



AGENDA
PINE COUNTY BOARD MEETING

- District 1 Commissioner Hallan
- District 2 Commissioner Mohr
- District 3 Commissioner Chaffee
- District 4 Commissioner Rossow
- District 5 Commissioner Ludwig

Tuesday, August 4, 2015, 10:00 a.m.
Public Health Building, Sandstone, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of July 21, 2015 County Board Meeting and Summary for publication.
- F) Approve Minutes of July 28, 2015 Special Meeting and Committee of the Whole.
- G) Minutes of Boards, Committees and Correspondence
Pine County Land Surveyor Monthly Report – July 2015
- H) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. July, 2015 Disbursements

Disbursements Journal Report, July 1, 2015 – July 31, 2015.

2. Applications for Abatement

Consider approval of Application for Abatement for:

CF Pine City RE Holdco LLC, 1405 Main St. S, Pine City, PID 42.0003.003, pay 2013

Jay & Lori Schran, 35225 Parkview Dr., Sturgeon Lake, PID 33.0181.000, pay 2015

Henry & Norma Hoffman, Hoffman’s Oak Lake Campground, Kerrick Twp., PID 16.8900.113, pay 2015

3. Approval of 2015-2016 Liquor Licenses

Consider approval of September 1, 2015 through August 31, 2016 Liquor License establishments with On, Off and/or Sunday requests: Marathon of Beroun, 18648 Beroun Crossing, Pine City, MN 55063 --Off Sale; West Beroun Liquor, LLC, 18070 Beroun Crossing Road, Pine City, MN 55063--Off Sale; Doc’s Sports Bar & Grill, 34427 Majestic Pine Dr., Sturgeon Lake, MN 55783--On Sale, Off Sale and Sunday; Moose Lake Golf Club, 35311 Parkview Drive, Sturgeon Lake, MN 55783--On Sale and Sunday; The Tavern in Duquette, 88159 State Hwy. 23, Kerrick, MN 55756--On Sale, Off Sale and Sunday; Half Way Home Saloon, 60684 State Hwy. 23, Finlayson, MN 55735--On Sale, Off Sale and Sunday.

4. Application for New Tobacco License

Consider approval of an application for a new establishment tobacco license – Northwoods Collection, LLC DBA: The Smoking Lamp. License period to be August 6, 2015 through December 31, 2015 with renewal to coincide with all county tobacco licenses. Subject to approval of Pine County Sheriff and no delinquent real estate taxes.

5. New Hire

Authorize the hiring of part-time Deputy Sheriff Michael Shepard, effective July 27, 2015, \$23.31 per hour, C42, step 3.

6. Training

- a. Consider attendance by County Administrator David Minke and Human Resources Manager Matt Christenson to attend the Minnesota Association of County Administrators and Minnesota County Human Resources Management Association Fall Conference 2015, September 9-11, 2015, Ruttger's Bay Lake Lodge, Deerwood, Minnesota. Registration \$100 each; two-nights lodging and meals, double occupancy/\$325.37, plus mileage. Total cost: \$850.74 plus mileage. Funds are available in the 2015 Administrator's budget.
- b. Consider attendance by County Administrator David Minke and County Board Commissioner(s) to attend the 2015 Association of Minnesota Counties Fall Policy Committee Meeting, September 17-18, 2015, Breezy Point Resort, Pequot Lakes, Minnesota. Registration: \$125 per attendee; Lodging: AMC Group Rates: \$119 or \$139 + tax per night depending upon room type. Funds are available in the 2015 Administrator & Commissioner budget.
- c. Consider GIS/Environmental Technician Joe Sanders to attend two days, and Land & Resources Manager Caleb Anderson to attend the second day only, of the MCCC Legal Description Workshop. The Legal Description Workshop is held September 21-22, 2015 in St. Paul at the MCCC building. The cost of the workshop is \$100 per day, for a total of \$300. A county car will be used for transportation. All costs will be paid out of the Recorder's Compliance Fund.

REGULAR AGENDA

1. 2015 Pine County Tax Forfeit Land Auction: September 18, 2015, 10 a.m., Courthouse, Pine City

The Land Advisory Committee met on July 21, 2015 and has reviewed and discussed the various parcels of property to be sold at the tax forfeit land auction and request approval of the parcels, appraised values, sale terms and conditions and authorize County Auditor-Treasurer to sign Resolution 2015-27.

2. Conveyance of Tax-Forfeited Property (City of Sandstone and Willow River)

Consider approval of Resolution 2015-28 authorizing the County Auditor to offer for sale tax-forfeited property to the City of Sandstone (PID 45.5306.000) and the City of Willow River (PID 47.0008.000) and authorize Board Chair and County Administrator to sign.

3. Establishment of Pine County DWI Education Program

Presentation by Probation Director Terry Fawcett on implementation of a DWI education Program.

4. Vulnerable Adult Reporting Presentation

Presentation by Social Services Supervisor Barbara Schmidt on vulnerable adult abuse reporting.

5. Revised Cooperative Agreement for Waste Pesticide Collection

Consider approval of the revised Cooperative Agreement for Waste Pesticide Collection and authorize Board Chair and County Administrator to sign.

6. Establishment of Steering Committee – Comprehensive Plan Update

Consider appointment of two commissioners to the Comprehensive Plan Steering Committee.

7. **Commissioner Updates**

Northeast Regional Radio Board
Snake River Watershed
Law Library
Central Regional EMS Committee
GPS 45:93
Other

8. **Other**

9. **Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Tuesday, August 4, 2015, 10:00 a.m.**, Public Health Building, Sandstone, Minnesota.
- b. **Facilities Committee, Wednesday, August 5, 2015, 9:00 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- c. **Soil & Water Conservation District, Thursday, August 6, 2015, 3:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- d. **East Central Solid Waste Commission, Monday, August 10, 2015, 9:00 a.m.**, 1756 180th St., Mora, Minnesota.
- e. **East Central Regional Library Board, Monday, August 10, 2015, 9:30 a.m.**, 244 So. Birch Street, Cambridge, Minnesota.
- f. **Personnel Committee, Tuesday, August 11, 2015, 9:00 a.m.**, Commissioners' Conference Room, Pine County Courthouse, Pine City, Minnesota.
- g. **Negotiations-Teamsters, Thursday, August 13, 2015, 10:00 a.m.**, Commissioners' Conference Room, Pine County Courthouse, Pine City, Minnesota.
- h. **Technology Committee, Tuesday, August 18, 2015, 8:30 a.m.**, Commissioners Conference Room, Pine County Courthouse, Pine City, Minnesota.
- i. **Pine County Board of Commissioners, Tuesday, August 18, 2015, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- j. **Pine County Board Special Meeting/Committee of the Whole, Tuesday, August 25, 2015 9:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.

10. **Adjourn**

**MINUTES OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

**Tuesday, July 21, 2015, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota**

Chair Steve Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney Reese Frederickson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan, on behalf of the Pine County Board of Commissioners, extended condolences to the family of Eileen Anderson, past Pine County HHS employee and District 1 County Commissioner.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

- Addition to Consent Agenda 4B: Acknowledge and approve the promotion of full-time correction officer Kevin Neil to jail sergeant effective July 22, 2015, classification change from B23 to B31. Wage change is lateral from CO Step 7 \$20.94 to Sergeant Step 7 \$23.55.
- Cancellation of NLX meeting scheduled for July 22, 2015.

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the July 7, 2015 board meeting and Summary for publication. Second by Commissioner Mohr. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County Methamphetamine Task Force Minutes – April 13, 2015

Pine County Soil & Water Conservation District Regular Monthly Board Meeting Minutes – June 9, 2015

Pine County Soil & Water Conservation District Special Meeting Board Minutes – June 25, 2015

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Rossow. Motion carried 5-0.

Commissioner Chaffee moved to approve the amended Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

CONSENT AGENDA

1. Review June, 2015 Cash Balance (attached)

Fund	June 30, 2014	June 30, 2015	Increase(Decrease)
General Fund	2,278,258.51	3,321,518.34	1,043,259.83
Health and Human Services Fund	479,296.59	288,428.12	(190,868.47)
Road and Bridge Fund	2,933,846.61	4,060,299.56	1,126,452.95
Land Management Fund	1,023,389.18	2,441,712.77	1,418,323.59
TOTAL (inc non-major funds)	8,501,397.03	11,483,876.08	2,982,479.05

2. Application for Exempt Permit

Approve Applications for Exempt Permit for:

- A. Finlayson Giese Sportsmen Club to conduct Minnesota lawful gambling on October 10, 2015 at the Finlayson Giese Sportsmen Club, 70172 Norway Spruce Rd, Finlayson, MN (Pine Lake Twp).
- B. Minnesota Sokol Camp to conduct Minnesota lawful gambling on August 9, 2015 at the Sokol Camp, 19201 Woodland Acres, Pine City, MN (Chengwatana Twp).

3. Temporary 3.2 License

Approve a Temporary 3.2 License for Sokol Camp for August 9, 2015.

