

AGENDA
PINE COUNTY BOARD MEETING

District 1 Commissioner Hallan (Chair)
District 2 Commissioner Pangerl
District 3 Commissioner Chaffee
District 4 Commissioner Rossow
District 5 Vacant

Tuesday, June 18, 2013, 10:00 a.m.
Boardroom, Pine County Courthouse, Pine City , Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Approve Agenda
- E) Approve Minutes of June 4, 2013 board meeting and Summary for publication.
- F) Approve Minutes of the June 3, 2013 special meeting and June 4, 2013 special meeting Committee of the Whole.
- G) Minutes of Boards, Committees and Correspondence
 Pine County Soil & Water Conservation District Board Meeting – May 9, 2013
 University of Minnesota Extension – Pine County Update – June, 2013
- H) Approve Consent Agenda

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review May, 2013 Cash Balance (attached)

Fund	May 31, 2012	May 31, 2013	Increase(Decrease)
General Fund	-1,737,183.72	-2,136,132.50	(398,948.78)

Health and Human Services Fund	1,029,022.31	332,874.00	(696,148.31)
Road and Bridge Fund	6,884,383.78	6,431,447.43	(452,936.35)
Land Management Fund	1,041,580.45	1,660,026.98	618,446.53
TOTAL (inc non-major funds)	\$22,184,358.33	\$21,045,691.80	(\$1,138,666.53)

2. Applications for Abatement:

Consider:

- a. Samuel Hertogs Trust, Mission Creek Twp., PIDs 18.5138.000-18.5159.000, pay 2012 & 2013
- b. Victor Sundquist, Hinckley Twp, PID 15.0139.000, pay 2013

3. Application for Exempt Permit

Consider Application for Exempt Permit for the Moose Lake Chamber of Commerce to conduct Minnesota lawful gambling on October 18, 2013 at the Moose Lake Golf Course, 35311 Parkview Drive, Sturgeon Lake, MN (Windemere Twp.).

4. Resolution for Repurchase of Tax Forfeited Land

Consider Resolution 2013-25 for Repurchase of Tax Forfeited Land in full, Eagle Deer Reserve, PID 26.5384.000, and authorize Board Chair and County Auditor to sign.

5. Liquor License

Consider 3.2 Liquor License for: Ray & Marge's Resort (Windemere Township), Duxbury Store (Wilma Township), Duquette General Store (Kerrick Township), Birch Creek Golf Course (Sturgeon Lake Township). Subject to approval of the County Board, Pine County Sheriff, Pine County Attorney and the township board of each applicant.

6. Police Officer Declaration – PERA

Consider Resolution 2013-24, Public Employees Retirement Association Police Officer Declaration for former deputy sheriff Tory Bertelson. This declares that Tory Bertelson met all of the requirements of the Police and Fire Plan membership requirements from June 20, 2011 through October 22, 2011; authorize Board Chair to sign Resolution 2013-24.

7. Soo Line South Rehabilitation Project #1140-11-2D

Accept Soo Line South Rehabilitation, Project #L140-11-2D grant in the amount of \$72,000 from Department of Natural Resources and authorize Board Chair and County Administrator to sign. Grant requires a 10% match from Grantee (Pine County) to be split \$4,000 from Pine County and \$4,000 from Northern Pine Riders for a total project cost of \$80,000. To be administered by County Engineer Mark LeBrun.

8. New Hire – Health & Human Services Director

Authorize the hiring of Health & Human Services Director Patrick Bruflat, effective June 24, 2013, pending completion of pre-employment screenings, \$82,000 per year, grade E82, FLSA exempt.

REGULAR AGENDA

1. Personnel Committee

A. Pine County Personnel Committee - Special Meeting met June 4, 2013 (Minutes attached). Action taken at the June 4, 2013 board meeting. Informational only, no additional board action necessary.

B. Pine County Personnel Committee met June 11, 2013 and made the following recommendations (Minutes attached):

Jail:

- i. Approve maintaining part-time correction officer staffing level at 8 positions.
- ii. Approve hiring of one (1) part-time dispatcher.

Land Services Department:

- i. Approve newly created job description for the Sr. Environmental Tech/Zoning Administrator and approve to advertise internally for the position.
- ii. Approve revised Environmental Tech job description.
- iii. Approve newly created job description for the Sr. Property Appraiser and approve promoting the most qualified internal candidate to the position and backfilling.
- iv. Approve revised Recorder job description.

Administrator:

- i. Approve 3% wage increase from \$15.17 to \$15.63 for Payroll Clerk Susan Fore (B23), effective April 17, 2013.
- ii. Approve re-grade of IT Supervisor position from B31 to C42. A market study is to be brought to the next Personnel Committee meeting for the position.
- iii. Approve 2% wage increase from \$15.60 to \$15.91 for IT Support Specialist Ryan Findell (B24), effective April 28, 2013.

Health & Human Services:

- i. Approve the hiring of:
 - (1) FT Social Worker in Children's Services
 - (2) Office Support Specialists
 - (2) Eligibility Workers (1 with future approval of committee); and
 - (1) Social Worker.
- ii. Approve the transfer of Child Support Officer/Collections Officer Kari Sammis from part-time to full-time status. No change in classification or wage.

Other items are for informational purposes only.

2. Transportation Committee

Pine County Transportation Committee met June 6, 2013 (Minutes attached). The Transportation Committee made the following recommendations:

- A. Proceed with the following turnbacks and offer a one-time payment to the specific township, \$10,000 per mile, to be used at the township's discretion:
 - i. CR 111 from TH 70 to CSAH 5 (1.52 miles) Dist. 2
 - ii. CR 112 from TH 70 to Royal Heights Lane (2.00 miles) Dist. 2
 - iii. CR 119 from CSAH 5 to CSAH 7 (0.76 miles) Dist. 1
 - iv. CR 153 from Norden Road to 4 miles East (3.0 miles) Dist. 5
(County would take Norden Road 1 mile)
 - v. CR 156 from CSAH 40 to Balsam Fir Road (2.5 miles) Dist. 4
- B. Authorize the promotion of Heavy Maintenance Worker Todd Booker to Highway Maintenance Supervisor, effective June 19, 2013, \$22.89/hour, C41.

3. Insurance Committee

The insurance committee is scheduled to meet June 17, 2013 at 2:00 p.m. to discuss changing the service provider from MinnesotaLife to Madison National Life for long term disability, short term disability and life insurance. A recommendation may be presented at the board meeting.

4. Central Minnesota Jobs and Training Services, Inc. (CMJTS)

Update by Barbara Chaffee. CMJTS is a partner in the Minnesota WorkForce Center System, serving 11 counties in Central Minnesota, including Pine County.

5. 2013 MCIT Member Report

Presentation by Bob Goede, MCIT Risk Management Consultant.

6. NLX

Presentation by Bob Manzoline, Regional Rail Authority, and John Ongaro, Intergovernmental Relations Director, St. Louis County.

7. Final Payment – Hardrives, Inc.

Approve final payment to Hardrives, Inc. in the amount of \$43,217.25 for Contract #1104 related to:

CP 058-633-014, CSAH 33; between CSAH 66 to TH 23

CP 058-664-004, CSAH 64; between TH 123 and TH 23

CP 058-666-002, CSAH 66; between CSAH 32 to TH 23

And authorize County Administrator to sign Certificate of Final Contract Acceptance.

8. Pine County Sheriff's Office Public Auction

Review Informational Memorandum from Sheriff Cole as to the procedure for a public auction of forfeited, lost or abandoned firearms. No board action required.

9. Flood Mitigation Properties – Resolution 2013-26

Approve Resolution 2013-26 Authorizing County Administrator or Designee to Sign Closing Related Documents to Purchase Flood Buy-out Properties and authorize Board Chair and County Administrator to sign.

10. Commissioner Updates

11. Other

12. Upcoming Meetings

- a. **Technology Meeting, Tuesday, June 18, 2013, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, June 18, 2013, 10:00 a.m.**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- c. **Pine County Health and Human Services Meetings, Tuesday, June 18, 2013, to commence after Pine County Board Meeting**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- d. **Facilities Committee Meeting, Tuesday, June 18, 2013, to commence after Pine County Health & Human Services Meeting**, Commissioner Conference Room, Pine City, Minnesota.
- e. **Special Meeting – Performance Review, Wednesday, June 19, 2013, 8:00 a.m.**, Commissioner’s Conference Room, Pine County Courthouse, Pine City, Minnesota.
- f. **NLX meeting, Wednesday, June 26, 2013, 9:30 a.m.**, Boardroom, Pine County Courthouse, Pine City, Minnesota.

13. Adjourn

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, June 4, 2013, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

Chair Hallan called the meeting to order at 1:00 p.m. Present were Commissioners Mitch Pangerl, Steve Chaffee, and Curt Rossow. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. The following expressed their concern with the gravel surface improvement made to County Roads 44 and 45: Greg Kvasnicka, Gary Nelson, Raymond Rath, Floyd Hedman, Derek Florin, Wendy Nelson, Karen Zebrasky, and Daryl Zebrasky. The following expressed their support of the Northern Lights Express: Lowell Johnson and Nubea Johnson.

Chair Hallan requested the following revisions to the Agenda:

Consent:

Add #5: Addition of parcel to 2013 Land Auction and authorization to conduct appraisals and miscellaneous preparations.

Regular:

Amend #1: Motion to approve Resolution 2013-23: Conveyance of Tax Forfeited Property under a Conditional Use Deed from Pine County to the Pine County Historical Society and authorize Board Chair and County Administrator to sign.

Add #4A: Personnel Committee Recommendation from June 4, 2013 Personnel Committee meeting.

Commissioner Chaffee moved to approve the amended agenda. Second by Commissioner Rossow. Motion carried 4-0.

Commissioner Pangerl moved to approve the Minutes of the May 21, 2013 board meeting and Summary for publication. Second by Commissioner Rossow. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Pine County Land Surveyor Monthly Report – May, 2013

Pine County HRA Senior Housing Regular Meeting – April 24, 2013

Commissioner Chaffee moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Rossow. Motion carried 4-0.

Commissioner Pangerl moved to approve the amended Consent Agenda. Second by Commissioner Rossow. Motion carried 4-0.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **May, 2013 Disbursements**

Approve Disbursements Journal Report, May 1, 2013 – May 31, 2013

2. **Applications for Abatement:**

Approve:

- a. Chad Purull, 77814 Purull Kowitz Road, Willow River, PID 22.0178.000, pay 2012
- b. Brian & Debra Hoppe, NE¼ of SE¼, 16-38-20, Rock Creek, PID 43.0037.000, pay 2012 & 2013

3. **Application for Exempt Permit**

Approve Application for Exempt Permit for MN Sokol Camp Association to conduct Minnesota lawful gambling on August 11, 2013 at 19201 Woodland Acres South, Pine City (Chengwatana Twp.).

4. **Resolution for Repurchase of Tax Forfeited Land**

Approve Resolution 2013-22 for Repurchase of Tax Forfeited Land in full, Luann F. Imdieke, PID 03.0035.004, and authorize Board Chair and County Auditor to sign.

5. **Addition to Land Auction**

Approve addition of Arna Township parcel PID 02.0306.001 to the 2013 land auction and conduct appraisal and miscellaneous preparations.

REGULAR AGENDA

1. **Pine County Historical Society**

County Auditor-Treasurer Cathy Clemmer explained the need for approval by the Pine County Historical Society to obtain tax-forfeited property (former Askov School ball field property) via a Conditional Use Deed from the Department of Revenue. The Conditional Use Deed is necessary to correct a title problem from a previously recorded, incorrect conveyancing document. Commissioner Rossow inquired as to whether the property was tax exempt, Clemmer indicated the property is currently tax forfeited.

Motion by Rossow to approve Resolution 2013-23 to approve the Pine County Historical Society to obtain tax-forfeited property via a Conditional Use Deed from the Department of Revenue. Second by Commissioner Chaffee. Motion carried 4-0.

2. Rediscover Old Hwy. 61 Contribution

Board Chair Hallan commented that Mike Robinson had been present at an earlier board meeting to address the use of the Old Hwy. 61 theme to develop a marketing strategy to support local retail and tourism along the Hwy. 61 corridor. County Administrator David Minke indicated this contribution would be towards a grant which requires a 1:1 match -- the request for a contribution of up to \$500 from each Carlton, Pine and Chisago counties and the remaining \$500 would be contributed by other organizations. Commissioner Rossow inquired as to which specific fund this contribution would be taken from, Minke indicated either the economic development or administrator's budget.

Motion by Commissioner Rossow to contribute up to \$500 to the Rediscover Old Hwy. 61 grant, from economic development monies. Second by Board Chair Hallan. Motion carried 4-0.

3. Flood Mitigation Buyout – Title and Closing Services

Land Services Director Kelly Schroeder explained the request for proposals for title and closing services for properties involved in the 2012-2013 flood mitigation buyout program. Two responses were received:

Ledin & Hofstad, Ltd, with title insurance-\$82,785.64, without title insurance-\$63,152.13

Signature Title, with title insurance, \$97,344.25.

Discussion was held as to the necessity of title insurance. Schroeder stated the cost for title and closing services paid by Pine County will be submitted for reimbursement through the Hazard Mitigation Grant Program.

Motion by Commissioner Rossow to award title and closing services, without title insurance, for properties involved in the 2012-2013 Flood Mitigation Buyout Program to Ledin & Hofstad, Ltd., in an amount of \$63,152.13.

4. Electronics Communications Resources (ECR) Policy

County Administrator David Minke provided an overview of changes to the Electronics Communications Resources (ECR) Policy. Generally, the revised policy will now place a size restriction on the email inbox, adds a section pertaining to county-owned cellular phones, and removes a section relating to the reimbursement for employee owned ECR expenses. Chair Hallan indicated the

ECR policy has been discussed at several technology committee meetings. Discussion was held regarding employee use of county-issued cell phones for personal use, county email access and storage of county documents on personal cell phones.

Motion by Commissioner Chaffee to approve revised Section 17 of the Personnel Policy and Procedures—Electronic Communications Resources (ECR) Policy. Second by Board Chair Hallan. Motion carried 4-0.

4A. Special Personnel Committee Meeting

A special meeting of the Personnel Committee was held June 4, 2013, 8:00 a.m., regarding the licensed peace officer staffing level of the Pine County Sheriff's Office. Commissioner Chaffee stated the meeting was productive and expressed his thanks to Sheriff Cole, Auditor-Treasurer Clemmer and Chief Deputy Auditor-Treasurer Paul Johnson. The Personnel Committee made the following recommendations:

Authorize the hiring of one additional sworn peace officer and setting the staffing level at 32.

The licensed peace officer staffing level may be reconsidered by the Personnel Committee in the fall of 2013 when Cole presents the Pine County Sheriff's Office proposed 2014 budget reflecting an increase in officer staffing levels to 33 sworn peace officers.

Motion by Commissioner Chaffee to approve the recommendation of the Personnel Committee for the hiring of one additional sworn peace officer and setting the staffing level at 32. Second by Commissioner Rossow. Motion carried 4-0.

5. Commissioner Updates

None.

6. Other

Chair Hallan requested a special meeting be scheduled for a performance review for County Administrator Minke. This meeting has been scheduled for June 19, 2013, 8:00 a.m., Commissioner's Conference Room.

Addition to upcoming meetings:

A. **Board of Equalization, Monday, June 17, 2013, 5:00 p.m.**, Boardroom, Pine County Courthouse, Pine City, Minnesota. Land Services Director Schroeder indicated one trained member is required to be on the board. Currently Commissioners Pangerl and Chaffee are current with their training. Training will be held for interested commissioners August 22, 2013 at 6:00 p.m. in Rutledge (certification is good for 4 years).

- B. **Transportation Committee, Thursday, June 6, 2013, 9:00 a.m.,**
Commissioner Conference Room, Pine County Courthouse, Pine City,
Minnesota.

7. Upcoming Meetings

- a. **Special Personnel Committee Meeting, Tuesday, June 4, 2013, 8:00 a.m.,**
Public Health Building, Sandstone, Minnesota
- b. **Committee of the Whole – Economic Development, June 4, 2013, 10:00 a.m.,**
Public Health Building, Sandstone, Minnesota.
- c. **Pine County Board Meeting, Tuesday, June 4, 2013, 1:00 p.m.,** Public
Health Building, Sandstone, Minnesota.
- d. **Transportation Committee, Thursday, June 6, 2013, 9:00 a.m.,**
Commissioner Conference Room, Pine County Courthouse, Pine City,
Minnesota.
- e. **Personnel Committee Special Meeting, Tuesday, June 11, 2013, 8:00 a.m.,**
Hinckley City Hall, Hinckley, Minnesota.
- f. **Governor’s Broadband Task Force, June 11, 2013, 10:00 a.m. – 2:00 p.m.,**
Lake Lena, Sandstone, Minnesota.
- g. **AMC District 1 Spring Meeting, June 14, 2013, 8:00 a.m. – 12:00 p.m.,**
Transportation Building, Carlton, Minnesota.
- h. **Board of Equalization, Monday, June 17, 2013, 5:00 p.m.,** Boardroom,
Pine County Courthouse, Pine City, Minnesota.
- i. **Technology Meeting, Tuesday, June 18, 2013, 8:30 a.m.,** Commissioner
Conference Room, Courthouse, Pine City, Minnesota.
- j. **Pine County Board Meeting, Tuesday, June 18, 2013, 10:00 a.m.,**
Boardroom, Pine County Courthouse, Pine City, Minnesota.
- k. **Pine County Health and Human Services Meetings, Tuesday, June 18, 2013, to commence after Pine County Board Meeting,** Boardroom, Pine
County Courthouse, Pine City, Minnesota.
- l. **Facilities Committee Meeting, Tuesday, June 18, 2013, to commence after Pine County Health & Human Services Meeting ,** Commissioner
Conference Room, Pine City, Minnesota.
- m. **Special Meeting – Performance Review, Wednesday, June 19, 2013, 8:00 a.m.,** Commissioner’s Conference Room, Pine County Courthouse, Pine
City, Minnesota.
- n. **NLX meeting, Wednesday, June 26, 2013, 9:30 a.m.,** Boardroom, Pine
County Courthouse, Pine City, Minnesota.

8. Adjourn

With no further business, Chair Hallan adjourned the county board meeting at 1:45 p.m. The next regular meeting of the county board is scheduled for June 18, 2013 at 10:00 a.m. at the Boardroom, Pine County Courthouse, Pine City, Minnesota.

David J. Minke, Administrator
Clerk to County Board

Stephen M. Hallan, Chair
Board of Commissioners

**SUMMARY
OF
MINUTES OF PINE COUNTY BOARD MEETING
*Regular Meeting***

**Tuesday, June 4, 2013, 1:00 p.m.
Public Health Building, Sandstone, Minnesota**

Chair Hallan called the meeting to order at 1:00 p.m. Present were Commissioners Mitch Pangerl, Steve Chaffee, and Curt Rossow. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. The following expressed their concern with the gravel surface improvement made to County Roads 44 and 45: Greg Kvasnicka, Gary Nelson, Raymond Rath, Floyd Hedman, Derek Florin, Wendy Nelson, Karen Zebrasky, and Daryl Zebrasky. The following expressed their support of the Northern Lights Express: Lowell Johnson and Nubea Johnson.

