

AGENDA
PINE COUNTY BOARD MEETING

District 1	Commissioner Hallan (Chair)
District 2	Commissioner Pangerl
District 3	Commissioner Chaffee
District 4	Commissioner Rossow
District 5	Commissioner Ludwig

Tuesday, December 3, 2013, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. Each speaker should state his/her name and limit comments to three (3) minutes.
- D) Approve Agenda
- E) Approve Minutes of the November 5, 2013 Committee of the Whole/Budget Committee (Highway)
- F) Approve Minutes of November 19, 2013 board meeting and Summary for publication.
- G) Approve Minutes of November 19, 2013 Committee of the Whole – Subsurface Sewage Treatment System, 2014 HHS and 2014 General Fund Budget.
- H) Minutes of Boards, Committees and Correspondence
Pine County Land Surveyor Monthly Report – November 2013
- I) Approve Consent Agenda

CONSENT AGENDA

1. November, 2013 Disbursements

Disbursements Journal Report, November 1, 2013 – November 30, 2013

2. Temporary Liquor License

Consider temporary liquor license for the City of Pine City for an event to be held December 14, 2013, Northwest Company Fur Post, 12551 Voyageur Lane, Pine City. Subject to approval of the Pine County Sheriff.

3. Renewal of Tobacco Licenses

Consider applications (see attached listing) for renewal of tobacco licenses in Pine County under the jurisdiction of the Auditor for the period of January 1 – December 31, 2014.

Approvals are subject to approval of County Board, County Sheriff and contingent upon no delinquent taxes.

4. Training

Consider attendance for Property Appraiser David Anderson to attend the Minnesota Association of Assessing Officers Assessment Laws & Procedures course January 27-January 30, 2014 in Plymouth. This course is required for licensing. Cost of the course is \$380; hotel costs: \$77 per night plus tax (3 nights). Total cost \$611 plus tax. All expenses are within the 2013/2014 Assessor budget.

5. New Hire

Authorize the hiring of Registered Nurse Karen Engh, effective December 9, 2013, \$19.25 per hour, C-24, step 1.

REGULAR AGENDA

1. 2014 Initiative Foundation

Presentation by Sandy Voigt, Development Director for the Initiative Foundation, requesting a financial contribution of \$7,250. The 2014 preliminary budget includes a contribution of \$7,000.

2. Demo & Debris Removal - Phase 2

Award contract bid for Phase 2 Flood Mitigation Demolition to Fjosne Construction, LLC in the amount of \$351,616.

3. Tax Forfeited Receipts for Year 2013 for Timber Development of Tax Forfeited Lands

A. Rescind Resolution 2013-01 setting aside 10% for tax forfeited receipts for the year 2013 for timber development of tax forfeited lands.

B. Approve Resolution 2013-50 setting allocation of tax forfeited receipts for the year 2013 for timber development of tax forfeited lands at zero.

4. 2014-2018 Highway Improvement Plan

Approve 2014-2018 Highway Improvement Plan.

5. Commissioner Updates

- a. Arrowhead Counties Association Meeting
- b. Rushline Corridor Task Force
- c. GPS 45:93 Executive Committee
- d. Snake River Watershed Joint Powers Board
- e. Riverwood Center Meeting
- f. NLX Meeting
- f. Other

6. Other

7. Upcoming Meetings

- a. **Committee of the Whole/Pine County Housing and Redevelopment Authority, December 3, 2013, 11:00 a.m., Public Health Building, Sandstone, Minnesota.**

- b. **Committee of the Whole/Budget Committee, December 3, 2013, to commence after Pine County Housing and Redevelopment Authority Meeting**, Public Health Building, Sandstone, Minnesota.
- c. **Pine County Board Meeting, Tuesday, December 3, 2013, 1:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- d. **Facility Committee Meeting, Wednesday, December 4, 2013, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- e. **Law Library Board of Trustees, Wednesday, December 4, 2013, 12:00 p.m.**, Law Library, Courthouse, Pine City, Minnesota.
- f. **Extension Committee Meeting, Thursday, December 5, 2013, 3:00 p.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- g. **Soil & Water Conservation Board Meeting, Thursday, December 5, 2013, 4:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- h. **Truth in Taxation, Thursday, December 5, 2013, 7:00 p.m.**, Board Room, Courthouse, Pine City, Minnesota.
- i. **East Central Solid Waste Commission, Monday, December 9, 2013, 9:00 a.m.**, 1756 180th, Mora, Minnesota.
- j. **AMC Annual Conference, December 9-11, 2013**, Hyatt Regency Minneapolis, Minneapolis, Minnesota.
- k. **Personnel Committee Meeting, Tuesday, December 12, 2013, 9:00 a.m.**, (NOTE: **change in date**) Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- l. **East Central Regional Library Board, Monday, December 16, 2013, 9:30 a.m.**, 244 Birch Street, Cambridge, Minnesota.
- m. **ECRDC, Monday, December 16, 2013, 7:00 p.m.**, 100 Park St. So., Mora, Minnesota
- n. **Technology Meeting, Tuesday, December 17, 2013, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- o. **Pine County Board Meeting, Tuesday, December 17, 2013, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- p. **Pine County Health and Human Services Meetings, Tuesday, December 17, 2013, to commence after Pine County Board Meeting**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- q. **Arrowhead Counties Association Annual Holiday Meeting, Wednesday, December 18, 2013, 6:00 p.m.**, Pickwick Restaurant, 508 E Superior Street, Duluth, Minnesota.

8. Adjourn

MINUTES OF PINE COUNTY BOARD MEETING
Special Meeting
Committee of the Whole/Budget Committee (Highway)

Tuesday, November 5, 2013, 2:45 p.m.
Public Health Building, Sandstone, Minnesota

Chair Hallan called the meeting to order at 2:45 p.m. Present were Commissioners Mitch Pangerl, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney John Carlson, County Engineer Mark LeBrun, County Administrator David Minke and Human Services and Payroll Specialist Matt Christenson.

Engineer LeBrun reviewed the 2014 highway budget.

LeBrun indicated a reduction in salt and sand and the chloride program to balance the budget. Commissioner Rossow inquired if more money were included in the highway budget what would it be used for; LeBrun stated more chloride; \$30,000 would buy about 5-10,000 yards of gravel.

Highway is looking to purchase a motor grader in 2014.

Commissioner Pangerl inquired about contracting out mowing. LeBrun stated that is possible, however the county has invested in equipment.

The consensus of the board was to support the highway budget as presented.

With no further business, the meeting was adjourned at 3:40 p.m.

Stephen M. Hallan, Board Chair
Pine County Board of Commissioners

David J. Minke, County Administrator
Clerk to Pine County Board of Commissioners

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, November 19, 2013, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Mitch Pangerl, Curt Rossow, and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke. Commissioner Steve Chaffee was absent (excused).