4. Promotion

- A. Acknowledge and approve the promotion of part-time dispatcher Gina Hurt to full-time dispatcher effective July 12, 2015, \$16.04 per hour, B23.
- B. Acknowledge and approve the promotion of full-time corrections officer Kevin Neil to jail sergeant effective July 22, 2015, classification change from B23 to B31. Wage change is lateral from CO Step 7 \$20.94 to Sergeant Step 7 \$23.55.

5. Training

- A. Ratify IT Supervisor Ryan Findell attendance at the 2015 MNCITLA Annual Conference, July 15-17, 2015 in Winona. Registration: \$0 (included with membership fee), lodging: \$214, mileage: approx. \$176. Total cost: \$390.
- B. Approve Probation Agent Ravi Roelfs to attend a two-day Motivational Interviewing training, August 10-11, 2015 in St. Cloud. Training-no cost/provided through Department of Corrections. Lodging: \$99-\$110.
- C. Approve County Surveyor Robin Mathews to attend the NCEES 94th Annual Meeting, August 18-21, 2015 in Williamsburg, VA. All expenses paid by MN Board of AELSLAGID.
- D. Approve County Engineer Mark LeBrun to attend MN Association of Drainage Inspectors Meeting August 11, 2015 at the Bigwood Event Center in Fergus Falls. Registration and lodging \$160.
- E. Approve child support staff Pamela Ward (CS Officer), Kari Sammis (CS and Collections), Jodi Blesener (CS Team Leader) and Christina Frey (Support Enforcement Aide) to attend the Minnesota Family Support and Recovery Council Conference, October 5-7, 2015, in St. Cloud. Total registration, \$680, and Mileage \$260 (staff carpool).

REGULAR AGENDA

1. Facilities Committee

The Facilities Committee met July 6, 2015. Items reviewed at July 7, 2015 board meeting. Informational only, no board action necessary.

2. Personnel Committee

Pine County Personnel Committee met July 14, 2015 and made the following recommendations:

Sheriff

Acknowledge the retirement of Dispatcher Audrey Schroeder, effective July 25, 2015 and approve backfill and to backfill any vacancy created by internal promotion.

Jail

Acknowledge the resignation of full-time Corrections Officer Anne Watrin effective June 25, 2015 and approve backfill and to backfill any vacancy created by internal promotion.

Probation

Acknowledge the resignation of Probation Agent Laura Stylski effective July 17, 2015 and approve backfill.

Administrator

- A. Approve a temporary schedule increase for 4-H Summer Assistant Dorothy Scharf and approve temporary wage increase of \$2.00 per hour for approval, effective if necessary to provide coverage during a potential medical leave.
- B. Approve a 1.5% annual performance increase for County Administrator David Minke, effective July 2, 2015 (anniversary date).

HHS

- A. Approve the creation of a Child Support Supervisor position and advertise internally and externally.
- B. Approve the hiring of an additional Social Worker in the Adult and Disability Services Unit and to backfill any vacancy created by internal promotion.

Commissioner Chaffee provided an overview of the personnel committee meeting, stating the temporary wage increase for the 4-H summer assistant position is due to added duties. Discussion was had regarding the creation of the child support supervisor position and the hiring of the additional social worker. Health & Human Services Director Becky Foss stated the child support supervisor position will not be adding an employee, but creating a supervisor position, and the social worker position is an additional increase in staff, however the position is will be funded by state funds.

Motion by Commissioner Chaffee to approve the recommendations of the Personnel Committee. Second by Commissioner Rossow. Motion carried 5-0.

3. Introduction of Economic Development Coordinator Robert Musgrove

Chair Hallan provided a formal introduction of Economic Development Coordinator Robert Musgrove to the board.

4. Amendment of Pine County Liquor Ordinance

County Auditor-Treasurer Cathy Clemmer stated on June 16, 2015 a public hearing was held regarding an amendment to the Pine County Liquor Ordinance to allow the seasonal liquor license time frame to be more flexible. The 30-day public comment period has now passed with no public comment received. Clemmer requested the board to approve the Pine County Liquor Ordinance Amendment and repeal of Pine County Liquor Ordinance No. 2014-01 adopted May 6, 2014.

Motion by Commissioner Ludwig to approve the Pine County Liquor Ordinance Amendment and authorize Board Chair and County Administrator to sign, and to repeal Pine County Liquor Ordinance No. 2014-01. Second by Commissioner Rossow. Motion carried 5-0.

5. Essentia Health Ambulance Fiscal Year 2014 Report

Essentia Health Director of Ambulance Services Joe Newton provided the Fiscal Year 2014 Annual Report to Pine County, providing information as to financial status, staffing, equipment and new purchases. Discussion was had regarding call volume, transporting of patients, and community EMT service.

6. Probation Comprehensive Plan Presentation

Probation Director Terry Fawcett provided the board with the 2015 Probation Comprehensive Plan approved by the Probation Advisory Committee. Fawcett reported on current numbers for clients (adults and juveniles) on probation, juvenile out-of-home placement, probation advisory recommendations, culturally-competent programming, Evidence Based Practice growth and maintenance, opportunities and challenges, and collaboration with the local bench, county attorney's office, HHS, and the Mille Lacs Band.

7. Swap Spots

Sheriff Jeff Nelson provided information to the board about a "Swap Spot" in the north parking lot at the Courthouse. This swap spot would provide a secure, designated location with video coverage, for parties

to exchange children in a custody situation or exchange items purchased between parties online. It was the consensus of the board to allow a designated area of the law enforcement parking lot for personal property or child custody exchange. The sheriff will designate the location and will report back to the board at a future date as to how the Swap Spot is working.

8. Commissioner Updates

Soil & Water Conservation District (SWCD): Commissioner Ludwig stated (1) a part-time forester has been hired; (2) grant request reimbursement has been temporarily delayed due to having not received the well sealing certificates.

East Central Solid Waste Commission (ECSWC): Chair Hallan stated it was a standard meeting. Hallan promoted the Household Hazardous Waste Collection event to take place on Saturday, July 25, 2015.

East Central Regional Library Board: Commissioner Chaffee stated this was a budget meeting, with the target of keeping a flat budget.

Methamphetamine Task Force: Commissioner Ludwig stated the Task Force will know in October if they will receive a strategic grant. Ludwig also stated heroin is being reintroduced to the county--the Task Force will be working on heroin education.

Kanabec-Pine Community Health Board: Chair Hallan stated the Health Board is working through a few governance issuances.

Extension Committee: Commissioner Mohr stated the Extension Committee meeting took place at the Nathan Nelson farm, Pine County Farm Family of the Year. Mohr stated items discussed were the filling of the 4-H Coordinator position, introduction of SNAP Educator Jimmie Johnson, and the need for an Ag Educator position which will be discussed at the July 28th COW meeting.

Rush Line Corridor: Meeting moved to next month.

Lakes & Pines CAC: Commissioner Rossow stated several grants were approved totaling \$3.25 million.

9. Other

Chair Hallan stated the Pine County Fair will take place July 29-August 2, 2015.

10. Upcoming meetings were reviewed.

11. Adjourn

With no further business, Chair Hallan adjourned the county board meeting at 11:18 a.m. The next regular meeting of the county board is scheduled for August 4, 2015 at 10:00 a.m. at the Public Health Building, Sandstone, Minnesota.

Stephen M. Hallan, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

**SUMMARY
OF
MINUTES OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

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Chair Steve Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney Reese Frederickson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the July 7, 2015 board meeting and Summary for publication. Second by Commissioner Mohr. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

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Pine County Soil & Water Conservation District Regular Monthly Board Meeting Minutes – June 9, 2015

Pine County Soil & Water Conservation District Special Meeting Board Minutes – June 25, 2015

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Rossow. Motion carried 5-0.

Commissioner Chaffee moved to approve the amended Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

Approve:

Fund	June 30, 2014	June 30, 2015	Increase(Decrease)
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TOTAL (inc non-major funds)	8,501,397.03	11,483,876.08	2,982,479.05

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- B. Minnesota Sokol Camp to conduct Minnesota lawful gambling on August 9, 2015 at the Sokol Camp, 19201 Woodland Acres, Pine City, MN.

Approve a Temporary 3.2 License for Sokol Camp for August 9, 2015.

Acknowledge and approve the promotions of:

part-time dispatcher Gina Hurt to full-time dispatcher effective July 12, 2015, \$16.04 per hour, B23, and

full-time corrections officer Kevin Neil to jail sergeant effective July 22, 2015, classification change from B23 to B31. Wage change is lateral from CO Step 7 \$20.94 to Sergeant Step 7 \$23.55.

Ratify IT Supervisor Ryan Findell attendance at the 2015 MNCITLA Annual Conference. Total cost: \$390.

Approve Probation Agent Ravi Roelfs to attend a two-day Motivational Interviewing training. Total cost: \$99-\$110.

Approve County Surveyor Robin Mathews to attend the NCEES 94th Annual Meeting. All expenses paid by MN Board of AELSLAGID.

Approve County Engineer Mark LeBrun to attend MN Association of Drainage Inspectors Meeting. Total cost: \$160.

Approve child support staff Pamela Ward (CS Officer), Kari Sammis (CS and Collections), Jodi Blesener (CS Team Leader) and Christina Frey (Support Enforcement Aide) to attend the Minnesota Family Support and Recovery Council Conference. Total cost: \$940.