Commissioner Chaffee moved to approve the amended agenda. Second by Commissioner Rossow. Motion carried 4-0.

Commissioner Pangerl moved to approve the Minutes of the May 21, 2013 board meeting and Summary for publication. Second by Commissioner Rossow. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Pine County Land Surveyor Monthly Report – May, 2013

Pine County HRA Senior Housing Regular Meeting – April 24, 2013

Commissioner Chaffee moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Rossow. Motion carried 4-0.

Commissioner Pangerl moved to approve the amended Consent Agenda. Second by Commissioner Rossow. Motion carried 4-0.

Approve Disbursements Journal Report, May 1, 2013 – May 31, 2013

Approve Application for Abatements:

- a. Chad Purull, 77814 Purull Kowitz Road, Willow River
- b. Brian & Debra Hoppe, NE¼ of SE¼, 16-38-20, Rock Creek

Approve Application for Exempt Permit for MN Sokol Camp Association to conduct Minnesota lawful gambling on August 11, 2013 at 19201 Woodland Acres South, Pine City.

Approve Resolution 2013-22 for Repurchase of Tax Forfeited Land in full, Luann F. Indieke and authorize Board Chair and County Auditor to sign.

Approve addition of Arna Township parcel PID 02.0306.001 to the 2013 land auction and conduct appraisal and miscellaneous preparations.

REGULAR AGENDA

Motion by Rossow to approve Resolution 2013-23 to approve the Pine County Historical Society to obtain tax-forfeited property via a Conditional Use Deed from the Department of Revenue. Second by Commissioner Chaffee. Motion carried 4-0.

Motion by Commissioner Rossow to contribute up to \$500 to the Rediscover Old Hwy. 61 grant, from economic development monies. Second by Board Chair Hallan. Motion carried 4-0.

Motion by Commissioner Rossow to award title and closing services, without title insurance, for properties involved in the 2012-2013 Flood Mitigation Buyout Program to Ledin & Hofstad, Ltd., in an amount of \$63,152.13.

Motion by Commissioner Chaffee to approve revised Section 17 of the Personnel Policy and Procedures—Electronic Communications Resources (ECR) Policy. Second by Board Chair Hallan. Motion carried 4-0.

Motion by Commissioner Chaffee to approve the recommendation of the Personnel Committee for the hiring of one additional sworn peace officer and setting the staffing level at 32. Second by Commissioner Rossow. Motion carried 4-0.

A special meeting has been scheduled for June 19, 2013, 8:00 a.m., Commissioner's Conference Room, Courthouse, Pine City, for a performance review for County Administrator Minke.

With no further business, Chair Hallan adjourned the county board meeting at 1:45 p.m. The next regular meeting of the county board is scheduled for June 18, 2013 at 10:00 a.m. at the Boardroom, Pine County Courthouse, Pine City, Minnesota.

David J. Minke, Administrator
Clerk to County Board

Stephen M. Hallan, Chair
Board of Commissioners

MINUTES OF PINE COUNTY BOARD MEETING
Special Meeting

Tuesday, June 3, 2013, 12:15 p.m.
Pine City City Hall; 315 Main Street; Pine City, Minnesota

Chair Hallan called the meeting to order at 12:29 p.m. Present were Commissioners Steve Chaffee and Curt Rossow. Also present were County Administrator David Minke, County Engineer Mark LeBrun, HR & Payroll Specialist Matt Christenson and Administrative Assistant Janet Schumacher.

The board discussed the interviews with the candidates for the Health and Human Services Director position.

Motion by Commissioner Rossow to extend a conditional offer of employment to Patrick Bruflat subject to 1) BCA criminal background check, 2) personal reference checks, and 3) final approval by the board of commissioners of the salary and other terms of employment. Second by Commissioner Chaffee. Motion carried 3-0.

With no further business, Chair Hallan adjourned the county board meeting at 12:45 p.m.

David J. Minke, Administrator
Clerk to Pine County Board of Commissioners

Stephen M. Hallan, Board Chair
Pine County Board of Commissioners

MINUTES OF PINE COUNTY BOARD MEETING
Special Meeting Committee of the Whole

Tuesday, June 4, 2013, 10:00 a.m.

Pine County Health and Human Services Building, Sandstone, MN

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Mitch Pangerl, Steve Chaffee, and Curt Rossow. Also present were County Attorney John Carlson, County Auditor-Treasurer Cathy Clemmer, and County Administrator David Minke.

Others Present:

Nancy Hoffman, Chisago County HRA/EDA Executive Director
Jordan Zeller, Economic Development Coordinator, ECRDC

The Pledge of Allegiance was said.

Auditor Clemmer asked to add a discussion of liquor licensing for businesses which owe back taxes. Auditor Clemmer explained that currently three businesses have liquor licenses and owe back taxes totaling approximately \$70,000. The amount represents property taxes due to all taxing jurisdictions—city/township/school/county. After discussion, the board requested the auditor work with the county attorney to prepare an update to the licensing ordinance.

Chair Hallan explained that the county has been considering its role in economic development for a long time. Recently the county had met with representatives from various cities and EDA's in the county and there was support for the county to increase its role in economic development.

Nancy Hoffman described her work and organization in Chisago County. The EDA/HRA is governed by a separate five-member board and has two county commissioners as liaisons. Staff consists of an executive director and administrative assistant. The combined EDA/HRA has seven housing projects and is invested in four industrial parks. The county typically uses tax abatement for financing rather than TIF. The annual levy for EDA purposes is about \$500,000-\$600,000.

Pine County created an HRA in the early 1970's. No county commissioners are on the board. One option is to consider using the HRA as the development authority.

Hoffman stated that she does Business Retention and Expansion (BRE) work in conjunction with cities in the county. She has also worked with businesses to access state assistance and tax credits.

How does Chisago value the economic development work? Hoffman stated that it is a long-term perspective: focus on increased property values and taxes, jobs, as well as agri-tourism such as a winery that just opened.

Chisago County administers SCDP grants for cities.

What would make a business want to relocate from the cities? Hoffman responded, less expensive land and labor force. The location might also be closer to markets or suppliers.

It was thought the value of county leadership in economic development is that there can be a central clearing house/point of contact for information and better coordination between cities.

What are Chisago County's goals? Hoffman responded that there are a number of them with steps. Tourism is important so there are some goals. Pat Oman had some measures for Carlton County.

Jordan Zeller reviewed a handout of what other city/counties do. Some counties have EDAs with staff, some without dedicated staff, and others have economic development staff but not authorities. •

There was a consensus of the council to include a new staff position focused on economic development in the 2014 budget. Key areas of focus are:

- 1) Support local businesses--Business Retention and Expansion (BRE)
- 2) Leverage state/federal program
- 3) Coordinate activities among the cities/townships in the county.

With no further business, the meeting adjourned at 11:30 a.m.

Stephen M. Hallan, Board Chair
Pine County Board of Commissioners

David J. Minke, County Administrator
Clerk to Pine County Board of Commissioners

The Pine County Soil and Water Conservation District Board of Supervisors held their monthly meeting on Thursday, May 9, 2013.

Members Present:

Doug Odegard
Skip Thomson
Tom Swaim
Joe Luedtke

Others Present:

Jill Carlier, District Manager
Sam Martin, Water Management Specialist

Julie Salmon, NRCS DC
Dave Copeland, NRCS AC

Members Absent: Jerry Telker

CALL TO ORDER: Thomson called the meeting to order at 4:00 p.m.

PUBLIC COMMENT: Don Slama talked about county ditches and beaver dams. Dave Koland followed up on Slama's comments, and also mentioned forestry.

APPROVAL OF AGENDA:

Motion by Odegard, seconded by Luedtke to approve the May agenda.
Motion carried

APRIL MINUTES:

Motion by Luedtke, seconded by Odegard, to approve the April minutes.
Motion carried

FINANCIAL STATEMENTS AND PAYMENTS OF BILLS FOR APRIL:

Motion by Odegard, seconded by Luedtke to approve the April financials and payment of bills.
Motion carried

STAFF/SUPERVISOR REPORTS:

Wetlands:

- William Brabec: Applicant is proposing to repair a washed out portion of existing forestry road. Poppe recommends a forestry exemption be issued.
Motion by Luedtke, seconded by Odegard to approve William Brabec's forestry exemption.
Motion carried.
- Mark Condon: Applicant requesting a no loss determination. Project is relocation of existing ditches, filling of excavated depression/pond and construction of access off road. Poppe recommends no loss determination be issued.
Motion by Odegard, seconded by Luedtke to approve Mark Condon's no loss exemption.
Motion carried.

Water Management:

- Martin and Poppe attended the workshop at the Cloquet Forestry Center about engaging landowners.
- Martin attended the PICKM meeting on April 29th.
- Is working on the Robinson Park project.

Swaim entered the meeting.

Forestry:

- Telker was not present to give report.

East Central Forest Landscape:

- Meeting will be held at the end of May.

TSA III

- No meeting this month.

RC&D Onanaegozie:

- Swaim reported that the employee RC&D hired has left. Discussion was held on whether or not to continue the organization.

Snake River Citizen Advisory Committee:

- Swaim report the meeting was held on April 29th.

Legislative:

- Nothing this month.

Personnel:

- No meeting last month.

Policy:

- No meeting last month.

Budget:

- No meeting last month.

Trees:

- Carlier stated tree pick-up will be May 15-18th. Due to weather and temperatures, pick-up had to be delayed as our white pine trees were in Badoura and could not be dug on time. The Master Gardeners will be helping us again. Odegard and Bartsch have signed up to help. Thomson will help by picking up trees from General Andrews again. Carlier reminded the board that staff will not be in the office Wednesday afternoon through Friday of that week.

Envirothon:

- Carlier stated the event was held on May 6th at the Cloquet Forestry Center. Everything went well. 2 reporters came. 1st place went to Cook County, 2nd place went to Two Harbors and 3rd place went to Isle. More donations have been coming in the past few weeks.

Newsletter:

- Nothing right now.

DISTRICT CONSERVATIONIST REPORT:

5th EQIP ranking period ends May 17th. The CSP signup is currently on hold. Bartsch and Martin attended Phase 2 of the Soil Health trainings. The sharptail workshop went really well with lots of positive comments from landowners. Pine and Kanabec NRCS offices hired a joint office assistant who will work a couple days/week in each office. Salmon reviewed the mutual agreement between NRCS and Pine SWCD. Dave Copeland was present and talked about the NRCS budget, office closings.

FLOOD RELIEF GRANT UPDATE:

Carlier stated the county assessor is still waiting for signed purchase agreements from landowners taking the buyout option. All of the landowners in our flood grant have verbally stated they will do the buyout. However, after talking with BWSR, this issue is coming up quite frequently. Depending on the priority of the project, we may still be able to implement our project. At this time, we will wait for more information from the county on the buyout, and then from the state on whether or not we can do our project.

CROSS LAKE WATER QUALITY CONCERNS:

Carlier stated information was sent out in board packs about this issue. Carlier stated she wanted to make the board aware of the situation, and is asking for thoughts and ideas on the situation. The district does not have any jurisdiction on this issue. We cannot force someone to do a project. However the lake association wants us to do something to address the issue of polluted water flowing into the lake. Martin and Bartsch will be setting up a meeting with the farmer to see if he is willing to do anymore projects to help address the problem. Swaim stated we need to find the source of the problem. You can't fix a problem until you know what the source is. Stating the water needs to be tested before the road next to the field, and after the road by the lake, as well as at every inlet

leading to the lake to find out exactly where the pollution is coming from. Martin found a possible idea of something for the lake association to do that might help them with their water quality. Poppe found a possible project that was funded with a grant that the farmer might be able to do to help filter the water before it goes into the lake. Carlier stated we may, at some time, need to have a meeting with the lake association as well, but we will start with the farmer and see where we go from there. Luedtke asked if there has been any soil testing in this area. Odegard stated maybe we should send a letter to the lake association identifying our mission, and outlining the mission and purpose of the other agencies that have been involved as well.

STATE COST SHARE:

Roger Pearson: Streambank Stabilization on Snake River. FY12-4 Three bids were received:

Legacy landscaping:	\$8170
Bob Jones Const:	\$7590
Anderson Excvtng	\$7360
75% of 7360 =	\$5,520

Motion by Swaim, Seconded by Odegard to approve Roger Peason’s streambank stabilization project in the amount of \$5,520.00. FY12-4.

Motion carried

Technical Information – CDTR information was sent out in board packs. Since staff in our office does not have TAA, we can appoint someone to be our CDTR. BWSR is currently looking into editing the new cost share manual on this issue. At this point we will just have the TSA engineer’s design all of our projects until BWSR gets the manual redone, and address the situation at that time.

Martin, Salmon & Copeland left the meeting.

AREA III RESOLUTION MEETING:

Carlier stated the Area III Resolution Meeting will be on Tuesday June 4th in Carlton.

Motion by Odegard, seconded by Swaim to approve up to 5 people attend the resolution meeting at a cost of \$15 each.

Motion carried

MASWCD RESOLUTIONS:

Carlier stated information about resolutions in general was sent out in board packs giving supervisors background information on resolutions. After discussion, there are no resolutions from Pine SWCD this year.

NACD DUES:

Carlier stated NACD dues are due for 2013. We have not paid these dues in 2-3 years. Carlier recommends not paying them this year.

Motion by Luedtke, seconded by Odegard not to pay the NACD dues for 2013.

Motion carried.

MISC ITEMS:

none

NEXT MEETING DATE & TIME:

The next district board meeting will be held on Thursday, June 6, 2013 at **4:00 p.m.**

ADJOURNMENT:

The meeting adjourned at 5:43 p.m.

Respectfully submitted,

Joe Luedtke, Secretary



University of Minnesota Extension – Pine County

Mission: Making a difference by connecting community needs and University resources to address critical issues in Minnesota.

The Pine County Extension Office plans to regularly update members of the Pine County Board by sharing a periodic written report in order to keep you more informed of Extension happenings here in the county.

Extension provides practical education and research you can trust, to help people, businesses and communities solve problems, develop skills and build a better future. In doing so, the Pine County Extension office has educational efforts underway for youth and adults in various areas including 4-H, consumer horticulture, and nutrition education. In addition to these efforts, regional educators provide additional education for Pine County residents in a whole host of topical areas. We will highlight some of these educational opportunities each time we send you this report.

If you have any questions or comments, please contact anyone of us listed on the back page of this report.

Sincerely,

A handwritten signature in cursive script that reads "Susanne Hinrichs".

Susanne Hinrichs
Regional Director, Northeast Region

4-H YOUTH DEVELOPMENT PROGRAM

4-H Youth Development is the only organization of its kind in Minnesota. By researching, training and delivering youth development programs, we help to create positive, out-of-school time, non-formal learning opportunities for young people in Pine County and throughout Minnesota.

These are some of the activities held in the last few months:

Fruit Fundraiser

- 4-H families raised over \$16,000 with the fruit sale. These funds benefit the entire Pine County 4-H Program so all activities can be provided for free or at a low cost to participants.



Arts-In Camp Planning

- Arts-In Camp Planning is now taking place. Camp will be held June 25-28, 2013 at St. Croix State Park. Participants in 4th grade through one year out of high school create a musical revue production where they sing, dance and act while learning about theater production, costumes and props.

PICCKMW Camp Planning

- Regional summer camp counselors have been selected from Pine County youth and the surrounding counties. Youth ages 4th – 8th grade attend camp June 24-26, 2013 at St. Croix State Park.

Shooting Sports and Wildlife

- Trainings started in the spring and are being offered to youth for both air and archery disciplines. Trainings will continue through July.

Archery Camp

- Three summer archery camp sessions will be offered this year to youth across the state

Workshop and Event Planning

- New 4-H workshops and events are currently being developed (i.e. quilting, cloverbud day camp, geocaching adventure and robotics)

Summer Assistant

- The Summer Assistant, Jessica Fischer, has started and she will be working on county and state fair preparations, summer camp, summer workshops and activities and provide office support for 4-H.

Ongoing Workshop/Classes

- Youth and their dog training began in April and will continue through the summer. Youth learn how to train their dog and prepare for the county dog show.

SIMPLY GOOD EATING PROGRAM

MN Simply Good Eating Program (SGE)

- Food and nutrition courses have been offered at numerous locations throughout Pine County for adults and children and they are geared towards people with limited incomes who often run short of food at the end of the month. The Simply Good Eating nutrition classes provide six hours of education, assuring learning and behavior change.



Resignation of Kelly Appeldorn, Community Nutrition Educator

- Kelly Appeldorn resigned as the Pine County Community Nutrition Educator effective the end of April. Health and Nutrition education for Pine County is being taught by neighboring county Community Nutrition Educators.
- Funding for this position is authorized in the Farm Bill and comes from the USDA to UMN Extension. Funding for 2013 was cut by 28%, however reinstatement of future funding looks favorable.

MASTER GARDENER PROGRAM

Awards and Recognition Night

- Awards Night was held on January 15, 2013 at the Audubon Center near Sandstone

Annual Report, Plan of Work, Financial Report and Membership List

- Reports were submitted to the State Master Gardener Office in January 2013

Horticulture Day

- 11th Annual Horticulture Day was held March 23, 2013

Monthly Meetings and Committees

- Master Gardener monthly meetings continue to be held
- Master Gardeners signed up for 12 committees for 2013

Leadership Training

- Regional leadership training was held on February 23, 2013 at Andover

Grand Casino Wellness Expo

- Master Gardeners attended and provided a gardening information table and display at the Grand Casino Wellness Expo on February 21, 2013

Pine City Community Garden

- Registration and orientation was held April 18, 2013. All the plots have occupants and things are starting to grow.

Junior Master Gardener

- Three sessions were held after school in May for grades 1 through 6

Courthouse Landscaping Clean-up

- Master Gardeners helped the STS crew landscape around the Pine County Courthouse in May

Plant Sale

- A plant sale was held June 12, 2013 at the Pine County Fairgrounds



Literature Rack

- Free gardening information is provided at the Pine County Courthouse

Upcoming events

- Tuesday, June 18, 2013, 6:00 – 8:30 PM, Freezing Food for Later Use Workshop, Pine City High School, Pine City, MN
- Wednesday, June 19, 2013, 6:00 – 8:30 PM, Freezing Food for Later Use Workshop, East Central High School, Finlayson, MN

OTHER WORKSHOPS

Cooking Safely for a Crowd – presented by Debra Botzek-Linn, regional Food Safety Educator

- Held April 22, 2013 at St Paul's Lutheran Church in Hinckley was well attended with over 60 people in attendance. This workshop satisfied MN Statute 157.22 that requires volunteer(s) be trained when working with food. Participants learned about food safety and food-borne illnesses.

Economic Futures – presented by Liz Templin, regional Community Economics Educator

- Many local and regional leaders attended this workshop on April 22, 2013 to learn about the economic impact of businesses in an effort to understand and improve local economies. Follow up meetings are being planned.

Roadside Advertising in a Digital Age – presented by Liz Templin, regional Educator

- In conjunction with the Pine City Chamber of Commerce and the Pine City EDA, a workshop aimed at the business community was held April 25, 2013. Participants learned about the changing face of doing business in today's digital world and simple things that get them noticed online.

