

**MINUTES OF PINE COUNTY BOARD MEETING**  
*Special Meeting*

**Thursday, April 25, 2013, 9:00 a.m.**  
**Boardroom, Pine County Courthouse, Pine City, Minnesota**

Chair Hallan called the meeting to order at 9:00 a.m. Present were Commissioners Mitch Pangerl, Steve Chaffee, and Curt Rossow. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for a moment of silence for Commissioner Doug Carlson, who passed away April 22, 2013.

Chair Hallan requested the following revisions to the Regular Agenda:

2. Other: In honor of Doug Carlson:

Addition: Planting of tree or memory bench

Lowering of flags to half mast on county governmental properties

Commissioner Chaffee moved to approve the amended agenda. Second by Commissioner Pangerl. Motion carried 4-0.

**REGULAR AGENDA**

**1. Special Election – Filling of Vacancy in the Office of County Commissioner**

County Auditor-Treasurer Cathy Clemmer provided information regarding the timeframe for a special election. Minnesota statute indicates a special election be held if one year or more remains in an unexpired term; the vacancy must be filled not less than 120 days following the vacancy is declared, but no later than 12 weeks prior to the date of the next regularly scheduled primary election.

**Motion** by Commissioner Rossow to approve Resolution 2013-15 Declaration of Vacancy in County Commissioner District 5 and Notice of Office to be Voted for at a Special Election for which Candidates File with the Pine County Auditor, and authorize Board Chair and County Administrator to sign. Second by Commissioner Chaffee. Motion carried 4-0.

**2. Other**

A. Discussion was held regarding a commemorative tree and/or bench in honor of Commissioner Carlson to be placed at the Pine County Courthouse through individual donations. This item was referred to the Wellness Committee.

B. Discussion was held regarding the lowering of the flags on Pine County governmental properties to half mast. It was the consensus of the board that flags on Pine County government properties shall be lowered to half mast April 25 – 26, 2013 in memory of Commissioner Carlson.

With no further business, Chair Hallan adjourned the special meeting at 9:15 a.m. The next regular meeting of the county board is scheduled for May 7, 2013 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.

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David J. Minke, Administrator  
Clerk to County Board

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Stephen M. Hallan, Chair  
Board of Commissioners