Pine County Personnel Committee met July 14, 2015 and made the following recommendations:

Sheriff

Acknowledge the retirement of Dispatcher Audrey Schroeder, effective July 25, 2015 and approve backfill and to backfill any vacancy created by internal promotion.

Jail

Acknowledge the resignation of full-time Corrections Officer Anne Watrin effective June 25, 2015 and approve backfill and to backfill any vacancy created by internal promotion.

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Acknowledge the resignation of Probation Agent Laura Stylski effective July 17, 2015 and approve backfill.

Administrator

A. Approve a temporary schedule increase for 4-H Summer Assistant Dorothy Scharf and approve temporary wage increase of \$2.00 per hour for approval, effective if necessary to provide coverage during a potential medical leave.

B. Approve a 1.5% annual performance increase for County Administrator David Minke, effective July 2, 2015 (anniversary date).

HHS

A. Approve the creation of a Child Support Supervisor position and advertise internally and externally.

B. Approve the hiring of an additional Social Worker in the Adult and Disability Services Unit and to backfill any vacancy created by internal promotion.

Motion by Commissioner Chaffee to approve the recommendations of the Personnel Committee. Second by Commissioner Rossow. Motion carried 5-0.

Motion by Commissioner Ludwig to approve the Pine County Liquor Ordinance Amendment and authorize Board Chair and County Administrator to sign, and to repeal Pine County Liquor Ordinance No. 2014-01. Second by Commissioner Rossow. Motion carried 5-0.

With no further business, Chair Hallan adjourned the county board meeting at 11:18 a.m. The next regular meeting of the county board is scheduled for August 4, 2015 at 10:00 a.m. at the Public Health Building, Sandstone, Minnesota.

Stephen M. Hallan, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

The full text of the board's Minutes are available at the County Administrator's Office and the county's website (www.co.pine.mn.us). Copies may also be requested from the administrator's office.

**MINUTES OF PINE COUNTY BOARD MEETING
SPECIAL MEETING
and
COMMITTEE OF THE WHOLE**

July 28, 2015 – 9:00 a.m.

Duquette Community Hall, 88179 State Hwy. 23, Kerrick, Minnesota

Chair Steve Hallan called the meeting to order at 9:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee and Matt Ludwig. Also present were County Attorney Reese Frederickson, Land Services Director Kelly Schroeder, Human Resources Manager Matt Christenson, and County Administrator David Minke. Commissioner Curt Rossow was absent (excused).

Also present were Regional Extension Director Susanne Hinrichs, Extension Program Leader Nathan Johnson, Regional Extension Educator Liz Templin, Ag Extension Education Troy Salzer, Local Ag Producers Nathan Nelson, Keith & Ruth Carlson, and Charlie Kersey.

Others present introduced themselves.

Chair Hallan called for discussion with local officials/residents. There were none present.

Discussion was held regarding an Agricultural Extension Educator for Pine County.

Extension Program Leader Nathan Johnson provided an overview of the current state of agriculture in Pine County. Johnson provided the benefits an ag extension educator could provide to the farmers within the County.

Regional Extension Educator Liz Templin provided overview of economic impact of agriculture has within the county.

Carlton County Ag Extension Leader Troy Salzer provided an overview of the services he provides to Carlton and Pine County producers.

Local Ag Producers Nathan Nelson (Home Place Dairy LLC, Hinckley), Keith & Ruth Carlson (Rocky C Ranch Beef, Sandstone), and Charlie Kersey, La Finca Organic Farm, Bruno stated their support for an agricultural extension educator.

Chair Hallan thanked everyone for their presentation and interest in an ag educator and advised that it will be taken under advisement for discussion at a future meeting.

Recess taken at 11:10 a.m.

Meeting reconvened at 11:20 a.m.

Comprehensive Plan/Countywide Zoning

Land Services Director Kelly Schroeder stated the county has encountered blight and noise issues which could have been resolved if the county had a countywide zoning ordinance. Schroeder provided an overview of the steps necessary to proceed with a countywide zoning ordinance, including the updating of the county's Comprehensive Plan, adopted in 1993. Schroeder reviewed her proposed Comprehensive Plan Update timeline. Commissioners felt that possibly the timeline was too aggressive—Schroeder stated she felt her office could complete the updating within that approximate

timeframe. It was the consensus of the board to move forward with updating of the Comprehensive Plan.

Discussion was held regarding the members of the Comprehensive Plan Steering Committee. Chair Hallan requested this topic be added for discussion at the August 4, 2015 board meeting.

Household Hazardous Waste

Land Services Director Kelly Schroeder stated Pine County hosts one or two household hazardous waste events per year, which are not meeting the demands of the county. These events cost the county approximately \$120 per person. Schroeder stated that the best service the county could provide would be to have our own facility, either seasonal or year around. The nearest facilities now are Carlton or North Branch.

The operating cost of our own facility, with the first year being the most expensive with building costs and operating costs due to backlog of HHW, are estimated to be an operating cost of \$80,000, and construction cost of approximately \$20,000-\$40,000. The operation costs would reduce each year thereafter. Discussion was held as to ways of funding a facility – special assessment (solid waste management charge) or an increase in the tax levy. Schroeder will gather additional information and will report back to the board.

Budget

County Administrator David Minke stated that half way through the year, the 2015 budget is sound. Minke provided an overview of the revenues and expenses in each of the departments, and pointed out that there has been a \$200,000 decrease in personnel costs from 2014 budget to 2015 budget.

Discussion was had on the preliminary budget for 2016. There are several departments that are looking for an increase in personnel. A Special Meeting-Committee of the Whole (Budget) has been scheduled for August 25, 2015 at 9:00 a.m. in the Board Room at the Courthouse, Pine City.

The board requested a meeting be scheduled with the Soil & Water Conservation District to discuss direction and services provided. It was suggested that a facilitator be involved to direct the meeting.

With no further business, the meeting adjourned at 12:51 p.m.

Stephen M. Hallan, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board



PINE COUNTY PUBLIC WORKS

HIGHWAY DEPARTMENT

405 Airport Road NE
Pine City, MN 55063

Telephone 320-216-4200
Fax: 320-629-6736
1-800-450-7463 Ext. 4200

Mark A. LeBrun, P.E.
County Engineer

Pine County Land Surveyor Monthly Report

Page 1 of 2 Pages

July 2015

CR 154, T44N and T45N R17W, excavations for original corner evidence, search for PLSS corner evidence, update files.

Hay Creek Road, T43N R16W, research records, set GPS control, compute corner search areas, search for, locate and GPS PLSS corners, map GLO topo, excavations for original corner evidence, search for PLSS corners, update files.

CSAH 20, T41N R20W Section 26, research records, set GPS control, compute corner search areas, search for, locate and GPS PLSS corners, map GLO topo, excavations for original corner evidence, search for PLSS corners, update files.

CSAH 49, T45N R18W Section 6, research records, set GPS control, compute corner search areas, search for, locate and GPS PLSS corners, map GLO topo, excavations for original corner evidence, search for PLSS corners, update files.

Little Sand Creek Road, T42N R19W Section 13, research records, set GPS control, compute corner search areas, search for, locate and GPS PLSS corners, map GLO topo, excavations for original corner evidence, search for PLSS corners, update files.

Larson Road, T42N R19W Section 13, research records, set GPS control, compute corner search areas, search for, locate and GPS PLSS corners, map GLO topo, excavations for original corner evidence, search for PLSS corners, update files.

July 2015

Provide HARN coordinate data for GIS to County Recorder as needed.

Review legal descriptions for County ROW Dept. and County Land Dept. as needed.

Review Plats and Minor Subdivisions for County Zoning Dept. as needed.

Review and file PLSS corner certificates provided by private surveyors as needed.

Review, edit and file Certificates of Survey created by County Surveyor as needed.

A handwritten signature in black ink, appearing to read "Robin T. Mathews". The signature is stylized with a large, sweeping flourish that extends to the right and then loops back under the name.