Regional workshops are delivered by regional Extension Educators based on the issues or content needed by the community or county.

Pine County Extension staff



Lorelei Finley, 4-H Program Coordinator



Terry Salmela, Master Gardener Coordinator



Roxanne Orvis, Administrative Assistant



Susanne Hinrichs, Regional Director

University of Minnesota Extension – Pine County
635 Northridge Drive NW, Suite 280
Pine City, MN 55063
1-800-657-3813



TREASURER'S CASH TRIAL BALANCE COMPARISON

FUND	May 31, 2012 BALANCE	May 31, 2013 BALANCE
1 - GENERAL	-1,737,183.72	-2,136,132.50
12 - H&HS	1,029,022.31	332,874.00
13 - ROAD & BRIDGE	6,884,383.78	6,431,447.43
22 - LAND	1,041,580.45	1,660,026.98
 TOTAL (incl non-major funds)	 \$22,184,358.33	 \$21,045,691.80

CATHYJ
6/11/13 9:10AM

***** Pine County *****



TREASURER'S CASH TRIAL BALANCE

As of 05/2013

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1 General Revenue Fund	2,477,387.17			
Receipts		486,040.74	1,623,413.64	
Disbursements		554,215.44-	2,732,915.82-	
Payroll		966,337.39-	3,802,092.65-	
Journal Entries		3,523.60-	298,075.16	
Fund Total		1,038,035.69-	4,613,519.67-	2,136,132.50-
12 Health & Human Services	420			
H&Hs-Income Maintenance	2,263,040.10			
Receipts		89,617.33	509,180.09	
Disbursements		75,496.41-	305,310.70-	
Payroll		185,111.56-	728,175.96-	
Journal Entries		0.00	138,338.45	
Dept Total		170,990.64-	385,968.12-	1,877,071.98
12 Health & Human Services	430			
H&Hs-Social Services	742,605.35-			
Receipts		211,614.37	859,619.09	
Disbursements		28,874.48-	128,368.80-	
SSIS		319,713.44-	1,183,545.08-	
Payroll		170,816.53-	681,227.84-	
Journal Entries		0.00	258,714.92	
Dept Total		307,790.08-	874,807.71-	1,617,413.06-
12 Health & Human Services	440			
Childrens Collaborative (H&Hs)	0.00			
Dept Total		0.00	0.00	0.00
12 Health & Human Services	481			
Nursing-Community Health (H&Hs)	294,466.40			
Receipts		44,276.92	238,772.38	
Disbursements		27,941.98-	144,876.75-	
Payroll		119,800.20-	444,518.96-	
Journal Entries		0.00	9,034.39	

sf 332,874.00

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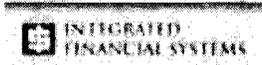
TREASURER'S CASH TRIAL BALANCE

As of 05/2013

Page 3

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Dept Total		103,465.26 -	341,588.94 -	47,122.54 -
Fund Total		582,245.98 -	1,602,364.77 -	212,536.38
 13 Road & Bridge Fund	 5,324,159.01			
Receipts		1,289,790.67	3,272,989.32	
Disbursements		187,958.90 -	1,350,838.74 -	
Payroll		226,995.35 -	836,317.23 -	
Journal Entries		2,537.28 -	21,455.07	
Fund Total		872,299.14	1,107,288.42	6,431,447.43
 14 Ditch Maintenance (Sr) Fund	 11,846.10			
Journal Entries		0.00	6.40	
Fund Total		0.00	6.40	11,852.50
 20 County-Wide Rehab (Sr) Fund	 39,842.08			
Receipts		0.00	603.34	
Journal Entries		0.00	39,568.67 -	
Fund Total		0.00	38,965.33 -	876.75
 21 800 MHz Project Fund	 36,241.83 -			
Disbursements		0.00	99,426.20 -	
Fund Total		0.00	99,426.20 -	135,668.03 -
 22 Land Management Fund	 1,474,268.53			
Receipts		39,691.48	309,494.52	
Disbursements		935.05 -	10,496.15 -	
Payroll		10,656.78 -	48,060.02 -	

***** Pine County *****



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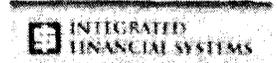
TREASURER'S CASH TRIAL BALANCE

As of 05/2013

<u>Fund</u>		<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
	Journal Entries		0.00	65,179.90-	
	Fund Total		28,099.65	185,758.45	1,660,026.98
24	Ambulance (Sr) Fund				
		0.00			
	Fund Total		0.00	0.00	0.00
29	Children's Collab (H&Hs) Agency Fund	440	Childrens Collahorative (H&Hs)		
		33,924.76			
	Receipts		14,494.00	62,769.00	
	Disbursements		12,583.00-	95,790.14-	
	Journal Entries		0.00	46.02	
	Dept Total		1,911.00	32,975.12-	949.64
	Fund Total		1,911.00	32,975.12-	949.64
32	Ecswe Bond Guarantee (Ds)				
		0.00			
	Fund Total		0.00	0.00	0.00
33	2002 Cap-Equip Bond (Ds) Fund				
		0.00			
	Fund Total		0.00	0.00	0.00
35	2004 Street Reconstruct Bond Fund				
		61,884.57			
	Journal Entries		0.00	1,551.23	
	Fund Total		0.00	1,551.23	63,435.80
37	County Railroad Authority				
		5,606.76-			
	Disbursements		5,903.00-	12,153.00-	

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***** Pine County *****



TREASURER'S CASH TRIAL BALANCE

As of 05/2013

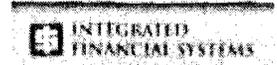
<u>Fund</u>		<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
	Journal Entries		0.00	640.11	
	Fund Total		5,903.00-	11,512.89-	17,119.65-
38	Building Fund				
	Fund Total	165,177.85	0.00	0.00	165,177.85
39	2005A G.O. Jail Bonds				
	Disbursements	840,613.35	0.00	885,930.63-	
	Journal Entries		0.00	31,887.54	
	Fund Total		0.00	854,043.09-	13,429.74-
40	2012 G.O. Courthouse Bonds				
	Disbursements	0.00	0.00	639,000.00-	
	Fund Total		0.00	639,000.00-	639,000.00-
41	2005 Ira Bonds				
	Journal Entries	627,689.37	0.00	24,941.29	
	Fund Total		0.00	24,941.29	652,630.66
76	Group Health Ins Fund 5/1/95 (Gen)				
	Receipts	474,292.53-	236,921.25	1,184,588.86	
	Disbursements		204,924.44-	1,368,539.08-	
	Journal Entries		7,561.88	36,778.40	
	Fund Total		39,558.69	147,171.82-	621,464.35-
80	County Collections Agency Fund				
		23,909.69			

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***** Pine County *****

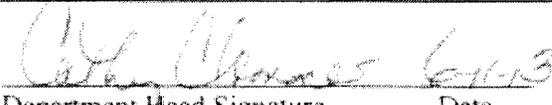
TREASURER'S CASH TRIAL BALANCE

As of 05/2013



<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Receipts		11,052.46	528,627.84	
Disbursements		26,340.20-	535,546.76-	
Journal Entries		0.00	3,379.58	
Fund Total		15,287.74-	3,539.34-	20,370.35
82 Taxes And Penalties Agency Fund	959,721.59			
Receipts		14,138,946.62	17,960,752.77	
Disbursements		2,724,330.81-	3,277,587.67-	
Journal Entries		0.00	417,698.85-	
Fund Total		11,414,615.81	14,265,466.25	15,225,187.84
84 East Central Drug Task Force Agency Fun	32,287.77			
Receipts		33,556.03	67,240.14	
Disbursements		29,417.09-	53,401.00-	
Journal Entries		1,501.00-	1,501.00-	
Fund Total		2,637.94	12,338.14	44,625.91
89 H & Hs Collections Agency Fund	801	Non-Departmental		
	4,388.80			
Receipts		82,395.21	483,117.04	
Disbursements		2,900.33-	27,588.76-	
Journal Entries		0.00	340,529.10-	
Dept Total		79,494.88	114,999.18	119,387.98
Fund Total		79,494.88	114,999.18	119,387.98
All Funds	13,375,860.67			
Receipts		16,678,397.08	27,101,168.03	
Disbursements		3,881,821.13-	11,667,770.20-	
SSIS		319,713.44-	1,183,545.08-	
Payroll		1,679,717.81-	6,540,392.66-	
Journal Entries		0.00	39,628.96-	
Total		10,797,144.70	7,669,831.13	21,045,691.80

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: June 18, 2013	<p align="center"><u>Consent Agenda</u> <i>(Please Circle)</i></p> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. <small>Time needed</small> 30 Min. 45 Min. 1 hour
Department Requesting Action: <u>Auditor/Treasurer</u>	 Department Head Signature Date

Item for Discussion:

*Application for abatements.
 Samuel Hertogs Trust, Mission Creek Twp. multiple PIDs (attached list), pay 2012 & 2013
 Victor Sundquist, Hinckley Twp. PID 15.0139.000, pay 2013*

Board Action Requested: (Attach additional pages if needed)

Supporting Documents: Attached None

APPLICATION FOR ABATEMENT - GENERAL FORM

(M.S. 375.192)

DATE: 6/10/13

For Taxes Levied In: 2011
And Payable In: 2012

Abatement # AB12-480-
AB12-48V

Please Print Or Type

Applicants Name: <u>Samuel H. Herdag Trust</u>	Applicants Mailing Address: <u>1250 S Frontage Rd</u>
Applicant's SSN: <u>n/a</u>	<u>Hastings, MN 55033</u>
Telephone (Home): <u>(651) 423-1155 (Attorney)</u>	
Telephone (Work):	

Description Of Property: Property ID or Parcel Number: see attached listing
 Street Address: No address assigned
 Township/City: Mission Creek Twp
 School District: #578

Legal Description: see attached listing

ASSESSOR'S ESTIMATED MARKET VALUE:
 Land: _____ Structures: see attached Total: _____ Classification: 151-0-099

Applicants Statement of Facts:
tax court stipulation

Applicants Request:
reduct to tax court stipulation and put as ag class.

Applicant's Signature: [Signature]
Administrative Abatement

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."

APPLICATION FOR ABATEMENT - GENERAL FORM

(M.S. 375.192)

DATE: 6/10/13

For Taxes Levied In: 2012
And Payable In: 2013

Abatement # AB13-12A -
AB13-12V

Please Print Or Type

Applicants Name: <u>Samuel E. Hortogs Trust</u>	Applicants Mailing Address: <u>1350 Frontage Rd</u>
Applicant's SSN: <u>N/A</u>	<u>Hastings, MN 55033</u>
Telephone (Home): <u>(651) 423-1155 (attorney)</u>	
Telephone (Work): _____	

Description Of Property: Property ID or Parcel Number: see attached listing
 Street Address: no address assigned
 Township/City: MISSION CREEK TWP
 School District: #578

Legal Description:
see attached listing

ASSESSOR'S ESTIMATED MARKET VALUE:
 Land: _____ Structures: see attached listing Total: _____ Classification: 151-0-099

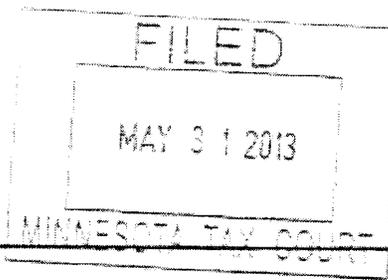
Applicants Statement of Facts:
tax court stipulation.

Applicants Request:
reduce to tax court stipulation and put as ag class.

Applicant's Signature: 

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."

STATE OF MINNESOTA
COUNTY OF PINE



TAX COURT
TENTH JUDICIAL DISTRICT

Samuel H. Hertogs Trust DID 8/18/2004,
Petitioner,
vs.

STIPULATION, OFFER AND
ACCEPTANCE, ORDER FOR
JUDGMENT AND JUDGMENT

State of Minnesota, County of Pine,
Respondent.

Court File No. 58-CV-12-261

IT IS HEREBY STIPULATED AND AGREED, by and between Petitioner, through its attorney, and Respondent that pursuant to Minn. Stat. § 278.05, subd. 5, and Rule 68, Minn. Rules of Civil Procedure, Respondent hereby makes an Offer and Petitioner hereby issues its Acceptance in settlement of the above proceeding, the valuations as hereinafter set out on the property lying and being in the County of Pine, State of Minnesota, described as follows:

2011 Assessment - Payable 2012

PARCEL	Assessed EMV	Stipulated EMV
R18.5138.000, Lot 1, Block 1, Mission Creek Preserve	\$25,800	\$18,900
R18.5139.000, Lot 2, Block 1, Mission Creek Preserve	\$26,200	\$18,200
R18.5140.000, Lot 3, Block 1, Mission Creek Preserve	\$24,700	\$20,600
R18.5141.000, Lot 4, Block 1, Mission Creek Preserve	\$25,000	\$22,400
R18.5142.000, Lot 5, Block 1, Mission Creek Preserve	\$27,600	\$20,200
R18.5143.000, Lot 6, Block 1, Mission Creek Preserve	\$28,500	\$26,600
R18.5144.000, Lot 7, Block 1, Mission Creek Preserve	\$26,200	\$21,400
R18.5145.000, Lot 8, Block 1, Mission Creek Preserve	\$31,100	\$26,200
R18.5146.000, Lot 9, Block 1, Mission Creek Preserve	\$27,600	\$21,100
R18.5147.000, Lot 10, Block 1, Mission Creek Preserve	\$26,100	\$21,900
R18.5148.000, Lot 11, Block 1, Mission Creek Preserve	\$25,300	\$21,200
R18.5149.000, Lot 12, Block 1, Mission Creek Preserve	\$23,500	\$19,200
R18.5150.000, Lot 13, Block 1, Mission Creek Preserve	\$24,700	\$18,400
R18.5151.000, Lot 14, Block 1, Mission Creek Preserve	\$17,600	\$17,600
R18.5152.000, Lot 1, Block 2, Mission Creek Preserve	\$27,600	\$25,400
R18.5153.000, Lot 2, Block 2, Mission Creek Preserve	\$20,600	\$16,800
R18.5154.000, Lot 3, Block 2, Mission Creek Preserve	\$20,900	\$17,900
R18.5155.000, Lot 4, Block 2, Mission Creek Preserve	\$20,900	\$16,400
R18.5156.000, Lot 5, Block 2, Mission Creek Preserve	\$20,600	\$16,700
R18.5157.000, Lot 6, Block 2, Mission Creek Preserve	\$24,700	\$20,700
R18.5158.000, Lot 7, Block 2, Mission Creek Preserve	\$28,200	\$23,500
R18.5159.000, Outlot A, Mission Creek Preserve	\$60,100	\$41,600
Totals	\$583,500	\$472,900
Reduction		-\$110,600

2012 Assessment – Payable 2013

PARCEL	Assessed EMV	Stipulated EMV
R18.5138.000, Lot 1, Block 1, Mission Creek Preserve	\$22,900	\$18,400
R18.5139.000, Lot 2, Block 1, Mission Creek Preserve	\$22,100	\$17,700
R18.5140.000, Lot 3, Block 1, Mission Creek Preserve	\$24,700	\$20,100
R18.5141.000, Lot 4, Block 1, Mission Creek Preserve	\$26,600	\$21,900
R18.5142.000, Lot 5, Block 1, Mission Creek Preserve	\$27,100	\$19,700
R18.5143.000, Lot 6, Block 1, Mission Creek Preserve	\$28,400	\$26,100
R18.5144.000, Lot 7, Block 1, Mission Creek Preserve	\$25,600	\$20,900
R18.5145.000, Lot 8, Block 1, Mission Creek Preserve	\$30,700	\$25,700
R18.5146.000, Lot 9, Block 1, Mission Creek Preserve	\$25,200	\$20,600
R18.5147.000, Lot 10, Block 1, Mission Creek Preserve	\$26,100	\$21,400
R18.5148.000, Lot 11, Block 1, Mission Creek Preserve	\$25,300	\$20,700
R18.5149.000, Lot 12, Block 1, Mission Creek Preserve	\$23,200	\$18,900
R18.5150.000, Lot 13, Block 1, Mission Creek Preserve	\$22,400	\$17,500
R18.5151.000, Lot 14, Block 1, Mission Creek Preserve	\$23,900	\$17,800
R18.5152.000, Lot 1, Block 2, Mission Creek Preserve	\$29,800	\$24,900
R18.5153.000, Lot 2, Block 2, Mission Creek Preserve	\$20,600	\$16,300
R18.5154.000, Lot 3, Block 2, Mission Creek Preserve	\$21,800	\$17,400
R18.5155.000, Lot 4, Block 2, Mission Creek Preserve	\$20,200	\$15,900
R18.5156.000, Lot 5, Block 2, Mission Creek Preserve	\$20,500	\$16,200
R18.5157.000, Lot 6, Block 2, Mission Creek Preserve	\$24,800	\$20,200
R18.5158.000, Lot 7, Block 2, Mission Creek Preserve	\$27,800	\$23,000
R18.5159.000, Outlot A, Mission Creek Preserve	\$44,100	\$41,100
Totals	\$583,800	\$462,400
Reduction		-\$101,400

IT IS FURTHER STIPULATED AND AGREED, that Classification shall be changed from Seasonal Residential Recreational Non-Homestead to Agricultural Non-Homestead on all lots.

Judgment shall be entered against the above property as set forth above, taxes be computed upon the above-described market valuation, the County of Pine shall issue a refund plus interest to Petitioner as provided by law.

The petition for challenge to the determination of taxes for 2011 payable 2012 and 2012 payable 2013 are dismissed on the above referenced parcels. This agreement applies only to the taxable years challenged and there is no agreement as to the calculation of tax or determination of market value beyond the year challenged by the Petitioner.

APPLICATION FOR ABATEMENT - GENERAL FORM

(M.S. 375.192)

DATE: 6/4/13

For Taxes Levied In: 2012
And Payable In: 2013

Abatement # AB13-11

Please Print Or Type

Applicants Name: <u>Victor Sundquist</u>	Applicants Mailing Address: <u>PO Box 343</u>
Applicant's SSN: <u>n/a</u>	<u>Alexandria, MN 56208</u>
Telephone (Home): <u>320-808-9800</u>	
Telephone (Work): _____	

Description Of Property: Property ID or Parcel Number: 15.0139.000
 Street Address: n/a
 Township/City: Hockley Twp
 School District: 2145

Legal Description: SEC 14-Twp211, R1921
south 1/2 of north 1/2 of northwest 1/4 of northwest 1/4

ASSESSOR'S ESTIMATED MARKET VALUE:
 Land: 31800 Structures: 0 Total: 31800 Classification: 111-C-055

Applicants Statement of Facts:
property was just purchased for \$16,500, upon Assessor's office sales verification, it came to light we had been valuing it as a property with full site amenities and it doesn't have any (driveway, well, septic, electric)

Applicants Request:
Revalue without site amenities.

Applicant's Signature: *Victor Sundquist*

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both."

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.

Application fee (non refundable)

If application is postmarked or received 30 days or more before the event **\$50**; otherwise **\$100**.

