



AGENDA
PINE COUNTY BOARD MEETING

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|------------|----------------------|
| District 1 | Commissioner Hallan |
| District 2 | Commissioner Mohr |
| District 3 | Commissioner Chaffee |
| District 4 | Commissioner Rossow |
| District 5 | Commissioner Ludwig |

Tuesday, November 15, 2016, 10:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak on items not on the agenda. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of November 1, 2016 County Board meeting and Summary for publication.
- F) Minutes of Boards, Committees and Correspondence
 Pine County HRA Senior Housing Minutes – regular meeting – September 28, 2016
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review September, 2016 Cash Balance (attached)

Fund	October 31, 2015	October 31, 2016	Increase(Decrease)
General Fund	1,671,352	2,278,990	607,638
Health and Human Services Fund	(213,676)	(211,268)	2,408
Road and Bridge Fund	1,457,423	1,069,171	(388,252)
Land Management Fund	2,638,610	2,116,561	(522,049)
TOTAL (inc non-major funds)	14,973,167	15,809,299	836,132

2. Application for Abatements

Consider Applications for Local Option Disaster Abatement:

- a. Darryl LeMire, 7210 Bald Eagle Ln, Rutledge, PID 44.0052.026, pay 2016
- b. Martin & Cheryl Evans, 7174 Bald Eagle Ln, Rutledge, PID 44.0052.015, pay 2016
- c. Ken L. Eberhardt, 135 7th St NW, Hinckley, PID 15.0133.000, pay 2016

Consider Application for Abatement:

a. Dell and Kristen Gross, Pine City Twp, PID 26.0157.004 and 26.0157.002, pay 2016

3. Food Service Agreement

Consider for approval Amendment Number Nine to Food Service Management Agreement Between the Pine County Jail and A'Viands, LLC reflecting a 2.8% price increase for food service in the jail. Agreement effective January 15, 2017. Authorize Board Chair and County Administrator to sign.

4. New Hire

Authorize the hiring of part-time Deputy Sheriff Cody LaRoue, effective November 21, 2016, \$21.84 per hour, C42, Step 1.

5. PERA Police Officer Declaration

Consider approval of Resolution 2016-62 Public Employees Retirement Association Police Officer Declaration for part-time deputy sheriff Cody LaRoue. This Resolution/Declaration indicates the employee will meet all of the requirements of the Police and Fire Plan membership requirements from his date of hire. Authorize Board Chair to sign Resolution.

6. Training

Authorize Probation Director Terry Fawcett to attend the AMC Annual Conference, December 5-6, 2016, in Minneapolis. Director Fawcett serves as the AMC Representative to the Minnesota Association of County Probation Officers (MACPO); MACPO will pay for Director Fawcett's conference fee and lodging. Mileage at 140 miles round trip @ 0.54 per mile = \$75.60. Funds are available in the 2016 Probation budget for mileage.

REGULAR AGENDA

RECESS regular board meeting and convene Ditch Authority meeting.

1. Public Hearing/Partial Abandonment of County Ditch #7 – at 10:00 a.m. or as soon thereafter as possible

- A. Reconvene Public Hearing with regard to Petition for Partial Abandonment of County Ditch #7
- B. Presentation by County Engineer
- C. Presentation by Polymet Mining
- D. County Board Questions and Discussion
- E. Open Public Hearing/Comments from the Public
- F. County Board -- additional discussion if necessary.
- G. Consider Partial Abandonment of County Ditch #7

RECONVENE county board meeting.

2. Facility Committee

Pine County Facilities Committee met November 2, 2016 and made the following recommendations (Minutes attached). Information only.

3. Personnel Committee

Pine County Personnel Committee met November 8, 2016 and made the following recommendations (Minutes attached):

Land Services

- A. Acknowledge the resignation of part-time temporary Watercraft Inspectors Ron Craig, David Russell, Robert Sunstrom, and Jeremiah White effective October 2, 2016.

HHS

- A. Acknowledge the retirement of full-time Social Worker Marlys Mestemacher effective January 13, 2017 and authorize the backfill of this position to allow the new hire to train with Marlys Mestemacher.
- B. Withdraw proposed reclassification proposal Memorandum of Agreement for HHS Fiscal Officer and Human Resources Manager Connie Mikrot to review the position with the county's current grade system and bring a recommendation for the position to the December 2016 Personnel Committee meeting.
- C. Acknowledge the resignation of full-time Public Health Nurse Karen Engh effective November 18, 2016 and authorize backfill.

Public Works

- A. Recommend promotion of Pete Umbreit to Building Maintenance Supervisor at Grade 41 with an annual salary of \$49,832.28 effective November 14, 2016.