Robin T. Mathews, Pine County Surveyor

Monthly Report July 2015.doc



AGENDA REQUEST FORM

Date of Meeting: August 4, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins 10 mins 15 mins Other
- Personnel Committee**
- Other** _____

Agenda Item: July, 2015 Disbursements

Department: Auditor-Treasurer

Cathy Chamer
Department Head signature

Background information on Item:

July, 2015 Disbursements

Action Requested:

Financial Impact:



**** Pine County ****

DISBURSEMENTS JOURNAL REPORT G/L Months: 07/2015 - 07/2015

CATHYJ 7/30/15 9:11AM

RECAP BY FUND	FUND	AMOUNT	NAME
	1	523,968.62	GENERAL REVENUE FUND
	12	301,142.31	HEALTH & HUMAN SERVICES
	13	2,167,569.86	ROAD & BRIDGE FUND
	22	946.27	LAND MANAGEMENT FUND
	29	1,000.00	CHILDREN'S COLLAB (B&HS) AGENCY FUND
	39	311,880.63	2005A G.O. JAIL BONDS
	40	193,625.00	2012 G.O. COURTHOUSE BONDS
	76	253,741.46	GROUP HEALTH INS FUND 5/1/95 (GEN)
	80	12,431.40	COUNTY COLLECTIONS AGENCY FUND
	82	728,763.84	TAXES AND PENALTIES AGENCY FUND
	84	26.90	EAST CENTRAL DRUG TASK FORCE AGENCY F
	89	17,887.14	H & HS COLLECTIONS AGENCY FUND
		4,512,983.43	Total Disbursements

RECAP BY TYPE	TYPE	AMOUNT	NAME
	1	4,220,102.97	AUD
	2	295,496.34	COM
	3	2,615.88	MVC
		4,512,983.43	Total Disbursements



AGENDA REQUEST FORM

Date of Meeting: August 4, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda
- Personnel Committee
- Other _____

5 mins. 10 mins. 15 mins. Other

Agenda Item: Applications for Abatement

Department: Auditor-Treasurer

Cathy Clunas
Department Head signature

Background information on Item:

CF Pine City RE Holdco LLC, 1405 Main St S, Pine City, PID 42.0003.003, pay 2013
Jay & Lori Schrann, 35225 Parkview Dr, Sturgeon Lake, PID 33.0181.000, pay 2015
Henry & Norma Hoffman, Hoffman's Oak Lk Cmpgrnd, Kerrick Twp, PID 16.8900.113, pay 2015

Action Requested:

Request approval

Financial Impact:

APPLICATION FOR ABATEMENT - GENERAL FORM

(M.S. 375.192)

DATE: 7/23/15

For Taxes Levied In: 2012
And Payable In: 2013

Abatement # AB13-25

Please Print Or Type

Applicants Name: CF Pine City Remo	Applicants Mailing Address: 2777 Inker Rd
Applicant's SSN: n/a	Farmington Hill, MI 48324
Telephone (Home):	
Telephone (Work):	

Description Of Property: Property ID or Parcel Number: 42.0003.003
Street Address: 1405 Main St S, Pine City
Township/City: City of Pine City
School District: 578

Legal Description: part of NE 1/4 SW 1/4
sec 4, Twp 38, Rng 21

ASSESSOR'S ESTIMATED MARKET VALUE:

Land: 200,300 Structures: 336,700 Total: 537,000 Classification: 233-0-080

Applicants Statement of Facts:

Tax Court Stip.

Applicants Request:

Tax Court Stip.

Applicant's Signature: [Signature] Admin Abatement

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."

APPLICATION FOR ABATEMENT - GENERAL FORM

(M.S. 375.192)

DATE: 7/23

For Taxes Levied In: 2014
And Payable In: 2015

Abatement # AB15-22

Please Print Or Type

Applicants Name: <u>Jay + Lori Schramm</u>	Applicants Mailing Address: <u>2701 N Towne Ave Unit B</u>
Applicant's SSN: <u>on file</u>	<u>Barona, CA 91767</u>
Telephone (Home): _____	
Telephone (Work): _____	

Description Of Property: Property ID or Parcel Number: 35225 Parkview Dr, Sturgeon Lake
 Street Address: 33,0181.000
 Township/City: Windemere Twp.
 School District: 097

Legal Description: Part of Gov. Lot 4
StCS-Twp 45-Rng 13

ASSESSOR'S ESTIMATED MARKET VALUE:

Land: 140,500 Structures: 337,400 Total: 478,100 Classification: SRP

Applicants Statement of Facts:
Tax Court Stip.

Applicants Request:
Tax Court Stip.

Applicant's Signature: [Signature]
Admin Abatement

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."

APPLICATION FOR ABATEMENT - GENERAL FORM
(M.S. 375.192)

DATE: 7/23/15

For Taxes Levied In: 2015
And Payable In: 2015

Abatement # AB15-23

Please Print Or Type

Applicants Name: <u>Henry & Norma Hoffma</u>	Applicants Mailing Address: <u>52739 Hoffmaer Dr</u>
Applicant's SSN: <u>on file</u>	<u>Kerrick, MN</u>
Telephone (Home): _____	
Telephone (Work): _____	

Description Of Property: Property ID or Parcel Number: mla 8900.113
 Street Address: n/a
 Township/City: Kerrick Twp
 School District: 2580

Legal Description:

Lot 113 Hoffmaer's Oak Lake

ASSESSOR'S ESTIMATED MARKET VALUE:

Land: 0 Structures: 24,400 Total 24,400 Classification: 151-0-035

Applicants Statement of Facts:

this unit is exempt as dealer inventory per statute

Applicants Request:

Remove taxable classification.

Applicant's Signature: [Signature] Admin. 7/23/15 Abatement

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."



AGENDA REQUEST FORM

Date of Meeting: AUGUST 4, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda
- 5 mins 10 mins 15 mins Other
- Personnel Committee
- Other _____

Agenda Item: APPROVAL OF 2015-2016 LIQUOR LICENSES

Department: AUDITOR

Cathy Clemons
Department Head signature

Background information on Item:

Approval of September 1 2015 thru August 31, ²⁰¹⁶~~2015~~ Liquor License establishments with On, Off and/or Sunday requests

Action Requested:

Financial Impact:

LIQUOR LICENSE APPLICANTS

Marathon of Beroun 18648 Beroun Crossing Pine City, MN 55063	Off Sale
West Beroun Liquor, LLC 18070 Beroun Crossing Rd Pine City, MN 55063	Off Sale
Doc's Sports Bar & Grill 34427 Majestic Pine Dr Sturgeon Lake, MN 55783	On Sale, Off Sale & Sunday
Moose Lake Golf Club 35311 Parkview Drive Sturgeon Lake, MN 55783	On Sale & Sunday
The Tavern in Duquette 88159 State Hwy 23 Kerrick, MN 55756	On Sale, Off Sale & Sunday
Half Way Home Saloon 60684 State Hwy 23 Finlayson, MN 55735	On Sale, Off Sale and Sunday



AGENDA REQUEST FORM

Date of Meeting: August 4, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda
 - Personnel Committee
 - Other _____
- 5 mins 10 mins 15 mins Other

Agenda Item: Application for a new Tobacco License

Department: Auditor-Treasurer

Cathy Claman
 Department Head signature

Background information on Item:

Application for a new establishment tobacco license - The Smoking Lamp. License period to be August 6, 2015 - December 31, 2015 with renewal to coincide with all County Tobacco Licenses.

Subject to approval of Pine County Sheriff and no delinquent real estate taxes.

Action Requested:

Request approval

Financial Impact:

TOBACCO LICENSE

AND PERMISSION IS HEREBY GRANTED TO:
Northwoods Collection, LLC
DBA:
THE SMOKING LAMP

To keep for sale, and to sell tobacco, tobacco-related products, and tobacco-related items at:

704 FIRE MONUMENT RD., HINCKLEY, MN 55037

For the period of August 6, 2015 through December 31, 2015

Pursuant to the provisions of Pine County Ordinance No. 98-01, being an ordinance regulating the sale, use and possession of tobacco, tobacco-related products, and tobacco-related items in Pine County

Dated: August 6, 2015

Pine County Auditor-Treasurer

Chairperson, Pine County Board of Commissioners



AGENDA REQUEST FORM

Date of Meeting: August 4, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee**
- Other** _____

Agenda Item: Part time deputy hire

Department: Sheriff


Department Head signature

Background information on Item:

The hiring of three part time deputies was approved by the County Board in 2015.

Action Requested:

Approve appointment of Michael Shepard as part time deputy effective July 27, 2015. Starting at C42 step 3 \$23.31/hr.

Financial Impact:

Funds available in 2015 budget.



AGENDA REQUEST FORM

Date of Meeting: August 4, 2015

- County Board**
 - Consent Agenda**
 - Regular Agenda** 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: MACA-MCHRMA Fall Conference

Department: Administration



 Department Head Signature

Background information on Item:

Consider approval for County Administrator David Minke and Human Resource Manager Matt Christenson to attend the Minnesota Association of County Administrators (MACA) and Minnesota County Human Resources Management Association (MCHRMA) Fall Conference, September 9-11, 2015, Ruttger's Bay Lake Lodge, Deerwood, Minnesota. Costs: Registration \$200; lodging (2) nights and meals, \$650.74. Total cost \$850.74 plus mileage.

Action Requested:

Approve County Administrator David Minke and Human Resource Manager Matt Christenson to attend the Minnesota Association of County Administrators (MACA) and Minnesota County Human Resources Management Association (MCHRMA) Fall Conference, September 9-11, 2015, Ruttger's Bay Lake Lodge.

Financial Impact:

Funds are available in the 2015 Administrator's budget.



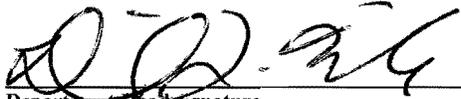
AGENDA REQUEST FORM

Date of Meeting: August 4, 2015

- County Board**
 - Consent Agenda**
 - Regular Agenda** 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: 2015 Association of Minnesota Counties Fall Policy Committee Meeting

Department: Administration



 Department Head signature

Background information on Item:

Consider approval for County Administrator David Minke and any County Board Commissioner(s) interested in attending, the 2015 AMC Fall Policy Committee Meeting, September 17-18, 2015, Breezy Point Resort, Pequot Lakes, Minnesota. Costs: Registration \$125 per attending; lodging \$119 or \$139 + tax per night depending upon room type (AMC Group Rate), plus mileage.