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

Consent

Removal of #3: New Hire of registered nurse

Regular

Removal of #3 (presentation by Schneider Corporation) and rescheduled to December 17, 2013

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Pangerl moved to approve the Minutes of the November 5, 2013 board meeting and Summary for publication. Second by Commissioner Rossow. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Commissioner Pangerl moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Pangerl moved to approve the amended Consent Agenda. Second by Commissioner Rossow. Motion carried 4-0.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review October, 2013 Cash Balance (attached)

Fund	October 31, 2012	October 31, 2013	Increase(Decrease)
General Fund	-\$200,833.20	\$ 46,645.01	\$ 247,478.21
Health and Human Services Fund	\$1,447,500.61	\$ 431,559.94	(\$1,015,940.67)
Road and Bridge Fund	\$5,120,666.86	\$ 6,369,727.51	\$1,249,060.65
Land Management Fund	1,437,226.64	\$ 2,128,953.81	\$ 691,727.17
TOTAL (inc non-major funds)	\$17,948,485.97	\$19,853,377.81	\$1,904,891.84

2. **Promotion**

Approve promotion of part-time Corrections Officer Hayden Brown to full-time corrections officer effective November 24, 2013. No change in wages or classification.

3. **New Hire**

Removed from Agenda.

REGULAR AGENDA

1. **Facility Committee**

The Facility Committee met November 6, 2013. No board action necessary.

Commissioner Pangerl provided an overview of the facility committee meeting stating that the two windows in the Soil & Water offices will be replaced this fall. Commissioner Ludwig stated an update on the jail project will be presented when bids are received.

2. **Personnel Committee**

Pine County Personnel Committee met November 12, 2013 and made the following recommendations:

Sheriff:

- i. Accept resignation of Deputy Sheriff Jamie Jackson effective November 11, 2013 and approve backfill.
- ii. Approve change of base manning to 7 full-time and 2 part-time dispatchers.

Administrator:

- i. Approve 1.5% performance increase from \$15.63 to \$15.86 for Payroll Clerk Susan Fore (B23), effective October 17, 2013.
- ii. Approve 2014 non-union wage scale (1.5% COLA increase)
Approve 2014 Commissioner Salaries and Per Diem (Resolution 2013-49) at \$21,526.12 (1.5% increase) salary and \$75 per diem.
Approve 2014 Elected Official Salaries (Resolution 2013-48) as follows:
County Attorney - \$100,851 (1.5% increase)
Auditor/Treasurer - \$81,200 (1.5% increase)
Sheriff - \$82,418 (1.5% increase)

And authorize Board Chair and County Administrator to sign Resolutions.

HHS:

- i. Approve Public Health Nurse Beth Lyon's unpaid leave status for a period not to exceed 12 weeks, with conditions.
- ii. Accept resignation of Social Worker Jennifer Nelson effective November 7, 2013 and approve backfill.

Commissioner Rossow provided an overview of the personnel committee meeting. Sheriff Cole stated at the personnel committee that a former deputy had expressed interest in returning to employment with Pine County, thereby saving in training fees. Cole now has indicated that deputy has withdrawn his employment request. The backfill for the deputy sheriff's position was approved.

Administrator Minke informed the board Resolutions 2013-48 (Elected Official Salaries) and Resolution 2013-49 (Commissioner Salaries/Per Diem) could be considered at this meeting upon approval by the board, or could wait until a December board meeting after approval of the 2014 budget. Discussion was held and a decision was made to wait until December to consider the resolutions.

Motion by Commissioner Pangerl to not give elected officials raises. Motion died for lack of a second.

Motion by Commissioner Rossow to approve the recommendations of the Personnel Committee with the exception of tabling the consideration of Resolutions 2013-48 and 2013-49 until approval of the 2014 budget in December. Second by Commissioner Hallan. Motion carried 4-0.

3. Schneider Corporation

Removed from Agenda and rescheduled to December 17, 2013.

4. 2014 MN Trails Assistance Program Grant Agreements (Grant-In-Aid)

Auditor-Treasurer Clemmer provided information regarding the county sponsorship for recreational trails that are part of the grant-in-aid system and the annual requirement of completing Minnesota Assistance Program Applications for the administration, construction and maintenance.

Motion by Commissioner Rossow to adopt Resolution 2013-47 Sponsorship and Approval of Grant-in-Aid Agreement for Snowmobile Trails and authorize Board Chair and County Administrator to sign. Second by Commissioner Ludwig. Motion carried 4-0.

5. NLX Rail Alliance

Motion by Commissioner Pangerl to withdraw from the 2014 membership in the NLX Rail Alliance. Second by Commissioner Ludwig with discussion.

Discussion was held regarding the county's financial contribution and membership in the Rail Alliance.

Commissioner L Commissioners Pangerl and Ludwig provided information from the NLX Stakeholders meeting recently attended. Ludwig indicated he would request Commissioner Chaffee be present for the vote because this affects District 3. Chair Hallan indicated that a majority vote of the board is necessary for a motion to pass and Commissioner Chaffee's vote won't change the outcome.

County Attorney Carlson provided the information, definitions and requirements of 'withdrawal' from the Alliance versus 'no financial contribution'.

Commissioner Pangerl modified his motion to state: Motion for Pine County to not provide a financial contribution to the NLX Rail Alliance. Second by Commissioner Ludwig. Commissioner Pangerl requested a roll call vote and Chair Hallan called for a roll call vote:

- District 2/Commissioner Pangerl – Yes
- District 3/Commissioner Chaffee – absent
- District 4/Commissioner Rossow – Yes
- District 5/Commissioner Ludwig – Yes
- District 1/Chair Hallan – Yes

Motion carried 4-0.

6. Commissioner Updates

- a. Chair Hallan provided an update on the East Central Solid Waste Commission
- b. Commissioner Ludwig provided an update on Lakes and Pines CAC
- c. Administrator Minke provided an update on the Broadband Meeting

7. **Other**

None.

8. **Upcoming Meetings**

- a. **Technology Meeting, Tuesday, November 19, 2013, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, November 19, 2013, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- c. **Pine County Health and Human Services Meetings, Tuesday, November 19, 2013, to commence after Pine County Board Meeting**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- d. **Committee of the Whole Meeting/Budget Committee Meeting (HHS, SSTS & General Fund), Tuesday, November 19, 2013, to commence after HHS Board Meeting**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- e. **Arrowhead Counties Association Meeting, Wednesday, November 20, 2013, 6:00 p.m.**, Hampton Inn Conference Room, Duluth, Minnesota.
- f. **Rushline Corridor Task Force, Thursday, November 21, 2013, 3:30 p.m.**, White Bear Lake City Hall, 4701 Hwy. 61 North, White Bear Lake, Minnesota.
- g. **GPS 45:93 Executive Committee, Friday, November 22, 2013, 10:00 a.m.**, City of Hinckley, Hinckley City Hall - 106 1st St. SE, Hinckley, Minnesota
- h. **Snake River Watershed Joint Powers Board, Monday, November 25, 2013**, time and location to yet be determined.
- i. **NLX meeting, Wednesday, November 27, 2013, 9:30 a.m.**, Boardroom, Courthouse, Pine City, Minnesota.
- j. **Committee of the Whole/Pine County Housing and Redevelopment Authority, December 3, 2013, 11:00 a.m.**, Public Health Building, Sandstone, Minnesota.
- k. **Pine County Board Meeting, Tuesday, December 3, 2013, 1:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- l. **Facility Committee Meeting, Wednesday, December 4, 2013, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- m. **Law Library Board of Trustees, Wednesday, December 4, 2013, 12:00 p.m.**, Law Library, Courthouse, Pine City, Minnesota.
- n. **Soil & Water Conservation Board Meeting, Thursday, December 5, 2013, 4:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- o. **Truth in Taxation, Thursday, December 5, 2013, 7:00 p.m.**, Board Room, Courthouse, Pine City, Minnesota.
- p. **East Central Solid Waste Commission, Monday, December 9, 2013, 9:00 a.m.**, 1756 180th, Mora, Minnesota.
- q. **AMC Annual Conference, December 9-11, 2013**, Hyatt Regency Minneapolis, Minneapolis, Minnesota.
- r. **Personnel Committee Meeting, Tuesday, December 12, 2013, 9:00 a.m.**, (NOTE: **change in date**) Commissioner Conference Room, Courthouse, Pine City, Minnesota.