ORGANIZATION INFORMATION

Organization name: Moose Lake Area Chamber of Commerce
 Previous gambling permit number: X-32644

Minnesota tax ID number, if any: _____
 Federal employer ID number (FEIN), if any: 41-1478683

Type of nonprofit organization. Check one.

Fraternal Religious Veterans Other nonprofit organization

Mailing address: 4524 S. Arrowhead Lane PO Box 110
 City: Moose Lake State: MN Zip code: 55767 County: Carlton

Name of chief executive officer (CEO): Amy Perrine, President
 Daytime phone number: (218)-522-0323
 E-mail address: amy.l.perrine@gmail.com

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]
 If your organization falls under a parent organization, attach copies of **both** of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
 Moose Lake Golf Course

Address [do not use PO box]: 35311 Parkview Drive
 City or township: Windemere Zip code: 55783 County: Pine

Date[s] of activity. For raffles, indicate the date of the drawing.
 October 18, 2013

Check each type of gambling activity that your organization will conduct.

Bingo* Raffle Paddiewheels* Pull-tabs* Tipboards*

***Gambling equipment** for bingo paper, paddiewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. **EXCEPTION:** Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
- The application is denied.

Print city name _____

Signature of city personnel _____

Title _____ Date _____

Local unit of government must sign

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name _____

Signature of county personnel _____

Title _____ Date _____

TOWNSHIP. If required by the county.

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.

[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature *Amy L Perrine* Date 6/3/13
 Print name Amy L Perrine

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
 - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day

Send application with:

- a copy of your proof of nonprofit status, and
- application fee (non refundable). Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information, Minnesota's Department of Public Safety, Attorney

General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies, anyone pursuant to court order, other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

RESOLUTION 2013 25

WHEREAS, Eagle Deer Reserve, LTD, the former owner, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended, which land is situated in the County of Pine, Minnesota, and described as follows, to-wit:

.Lot 16, Block 1, Lofty Pines

PID # 26.5384.000

and WHEREAS, said applicant has submitted the required application for repurchase to the Pine County Auditor:

and

and WHEREAS, this Board is of the opinion that said application should be granted for such reasons,

NOW THEREFORE BE IT RESOLVED, that the application of Eagle Deer Reserve, LTD, for the repurchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Dated at Pine City, Minnesota, this 18th day of June, 2013.

Attest:

Chairman, Board of County Commissioners
Pine County, Minnesota

County Auditor

PINE COUNTY REQUEST FOR BOARD

ACTION

Requested Board Date: <i>June 18, 2013</i>	<u>Consent Agenda (Please Circle)</u> Regular Agenda Estimated Time: (Please Circle) 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action: <u>Auditor- Treasurer</u>	<i>[Signature]</i> <i>6-11-13</i> Department Head Signature Date

Item for Discussion: (one form per item)

Approval of 3.2 liquor licenses

All are subject to approval by the County Board, the corresponding Township, Pine County Sheriff and Pine County Attorney

Board Action Requested: (Attach additional pages if needed)

Supporting Documents: Attached None

Ray & Marge's Resort – ON/OFF
36700 Lakeland Rd. Sturgeon Lake, MN 55783

Windemere Township

Duxbury Store – ON/OFF
61113 Duxbury Rd., Sandstone, MN 55072

Wilma Township

Duquette General Store – OFF
88235 Hwy 23 N, Kerriek, MN 55756

Kerrick Township

Birch Creek Golf Course – ON/OFF
86697 Rosewood LN, Sturgeon Lake, MN 55783

Sturgeon Lake Township

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: 6/18/2013	<u>Consent Agenda</u> <i>(Please Circle)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ <u>10 Min.</u> 15 Min. Time needed 30 Min. 45 Min. 1 hour

Police Officer Declaration for Tory Bertelson

Resolution to include former Deputy Tory Bertelson in the Police and Fire PERA account at full funding levels for the period of 6/20/2011 – 10/22/2011.

Board Action Requested: (Attach additional pages if needed)

Declare that the position of Deputy Sheriff, held by Tory Bertelson from 6/20/11 - 10/22/11 meets all of the Police and Fire Plan membership requirements for PERA

Supporting Documents: Attached None



Public Employees Retirement Association

Police Officer Declaration

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the Board of Commissioners, of the County of Pine hereby declares that the position of Deputy Sheriff, held by Tory Bertelson from 6/20/11 through 10/22/11 meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

Stephen M. Hallan, Chairman
Pine County Board of Commissioners

Date

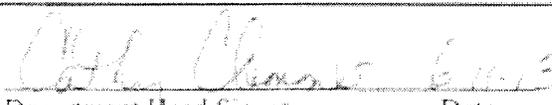
STATE OF MINNESOTA

COUNTY OF PINE

I, David J. Minke, clerk of the Pine County Board of Commissioners, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 18th day of June, 2013; the original of which is on file in this office. I further certify that members voted in favor of this resolution and that all members were present and voting.

Signed: _____ Date: _____

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: June 18, 2013	<div style="border: 1px solid black; border-radius: 50%; width: fit-content; margin: 0 auto; padding: 2px;"> Consent Agenda <i>(Please Circle)</i> </div> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. <small>Time needed</small> 30 Min. 45 Min. 1 hour
Department requesting action: <u>Auditor/Treasurer</u>	<div style="text-align: center;">  _____ Department Head Signature Date </div>

<p>Item for Discussion:</p> <p><i>Acceptance of the Soo Line South Rehabilitation, Project #L140-11-2D grant in the amount of \$72,000 from Dept of Natural Resources. Requires 10% match from Grantee to be split \$4,000 from Pine County and \$4,000 from Northern Pine Riders for a total project cost of \$80,000. To be administered by Mark LeBrun, County Engineer.</i></p> <p>Board Action Requested: (Attach additional pages if needed)</p> <p align="right">Supporting Documents: Attached None</p>

**AGREEMENT BETWEEN THE STATE OF MINNESOTA
DEPARTMENT OF NATURAL RESOURCES
AND THE Pine County (#L140-11-2D)**

THIS AGREEMENT is made between the State of Minnesota, acting by and through its Commissioner of Natural Resources (hereinafter the "State"); and the **Pine County** (hereinafter the "Recipient").

WHEREAS, The Minnesota Legislature by 2011 1st Special Session, Chapter 6, Article 3, Section 3, Subd. c(1), the state has allocated funds to provide grants under Minnesota Statutes, section 85.535, to acquire, develop, improve, and restore parks and trails of regional or statewide significance outside of the metropolitan area, as defined in Minnesota Statutes, section 473.121, subdivision 2 from the natural resources fund for trail grants to local units of government on land to be maintained for at least 20 years for the purposes of the grant. This appropriation is from the revenue deposited in the natural resources fund under Minnesota Statutes, section 297A.94, paragraph (e), clause (4). In addition, if a project financed under this program receives a federal grant award, the availability of the financing from this paragraph for that project is extended to equal the period of the federal grant; and

WHEREAS, the Recipient has applied to the State for a grant and has proposed to **complete restoration work on the Soo Line Trail in Pine County, including inspection of bridge trestles, surface improvements, culvert replacement, signing, removal of debris, trail widening, and bridge approaches**; (hereinafter the "Project") and which has been approved by the Recipient's appropriate governing entity as evidenced by Attachment "A" which is attached hereto and incorporated by reference herein;

NOW THEREFORE, it is agreed between the State and the Recipient as follows:

1. GENERAL CONDITIONS

- 1.1 The total obligation of the State for all compensation and reimbursement to the Grantee under this Grant Agreement will not exceed **\$72,000**.
- 1.2 The Recipient acknowledges that these funds are proceeds from the Natural Resources Fund, which is subject to certain legal restrictions and requirements, including Minnesota Statutes Section 116P.13. The Recipient is responsible for compliance with this and all other relevant State and Federal laws and regulations promulgated pursuant thereto governing the proceeds of the Fund in the fulfillment of the Project. Further, the Recipient is responsible for obtaining all applicable permits, permission and/or interests in property necessary for the performance of this Agreement.

1.3 CONTACT PERSONS

The authorized contact person for the State is:

Andrew Korsberg, Trail Program Coordinator
Trails and Waterways Division
Department of Natural Resources
500 Lafayette Road, Box 52
St. Paul, Minnesota 55155-4052

The authorized contact person for the Recipient is:

*Mark LeBrun, County Engineer
Pine County
1602 Highway 23 North
Sandstone, Sandstone, MN 55072*

The authorized fiscal agent for the Recipient is:

*Cathy Clemmer, Auditor/Treasurer
Pine County
635 Northridge Drive NW
Pince City, MN 55063*

1.4 OPERATION OF THE PROJECT.

The Agency shall operate the PROJECT or cause it to be operated as outlined in the approved Application that is attached hereto as Attachment "B" which is incorporated by reference herein during the period from the effective date as referenced in paragraph 13.1 through **June 30, 2014**.

1.5 DEBARMENT.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions:

- a. The prospective lower tier participant certifies, by submission of this agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- b. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this agreement.

1.6 ACCESSIBILITY.

Structural and nonstructural facilities and programs must meet all state and federal accessibility laws, regulations, and guidelines. Copies of accessibility guidelines can be

2. **USE OF FUNDS**

The Recipient shall use the proceeds of this agreement only for the eligible costs of the Project as outlined in Section 5. Costs.

3. **MATCHING FUNDS**

The State shall disburse funds to the Recipient pursuant to this agreement on a reimbursement basis not to exceed ninety (90) percent of its eligible costs, as described in Section 5. Costs up to a maximum of **\$72,000**.

4. **PROJECT**

4.1 **PROJECT SPECIFICATIONS**

The Project shall be guided by the Application as approved by the State. After completion of the Project, the Recipient shall certify to the State that the Project, as conducted, conforms to the approved Application. Said certification must be filed with the State prior to final reimbursement for the Project by the State.

4.2 **ADMINISTRATION AND SUPERVISION**

The Recipient shall be responsible for the administration, supervision, management and Project oversight that may be required for the work performed under this agreement. The Recipient may employ such professional services, as it deems reasonable and necessary to provide these services, subject to the provision of Section 5. Costs.

4.3 **ACKNOWLEDGMENTS**

Upon Project completion, the Recipient shall post a permanent funding acknowledgment sign at the entrance to the Project site, or at an alternative conspicuous location on the site. The sign will state that the site was cooperatively developed by the Minnesota Department of Natural Resources.

4.4 **STATUS REPORTS**

The Recipient shall submit to the State program status, as the State shall reasonably request.

5. **COSTS**

5.1 **REIMBURSABLE COSTS**

Eligible costs shall be those costs directly incurred by the Recipient in preparation of and the actual conduct of the Project. Eligible costs shall be based upon the approved Application and can include the following types of costs provided they are solely related to and necessary for the completion of the Project:

5.1.1 Advertising costs solely for (1) Recruitment of personnel; (2)

- Solicitation of bids; and (3) Disposal of scrap materials;
- 5.1.2 Capital and labor expenditures for facilities, equipment and other capital assets;
- 5.1.3 Communication costs incurred for telephone calls and postage;
- 5.1.4 Materials & supplies;
- 5.1.5 Freight transportation expenses; and
- 5.1.6 Professional services and Project administration costs provided that they do not exceed 20% of the total cost of the Project;
- 5.1.7 Land acquisition (including permanent easements) whose value is established by a licensed appraiser and whose conclusions of value are certified by the state.

Any cost not defined as an eligible cost or not included in the approved Application shall not be paid from State funds committed to the Project.

5.2 **NONREIMBURSABLE COSTS**

Noneligible costs for reimbursement means all costs not defined as eligible costs, including but not limited to the following:

- 5.2.1 Any expenditure that occurs outside of the operating dates established in Section 1.4 (OPERATION OF THE PROJECT);
- 5.2.2 Fund raising;
- 5.2.3 Volunteer or Donated Labor
- 5.2.4 Taxes, except sales tax on goods and services;
- 5.2.5 Insurance, except title insurance;
- 5.2.6 Attorney fees;
- 5.2.7 Loans, grants, subsidies to persons or entities for development;
- 5.2.8 Bad debts or contingency funds;
- 5.2.9 Interest;
- 5.2.10 Lobbyists;
- 5.2.11 Political contributions;
- 5.2.12 Wages and expenses of Recipient's employees;
- 5.2.13 Fringe benefit costs of Recipient's employees; and
- 5.2.14 Land appraisals.

6. REIMBURSEMENT PROCEDURES

- 6.1 *Invoices.* The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted at the close of each state fiscal year (*July 1 -- June 30*) at the very least.
- 6.2 *Federal funds.* (Where applicable, if blank this section does not apply) Payments under this grant contract will be made from federal funds obtained by the State through Title ----- CFDA number ----- of the ----- Act of ----- . The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for

any requirements imposed by the Grantee's failure to comply with federal requirements.

All reimbursement requests, including invoices, for this project must be received by the State on or before *June 30, 2014*.

Upon completion of the Project, the Recipient shall certify to the State that the Project, as conducted, conforms to the approved Application. Said certification must be filed with the State prior to final reimbursement for the Project by the State.

Prior to reimbursement for land acquisition, if applicable, the Recipient must file a perpetual easement referenced in Paragraph 14 herein below with the County Recorder and provide a copy of the same with the state.

7. **ACCOUNTING AND AUDIT**

Under Minn. Stat. § 16C.05, subd. 5, the Grantee's books, records, documents, and accounting procedures and practices relevant to this grant contract are subject to examination by the State and/or State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract.

8. **NONDISCRIMINATION**

The Recipient in the conduct of the Project shall not engage in discriminatory employment practices and shall in all respects comply with Minnesota Statutes, Sections 363.03 and 181.59-60 and all applicable rules and subsequent amendments.

9. **WORKERS COMPENSATION**

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claim made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

10. **GOVERNMENT DATA PRACTICES AND INTELLECTUAL PROPERTY**

10.1 Government Data Practices. The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or

the State.

- 10.2 Intellectual Property Rights. The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this contract*. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant contract. Works includes “Documents.” Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this grant contract. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant contract. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be “works made for hire.” The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State’s ownership interest in the Works and Documents.

11. **LIABILITY**

The Grantee must indemnify, save, and hold the State, its agent, and employees harmless from any claims or causes of action, including attorney’s fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee’s agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State’s failure to fulfill its obligations under this grant contract.

In the Event of a Lawsuit

- (a) An appropriation or portion of an appropriation from a legacy fund is canceled to the extent that a court determines that the appropriation unconstitutionally substitutes for a traditional source of funding.
- (b) Any grant contract or similar agreement that awards money from a legacy fund must contain the information in paragraph (a).

12. **CONVERSION OF USE**

The Recipient shall not at any time convert any property acquired or developed pursuant to this Agreement to uses other than those specified in this Agreement without the prior written approval of the State, until a period of twenty years from the time the

designated Funds are no longer available for the Project, has expired.

13. **TERM**

13.1 **EFFECTIVE DATE**

The Grant Agreement shall become effective on **June 6, 2013**, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later. The Grantee must not begin work under this grant contract until this contract is fully executed and the Grantee has been notified by the State's Authorized Representative to begin the work. No Grant reimbursements will be made until or upon the date this contract is fully executed.

13.2 **EXPIRATION DATE**

The agreement shall remain in effect until **June 30, 2014**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

13.3 **TERMINATION**

If the State finds that there has been a failure on the part of the Recipient to comply with the provisions of this Agreement, that reasonable progress has not been made, or that the purposes for which the funds were awarded have not been or will not be fulfilled, the State may take action to protect the interests of the State including, but not limited to, the refusal to disburse additional funds and requiring the return of all or part of the funds previously disbursed.

13.4 **AMENDMENTS**

Any amendment to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

14. **ANTI-TRUST PROVISION**

The Recipient hereby assigns to the State of Minnesota any and all claims for overcharges as to goods and/or services provided in connection with the Agreement resulting from antitrust violations that arise under the antitrust laws of the United States and the antitrust laws of the State of Minnesota.

15. **ASSIGNMENT**

The Recipient agrees to grant to the State a perpetual easement for the general public to use the subject property for recreational trail purposes. Attached hereto as Attachment "D" and incorporated by reference is a copy of the indenture to be filed with the county recorder if applicable.

16. **DATA DISCLOSURE**

Under Minn. Stat. § 270.66, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the state, to federal and state tax agencies and state personnel involved in the payment of state obligation. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

17 **INVASIVE SPECIES PREVENTION**

Grantees and subcontractors must follow Minnesota DNR's Operational Order 113, which requires preventing or limiting the introduction, establishment and spread of invasive species during activities on public waters and DNR-administered lands. This applies to all activities performed on all lands under this grant agreement and is not limited to lands under DNR control or public waters. Duties are listed under Sections II and III (p. 5-8) of Operational Order 113 which may be found at http://files.dnr.state.mn.us/assistance/grants/habitat/heritage/oporder_113.pdf.

Pine County

WHEREAS, the County of Pine supports the grant application made to the Minnesota Department of Natural Resources for the Parks and Trails Legacy Grant Program. The application is to rehabilitate the surface, bridges, and culverts as needed on the ~13.6 miles of the Soo Line South Recreational Trail located within Pine County, and

WHEREAS, the County of Pine recognizes the ten (10) percent match requirement for the Parks and Trails Legacy Grant Program, and has secured the matching funds.

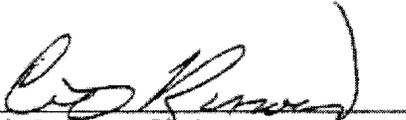
NOW, THEREFORE, BE IT RESOLVED, if the County of Pine is awarded a grant by the Minnesota Department of Natural Resources, the County of Pine agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The County of Pine will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, the Board of Commissioners of the County of Pine names the fiscal agent for the County of Pine for this project as:

Cathy Clemmer, Auditor/Treasurer
Kurt Schneider, Land/Zoning Administrator
635 Northridge Dr. NW
Pine City, MN 55063

BE IT FURTHER RESOLVED, the County of Pine hereby assures the Soo Line South Recreational Trail will be maintained for a period of no less than 20 years.

PASSED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF PINE THIS 4th DAY OF OCTOBER, 2011.


Curtis Rossow, Chair

ATTEST:

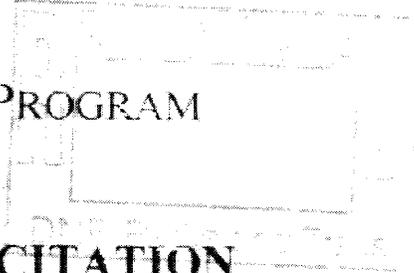

Mark LeBrun, Coordinator

L140-11-20



PARKS AND TRAILS LEGACY GRANT PROGRAM

Trail Legacy Grants



2011 APPLICATION – REVISED SOLICITATION



Before completing this application read the program manual that contains instructions on completing this form.