Action Requested:

Approve County Administrator David Minke and any County Board Commissioner interested in attending, the 2015 AMC Fall Policy Committee Meeting, September 17-18, 2015, Breezy Point Resort, Pequot Lakes, Minnesota.

Financial Impact:

Funds are available in the 2015 Administrator/County Commissioner budget.



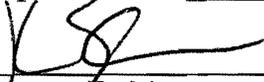
AGENDA REQUEST FORM

Date of Meeting: August 4, 2015

- County Board**
 - Consent Agenda**
 - Regular Agenda** 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: Legal Description Workshop Attendance

Department: Land Services



 Department Head signature

Background information on Item:

The Minnesota Counties Computer Cooperative (MCCC) has partnered with The Sidwell Company to provide two Legal Description Workshops (Basic and Intermediate Legal Descriptions). The next workshops are September 21 & 22, 2015 in St. Paul at the MCCC building. These are very useful workshops for introducing new staff to legal descriptions. Legal descriptions are the backbone to our GIS system.

Action Requested:

Consider Joe Sanders, GIS/Environmental Technician to attend both days of the workshop and Caleb Anderson, Land & Resources Manager to attend the second day only (Intermediate Legal Descriptions).

Financial Impact:

The cost of the workshop is \$100 per day for a total of \$300 (a county vehicle will be used for transportation). All costs will be paid out of the recorder's compliance fund.

Basic Legal Description Workshop

Presented By
The Sidwell Company

Course Outline

This is a “hands on” course for the beginner to the moderately-experienced user that covers the many aspects of legal descriptions. We will begin with a brief look at surveying methods, both past and present, followed by an overview of the Public Land Survey System and how it benefits us when working with legal descriptions. We will cover how a section of land is divided and the different types of descriptions used in legal documents. Then we address the different types of metes and bounds descriptions. We conclude the day with a brief look at aerial imagery and then use the imagery as a base to construct a portion of a section of land using a variety of legal descriptions. This course covers the basic concepts of manually working with legal descriptions. The documents and tools (scales compasses, etc.) will be provided. Please bring a pencil and calculator.

Course Agenda

<u>Time</u>	<u>Topic</u>
8:30 - 8:45	Introduction
8:45 - 9:15	Surveying
9:15 - 10:00	Public Lands Survey System
10:00 - 10:15	<i>Morning Break</i>
10:15 - 12:00	Public Lands Survey System - Basic Legal Descriptions
12:00 - 1:00	<i>Lunch Break</i>
1:00 - 2:30	Metes and Bounds Descriptions
2:30 - 2:45	<i>Afternoon Break</i>
2:45 - 4:00	Legal Descriptions and Aerial Photography

Intermediate Legal Description Workshop

Presented By
The Sidwell Company

Course Outline

This is a “hands on” course for the moderately-experienced user that covers the more complex aspects of legal descriptions. The class begins with a very brief look at the Public Land Survey System then quickly progresses into constructing legal descriptions that contain angular measurements. Then we look into the geometry of curves and what information to use when you run across curve data in a legal description. Then we conclude the day covering some of the problems that occur in legal descriptions. The problems are addressed in conflicting legal descriptions, ambiguous legal descriptions and descriptions along water or riparian rights. The documents and tools (scales compasses, etc.) will be provided. Please bring a pencil and calculator.

Course Agenda

<u>Time</u>	<u>Topic</u>
8:30 - 8:45	Introduction
8:45 - 9:00	Public Lands Survey System (review)
9:00 - 10:00	Angular Measurements
10:00 - 10:15	<i>Morning Break</i>
10:15 - 12:00	Angular Measurements
12:00 - 1:00	<i>Lunch Break</i>
1:00 - 2:00	Curves in Legal Descriptions
2:00 – 2:30	Conflicting legal Descriptions
2:30 - 2:45	<i>Afternoon Break</i>
2:45 - 3:15	Ambiguous Legal Descriptions
3:15 - 4:00	Riparian Rights (land along water)



AGENDA REQUEST FORM

Date of Meeting: August 4, 2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee
- Other _____

Agenda Item: 2015 Tax-Forfeit Land Auction

Department: Auditor/Land

Cathy Clement
Department Head signature

Background information on Item:

2015 Tax Forfeit Land Auction
(As reviewed and recommended by the Land Advisory Committee)

Approval of parcels, appraised values, sale terms and conditions for the 2015 Land Auction scheduled for 10 AM on September 18, 2015 at the County Board Room in the Courthouse in the City of Pine City.

Action Requested:

Approval by Resolution

Financial Impact:

N/A

2015 Pine County Tax-Forfeit Land Auction

10:00 A.M., September 18, 2015
Courthouse
635 Northridge Drive N.W., Pine City, MN

NOTICE IS HEREBY GIVEN that I shall sell to the highest bidder (but at not less than the appraised value), at the County Board Room in the Courthouse in the City of Pine City, in the County of Pine, the following described parcels of land, or lots with buildings or structures forfeited to the State for non-payment of taxes, by resolution of the County Board, authorizing the same, and will commence at 10:00 A.M. on the 18th day of September, 2015.

That the following is a true and correct copy of the aforementioned resolution passed by the County Board of Pine County on August 4, 2015, which shall govern said sale.

2015 Pine County Tax-Forfeit Land Auction Sale Terms and Conditions

RESOLUTION 2015-27

BE IT HEREBY RESOLVED, that the parcels of land forfeited to the State for non-payment of taxes, appearing on the attached list filed with the County Auditor, which have been classified and appraised as provided by M.S.A. 282.01 to 282.13, shall be offered for sale by the County Auditor; said sale to commence at 10:00 A.M. on the 18th day of September, 2015, and the County Auditor is hereby directed to publish the notice of sale as provided by law.

BE IT FURTHER RESOLVED, that the terms of sale shall be cash up to \$1,000.00 on any tract or combination of tracts or a minimum down payment thereon of 10%, whichever is greater, with no down payment being less than the appraised timber value plus the proportioned bid increase. The balance is to be paid in ten equal annual principal payments, provided that no payment on principal, except the last payment shall be less than \$1,000.00. Interest shall be computed from the day of the sale at the rate set by M.S. 282.01, sub. 4. Both principal and interest are payable annually on or before the Anniversary date of purchase.

BE IT FURTHER RESOLVED, that all sales are subject to 3% state assurance, as required by state law.

BE IT FURTHER RESOLVED, that all sales are subject to recording fees, a state deed fee, state deed tax, well certificate fee, if applicable and an annual billing fee.

BE IT FURTHER RESOLVED, that all parcels of said land shall be offered for sale subject to existing leases, easements or tax liens, if any.

BE IT FURTHER RESOLVED, that certain tax-forfeited lands may have unpaid special assessments for improvements that were canceled at the time of forfeiture. Upon sale of this land, the municipality may establish an assessment schedule for payment of a portion or all of the unpaid special assessments.

BE IT FURTHER RESOLVED, that, except for land in platted subdivisions and lands conveyed for correcting legal descriptions, all deeds requested will contain the following statement, "This property is not eligible for enrollment in a state funded program providing compensation for conservation of marginal land or wetlands".

Any parcel of land or lots not sold at the auction may be purchased at any time thereafter at not less than the appraised value until such time as the County Board may order a re-appraisal of the same or withdraw said land or lots from sale.

(Auditors' Seal)

Given under my hand and seal
this 4th day of August, 2015.

/s/ Cathy J. Clemmer, Auditor
Pine County, Minnesota

2015 PINE COUNTY LANDSALE
September 18, 2015

Previously Offered Last Year

Township Properties

1. BREMEN TOWNSHIP (05.0299.000)
NW ¼ of SW ¼ *TORRENS (Timber Value \$6,400)
35-44-21 40 Acres **Appraised Value: \$17,800**
2. FLEMING TOWNSHIP (14.0134.000 and 14.0135.000)
SE ¼ of NE ¼; Reserving for Pine County, it's successors and assigns, a highway easement over, under and across the east 50 feet of said Southeast Quarter of Northeast Quarter; and SW ¼ of NE ¼
20-43-18 80 Acres **Appraised Value: \$43,500**
3. FLEMING TOWNSHIP (14.0139.000 split)
NE ¼ of SE ¼; Reserving for Pine County, it's successors and assigns, a highway easement over, under and across the East 50 feet of said Northeast Quarter of Southeast Quarter. *TORRENS
20-43-18 40 Acres **Appraised Value: \$35,900**
4. HINCKLEY TOWNSHIP (15.0210.000)
SW ¼ of NW ¼ (Timber Value \$8,500)
20-41-21 40 Acres **Appraised Value: \$14,900**
5. KERRICK TOWNSHIP (16.0395.000)
NW ¼ of SE ¼
34-45-18 40 Acres **Appraised Value: \$14,900**
6. WILMA TOWNSHIP (32.0097.000 split)
N ½ of SE ¼, less the East 132' thereof. (Timber Value \$65,000)
11-42-17 78 Acres **Appraised Value: \$111,500**
7. WILMA TOWNSHIP (32.0097.000 split)
S ½ of SE ¼ of NE ¼, less the East 132' thereof and SW ¼ of NE ¼. (Timber Value \$81,000)
11-42-17 58 Acres **Appraised Value: \$108,500**
8. WILMA TOWNSHIP (32.0097.000 split)
N ½ of SE ¼, less the East 132' thereof and N ½ of NE ¼. (Timber Value \$97,000)
11-42-17 98 Acres **Appraised Value: \$145,900**