Chair Hallan called a five minute recess at 10:47 a.m.

The board reconvened at 11:00 a.m.

Motion by Commissioner Pangerl to close the meeting in accordance with Minnesota Statutes §13D.03 for labor negotiations. Second by Commissioner Rossow. Motion carried 4-0.

Present were Chair Steve Hallan, Commissioners Mitch Pangerl, Curt Rossow and Matt Ludwig; County Attorney John Carlson, Administrator David Minke, and HR and Payroll Specialist Matt Christenson.

Motion by Commissioner Rossow to open the meeting. Second by Commissioner Pangerl. Motion carried 4-0.

9. **Adjourn**

With no further business, Chair Hallan adjourned the county board meeting at 11:45 a.m. The next regular meeting of the county board is scheduled for December 3, 2013 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.

Stephen M. Hallan, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

**SUMMARY
OF
MINUTES OF PINE COUNTY BOARD MEETING
*Regular Meeting***

**Tuesday, November 19, 2013, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Mitch Pangerl, Curt Rossow, and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke. Commissioner Steve Chaffee was absent (excused).

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Pangerl moved to approve the Minutes of the November 5, 2013 board meeting and Summary for publication. Second by Commissioner Rossow. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Commissioner Pangerl moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Pangerl moved to approve the amended Consent Agenda. Second by Commissioner Rossow. Motion carried 4-0.

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Approve promotion of part-time Corrections Officer Hayden Brown to full-time corrections officer effective November 24, 2013. No change in wages or classification.

The Facility Committee met November 6, 2013. No board action necessary.

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- i. Accept resignation of Deputy Sheriff Jamie Jackson effective November 11, 2013 and approve backfill.

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HHS:

- i. Approve Public Health Nurse Beth Lyon's unpaid leave status for a period not to exceed 12 weeks, with conditions.
- ii. Accept resignation of Social Worker Jennifer Nelson effective November 7, 2013 and approve backfill.

Motion by Commissioner Pangerl to not give elected official a raise in 2014. Motion died for lack of a second.

Motion by Commissioner Rossow to approve the recommendations of the Personnel Committee with the exception of tabling consideration of Resolutions 2013-48 and 2013-49 until approval of the 2014 budget in December. Second by Commissioner Hallan. Motion carried 4-0.

Motion by Commissioner Rossow to adopt Resolution 2013-47 Sponsorship and Approval of Grant-in-Aid Agreement for Snowmobile Trails. Second by Commissioner Ludwig. Motion carried 4-0.

Motion by Commissioner Pangerl to withdraw from the 2014 membership in the NLX Rail Alliance. Second by Commissioner Ludwig with discussion.

Commissioner Pangerl modified his motion to state: Motion for Pine County to not provide a financial contribution to the NLX Rail Alliance. Second by Commissioner Ludwig. Commissioner Pangerl requested a roll call vote - Chair Hallan called for a roll call vote:

- District 2/Commissioner Pangerl – Yes
- District 3/Commissioner Chaffee – absent
- District 4/Commissioner Rossow – Yes
- District 5/Commissioner Ludwig – Yes
- District 1/Chair Hallan – Yes

Motion carried 4-0.

Chair Hallan called a five minute recess at 10:47 a.m.

The board reconvened at 11:00 a.m.

Motion by Commissioner Pangerl to close the meeting in accordance with Minnesota Statutes §13D.03 for labor negotiations. Second by Commissioner Rossow. Motion carried 4-0. Present were Chair Steve Hallan, Commissioners Mitch Pangerl, Curt Rossow and Matt Ludwig; County Attorney John Carlson, Administrator David Minke, and HR and Payroll Specialist Matt Christenson.

Motion by Commissioner Pangerl to open the meeting. Second by Commissioner Rossow. Motion carried 4-0.

With no further business, Chair Hallan adjourned the county board meeting at 11:45 a.m. The next regular meeting of the county board is scheduled for December 3, 2013 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.

Stephen M. Hallan, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board

The full text of the board's Minutes are available at the County Administrator's Office and the county's website (www.co.pine.mn.us). Copies may also be requested from the administrator's office.

MINUTES OF PINE COUNTY BOARD MEETING
Special Meeting -- Committee of the Whole
SSTS, 2014 HHS Budget & 2014 General Fund Budget

Tuesday, November 19, 2013
Pine County Courthouse, Pine City, Minnesota

Chair Hallan called the meeting to order at 1:40 p.m. Present were Commissioners Mitch Pangerl, Curt Rossow and Matt Ludwig. Also present were County Administrator David Minke and Land Services Director Kelly Schroeder. Commissioner Chaffee was absent (excused).

The pledge of allegiance was said.

Motion by Commissioner Pangerl to adopt the Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

Subsurface Sewage Treatment Systems

The board discussed the Subsurface Treatment Systems Ordinance.

A. Compliance Inspections

Schroeder indicated her office will be looking for three things: Watertightness of the tank, vertical separation from ground water, and no discharge to the surface.

B. Subsurface Sewage Treatment System

The board discussed the process for septic/sewage complaints made by the public. Commissioner Ludwig stated it appears the public prefers telephonic complaints, Schroeder indicated her department prefers written complaints. The SSTS Ordinance does not specify.

Recess taken at 1:45 p.m.

The meeting reconvened at 2:10 p.m. at the Pine Government Center conference room, 315 Main Street, Pine City, Minnesota.

Discussion continued regarding the public complaint process; Schroeder indicated the county attorney felt phone complaints were a necessary format.

It was determined that septic/sewer complaints made by the public will be received by the Land Services Office in both telephonic or written format. This procedure will be reviewed in six months for modification, if necessary.

C. Point of Sale

Schroeder indicated that additional option language was added to the SSTS Ordinance:

- Establish an escrow agreement with sufficient funds to bring SSTS up to compliance
- The buyer to accept all responsibility for the necessary inspection and upgrading of

SSTS. With this option, the county would still require the compliance inspection after the fact and the buyer will be responsible for necessary upgrades.

D. City/Township Relations

Schroeder also indicated that additional language was added to the Ordinance regarding 'City/Township Relations' to reflect that the cities/townships have to be at least as strict in their ordinance as the County for their sewer inspection.

Schroeder indicated a revised draft of the Subsurface Sewage Treatment Systems Ordinance will be sent out to township/cities on November 20, 2013 for their consideration.

Public Meeting scheduled for January 7, 2014.