*Type all responses within the boxes associated with each question.
Handwritten applications will not be accepted.
DO NOT change the format of this document.*

GENERAL CONTACT INFORMATION:

1.	Grant Applicant (Unit of Government required)	Pine County
2.	Contact Person:	Kurt Schneider
3.	Contact Title:	Land & Zoning Administrator
4.	Mailing Address:	
	Building Name (if applicable):	
	Street:	1602 Hwy 23 N
	City, State Zip:	Sandstone, MN 55072
5.	Daytime Phone:	320-216-4220
6.	Fax Number:	320-216-4202
7.	E-mail Address:	kurt.schneider@co.pine.mn.us
8.	Website (if available):	www.co.pine.mn.us

TRAIL CLUB OR ORGANIZATION/PROJECT PARTNER (If applicable):

9.	Contact Person and Title:	Terry Peterson, Trail Coordinator
10.	Organization/Club Name:	Northern Pine Riders Snowmobile Club
11.	Mailing Address:	
	Building Name (if applicable):	
	Street:	38886 N Shoreland Rd
	City, State Zip:	Sturgeon Lake, MN 55783
12.	Daytime Phone:	218-380-0996
13.	Fax Number:	Na
14.	E-mail Address:	tatbrd@hotmail.com
15.	Website (if available):	www.northernpineriders.com

LOCATION OF PROJECT:

16.	County Project is located in:	Pine
17.	State Legislative (House) District:	8A
18.	Legislative House Representative:	Bill Hilty
19.	State Senate Representative:	Tony Lourey
20.	Congressional District:	8
21.	Congressional Representative:	Chip Cravaack

GENERAL PROJECT INFORMATION:

22.	Project Title:	Soo Line South Rehabilitation		
23.	Total Project Cost:	\$80,000		
24.	Amount Requested:	\$80,000		
25.	Local Match:	\$8,000		
26.	Source of Local Match:	Pine Co \$4,000; No Pine Riders \$4,000		
27.	Has the local match been secured? (mark one)	YES	X	NO
28.	Will other non-local funds be used for this project? (mark one)	YES	X	NO
	If yes, give amount:			
29.	What is the source of the non-local funds?	Na		
30.	Have the non-local funds been secured? (mark one)	Na	YES	NO
31.	If this project has received federal funding through the Enhancements Program, please indicate which year your organization is programmed for construction? <i>(please include a copy of the award notification as attachment "G")</i>		FFY:	Na
32.	If this project is for a new trail development, please indicate estimated length:	Feet (if less than 1/2 mile):	NA	Miles:
33.	Below, indicate which primary and secondary recreation uses will directly benefit from the proposed project:			
	Primary Use	Secondary Use		
		X	Walking/Hiking	
			Bicycling	
		X	Mountain Bicycling	
		X	Horseback Riding	
		X	Cross-Country Skiing	
			In-Line Skating	
	X		Snowmobiling	
	X		ATV Riding	
			Off-Highway Motorcycling	
			4 X 4 Trucking	
			Other (specify):	

QUALIFYING REQUIREMENTS

All applications must address each of the following six qualifying requirements. *Failure to provide information on each of the requirements will result in the disqualification of the application.*

Please complete each section as outlined in the instructions.

34 Project Description:

This project for the 13.6 mile Pine County portion of the Soo Line South Trail is a combination of trail enhancement and maintenance.

The goals of this project are:

1. Completion of a structural integrity inspection of the 4 trestles by a qualified engineering firm.
2. Removal the remaining railroad ballast and replacement with Class 5 gravel as needed.
3. Replacement of 15 defective culverts.
4. Enhancement signing for user safety and convenience.
5. Removal of all remaining railroad debris such as ties, spikes, etc.
6. Cutting of vegetation from tread way edges out to 12'.
7. Repair of trestle railings and approaches as needed.

It is anticipated this project can be completed in 28 working days. During that time the trail can remain open, with cautionary signing, for users except for time needed for culvert replacement.

35 Costs Associated with the Project:

Total estimated cost is \$80,000.

- ~\$34,000 for removal of ballast and addition of Class 5 gravel.
- ~\$12,000 for purchase of culverts.
- ~\$10,000 for culvert installation
- ~\$9,000 for inspection of 4 trestles
- ~\$5,000 for rebuilding of base in bedrock area.
- ~10,000 for remaining items identified in #34 above.

The 10% local match is \$8,000 of which one-half will be provided by Pine County and one-half by the Northern Pine Riders Snowmobile Club. The club has sufficient resources allocated for its portion of the local match.

Estimated 5 year operation and maintenance costs are in the \$69,000 range based on past 5 year history. The Northern Pine Riders Snowmobile Club has received and expects to continue to receive MN DNR Off-Highway Vehicle (OHV) and Snowmobile Trails Assistance Program grants in the approximate amount of \$69,000 to fund future

operation and maintenance for the next 5 years.

36. Project Timeline:

If this grant is awarded it is anticipated advertising for bids for the removal of ballast and addition of gravel, culvert installation, trestle inspection, vegetation cutting and rebuilding of base in bedrock area could begin by June 1, 2012 with contract let by July 15, 2012. Completion of project is anticipated to be within one month after works commences.

37. Project Readiness:

At this time the goals and estimated costs have been established. Locations on the trail where ballast removal and/or the addition of gravel have been delineated.

No land acquisition issues are present as Pine County is the owner of the entire trail segment covered by this project.

Culvert replacement permits, if needed, have not been obtained. No other permits/approvals are expected unless revealed by the post preliminary approval documentation process.

38. Year Round Trail Usage:

This project will not widen the existing year around uses of the trail. It is anticipated this project when completed will enhance the user experience as described below under #42 Public Need For and Benefit of Project for Specified Users.

39. Regional or Statewide Significance – To be eligible for this grant, the project must demonstrate that it is of regional or statewide significance. Read the criteria published on the website and in the manual and describe how your project is of regional or statewide significance:

Regionally Desirable Setting: This portion of the Soo Line South Multi-Use Trail winds through a primarily wooded area of northwest Pine County and interspersed are a few areas of farmland. Highlights of the trail include the trestle over the Kettle River at ~480' in length and ~80' high providing a dramatic view of the river valley and surrounding area. Three other trestle crossing Birch Creek provide additional scenic beauty. The City of Denham Is located on the trail and provides parking, gas, camping and food. The City of Moose Lake is also on the Soo Line South Trail some 4 miles northeast of the eastern end of this project. Moose Lake offers all services typically desired by trail users and is on Interstate Highway 35 thus providing easy access from the metro area.

High quality opportunity and use: The Soo Line South Multi-Use Trail along with the numerous connecting trails in this area is a tourist draw as well as attracting area and regional residents. Please see attached map. Access to the trail is provided in the Cities Denham and Moose Lake plus through connecting trails from the north and south. Trail user services are available as described above. The trail tread way is ~16' thus providing an adequate and safe width to accommodate 2-way traffic.

Adequate length/Connections: The Soo Line South Trail is ~114 miles running from near Superior WI, through Carlton Co., NW Pine Co., southern Aitkin Co. Mille Lacs Co. and Morrison Co. ending a Genola. It also connects with the Soo Line North Trail (148 mile in length), the Munger Trail (~75 mile length) and numerous club-operated trails. These connections provide literally hundreds of miles of trails in the region and connect to the 22,000+ mile statewide snowmobile trail system operated by the MN DNR and local clubs. Off-highway vehicle connecting trails include the Soo Line North (100+ mile trail length) and a connector to the Gen. Andrews State Forest OHV trail system (39 mile length).

Scarcity of Trail Resources: OHV trails are relatively scarce in this area when compared to snowmobile trails. The Soo Line South provides access to Red Top ATV Trail, Soc Pits ATV Trail and thru a local connector access to Gen. Andrews State Forest as mentioned above

EVALUATION CRITERIA

All applicants must address each of the following nine evaluation criteria that are listed, and in the order that they are presented below. *Failure to provide information on each of the criterion will result in the disqualification of the application.*

40. Site and Project Quality:

The entire project is geared to the comfort and safety of the trail users.

The ballast is being removed as it has been found to be very hard on rubber tires of ATV users and to a lesser degree the tracks and skis of snowmobilers. The ballast is approximately 2.5' rock with sharp edges. During winters with lower snow amounts it is often brought to the surface by snowmobiles and the trail grooming machine. Additionally, it does not pack well thus in the non-snow period quickly causes a bumpy, washboard tread way surface which ATV users find unacceptable. With the removal of the ballast and addition of gravel grading frequency to maintain an acceptably smooth tread way will be decreased thus reducing maintenance costs.

The safety of the trail users is addressed through replacement of defective culverts. The defective culverts allow the creation of sinkholes in the tread way following heavy rains. Safety is the goal addressed by the planned structural integrity inspection of the 4 trestle. Noteworthy is the 480' long by ~80' high trestle over the Kettle River (Please see photo on next page.). The other three trestles are 86', 98', and 146' in length.

The existing uses of the trail are considered appropriate. These uses have been authorized by Pine County ordinance since its adoption in 1992 and appear to have served well.

Since acquisition of the trail in 1991 the trestles have had wooden decks and safety railings installed, much of the ballast was sold and removed (but not all thus part of the goal of this grant application), trail user signage installed, and regular summer and winter tread way grading and grooming accomplished.

For attractive features that exist on the site or within view please see #39 Regional or Statewide Significance section above.

41. Accessibility:

This trail is on a virtually level former Soo Line Railroad grade. It has a natural material surface which will be improved if this request approved. The improvement will consist of removing coarse gravel, rocks, and railroad ballast and replacing with Class 5 gravel which has smaller and more consistent sized components - typically 3/4' and less. Accessibility will, therefore, be somewhat enhanced.

Bridge approaches will be shaped to eliminate any ridges between the gravel tread way and leading edge of the wooden bridge decks. The bridge deck planks are laid

Trestle: 480 x 80

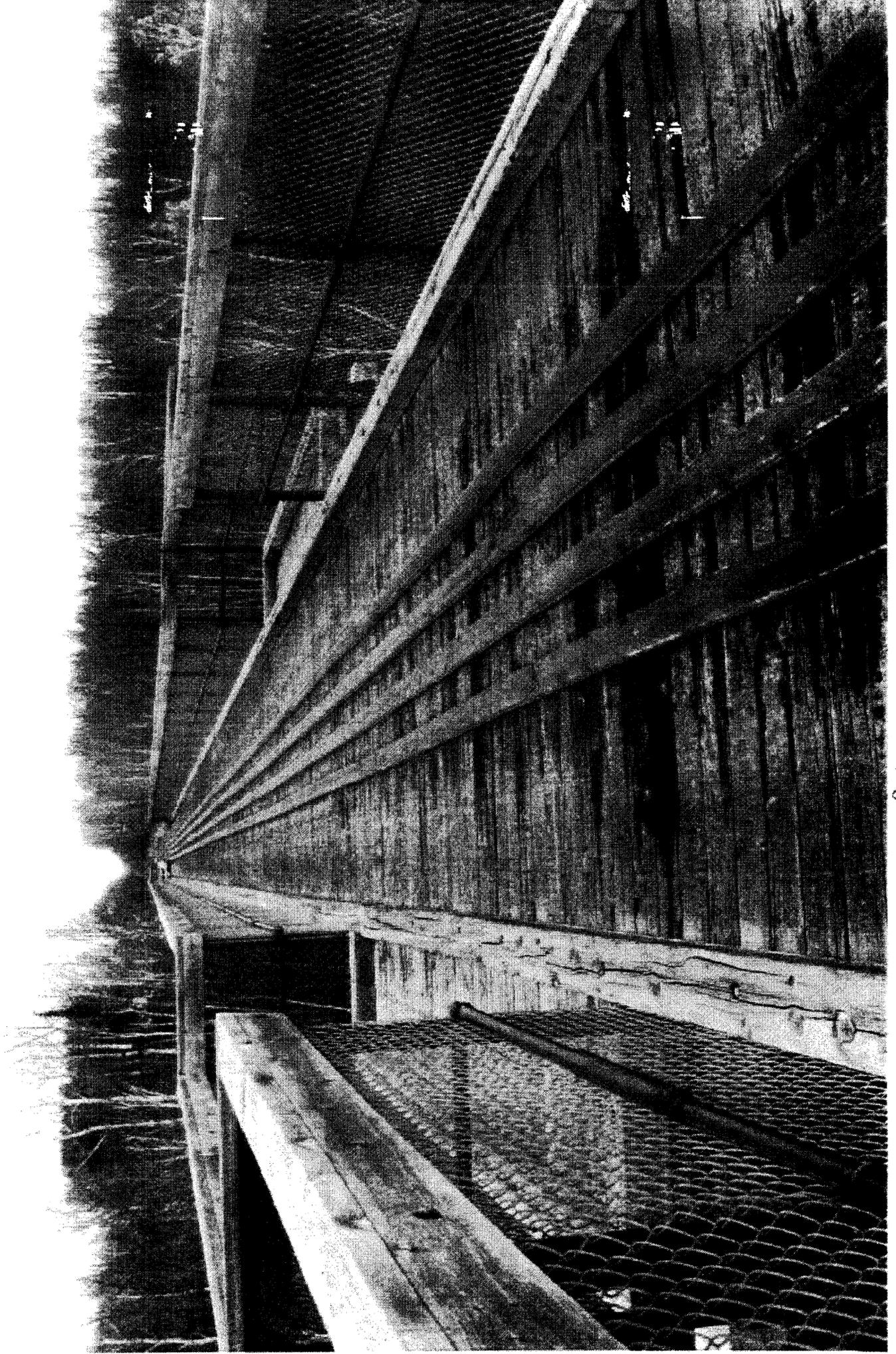


Traslle 480 x ~ 60 over river



P 7 3

LOOKING AT CENTER OF TOWER



012

perpendicular to the direction of traffic and are placed within 1/4' of each other thereby providing a level, gap-free accessible surface.

The primary uses of this trail are for all-terrain vehicles and snowmobiles. Person with disabilities who use these vehicles will not find barriers to their access to and use of this trail.

42. Public Need for and Benefit of Project:

The primary reason this project should be funded is to enhance the safety of trail users and trail maintenance personnel.

The inspection of the 4 trestle for structural integrity is past due. The last formal inspection of these trestle occurred when the grade was still owned by the Soo Line RR Co. which was before 1991. Of particular concern is the largest trestle which is 480' in length and ~80' over the water. These trestle will not only need to have a load carrying capacity sufficient to allow safe passage of the all-terrain vehicles and snowmobiles but grooming equipment such as road grader and winter grooming tractor and drag, plus the unknown weight of unauthorized uses such as cars and trucks.

The replacement of culvert is critical to prevent sinkholes that have been occurring on the tread way due to separations of culvert sections. The sinkholes develop following period of exceptional heavy rains. When this occurs water rushing through the defective culvert erodes the tread way, typically in a circular manner. Personnel injury could occur to trail users who encounter a sinkhole.

The secondary reason this project should be funded is to enhance user experience to include persons with disabilities:

Removal of the remaining railroad ballast is important to prevent tire damage to all-terrain vehicles and tracks and skis of snowmobiles. Additionally, horse riders have indicated the ballast is too jagged thus would cause damage to hooves.

The ballast does not pack well leading to a washboard tread way surface shortly after grading. The removal of the ballast and addition of Class 5 gravel should, therefore, reduce maintenance costs by requiring fewer grader passes each season.

There is some urgency to have the trestles inspected for structural integrity and to replace the more severely defective culverts for safety reason as described above. Consequences of not moving timely on these issues are continued appearances of sink holes after heavy rains and potentially placing trail users and trail maintenance personnel at risk if any of the trestles are in need of repair.

Wear and tear on trail users' machines tires, tracks and skis from the jagged and sharp edge ballast will continue until it is replaced with more suitable material such as a Class 5 gravel.

Equestrians, mountain bikers, pedestrians, and skiers will benefit from removal coarse tread way material currently in place.

43. **Community Commitment to Trail Use:**

Examples of Community Commitment are:

The local ATV club (Evergreen PAC ATV Club) provides regular safety training classes (6 in the past year) to prepare youth for safe use of all-terrain vehicles. (Their instructor, MS Rita Butterfield, was named by the MN DNR as the 2009 ATV Education and Safety instructor of the Year.)

The Northern Pine Riders Snowmobile Club presents annual snowmobile safety training for youth of northern Pine and southern Carlton Counties.

The bar and grill and B&B in Denham, Denham Run, supports the trail. Denham Run provides free parking for summer and winter trail users and is open 7 days week for trail users' convenience. Denham Run also is a pull-tab site for the Northern Pine Riders Charitable Gambling Operation thus helps raise the funds needed for the local match for this grant application.

Pine County supports the trail by serving as the government sponsor for the Northern Pine Riders for both ATV and snowmobile Grants-in-Aid. Pine County has agreed to provide one-half the required local match for this grant application.

The Northern Pine Riders Snowmobile Club provides all maintenance and grooming (summer and winter) for this ~13.5 section of the multi-use Soo Line South Trail. Functions performed are brushing beyond tread-way, signing, summer grading and winter grooming, signing, erection and maintenance of a trail rest stop and shelter at the Aitkin County line, regular inspections for safety hazards such as wind-fallen trees and sink holes as mentioned above.

The Northern Pine Riders Snowmobile Club is deeply committed to this trail and project as evidence by the following:

The Northern Pine Riders Snowmobile Club donated all the funds needed to Pine County to purchase this trail segment from the Soo Line RR Co. in 1991.

In 1995 the Northern Pine riders sought and received state and federal grants and provided local matching funds to install decking and railings on the 480' trestle.

In the early 1990's Northern Pine Riders' volunteers provided the labor necessary to install decking and railings on the 3 smaller trestles (86', 98', and 141') on this trail.

In 1999 Northern Pine Riders sought and received a federal grant and provided matching funds to upgrade the decks and railing on the 3 trestle mentioned immediately above

44. Impact on Adjoining Landowners in the Vicinity of the Project:

As the intended users of the trail will not be changed as a result of this project, no impact is expected for adjacent landowners if this project is approved with possible exception of some short-term dust and noise created by machinery completing the project. Outside the small city of Denham (pop. 35, 2010 census) which has no residents living directly adjacent to the trail except the owner of the Denham Run Bar & Grill mentioned above, there are only three residences abutting the trail. No trail related complaints have been received.

The only objections foreseen are from the potential for noise and dust created by the machinery used to complete the re-surfacing and culvert replacement and then only from the very few whom reside adjacent to the trail. Mitigation steps would include insuring machinery was operated only during normal work days and hours thus avoiding weekends and early and late hours. Dust control, if need, could be required of the successful bidder by watering of the tread way as work progressed.

45. Attention to the Potential Environmental Impact of the Project and Efforts to Avoid or Mitigate Adverse Effects:

The potential for noise and dust was addressed above in #44. Impact on Adjoining Landowners in the Vicinity of the Project.

Surface erosion potential should not be enhanced by the re-surfacing as the trail has been grade with a slight crown in the center to allow water to run off equally throughout thereby significantly reducing erosion. The maintaining the crown will be part of the contract specifications for the re-surfacing.

Potential erosion and other damage to wetlands will be mitigated during the culvert replacement portion of this project by requiring use of best current practices for this type of work.

Cutting of the vegetation along each side of the tread way out 12' would not commence until cleared by a Minnesota Natural Heritage review finding of no state-listed endangered, threatened, or special concern species, rare plant communities, or other rare or sensitive ecological resources.