City Properties

- 9-15. PINE CITY-Fawn Meadows Addition
WITHDRAWN

New Offerings 2015

Township Properties

16. BIRCH CREEK TOWNSHIP (04.0295.000)
SE ¼ OF NW ¼ (Timber Value \$14,000)
33-45-21 40 Acres **Appraised Value: \$23,400**
17. BREMEN TOWNSHIP (05.0126.000 and 05.0125.000)
SW ¼ of SW ¼
SE ¼ of SW ¼
13-44-21 80 Acres **Appraised Value: \$36,000**
18. BROOK PARK TOWNSHIP (06.0175.000) - WITHDRAWN
19. CHENGWATANA TOWNSHIP (06.0124.008)
E ¼ of E ¼ of S ¼ of SW ¼ of SW ¼
10-39-20 5 acres **Appraised Value: \$18,300**

2015 PINE COUNTY LANDSALE
September 18, 2015

20. CLOVER TOWNSHIP (09.0019.000)
 That part of the Fractional NE ¼ of NW ¼ lying South of the North 1320 feet; reserving for Pine County, its successors and assigns, a highway easement lying between lines run parallel with and 50.00 feet on each side of the centerline of Pine County State Aid Highway 22.
 03-41-18 3.03 Acres Appraised Value: \$7,300
21. FLEMING TOWNSHIP (14.0211.000)
 S ¼ of SE ¼ of NE ¼; reserving for Pine County, its successors and assigns, a highway easement over, under, and across the east 50 feet of said South Half of Southeast Quarter of Northeast Quarter. (Timber Value \$8,000). *TORRENS.
 29-43-18 20 Acres Appraised Value: \$23,800
22. HINCKLEY TOWNSHIP (15.0234.000)
 South ½ of West ½ of East ½ of Southwest ¼ of Southeast ¼
 21-41-21 5 acres Appraised Value: \$15,700
23. KERRICK TOWNSHIP (16.0005.000)
 N ½ of SE ¼ and
 That part of SW ¼ of SE ¼ described as follows: Start from SW corner; then East 880 feet to the point of beginning; then North 1320 feet; then East 440 feet; then South 1320 feet; then West 440 feet to point of beginning.
 (Timber Value \$26,000).
 1-45-18 93.33 Acres Appraised Value: \$108,600
24. KERRICK TOWNSHIP (16.0254.000, 16.0257.000, and 16.0279.002)
 SW ¼ of NE ¼ and SE ¼ of NW ¼ and
 That part of Lot 4 of Auditors Subdivision of Section 24, Township 45, Range 18, according to the plat thereof on file and of record in the office of the County Recorder, Pine County, Minnesota, lying Southerly of Pine County Highway No. 47, also known as Oak Leaf Road and which lies Northerly of the following described line:contact the Pine County Land Department for a full legal description (320-216-4225).
 (Timber Value \$20,000).
 24-45-18 81.58 +/- Acres Appraised Value: \$85,000
25. KETTLE RIVER TOWNSHIP (17.0162.000 and 17.0166.000)
 S ½ of NW ¼ East of Right-of-Way of Highway 35 and N ½ of SW ¼ East of Right-of-Way of Highway 35. *TORRENS.
 13-44-20 105.4 Acres Appraised Value: \$46,700
26. KETTLE RIVER TOWNSHIP (17.0330.000)
 NE ¼ of SE ¼ lying West of Right-of-Way of Highway 35; (Timber Value \$12,600).
 26-44-20 29.57 Acres Appraised Value: \$24,800
27. MISSION CREEK TOWNSHIP (18.0104.000)
 SE ¼ of NE ¼
 14-40-21 40 Acres Appraised Value: \$7,500
28. MUNCH TOWNSHIP (19.0052.000)
 NE ¼ of NE ¼
 8-40-20 40 Acres Appraised Value: \$27,200
29. MUNCH TOWNSHIP (19.0059.000)
 NE ¼ of SE ¼
 8-40-20 40 Acres Appraised Value: \$28,000
30. NICKERSON TOWNSHIP (21.0147.000 and 21.0151.000)
 SE ¼ of the NE ¼, NW ¼ of the SE ¼, and the E ½ of the E ¼ of the SW ¼, reserving a public road easement over the south 33 feet of the E ½ - E ¼ - SE ¼. (Timber Value \$36,000)
 05-45-17 120 Acre Appraised Value: \$105,500
31. NICKERSON TOWNSHIP (21.0154.000)
 NW ¼ of the SW ¼ and the W ¼ of the E ¼ of the SW ¼, reserving a public road easement over the south 33 feet of the W ¼ - E ¼ - SW ¼.
 (Timber Value \$9,700).
 05-45-17 80 Acres Appraised Value: \$71,400

2015 PINE COUNTY LANDSALE
September 18, 2015

32. NICKERSON TOWNSHIP (21.0260.000)
 That part of the Northwest Quarter of Northwest Quarter (NW ¼ of NW ¼) described as follows: Commencing at the Northwest corner of said Section 19; thence on an assumed bearing of South, along the West line of said Section 19 a distance of 931.35 feet to the actual point of beginning of the tract herein described; thence continuing South, along said West line, a distance of 365.21 feet to the intersection with the existing overhead Minnesota Power and Light Company power line; thence North 45D01°14' East, along said power line, a distance of 165.00 feet; thence North 4D45'28" West a distance of 95.98 feet to the point of beginning; Subject to an easement for State Trunk Highway No. 23 on the South, Subject to an easement for township road on the East, subject to an easement for the Minnesota Power and Light Company overhead power line and subject to any other easements of record, if any.
 19-45-17 .72 Acres Appraised Value: \$980
33. NICKERSON TOWNSHIP (21.0262.000)
 That part of the Northwest Quarter of the Northwest Quarter (NW ¼ of NW ¼) described as follows: Commencing at the intersection of a line run 33 feet easterly of and parallel with, as measured at right angles, to the center line of the range line road near and West line of Section 19 as now laid out and a line run 50 feet northerly of and parallel with, as measured at right angles, to the North right-of-way line of State Highway No. 23; thence northwesterly parallel with the center line of said range line road 250 feet to the point of beginning of the property to be described; thence southeasterly along the last-described line 250 feet; thence northeasterly parallel with said State Highway No. 23 a distance of 235 feet; thence northwesterly 250 feet to a point distant 235 feet easterly of, as measured along a line that is parallel with said State Highway No. 23 from the point of beginning; a distance of 235 feet to the point of beginning.
 19-45-17 1.5 Acres Appraised Value: \$2,100
34. PINE LAKE TOWNSHIP (27.0216.000)
 N ¼ of SW ¼ of NE ¼
 17-43-21 20 acres Appraised Value: \$3,200
35. POKEGAMA TOWNSHIP (28.5533.000)
 Pokegama Meadows Lot 2, Block 1
 29-39-22 Appraised Value: \$7,100
36. SANDSTONE TOWNSHIP (30.0354.012)
 All that part of the Southwest Quarter of Southwest Quarter (SW ¼ of SW ¼) lying west of the Kettle River; Less that part of the SW ¼ of the SW ¼ lying West of the Kettle River, described as follows: Starting at the Southwest Corner of Section 3; thence North 500 feet along the West line of Section 3 to the point of beginning of the property to be described; thence East parallel with the South line of Section 3, 660 feet; thence North parallel with the West line of Section 3; to the North line of said SW ¼ of SW ¼; thence West along the North line of said SW ¼ of SW ¼ to the West line of said Section 3; thence South along said West section line to point of beginning; And less all that part of the SW ¼ of the SW ¼ lying West of Kettle River, except the West 660 feet.
 03-42-20 7.58 Acres Appraised Value: \$16,500
37. STURGEON LAKE TOWNSHIP (31.0261.000)
 SE ¼ of NE ¼
 33-45-20 40 Acres Appraised Value: \$16,900
38. WILMA TOWNSHIP (32.0041.000)
 W ¼ of NE ¼; (Timber Value \$13,500).
 7-42-17 80 Acres Appraised Value: \$86,700
39. WINDEMERE TOWNSHIP (33.5692.000)
 Lot 7, Block 4, Rearrangement of Hogan's 28; *TORRENS.
 28-45-19 Appraised Value: \$6,000
40. WINDEMERE TOWNSHIP (33.6073.000)
 Wild Acres East Lot 11, Block 3 *TORRENS.
 28-45-19 Appraised Value: \$10,900
41. WINDEMERE TOWNSHIP (33.6074.000)
 Wild Acres East Lot 12, Block 3 *TORRENS.
 28-45-19 Appraised Value: \$6,000
42. WINDEMERE TOWNSHIP (33.6330.001)
 South 100 feet of Lot 6, Block 1 of the 1983 Rearrangement of Lots 1, 2, 3, 4, 5, 7, 8, 9, 10, 11 and 12 of Clewitts Corner; reserving for Pine County, its successors and assigns, a highway easement over, under, and across the east 17 feet of said Lot 6.
 18-45-18 Appraised Value: \$4,300