Inquiry was made if the Land Services Department will have sufficient employees with this additional responsibility; Schroeder indicated that private businesses will do the inspection, her staff level is adequate at this point.

2014 HHS BUDGET

Present were Chair Steve Hallan, Commissioners Mitch Pangerl, Curt Rossow and Matt Ludwig. Also present were County Administrator David Minke, HR and Payroll Specialist Matt Christenson, HHS Director Patrick Bruflat and Fiscal Supervisor Russ Baron. Commissioner Chaffee was absent (excused).

Director Bruflat provided an overview for the 2014 proposed budget:

- Anticipated unbalanced 2014 HHS budget.
- Anticipated increase of \$250,000 tax levy for 2014.
- No anticipated increase in staffing level
- No decrease of out-of-home funding

Two big expenditures: (1) \$60,000 for 60 new computers due to no support available after 2013; suggest stagger replacement in the future (20/25 per year), anticipated 50% reimbursement; (2) \$140,000 purchase of software for workflow to be used by child support & income maintenance departments, anticipated 50% reimbursement.

Director Bruflat will have a better idea of overall 2013 budget in February/March 2014; the budget has been out of balance since 2009 and relied on reserves.

Proposed 2014 expenditures: \$8,885,056; Proposed 2014 Revenue: \$8,461,734 = -423,000±

County Administrator Minke asked historically what has been the expenditure in the last two months of the year? Fiscal Supervisor Baron indicated historically 1.2M.

Discussion held as to how to maintain/reduce budget: stay conservative on contracts, watch expenditure, efficiency, projected revenue. Bruflat indicated since August 2013 he has closed the budget by \$600,000. Baron stated a lot of HHS services are mandated – discussion was had

how to most efficiently provide for mandated services. Commissioner Pangerl inquired what the penalties are for not providing all mandated services.

Administrator Minke asked how to change year end fund balance downward curve -- Chair Hallan inquired if monies could be saved by joining services with other counties. Henry Fischer (media) commented other counties utilize grant writing as an additional source of payment for services provided. Administrator Minke indicated that revenue would need to be added or expenditures cut.

Two year target to balance the HHS budget.

Director Bruflat was asked to develop a plan for discussion for January that will decrease expenditures by \$200,000 in 2014 and 2015.

Recess taken at 3:40 p.m.

The meeting reconvened at 3:45 p.m.

2014 GENERAL FUND BUDGET

Present were Chair Hallan, Commissioners Mitch Pangerl, Curt Rossow and Matt Ludwig. Also present were County Administrator David Minke and HR and Payroll Specialist Matt Christenson. Commissioner Chaffee was absent (excused).

Administrator Minke indicated the total levy has been reduced by approximately three percent as 100% had originally been levied and this is unrealistic due to uncollected taxes.

The jail budget has been adjusted to include an additional \$20,000 in medical expense, \$3,000 in equipment expense and \$23,000 in boarder revenue. These amounts are net neutral.

Office supplies have previously been accounted for in central services (Dept. 62), which is inefficient for tracking. The \$40,000 in this budget has been distributed to the individual departments. This change is a revenue neutral adjustment.

The General Fund, from the initial preliminary budget to the revised preliminary budget, expenditures were reduced \$244,444 and revenue was reduced \$339,399, leaving a positive balance of \$417, 696. This amount is below the \$500,000 target.

Discussion held regarding increased revenue. Chair Hallan suggested the sale of additional timber and the sale of a \$50,000 parcel of county land. Hallan commented he would like to see an additional \$100,000 in revenue. Administrator Minke suggested by reducing the amount budgeted for the building fund, additional revenue from the land fund could be dedicated to the building fund and increasing the general fund to the \$500,000 target amount.

Discussion held regarding the Minnesota Housing Partnership request for \$5,000 - \$10,000 for a regional housing study. It was the consensus of the board to not fund the housing study.

Commissioner Pangerl left the meeting at 3:55 p.m.

Commissioner Rossow questioned the designated use of \$16,940 in the SWCD budget.

A Committee of the Whole – Budget meeting is scheduled for December 3, 2013 between the 11:00 a.m. HRA meeting and the 1:00 p.m. board meeting at the Public Health Building, Sandstone.

The Truth-in-Taxation meeting is scheduled for December 5, 2013 at 7:00 p.m. The final levy needs to be certified by December 30, 2013. The last regular meeting of the year is December 17, 2013 -- adoption of the final budget and levy will be scheduled for that meeting.

With no further business, the meeting was adjourned at 4:15 p.m.

Stephen M. Hallan, Board Chair
Pine County Board of Commissioners

David J. Minke, County Administrator
Clerk to Pine County Board of Commissioners



PINE COUNTY PUBLIC WORKS

HIGHWAY DEPARTMENT

405 Airport Road NE
Pine City, MN 55063

Telephone 320-216-4200

Fax: 320-629-6736

1-800-450-7463 Ext. 4200

Mark A. LeBrun, P.E.
County Engineer

Pine County Land Surveyor Monthly Report

November 2013

CSAH 60 T43N R20W Section 19 in Finlayson, research records and update files.

CSAH 41 T44N R20W and R21W research records and update files.

CSAH 8 T39N R21W Section 33 update drawings and files.

At MN DNR offices in Saint Paul performing records research.

T38N R20W Section 28 research records, compute corner search areas, search for, set, tie out and GPS PLSS corners, update files for Pine County gravel pit exploration.

Provide HARN coordinate data for GIS to County Recorder as needed.

Review legal descriptions for County ROW Dept. and County Land Dept. as needed.

Review Plats and Minor Subdivisions for County Zoning Dept. as needed.

Review and file PLSS corner certificates provided by private surveyors as needed.

Review, edit and file Certificates of Survey created by County Surveyor as needed.

Robin T. Mathews, Pine County Surveyor

Monthly Report November 2013.doc

A handwritten signature in black ink, appearing to read 'R. T. Mathews', with a long horizontal flourish extending to the right.

RECAP BY FUND	FUND	AMOUNT	NAME
	1	407,232.18	GENERAL REVENUE FUND
	13	3,354,601.79	ROAD & BRIDGE FUND
	21	151,152.65	800 MI/PROG FUND
	22	1,482.11	CAUTIONARY FUND
	37	64.56	CO-SYR BUREAU PROPERTY
	38	7,153.00	LIBRARY FUND
	76	235,541.71	GRAND REVENUE FUND - MEMORIAL
	80	9,159.00	CO-SYR OFFICE SUPPLIES FUND
	92	6,068,276.78	TAXS AND FEES - HEALTH SERVICES
	84	33,361.41	FAST CENTRAL OFFICE FORCE - 11/2013
		10,269,626.19	Total Disbursements

RECAP BY TYPE	TYPE	AMOUNT	NAME
	1	10,269,626.19	VF1
	3	305.00	MCI
		10,269,931.19	Total Disbursements

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date <p align="center">12-13-13</p>	Consent Agenda <i>(Please Circle)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> 10 Min. 15 Min. Time needed: 30 Min. 45 Min. 1 hour
Department Requesting Action: <u>Auditor</u>	 Department Head Signature <u>12-13</u> Date

Item for Discussion: (one form per item)