Other portions of this project are anticipated to have no potential for environmental

impact.

Enhancement of the quality of the trail by completion of this project will make the trail more attractive to trail users thus having the potential for increased use with corresponding increase in economic value for the area.

46. Connectivity:

The trail segment involved in this project is part of the 114 mile Soo Line South Trail. It provide connections with the 148 mile Soo Line North Trail, the ~75 mile Munger State Trail, other portions of the 156 mile Northern Pine Riders Snowmobile Trail System and the ~131 mile Moos Horn Rod and Gun Club snowmobile trail system. This segment, therefore, helps connect the cities of Denham, Moose Lake Barnum, Sturgeon Lake, and Willow River in the immediate area and to cities throughout the 22,000+ mile statewide snowmobile trail system. The local area system connects users to three state forests and two state parks.

47. Enhanced Opportunities for Commuters:

The trail segment involved in this project is part of the 114 mile Soo Line South Trail. It provide connections with the 148 mile Soo Line North Trail, the ~75 mile Munger State Trail, other portions of the 156 mile Northern Pine Riders Snowmobile Trail System and the ~131 mile Moose Horn Rod and Gun Club snowmobile trail system. This segment, therefore, helps connect the cities of Denham, Moose Lake Barnum, Sturgeon Lake, and Willow River in the immediate area and to cities throughout the 22,000+ mile statewide snowmobile system. The local area system connects users to three state forests and two state parks.

48. Enhanced Safety:

Completion of this project will enhance the safety of trail users and trail maintenance personnel as described in #42 above relating to sink holes and identifying potential structural defects of the trestles.

ATTACHMENT CHECKLIST

Required Attachments (All attachments MUST be 8 ½ by 11 ONLY)	
✓	Attachment A – Required Certifications
✓	Attachment B – Resolution Supporting Application
✓	Attachment C – Letters of Support
✓	Attachment D – Project Location Map (8 ½ X 11 ONLY)
✓	Attachment E – Site Level Map (8 ½ X 11 ONLY)
Additional Attachments (if applicable)	
NA	Attachment F – Transportation Enhancement Award Letter

APPLICATION DUE DATE: Received or postmarked by Monday October 31, 2011.

Send 6 copies of the application with attachments to the following address:

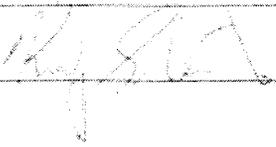
Traci Vibo, Grant Coordinator
Department of Natural Resources
Division of Parks and Trails
500 Lafayette Road, Box 52
St. Paul, MN 55155-4052
Phone: (651) 259-5619

Attachment A

REQUIRED CERTIFICATIONS

For Grant Applicants:

"I hereby certify that all of the information provided in this application is true and accurate to the best of my knowledge. I recognize that in the event of the proposed project being funded, this document will be used as an addendum to the agreement between the sponsoring unit of government and the state to guide project scope and reimbursement. I also acknowledge that all work must be completed by **June 30, 2014**, and no reimbursement will be sought for an in-house labor services and/or to meet existing payroll."

Name:	Kurt Schneider	Title:	Land & Zoning Administrator
Unit of Government:	Pine County		
Signature:		Date:	10/28/11

For Trail and Park Administrators:

"I substantially agree that the proposed trail related project will be mutually beneficial to the local community, as well as to the goals and purposes for which this recreation unit was established. I will cooperate in its provision if the project proposal should be funded."

Name:	Kurt Schneider	Title:	Land & Zoning Administrator
Unit of Government:	Pine County		
Signature:		Date:	10/28/11

For All Administrators of Public Lands Crossed/Utilized in the Proposed Linkage:

"I preliminarily agree with plans to develop the proposed trail related project on land administered by my agency, and I will cooperate in seeking more formal authorization in the event the project proposal is authorized for reimbursement."

Name:	Kurt Schneider	Title:	Land & Zoning Administrator
Unit of Government:	Pine County		
Signature:		Date:	10/28/11

Pine County

WHEREAS, the County of Pine supports the grant application made to the Minnesota Department of Natural Resources for the Parks and Trails Legacy Grant Program. The application is to rehabilitate the surface, bridges, and culverts as needed on the ~13.6 miles of the Soo Line South Recreational Trail located within Pine County, and

WHEREAS, the County of Pine recognizes the ten (10) percent match requirement for the Parks and Trails Legacy Grant Program, and has secured the matching funds.

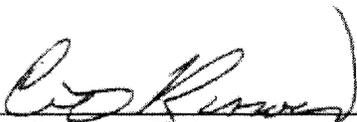
NOW, THEREFORE, BE IT RESOLVED, if the County of Pine is awarded a grant by the Minnesota Department of Natural Resources, the County of Pine agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The County of Pine will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, the Board of Commissioners of the County of Pine names the fiscal agent for the County of Pine for this project as:

Cathy Clemmer, Auditor/Treasurer
Kurt Schneider, Land/Zoning Administrator
635 Northridge Dr. NW
Pine City, MN 55063

BE IT FURTHER RESOLVED, the County of Pine hereby assures the Soo Line South Recreational Trail will be maintained for a period of no less than 20 years.

PASSED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF PINE THIS 4th DAY OF OCTOBER, 2011.


Curtis Rossow, Chair

ATTEST:

Mark LeBrun, Coordinator

Summary of Community Support for Project

1. Birch Creek Township Resolution of Support
2. City of Denham Resolution of Support
3. Sturgeon Lake Township Resolution of Support
4. Windemere Township Resolution of Support
5. Moose Lake Area Chamber of Commerce Resolution of Support
6. Denham Area Petitions for Support

Bernice Mikrot offered the following resolution and moved for its adoption

RESOLUTION

WHEREAS, the Northern Pine Riders provides 156 miles of public snowmobile trails in Pine County which includes part of the ~13.5 mile multi-use Soo Line South Trail located in Birch Creek Township, and

WHEREAS, the Northern Pine Riders Snowmobile Club in partnership with Pine County is seeking a Trails Legacy Grant from Minnesota Department of Natural Resources for the purpose of improving the treadway, replacement of defective culverts, trestle inspections, and other improvements of above said trail to enhance the trail users experience and safety for trail users and groomer operators, and

WHEREAS, Birch Creek Township recognizes the positive economic and recreational values of the multi-use Soo Line South Trail for our citizens,

NOW, THEREFORE, BE IT RESOLVED:

That the Town of Birch Creek requests the Minnesota Department of Natural Resources approve said Trails Legacy Grant request on behalf of the Northern Pine Riders Snowmobile Club and Pine County as stated above.

Troy Redzick seconded the motion for adoption of the resolution

which carried with Stanley Peterson voting yes.

I, Faith Peterson duly appointed and qualified Clerk of the Board for the Town of Birch Creek, State of Minnesota, do hereby certify that the above is a true and full copy of a resolution adopted by the Township of Birch Creek, Pine County, Minnesota, assembled in regular session on October 20, 2011.

Faith Peterson Clerk, Birch Creek Township

RESOLUTION

WHEREAS, the Northern Pine Riders provides 156 miles of public snowmobile trails in Pine County which includes part of the 1.25 mile multi-use Soo Line South Trail located in the City of Denham, and

WHEREAS, the Northern Pine Riders Snowmobile Club in partnership with Pine County is seeking a Trails Legacy Grant from Minnesota Department of Natural Resources for the purpose of improving the treadway, replacement of defective culverts, trestle inspections, and other improvements of above said trail to enhance the trail users experience and safety for trail users and groomer operators, and

WHEREAS, the City of Denham recognizes the positive economic and recreational values of the multi-use Soo Line South Trail for our citizens,

NOW THEREFORE, BE IT RESOLVED:

That the City of Denham requests the Minnesota Department of Natural Resources approve said Trails Legacy Grant request on behalf of the Northern Pine Riders Snowmobile Club and Pine County as stated above.

MIKE MIKROT offered the above resolution and moved for its adoption, LEONARD KRUSKA seconded the motion for adoption of the resolution which carried with ALL voting yes.

I, Karen Anderson, duly appointed and qualified Clerk of the City of Denham, State of Minnesota do hereby certify that the above is a true and full copy of a resolution adopted by the City of Denham, Pine County, Minnesota, assembled in special session on October 28, 2011.

Lee E. Anderson Mayor

Karen Anderson Clerk

Paul Hilberg offered the following resolution and moved for its adoption

RESOLUTION

WHEREAS, the Northern Pine Riders provides 156 miles of public snowmobile trails in Pine County which includes part of the ~13.5 mile multi-use Soo Line South Trail located in Sturgeon Lake Township, and

WHEREAS, the Northern Pine Riders Snowmobile Club in partnership with Pine County is seeking a Trails Legacy Grant from Minnesota Department of Natural Resources for the purpose of improving the tread way, replacement of defective culverts, trestles inspections and other improvements of above said trail to enhance the trail users experience and safety for trail users and groomer operators, and

WHEREAS, Sturgeon Lake Township recognizes the positive economic and recreational values of the multi-use Soo Line South Trail for our citizens and the area,

NOW, THEREFORE, BE IT RESOLVED:

That the Town of Sturgeon Lake requests the Minnesota Department of Natural Resources approve said Trails Legacy Grant request on behalf of the Northern Pine Riders Snowmobile Club and Pine County as stated above.

Mark Kuhlman seconded the motion for adoption of the resolution

which carried with all voting yes.

I, Nedene Kuhlman duly appointed and qualified Clerk of the Board for the Town of Sturgeon Lake State of Minnesota, do hereby certify that the above is a true and full copy of a resolution adopted by the Township of Sturgeon Lake, Pine County, Minnesota, assembled in regular session on October 13, 2011.

Nedene Kuhlman Clerk, Town of Sturgeon Lake

Clayton Standa

offered the following resolution and moved for its adoption

RESOLUTION

WHEREAS, the Northern Pine Riders provides 156 miles of public snowmobile trails in Pine County which includes the ~13.5 mile multi-use Soo Line South Trail located in northwestern Pine County, and

WHEREAS, the Northern Pine Riders Snowmobile Club in partnership with Pine County is seeking a Trails Legacy Grant from Minnesota Department of Natural Resources for the purpose of improving the treadway, replacement of defective culverts, trestle inspections, and other improvements of above said trail to enhance the trail users experience and safety for trail users and groomer operators, and

WHEREAS,

Windemere Township recognizes the positive economic and recreational values of the Northern Pine Riders Trail System including the multi-use Soo Line South Trail for our citizens,

NOW, THEREFORE, BE IT RESOLVED:

That the Town of Windemere requests the Minnesota Department of Natural Resources approve said Trails Legacy Grant request on behalf of the Northern Pine Riders Snowmobile Club and Pine County as stated above.

Jerome Young

seconded the motion for adoption of the resolution

which carried with (3) ALL voting yes.

I, TERRANCE C SCHUMANN duly appointed and qualified Clerk of the Board for the Town of Windemere, State of Minnesota, do hereby certify that the above is a true and full copy of a resolution adopted by the Township of Windemere, Pine County, Minnesota, assembled in regular session on October 6, 2011.

Oct 6 2011

Clerk.

Terrance C Schumann

Terry Burnett offered the following resolution and moved for its adoption

RESOLUTION

WHEREAS, the Northern Pine Riders Snowmobile Club provides 156 miles of public snowmobile trails in northern Pine County which includes the ~13.5 miles of the multi-use Soo Line South Trail that also runs through the Moose Lake area, and

WHEREAS, the Northern Pine Riders Snowmobile Club in partnership with Pine County is seeking a Trails Legacy Grant from Minnesota Department of Natural Resources for the purpose of improving the tread way, replacement of defective culverts, trestle inspections, and other improvements of above said trail to enhance the trail users experience and safety for trail users and groomer operators, and

WHEREAS,

Moose Lake Area Chamber of Commerce recognizes the positive economic and recreational values of the Northern Pine Riders Trail System including the multi-use Soo Line South Trail for its members and the area,

NOW, THEREFORE, BE IT RESOLVED:

That the Moose Lake Area Chamber of Commerce requests the Minnesota Department of Natural Resources approve said Trails Legacy Grant request on behalf of the Northern Pine Riders Snowmobile Club and Pine County as stated above.

Terry Burnett seconded the motion for adoption of the resolution

which carried with 27 members voting yes.

I, Lois E. Johnson duly appointed Secretary of the Board for the Moose Lake Area Chamber of Commerce, do hereby certify that the above is a true and full copy of a resolution adopted by the Moose Lake Area Chamber of Commerce assembled in regular session on October 13, 2011.

LOIS E. JOHNSON Secretary, Lois E. Johnson

Petition for Support

We/I, the Undersigned, petition the Minnesota Department of Natural Resources to award a Trail Legacy Grant submitted by Pine County on behalf of the Northern Pine Riders Snowmobile Club to help fund the improvement of the treadway, replacement of defective culverts, trestle inspections and other improvements on the multi-use Soo Line South Trail located within the City of Denham, Birch Creek & Sturgeon Lake Townships. We/I support local trails for their recreational and economic benefits and support this project to improve trail users experience and safety for trail users and groomer operators.

Name: George J. Swanson

Address: 27579 Hestrel Ave

City/State/ZIP: McGrath, Mn 56350

Name: LEN KROSKA

Address: 87439 DENHAM RD

City/State/ZIP: STURGEON LAKE MN 55783

Name: Bill Rybak

Address: 16546 COCKING ST NW

City/State/ZIP: NANNEY MN 55303

Name: Connie Skogman

Address: 87439 Denham Rd.

City/State/ZIP: Sturgeon Lake, Mn 55783

Name: MIKE ZIGGY

Address: 8735 Edgewood RD

City/State/ZIP: STURGEON LAKE MN 55783

Name: MIKE ZIGGY

Address: 4013 Oak Hill Rd

City/State/ZIP: S.L. MN 55783

Name: DAVID WANNINK

Address: 17080 WESTWOOD RD

City/State/ZIP: STURGEON - DENVER

Name: NATHAN A. WANNINK

Address: 5200 Credit River Rd SE

City/State/ZIP: Pier Lake MN 55372

Name: MIKE EDLBERG

Address: 4200 Credit River Rd

City/State/ZIP: Pier Lake MN 55372

Name: JOHN J. DAV

Address: 10049 W. W. RIVER RD

City/State/ZIP: WILLIAM RIVER 55757

Name: Paul [unclear]

Address: 10138 [unclear]

City/State/ZIP: Wilton, MA 01897

Name: Lynne [unclear]

Address: 4759 [unclear]

City/State/ZIP: Sturgeon Lake, MA 01897

Name: Jo Ann Anders

Address: 7757 [unclear]

City/State/ZIP: Sturbridge, MA 01570

Name: Becky Schneider

Address: 15540 Westwind Road

City/State/ZIP: Sturgeon Lake, MA 01897

Name: Darwin [unclear]

Address: 12394 [unclear]

City/State/ZIP: Sturbridge, MA 01570

Name: Richard Schneider

Address: 15540 Westwind Rd.

City/State/ZIP: Sturbridge, MA 01570

Name: James H. Peterson

Address: 39599 N. Highland Rd

City/State/ZIP: Sturgeon Lake, MN 55783

Name: James H. Peterson

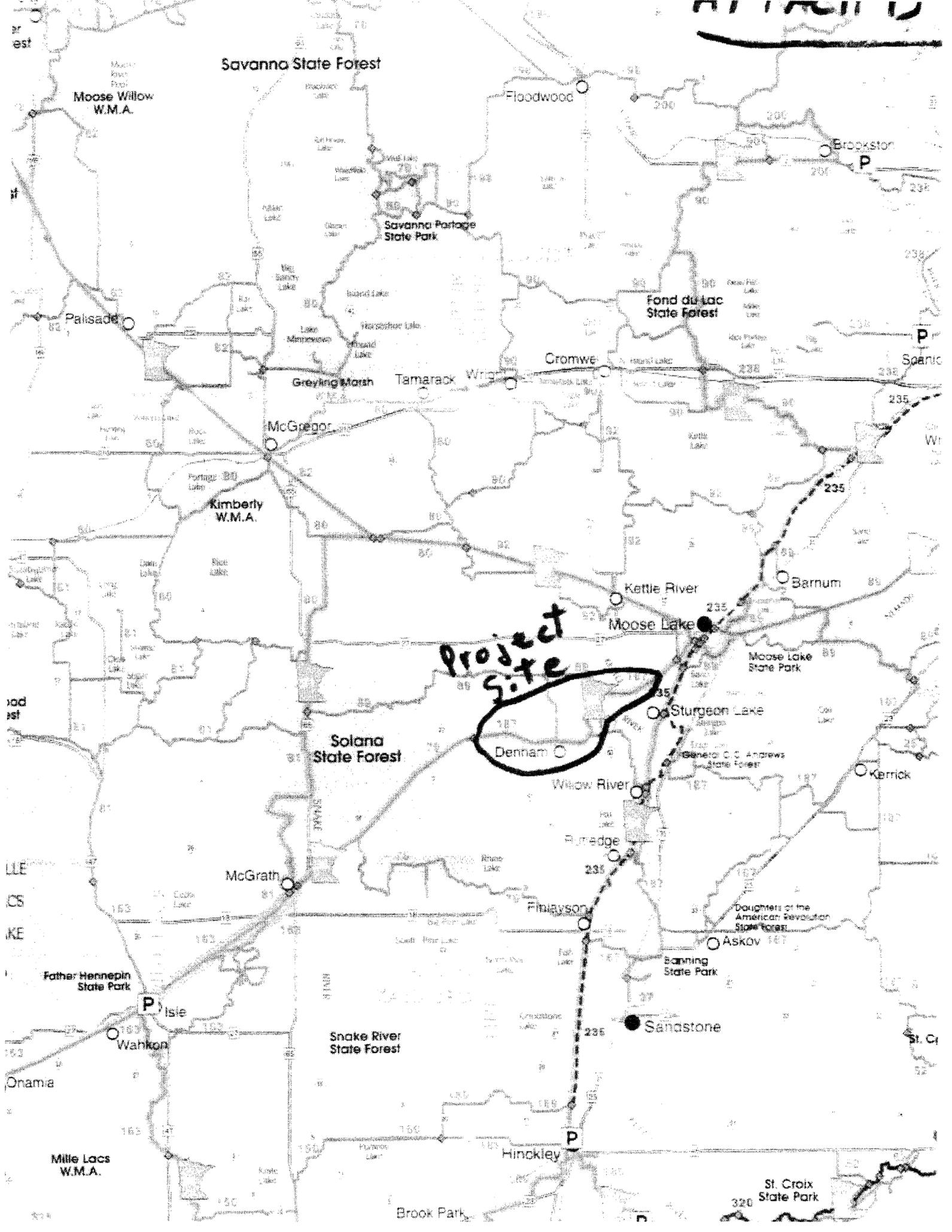
Address: 38886 N. Shoreland Rd

City/State/ZIP: Sturgeon Lake, MN 55783

Name: _____

Address: _____

City/State/ZIP: _____



Savanna State Forest

Moose Willow W.M.A.

Floodwood

Brookston

Savanna Postage State Park

Fond du Lac State Forest

Palisade

Greyling Marsh

Tamarack

Cromwell

Spaerick

McGregor

Kimberly W.M.A.

