

MINUTES OF PINE COUNTY BOARD MEETING
Special Meeting

Tuesday, March 19, 2013, 10:00 a.m.
Boardroom, Pine County Courthouse, Pine City, Minnesota

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Mitch Pangerl, Steve Chaffee, Curt Rossow and Doug Carlson. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. Sheriff Cole presented a letter mailed to Pine County constituents and businesses, without his knowledge, requesting donations for the Minnesota Sheriff's Association. The letter appeared to be written by Cole and supported by the Pine County Sheriff's Office. Cole indicated Minnesota Sheriff's Association has been contacted and they will discontinue this form of fundraising in Pine County. No Pine County funds were expended for the fundraising efforts of the Minnesota Sheriff's Association.

Chair Hallan requested the following revisions to the Consent and Regular Agendas:

Consent Agenda:

Additions to 5. New Hire:

- i. Authorize the hiring of George R. Joyer, Assistant County Attorney, effective March 25, 2013, \$51,639.95 annual salary, D61.
- ii. Insertion of start date of April 4, 2013 for Matthew Christensen, Human Resources and Payroll Specialist.

Addition: Authorize the appointment of Russ Baron as Interim Director of Health & Human Services, effective February 20, 2013, \$68,403 annual salary. Non-union position; PTO accrual rather than sick/vacation.

Regular Agenda:

Removal: Item 5, Final Payment – Midwest Contracting, LLC

Addition to Upcoming Meetings: Arrowhead Legislative Meeting, March 19, 2013, 6:00 p.m., Mancini's, St. Paul, Minnesota

Commissioner Rossow moved to approve the amended agenda. Second by Commissioner Carlson. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the March 5, 2013 board meeting and Summary for publication. Second by Commissioner Pangerl. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

- East Central Regional Library Board Minutes – January 14, 2013
- Pine County HRA Senior Housing Board of Directors – January 23, 2013
- Pine County Soil & Water Conservation District – February 7, 2013
- Pine County Probation Advisory Committee – Unapproved Minutes– February 26, 2013
- Pine County Health & Human Services Advisory Committee Minutes- March 6, 2013
- Pine County Historical Museum correspondence

Commissioner Pangerl motioned to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Rossow. Motion carried 5-0.

Commissioner Chaffee motioned to approve the amended Consent Agenda. Second by Commissioner Pangerl. Motion carried 5-0.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review February, 2013 Cash Balance

Fund	February 1, 2012	February 1, 2013	Increase(Decrease)
Revenue Fund	\$ 254,895.93	\$ 678,952.34	\$ 424,056.41
Health and Human Services Fund	1,978,476.45	1,499,627.66	(\$478,848.79)
Road and Bridge Fund	7,821,320.40	5,867,300.76	(\$1,954,019.64)
Land Management Fund	990,851.61	1,517,880.47	\$527,028.86
TOTAL (inc non-major funds)	\$11,825,496.59	\$9,904,295.65	(\$ 1,921,200.94)

2. Applications for Abatement:

- a. Frandsen Bank & Trust, 135 5th St. SE, Pine City, PID 42.5046.001, pay 2012
- b. M & M Ventures LLC, 1120 Holstein Dr. NE, Pine City, PID 42.0044.001, pay 2012.

3. Donation

Accept \$500 donation from Pine Area Lions Club and designate to the Pine County Sheriff's Office K-9 program to be used to help offset the expense of the canine program.

4. Promotion

Acknowledge and approve the promotion of Recreation Director Rodney Williamson to Jail Sergeant effective March 24, 2013 at \$22.63/hr, B31.

5. New Hire

Authorize the hiring of Stephanie Klemz, Case Aide, effective April 1, 2013, \$13.70 per hour, B22.

Authorize the hiring of Matthew Christenson, Human Resources and Payroll Specialist, effective April 4, 2013, B31, \$40,000 annual salary, contingent upon background check.

Authorize the hiring of George R. Joyer, Assistant County Attorney, effective March 25, 2013, \$51,639.95 annual salary, D61.

REGULAR AGENDA

1. Personnel Committee

The Personnel Committee met March 12, 2013 and made the following recommendations:

- A. Accept the resignation of Deputy Tory Bertelson effective March 8, 2013.
- B. Approve the transfer of Investigator Sjodahl from temporary to permanent investigator status.
- C. Accept the resignation of RN Dixie Koch effective April 23, 2013; request to fill position at a later date.
- D. Authorize the appointment of Russ Baron as Interim Director of Health & Human Services, effective February 20, 2013, \$68,403 annual salary. Period of appointment is indefinite at the discretion of the county board; during period of appointment Baron will serve as non-union employee and be eligible for PTO accrual rather than sick and vacation.