APPROVAL OF TEMPORARY LICENSE FOR THE PINE CITY FOR AN EVENT ON: 12-14-13 HELD AT THE NORTHWEST FUR POST

Subject to approval of the Pine County Sheriff.
 Approved by:

Board Action Requested: (Attach additional pages if needed)

Supporting Documents: X Attached None



Minnesota Department of Public Safety
 ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 44 Cedar Street, Suite 133, St. Paul, MN 55101-5133
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6855
 WWW.DPS.STATE.MN.US

06-137



APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

TYPE OF PRINT INFORMATION

NAME OF ORGANIZATION <i>CITY OF FINE CITY</i>	TYPE ORGANIZED <i>PCA-RS</i>	LAX EXEMPT NUMBER	
STREET ADDRESS <i>515 Main St S, Suite 100</i>	CITY <i>Fine</i>	STATE <i>MN</i>	ZIP CODE <i>55403</i>
NAME OF PERSON MAKING APPLICATION <i>Laura S. [unclear]</i>	BUSINESS PHONE <i>320 424-7070</i>	HOME PHONE <i>570 570-0000</i>	
DATES LIQUOR WILL BE SOLD <i>Served Jan 14</i>	TYPE OF ORGANIZATION <i>1720 [unclear] City</i> <input checked="" type="checkbox"/> FOR CHARITABLE PURPOSES <input type="checkbox"/> NONPROFIT		
ORGANIZATION OF RENTER'S NAME	ADDRESS		
ORGANIZATION OF RENTER'S NAME	ADDRESS		
ORGANIZATION OF RENTER'S NAME	ADDRESS		

Location license will be used. If an outdoor area, describe:

Northwest Community Fair Plot

12151 Knapville Ln Fine City MN 55403

Will the applicant contract for intoxicating liquor service? If so give the name and address of the liquor licensee providing the service.

No

Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage.

Yes, League of MN Cities

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT

~~CITY~~ COUNTY *Pine*

DATE APPROVED _____

~~CITY~~ FEE AMOUNT *50.00*

LICENSE DATES _____

DATE FEE PAID *11/19/13*

SIGNATURE CITY CLERK OR COUNTY OFFICIAL

APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the license for the event.

Banning Junction
Bear's Den
Chengwatana Country Club
Chris' Food Center
CFC-PC Inc. Chris' Food Center
Crossroads Convenience Store
Cypress Inn
Daggett's Super Valu
Dave's Oil Corp
Denham Run Bar & Grill
Double A Liquors
Duquette General Store
Family Dollar Store-Sandstone
Finlayson Municipal Liquor Store
Tadpole's, LLC
Heidelberger's Rock Creek Motor Stop
Hineckley Firehouse Liquor
Holiday Station stores #6, 226, and 258
Jade Fuel
Kurt's Station
Little Stores (2)
Main Street Grocery
Mainstreet Milkhouse
Marathon of Beroun
Nickerson Bar & Motel, Inc
Northland E-Cigs
Off the Road Bar & Grill
Petry's Bait Company
Pump N Munch
Ray & Marge's Resort
Rich's Bar
Sandstone Petro Plus
Slim's Service, Inc.
Squirrel Cage
St. Croix Haven Campground
Stogies Discount Tobacco
SuperAmerica #4500
Super Smokes
Tank's Tavern
Tobies Station, Inc

Voyageur Bottle Shop
Wal-Mart Supercenter #2367
Wanna Video
West Beroun Liquors

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: December 3, 2013	<div style="border: 1px solid black; border-radius: 50%; width: fit-content; margin: 0 auto; padding: 2px;">Consent Agenda <i>(Please Circle)</i></div> Regular Agenda Estimated Time: <i>(Please Circle)</i> _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action: <u>Land Services</u>	<div style="text-align: center;"> _____ Department Head Signature</div> <div style="text-align: right; margin-top: 10px;">11/27/13 _____ Date</div>

Consider attendance by David Anderson, Property Appraiser to the Minnesota Association of Assessing Officers Assessment Laws & Procedures course January 27-January 30, 2014 in Plymouth. The course is required for David's appraiser licensing. Cost of the course is \$380, and hotel costs 3 nights at \$77.00 plus tax each night. All expenses are within the 2013/2014 Assessor budget.

Board Action Requested: (Attach additional pages if needed)

Approve Attendance by David Anderson to the Assessment Laws and Procedures course.

Supporting Documents: Attached None

EVENT DETAILS**Assessment Laws and Procedures (ALP) - January 2014**

Mon Jan 27, 2014 8:00 AM - Thu Jan 30, 2014 5:00 PM

**Assessment Laws & Procedures - Monday, January 27, 2014 - Thursday, January 30, 2014**

Assessment Laws and Procedures is an introductory 30-hour course dealing with the assessment field in Minnesota. Participants will learn about property tax laws in Minnesota, real estate law and assessment procedures. This course is designed for individuals who are just beginning their study of the assessing field, but also can serve as a review for persons currently working in assessment. This is a required course for the Certified Minnesota Assessor level of licensure. This course is also approved by the Minnesota Board of Assessors for 30 hours of continuing education. **Note: This class will be a 4-day format - Exam will be Thursday afternoon.**

Instructors: Minnesota Department of Revenue

Prerequisite: Six months work experience

Textbook: None

Requirements: Calculator

Early registration fee if registered by December 27, 2013 \$380

Course registration fee if registered after December 27, 2013: \$450

Please note that effective October 1, 2012, credit cards will be the only form of payment accepted as payment for MAAO registrations and fees.

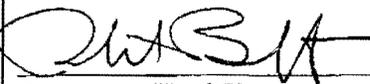
Food & Beverages: For student, instructor and employer convenience lunch is included in your registration fee. A limited variety of refreshments and snacks are also included in your registration fee and will be available for AM and PM breaks. Breakfast is not included in registration so please plan accordingly. If you medically require a special diet due to food sensitivities or allergies please contact the course coordinator via email as soon as possible.

Location & Hotel:

Best Western-Kelly Inn, Plymouth, 2705 Annapolis Lane North, Plymouth, MN 55441

Group Rate: \$77.00 (ask for the MAAO group rate)

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: December 3, 2013	<p align="center"><u>Consent Agenda (Please Circle)</u></p> Regular Agenda Estimated Time: (Please Circle) 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action: HHS	<p align="center"> 11-26-13</p> Department Head Signature Date

Item for Discussion: (one form per item)

Authorize the hiring of Karen Engh to fill the full-time RN position that was caused by the resignation of Deb Lowe and as approved by the Board to backfill on November 5, 2013. This is a grade C42 position, step one - \$19.25 per hour, the start date is December 9, 2013.

Board Action Requested: (Attach additional pages if needed)

Supporting Documents: Attached None

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: December 3, 2013	Consent Agenda <i>(Please Circle)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> <u>15 min.</u> 10 Min. 15 Min. <small>Time needed</small> 30 Min. 45 Min. 1 hour
Department: Administrator's	Date: November 14, 2013

Sandy Voigt, Development Director for the Initiative Foundation, will make a presentation to the board requesting a financial contribution of \$7,250. The 2014 preliminary budget includes a contribution of \$7,000.

Board Action Requested: (Attach additional pages if needed)

Consider contribution.

