



AGENDA
PINE COUNTY BOARD MEETING

- District 1 Commissioner Hallan (Vice-Chair)
- District 2 Commissioner Pangerl
- District 3 Commissioner Chaffee (Chair)
- District 4 Commissioner Rossow
- District 5 Commissioner Carlson

Tuesday, September 4, 2012 10:00 a.m. Pine County Courthouse, Pine City, MN

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum
- D) Approve Agenda
- E) Approve Minutes of August 21, 2012 Board Meeting
- F) Approve Consent Agenda

*****CONSENT AGENDA*****

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

Auditor/Treasurer

1. Approve August 2012 Disbursements (attached)
2. Application for Abatement:
 - a. Jacqueline Johnson 8395 Seymour Lane, Willow River, PID 17.5057.000, pay 2012
 - b. Terri Stadin, 5313 Sawmill Road, Kerrick, PID 41.0019.000, pay 2010-2012

Training Requests

In accordance with Pine County Personnel Policy 12.4, Travel Requests and Approvals, the following training requests are included on the consent agenda.

Assessor

1. Authorize County Assessor, Kelly Schroeder, to attend:
 - a. the International Association of Assessing Officers (IAAO) Course 400, Assessment Administration, October 15-19, 2012 at the Best Western-Kelly Inn, Plymouth, MN. The course cost and reference materials are covered by a scholarship awarded through the IAAO.
 - b. the Minnesota Association of Assessing Officers Fall Conference, September 23-26, 2012 at Breezy Point. Conference cost is \$275.00 (includes 8 meals), lodging three nights \$317.43; total cost is \$592.43.
2. Authorize Property Appraiser, Karen Stumme, to attend the Minnesota Association of Assessing Officers Property Valuation Course, October 31 – November 1, 2012 at the Stearns County Highway Building, Waite Park, MN. The course cost is \$150.00.

Public Works

1. Authorize Shawn Linnell and Ed Eiffler to attend MN Fall Maintenance Expo, October 3-4, 2012 at St. Cloud Public Works facility. Registration is \$65.00 for both.
2. Authorize County Engineer, Mark LeBrun, to attend 2012 Minnesota Toward Zero Deaths Conference, October 22-23, 2012, Bloomington, MN. Total cost, which includes registration and hotel lodging, is \$301.00.
3. Authorize Ed Eiffler, Terry Clementson and Derek Johnson to attend Mandatory Commercial Vehicle Inspector Re-Certification on October 12, 2012 at Lake Superior College, Duluth, MN. Cost for each registrant is \$90.00; total cost is \$270.00.

Administrator

1. Authorize County Administrator, David Minke, to attend the Minnesota Association of County Administrators (MACA)/Minnesota Counties Human Resource Managers Association (MCHRMA) Fall Conference, October 3-5, 2012 at Ruttgers's Bay Lake Lodge, Deerwood, MN. Registration cost is \$100, lodging/meals \$340, mileage \$110; total estimated cost is \$550.00.

*****REGULAR AGENDA*****

1. Recognition of Retirement

Recognition of Investigator Matt Ludwig's retirement and 26 years of service to Pine County.

2. Auditor/Treasurer

- A) **Pine County Disaster Abatements**

3. Land/Zoning/Solid Waste

- A) **Resolution for 2012 Land Sale to Adjoining Land Owners**

Motion to approve Resolution for Land Sale to Adjoining Land Owners, Resolution 090412-1 and authorize the Board Chair and County Administrator to sign the resolution.

4. Public Works

- A) **Resolution for Deficient Bridges**

Motion to approve Resolution for Deficient Bridges and authorize County Administrator to sign the resolution

- B) **Resolution to use Bridge Bonding funds on SAP 58-640-11; on CSAH 40, between CR 150 and CSAH 41 over Pine River**

Motion to approve Resolution to use Bridge Bonding funds on SAP 58-640-11; On CSAH 40, between CR 150 and CSAH 41 over Pine River and authorize the County Engineer to sign the resolution

- C) **Cooperative Agreement with Hinckley/Mission Creek Townships for Bridge Replacements**

Motion to approve the Cooperative Agreement with Hinckley/Mission Creek Townships for Bridge Replacements and authorize the Board Chair, County Attorney and County Engineer to sign the agreement

- D) **Final Payment on Contract #1004, located on CSAH 55 between CR 125 and .13 miles south of Jct. CR 125**

Motion to approve final payment on Contract #1004, located on CSAH 55 between CR 125 and .13 miles south of Jct. CR 125, to Kern and Tabery, Inc. in the amount of \$40,197.26 and authorize County Administrator to sign the Pine County Public Works Certificate of Final Acceptance County Board Acknowledgment

5. Upcoming Meetings

Technology Committee meeting, **Tuesday, September 4, 2012, 8:30 a.m.** Administrator's Conference Room, Pine City, MN

Personnel Committee meeting, **Tuesday, September 11, 2012, 9:00 a.m.** Administrator's Conference Room, Pine City, MN

Pine County Health and Human Services Board Meeting **Tuesday, September 18, 2012, 10:00 a.m.** Public Health Building, Sandstone, MN

Pine County Board Meeting **Tuesday, September 18, 2012, 1:00 p.m.** Public Health Building, Sandstone, MN

NLX meeting, **Wednesday, September 26, 2012, 10:00 a.m.** Boardroom, Pine County Courthouse, Pine City, MN

6. 2013 Preliminary Property Tax Levy

Consideration of the 2013 Preliminary Property Tax Levy. The board must certify a preliminary 2013 property tax levy to the County Auditor by September 15. The preliminary levy is used to calculate the parcel-specific truth in taxation notices. Once certified, the preliminary levy can be lowered, but not increased.

The county board may recess and reconvene at a time later in the day, set by the chair, to consider the Preliminary 2013 Property Tax Levy.

7. Adjourn