Commissioner Carlson inquired if this was a pay increase for Baron.

Administrator Minke indicated it was an approximate 12% increase.

Motion by Commissioner Chaffee to accept the recommendations of the Personnel Committee. Second by Commissioner Rossow. Motion carried 4-1 with Commissioner Carlson voting no.

2. Community Wildfire Protection Plan

Emergency Manager Director Denise Baran presented The Community Wildfire Protection Plan that was previously presented to the board in 2012; revisions to the Plan were requested at that time. These revisions have now been incorporated into the Plan.

Motion by Commissioner Chaffee to approve the Community Wildfire Protection Plan and authorize Board Chair to sign. Second by Commissioner Rossow. Motion carried 5-0.

3. Hazard Mitigation Programs -- Joint Resolutions

County Assessor Kelly Schroeder provided an update on the progress of the hazard mitigation buy-out program stating approximately 30-36 property owners are interested. Schroeder indicated the buy-out amount offered to the property owner is 110% of the value of the property (property value determined as of January, 2012). Schroeder indicated a property owner may obtain a private appraisal (appraisal is at the program's expense and no expense to Pine County). Schroeder stated Sturgeon Lake Township will be addressing their buy-out Resolution at their April, 2013 meeting.

Motion by Commissioner Carlson to approve Resolution 2013-5 (city of Willow River), Resolution 2013-5A (city of Sturgeon Lake), Resolution 2013-5B (city of Rutledge) and Resolution 2013-5C (township of Kettle River) regarding the Hazard Mitigation Programs and authorize Board Chair and County Administrator to sign. Second by Commissioner Rossow. Motion carried 5-0.

4. Contract for Assessor Services – Kanabec County/Pine County

County Assessor Kelly Schroeder indicated that Pine County has provided contract assessing services to Kanabec County, March 1, 2012 – February 28, 2013, stating it has worked well and has created revenue for Pine County. Troy Stewart has been providing services to Kanabec County evenings and weekends (6 hours per week) and is agreeable to continuing this during the new contract term.

Motion by Commissioner Rossow to approve the contract with Kanabec County for Pine County to provide assessing services from March 1, 2013 to March 1, 2014 and authorize Board Chair and County Administrator to sign. Second by Commissioner Chaffee. Motion carried 5-0.

5. Final Payment – Midwest Contracting, LLC

Removed from Agenda.

6. Planning and Update from Minnesota Department of Transportation

Assistant State Engineer Walter Leu from MnDOT explained the usage of federal transportation funds in Northeast Minnesota (including Pine County). Discussion was held regarding the reconditioning versus reconstructing of Highway 70 east to the Wisconsin border. Leu stated funds are not available for reconstruction at this time. However, as part of the current project, adequate right-of-way is being purchased for a future reconstruction of the road (75 feet each side of centerline).

7. Committee of the Whole

Chair Hallan requested to schedule a Committee of the Whole meeting to discuss: (1) condition of recycling sheds with PHASE; (2) possible creation of an ordinance for outdoor festivals/party regulations; and (3) Strategic Planning update. A Committee of the Whole meeting is scheduled for April 9, 2013 at 10:00 a.m. at a location to be determined.

8. Commissioner Updates

Commissioner Pangerl stated Pine County Extension will be hosting an Economic Futures Workshop, March 28, 2013 at 10:00 a.m. at the Boardroom, Pine County Courthouse, Pine City, Minnesota. A quorum of commissioners may be present.

9. Other

10. Upcoming Meetings

- a. Pine County Health and Human Services Meetings, Tuesday, March 19, 2013, to commence after Pine County Board Meeting, Boardroom, Pine County Courthouse, Pine City, Minnesota.**
- b. Arrowhead Transit Reception, March 19, 2013, 12:00 p.m., Boardroom, Pine County Courthouse, Pine City, Minnesota.**
- c. Arrowhead Association of Counties Dinner, 6:00 p.m., Mancini's, St. Paul, Minnesota.**
- d. Minnesota Cities, Townships & Schools Conference, March 20 & 21, 2013, St. Paul, Minnesota.**
- e. NLX meeting, Wednesday, March 27, 2013, 9:30 a.m. Boardroom, Pine County Courthouse, Pine City, Minnesota.**
- f. Semi-Annual Townships Meeting, March 30, 2013, 9:00 a.m., American Legion, Hinckley, Minnesota.**
- g. Pine County Board Meeting, Tuesday, April 2, 2013 1:00 p.m., Public Health Building, Sandstone, Minnesota.**

