association conference in St. Cloud, MN. July 15th-17th. Registration paid for by MNCITLA. Hotel approx \$200 for 2 night stay. Funds are in IT budget.

Action Requested:

Approve

Financial Impact:

Fee's paid by MNCITLA
Hotel approx \$200 for 2 night stay. Funds in IT budget.



AGENDA REQUEST FORM

Date of Meeting: July 1, 2014

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins. 10 mins. 15 mins. Other

Agenda Item: Staff Development Request for Kari Rybak, Welfare Fraud Investigator

Department: HHS



Department Head signature

Background information on Item:

Minnesota Fraud Investigator's Association (MFIA) is sponsoring scholarships to send some of the board members to the National United Council on Welfare Fraud Conference September 9 through September 11, 2014 in Little Rock, Arkansas. They have allotted a set amount of money to sponsor expenses for board members. I would like to request approval for attendance at the conference, as I may be able to obtain total sponsorship to include registration through MFIA, depending on the availability of funds.

The conference is focused on public assistance fraud. Attendees are from all over the nation and national networks are developed.

Action Requested:

Approval of attendance at conference September 9-11, 2014

Financial Impact:

Scholarship received for meals, accommodations, and travel. I am requesting to be allowed to attend conference on work time.



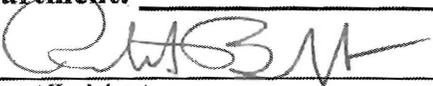
AGENDA REQUEST FORM

Date of Meeting: July 1, 2014

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Personnel

Department: HHS



Department Head signature

Background information on Item:

Effective April 21, 2014, Mary Paterson resigned her Social Work position with this agency. On May 13, 2014, the Personnel Committee approved the request to backfill this position. On May 20, 2014, the County Board authorized HHS to post for this position.

Action Requested:

Appoint Kristen Radzak-Shroeder as a Social Worker for this agency effective July 7, 2014.

Financial Impact:

This position is classified as Grade C-42, start step one, \$19.25 per hour based on the 2013 AFSCME salary schedule.