Supporting Documents: Attached None

Signature:



Initiative
FOUNDATION

Powering Possible

Welcome
Pine County Board of Commissioners,
Staff & Guests
December 3, 2013

Sandy Voigt & Dan Frank
Initiative Foundation
320.632.9255

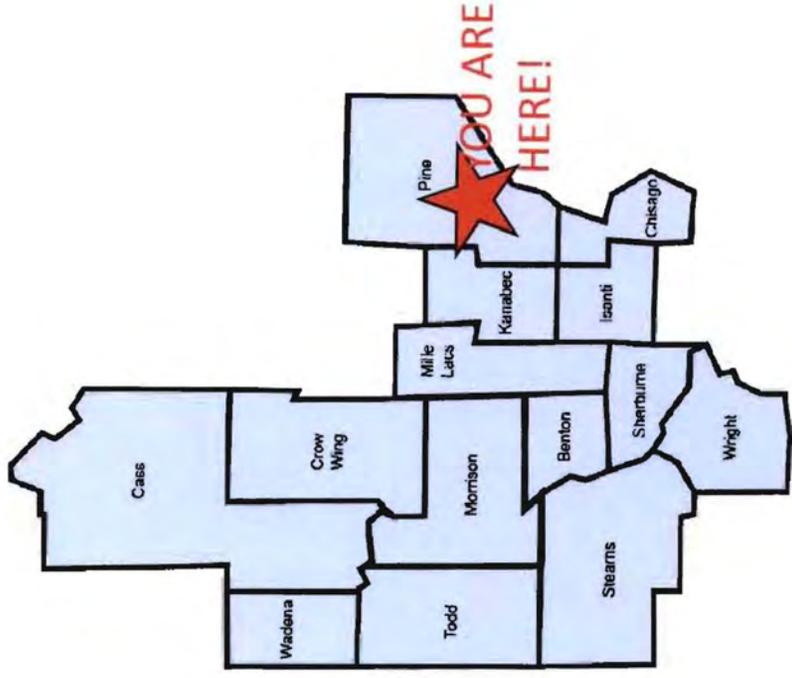
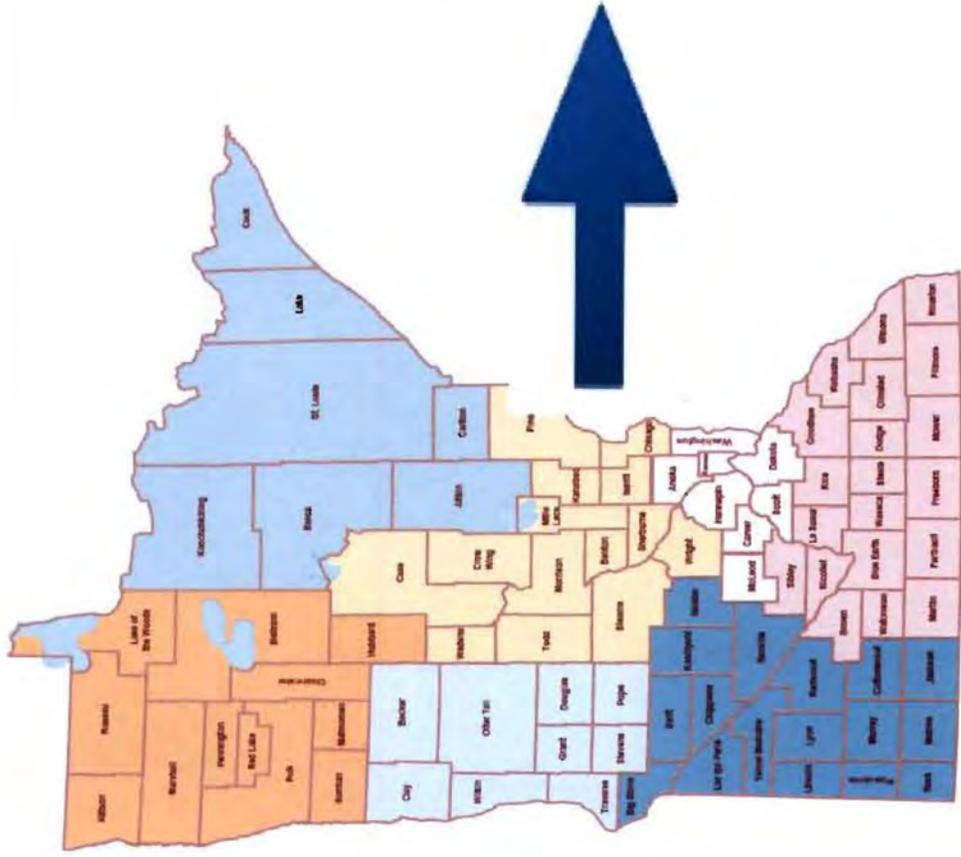


Powering Possible

- Celebrating 27 Years!
 - Created in 1986 by McKnight Foundation
- Since Inception-
 - \$25 million in grants to nonprofits
 - \$42.3 million in business financing loans
 - \$258 million in private leverage
 - Awarded 701 scholarships
 - Over 5,000 community leaders trained



Initiative Foundation Service Area





Powering Possible

- Support nonprofit partners that provide business development services and workforce skills enhancement
 - Mentoring for Child Care Providers in Pine County (MLFCCA)
 - Early Childhood Resource Fair and Home Visits in Sandstone
 - Vista Work Sites (Volunteers in Service to America)
- Provide support for regional initiatives that address economic development issues
 - Thriving Communities Initiative in Sandstone
 - GPS 45:93 support and “Tools for Business” website linkages



Powering Possible

- Technical assistance/management services for growing business
 - Nemadji Research , Bruno
 - Rediscover Old Highway 61 Campaign
- Business leadership training and scholarships
 - Anderson Center for Management and Business Development
 - Business Retention and Expansion training through U of M
 - Educational institutions

- Focus on a Single Issue at a time
 - Identify new and emerging leaders/communities with fresh ideas, strategies and a passion for addressing the issue.
 - Select 3 – 4 Communities who will be part of an issue cohort.
 - Help build the capacity of identified leaders and communities to address the issue through customized training, peer learning, technical assistance and grants.
- 



Thriving Communities Initiative Innovation Networks, 2014

- Share results with other communities to inspire additional actions.
- Award best idea/strategy with additional technical and grant support to move forward.

First Issue: **“How do rural communities support career exploration and development of entrepreneurial skills in young people?”**



Powering Possible

• **Thriving Organizations Partnership (TOP)**

- Financial Resiliency & Social Enterprise: 6 to 10 organizations annually participate in financial accountability, management, leadership and social enterprise training & support.
- Leaders Circles: Peer Coaching Groups for Nonprofit Executives
- Results-Based Programming: 4 to 6 organizations participate in training to develop, implement and evaluate measurable, outcome-based services and programs.
- Access to Partner Services: Increase local access to an array of metro-based partner nonprofit capacity-building services in rural communities.



Powering Possible

- **Economic Opportunity & Business Financing**

- Direct Business Loan Fund (Including USDA's Intermediary Relending Program –IRP)

- Up to \$250,000 for manufacturing or value-added agriculture companies that bring new revenue to communities

- Green Business Loan Fund

- Up to \$250,000 for businesses that preserve the environment, reduce energy demands or recycle existing waste streams

- Technology Capital Fund

- Up to \$500,000 for emerging high-tech ventures and technologies that increase manufacturing productivity



Powering Possible

- **Economic Opportunity & Business Financing**

- Lender Match Loan Program

- Up to \$50,000 for subordinated financing to match the senior financial institution. Collateral coverage may not exceed 100%.