Kettle River

Barnum

Project Site

Moose Lake

Moose Lake State Park

Solana State Forest

Denham

Sturgeon Lake

General C.C. Andrews State Forest

Kerrick

Willow River

McGrath

Pimavson

Daughters of the American Revolution State Forest

Askov

Father Hennepin State Park

Isle

Banning State Park

Sanastone

Onamia

Snake River State Forest

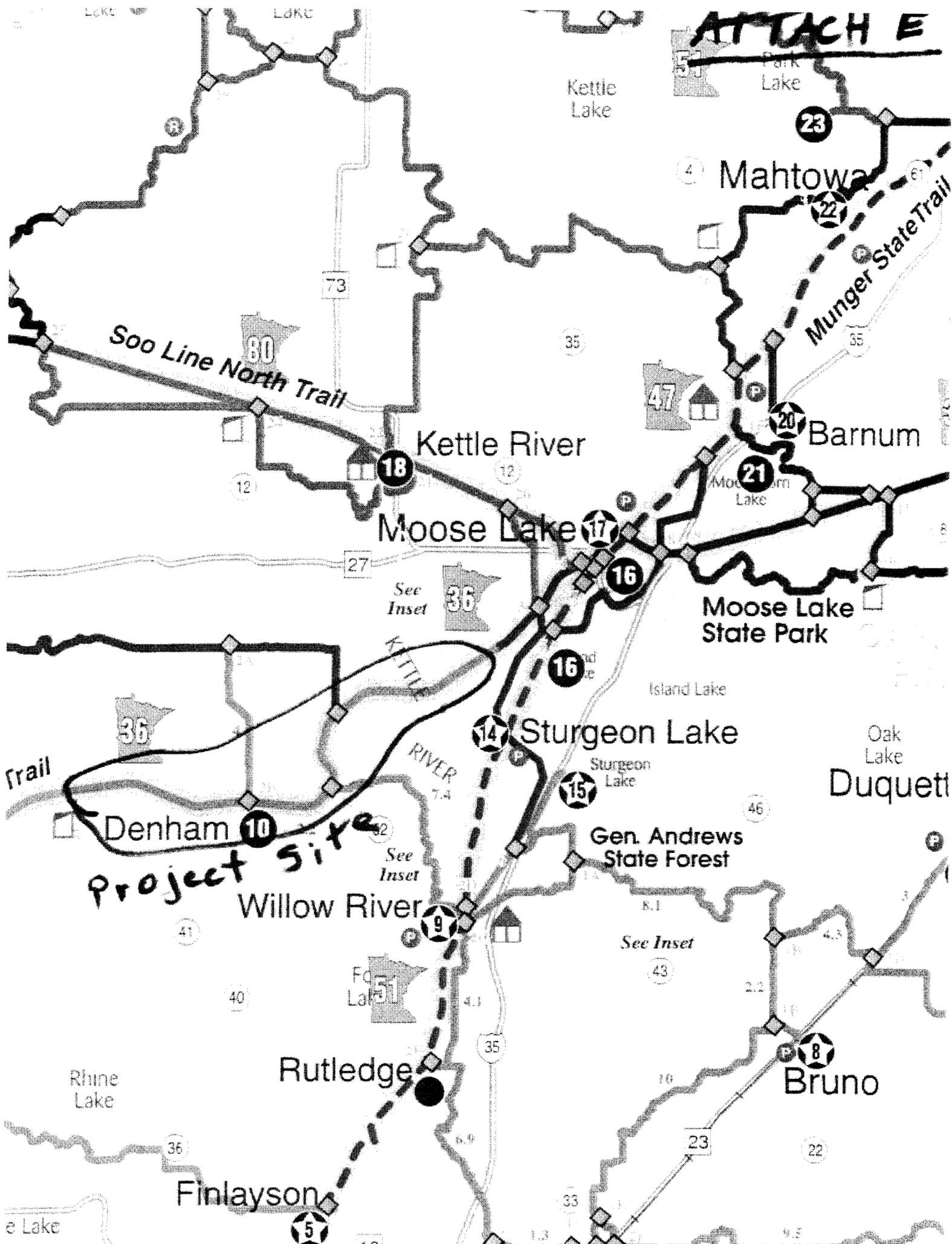
Hinckley

St. Croix State Park

Millie Lacs W.M.A.

Brook Park

ATTACH E



Soo Line North Trail

Munger State Trail

Kettle River

Moose Lake

Sturgeon Lake

Denham

Willow River

Rutledge

Finlayson

Moose Lake State Park

Gen. Andrews State Forest

Bruno

Mahtowa

Barnum

Duquett

Project Site

See Inset

See Inset

See Inset

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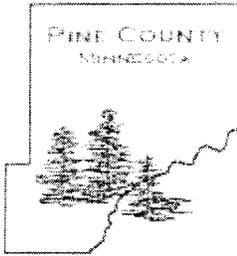
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DEPARTMENT OF PLANNING, ZONING, AND SOLID WASTE

1602 Hwy 23 North • Sandstone, MN • 55072

(320) 216-4220 • (800) 450-7463 x4220 • Fax (320) 216-4202

October 28, 2011

RE: Ownership Of The Abandoned Soo Line Railroad Right-Of-Way Within The Boundaries Of Pine County, MN.

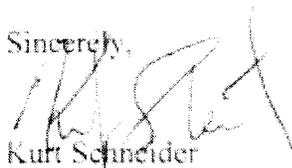
To Whom It May Concern:

Thank you for your interest in the Soo Line Railroad Trail Right-of-way in Pine County.

Please be advised that the Pine County Regional Railroad Authority, consisting of the entire Pine County Board of Commissioners, owns the abandoned soo line railroad right-of-way within the boundaries of Pine County. This "Soo Line Trail" is a valued recreational right-of-way facility of at least 100 feet in width, measuring a minimum of 50 feet on each side of the center line of the former rail line. The entire Pine County stretch of said trailway is subject to Pine County control through its ownership and the officially adopted "Soo Line Trail Rules and Safety Regulations Ordinance", passed and approved on September 8, 1992. A copy of the soo line ordinance as well as other valuable trail resource information is available on the Pine County website, www.co.pine.mn.us.

Should you have any questions, feel free to contact me at 320-216-4220.

Sincerely,



Kurt Schneider

Land/Zoning Administrator

TRAILS LEGACY GRANTS

APPLICATION

SOO LINE SOUTH TRAIL
REHABILITATION

Submitted By

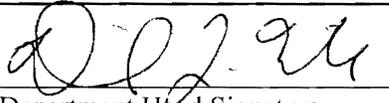
PINE COUNTY

in Partnership with

NORTHERN PINE RIDERS
SNOWMOBILE CLUB
Willow River, MN

October 31, 2011

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: June 18, 2013	Consent Agenda <i>(Please Circle)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. <small>Time needed</small> 30 Min. 45 Min. 1 hour
Department Requesting Action: Administrator's Office	 6-13-13 Department Head Signature Date

After a thorough hiring process, a top candidate for the HHS Director position was decided. A contingent offer has been made to Patrick Bruflat for the position. The offer is contingent upon a successful background and reference check and board approval. Patrick's start date is anticipated to be June 24, 2013

Board Action Requested: (Attach additional pages if needed)

Approve the hiring of Patrick Bruflat for the position of HHS Director (\$82,000 annually, E82, Exempt)

Supporting Documents: Attached None



PINE COUNTY

Administrator's Office

635 Northridge Drive NW
Pine City, MN 55063
320-591-1621
1-800-450-7463 Ext. 1620
Fax: 320-591-1628

Commissioners

Steve Hallan – Dist. 1
Mitch Pangerl – Dist. 2
Steve Chaffee – Dist. 3
Curt Rossow – Dist. 4
Vacant – Dist. 5

David J. Minke
County Administrator

June 5, 2013

Mr. Patrick Bruflat
110 Uren Lane
Redwood Falls, MN 56283

RE: Health and Human Services Director

Dear Mr. Bruflat:

It was nice to speak to you on the phone today. This letter is a formal contingent offer letter for the position of Health and Human Services Director with Pine County. The offer is contingent upon 1) successful BCA background check, 2) successful reference checks, and 3) approval by the Pine County Board of Commissioners.

This position is classified as a non-union, at-will, full-time exempt position serving at the pleasure of the county board of commissioners. The position works primarily out of the Pine Government Center and is responsible for staff stationed at various offices around Pine County. Normal business hours are 8:00 a.m. to 4:30 p.m. Monday through Friday. Some work outside of normal business hours may be necessary.

Your starting salary will be \$82,000 per year. Non-union positions are on a pay-for-performance system in accordance with the county's policies and compensation plan. After six months you will be considered for a performance increase of 1-3 percent based on actual performance. Other benefits are in accordance with current Pine County policies.

You currently have plans scheduled for July 3-5. We have agreed that you may take 2 days off using PTO, which will put you at a negative balance for a period of time. It is expected that this deficit will be made up before any additional PTO use is authorized.

The terms of this contingent offer will be presented to the county board of commissioners for consideration at the regular meeting June 18, 2013. The anticipated start date is on or about June 24, 2013.

Mr. Patrick Bruflat
RE: Health and Human Services Director Position
June 5, 2013
Page -2-

Please contact me with any questions and welcome to Pine County!

Sincerely,

A handwritten signature in cursive script that reads "David J. Minke".

David J. Minke
County Administrator

DJM/dg

cc: County Commissioners
Matt Christenson

PINE COUNTY PERSONNEL COMMITTEE (Special Meeting)

Minutes

June 4, 2013

8:00 a.m. – Public Health Building, Sandstone, Minnesota

Attendees: Commissioner Chaffee

Commissioner Rossow

County Administrator David Minke, County Auditor/Treasurer Cathy Clemmer, Chief

Deputy Auditor/Treasurer Paul Johnson, HR and Payroll Specialist Matt Christenson, Sheriff

Robin Cole, Chief Deputy Blackwell, Henry Fischer-Pine City Pioneer, Tim Franklin-PC Courier

1. Commissioner Chaffee called the meeting to order at 8:03 a.m.
2. The agenda was approved
3. Sheriff's Department
 - A. Discussion was held concerning current and future PCSO staffing levels. PCSO staffing levels will be addressed again in the fall when Sheriff Cole presents the PCSO 2014 budget, reflecting an increase in sworn peace officers to 33.
 - B. Commissioner Chaffee moved to recommend for approval to set 2013 PCSO staffing at 32, Commissioner Rossow Seconded, motion passed 2-0.
4. Other
5. Meeting adjourned at 9:03 a.m.

PINE COUNTY PERSONNEL COMMITTEE

Minutes

June 11, 2013

8:00 a.m. – Hinckley City Hall

**Members: Commissioner Chaffee
Commissioner Rossow**

Alternate: Commissioner Hallan

HHS Fiscal Supervisor/Interim Director Russ Baron, County Land Services Director Kelly Schroeder, County Administrator David Minke, Assistant Jail Administrator Jeffrey Randall, Human Resources and Payroll Specialist Matt Christenson

1. Commissioner Chaffee called the meeting to order at 9:03am.
2. Agenda additions:
 - a. Veterans Services Officer hiring process update
 - b. Hiring of PT Dispatcher
 - c. Correct typing error on original agenda for IT Supervisor position re-grade to reflect C42
 - d. Appraiser backfill resulting from Sr. Property Appraiser internal hiring.Commissioner Chaffee motioned to recommend additions for approval, Commissioner Rossow seconded, motion carried 2-0.
3. Minutes from May 14th, 2013 meeting approved.
4. Jail
 - a. Approve maintaining part time staffing levels at 8 positions. Assistant Jail Administrator Jeff Randall presented staffing plan. Commissioner Chaffee motioned to recommend for approval, Commissioner Rossow seconded, motion carried 2-0.
 - b. Approve hiring of PT Dispatcher. Discussion was held over future Dispatcher staffing. Commissioner Rossow motioned to recommend for approval, Commissioner Chaffee seconded, motion carried 2-0.
5. Land Services
 - a. Approve newly created job description for the Sr. Environmental Tech/Zoning Administrator and approve to advertise internally for the position. Discussion was held over potential private sewer inspections. County Land Services Director, Kelly Schroeder expressed concern that this would take away from the Zoning departments function. Commissioner Rossow motioned to recommend for approval, Commissioner Chaffee seconded, motioned carried 2-0.
 - b. Approve the revised Environmental Tech job description. Commissioner Chaffee motioned to recommend for approval, Commissioner Rossow seconded, motioned carried 2-0.
 - c. Approve the newly created job description for the Sr. Property Appraiser and approve promoting the most qualified internal candidate to the position and backfilling. Commissioner Rossow motioned to recommend for approval, Commissioner Chaffee seconded, motioned carried 2-0.
 - d. Approve revised Recorder job description. Discussion was held as to ramifications involved when changing job descriptions. Commissioner Rossow motioned to recommend for approval, Commissioner Chaffee seconded, motioned carried 2-0.

6. Administrator
 - a. Approve 3% wage increase from \$15.17 to \$15.63 for Payroll Clerk Susan Fore (B23), effective 4/17/2013. Commissioner Chaffee motioned to recommend for approval, Commissioner Rossow seconded, motioned carried 2-0.
 - b. Approve re-grade of IT Supervisor position from B31 to C42. Discussion was held over history of IT Department supervisory/director responsibilities, wage analysis and grading process. A market study was requested to be brought to the next committee meeting for the position. Commissioner Rossow motioned to recommend re-grade position to C42 for approval, Commissioner Chaffee seconded, motioned carried 2-0.
 - c. Approve 2% wage increase from \$15.60 to \$15.91 for IT Support Specialist Ryan Findell (B24), effective 4/28/2013. Commissioner Rossow motioned to recommend for approval, Commissioner Chaffee seconded, motioned carried 2-0.
7. HHS - Discussion was held concerning additional workload presented to the department, current staffing levels and budget. Commissioner Rossow expressed interest in the new HHS Director analyzing these potential positions and the county's needs. HHS Fiscal Supervisor/Interim Director Russ Baron shared his findings as to reimbursement for the requested positions to be from 75% up to 100%. The hiring of these positions would be staggered and based upon needs. Potential cost to the county is estimated at \$21,000 after reimbursement.
 - a. (1) full-time Social Worker in Children's Services
 - b. (2) Office Support Specialists
 - c. (3) Eligibility Workers
 - d. (1) Child Support Officer
 - e. (3) Social Workers
 - i. Commissioner Rossow motioned to recommend the hiring of (1) FT Social Worker in Children's Services, (2) Office Support Specialists, (2) Eligibility Workers (1 with future approval of committee) and (1) Social Worker. Commissioner Chaffee seconded, motioned carried 2-0.
 - f. Approve change in work schedule from part-time to full-time for Kari Sammis, Child Support Officer/Collections Officer. Commissioner Rossow motioned to recommend for approval, Commissioner Chaffee seconded, motioned carried 2-0.
8. VSO Update-Matt Christenson, HR and Payroll Specialist shared current status of VSO position hiring process and steps forward.
9. Other
10. Meeting adjourned at 9:35a.m.

**Minutes for
TRANSPORTATION COMMITTEE**

June 6, 2013

9:00 am

Commissioner Conference Room

Pine City, MN

Committee members present were Commissioners Curt Rossow and Co Engineer Mark LeBrun, also in attendance was Co Administrator David Minke.

- 1) CSAH 44/45 Complaint – Engineer LeBrun stated the gravel has not set up due to poor weather conditions. Once road sets up, any problem areas will be repaired as needed.
- 2) 2013-14 Construction Projects – Engineer LeBrun presented a revised schedule of projects for the upcoming constructions season. Program changes are attached.
- 3) Township Turnbacks – Engineer LeBrun presented several proposed turnbacks of County Roads to Townships. Committee recommended proceeding and offering \$10,000/mile. List of proposed turnbacks are attached.
- 4) Interviews – Committee interviewed 6 applicants for the Hwy Maintenance Supervisor position. Committee unanimously recommended the position be offered to Todd Booker. Will be brought to full board for approval.

**Pine County
Public Works Department
405 Airport Road NE
Pine City, MN 55063**

**(320)216-4200
(320)629-6736fax**

Memo

DATE: June 7, 2013
TO: Pine County Board of Commissioners
FROM: Mark A. LeBrun, P.E. 
County Engineer
RE: Township Turnbacks

In evaluating the county road network, there are a number of county roads that do not fit in the classification of a county road. These roads often "dead end" into a township road and would be more appropriate to be under the jurisdiction of the townships.

I feel it is appropriate to continue pursuing the turnback of these roads to the townships under the process laid out in state statute 163.11. At this point, only roads that are mutually agreed upon by both the township and county should be considered.

In addition, in an attempt to be more than fair with the townships, I propose offering to make a one-time payment to the township to use at their discretion. I recommend to offer each township \$10,000/mile of turnback.

Possible Township Turnbacks

- | | | |
|----|---|---------|
| 1) | CR 111 from TH 70 to CSAH 5 (1.52 miles) | Dist. 2 |
| 2) | CR 112 from TH 70 to Royal Heights Lane (2.00 miles) | Dist. 2 |
| 3) | CR 119 from CSAH 5 to CSAH 7 (0.76 miles) | Dist. 1 |
| 4) | CR 153 from Norden Road to 4 miles East (3.0 miles)
(County would take Norden Road 1 mile) | Dist. 5 |
| 5) | CR 156 from CSAH 40 to Balsam Fir Road (2.5 miles) | Dist. 4 |

2013 - 2017 Road Program

2013

Road	Type	Location	Length
CSAH 11	Resurfacing	W. Co Line to CSAH 61	9.00
CSAH 17	Bridge	0.75 miles N. of CSAH 18	
CSAH 40	Resurfacing	CSAH 46 to 2.5 miles S.	2.50
CSAH 41	Grading/Paving	W. Co Line to 2.5 miles E.	2.50
CSAH 46	Resurfacing	CSAH 61 to I-35	1.70
CSAH 51	Resurfacing	CSAH 46 to CSAH 10	3.60
CSAH 52	Resurfacing	CSAH 40 to 0.25 miles E.	0.25
CSAH 61	Resurfacing	S. Co Line to Pine City Limits	6.00
Hinckley Twp	Bridge	S. Fork Grindstone River	
Mission Creek	Bridge	E. Fork Pokegama Creek	
CR 167	Resurfacing	CSAH 61 to 1.25 miles East	1.25

2014

Road	Type	Location	Length
CSAH 5	Grading	CR 112 to CSAH 1	4.25
CSAH 8	Reconstruction	CSAH 61 to CSAH 65	0.60
CSAH 9	Resurfacing	CSAH 10 to CSAH 14	3.25
CSAH 21	Resurfacing	TH 48 to CSAH 30	8.00
CSAH 23	Resurfacing	S. Co Line to TH 70	2.50
CSAH 29	Resurfacing	TH 123 to CSAH 20	1.00
CSAH 30	Resurfacing	TH 123 to CSAH 21	3.00
CSAH 41	Resurfacing	W. Co Line to CSAH 61	11.40
CSAH 60	Mill/Overlay	TH 18 to TH 18	0.30
CSAH 61	Reconstruction	Pine City Limits to CSAH 7	0.50

2015

Road	Type	Location	Length
CSAH 5	Paving	CR 112 to CSAH 1	4.25
CSAH 5	Resurfacing	CSAH 1 to CSAH 6	2.50
CSAH 6	Resurfacing	CSAH 5 to CSAH 7	1.40
CSAH 12	Resurfacing	5th Ave. to CSAH 11	0.30
CSAH 14	Bridge	1.5 miles E. of CSAH 13	
CSAH 46	Resurfacing	CSAH 49 to TH 23	4.30
CSAH 61	Bridge	0.5 miles N. of CSAH 43	

2016

Road	Type	Location	Length
CSAH 5	Grading	CSAH 6 to CSAH 23	1.75
CSAH 13	Bridge	0.25 miles N. of CSAH 11	
CSAH 14	Resurfacing	CSAH 13 to CSAH 54	4.50
CSAH 17	RR Crossing	2.0 miles S. of CSAH 18	0.25
CSAH 28	Resurfacing	W. Co Line to CSAH 61	9.50
CSAH 39	Resurfacing	CSAH 34 to CSAH 61	1.90

2017

Road	Type	Location	Length
CSAH 1	Resurfacing	TH 70 to CSAH 5	1.10
CSAH 5	Paving	CSAH 6 to CSAH 23	1.75
CSAH 43	Resurfacing	E. of CR 152 to TH 23	7.70
CSAH 50	Resurfacing	CSAH 51 to CSAH 46	4.50
CSAH 53	Bridge	0.1 miles N. of CSAH 7	

† Moved up 1 year

*Moved back 1 year

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date:	<u>Consent Agenda (Please choose)</u>
June 18, 2013	Regular Agenda
	Estimated Time: (Please Circle)
	<u>5</u> 10 Min. 15 Min.
	Time needed
	30 Min. 45 Min. 1 hour
Department Requesting Action:	
<u>Pine County Public Works</u>	<u>[Signature]</u> <u>6/7/13</u>
	Department Head Signature Date

Item for Discussion: (one form per item)

Approve promotion of Todd Booker from Highway Maintenance Worker to Maintenance Supervisor, effective June 19, 2013, at a pay rate of \$22.89/hr, C41.