- h. Facility Committee Meeting, April 3, 2013, 9:00 a.m.,**
Commissioner Conference Room, Pine County Courthouse, Pine City,
Minnesota.
- i. Personnel Committee Meeting, Tuesday, April 9, 9:00 a.m.,**
Commissioner Conference Room, Pine County Courthouse, Pine City,
Minnesota.
- j. Technology Committee Meeting, Tuesday, April 16, 2013, 8:30**
a.m., Commissioner Conference Room, Pine County Courthouse,
Pine City, Minnesota.
- k. Pine County Board Meeting, Tuesday, April 16, 2013 10:00 a.m.,**
Boardroom, Pine County Courthouse, Pine City, Minnesota.
- l. Pine County Health and Human Services Meetings, Tuesday,**
April 16, 2013, to commence after Pine County Board Meeting,
Boardroom, Pine County Courthouse, Pine City, Minnesota.
- m. NLX meeting, Wednesday, April 24, 2013, 9:30 a.m.** Boardroom,
Pine County Courthouse, Pine City, Minnesota.

11. Adjourn

With no further business, Chair Hallan adjourned the county board meeting at 11:00 a.m. The next regular meeting of the county board is scheduled for April 2, 2013 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.

David J. Minke, Administrator
Clerk to County Board

Stephen M. Hallan, Chair
Board of Commissioners

**SUMMARY
OF
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*Special Meeting***

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Commissioner Rossow moved to approve the amended agenda. Second by Commissioner Carlson. Motion carried 5-0.

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Approve February, 2013 Cash Balance

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David J. Minke, Administrator
Clerk to County Board

Stephen M. Hallan, Chair
Board of Commissioners

The full text of the board's Minutes are available at the County Administrator's Office and the county's website (www.co.pine.mn.us). Copies may also be requested from the administrator's office.



PINE COUNTY PUBLIC WORKS

HIGHWAY DEPARTMENT

405 Airport Road NE
Pine City, MN 55063

Telephone 320-216-4200
Fax: 320-629-6736
1-800-450-7463 Ext. 4200

Mark A. LeBrun, P.E.
County Engineer

Pine County Land Surveyor Monthly Report

March 2013

CR 167, T45N R19W, research records, compute corner search areas, search for and GPS private/ROW corners, map GLO topography, update files.

CSAH 52, T45N R20W Section 23, search for and GPS private/ROW corner, update files.

CSAH 46, T45N R19W Section 25, search for, set, tie out and GPS PLSS corner, update files.

T41N R20W section 36, T41N R19W sections 30 and 31, research records, compute corner search areas, search for, set, tie out and GPS PLSS corners, set temp. PLSS corners, update files.

T42N R17W Sections 17 and 18, research records, set GPS control, compute corner search areas, search for, tie out and GPS PLSS corners, set temp. PLSS corners, update files for County Land Department.

Provide HARN coordinate data to County Recorder as needed for GIS.

Review legal descriptions for County ROW Dept. and County Land Dept. as needed.

Review Plats and Minor Subdivisions for County Zoning Dept. as needed.

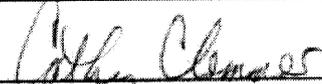
Review and file PLSS corner certificates provided by private surveyors.

Review, edit and file Certificates of Survey created by County Surveyor.

Robin T. Mathews, Pine County Surveyor

Monthly Report March 2013.doc

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: April 2, 2013	Consent Agenda <i>(Please Circle)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> 10 Min. 15 Min. <small>Time needed</small> 30 Min. 45 Min. 1 hour
Department Requesting Action: <u>Auditor/Treasurer</u>	 Department Head Signature 3-27-13 Date

Item for Discussion: March 2013 Disbursements Board Action Requested: (Attach additional pages if needed) <p align="center">Supporting Documents: Attached None</p>