2015 PINE COUNTY LANDSALE
September 18, 2015

City Properties

- 43. CITY OF ASKOV (34.5070.000)
Townsite of Partridge Lot 29 Block 7; Townsite of Partridge North 12 feet of Lot 28, Block 7
20-43-19 Appraised Value: \$9,300

- 44. CITY OF HENRIETTE (39.5029.000)
Townsite of Cornell Lots 1 thru 3, Block 14
17-39-22 Appraised Value: \$12,700

- 45. CITY OF HENRIETTE (39.5044.000)
Townsite of Cornell Lots 10, 11, and 12, Block 15
17-39-22 Appraised Value: \$8,400

- 46. CITY OF HINCKLEY (40.5301.000)
Townsite of Hinckley Lots 13 thru 16, Block 167
24-41-21 Appraised Value: \$4,500

- 47. CITY OF HINCKLEY (40.5305.000)
Townsite of Hinckley Lots 1 thru 9, Block 170
24-41-21 Appraised Value: \$18,000

- 48. CITY OF SANDSTONE (45.5115.000)
Townsite of Sandstone Lot 3, Block 16
15-42-20 Appraised Value: \$700

- 49. CITY OF SANDSTONE (45.5187.000 and 45.5176.000 split)
Sandstone Addition #1 Lots 27, 28, and 29, Block 5 ; *TORRENS -Lot 29.
16-42-20 Appraised Value: \$2,600

- 50/51. CITY OF SANDSTONE (45.5306.000) and CITY OF WILLOW RIVER (47.0008.000)
WITHDRAWN.....CITY CONVEYANCE REQUESTS



AGENDA REQUEST FORM

Date of Meeting: August 4, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda

5 mins. 10 mins. 15 mins. Other

Personnel Committee

Other _____

Agenda Item: City Conveyance Requests

Department: Auditor/Land

Cathy Clouner
Department Head signature

Background information on Item:

Tax Forfeit Conveyances (City of Sandstone and Willow River)
(As reviewed and recommended by the Land Advisory Committee)

-City of Sandstone requests the conveyance of:
CITY OF SANDSTONE (45,5308.000)
Townsite of Sandstone Quarries Northerly 1/4 of Lot 10, Block 9
09-42-20

This property involves a blight situation in which the structure needs demolition and clean-up. The City would like to purchase the property to resolve the blight conditions through transferring the title to the adjoining land owner (Ace Hardware) with the stipulation for the demolition and clean-up. Demolition and clean-up exceed the bare lot value of \$9,400, the Land Advisory Committee recommends sale to the City for \$1.00.

-City of Willow River request the conveyance of:
CITY OF WILLOW RIVER (47,0008.000)
That part of Southwest Quarter of the Southeast Quarter (SW 1/4 of SE 1/4) described as follows: Beginning at the Northwest corner of said SW 1/4 of SE 1/4; thence east along the north line of said SW 1/4 of SE 1/4 a distance of 234.00 feet; thence south along a line parallel with the west line of said SW 1/4 of SE 1/4, a distance of 93.00 feet; thence westerly to a point on the west line of said SW 1/4 of SE 1/4, said point lying 82.00 feet south of the NW corner of said SW 1/4 of SE 1/4; thence north along west line of said SW 1/4 of SE 1/4 to the point of beginning, and the West 234.0 feet of Lot 14, Rearrangement of Auditor's Subdivision, subject to easement.
02-44-20 .89 Acres

This property also involves a blight situation in which the home and garage needs demolition and clean-up. The City would like to purchase the property and resolve the blight conditions by demolition of the structures. Considering a bare lot value of \$20,500, less demolition and clean-up fees, the Land Advisory Committee recommends sale to the City for \$2,500.

Action Requested:

Approval by Resolution

Financial Impact:

N/A

2015 Tax Forfeit Land Sale/City Conveyances

RESOLUTION 2015-28

WHEREAS, the following parcels have forfeited to the State of Minnesota for non-payment of taxes:

1. CITY OF SANDSTONE (45.5306.000)

Townsite of Sandstone Quarries Northerly ½ of Lot 10, Block 9
09-42-20

2. CITY OF WILLOW RIVER (47.0008.000)

That part of Southwest Quarter of the Southeast Quarter (SW ¼ of SE ¼) described as follows:
Beginning at the Northwest corner of said SW ¼ of SE ¼; thence east along the north line of said SW ¼ of SE ¼ a distance of 234.00 feet; thence south along a line parallel with the west line of said SW ¼ of SE ¼, a distance of 93.00 feet; thence westerly to a point of the west line of said SW ¼ of SE ¼, said point lying 82.00 feet south of the NW corner of said SW ¼ of SE ¼; thence north along west line of said SW ¼ of SE ¼ to the point of beginning, and the West 234.0 feet of Lot 14, Rearrangement of Auditor's Subdivision, subject to easement.
02-44-20 .89 Acres

WHEREAS, Minnesota State Statute 282 allows for townships and cities to have first priority to acquire tax forfeited parcels for certain and specific purposes; and

WHEREAS, the City of Sandstone and Willow River have requested the above stated parcels for the purpose of demolition of structures to correct blight conditions.

WHEREAS, the Pine County Land Advisory Committee has reviewed the requests and recommends the sale to Sandstone of parcel #45.5306.000 at \$1.00 AND the sale to Willow River of parcel #47.0008.000 at \$2,500.

BE IT HEREBY RESOLVED, that the above listed parcels of land, which have been classified and appraised as provided by M.S. 282, shall be offered for sale by the County Auditor to the Cities of Sandstone and Willow River for the above listed values, plus recording, deed tax, deed fee, and State assurance fees as may be required.

Dated at Sandstone, Minnesota this 4th day of August, 2015.

Stephen M. Hallan
Chair, Pine County Board of Commissioners

Attest: _____
David J. Minke, County Administrator



AGENDA REQUEST FORM

Date of Meeting: August 4th, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda
- Personnel Committee
- Other _____

5 mins 10 mins 15 mins Other

Agenda Item: Establishment of Pine County DWI Education Program

Department: Probation Department

Terry Fawcett

Digitally signed by Terry Fawcett
DN: cn=Terry Fawcett, o=Pine County, ou=Probation,
email=terry.fawcett@co.pine.mn.us, c=US
Date: 2015.07.22 10:23:11 -0500

Department Head signature

Background information on Item:

PCP looks to implement a DWI Education Program, as allowed by Minnesota Statute 244.19 Subd.3 (Powers and duties of a Probation Officer): "power to..initiate programs...to prevent...crime and to rehabilitate within the community persons who come within the jurisdiction of the court."

Currently, offenders who are sentenced to a DWI Education Program are ordered to Anoka County @ \$130.00 per client.

This program will provide a service to the citizens of Pine County, and at a rate of \$100 per client for a four-hour program versus a nine-hour program in Anoka.

Action Requested:

No official Action Required..Would like Board Support

Financial Impact:

At a conservative estimate, Pine County could bring in revenue of \$10,000 for 100 clients per year to go through the program. PCP would also allow neighboring counties who don't offer this service into their program, which could increase revenue.

Only cost to PCP would be for materials and speaker fees. PCP would facilitate program.



AGENDA REQUEST FORM

Date of Meeting: 8/4/2015

- County Board**
 Consent Agenda
 Regular Agenda 5 mins. 10 mins. 15 mins. Other
- Personnel Committee
- Other _____

Agenda Item: Vulnerable Adult Reporting Presentation

Department: HHS

Rebecca Foss
Department Head signature

Background information on Item:

On July 1, 2015, the State of MN rolled out a centralized system for reporting suspected maltreatment of vulnerable adults, called the Minnesota Adult Abuse Reporting Center. Barbara Schmidt, Social Services Supervisor, will provide a brief presentation on vulnerable adult abuse reporting and the changes in how these reports are now made.

Action Requested:

N/A- for informational purposes

Financial Impact:

None at this time- however, the department has been told that when other states adopt similar state-wide hotlines, the workload increases by approximately 25%.



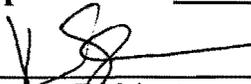
AGENDA REQUEST FORM

Date of Meeting: August 4, 2015

- County Board**
 - Consent Agenda
 - Regular Agenda 5 mins. X 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: Pesticide Collection Reimbursement Contract

Department: Land Services



Department Head signature

Background information on Item:

Pine County currently has a contract with the Minnesota Department of Agricultural (MDA) for the reimbursement of any pesticides collected and disposed of through our HHW events. MDA has proposed changes to the contract, which appear to be for ease of use (less documentation required on our parts).

Action Requested:

Consider authorizing the County Board Chair to sign the MDA Contract.

Financial Impact:

All costs associated with the collection of pesticides will be paid for through this contract by MDA.