PCSO

- A. Approve salary increase for Office Manager Denise Baran to \$47,476 effective December 1, 2016 to make the position compliant with the Department of Labor (DOL) rule change to the Fair Labor Standards Act (FLSA) exempt status.
- B. Acknowledge the resignation of part-time Corrections Officer Jessica Ninefeldt effective November 4, 2016 and authorize backfill.

Administration

- A. Reclassify the Administrative Assistant/Administration Office position from B22 to Office Manager/Administration at Grade B24.
- B. Change Section 7: PTO of the County Policy Manual to accept proposed PTO accrual changes for exempt and non-exempt employees.

Recommendations to be considered at the December 20, 2016 county board meeting:

- A. Consider proposed increase per diem paid to Planning Commissioners, Board of Adjustment members, and Comprehensive Plan Steering Committee members to \$75.00 per diem plus mileage and to eliminate the \$25.00 per site visit effective January 1, 2017. This recommendation will be brought to the December 20, 2016 board meeting.
- B. Consider proposed 2017 salaries for elected official Department Heads at December 20, 2016 board meeting.
- C. Consensus of the committee to keep Commissioner salary at \$21, 844, per diem per meeting at \$100 and mileage reimbursement to follow federal IRS rate for 2017.
- D. Consensus of the committee to recommend a non-union cost of living increase of 1.5% and a market adjustment increase of 1.5% for 2017.
- E. Consensus of the committee to recommend the following County Contributions for non- union employees for 2017:

Plan Type	Monthly Premium Contribution	Monthly VEBA or HSA Savings Contribution
CMM 1000 Single	\$ 672.50	NA
CMM 1000 Family	\$ 1,328.15	NA
CMM 1500 Single	\$ 615.50	NA
CMM 1500 Family	\$ 1,328.15	NA
VEBA Single	\$ 577.75	\$ 106.25
VEBA Family	\$ 1,115.65	\$ 212.50
H.S.A. Single	\$ 577.00	\$ 107.00
H.S.A. Family	\$ 1,328.15	\$ -

4. **Commissioner Updates**

Soil & Water Conservation District
 Law Library
 East Central Solid Waste Commission
 East Central Regional Library
 Pine County Chemical Health Coalition

5. **Other**

6. **2017 Budget Discussion**

7. **Upcoming Meetings –(Subject to Change)**

- a. **Technology Committee, Tuesday, November 15, 2016, 8:30 a.m.**, Commissioners’ Conference Room, Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, November 15, 2016, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- c. **Mille Lacs Band of Ojibwe Tribal Summit, Wednesday, November 16, 2016, 9:00 a.m.**, Events Center, Grand Casino-Hinckley, Hinckley, Minnesota.
- d. **Arrowhead Counties Association, Wednesday, November 16, 2016, 6:00 p.m.**, Hampton Inn, Duluth, Minnesota.
- e. **Northeast Emergency Communications Board (f/k/a Northeast Regional Radio Board), Thursday, November 17, 2016, 10:00 a.m.**, Jail Training Room, Courthouse, Pine City, Minnesota.
- f. **Rush Line Task Force, Thursday, November 17, 2016, 3:30 p.m.**, Maplewood Community Center, Room C, 2100 White Bear Avenue, Maplewood, Minnesota.

- g. **Kanabec-Pine Community Health Board, Monday, November 21, 2016, 9:00 a.m.,** Board Room, Pine County Courthouse, Pine City, Minnesota.
- h. **Public Health Planning Committee, Monday, November 21, 2016, immediately following** Kanabec-Pine Community Health Board, Board Room, Pine County Courthouse, Pine City, Minnesota.
- i. **Lakes & Pines Community Action Council, Monday, November 21, 2016, 10:00 a.m.,** 1700 Maple Avenue East, Mora, Minnesota.
- j. **Negotiation Committee, Tuesday, November 22, 2016, 8:00 a.m.,** Commissioner Conference Room, Administrator's Office, Pine County Courthouse, Pine City, Minnesota.
- k. **Snake River Watershed, Monday, November 28, 2016, 9:00 a.m.,** Kanabec County Courthouse, Mora, Minnesota.
- l. **Comprehensive Plan Steering Committee, Wednesday, November 30, 2016, 9:00 a.m.,** Jury Assembly Room, Courthouse, Pine City, Minnesota.
- m. **NLX, Wednesday, November 30, 2016, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- n. **Extension Committee, Thursday, December 1, 2016, 3:00 p.m.,** Audubon Center of the North Woods, Sandstone, Minnesota.
- o. **Soil & Water Conservation District, Thursday, December 1, 2016, 3:00 p.m.,** NRCS Office, 260 Morris Avenue, Hinckley, Minnesota.
- p. **AMC Annual Conference, Monday-Tuesday, December 5-6, 2016,** Hyatt Regency, Minneapolis, Minnesota.
- q. **Pine County Board Meeting, Wednesday, December 7, 2016, 10:00 a.m.,** Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.

8. Adjourn