- Nonprofit Loan Program

- Up to \$50,000 for 501 [c] [3] nonprofit organizations creating or expanding mission-related social enterprise/earned income ventures



Powering Possible

•Philanthropy and Local Giving

- General and Designated Endowment Contributions
 - Providing tax advantage transition of assets
- Turn Key Funds-e.g. **Greater Pine Area Endowment**
 - Community Foundation Funds
 - Business Loan Funds
 - Donor and Committee Advised Funds
 - Nonprofit Endowment Agency Funds
 - Scholarship Funds
 - Field of Interest Funds
 - Special Projects



Powering Possible

?

**Questions or
Projects?
Contact Us!**

?

??

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Sandy Voigt svoigt@ifound.org

Dan Frank dfrank@ifound.org

?

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: December 3, 2013	Consent Agenda <i>(Please Circle)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> 10 Min. ; 15 Min. <hr style="width: 100px; margin-left: 0;"/> Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action: <u>Land Services</u>	<div style="text-align: center;">  <hr style="width: 100%;"/> Department Head Signature </div> <div style="text-align: right; margin-top: 10px;"> 11/25/13 <hr style="width: 50px; margin-left: auto; margin-right: 0;"/> Date </div>

Bids for the demolition and site restoration of the Phase 2 (75% FEMA, 25% DNR funded) flood mitigation buyout properties were opened on November 25th. Five bidders submitted bids. After reviewing the bids, I recommend awarding the bid to the lowest responsible bidder, Fjosne Construction, LLC of Willow River. The work is expected to begin during the Winter of 2014.

Board Action Requested: (Attach additional pages if needed)
Award bid for Phase 2 Flood Mitigation Demolition to Fjosne Construction, LLC.

Supporting Documents: Attached None

**PHASE 2 PROPERTY DEMOLITION
BID RESULTS**

Property Address	City	Fjstone	Buetow	LandLogic	Koski, Inc	Genadeck
2750 Central Avenue	Rutledge	\$4,000	\$9,000	\$24,889	\$19,857	\$24,000
2994 Farm to Market Rd	Sturgeon Lake	\$13,500	\$12,500	\$24,634	\$19,857	\$30,000
7150 Bald Eagle Ln	Rutledge	\$7,775	\$6,000	\$14,390	\$19,857	\$16,000
7166 Bald Eagle Ln	Rutledge	\$7,950	\$5,000	\$13,917	\$19,857	\$16,000
7210 Bald Eagle Ln	Rutledge	\$6,500	\$4,800	\$17,202	\$19,857	\$22,000
7218 Bald Eagle Ln	Rutledge	\$15,500	\$16,000	\$19,632	\$19,857	\$25,000
7226 Bald Eagle Ln	Rutledge	\$14,131	\$12,400	\$16,932	\$19,857	\$22,000
7230 Bald Eagle Ln	Rutledge	\$10,050	\$10,900	\$17,372	\$19,857	\$20,000
7254 Bald Eagle Lane	Rutledge	\$14,950	\$15,000	\$18,962	\$19,857	\$38,000
7288 Bald Eagle Ln	Rutledge	\$8,650	\$6,000	\$20,045	\$19,857	\$34,000
74080 County Hwy 61	Willow River	\$31,600	\$34,000	\$36,726	\$19,857	\$40,000
74290 County Hwy 61	Rutledge	\$12,560	\$15,000	\$16,954	\$19,857	\$30,400
76782 Debbie Ridge Rd	Willow River	\$7,500	\$3,500	\$13,000	\$19,857	\$14,000
8079 Willow St	Willow River	\$23,750	\$24,000	\$29,431	\$19,857	\$65,000
8081 Willow St	Willow River	\$8,200	\$15,000	\$13,995	\$19,857	\$30,000
8085 Willow St	Willow River	\$6,450	\$3,500	\$19,332	\$19,857	\$9,000
8092 Willow St	Willow River	\$15,000	\$1,000	\$19,688	\$19,857	\$36,400
87137 Kettle Shores Loop	Sturgeon Lake	\$9,550	\$20,000	\$13,700	\$19,857	\$20,000
87311 Kettle Shores Loop	Sturgeon Lake	\$14,450	\$20,000	\$20,900	\$19,857	\$31,000
8759 Cathedral Pines Dr	Sturgeon Lake	\$7,500	\$6,000	\$13,973	\$19,857	\$15,000
8761 Cathedral Pines Dr	Sturgeon Lake	\$10,500	\$17,000	\$16,284	\$19,857	\$30,000
8765 Cathedral Pines Dr	Sturgeon Lake	\$10,700	\$16,000	\$16,422	\$19,857	\$24,000
8771 Cathedral Pines Dr	Sturgeon Lake	N/A	N/A	N/A	N/A	N/A
8777 Cathedral Pines Dr	Sturgeon Lake	\$10,900	\$17,000	\$18,597	\$19,857	\$32,000
8779 Cathedral Pines Dr	Sturgeon Lake	\$10,500	\$1,000	\$18,647	\$19,857	\$27,000
8785 Cathedral Pines Dr	Sturgeon Lake	\$12,250	\$13,000	\$18,950	\$19,857	\$27,800
8797 Cathedral Pines Dr	Sturgeon Lake	\$10,200	\$8,000	\$15,990	\$19,857	\$8,000
8825 Cathedral Pines Dr	Sturgeon Lake	\$12,200	\$24,000	\$20,423	\$19,857	\$38,000
8833 Cathedral Pines Dr	Sturgeon Lake	\$9,800	\$8,000	\$15,636	\$19,857	\$20,000
8843 Cathedral Pines Dr	Sturgeon Lake	\$14,150	\$24,000	\$21,733	\$19,857	\$26,500
8859 Cathedral Pines Dr	Sturgeon Lake	\$8,850	\$12,000	\$13,628	\$19,857	\$25,000
8879 Cathedral Pines Dr	Sturgeon Lake	\$2,000	\$1,000	\$8,235	\$19,857	\$30,000
TOTALS		\$351,616	\$380,600	\$570,219*	\$615,567	\$826,100

*This bid was submitted as \$566,219, but the line items add up to \$570,219

282.08 APPORTIONMENT OF PROCEEDS TO TAXING DISTRICTS.

The net proceeds from the sale or rental of any parcel of forfeited land, or from the sale of products from the forfeited land, must be apportioned by the county auditor to the taxing districts interested in the land, as follows:

(1) the portion required to pay any amounts included in the appraised value under section 282.01, subdivision 3, as representing increased value due to any public improvement made after forfeiture of the parcel to the state, but not exceeding the amount certified by the appropriate governmental authority must be apportioned to the governmental subdivision entitled to it,

(2) the portion required to pay any amount included in the appraised value under section 282.019, subdivision 5, representing increased value due to response actions taken after forfeiture of the parcel to the state, but not exceeding the amount of expenses certified by the Pollution Control Agency or the commissioner of agriculture, must be apportioned to the agency or the commissioner of agriculture and deposited in the fund from which the expenses were paid,

(3) the portion of the remainder required to discharge any special assessment chargeable against the parcel for drainage or other purpose whether due or deferred at the time of forfeiture, must be apportioned to the governmental subdivision entitled to it, and

(4) any balance must be apportioned as follows:

(i) The county board may annually by resolution set aside no more than 30 percent of the receipts remaining to be used for forest development on tax-forfeited land and dedicated memorial forests, to be expended under the supervision of the county board. It must be expended only on projects improving the health and management of the forest resource.