SUBJECT: MINNESOTA'S WASTE PESTICIDE COLLECTION PROGRAM

Dear Authorized Representative,

This letter is to notify Household Hazardous Waste (HHW) collection program authorized representatives currently party to a Minnesota Department of Agriculture (MDA) Cooperative Agreement for Waste Pesticide Collection ("Agreement") that a new agreement is available to replace previous Agreements and amendments.

The new Agreement reflects changes of 2015 legislation that in turn affects how the MDA administers MN's Waste Pesticide Collection Program. MDA is enclosing with this letter, for your review and use, a revised "Cooperative Agreement" form which will serve for future MDA-county-HHW facility cooperative activities regarding MN waste pesticide collection. Please obtain appropriate signature(s) and return the signed agreement by October 1st, 2015, if possible. In lieu of this, all collected waste pesticides will be covered according to the current agreement.

These are the changes affecting you:

- **Cooperators are no longer required to list pesticide EPA reg. numbers or name and active ingredient on any pesticide delivered for disposal;**
- **Ag pesticides do have to be recorded, but only the weight or estimated weight (new ag data form included for your use)**

Changes to MDA's responsibilities are:

- **Collection events offered in non-agreement counties occur every other year for both ag and household waste pesticide collections;**
- **Events made available to counties and not in every county, improving collection efficiency.**

Items not changed in the agreement are:

- **The agreement still offers a choice of four (4) options for collecting waste pesticide;**
- **Importantly, the new Agreement continues to offer payment of your disposal costs, including reasonable overhead costs incurred in providing the waste pesticide collection service.**

We very much appreciate your past efforts and hope you will continue to partner with the MDA in serving county residents, farmers and businesses. If you have any questions or need further explanation of the recent changes to MDA's waste pesticide collection program or the new "Cooperative Agreement", please contact me.

Sincerely,



Stan Kaminski
Minnesota Department of Agriculture
Pesticide and Fertilizer Management Division
651-201-6562
stan.kaminski@state.mn.us

Attachments: New "Cooperative Agreement for Waste Pesticide Collection"
Agricultural Waste Pesticide Record Form



STATE OF MINNESOTA
MINNESOTA DEPARTMENT OF AGRICULTURE
COOPERATIVE AGREEMENT FOR WASTE PESTICIDE COLLECTION

Under Minnesota Statutes 18B.26, Subd. 3, and 18B.065, the State is empowered to enter into this agreement between the Minnesota Department of Agriculture (MDA), Pesticide & Fertilizer Management Division, Waste Pesticide Collection Program and:

[X] Pint County County Solid Waste Administration
(hereinafter "Governmental Unit")

[] Regional Household Hazardous Waste Program
(hereinafter "Governmental Unit")

[] Other Local Unit of Government

List county or counties:

The Minnesota Pesticide Control Law states:

- The commissioner must designate a place that is available at least every other year for persons to dispose of unused portions of nonagricultural pesticides.
The commissioner must designate a place that is available at least every other year for persons to dispose of unused portions of agricultural pesticides.
The commissioner may enter into cooperative agreements with state agencies and local units of government for administration of the waste pesticide collection program.

1. Term of Agreement:

1.1 Effective date: This Cooperative Agreement becomes effective when all required signature(s) are included and the Agreement is signed by the MDA. Any previous Cooperative Agreement is null and void.

1.2 Agreement will automatically renew unless either party requests termination (See 15.1).

CHECK APPROPRIATE BOX(S) UNDER # 2 THROUGH # 5 BELOW

[X] 2. Governmental Unit agrees to collect NONAGRICULTURAL waste pesticides.

A "nonagricultural pesticide" does not bear labeling that meets the federal worker protection agricultural use requirements established in Code of Federal Regulations, title 40, parts 156 and 170.

If box #2 above is checked, the Governmental Unit agrees to:

2.1 Accept, package and store nonagricultural waste pesticide until shipment.

2.2 Arrange shipment with contractor operating under the MN Hazardous Waste Management Contract H-69(5), or successive similar state contracts.

3. Governmental Unit does NOT agree to collect NONAGRICULTURAL waste pesticide.

4. Governmental Unit agrees to collect AGRICULTURAL waste pesticide.

An "agricultural pesticide" means a pesticide that bears labeling that meets federal worker protection agricultural use requirements established in Code of Federal Regulations, title 40, parts 156 and 170.

If box #4 above is checked, the Governmental Unit agrees to:

4.1 Accept, package and store agricultural waste pesticide until shipment.

4.2 Record weights, either actual or estimated, in pounds (including the weight of the product container) on a form provided by MDA ,

4.3 Arrange shipment and provide records, as required above, by scanning to MDA or to contractor operating under the MN Hazardous Waste Management Contract H-69(5).

4.4 Include MDA logo in all advertising for waste pesticide collections.

5. Governmental Unit does NOT agree to collect AGRICULTURAL waste pesticide.

6. The MDA will provide to Governmental Unit that check(s) box # 2 and/or # 4, above:

6.1 Payment of costs incurred, including supplies, transportation, disposal and advertising;

6.2 Payment of Reasonable Overhead Costs @ \$0.25 per pound of collected waste pesticide;

6.3 Materials approved and useable for advertising.

7. Payment:

7.1 Hazardous Waste Contractor invoices MDA directly for costs of disposal, supplies and transportation.

7.2 MDA pays invoice.

7.3 MDA determines overhead cost compensation and pays Government Unit twice each state fiscal year.

8. MDA shall provide payment from the Waste Pesticide Cooperative Agreement Account to state contractors and government units for the collection and disposal of waste pesticides.

9. Authorized Representatives

9.1 The State's Authorized Representative is:

Stan Kaminski or his successor, Pesticide & Fertilizer Management Division, Minnesota Department of Agriculture, 625 North Robert Street, St. Paul, MN 55155, 651-201-6562; Stan.Kaminski@state.mn.us .

9.2 The Governmental Unit's Authorized Representative is: [Name, Title, Address, Phone & Email]

Kelly Schroeder
Land Services Director
635 Northridge Dr NW, Suite 250, Pine City, MN 55063
(320) 591-1634 Kelly.schroeder@co.pine.mn.us

10. Assignment, Amendments, Waiver, and Contract Complete

10.1 Assignment. The Governmental Unit may neither assign nor transfer any rights or obligations under this agreement without the prior consent of the MDA and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.

10.2 Amendments. Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

10.3 Waiver. If the MDA fails to enforce any provision of this agreement, that failure does not waive the provision or its right to enforce it.

10.4 Contract Complete. This agreement contains all negotiations and agreements between the MDA and the Governmental Unit. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

11. Liability. It is the intent of the parties that any liability which may arise as a result of activities contemplated by this Contract be governed according to the following provisions:

11.1 Liability to third persons. The parties intend that any claims or causes of action by third persons are subject to the limitations upon liability provided by law. Further, nothing in this Contract is intended to create a cause of action with respect to any third person, except for rights granted to Co-Sponsoring Counties as third party beneficiaries of this Section 11.

11.2 State Indemnification.

The parties acknowledge and agree that the County and any Co-Sponsoring Counties are indemnified by the State as provided for in Minn. Stat. § 18B.065, subdivision 10. In the event that Minn. Stat. § 18B.065, subdivision 10, is inapplicable to a specific situation, then the State and the County agree to be responsible for their own acts and omissions subject to the provisions, limitations, and exclusions of their respective Tort Claims Acts - Minn. Stat. § 3.736 for the State and Minn. Stat. ch. 466 for the municipality.

11.3 No Waiver. Nothing in this Contract is intended to waive or limit the provisions of the Tort Claims Acts, Minn. Stat. § 3.736, or Minn. Stat. ch. 466, or any other law, legislative or judicial, which limits governmental liability.

12. State Audits

Under Minn. Stat. § 16C.05, subd. 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this agreement are subject to examination by the MDA and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement.

13. Government Data Practices

The Governmental Unit and MDA must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the MDA under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Governmental Unit or the MDA.

If the Governmental Unit receives a request to release the data referred to in this Clause, the Governmental Unit must immediately notify the MDA. The MDA will give the Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

14. Venue

Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

15. Termination

15.1 Termination. The MDA or the Governmental Unit may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party. Termination must be by written or fax notice to the Governmental Unit.

15.2 Termination for Insufficient Funding. The MDA may immediately terminate this agreement if it does not have sufficient funds in the Waste Pesticide Cooperative Agreement Account to pay or reimburse the governmental unit. The MDA is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Governmental Unit will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The MDA will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate or provide sufficient funds. The MDA must provide the Governmental Unit notice of the lack of funding within a reasonable time of the MDA's receiving that notice.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. 16A.15 and 16C.05

Signed: _____

Date: _____

SWIFT No. _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GOVERNMENTAL UNIT

By: _____

Title: _____

Date: _____

4. COMMISSIONER OF ADMINISTRATION

By: _____

(With Delegated Authority)

Date: _____

Hest: _____

David J. Minke, County Administrator

Distributed to:

- Governmental Unit's Authorized Representative
- State's Authorized Representative
- Commissioner of Administration (or delegated authority)
- MDA Waste Pesticide Collection Program file