******* Pine County *******

CATHYJ
3/27/13 10:10AM

DISBURSEMENTS JOURNAL REPORT Specific Dates: 03/01/2013 - 03/31/2013

RECAP BY FUND	FUND	AMOUNT	NAME
	1	580,321.65	GENERAL REVENUE FUND
	13	339,288.96	ROAD & BRIDGE FUND
	21	23,551.00	800 MHZ PROJECT FUND
	22	662.30	LAND MANAGEMENT FUND
	76	248,556.58	GROUP HEALTH INS FUND 5/1/95 (GEN)
	80	414,345.20	COUNTY COLLECTIONS AGENCY FUND
	82	4,873.28	TAXES AND PENALTIES AGENCY FUND
		1,611,598.97	Total Disbursements

RECAP BY TYPE	TYPE	AMOUNT	NAME
	1	1,611,990.88	AUD
	3	391.91	MVC
		1,611,598.97	Total Disbursements

PINE COUNTY REQUEST FOR
BOARD ACTION

Requested Board Date: April 2, 2013	<u>Consent Agenda</u> <i>(Please Circle)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action: AUDITOR-TREASURER	 <u>3-20-13</u> Department Head Signature Date

<p>Item for Discussion: (one form per item)</p> <p><i>Resolution for Repurchase of Tax Forfeited Land on a 10 year contract, Rodney Zak</i></p> <p>Board Action Requested: (Attach additional pages if needed)</p> <p><i>Approve Resolution.</i></p> <p style="text-align: right;">Supporting Documents: Attached None</p>

RESOLUTION 2013-11

WHEREAS, Rodney Zak, the former owner, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended, which land is situated in the County of Pine, Minnesota, and described as follows, to-wit:

Lot four (4), Block One (1), Partridge Hills, less the South 341.47 feet thereof
PID #25.5004.000

and WHEREAS, said applicant has submitted the required application for repurchase to the Pine County Auditor:

and

and WHEREAS, this Board is of the opinion that said application should be granted for such reasons,

NOW THEREFORE BE IT RESOLVED, that the application of Rodney Zak, for the repurchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Dated at Sandstone, Minnesota, this 2nd day of April, 2013.

Attest:

Chairman, Board of County Commissioners
Pine County, Minnesota

County Auditor



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota St., Suite 222, St. Paul MN 55101
 (651)201-7512 TTY (651)282-6555
 dps.mn.gov/divisions/age



RENEWAL OF CONSUMPTION & DISPLAY PERMIT

Permit Fee \$250 (Renewal Date: April 1)

MAKE CHECKS PAYABLE TO: ALCOHOL & GAMBLING ENFORCEMENT DIVISION

8211	PUBLIC
David R. Aufderhar Ray & Marge's Resort 36700 Lakeland Rd Sturgeon Lake, MN 55783	

IF NAME AND ADDRESS
SHOWN ARE NOT CORRECT.
MAKE CHANGES BELOW

Worker's Comp Ins. Co. N/A Policy No. _____ Policy Period _____

City/County where permit Approved: Sturgeon Lake, Pine County

Permit Name: David R. Aufderhar

Trade Name: Ray & Marge's Resort

Location Address: 36700 Lakeland Rd

City, State, ZIP Code: Sturgeon Lake MN 55783

Business Phone: _____

By signing this renewal application, applicant certifies that there has been no change in ownership, corporate officers, bylaws, membership, partners, home addresses, or telephone numbers. If changes have occurred during the past 12 months, please give details on the back of this renewal, then sign below.

Applicants's signature on this renewal confirms the following: Failure to report any of the following will result in fines.

1. Applicant confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
2. Applicant confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
3. Applicant confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on the back of this renewal, then sign below.
4. Applicant confirms that Workers Compensation insurance is in effect for the full license period.
5. Applicant confirms, no club on-sale intoxicating liquor license is held.
6. Applicant confirms business premises are separate from any other business establishment.

Applicants Signature David R. Aufderhar Date 2-28-13
 (Signature certifies all above information to be correct and permit has been approved by city/county.)

City Clerk/County Auditor _____ Date _____
 (Signature certifies that a consumption and display permit has been approved by the city/county as stated above.)

Amount Received _____

PINE COUNTY REQUEST FOR BOARD

ACTION

Requested Board Date:	Consent Agenda <i>(Please Circle)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action: <u>Auditor- Treasurer</u>	_____ Department Head Signature Date

Item for Discussion: (one form per item)

Approval of temporary 3.2 liquor license for Jack Pine Riders and 2 temporary liquor licenses for Rock Creek Lions Club:

All are subject to approval by the County Board, the corresponding Township, Pine County Sheriff and Pine County Attorney.