Board Action Requested: (Attach additional pages if needed)
Approve promotion

Supporting Documents: Attached None

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: June 18, 2013	Consent Agenda <i>(Please Circle)</i> <u>Regular Agenda</u> Estimated Time: <i>(Please Circle)</i> _____ <u>10 Min</u> 15 Min. <small>Time needed</small> 30 Min. 45 Min. 1 hour
Department Requesting Action: Administrator's Office	_____ Department Head Signature Date

Ochs is the county plan administrator for LTD/STD and life insurance and will be changing their service provider from MN Life to Madison National Life. Madison National will now have the rights to administer coverage for the municipal pool, which is a consortium of cities, townships, counties, utilities, hospitals, school districts, etc, which helps us to achieve better and more consistent rates.

Ochs, along with Madison National have offered us a 10% reduction on our LTD rates along with a 2 year rate freeze, as well a 2 year rate freeze on our STD rates. Due to the rate reduction, rate freezes and ability to remain in the municipal pool, we believe it is in the counties best interest to sign with Madison National.

The Insurance Committee met to discuss the Joinder Agreement on Monday 6/17. The change would take effect July 1st and start saving those enrolled on their plan costs immediately, as well as give other employees the opportunity to enroll during a brief open enrollment period.

Board Action Requested: (Attach additional pages if needed)

Approve Insurance Committee recommendation to change service provider to Madison National Life for LTD, STD and Life Insurance.

Supporting Documents: Attached None

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PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: June 18, 2013	Consent Agenda <i>(Please Circle)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. <small>Time needed</small> 30 Min. 45 Min. 1 hour
Department Requesting Action: Administrator's Office	_____ Department Head Signature Date

Update by Barbara Chaffee. CMJTS is a partner in the Minnesota WorkForce Center System, serving 11 counties in Central Minnesota, including Pine County.

Board Action Requested: (Attach additional pages if needed)

Supporting Documents: Attached None

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PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: June 18, 2013	Consent Agenda <i>(Please Circle)</i> <u>Regular Agenda</u> Estimated Time: <i>(Please Circle)</i> <u>20 Minutes</u>
Department Requesting Action: Administrator's Office	_____ Department Head Signature Date

Presentation of 2013 MCIT Member Report by Bob Goede, MCIT Risk Management Consultant.

Board Action Requested: (Attach additional pages if needed)

Supporting Documents: Attached None

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: June 18, 2013	Consent Agenda <i>(Please Circle)</i> <input checked="" type="radio"/> Regular Agenda Estimated Time: <i>(Please Circle)</i> <u>20 Minutes</u>
Department Requesting Action: Administrator's Office	<hr/> Department Head Signature Date

NLX
 Presentation by Bob Manzoline - Regional Rail Authority and John Ongaro – Intergovernmental Relations Director, St. Louis County

Board Action Requested: (Attach additional pages if needed)

Supporting Documents: Attached None

PINE COUNTY HIGHWAY

405 Airport Road NE

Pine City, MN 55063

Project SAP 058-633-014 - Bit. Milling, Curb & Gutter, and Bit. Paving
 Project SAP 058-664-004 - Bit. Milling, Curb & Gutter, and Bit. Paving
 Project SAP 058-666-002 - Bit. Milling, Curb & Gutter, Sidewalk, and Bit. Paving
 Contract Final Pay Request No. 7

Contractor:	Hardrives, Inc. 14475 Quiram Drive Rogers, MN 55374
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Contract No.	1104
Vendor No.	2170
For Period:	9/11/2012 - 5/20/2013
Warrant # _____	Date _____

Contract Amounts

Original Contract	\$766,712.22
Contract Changes	\$16,707.37
Revised Contract	\$783,419.59

Funds Encumbered

Original	\$766,712.22
Additional	\$0.00
Total	\$766,712.22

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
SAP 058-633-014	(\$2,497.86)	\$264,119.61	\$0.00	\$253,286.60	\$10,833.01	\$264,119.61
			Percent Retained: 0%			
SAP 058-664-004	(\$784.10)	\$128,366.92	\$0.00	\$122,693.47	\$5,673.45	\$128,366.92
			Percent Retained: 0%			
SAP 058-666-002	\$4,499.02	\$448,734.43	\$0.00	\$422,023.64	\$26,710.79	\$448,734.43
			Percent Retained: 0%			
Contract 1104	\$1,217.06	\$841,220.96	\$0.00	\$798,003.71	\$43,217.25	\$841,220.96
			Percent Retained: 0%			
Amount Paid This Contract Final Pay Request					\$43,217.25	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

Maria A. Leitz
 County/City/Project Engineer

5/20/13
 Date

Approved By Hardrives, Inc.

[Signature]
 Contractor

5/24/13
 Date

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: June 18, 2013	Consent Agenda <i>(Please choose)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department requesting action: <u>Sheriff</u>	 6-11-2013 Department Head Signature Date

<p>Item for Discussion: (one form per item)</p> <p>Informational memorandum to the Pine County Board discussing the public action of forfeited, lost or abandoned firearms.</p> <p>Discussion if necessary.</p> <p>Board Action Requested: (Attach additional pages if needed)</p> <p>No action required.</p> <p align="center">Supporting Documents: Attached None</p>



Pine County Sheriff's Office

Robin K. Cole, Sheriff

*Steven Blackwell, Chief Deputy
Rick Boland, Chief of Corrections*

Memorandum

To: The Pine County Board
From: Sheriff Cole
Date: 6-10-2013
Subject: PCSO Gun Auction

The intent of this memorandum is to notify the Pine County Board of Commissioners the Sheriff's intention to auction approximately 149 firearms or firearm parts at public auction. It is the desire of the Sheriff that this process be transparent, legal and brings the best possible return to the Pine County General Fund.

The firearms to be sold are those summarily forfeited after conviction, those which were found and/or abandoned. Only firearms entering the property room before 2011 will be include in this auction. The PCSO has physically researched and reviewed each of the firearms to determine it eligibility for auction. During this process a number of firearms were returned to their rightful owners. In some cases the rightful owner could not be located and typically these firearms have been in the property room for a number of years and in others the rightful owner is known, but is disqualified from gun ownership.

The PCSO has no desire to conduct the actual auction, we must use a licensed Federal Firearms Dealer to transfer firearms and we would like the auction to be open to the general public. As such the PCSO contacted five auction houses with the following results:

- Halstensgard Auction Services, in Cambridge Minnesota. They do not have a Federal Firearms License.
- Stromberg Auctioneering, Ogilvie Minnesota. They do not have a Federal Firearms License.
- Heidelberger Farm Equipment. They do not have a Federal Firearms License.
- State of Minnesota Auction House. They conduct a one day firearms auction once every other year, with the next auction being held next year.
- Reinhardt Auction Service, Palisade Minnesota. They have a Federal Firearms License and conduct public gun auctions twice a year. They charge a 12% commission of the gross proceeds. The conduct of their auctions includes two weeks of online bidding prior to live, online and telephone bidding on the day of the auction. They will pickup. catalogue and advertise the firearms to be sold and complete all required transfer paper work.

Based on the commission rate of 12% and the estimated value of the firearms the maximum amount the county can expect to pay is \$12,000.00 from gross proceeds of \$100,000.00. This level of expenditure is under the \$50,000.00 statutory bid requirement. As Reinhardt Auction Service meets the parameters of the PCSO's desired auction, the Pine County Sheriff has entered into an agreement for them to conduct an auction of the attached Firearms and accessories (estimated) (the final auction list will be produced on the day of pick-up June 28, 2013).

The public auction will take place at the 4R Arena and Events Center in Palisade Minnesota on August 17, 2013.

***Pine County Sheriff's Office
635 Northridge Dr. NW, Ste.100
Pine City, MN 55063
320-629-8380***

AUCTION GUNS 6/10/13

GUN #	CASE FILE #	DESCRIPTION	SERIAL #	NCIC STATUS	CONDITION
2	2004-8463	MII 9mm auto	89-0042200	Clear	Good
3	9299492	S&W .44 Mag	AZE5019	Clear	Good
4	2004-8463	Baretta, 9mm auto	BER341482	Clear	Good
5	2004-8463	Hi Point, 9mm auto	P203189	Clear	Good
6	2004-8463	Glock Mod 22, .40 cal	EGA110	Clear	Good
7	2003-13500	S & W .22 cal	UBH5466	Clear	Good
8	2007-3620	FMJ .22-.45 cal	E00002025	Clear	Good
9	8269651	AMT .45 cal Back Up	DLX04614	Clear	Good
10	8329397	5 shot revolver	L11875 or 111	Clear	Good
11	8248537	FMJ Double barrell, >45 cal	C00002736	Clear	Good
12	2003-4174	S & W .22 cal	K426153	Clear	Good
13	2005-7067	Winchester Mod 88, .308 cal	111342	Clear	Good
14	2005-10590	Connecticut Valley Arms .50 cal Bl	61-13-016453	Clear	Good
16	2007-3243	Marlin Model 336A 30 -30 w/ scoj	E31137	Clear	Good
17	8324331	Glenfield Model 60, .22 cal	27189583	Clear	Good
18	8404508	Remington Mod 7400, 30 - 06	8342850	Clear	
19	8393895	Mosberg 12 Ga. Pump	P697544	Clear	Good
21	9335721	Glenfield Model 60, .22 cal, modif	26724021	Clear	Good
23	8323736	Daisy BB Model 105B	16200730943	Clear	Good
24	2004-8463	Hi Point Mod 995, 9mm	B38906	Clear	Good
25	2004-8463	Norinco, SKS, 7.62 mm	13965 or 1711	Clear	Good
26	2004-8463	SAR 2 5.45x39mm	52-02491-99	Clear	Good
29	9227320	Daisy BB	Lot # 0805 07	Clear	Good
30	9380618	Remington 760 Pumpmaster .177	407100210	Clear	Good
31	9380618	Daisy Powerline 880 .177 cal	N/A	XXX	Good
32	10380255	CN Romarm SA? Cugir	AD4182-83	Clear	Good
33	10415509	Crossman 1400 BB	None	Clear	Good
34	10380255	Mossberg Maverick 12 Ga	MV85949H	Clear	Good
35	10420213	Ithica Model 37 Pump 12 Ga	25919E	Clear	Good
36	10353921	Mossberg Model 835, 12 Ga	UM375515	Clear	Good
37	10409551	Mossberg Coast to Coast Master	H226254	Clear	Good
38	10409551	Stevens 12 Ga Single shot	E487365	Clear	Good
39	10380255	Norinco Poly USA SKS 7.62x39	24000246	Clear	Good
40	10380255	Winchester Model 77 .22 Auto	22347	Clear	Good
41	10380255	Crossman 2100 Classic BB	994600519	Clear	Good
42	2005-12729	Parts - Handgun magazine w (5).380 rounds		XXX	Good
44	2005-0097	Flipietta .44 Black Powder w/ Hole		XXX	Good
45	2005-0455	S&W 9mm Model 5906 + 2 clips	TCK0834	Clear	Good
46	2005-10198	S & W Airweight .38 revolver	CHD6583	Clear	Good
47	2005-0455	Soc It Filli Galesr Brescia 6.35 cal BB		XXX	Poor
48	2005-14859	Ruger 9mm Model P93DC	306-20282	Clear	Good
49	2005-11660	Taurus, .357	0B35312	Clear	Good
50	2005-11442	Jennings Firearms Model J-22 w/ l	96282	Clear	Good
52	2007-3265	S & W .357 Mag. Revolver in greer	K890103	Clear	Good
53	2007-10450	Remington, Essex Arms .45 cal	152229	Clear	Good
54	2006-8623	Ruger .44 mag. Revolver	501-51833	Clear	Good

55	8413609	Reven Arms MP25 .25 cal auto	1058032	Clear	Good
56	8321371	S&W Model 22A-1 .22 cal auto	ir USN2417	Clear	Good
57	8318053	H. Schmidt Liberty Cowboy .22 rev	559612	Clear	Poor
58	8256130	Pro 77 BB Pistol	308D04227	XXX	Good
60	9259754	Ruger P89DC Auto 9mm x19	302-57065	Clear	Good
61	9383142	Ruger Security Six, .357 Mag Revo	150-04544	Clear	Good
62	9209497	Astra Unceta Y cia Sa Guernica .25	962989	Clear	Fair
64	10419591	SP2 Pellet gun	N/A	XXX	poor
65	10419591	Ruger GP100 .357 Revolver	172-28539	Clear	Good
66	10345148	Colt, Police Special.38 cal revolver	46750	Clear	Good
67	10427807	Old Silver .32 cal revolver	300	Clear	Good
68	10291997	Rahn RG 10 .22 short Revolver	1260735	Clear	Good
77	8257425	Daisy Red Ryder BB	None	XXX	Good
78	8257425	Daisy Red Ryder BB	None	XXX	Good
79	10419591	Remington Wingmaster 870, 20 G	V954409X	Clear	Good
80	10419591	Mossberg Camo 12 Ga	UM153735	Clear	Good
81	10419591	Remington Wingmaster 870, 12 G	V720195V	Clear	Good
82	10419591	Boito, S.S. Kresge 12 Ga mod 480	10693	Clear	Good
83	10419591	Winchester Defender mod 1300 w	L2506309	Clear	Good
84	10419591	Savage .30 cal mod 110 w/Swift S	F717426	Clear	Good
85	10419591	Marlin Mod 25 MN, .22cal	345512	Clear	Good
86	10419591	Daisy Grizzly BB Mod 840 (Green Camo)		Clear	Good
87	10419591	Daisy BB Mod 1998 (Pink)	16200933524	Clear	Good
88	10419591	Daisy Powerline BB Mod 880		XXX	Poor
90		Ruger Single Six Revolver .22 w/ c.	261-17004	Clear	Good
91		Taurus Ultra Lite .45 w/case	SF745140	Clear	Good
92		Taurus .357 Magnum	NC922211	Clear	Good
93	8257425	Daisy BB mod 111B,	Lot #0394-01C	XXX	Good
95	8257425	Conn Valley Arms Black Powder, S	61-13-014400	Clear	Good
96	8257425	Thompson Center Arms, Renegad	K19726	Clear	Good
98	8257425	New England Firearms, Pardner .4	NT294428	Clear	Good
99	8257425	Marlin Mod 15Y, .22 cal, bolt	16664708	Clear	Good
101	8257425	Henry Repeating Arms, .22 cal LR	178138H	Clear	Good
103	8257425	Springfield mod 944, 20 Ga	P336102	Clear	Good
104	8257425	Jukar, Spain, .45 cal black powder	201267	Clear	Good
105	8257425	Winchester Mod 94, 30 - 30 Lever	3116311	Clear	Good
106	8257425	Sheridan Products, Blue Streak BB	None	XXX	Good
107	8257425	J. Stevens Arms, no fore stock	Q0753	Clear	Good
108	8257425	Marlin, Mod 03030, lever 30 - 30	14045652	Clear	Good
109	8257425	Springfield Arms Mod 1929, .410	117359852C	Clear	Good
110	8257425	Harrington & Richards .410	A8721	Clear	Good
111	8257425	Remington Special 870 Pump	A133499M	Clear	Good
112	9335721	Remington Mod 11-87, 12 ga. Spe	PC573743	Clear	Good
115	2005-13806	Winchester Mod 94, 30 - 30 Lever	455961	Clear	Good
116	9269970	Remington 870 Express Mag 12 G.	C333093M	Clear	Good
117	2005-11873	Ruger Mod 10/22 auto	239-05026	Clear	Good
122	2006-6242	Remington Express Super Magnur	D323426A	LOST	Very poor

123		Winchester Model 1906 Pump .22 380141B	Clear	Good
124		Winchester Model 94, 30 - 30 Lev	4149649 Clear	Good
125		Ruger Mod M77 Mark II .300 Mag 784-84468	Clear	Good
127	2005-0339	Marlin Model 336A 30 -30 Lever A	72080540 Clear	Good
128	7358746	Ruger M77 30 - 06 Bolt w Scope	77-61380 Clear	Good
129	9332843	SKS w/ folding stock, Bayonet, scc	207979 Clear	Good
130	9332843	CZ 100 Semi Auto hand gun, .40 c	B0842 Clear	Good
131		Winchester 1200, 12 Ga in green c	L723317 Clear	Good
132		Walther PPK/S BB, 4.5mm	5L16549 Clear	Good
134		Remington Gamemaster 760 .270	419670 Clear	Good
135		Hi Standard, Model H-B .22cal	85773 Clear	Fair
136		Browning 12 Ga Auto, Belgium w/	90177 Clear	Good
137		Ruger Mod 10/22, .22cal w/scope	114-45606 Clear	Good
138		Remington Woodsmaster, Mod 7	A7346362 Clear	Good
139	2007-3243	Marlin Model 336 Lever 30 -30 w/	F28592 Clear	Good
140	8245923	Remington 742 Wingmaster, 30 -	A7319491 Clear	Good
148		Glenfield, mod 30A, 30 30 Lever w	24117920 Clear	Good
149		Glenfield, Nod 60. .22 cal Auto	69249089 Clear	Good