(ii) The county board may annually by resolution set aside no more than 20 percent of the receipts remaining to be used for the acquisition and maintenance of county parks or recreational areas as defined in sections 398.31 to 398.36, to be expended under the supervision of the county board.

(iii) Any balance remaining must be apportioned as follows: county, 40 percent; town or city, 20 percent; and school district, 40 percent, provided, however, that in unorganized territory that portion which would have accrued to the township must be administered by the county board of commissioners.

History: (2139-22) 1935 c 386 s 8; 1939 c 328 s 4; 1941 c 394 s 2; 1947 c 553 s 1; 1949 c 27 s 1; 1949 c 401 s 1; 1963 c 519 s 1; Ex1967 c 35 s 1; 1969 c 9 s 3; 1969 c 1129 art 10 s 2; 1971 c 775 s 1; 1973 c 123 art 5 s 7; 1982 c 523 art 39 s 8; 1987 c 384 art 1 s 56; 1990 c 586 s 8; 1999 c 243 art 13 s 13; 2003 c 127 art 5 s 34; 2005 c 151 art 5 s 32; 1Sp2005 c 1 art 2 s 142; 2008 c 366 art 6 s 35; 2009 c 88 art 2 s 25; 2012 c 187 art 1 s 47

RESOLUTION NO. 2013-50

WHEREAS, a percent of profits generated from tax forfeited lands may be apportioned to timber development to cover the expected costs of land management projects with the remaining monies being distributed in accordance with M.S. 282.08.

AND WHEREAS, the balance of the timber development fund is adequate for payment of anticipated costs related to land management projects in 2013.

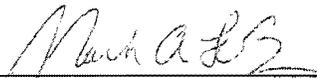
THEREFORE BE IT RESOLVED, for the year 2013, the Pine County Board of Commissioners hereby sets the percentage to be set aside for timber development at zero percent (0%).

Dated at Sandstone, Minnesota this 3rd day of December, 2013.

Chairman, Pine County Board of Commissioners

David J. Minke, Clerk to the County Board

PINE COUNTY REQUEST FOR BOARD ACTION

Requested Board Date: December 3, 2013	Consent Agenda <i>(Please Circle)</i> Regular Agenda Estimated Time: <i>(Please Circle)</i> 5 min _____ 10 Min. 15 Min. Time needed 30 Min. 45 Min. 1 hour
Department Requesting Action: <u>PINE COUNTY PUBLIC WORKS</u>	 Department Head Signature 11/25/13 Date

Item for Discussion: (one form per item) 2014-2018 Road Program Board Action Requested: (Attach additional pages if needed) Approve Supporting Documents: Attached None

**Pine County
Public Works Department
405 Airport Road NE
Pine City, MN 55063**

**(320)216-4200
(320)629-6736fax**

Memo

To: County Commissioners
David Minke, County Administrator

From: Mark A. LeBrun, County Engineer *MAL*

Date: 11/25/2013

Re: 2014-2018 Highway Improvement Plan

Attached is the proposed 2014-2018 Highway Improvement Plan. The plan was presented and recommended for approval by the Transportation Committee on 11/13/13.

The proposed plan includes \$28.5 million dollars in improvements over the next 5 years and includes the first wheelage tax project in 2016. Upon completion of the program, there will be no structurally deficient County/Township bridges, 81 miles of resurfaced 10 ton roads, and 10 miles of gravel roads reconstructed and paved to 10 ton standard.

2014 - 2018 Highway Improvement Plan

2014

Road	Type	Location	Length
CSAH 5	Grading	CR 112 to CSAH 1	4.25
CSAH 8	Reconstruction	CSAH 61 to CSAH 65	0.60
CSAH 9	Resurfacing	CSAH 10 to CSAH 14	3.25
CSAH 21	Resurfacing	TH 48 to CSAH 30	8.00
CSAH 23	Resurfacing	S. Co Line to TH 70	2.50
CSAH 29	Resurfacing	TH 123 to CSAH 20	1.00
CSAH 30	Resurfacing	TH 123 to CSAH 21	3.00
CSAH 41	Resurfacing	W. Co Line to CSAH 61	11.40
CSAH 60	Mill/Overlay	TH 18 to TH 18	0.30
CSAH 61	Reconstruction	Pine City Limits to CSAH 7	0.50

2015

Road	Type	Location	Length
CSAH 5	Paving	CR 112 to CSAH 1	4.25
CSAH 5	Resurfacing	CSAH 1 to CSAH 6	2.50
CSAH 6	Resurfacing	CSAH 5 to CSAH 7	1.40
CSAH 12	Resurfacing	5th Ave. to CSAH 11	0.30
CSAH 14	Bridge	1.5 miles E. of CSAH 13	
CSAH 46	Resurfacing	CSAH 49 to TH 23	4.30
CSAH 46	Resurfacing	TH 23 to 0.5 miles S.	0.50
CSAH 61	Bridge	0.5 miles N. of CSAH 43	

2016

Road	Type	Location	Length
CSAH 13	Bridge	0.25 miles N. of CSAH 11	
CSAH 14	Resurfacing	CSAH 13 to CSAH 54	4.50
CSAH 17	RR Crossing	2.0 miles S. of CSAH 18	0.25
CSAH 28	Resurfacing	W. Co Line to CSAH 61	9.50
CSAH 32	Bridge	2.25 miles W. of CSAH 31	
CSAH 39	Resurfacing	CSAH 34 to CSAH 61	1.90
CR 142	Resurfacing	CSAH 32 to CSAH 30	4.00

2017

Road	Type	Location	Length
CSAH 1	Resurfacing	TH 70 to CSAH 5	1.10
CSAH 7	Bridge	0.1 miles E. of CSAH 53	
CSAH 43	Resurfacing	E. of CR 152 to TH 23	7.70
CSAH 44	Resurfacing	TH 23 to CSAH 22	0.40
CSAH 50	Resurfacing	CSAH 51 to CSAH 46	4.50
CSAH 52	Grading	CR 157 to CSAH 42	1.50
CSAH 53	Bridge	0.1 miles N. of CSAH 7	
CR 125	Reconstruction	CSAH 9 to 1.25 miles W.	1.25
CR 175	Resurfacing	CSAH 44 to CSAH 44	0.27

2018

Road	Type	Location	Length
CSAH 13	Reclamation	CSAH 11 to CSAH 14	2.50
CSAH 52	Resurfacing	Edgewood Rd to CSAH 61	6.70
CR 133	Resurfacing	CSAH 15 to 1.25 miles W.	1.25
CR 134	Resurfacing	TH 48 to CR 133	1.10
CR 157	Resurfacing	CSAH 40 to CSAH 52	1.10