Board Action Requested: (Attach additional pages if needed)

Supporting Documents: Attached None

02-13T



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 133, St. Paul MN 55101-5133
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



**APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>Rock Creek Lions Club Inc.</i>		DATE ORGANIZED <i>Aug. 1972</i>	TAX EXEMPT NUMBER	
STREET ADDRESS <i>P.O. Box 230</i>		CITY <i>Rock Creek</i>	STATE <i>MN.</i>	ZIP CODE <i>55067</i>
NAME OF PERSON MAKING APPLICATION <i>Ronnie Berden</i>		BUSINESS PHONE ()	HOME PHONE <i>(202) 258-3203</i>	
DATES LIQUOR WILL BE SOLD <i>May 31, June 1st</i>		TYPE OF ORGANIZATION <input checked="" type="checkbox"/> CLUB <input checked="" type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <i>KIP D. RYDBERG</i>		ADDRESS <i>810 LAKE ST NE PINE CITY MN 55063</i>		
ORGANIZATION OFFICER'S NAME <i>Dick Johnson</i>		ADDRESS <i>10020 560th St Pine City, MN. 55063</i>		
ORGANIZATION OFFICER'S NAME <i>Tom Valvoda</i>		ADDRESS <i>25503 RUSSELL RD PINE CITY MN 55063</i>		

Location license will be used. If an outdoor area, describe

*Heidelberger Rodeo - Bull Ride 3923 State Hwy 70
 Pine City, MN 55062*

Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service.

Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage.

*Scottsdale Ins Co 1,000,000 - 2,000,000
 (Pine Ins Agency)*

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT

CITY/COUNTY *Pine*
 CITY FEE AMOUNT *\$50*
 DATE FEE PAID *3/22/13*

DATE APPROVED _____
 LICENSE DATES _____

SIGNATURE CITY CLERK OR COUNTY OFFICIAL

APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 222, St. Paul MN 55101-5133
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US

03-13T



**APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>Rock Creek Lions Club Inc.</i>		DATE ORGANIZED <i>Aug. 1972</i>	TAX EXEMPT NUMBER	
STREET ADDRESS <i>P.O. Box 230</i>		CITY <i>Rock Creek</i>	STATE <i>MN</i>	ZIP CODE <i>55067</i>
NAME OF PERSON MAKING APPLICATION <i>Ronnie Berdan</i>		BUSINESS PHONE ()	HOME PHONE <i>(320) 258-3203</i>	
DATES LIQUOR WILL BE SOLD <i>Aug 30, 31, Sept 1+2</i>		TYPE OF ORGANIZATION <input checked="" type="checkbox"/> CLUB <input checked="" type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <i>KIP D. RYDBERG</i>		ADDRESS <i>810 LAKE ST NE PINE CITY MN 55063</i>		
ORGANIZATION OFFICER'S NAME <i>Dick Johnson</i>		ADDRESS <i>10620 56th ST Pine City MN 55063</i>		
ORGANIZATION OFFICER'S NAME <i>Tom Valvick</i>		ADDRESS <i>25503 Russett RD PINE CITY MN 55063</i>		
Location license will be used. If an outdoor area, describe				
<i>Heidelberger Rodeo 2923 State Hwy 70</i>				
<i>Pine City MN. 55063</i>				
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service.				
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage.				
<i>Scottsdale Ins Co. 1,000,000 - 2,000,000</i>				
<i>(Pine Ins. Co.)</i>				
APPROVAL				
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT				
CITY/COUNTY <u><i>Pine</i></u>		DATE APPROVED _____		
CITY FEE AMOUNT <u><i>\$50.00</i></u>		LICENSE DATES _____		
DATE FEE PAID <u><i>3/22/13</i></u>		_____		
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____		APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____		

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PINE COUNTY REQUEST FOR BOARD ACTION

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Time needed													
30 Min. 45 Min. 1 hour													
Department Requesting Action: <u>Administrator's Office</u>	<table> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>Department Head Signature</td> <td>Date</td> </tr> </table>	_____	_____	Department Head Signature	Date								
_____	_____												
Department Head Signature	Date												

On March 19 the board approved a start date for Matt Christenson of April 4. Matt is now able to start on April 3.

Board Action Requested: (Attach additional pages if needed)

I request the board approve the change in start date to April 3, 2013

Supporting Documents: Attached None
